

**BOARD OF COMMISSIONERS**

*Vacant Position*, District #1  
**James S. O'Rourke**, District #2  
**Douglas Rexroat**, District #3  
**Ty Wessell**, District #4  
**Kama Ross**, District #5  
**Gwenne Allgaier**, District #6  
**Melinda C. Lautner**, District #7



**Richard I. Lewis**  
Interim County Administrator

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**MEMORANDUM**

To: Leelanau County Parks and Recreation Commission  
From: Richard I. Lewis, Interim County Administrator  
Date: August 29, 2024

Re: Regular Meeting of September 4, 2024

Attached is the packet for the September Regular Meeting of the Commission. This memo is to provide a brief explanation to items on the agenda for your discussion.

**Board Vacancy.** As you may or may not be aware, John Arens has resigned from the Parks & Recreation Commission. Attached is a copy of the of his resignation. As requested by Chair Godbout, attached are two other applications from last November's packet whereby John and Keith were appointed to the Commission. The County will be reaching out soon seeking individuals who may be interested in serving on the various Boards and Commission, so there may be additional individuals who may wish to be considered. Appointments are made late November.

**Review of FY 2025 Proposed Budget.** Nothing new from last month other than personnel cost being included. An update on the Facilities Director position will also be provided.

**Upgrade of Disc Golf Course at Myles-Kimmerly Park – Tribal 2% Grant Application.** Attached is an updated cost estimate for both the Main Course and Short Course. We will also discuss the process of applying for a Tribal Grant.

**Change of Monthly meetings beginning in September.** As I reviewed the monthly schedules regarding Parks and Recreation and BOC, I would like to have a discussion of changing the monthly meetings of the Commission to the first Thursday following the third Tuesday of the month. The intent to assist in getting recommendations from the Commission in front of the BOC in a timely matter. I will try to make sense of this at our meeting and have a revise calendar for 2024 for your consideration.

**Notes from Study Session.** Attached are notes from the May 23<sup>rd</sup> afternoon session with MCSA. A final note, please let me know if you are not able to make the meeting on Wednesday. Last month's meeting and the Friday's Study Session did not have a quorum.