

Leelanau County Parks and Recreation Commission
Executive Committee – Wednesday, July 5, 2023
Leelanau County Government Center, Suttons Bay, Michigan
Corrected Minutes – Meeting Recorded
<https://www.leelanau.gov/meetingdetails.asp?MAId=2539>

The meeting was called to order by Chairman Noonan at 1:00 p.m.

Chairman Noonan led the “Pledge of Allegiance.”

Roll Call:
Dave Barrons, *Vice-Chairman*
Steve Christensen, *Secretary (Absent)*
Casey Noonan, *Chairman*

Guests Present – Dave Allen; Charles Godbout

Public Comment:
Allen discussed the potential of Veronica Valley Park for serving the disabled community.

Agenda Additions/Deletions:

Motion by Noonan to approve the agenda, as presented. Seconded by Barrons.

Discussion – None.

Ayes – 2 (Barrons, Noonan)

No – 0 Absent – 1 (Christensen)

Motion Passes.

Action Items –

FY2024 Budget Discussion/Recommendations:

Godbout proposed a budget based on previous meeting discussions and averages of budgets from the past three years, plus additional labor hours.

- Contract Services was \$18,000.00; \$14,500.00 was recommended.
- Repairs and Maintenance stays at \$30,000.00.
- Capital Outlay items remains the same.
- Stipend remains for the (Administrative) Assistant.

Chairman Noonan stated that \$55,000.00 is the proposed budget for the Parks Commission for 2024 and that he would not be asking for an increase. He added that the Planning Commission added no additional money for the Parks Commission in 2024, and that none of projects for the Parks Commission are in Priority One status. Paving the parking lot at Veronica Valley Park was not projected until 2025 and set at Priority 2.

Godbout suggested adding the expense of updating ~~all park plans the Myles Kimmerly Park plan~~ by Gosling Czubak Engineering (approximately \$10,000.00 to \$14,000.00) to Contractual Services versus taking it out of Capital Outlay.

Barrons stated that Jon Walter will be completing the rendering of Veronica Valley Park, which will show placement of the pad for the portable toilets with enclosure. The pad is planned for completion this year (2023). The pad for portable toilets at Myles Kimmerly Park is also planned for completion in 2023 (\$10,000.00). Future plans for Myles Kimmerly Park included paving the loop trail, adding two pickleball courts, the addition of new playground equipment, a stand-alone kiosk, and the possible addition of a dog park.

Barrons suggested \$40,000.00 be added as a Capital Outlay request for 2024 for a trail that loops over the “Mackinac Bridge” at Veronica Valley Park. Barrons stated that the construction of a wildlife viewing platform at Veronica Valley Park could be removed from the list of future projects. Barrons deemed the control of weeds in the ponds at Veronica Valley Park a maintenance expense rather than a Capital Outlay item, removing that expense from Capital Outlay.

Adding more hours for the maintenance worker, was already in budget, so it was decided that there was no need for an increase. There was discussion about the timing of cleaning up the Capital Improvement Plan (CIP). It was decided this will occur at the next CIP update.

2024 Capital Outlay Requests:

After much discussion, Chairman Noonan reviewed the final items to be submitted as Capital Outlay requests for 2024 –

- Repair of the gazebo at Old Settlers Park – \$40,000.00
- Addition of an enclosure for the portable toilets and completion of the walkway from the portable toilets to the fishing pond at Veronica Valley Park – \$35,000.00
- Purchase of new playground equipment at Myles Kimmerly Park – \$20,000.00
- Expansion of the Veronica Valley Loop Trail over the “Mackinac” Bridge, Phase I – \$40,000.00
- Construction of a stand-alone kiosk at Myles Kimmerly Park – \$5,000.00

Special Requests:

- \$200,000.00 – Pave Loop Trail at Myles Kimmerly Park
- \$14,000.00 – Parks Master Plan Update and Review

Public Comment:

None.

Commissioner Comments:

None

Chairperson Comment:

None.

Adjournment:

Motion by Noonan to adjourn. Seconded by Barrons.

The meeting adjourned at 1:55 p.m.

Respectfully submitted,

Lori Eubanks
Recording Secretary