

**BOARD OF COMMISSIONERS MEETING**

Steve Yoder, Chairman

**NOTICE OF MEETING**

The **Regular Session** of the Leelanau County Board of Commissioners will be held on **Tuesday, January 21<sup>st</sup>, 2025, at 6:30 p.m.**, in the **Commissioner Meeting Room**, Leelanau County Government Center, Suttons Bay, Michigan

**A live streaming of this meeting will be available for viewing via the following link – [https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)**

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Please silence any unnecessary cellular/electronic devices.)*

*(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE/PRIVATE PRAYER**

**ROLL CALL**

**APPROVAL OF BOARD MINUTES**

**APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS**

**COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS :**

- Administrator Update, *Richard Lewis, Interim Administrator* –
- Veteran’s Affairs – *Michael Roof*

**PUBLIC COMMENT** *(3 Minutes Agenda Specific)*

**COMMISSIONER COMMENTS**

**CONSENT AGENDA ITEMS**

**Roll Call**

1. Human Resources –
  - a. Employee Health Plan Renewal Approval
  - b. 457 Plan Adoption Agreement
2. Sheriff’s Office –
  - a. Donation Acceptance
  - b. K9 Golf Outing
  - c. Marine Safety Grant
3. Conservation District – 2025 Work Agreements
  - a. Conservation Education and Technical Assistance
  - b. Soil Erosion and Sedimentation Control
4. Parks and Recreation – Adoption of Resolution for Five-Year Master Plan
5. IT – Barracuda Renewal
6. Building Safety –
  - a. Construction Board of Appeals Appointment of Scott Earl
  - b. Staffing Levels Adjustment
7. Senior Services – Agreement with Area Agency on Aging of Northern Michigan (AAANM)
8. Facilities/Maintenance –
  - a. Truck Purchase via MIDeal
  - b. Tractor/Mower RFP Request
  - c. Maintenance Tracking Software Agreement – Limble Solutions, Inc.
  - d. Mechanical Engineering Services RFP Request
  - e. Leland Dam Walkway Project – Machin Contract – Leland Dam Project Management
9. Administration –
  - a. Chairs – Declare as Surplus
  - b. 2025 Rules of Order and Procedure Approval

**ACTION ITEMS**

1. Sheriff’s Office – Sale of K9 Keno *(Late Addition)*
2. 86<sup>th</sup> District Court – Appoint Interim Magistrate *(Late Addition)*
3. Veterans Affairs – CVSF Grant Rewrite *(Late Addition)*
4. Conservation District – 2025 Work Agreements – Water Quality Monitoring
5. Planning – Materials Management Plan Committee Amended Member List
6. Parks & Recreation –
  - a. Natural Resources Trust Fund Grant Application for Veronica Valley Park *(Late Addition)*
  - b. Grant Consultant Services *(Late Addition)*
7. Leland Dam Walkway Project – Easling Construction – Change Order

8. Administration –
  - a. Office Buildout – Drain Commissioner
  - b. Stipend Review and Further Discussion
  - c. Boards and Commissions – Commissioner Appointments

**REVIEW OF FINANCIALS**

**SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES**

**PUBLIC COMMENT** *(5 Minutes)*

**COMMISSIONER COMMENTS**

**APPROVAL OF FINANCIALS**

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

**ADJOURNMENT**