

BOARD OF COMMISSIONERS MEETING

Ty Wessell, Chairman

NOTICE OF MEETING

The **Regular Session** of the Leelanau County Board of Commissioners will be held on **Tuesday, June 18, 2024, at 7:00 p.m.**, in the **Commissioner Meeting Room**, Leelanau County Government Center, Suttons Bay, Michigan

A live streaming of this meeting will be available for viewing via the following link – https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to clerk@leelanau.gov

(Please silence any unnecessary cellular/electronic devices.)

(Proceedings of the meeting are being recorded and are not the official record of the meeting; the formally approved/accepted written copy of the minutes will be the official record of the meeting.)

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE/PRIVATE PRAYER

ROLL CALL

APPROVAL OF BOARD MINUTES

APPROVAL OF AGENDA / LATE ADDITIONS OR DELETIONS

COMMUNICATIONS, PROCLAMATIONS, PRESENTATIONS :

- Administrator Update, *Richard Lewis, Interim Administrator* – Tower Update, Point Broadband Update

PUBLIC COMMENT (3 Minutes)

COMMISSIONER COMMENTS

CONSENT AGENDA ITEMS

Page Nos.

- 13th Circuit Court / Community Corrections – Resolution Grant Application FY2025 **Pg. 2**
- Workers Compensation Renewal – Dennis Muth, Highstreet Insurance
- Probate/Family Court – 2024-25 Child Care Fund Budget
- Prosecutor’s Office – 2025 Allocation for Victim Rights Grant **Pgs. 3-4**
- Sheriff’s Office –
 - Out of State Travel
 - Employed Recruit Request
- Emergency Management/911 – T-Mobile Tower Lease Agreement for Central & Maple City Towers.
- Clerk’s Office – Election Night Reporting License Service Agreement
- Treasurer – PACE Documents and Request for Resolution
- Senior Services – Approval of Contracts for In-Home Care
- Maintenance – Approval of Contract for Asphalt Sealcoat, Repair, and Striping
- Planning – MMP Interlocal Agreement
- Leland Dam Authority – RFP for Dam Walkway Repair/Replacement – Engineering Services
- Veteran’s Affairs – CVSF Grant (Submission Deadline 6/18/2024)
- Administration –
 - Grant App to EGLE Community Energy Management Program for County-Wide Energy Survey and Study
 - Transfer of General Fund Balance (Parks & Rec Budget) Capital Projects
 - Appointments to Northwest Regional Airport Joint Zoning Board
 - Authorization to prepare RFP – Wood Chips at Old Settlers and Veronica Valley Parks
 - Opioid Contract with Leelanau County Family Coordinating Council *(Under Separate Cover)* **Pg. 5**
 - Motor Pool Fixed Asset Disposal – Declare Vehicles, Boat, File Cabinets as Surplus
 - MERS
 - Definition of Compensation Addendum
 - Authorized Signature
 - Non-Union Wage Schedule

ACTION ITEMS

- Grant App to EGLE Community Energy Management Program for County-Wide Energy Survey and Study

REVIEW OF FINANCIALS

SPECIAL REPORTS BY STAFF, COMMISSIONERS, AND AFFILIATED AGENCIES

PUBLIC COMMENT (5 Minutes)

COMMISSIONER COMMENTS

APPROVAL OF FINANCIALS

- Amendments & Transfers
- Miscellaneous Fund Transfers and Amendments
- Claims and Accounts
- Post Audit

ADJOURNMENT

**Leelanau County Resolution #2024-XXX
13th Circuit Court Community Corrections
Grant Application to MDOC for FY 2025**

WHEREAS, on June 18 2024, the Leelanau County Board of Commissioners approved submission of the yearly Plans and Services Grant Application to the Department of Corrections, Office of Community Corrections; and,

WHEREAS, the grant is for one year starting with October 1, 2024, in the amount of \$321,000.00; and,

WHEREAS, now, the application requires approval from the Leelanau County Board of Commissioners to continue funding for the next fiscal year with no changes or amendments.

NOW, THEREFORE, BE IT RESOLVED by this Board of Commissioners, that Leelanau County approves the submission of the 13th Circuit Court Community Corrections FY2025 Grant Application to Michigan Department of Corrections/Office of Community Corrections, as presented.

BOARD OF COMMISSIONERS

Jamie Kramer, District #1
James O'Rourke, District #2
Doug Rexroat, District #3
Ty Wessell, District #4
Kama Ross, District #5
Gwenne Allgaier, District #6
Melinda C. Lautner, District #7



Richard I. Lewis, Interim County Administrator

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Suttons Bay, Michigan 49682
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To: Joseph Hubbell, Prosecuting Attorney
From: Richard I. Lewis, Interim County Administrator
Date: June 12, 2024
Re: Crime Victim Rights Grant

Thank you for meeting with me this morning regarding the above grant request. As we discussed, the Board of Commissioners officially created the Finance and Accounting Department at its May 21, 2024 Regular Meeting. In addition, the County Board hired Cathy Hartesvelt last November as the County's Interim Finance Director, and at the May 21, 2024 Board Meeting rescinded her reporting to the County Board to reporting to the County Administrator/CFO.

All of this means that *Certification / Contacts Information* item 3c (page 2) of the grant application needs to be changed to:

Name: Catherine Hartesvelt
Title: Interim Finance Director
Mailing Address: County Administration, 8527 E. Government Center Dr.
City: Suttons Bay State: MI Zip: 49682-9743
Telephone: (231) 256-7077
E-Mail Address: chartesvelt@leelanau.gov

It would be appreciated if this corrected page of the grant application could be provided by early tomorrow afternoon (Thursday, June 13) for inclusion in the packet for the June 18 Regular Meeting of the Board of Commissioners.

Again, thank you for meeting with me and working this through.

COPY

FOR OFFICE USE ONLY: Version # _____ APP # _____

3. Certification / Contacts Information

a. Project Director

Name Joseph Hubbell
Title Prosecuting Attorney
Mailing Address 8527 E. Government Center Dr.
City Suttons Bay State MI Zip 49682-9743
Telephone (231) 256-9872 Fax
E-mail Address jhubbell@leelanau.gov

b. Project Director

Name Laurie LaCross
Title Project Coordinator
Mailing Address 8527 E. Govt. Center Drive, Suite 2
City Suttons Bay State MI Zip 49682-9743
Telephone (231) 256-9872 Fax
E-mail Address llacross@leelanau.gov

c. Financial Officer

Name Catherine Hartesvelt
Title Financial Director
Mailing Address 8527 E. Government Center Dr.
City Suttons Bay State MI Zip 49682-9743
Telephone (231) 256-7077 Fax
E-mail Address chartesvelt@leelanau.gov

d. Authorized Official

Name Ty Wessell
Title Chairperson
Mailing Address 8527 E. Govt. Center Drive, Suite 2
City Suttons Bay State MI Zip 49682-9743
Telephone (231) 432-0066 Fax
E-mail Address twessell@leelanau.gov

e. Financial Officer

Name John Gallagher
Title Treasurer
Mailing Address 8527 E. Govt. Center Drive
City Suttons Bay State MI Zip 49682-9743
Telephone (231) 256-9838 Fax
E-mail Address jgallagher@leelanau.gov

EXHIBIT A – SCOPE OF WORK

Activities to be conducted using Leelanau County Opioid Settlement Funds may include the following. Along with each use are listed the Approved Uses for Opioid Settlement Funds set forth in Exhibit B: List of Opioid Remediation Uses, Schedule B: Approved uses provided by the Michigan State Attorney General’s Office. The covered activities generally fall under Core Strategy A, Naloxone or Other FDA-Approved Drug to Reverse Opioid Overdoses; and Core Strategy G, Prevention Programs.

The mentored experiential activities we provide to Leelanau youth through partnerships with the Family Court (Guys’ Group “G2” and Voices & Choices), LIFT (after-school programming, summer experiential programming), Glen Lake Public Schools, Leland Public Schools, and Suttons Bay Public Schools are designed to build upon and introduce protective factors related to Alcohol, Tobacco, and Other Drugs (“ATOD”) prevention. Protective factors are defined as a characteristic associated with a lower likelihood of problem outcomes or that reduces the negative impact of a risk factor on problem outcomes. These are further listed in the Substance Abuse and Mental Health Services Administration (“SAMHSA”) Strategic Prevention Framework. Related expenses may include meals, staffing pay, non-staff mentor pay, mileage, access fees, equipment rental fees, park passes, speakers fees, and the like.

These funds were requested by LCFCC to maintain current levels of programming at the named schools and entities that might otherwise be reduced due to 50% cuts in established funding through PA2 “Liquor Tax” grants. We will reach out to additional Leelanau County Schools such as Northport (which opted out of the PA2 funding several years ago), Lake Leelanau St. Mary’s, The Leelanau School, and Pathfinder, to see if they want to partner in expanding the reach of services. This might be accomplished through use of the LCSMPC portion of funds, partnership with Catholic Human Services Up North Prevention, and requests for additional county funding.

I. Leelanau County Substance Misuse Prevention Coalition - \$30,000

Activity	Estimated Budget	Approved Use Citation(s)
Coalition Coordination	\$12,000	G5
Training for coalition members & partners	\$1,000	G5, K1
Media campaigns and coalition-branded items	\$1,500	G1-5
Pro-social school-related events for youth (ex. Leelanau County Prom Sponsorship, Senior All-Night Party Sponsorships)	\$12,000	G5, G8, G9
Speakers Fees for community events	\$3,500	G2, G5, G8, G9

II. Leelanau County Coordinated Youth Prevention - \$34,000

Activity	Estimated Budget	Approved Use Citation(s)
Family Court Guys’ Group (“G2”) & Voices & Choices (“V&C”) mentored experiential groups	\$8,400	G9-10
LIFT middle school after-school and summer experiential groups in Northport, Glen Lake, and Suttons Bay	\$10,600	G8-G11
Glen Lake Public Schools – speakers, in-school mentoring, after-school experiential groups	\$7,500	G8-11
Leland Public Schools – 9 th Grade trip to Leelanau Outdoor Center	\$7,500	G5, G8, G9