

Cedar Area Fire & Rescue
(Aka Cedar Fire Department)
Position Description: Firefighter

PURPOSE

To establish the general duties and responsibilities for the position of Firefighter for Cedar Area Fire & Rescue as defined by the accompanying position description.

PROCEDURE

In the capacity of Firefighter, the individual will assume the authority and responsibility of command due persons of this rank. The individual will work under the supervision of the highest ranking command officer. The senior Firefighter shall assume command.

GENERAL PURPOSE

To protect life, limb and property to performing fire fighter, emergency medical services, hazardous materials, or fire prevention duties. To maintain fire equipment, apparatus and department facilities.

MINIMUM CERTIFICATION

All volunteer and paid on-call fire fighters must be certified as a FFI by the Michigan Fire Fighter Training Council within twenty-four (24) months of hire.

All full time fire fighters must be certified as FFII by the Michigan Fire Fighter Training Council within twelve (12) months of hire.

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Performs firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire containment, extinguishments and overhaul tasks.
2. Performs emergency medical service activities including providing medical treatment as allowed by the individual's licensure level.
3. Participates in training, attends classes in firefighting, emergency medical, hazardous materials, and related subjects.
4. Operates radios and other communications equipment.
5. Carries out duties in conformance with Federal, State, County, City and Local laws and ordinances.
6. Maintains fire equipment, apparatus and facilities. Performs minor repairs to departmental equipment.
7. Performs general maintenance work in the upkeep of fire facilities and equipment.
8. Assists in development plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials, and emergency aid activities.
9. Presents programs to the community on safety, medical, and fire prevention topics.
10. Performs salvage operations
11. Performs other duties as assigned.

PERIPHERAL DUTIES

1. Assists in department supervisory and administrative activities as assigned.
2. Assists in training new employees as assigned.
3. Attends training and meetings as required or scheduled.
4. May serve as a member on various employee committees.
5. May instruct classes in assigned subject areas.

KNOWLEDGE, SKILLS AND ABILITIES

1. Ability to apply standard firefighting, emergency medical services, hazardous materials, and fire prevention techniques.
2. Ability to perform strenuous physical tasks during emergency, training or station activities for prolonged periods of time under conditions of heights, smoke and adverse weather conditions.
3. Ability to communicate verbally and in writing.
4. Ability to establish and maintain working relationships with other employees, supervisor and the public.
5. Maintains required certifications and licensures.
6. Skill in the operation of listed tools and equipment, such as fire apparatus, fire pumps, hoses, self-contained breathing apparatus, and other standard firefighting equipment and computers.

MINIMUM QUALIFICATIONS

1. Must be 18 years or older at time of employment and have a High School Diploma or GED Equivalent.
2. Must possess a valid unrestricted State of Michigan Drivers License.
3. No felony convictions.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand, walk, talk, hear, use hands and fingers to handle or operate objects, tools, or controls, and reach with hands and arms. The employee is required to sit, climb, maintain balance, stoop, kneel, crouch, or crawl.

The employee must frequently lift and/or move up to 75 pounds and lift and/or move in excess of 75 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed primarily in the field, vehicles, and outdoor settings, in all weather conditions, including temperature extremes, during day and night shifts. Work is often performed in emergency situations. Employee may be exposed to loud noises and hazards associated with fire fighter, including smoke, noxious odors, fumes, chemicals, liquid chemicals, solvents and oils, and rendering emergency medical services with potential exposure to blood borne pathogens

and communicable diseases. The employee occasionally works near moving mechanical parts and in high, precarious places.

SELECTION GUIDELINES (May include the following)

Entry Level: Formal application; written examination; oral interview; background check; driving record verification; conditional offer of employment; physical agility test; medical examination; drug screening; final appointment. **NOTE:** Appointees will be subject to completion of a performance review period.

The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

AUTHORIZED BY: _____

TITLE: _____ **DATE:** _____