

BOARD OF COMMISSIONERS MEETING

Ty Wessell, Chairman

NOTICE OF MEETING

The Executive Board Session of the Leelanau County Board of Commissioners will be held on Tuesday, March 12, 2024, at 9:30 a.m., in the Commissioner Meeting Room, Leelanau County Government Center, Suttons Bay, Michigan

A live streaming of this meeting will be available for viewing via the following link – https://www.youtube.com/channel/UCNQTgIgcTedF2qB8floC1GQ?view_as=subscriber

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to clerk@leelanau.gov

*(Please silence any unnecessary cellular/electronic devices)
(Proceedings of the meeting are being recorded and are not the official record of the meeting;
the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE/PRIVATE PRAYER

ROLL CALL

APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS :

PAGE #

- Administrator Update, *Deborah Allen, Administrator*
- Road Commission Update, *Brendan Mullane, Manager*
- Benzie-Leelanau Health Department Update, *Michelle Klein*
- Building Safety Update, *Amber Weber, Building Official*

2-13

PUBLIC COMMENT (3 Minutes-Agenda specific)

COMMISSIONER COMMENTS

ACTION ITEMS

1. Leelanau County Road Commission RE: Road Millage approval Resolution 14-15
2. Benzie-Leelanau District Health Department RE: Early Childhood Millage Resolution 16-17
3. Sheriff’s Office RE:
 - a. Sheriff’s Employee Recruit/Sponsorship Grant Program *(per Undersheriff Kiessel)* 18-19
 - b. Corrections Restraint Chair MMRMA RAP Grant Request *(per Lieutenant Rush)* 20
4. Information Technology RE:
 - a. RE: Safety Net Contract Review 21-24
 - b. Information Technology RE: Audio Upgrade for BOC Meeting Room 25-39
5. Emergency Management/911 RE:
 - a. Emergency 911 Service Plan Resolution 40-61
 - b. Leelanau County 911 Advisory Board By-Laws 62-66
 - c. Leelanau Township Tower Discussion
6. Senior Services RE: RFP For 2024 Contract for In-Home Services 67
7. Treasurer RE:
 - a. Treasurer Principal Residence Exemption Election 68
 - b. Land Bank RE: Resolution #24-002 Amendment to Fund Number 69-70
8. Planning RE:
 - a. EGLE Scrap Tire Clean Up Grant 71-83
 - b. Savin Lake Services for weed control at Veronica Valley Park 85-87
9. Dam Authority RE: Request for Scope of Work from Machin Engineering for Hydraulic upgrades 88
10. Maintenance RE:
 - a. Building and Grounds Recommendation RE: Apex Engineering Quote for SOW Façade Repairs 89-90
 - b. Parks & Recreation RE: Staffing Request 91
11. Administration RE:
 - a. 2% Grant Contract Approval 92-116
 - b. MLI Administrator Search Process/Proposed Action Plan *(presented by Chet Janik, MLI Consultant)*
 - 1) Job Description
 - 2) Salary Range
 - 3) Marketing Overview of Leelanau County
 - 4) Media Advertising Plan
 - 5) Proposed timeline and Selection Process
 - 6) Interim Administrator Candidates/Interviews
12. Policy No. 1.02 RE: Accessing Corporate Council *(per Commissioner Ross)* 117
13. Finance RE: Promotion of Interim Finance Director to Finance Director *(per Commissioner Lautner)*
14. Potential Closed Session – Attorney Client Privilege RE: BATA Litigation Update

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT (5 Minutes)

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURNMENT