

**2025 Boards and Commissions**  
**Board of Commissioners Recommendations**  
**December 10, 2024**

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Ty Wessell, Chairman

### **NOTICE OF MEETING**

A Committee of the Whole Session of the Leelanau County Board of Commissioners will be held on Tuesday, December 10, at 11:00 a.m. or immediately following the Executive Session in the Commissioner Meeting Room of the Leelanau County Government Center, Suttons Bay, Michigan

***A live streaming of this meeting will be available for viewing via the following link –***  
[https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view\\_as=subscriber](https://www.youtube.com/channel/UCNQTglgcTedF2qB8floC1GQ?view_as=subscriber)

There are two ways to provide public comment during the meeting – you can attend in-person, or email your comments prior to the meeting to [clerk@leelanau.gov](mailto:clerk@leelanau.gov)

*(Proceedings of the meeting are being recorded and are not the official record of the meeting, the formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

### **AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE / MOMENT OF SILENCE**

**ROLL CALL**

**PUBLIC COMMENT** (AGENDA SPECIFIC)

**Purpose of Meeting – Discussion:**

1. Annual Review and Recommendations to Vacancies on Boards and Commissions.

**PUBLIC COMMENT**

**COMMISSIONER COMMENTS**

**ADJOURNMENT**

**LEELANAU COUNTY  
BOARD POLICY**

GENERAL SUBJECT: Administrative/Governance Policies  
Administrator

Policy No. **1.06**

SPECIFIC SUBJECT: Boards/Commissions/Committees/Authorities Appointment Policy

Adopted: 02/22/1990  
Revised: 02/15/1994  
Revised: 01/03/2007  
Revised: 11/17/2009  
Revised: 09/16/2014  
Revised: 09/18/2018

APPLIES TO: County citizens appointed to various Boards, Commissions, Committees, and Authorities

PURPOSE: To provide a written policy on the process or steps for standardizing appointments to County Advisory Boards, Commissions, Committees, and Authorities.

Boards, Commissions, Committees, and Authorities are created, either through mandate or the will of the Leelanau County Board of Commissioners, to aid them in the policy development and decision-making process.

The County Board seeks well-qualified residents who can add expertise and show commitment to the challenges that these Boards, Commissions, Committees, and Authorities face.

This policy outlines the scope of the on-going Boards, Commissions, Committees, and Authorities and establishes a standardized appointment process.

1. Appointments – The term of office for all appointments to County Boards, Commissions, Committees, and Authorities shall begin on January 1, except as otherwise required by law.

A listing of openings and vacancies, including expiring terms of the various County Boards, Commissions, Committees, and Authorities members is posted on the County's website and will contain a statement of the Board of Commissioners' commitment to secure qualified and interested citizens to participate in public service through appointment to these various Boards, Commissions, Committees, and Authorities.

A brief narrative description will also be included for each Board, Commission, Committee and Authority, the location(s) where the applications are available, and the appointment policy/procedures utilized by the County Board. Applications and the listed information will be made available to the public at the offices of the Leelanau County Administrator and the County Clerk, or on the County's website. The information will also be made available to the public through township and village clerks.

In addition, during August of each year, the County Board of Commissioners will notify citizens of all openings on Boards, Commissions, Committees, and Authorities for terms commencing in January of the upcoming year using some or all of the following methods:

- a. News releases to newspaper, radio, television;
- b. Notice of vacancies during County Board meetings/recorded in minutes;
- c. Notice sent to township and village governing bodies, with a notice detailing the desire of the County Board for citizen participation in County Government; or
- d. Notices of vacancies posted on the Leelanau Community Center website.

The Board of Commissioners shall meet as a Committee of the Whole to interview and recommend candidates for appointment to County Boards, Commissions, Committees, and Authorities. The Committee of the Whole may also have a liaison from the appropriate Board, Commission, Committee or Authority present as an ex-officio member to assist in the interview process. Appropriate staff members may also attend interview sessions as ex-officio members to provide technical assistance.

2. Eligibility Requirements – To be considered for nomination/appointment, a citizen must be:
  - a. A resident of Leelanau County.
  - b. A registered voter within Leelanau County.
  - c. Have an application on file with the Leelanau County Administrator's office.

Citizens must meet all qualifications required by County ordinance, resolution, state law, and/or the by-laws of the Board, Commission, Committee, and/or Authority to which they are to be appointed.

All applications will be received in the Administrator's office and forwarded to the appropriate Board, Commission, Committee, and/or Authority for internal review and comment.



Citizen participation on Boards, Commissions, Committees, and Authorities is the preferred method for eliciting constructive citizen input and putting to use the talents of individual citizens as volunteers. However, County Commissioners may be appointed to serve on Boards, Commissions, Committees, and Authorities where such service is not prohibited by law or is mandated by law. Commissioners appointed to serve on Boards, Commissions, Committees, and Authorities shall be appointed annually and shall be deemed to serve by virtue of their position as a County Commissioner. For such Commissioners, said appointment shall continue only so long as the Commissioner continues in office. At the point a Commissioner so appointed vacates the office of County Commissioner, all appointments enjoyed by virtue of that office shall also terminate.

To maximize opportunities for citizen participation, a citizen may normally serve on only one (1) Board, Commission, Committee, and/or Authority at any given time. Further, a citizen can serve only three (3) consecutive full terms on a particular Board, Commission, Committee, and/or Authority. For purposes of applying this policy, partial terms shall not be considered as part of the three full term limit; i.e., a citizen appointed to a partial term may serve three (3) consecutive full terms subsequently.

A citizen retiring after three full terms may be reappointed to that same Board, Commission, Committee, and/or Authority after a one-term abstention.

The terms of office and attendance patterns will be monitored so that a broader selection of citizens is represented and those appointed are “active” board members.

3. Appointment Procedure for Full Term Vacancies – Appointments to each Board, Commission, Committee, and/or Authority shall be made with regard to the diversity of Leelanau County citizens, their variety of interests, and the experience and expertise that each can contribute to the common good of the County. The term of appointment shall depend on the type of appointment made.

The application form is standard for all Boards, Commissions, Committees, and Authorities (with the exception of the DHHS and Workforce Development Boards) and the deadline for submission to the County Administrator is the last Friday in October. No such appointment shall be effective until it has been approved by the Board of Commissioners.

The public process for receiving applications and making recommendations for membership on County Boards, Commissions, Committees, and Authorities shall be as follows:

- a. At its August meeting each year, the County Board of Commissioners will notify citizens of all openings on Boards, Commissions, Committees, and Authorities for terms commencing in January of the upcoming year.

- b. Applications for appointment are due in the County Administrator's office by the last Friday in October. Applications for appointments will be forwarded to the appropriate Board, Commission, Committee, or Authority for their internal review and comment. Applications received after this deadline, shall be kept on file until the next annual appointment process. In a case where no applications are on file, the appointment process may be delayed until the public is notified and new applications are received.

All applications will be retained on file for four (4) years, after which time they will expire; any current committee members/applicants will need to fill out and resubmit a new application for future consideration.

- c. Application material and internal recommendations shall be forwarded to the Committee of the Whole, which may interview each candidate being considered for appointment and make a recommendation for appointment to the County Board of Commissioners.
  - d. The County Board of Commissioners, at its December meeting shall review and may appoint or reject any candidate recommended for appointment. Commissioners appointed to Boards, Commissions, Committees, or Authorities will be appointed/re-appointed at the Board's Organizational Meeting in January.
4. Appointment Procedure for Partial Term Vacancies – Appointments to fill vacancies shall be made upon the occurrence of the vacancy, and each person so appointed shall take office immediately upon the approval by the Board of Commissioners to serve for the remainder of the unexpired term.

The process for filling partial term vacancies shall follow the same procedures as for filling full term vacancies except that the time line constraints shall not apply, as the process shall begin upon occurrence. In the event the official list contains no qualified applicants for the current partial term openings, a special limited purpose advertisement may be issued.

- 5. Notice of Appointments – Successful applicants are notified of their appointment in a letter from the County Administrator and of the necessity to file an oath of office with the County Clerk within a required time period. Unsuccessful applicants are also notified and asked if their credentials should be kept of file should a vacancy occur. The roster of applicants is kept by the County Administrator and is available for review.
- 6. Conflict of Interest – If any provision of this policy is in conflict with state law, with respect to terms, qualifications, method of appointment, or any other factor relative to the appointment, said provisions shall be deemed repealed, and the remainder of the policy shall continue in force.

7. Freedom of Information Act Training Session – To familiarize appointed citizens with the Freedom of Information Act, a training session will be conducted. Appointees will be encouraged to attend this session during the first year of service.
8. Open Meetings Act Training Session – To familiarize appointed citizens with the Open Meetings Act, a training session will be conducted. Appointees will be encouraged to attend this session during the first year of service.
9. Recognition of Service – At the conclusion of a term of service, the County Administrator shall recognize the retiring citizen by sending a letter expressing the appreciation of the Board of Commissioners for their public service.
10. Current Boards, Commissions, Committees, and Authorities:

			Membership	Term
1	Area Agency on Aging of Northwest Michigan	AAA	1	2 yr.
2	Bay Area Transportation Authority	BATA	2	3 yr.
3	Benzie-Leelanau Health Department Board of Health		3	2 yr.
4	Benzie-Leelanau Environ. Health Board of Appeals		3	2 yr.
5	Brownfield Redevelopment Authority	BRA	7	3 yr.
6	Construction Board of Appeals	CCBOA	5	5 yr.
7	Department of Health and Human Services	DHHS	2	3 yr.
8	Land Bank Fast Track Authority	LBA	7	3 yr.
9	Northern Lakes Community Mental Health Authority	CMH	2	3 yr.
10	Northern Michigan Regional Entity Substance Use Disorder Services Policy Oversight Board	NMRE	1	3 yr.
11	Northwest Regional Airport Authority	NRAA	2	3 yr.
12	Parks and Recreation Commission	P & R	10	3 yr.
13	Planning Commission	PC	11	3 yr.
14	Soil Erosion, Sedimentation and Stormwater Runoff Control Board of Appeals	SESSRC	5	3 yr.
15	Solid Waste Council	SWC	14	2 yr.
16	Veterans Affairs Administrative Committee	VA	1	2 yr.
17	Workforce Development Board	WDB	2	3 yr.

**AREA AGENCY ON AGING OF NORTHWEST MICHIGAN (AAA) ♦**

ONE COUNTY CITIZEN MEMBER / TWO-YEAR TERM

Contact: Heidi Gustine / [Darcia Brewer](#) Area Agency on Aging of Northwest Michigan  
1609 Park Drive/POB 5946, Traverse City, MI 49696 231-947-8920

**Meets on the first Thursday of most months at 10:00 a.m. at the above location.**

The Area Agency on Aging of Northwest Michigan is a federally designated Area Agency on Aging. It is tasked with the responsibility to develop and maintain a comprehensive and coordinated system of services to area residents, age sixty (60) and over with priority given to serving the needs of older persons who are identified as having the highest economic and/or social needs. The Board is comprised of fifteen members from Northwest Michigan, one of whom is appointed by the Leelanau County Board of Commissioners.

**Area Agency on Aging of Northwest Michigan (AAANM) ♦**

Last Name/First Name	Position/Category	Term Expires
Jack B. Messer	At large – citizen	December 31, 2024

**Mr. Messer does not seek reappointment and recommends a Commissioner appointee rather than citizen appointee. His letter and comments as well as a letter from Heidi with AAANM are included.**

**One application was received which is included**

Area Agency on Aging of Northwest Michigan																				
One Member, Two-Year Term																				
Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
Joe Brzezinski																				
Louanne Rogers																				
Neil Varner																				
Mary Coste																				
Eric Lind																				
Mary Tonneberger																				
Elizabeth Wagner (res. 8/20/23)																				
Jim Messer																				

*Motion by \_\_\_\_\_ to recommend to the County Board of Commissioners to appoint \_\_\_\_\_ to the Area Agency on Aging of Northwest Michigan (AAANM), to a two-year term expiring December 31, 2026. Seconded by \_\_\_\_\_.*

Jack Messer  
8860 E. Donner Road  
Traverse City, MI 49684  
[Jackmesser8860@gmail.com](mailto:Jackmesser8860@gmail.com)  
231-715-0091

September 11, 2024

Leelanau County Board of Commissioners Chairman Ty Wessell  
Richard Lewis, Interim Leelanau County Administrator  
Via email

Honorable Chairman Wessell and Administrator Lewis,

Thank you for the opportunity to serve as Leelanau County's appointee to the Area Agency on Aging of Northwest Michigan (AAANM) Board of Directors, for a partial term expiring December 31, 2024. During calendar year 2024, I have served as the Vice Chair of the AAANM Board of Directors. This position has allowed me to participate in a variety of discussions concerning the changing and increasing needs of older adults and caregivers related to health, independence and quality of life in our region; as well as the limited array of Long Term Supports and Services (LTSS) available and patch work of funding sources. Currently, 44% of Leelanau County's population is sixty years or older and this percentage will continue to increase. Ensuring resources to support well-being and aging in place for Leelanau County seniors is an important priority to me.

AAANM serves the needs of older adults and caregivers in the ten counties of northwest Michigan. As a quasi-governmental, non-profit 501c3 corporation, AAANM is designated by the State of Michigan as an Area Agency on Aging with mandated responsibilities and accountabilities and receives funding via the Federal Older Americans Act and the Older Michiganians Act. AAANM does not duplicate services provided by Leelanau County Senior Services but is part of a continuum of care for aging individuals, particularly those with complex needs. Leelanau County Senior Services and AAANM work closely together to ensure the most appropriate provision of support to older adults in Leelanau County needing assistance.

The recently amended AAANM governing bylaws indicate that Counties have first opportunity to appoint a County Commissioner or County designee to the AAANM Board of Directors, pending review and approval by the AAANM Governance Committee and Board of Directors. Leelanau County has historically appointed a designee to the AAANM Board rather than a County Commissioner. Please see the attached AAANM bylaws for specific criteria.

With this letter, I would like to give notice that I do not wish to renew my term as the Leelanau County appointee to the AAANM Board of Directors when my term expires in December 2024. I am giving this notice because I strongly believe that the interests of Leelanau County would be better served by the appointment of a County Commissioner to the AAANM Board of Directors in January 2025, given the demographic composition of the County, anticipated increased LTSS needs of local residents, and

evolving models of care and funding sources. Appointment of a County Commissioner who can be a direct liaison between County governance/administration and AAANM is in the best interests of Leelanau County residents now and in the future.

Please note that I am considering an offer to assume an At-Large seat on the AAANM Board of Directors in January 2025. Potentially assuming an At-Large seat would allow me to continue advocating for the needs of older adults in our region.

Thank you for the opportunity to serve Leelanau County and consideration of my recommendation to appoint a Leelanau County Commissioner to the AAANM Board of Directors in January 2025.

Sincerely,



Jack Messer

cc:

Lena Vander Meulen ([lvandermeulen@leelanau.gov](mailto:lvandermeulen@leelanau.gov)), Director, Leelanau County Senior Services

Heidi Gustine ([gustineh@aaanm.org](mailto:gustineh@aaanm.org)), Executive Director, AAANM

David White ([dmwhite@emmetcounty.org](mailto:dmwhite@emmetcounty.org)), Board Chair, AAANM

**Lauren Cypher**

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**From:** Richard Lewis  
**Sent:** Wednesday, October 16, 2024 2:53 PM  
**To:** Lauren Cypher  
**Subject:** FW: Leelanau Appointment to the AAANM Board of Directors  
**Attachments:** Messer letter to Leelanau Co 2024-09.pdf; AAANM Board of Directors Bylaws Amended - approved and signed 2024-09-05.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Lauren,

Please make sure this is included in the BOC packet when we get to the appointment meeting.

R

**From:** Heidi Gustine <GustineH@aaanm.org>  
**Sent:** Thursday, September 12, 2024 6:01 PM  
**To:** Ty Wessell <twessell@leelanau.gov>; Richard Lewis <rlewis@leelanau.gov>  
**Cc:** Lena Vander Meulen <lvandermeulen@leelanau.gov>; Jack Messer <jackmesser8860@gmail.com>; David White <dmwhite@emmetcounty.org>; David White <dmwhite1717@gmail.com>  
**Subject:** Leelanau Appointment to the AAANM Board of Directors

Dear Commissioner Wessell and Administrator Lewis,  
cc: Lena Vander Meulen - Director Leelanau County Senior Services, Commissioner David White - Chair of AAANM Board of Directors, Jack Messer – Leelanau County appointee to the AAANM Board of Directors

Please accept my sincere gratitude for the decades of support Leelanau County has provided to the Area Agency on Aging of Northwest Michigan (AAANM) and the appointment of many dedicated community members to the AAANM Board of Directors. Please find attached a letter from Jack Messer, the current Leelanau County appointee to AAANM's Board. Jack is extremely thoughtful, strategic, and passionate about aging services in northwest Michigan. He is a previous Director of the Charlevoix County Commission on Aging and has brought great insight and expertise to the AAANM Board. In the letter, Jack articulates that he does not wish to be re-appointed by Leelanau County to the AAANM Board of Directors when his term ends in December 2024. It is his strong belief that, given our changing demographic composition and increasing need for services to older adults, Leelanau County is better served by the appointment of a Leelanau County Commissioner to the AAANM Board of Directors.

Upon reading Jack's letter (and the attached AAANM Bylaws for reference), we hope you will consider the appointment of a Commissioner to the AAANM Board in January 2025. Jack and I welcome an opportunity to meet with you to discuss his recommendation and/or provide support in other ways you might deem as an appropriate course of action.

Thank you for consideration of Jack's request.

Warmly,  
Heidi

Heidi Gustine, MPA  
Executive Director

Phone: 1-800-442-1713

Direct: 1-231-421-9640

Fax: 1-231-947-6401

[gustineh@aanm.org](mailto:gustineh@aanm.org) | [www.aanm.org](http://www.aanm.org)



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**AMENDED AND RESTATED BYLAWS OF  
NORTHWEST SENIOR RESOURCES, INCORPORATED d/b/a AREA AGENCY ON  
AGING OF NORTHWEST MICHIGAN**

**ARTICLE I: Identity, Purposes, Powers, and Offices**

- 1.1 Name: The name of the Corporation shall be Northwest Senior Resources, Incorporated, and may do business as “Area Agency On Aging Of Northwest Michigan” and/or such other names as the Board of Directors may from time to time determine.
- 1.2 The Corporation: The Corporation (the "Corporation") is a Michigan nonprofit corporation under the laws of the State of Michigan and recognized by the State of Michigan as a charitable purpose corporation and shall operate so as to qualify for exemption from federal and state income taxes under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), or the corresponding provisions of any future United States Internal Revenue Code.
- 1.3 Restated Bylaws: The Restated Bylaws completely amend and restate the original Bylaws and any amended Bylaws thereafter. The restated Bylaws govern the regulation and management of the affairs of the Corporation, subject to any inconsistent provisions of applicable law and the Corporation's Articles of Incorporation (the “Articles”). As used herein, the terms “he” and “his” are used for the sake of brevity but shall be deemed to include and refer to all genders.
- 1.4 Statement of Purpose: Consistent with the Articles, the purposes for which the Corporation is formed are:
- A. to receive, collect and disburse monies, contributions, gifts, bequests, devises, legacies and donations for the purpose of advocacy and planning, developing, coordinating and administering physical, social and economic services and activities within the Counties of Antrim, Benzie, Charlevoix, Emmet, Grand Traverse, Kalkaska, Leelanau, Manistee, Missaukee and Wexford, in the State of Michigan (such ten-county area being referred to as the Corporation’s “Service Area”);
  - B. to develop and coordinate the efforts of public and private agencies involved in providing services for older adults, adults with disabilities, and caregivers as the designated Area Agency on Aging in Northwest Michigan;
  - C. to implement the Older Americans Act and the Older Michiganians Act;
  - D. to acquire and allocate funds from other sources and contract with and/or purchase from other agencies furnishing services to older adults, adults with disabilities, and caregivers consistent with the Corporation’s objectives;
  - E. if necessary to achieve its purposes, to buy, sell, lease, hold, improve, and otherwise deal in real and personal property incidental to such purposes or connected therewith;
  - F. to conduct activities, either directly, through related organizations, or in cooperation with organizations exempt from tax under Section 501(c)(3) or Section 501(c)(4) of the

- Code in order to raise funds to further the purposes of the corporation, subject, however, to all limitations on the nature or extent of such activities applicable, from time to time, to organizations exempt from tax under 501(c)(3) or Section 501(c)(4) of the Code; and
- G. To do such other things and perform such acts as the Board of Directors may determine to be appropriate or incidental to its purposes and as are not forbidden by 501(c)(3) or Section 501(c)(4) of the Code, with all the powers conferred on nonprofit corporations by the laws of the State of Michigan.

- 1.5 Powers: Except where limited by the Articles, the Corporation shall have and exercise such powers in furtherance of its purposes or may hereafter be granted by the Michigan Nonprofit Corporation Act, PA 162 of 1982, as amended from time to time (“the Act”), and in accordance with by the Older Americans Act, as amended, the Supporting Older Americans Act of 2020, as amended, Michigan’s designated State Unit on Aging (“SUA”), the Michigan Department of Health and Human Services; any other applicable law governing an area agency on aging, and the applicable rules and regulations promulgated pursuant to all such statutes.
- 1.6 Office: The principal office of the Corporation shall be located in Traverse City, Michigan or such other place as the Board may from time to time specify. The Corporation may from time to time establish such other offices as the Board may designate or as the affairs of the Corporation may require.

## **ARTICLE II: Members**

- 2.1 No Members: There shall be no members.

## **ARTICLE III: Board of Directors**

- 3.1 Management and Powers: The business, property and affairs of the Corporation shall be managed under the direction of the Board of Directors (the “Board”). By way of example and not limitation, the Board of Directors shall have the following duties and responsibilities:
- A. adoption and/or amendments of the Bylaws
  - B. oversight and approval of the membership of the Corporation’s Advisory Council and of all Board committees;
  - C. adoption of the Multi-Year Plan and Annual Implementation Plan, and amendments thereto;
  - D. adoption of the Corporation’s Annual Budget and monitoring of the Corporation’s financial status;
  - E. election of officers;
  - F. oversight of the Corporation’s Compliance Program; and
  - G. consultation with external advisors as necessary to accomplish the above.

As permitted by applicable law, the Articles, and these Bylaws, the Board of Directors shall make appropriate delegations of authority to the Officers of the Corporation and individuals employed by the Corporation.

3.2 Number; Qualifications; Appointment; Notice:

- A. The Board shall be composed of not less than eleven (11) and not more than (13) Directors, each of whom shall be residents of the Corporation's Service Area.
- i. Each of the ten (10) County Boards of Commissioners within the Corporation's Service Area shall have the first right to propose as a Director a County Commissioner or a non-Commissioner designee of the Board of Commissioners. The Corporation shall give written notice to the applicable County Board of Commissioners at least ninety (90) days prior to the expiration of the term of the Director representing that County and within fourteen (14) days after any unplanned vacancy. If the County Board of Commissioners does not notify the Corporation of its proposed Director forty-five (45) days after the Corporation's notice of impending expiration or unplanned vacancy, then, within the following ninety (90) days, the Board of Directors shall appoint a resident of that County recommended by the Governance Committee to fill the Board seat in question after expiration of the then-current term or, in the case of an unplanned vacancy, effective immediately upon the appointment vote by the Board of Directors.
  - ii. There shall also be at least one (1), but not more than three (3) At-Large Directors.
  - iii. The Board of Directors shall have the ultimate authority to appoint all Directors. All Directors must satisfy the criteria specified in Section 3.3.C (1-iv) of these Bylaws. The Board of Directors may reject and refuse to appoint any proposed Director for failure to satisfy any of those criteria or for disqualification under Section 3.3.B of these Bylaws.
- B. All Director candidates shall be reviewed by the Board's Governance Committee for compliance with the requirements specified in these Bylaws. The Governance Committee shall make non-binding recommendations to the Board of Directors for Director appointments.
- C. Directors shall be appointed at each Annual Meeting by simple majority vote of all of the Directors then in office, for terms commencing on the next following January 1.
- D. Each person serving as a Director or committee member shall be deemed to have consented to and authorized the giving and receipt of notices and communications by electronic transmission, and shall confirm such fact in writing if and when requested by the Corporation. Upon election, each Director and committee member shall provide

to the Corporation's Secretary his or her addresses for the receipt of notices and communications by personal delivery, mail, and electronic transmission.

3.3 Disqualification:

- A. For purposes of this Article III, "Vendor" means (a) any provider of personnel, goods or services under contract with or through the Corporation for the Medicaid waiver program or for any other program for which the Corporation contracts with a governmental entity or agency, or (b) any individual or entity having a contract with the Corporation pursuant to which the Corporation pays more than Five Thousand Dollars (\$5,000). For purposes of this Article III, an "individual who is related, by blood or by marriage" to a person means that person's parent, grandparent, child, grandchild, sibling, or spouse.
- B. Each of the following shall be disqualified from serving as a Director of the Corporation:
- i. any individual who is an employee, officer, or governing body (e.g., board of directors) member of a Vendor or whose immediate family member, live-in companion, or business associate is an employee, officer, or governing body member of a Vendor; provided, however, that an individual's service as a County Commissioner or as designee of the County's Board Of Commissioners of a county that is a Vendor shall not, alone, disqualify that individual from serving as a Director of the Corporation;
  - ii. any individual who has a direct or indirect ownership or financial interest in a Vendor or whose immediate family member, live-in companion, or business associate has a direct or indirect ownership or financial interest in a Vendor; provided, however, that an individual's service as a County Commissioner or as designee of the County's Board Of Commissioners of a county that is a Vendor shall not, alone, disqualify that individual from serving as a Director of the Corporation;
  - iii. any individual who is related, by blood or by marriage to, or is a live-in companion of: (a) any Director, (b) any member of the Corporation's executive leadership, or (c) any other employee of the Corporation;
  - iv. any employee of the Corporation;
  - v. any individual who is debarred, suspended, or otherwise excluded from participating in procurement activities or from programs and activities involving Federal financial and nonfinancial assistance and benefit, under the Federal Acquisition Requirement, regulations issued under Executive Order No. 12549, or under guidelines implementing Executive Order No. 12549;

- vi. any individual who is an affiliate, as defined in the Federal Acquisition Regulation, of an individual who is debarred, suspended, or otherwise excluded from participating in procurement activities or from programs and activities involving Federal financial and nonfinancial assistance and benefit, under the Federal Acquisition Requirement, regulations issued under Executive Order No. 12549, or under guidelines implementing Executive Order No. 12549;
- vii. any individual whose service as a Director of the Corporation would preclude the Corporation's participation in any federal or state health care program including, but not limited to, the Medicare or Medicaid programs; and
- viii. any individual serving on the Corporation's Advisory Council during the period of service on the Advisory Counsel;
- ix. any individual serving on the governing body of an entity that competes with the Corporation; and
- x. any individual who is ineligible for service as a Director pursuant to Section 3.4.

Any individual under consideration for appointment as a Director shall be obligated to affirmatively disclose any facts which, under the terms of this section would disqualify that individual from serving as a Director of the Corporation. If the Board or the Governance Committee is interviewing an individual for potential appointment as a Director, the Board or the Committee, as applicable, shall require the potential Director to make such disclosure.

- C. The Governance Committee shall review all Director candidates to ensure they are not disqualified from serving as a Director of the Corporation, prior to recommending their appointment to the Board of Directors. Additionally, the Governance Committee shall seek to nominate and recommend Director and committee member nominees who, in addition to their willingness to comply with the obligations imposed by these Bylaws, e.g., the Director obligations imposed by Sections 3.5 and 3.6, also possess or exhibit one or more of the following qualifications and/or characteristics:
  - i. the ability to think critically and strategically;
  - ii. passionate about aging services, aging needs, and the Corporation's mission;
  - iii. financial literacy including budgets, financial statements, and/or audits;
  - iv. knowledge of or experience with:
    - a. the management of payment streams including capitation, Medicaid, Medicare, or state or federal grants;

- b.health care or health services, whether acute, primary, homecare, long-term care or care management;
  - c.aging network or home and community-based services delivery systems;
  - d.gerontology;
  - e.nonprofit management;
  - f. board governance concepts and applications including strategic planning;
  - g.corporate compliance in healthcare organizations; and/or
- v. has life experience as an older adult, caregiver or person with disabilities.

#### 3.4 Terms of Office:

- A. Except as provided otherwise in this Section 3.4, Directors representing counties shall be appointed for a term of two (2) years commencing on January 1 and ending on December 31, and, except in the event of their earlier resignation, removal, death or incapacity, shall serve until their successors are appointed and have qualified. Except as provided otherwise in this Section 3.4, At-Large Directors shall be appointed for a term of three (3) years commencing on January 1 and ending on December 31, and, except in the event of their earlier resignation, removal, death or incapacity, shall serve until their successors are appointed and have qualified.
- B. The Director appointment provisions of Section 3.2.A(i) and the provisions of this Section 3.4.B, each shall apply only after the date on which these Bylaws are adopted. Director appointments made prior to that date shall be governed by the Bylaws in effect on the date of the appointment. No Board service prior to the effective date of these Bylaws shall count toward the consecutive-terms limitation specified in this Section 3.4.
- i. No individual shall be permitted to serve as an At-Large Director more than two consecutive three-year terms; provided, however, that if an individual is appointed to fill the balance of the unexpired term of a former At-Large Director, and there is less than twelve (12) months remaining in the unexpired term, such partial term shall not count as one of the two permitted terms.
  - ii. Once an individual has served as an At-Large Director for two consecutive three-year terms, that individual is ineligible for appointment or reappointment as an At-Large Director for a period of three (3) years, after which the individual shall again be eligible for appointment or reappointment as an At-Large Director in accordance with the provisions of this Article III.

- iii. During the aforementioned three-year period of ineligibility for service as an At-Large Director, the former At-Large Director's service on Board committees shall be limited as specified in Section 5.1. After completion of the aforementioned three-year period of ineligibility for service as an At-Large Director, the former Director's service on Board committees shall be unlimited to the full extent permitted by Article V.
- 3.5 Orientation, Education and Development: Each Director shall participate in an initial orientation and in ongoing education and development as described in a Board member orientation, education and development procedure developed by the Board and amended from time to time. All Directors shall receive annual training on fraud, waste and abuse in accordance with applicable statutes, regulations, and third-party payer requirements.
- 3.6 Attendance and Participation: Each Director shall: (a) attend all Board meetings, assigned committee meetings, and Board retreats; (b) review all agenda package materials in advance of each such meeting or retreat; (c) actively participate in each such meeting or retreat; (d) serve on at least one Board committee; and (e) timely respond to all staff requests for information. No individual other than a Director shall be permitted to attend, vote or function as an alternate of, or substitute for, that Director. Directors shall conduct individual self-assessments biannually in accordance with a Board self-assessment procedure developed by the Board and amended from time to time.
- 3.7 Resignation; Removal; Vacancies:
- A. A Director may resign by written notice to the Corporation. The resignation will be effective upon its receipt by the Corporation, or a subsequent time as set forth in the notice of resignation.
- B. By a simple majority vote of the Directors then in office, a Director may be removed with cause. The Director proposed for removal shall be given written notice summarizing the cause for removal and an opportunity to address the Board prior to its vote on the question of removal.
- C. In the event of a mid-term Director vacancy, the Governance Committee shall consider and recommend a replacement Director. The replacement Director shall be elected by vote of the current Board to serve the remainder of the term of the vacant Directorship.
- 3.8 Conduct of the Meeting: Meetings of the Board of Directors will be presided over by the Chairperson, and in her or his absence, by the Vice Chairperson. The Secretary of the Corporation shall serve as secretary for the meeting, and in her or his absence, another person chosen at the meeting will serve as secretary of the meeting.

### 3.9 Meetings:

- i. At the Annual Meeting, the Board of Directors shall establish by resolution and vote an annual calendar for regular meetings. The calendar will be published and notice thereof given to each Director. The Annual Meeting of the Directors to elect Directors and Officers, and to conduct such other business as may properly come before the meeting shall be held at a time and place annually specified by the Board of Directors. In addition to the Annual Meeting, at least seven (7) regular meetings of the Board of Directors, or such greater number as may be required by the SUA's Minimum Operating Standards, shall be held each year on such dates and at such times and places as shall be determined by the Board for the purpose of conducting business as may come before the Board.
- ii. As and to the extent required by law and by SUA Operating Standards, all annual, regular, and special meetings of the Board shall be conducted in accordance with the Michigan Open Meetings Act, MCL § 15.261, et. seq. (the "OMA"). Provided that such interpretation and application does not jeopardize the Corporation's federal or state funding, including funding under any statute or regulation referenced in Section 1.5 of these Bylaws, unless and until overturned by a court of competent jurisdiction or rendered void by legal enactment, for purposes of these Bylaws, the OMA shall be interpreted and applied in accordance with Michigan Attorney General Opinion No. 7318, dated February 4, 2022. Accordingly:

(a) the Corporation shall establish procedures in accordance with the OMA to accommodate the absence of any Director or committee member due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the Board or committee, as the case may be, if the meeting were held in person, including by participating remotely via audio or video conferencing or other electronic means; and

(b) in accordance with the federal Americans with Disabilities Act and Section 504 of the federal Rehabilitation Act, any Director, committee member, or member of the general public who has a disability may request and be permitted, as a reasonable accommodation, to attend and participate in any meeting of the Board of Directors or of a committee remotely via audio or video conferencing or other electronic means. Any such request shall be made to the Corporation's Chief Executive Officer or his or her designee;

provided, however, that the circumstances noted in paragraph (b) above, do not permit a Board or committee meeting to be conducted solely in virtual manner by which all participate only by remote means.



Anything in these Bylaws to the contrary notwithstanding, in the event and to the extent of any conflict between the terms of these Bylaws and those of the OMA, the terms of the OMA shall supersede and govern.

- iii. Regular meetings of the Board may be held without notice if the time and place of the meeting has been determined by resolution of the Board. Except as otherwise permitted by the preceding sentence, notice of the Annual Meeting and regular meetings stating the date, time and place of the meeting shall be given to each Director by personal delivery or mail at least seven (7) days before the meeting, or by electronic transmission at least three (3) days before the meeting. The notice of a regular meeting does not need to state the purposes or purposes or the business to be transacted.
- iv. If Grand Traverse County schools close due to inclement weather, all Board and committee meetings scheduled for that date will be cancelled. If schools in other counties within the Corporation's Service Area close due to inclement weather, any Director from that county who does not attend a meeting will be considered excused, and the absence will not count for purposes of Section 3.12.
- v. In the event of a public health or safety emergency (as declared by federal, state, or local government) (an "Emergency"), any emergency or executive order, law, or rule applicable to the conduct of the Corporation's Board meetings automatically shall control over any conflicting provision of these Bylaws, without the need for any action by the Board. Nothing in this subsection limits the Board's authority to adopt or amend these Bylaws or any Corporation policy or procedure governing the conduct of meetings during any Emergency, in any manner not inconsistent with any applicable emergency or executive order, law, or rule.
- vi. The Advisory Council's Agency Board Liaison shall attend all meetings of the Corporation's Board of Directors, but shall not be a member of the Corporation's Board, nor have a vote on any business before the Corporation's Board. The Agency Board Liaison shall serve as a conduit for communication of information and concerns from the Board to the Advisory Council and from the Advisory Council to the Board.

- 3.10 Special meetings: Special meetings of the Board of Directors shall be called by the Chairperson or upon written request of any three (3) members of the Board stating the purpose of the meeting. The Chairperson shall fix the date, time and place of a special meeting. Notice of the special meeting stating the purpose as well as the date, time and place shall be given to each Director by personal delivery or mail at least five (5) business days before the meeting, or by electronic transmission at least three (3) business days before the meeting.
- 3.11 Effect of Attendance: A Director's attendance at or participation in any annual, regular or special meeting waives any required notice to him or her of the meeting unless he or she at the beginning of the meeting, or when he or she arrives, objects to the meeting or

the transacting of business at the meeting and after objecting does not vote for or assent to any action taken at the meeting.

3.12 Continued Absences: A Director who fails to attend three (3) meetings of the Board between January and December, with or without notice to the Chief Executive Office or the Secretary of the Board shall be deemed to have resigned from the Board; provided, however, that exceptions for illness will be considered by the Board of Directors on a case by case basis. The resulting vacancy shall be filled in accordance with subsection 3.7.C.

3.13 Quorum: A majority of Directors in office from time to time shall constitute a quorum for the transaction of business at a meeting of the Board. If less than a quorum is present at a meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice other than announcement at the meeting until a quorum is present.

3.14 Voting:

A. Each Director shall be entitled to one vote. The vote of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board, unless otherwise provided by these Restated Bylaws or otherwise required by law. A Director cannot vote or act by proxy or alternate at any meeting of the Directors.

B. Action by Ballot:

(i) Any action the Directors are required or permitted to take at an annual or special meeting, including the election of directors, may be taken without a meeting if the Corporation provides a ballot to each Director that is entitled to vote on the action in the manner provided in Section 3.9 for notice of a regular meeting of the Board. This provision shall not preclude calling or holding annual or special meetings of the Board of Directors.

(ii) Any ballot provided to Directors pursuant to this section shall meet all of the following: (a) set forth each proposed action, (b) provide an opportunity for the Directors to vote for or against each proposed action, and (c) specify a time by which the Corporation must receive a ballot in order to be counted as a vote of the Director, which time shall be no fewer than twenty (20), nor more than ninety (90) days after the date the Corporation provides the ballot to the Directors.

(iii) Ballots shall be delivered to the address specified in the ballot by hand or by certified or registered mail, return receipt requested, by US First Class Mail, by nationally recognized courier (e.g., Federal Express) or, if and only if specified in the ballot, electronic transmission (as defined in paragraph B(v) of this Section 3.14) to the phone number or email address specified in the ballot for electronic transmission.

(iv) An action shall be considered approved by the Directors by ballot if the total number of Director votes cast in ballots received by the Corporation by the time specified in the ballots equals or exceeds the quorum required to be present at a meeting to take the action, and the number of favorable votes equals or exceeds the number of votes that would be required to approve the action at a meeting at which the number of votes cast by Directors was the same as the number of votes cast by ballot. A Director may not revoke a ballot received by the Corporation.

(v) For purposes of these Bylaws, “electronic transmission” or “electronically transmitted” means any form of communication that meets all of the following:

- a. it does not directly involve the physical transmission of paper;
- b. it creates a record that may be retained and retrieved by the recipient; and
- c. it may be directly reproduced in paper form by the recipient through an automated process.

(vi) Any notice or consent required or permitted by these Bylaws or the Act to be given in writing may be given by electronic transmission. If a notice or consent is given by electronic transmission, it shall be deemed given when electronically transmitted to the person entitled to the notice or the person to whom the consent is directed.

(vii) In the event and to the extent of any conflict between either of the above definitions and the corresponding definition(s) specified in the Act, the provisions of the Act shall supersede and control.

3.15 Compensation: Directors shall not receive compensation from the Corporation for their services as such, but they may be reimbursed for the reasonable expenses they incur for attendance at Board or committee meetings.

3.16 Participation by Telephonic or Remote Communication: The provisions of this Section 3.16 shall apply to the extent permitted by the OMA and applicable SUA Operating Standards. A Director may participate in, and vote at, any Board or committee meeting by means of a telephone conference or other remote communication technology and shall be deemed present at the meeting, provided that all of the following conditions are met: (a) each person considered present and permitted to vote at the meeting by means of remote communication technology is (i) identified to all participants in the meeting as participating by remote communication technology and (ii) reasonably verified to be a Director or committee member; (b) each person participating by remote communication technology has a reasonable opportunity to participate in the meeting and to vote on matters submitted to a vote, including an opportunity to read or hear the proceedings of the meeting substantially concurrently with the proceedings, and can communicate with the other participants; (c) the Corporation maintains minutes or another record of all votes and other action taken by person participating in the meeting by remote communication technology. A Director or committee member may be present and vote at an adjourned meeting by a means of remote communication if he

or she was permitted to be present and vote by that means of remote communication in the original, adjourned meeting.

- 3.17 Action Without Meeting: The provisions of this Section 3.16 shall apply to the extent permitted by the OMA and applicable SUA Operating Standards. Any action required or permitted by the Act to be taken at an annual or special meeting of the Board of Directors may be taken without a meeting, prior notice, or a vote if a consent in writing setting forth the action so taken is signed by all of the Directors having not less than the minimum number of votes that is necessary to authorize or take the action at a meeting at which all Directors entitled to vote were present and voted. Prompt notice of the taking of the corporate action without a meeting by less than unanimous vote shall be given to Directors who have not consented in writing. Such written consents may be given by electronic transmission in the manner provided by the Act.
- 3.18 Revocation of Authorization: No authorization, assignment, referral or delegation of authority by the Board of Directors to any committee, Officer or agent shall preclude the Board from exercising the authority required to meet its responsibility for conduct of the Corporation. The Board shall retain the right to rescind any such authorization, assignment, referral or delegation.

#### ARTICLE IV: Officers

- 4.1 Officers: The Officers of the Corporation shall be the Chairperson, Vice Chairperson, Secretary, Treasurer, and Chief Executive Officer (the "CEO"). The administrative officers shall be the Chief Operating Officer and Chief Financial Officer. The CEO shall select and hire the Chief Operating Officer and Chief Financial Officer.
- 4.2 Nomination; Election and Tenure:
- A. Not later than sixty (60) days before the annual meeting of the Corporation, the Board shall appoint a Nominating Committee comprised of at least three (3) and not more than five (5) members. One committee member shall be selected from the Executive Committee; one committee member shall be selected from the Governance Committee; and at least one (1) and not more than three (3) committee members shall be selected from among the Directors who are not members of the Executive or Governance Committees. At least thirty (30) days before the annual meeting, the Committee shall nominate, from among the Directors, a slate of proposed Officers to the full Board.
- B. The Officers of the Corporation (but not the administrative officers) shall be elected by the Board of Directors at the annual meeting of the Corporation and, except for the CEO, shall be elected from among those serving on the Board of Directors, and the elected Officers need not be identical to the slate nominated by the Nominating Committee. The term of each Officer shall be one year and until his or her successor is appointed or elected, unless the Officer earlier resigns, is removed, dies or becomes incapacitated. The foregoing notwithstanding, once appointed, the term of the CEO shall continue without necessity of reappointment until his or her employment with the Corporation is

terminated. Except as otherwise provided in any employment contract, the term of the CEO can be terminated in accordance with Section 4.3. Officers are eligible to serve additional terms, and such terms need not be consecutive; provided, however, that no individual shall serve as Chairperson for more than three consecutive terms. After three consecutive terms as Chairperson, an individual shall be ineligible to serve as Chairperson for one full year. No person may hold more than one office at a time. If the election of Officers is not held as provided by these Bylaws, such election shall be held as soon thereafter as conveniently practicable.

#### 4.3 Resignations or Removal:

- A. An Officer may resign by submitting written notice to both the Chairperson and the CEO. The resignation shall be effective upon the CEO's receipt of the written notice or at such later date as specified in the written notice, and the acceptance of such resignation shall not be necessary to make it effective.
- B. Officers elected or appointed by the Board may be removed by vote of a majority of the Board then in office with or without cause at any time, whenever in the Board's judgment the best interests of the Corporation will be served. The foregoing notwithstanding, removal of the CEO shall be subject to and in accordance with the terms of his or her employment agreement, if any, with the Corporation.
- C. In the event of a mid-term vacancy in the office of Chairperson, the Vice Chairperson shall serve the remainder of the term of the Chairperson office. In the event of a mid-term vacancy in the office of Vice Chairperson, Secretary or Treasurer, the Board shall appoint a Nominating Committee not later than fourteen (14) after occurrence of the vacancy. That Nominating Committee shall be comprised of three (3) members, one from the Executive Committee, one from the Governance Committee, and one selected from among the Directors who are not members of the Executive or Governance Committees. Within fourteen (14) days after its appointment, the Committee shall nominate at least one individual so fill the vacant office. At the first Board meeting following receipt of such nomination, the Board shall elect an individual, who need not be an individual nominated by the Nominating Committee, to fill the vacant office.

4.4 Authority of Officers: Officers shall have the authority and shall exercise the powers and perform the duties specified by the Board, the Chairperson and these Bylaws. To the extent that the powers and duties of the Officers are not set forth in these Bylaws or a resolution of the Board, the Officers shall have all powers incident to their offices and shall discharge the duties customarily and usually held and performed by like officers of organizations similar to the Corporation.

4.5 Chairperson: The Chairperson shall preside at all meetings of the Directors of the Corporation. He or she shall endeavor to ensure that the resolutions of the Board are implemented, shall provide leadership in the governance of the Corporation and shall perform such other duties as may be directed from time to time by the Board. The Chairperson shall be the Chair of the Executive Committee, may be appointed a voting member of other committees, and be an ex officio member of all other Board committees. The Chairperson may sign, with the Secretary or any other Officer authorized by the Board, any deed, mortgages, bonds, contracts or other instruments the Board has authorized to be executed, unless the execution thereof shall be expressly delegated by the Board, these Bylaws, or by statute to some other Officer or agent of the Corporation. The foregoing notwithstanding, except as otherwise restricted by resolution of the Board, the CEO is authorized to execute on behalf of the Corporation contracts, agreements, leases and other instruments and obligations of the Corporation

arising in its regular course of business. In general, the Chairperson shall perform all duties incident to the office of Chairperson.

- 4.6 Vice Chair: The Vice Chair shall assist the Chairperson in performing his or her duties. The Vice Chair shall be a member of the Executive Committee and the Compliance Committee, and may serve on other committees. The Vice Chair shall maintain an awareness of the affairs of the Corporation and shall assume the duties of the Chairperson should the Chairperson be absent or unable to act.
- 4.7 Secretary: The Secretary shall keep or cause to be kept minutes of the meetings of the Board of Directors; provide notice of Board of Director meetings as required by the Articles, these Bylaws and law; serve as the custodian of corporate records; and shall serve as chair of the Governance Committee. The Secretary shall in general perform all duties incident to the position of Secretary.
- 4.8 Treasurer: The Treasurer shall keep or cause to be kept records and accounts of the funds and securities of the Corporation; shall make reports of the finances of the Corporation regularly and whenever requested by the Board of Directors or the Chairperson; and shall serve as chair of the Finance Committee. The Treasurer shall in general perform all duties incident to the position of Treasurer.
- 4.9 Chief Executive Officer: The CEO shall be the chief executive officer of the Corporation. Subject to the policies and direction of the Board of Directors, the CEO shall have general charge of the affairs and operations of the Corporation and the general and active day-to-day management; control and direction of the employees of the Corporation; the power to appoint and discharge employees, agents and independent contractors, to fix their compensation and to determine their duties; and may attend meetings of all committees. Except as otherwise restricted by resolution of the Board, the CEO is authorized to execute on behalf of the Corporation contracts, agreements, leases and other instruments and obligations of the Corporation arising in its regular course of business. Examples of contracts arising in the Corporation's regular course of business include, but are not limited to, a contract with an HMO or other third-party payer, a contract for the lease or purchase of equipment or supplies used in the Corporation's operations, or a contract for consulting, legal or accounting services for the Corporation. The CEO shall in general perform all duties incident to the position of Chief Executive Officer.
- 4.10 Special Execution Authority: All contracts, agreements, leases, and other documents, instruments, and obligations of the Corporation of any nature not arising in its regular course of business shall be executed and delivered by either the Chairperson and one other Officer of the Corporation, or such Officer or Officers and in such manner as the Board may from time to time specify by resolution. Examples of contracts not arising in the Corporation's regular course of business would include, but are not limited to, an agreement to merge the Corporation with or into another entity, an agreement to acquire another entity, or a contract for the sale or lease of all or substantially all of the Corporation's assets.

## ARTICLE V: Committees

### 5.1 Standing and Special Committees:

- A. Standing committees of the Board shall include the Executive Committee, Finance Committee, Governance Committee, and the Compliance Committee, the duties and authority of which shall be as specified in these Bylaws. The Board by resolution may create one or more additional standing or special committees to assist the Board in the management of the business and affairs of the Corporation. The duties and authority of each such committee shall be as specified in the resolution creating the committee. All special committees and task forces created by Board action shall serve at the pleasure of the Board. The Governance Committee shall consider and make non-binding recommendations to the Board with respect to all committee members. Except as specified otherwise in these Bylaws, the Board Chairperson shall appoint the chair of each standing and special committee, and the full Board shall appoint the remaining members of each standing and special committee.
- B. Unless otherwise specified in these Bylaws, each committee shall be chaired by a Director and shall have not fewer than three (3) and not more than seven (7) total members. Individuals other than Directors may serve on committees other than the Executive Committee and the Compliance Committee and, except as specified otherwise in these Bylaws, shall be voting members of the committee on which they serve; provided, however, that (i) each committee shall have not less than one (1) and not more than two (2) non-Director members; and (ii) no committee shall have more than one member who is a former Director during his or her three-year period of ineligibility for service as a Director. Committee membership should be representative, as nearly as possible, of Corporation's organizational identity and reflect a diversity of experience, knowledge, skills and abilities.
- C. The term of each committee member shall be one year commencing on January 1 and ending on December 31, unless the committee member earlier resigns, is removed, dies or becomes incapacitated. The foregoing notwithstanding, the term of a member of any special committee shall be further limited by the period for which the special committee exists.
- D. Except as specified otherwise in these Bylaws:
- i. annually at the committee's first meeting after the Annual Meeting, each committee shall elect a vice chairperson and secretary from the committee's membership and shall report their slate of committee officers to the Board for informational purposes only;
  - ii. each committee and task force may adopt rules for its meetings not inconsistent with these Bylaws or with any rules adopted by the Board; and



- iii. with respect to special committees and task forces, the Board, at any time, may:
  - (a) increase or decrease the number of its members; (ii) change its members; (iii) fill vacancies in its membership; (iv) change its functions; or (v) terminate its existence; provided, however, that any change to the membership, duties or functions of any standing committee, or the termination of any standing committee, can be accomplished only by amendment of these Bylaws in accordance with Article VIII.

5.2 Committee Powers: To the extent, and only the extent, provided by resolution of the Board not inconsistent with these Bylaws, the Articles, or applicable law, a committee may exercise delegated powers and authority of the Board in the management of the business and affairs of the Corporation. A committee shall exercise delegated powers and authority only by affirmative vote or consent of the committee member or members who are then Directors of the Corporation. If a committee exercising such delegated powers and authority has members who are not Directors, such non-director members shall not be counted for purpose of determining the presence of a quorum and shall not vote on matters constituting such exercise.

5.3 Limitation of Committee Powers: The provisions of Section 5.2 notwithstanding, no committee, including but not limited to the Executive Committee, shall have the power to do the following:

- A. alter or amend the Articles;
- B. alter, amend or repeal the Bylaws;
- C. adopt an agreement of merger or consolidation;
- D. authorize the voluntary dissolution of the Corporation;
- E. revoke voluntary dissolution proceedings;
- F. remove any Director or Officer;
- G. fill any Director or Officer vacancy;
- H. approve the appointment, hire, or termination of the Corporation's CEO;
- I. fix compensation of any Director, Officer or committee member;
- J. adopt an annual budget for the Corporation; or
- K. approve the sale, lease, mortgage, pledge, exchange or other disposition of all or substantially all of the Corporation's assets.

- 5.4 Term of Office; Vacancies; Reimbursement: Except as otherwise provided in these Bylaws or in the Board resolution creating such committee or task force, the term of office of all committee and task force members is one year, commencing January 1 and ending on December 31 of, subject to earlier termination if the member resigns or is removed by action of the Board, or if the committee or task force is dissolved. Except where provided otherwise in these Bylaws, if a committee or task force member resigns or is removed by action of the Board, the resulting vacancy shall be filled by action of the Board in the original manner outlined in this Article V for the committee or task force. Members of committees and task forces shall not receive compensation for their services as such, but they may be reimbursed for the reasonable expenses they incur for attendance at committee or task force meetings.
- 5.5 Committee Meetings: Regular or special meetings for any committees may be held in the same manner provided in these Bylaws for regular or special meetings of the Board of Directors, and the presence of a simple majority of the Director members of the committee will constitute a quorum at the meeting. Vacancies shall not be counted for the purpose of ascertaining the presence of a quorum. A committee member cannot vote or act by proxy or alternate at any meeting of the committee. Each member of a committee or task force shall be entitled to one vote. The vote of the majority of the committee members present at a meeting at which a quorum is present shall be the act of the committee or task force, unless otherwise required by law or these Bylaws.
- 5.6 Consent to Committee Actions: Any action required or permitted to be taken by vote at a meeting of a committee may be taken without a meeting if, before or after the action, all members of the committee consent to the action in writing or by electronic transmission. The written consents shall be filed with the minutes of the proceedings of the committee. The consent has the same effect as a vote of the committee for all purposes.
- 5.7 Executive Committee:
- A. The members of the Executive Committee shall be the Chairperson, Vice Chair, Secretary, and Treasurer. No employee of the Corporation shall serve on the Executive Committee. The Chairperson shall be the chairperson of the committee, the Vice Chair shall be the vice chairperson of the committee, and the Secretary shall be the secretary of the committee. The Executive Committee shall meet quarterly or as required for the performance of its duties.
  - B. Subject to the limitations specified in this Section 5.7, the Executive Committee shall have the power and duty to conduct the affairs of the Corporation and to exercise the powers of the Board of Directors when the Board cannot be convened, even electronically, within the time permitted for the taking of any action by the Board. If Board action is not required for at least seventy-two (72) hours, and at least forty-eight (48) of those hours include business days, there shall be a rebuttable presumption that the Board can be convened, in person or electronically, within the time permitted for the Board to take action, such that the Executive Committee is not authorized to exercise the powers of the Board with

respect to such action. The designation of the Executive Committee shall not operate to relieve the Board of any responsibility imposed by law.

- C. Written notice of any action taken by the Executive Committee on behalf of the Board shall be given to all Directors by the CEO within two (2) business days after the taking of such Executive Committee action. At its next regular meeting or at a sooner special meeting called for that purpose, the Board shall consider such Executive Committee action, and any necessary or appropriate additional action with regard to such Executive Committee action.
- D. Anything in these Bylaws to the contrary notwithstanding, the Executive Committee shall not have the authority to:
  - i. take any action listed in Section 5.3; or
  - ii. amend or repeal any resolution previously adopted by the Board;
- E. At least once each fiscal year, and at least eight (8) months after the previous evaluation, the Executive Committee shall: (i) formally evaluate the performance of the CEO; (ii) review the CEO's compensation in accordance with the Corporation's executive compensation review procedure; and (iii) make recommendations to the full Board with regard to the terms of the CEO's employment and compensation.
- F. The Executive Committee shall perform such additional responsibilities, if any, as may be assigned by formal resolution of the Board.

#### 5.8 Finance Committee:

- A. The Finance Committee shall be chaired of the Corporation's Treasurer. Its members shall include at least one other Director who is not a member of the Executive Committee and at least one individual who is not a Director but who has accounting and/or financial management experience or expertise. All members shall be free of any conflict or relationship that could reasonably be expected to interfere with the exercise of his or her independent judgment. The Finance Committee shall meet at least four (4) times per fiscal year, and as it otherwise deems appropriate or is required by law. Finance Committee members who are not Directors of the Corporation shall be non-voting committee members.
- B. The Finance Committee shall function as the Agency's Investment Committee and its Audit Committee. The Finance Committee's duties shall also include, but not necessarily be limited to:
  - i. ensuring that the Corporation's financial statements, independent audits and disclosures are reviewed and validated;
  - ii. evaluating the Corporation's accounting procedures and overseeing financial reporting;

- iii. proposing, for Board approval and adoption, policies governing investment and management of the Corporation's assets which are not assets of any retirement funds sponsored or operated for the benefit of the Corporation's employees;
- iv. proposing, for Board approval and action the engagement of investment advisers, managers and fiduciaries for the Corporation's assets which are not assets of any retirement funds sponsored or operated for the benefit of the Corporation's employees;
- v. proposing, for Board approval and action the engagement of investment advisers, managers and fiduciaries for the Corporation's assets which are not assets of any retirement funds sponsored or operated for the benefit of the Corporation's employees (all referenced advisers, managers and fiduciaries being collectively referred to herein as "Corporation Financial Services Consultants");
- vi. monitoring all investment portfolio transactions and balances which are not investments portfolios of any retirement funds sponsored or operated for the benefit of the Corporation's employees;
- vii. periodically meeting with the designated Financial Services Consultants who conduct investment transactions (for investments which are not assets of any retirement funds sponsored or operated for the benefit of the Corporation's employees), oversee internal control and audit processes;
- viii. recommending the selection and retention of the independent auditors;
- ix. oversight of the independence and performance of the Corporation's independent auditors;
- x. providing oversight of the audit process;
- xi. providing an avenue of communication among the Corporation's independent auditors, management, staff and the Board of Directors;
- xii. managing procedures for grievances associated with the Corporation's financial practices;
- xiii. oversight of the Corporation's financial accounting process and system of internal controls regarding finance, accounting and use of assets;
- xiv. making recommendations to the Board on matters related to development of the budget and any budget modifications;
- xv. making recommendations to the Board on local support requests;
- xvi. proposing, for Board approval and adoption a 403(b) Plan Committee Charter; and
- xvii. serving as the 403(b) Plan Committee in accordance with paragraph C of this section.

C. While the Finance Committee shall serve as the 403(b) Plan Committee, only the Corporation's Chief Executive Officer, Board Chair, and Treasurer, collectively and by majority vote or consent, shall function as the fiduciary for the Corporation's 403(b) Plan. The duties of the 403(b) Plan Committee shall be those specified in the 403(b) Plan Committee Charter approved and adopted by the Board from time to time.

#### 5.9 Governance Committee:

B. The Governance Committee shall be chaired of the Corporation's Secretary. Its members shall include at least one other Director who is not a member of the Executive Committee,

and at least one individual who is not a Director but who has expertise and/or education in matters of governance, whether in the public or private sector. All members shall be free of any conflict or relationship that could reasonably be expected to interfere with the exercise of his independent judgment. The Governance Committee shall meet at least four (4) times per fiscal year and as it otherwise deems appropriate or is required by law. Governance Committee members who are not Directors of the Corporation shall be non-voting committee members.

- C. The purposes of the Governance Committee include overseeing the governance structure and function of the Corporation as a whole; assuring that the Corporation's organizational structure is consistent with governance best practices; and that standards for performance of the Board and its Committees are developed and maintained. The Governance Committee's duties shall include, but are not necessarily be limited to:
- i. regularly evaluating the Corporation's overall governance effectiveness and efficiency and recommending improvements as appropriate;
  - ii. reviewing, at least biannually, the Corporation's Articles and Bylaws and Board committees structure, and recommending for Board approval and action changes, amendments, and restatements as appropriate;
  - iii. reviewing, at least biannually, the structure and governing documents of the Corporation's Advisory Council and its interaction with the Corporation's Board of Directors and staff, and recommending, for Board approval and action, changes, amendments, and restatements as appropriate;
  - iv. recommending candidates for appointment as Directors, as committee members and as Advisory Council members;
  - v. developing and overseeing orientation of new Board members and providing or arranging for ongoing training on governance;
  - vi. proposing, for Board approval and action, the engagement of such consultants and advisers as may be required to assist the Committee in discharging its duties;
  - vii. conducting a bi-annual assessment and evaluation of Board and Committee participation, engagement, and performance and presenting the results to the Board;
  - viii. proposing for Board approval and adoption the Corporation's Conflict of Interest Policy and Disclosure forms and other policies related to or advancing governance best practices, and revisions thereto as appropriate; and
  - ix. making recommendations to the Board on matters related to the development and implementation of, and adherence to, governance best practices.

#### 5.10 Compliance Committee:

[TBD]

**NOTE:** The Executive and Governance Committees are determining what the scope, membership and responsibilities of the *Board's* "Compliance Committee" should be. The ultimate text of this Section 5.10 will be consistent with both those decisions and the remaining provisions of these Bylaws.

The Charter of the Corporation's/Agency's separate "Regulatory Compliance Committee (not a Board committee) will be provided to the Board separately. That charter will be designed to ensure that contractual (e.g., MI Choice) compliance obligations are satisfied.

## ARTICLE VI: Indemnification

- 6.1 Nonderivative Actions: Subject to all of the other provisions of this article, the Corporation shall indemnify any person who was or is a party, or is threatened to be made a party to, any threatened, pending, or completed action, suit, or proceeding. This includes any civil, criminal, administrative, or investigative proceeding, whether formal or informal (other than an action by or in the right of the Corporation). Such indemnification shall apply only to a person who was or is a Director or Officer of the Corporation or who was or is serving at the request of the Corporation as a director, officer, partner, trustee, employee, or agent of another foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, whether for profit or not for profit. The person shall be indemnified and held harmless against expenses (including attorney fees), judgments, penalties, fines, and amounts paid in settlement actually and reasonably incurred by the person in connection with such action, suit, or proceeding, if:
- A. the person was acting or reasonably believed he or she was acting within the scope of his or her Authority;
  - B. the person was acting in good faith;
  - C. the person's conduct did not amount to gross negligence or willful and wanton misconduct;
  - D. the person's conduct was not an intentional tort; and
  - E. the person's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle as described in Section 209(e)(v) of the Michigan Nonprofit Corporation Act.

With respect to any criminal action or proceeding, the person must have had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, or conviction or on a plea of *nolo contendere* or its equivalent, shall not by itself create a presumption that (a) the person did not act in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation, or (b) with respect to any criminal action or proceeding, the person had reasonable cause to believe that his or her conduct was unlawful.

- 6.2 Derivative Actions: Subject to all of the provisions of this Article, the Corporation shall indemnify any person who was or is a party to, or is threatened to be made a party to, any threatened, pending, or completed action or suit by or in the right of the Corporation to procure a judgment in its favor because (a) the person was or is a Director or Officer of the Corporation or (b) the person was or is serving at the request of the Corporation as a director, officer, partner, trustee, employee, or agent of another

foreign or domestic corporation, partnership, joint venture, trust, or other enterprise, whether or not for profit. The person shall be indemnified and held harmless against expenses (including actual and reasonable attorney fees) and amounts paid in settlement incurred by the person in connection with the action or suit if:

- A. the person was acting or reasonably believed he or she was acting within the scope of his or her Authority;
- B. the person was acting in good faith;
- C. the person's conduct did not amount to gross negligence or willful and wanton misconduct;
- D. the person's conduct was not an intentional tort; and
- E. the person's conduct was not a tort arising out of the ownership, maintenance, or use of a motor vehicle as described in Section 209(e)(v) of the Michigan Nonprofit Corporation Act.

With respect to any criminal action or proceeding, the person must have had no reasonable cause to believe his or her conduct was unlawful. The termination of any action, suit, or proceeding by judgment, order, settlement, or conviction or on a plea of *nolo contendere* or its equivalent, shall not by itself create a presumption that (a) the person did not act in good faith and in a manner the person reasonably believed to be in or not opposed to the best interests of the Corporation, or (b) with respect to any criminal action or proceeding, the person had reasonable cause to believe that his or her conduct was unlawful. However, indemnification shall not be made for any claim, issue, or matter in which the person has been found liable to the Corporation unless and only to the extent that the court in which the action or suit was brought has determined on application that, despite the adjudication of liability but in view of all circumstances of the case, the person is fairly and reasonably entitled to indemnification for the expenses that the court considers proper.

- 6.3 Expenses of Successful Defense: To the extent that a person has been successful on the merits or otherwise in defense of any action, suit, or proceeding referred to in sections 6.1 or 6.2 of this Article, or in defense of any claim, issue, or matter in the action, suit, or proceeding, the person shall be indemnified against expenses (including actual and reasonable attorney fees) incurred in connection with the action and in any proceeding brought to enforce the mandatory indemnification provided by this Article.
- 6.4 Contract Right; Limitation on Indemnity: The right to indemnification conferred in this Article VI shall be a contract right and shall apply to services of a Director or Officer as an employee or agent of the Corporation as well as in such person's capacity as a Director or Officer. Except as provided in section 6.3 of this Article VI, the Corporation shall have no obligations under this Article to indemnify any person in connection with any proceeding, or part thereof, initiated by such person without authorization by the Board.
- 6.5 Determination That Indemnification Is Proper: Any indemnification under sections 6.1 or 6.2 of this Article (unless ordered by a court) shall be made by the Corporation only

as authorized in the specific case. The Corporation must determine that indemnification of the person is proper in the circumstances because the person has met the applicable standard of conduct set forth in sections 6.1 or 6.2, whichever is applicable. The determination shall be made in any of the following ways:

- A. By a majority vote of a quorum of the Board consisting of Directors who were not parties to such action, suit, or proceeding.
- B. If the quorum described in clause (a) above is not obtainable, by a committee of Directors who are not parties to the action. The committee shall consist of not less than two disinterested Directors.
- C. By independent legal counsel in a written opinion.

6.6 Proportionate Indemnity: If a person is entitled to indemnification under sections 6.1 or 6.2 of this Article for a portion of expenses, including attorney fees, judgments, penalties, fines, and amounts paid in settlement, but not for the total amount, the Corporation shall indemnify the person for the portion of the expenses, judgments, penalties, fines, or amounts paid in settlement for which the person is entitled to be indemnified.

6.7 Expense Advance: Expenses incurred in defending a civil or criminal action, suit, or proceeding described in sections 6.1 or 6.2 of this Article may be paid by the Corporation in advance of the final disposition of the action, suit, or proceeding, on receipt of an undertaking by or on behalf of the person involved to repay the expenses, if it is ultimately determined that the person is not entitled to be indemnified by the Corporation. The undertaking shall be an unlimited general obligation of the person on whose behalf advances are made, but it need not be secured.

6.8 Non-exclusivity of Rights: The indemnification or advancement of expenses provided under this article is not exclusive of other rights to which a person seeking indemnification or advancement of expenses may be entitled under a contractual arrangement with the Corporation. However, the total amount of expenses advanced or indemnified from all sources combined shall not exceed the amount of actual expenses incurred by the person seeking indemnification or advancement of expenses.

6.9 Indemnification of Employees and Agents of the Corporation: The Corporation may, to the extent authorized from time to time by the board, grant rights to indemnification and to the advancement of expenses to any current or former employee or agent of the Corporation to the fullest extent of the provisions of this article with respect to the indemnification and advancement of expenses of Directors and Officers of the Corporation.

6.10 Former Directors and Officers: The indemnification provided in this article continues for a person who has ceased to be a Director or Officer and shall inure to the benefit of the heirs, executors, and administrators of that person.



- 6.11 Insurance: The Corporation shall purchase and maintain insurance on behalf of any person who (a) was or is a Director, Officer, employee, or agent of the Corporation or (b) was or is serving at the request of the Corporation as a director, officer, employee, or agent of another Corporation, partnership, joint venture, trust, or other enterprise, and as otherwise required by virtue of its status as an area agency on aging. The insurance may protect against any liability asserted against the person and incurred by him or her in any such capacity or arising out of his or her status as such, whether or not the Corporation would have power to indemnify against liability under this article or the laws of the state of Michigan.
- 6.12 Changes in Michigan Law: If there are any changes in the Michigan statutory provisions applicable to the Corporation and relating to the subject matter of this article, the indemnification to which any person shall be entitled shall be determined by the changed provisions, but only to the extent that the change permits the Corporation to provide broader indemnification rights than the provisions permitted the Corporation to provide before the change.

#### **ARTICLE VII: Rules of Procedure**

- 7.1 The Board by resolution may adopt rules of procedure, not inconsistent with these Bylaws, for the conduct of Board and committee meetings. Except as specified in any such resolution, the conduct of Board and committee meetings may be guided by, but need not strictly comply with, the rules contained in the then-current edition of *Robert's Rules of Order Newly Revised*.

#### **ARTICLE VIII: Advisory Council**

- 8.1 The Corporation shall at all times maintain and support an Advisory Council. The Advisory Council shall review and comment on the Area Plan and amendments thereto before they are transmitted to the State of Michigan for approval, and shall perform such other duties and actions as may be required by the Older Americans Act and any regulations promulgated pursuant thereto.
- 8.2 Members of the Advisory Council shall be appointed by the Board after recommendation of the Advisory Council and review and recommendation of the Governance Committee. The Governance Committee shall review all Advisory Council candidates to ensure they are not disqualified from serving on the Advisory Council due to the existence of any disqualification criterion specified in Section 3.3.B(iii) – (vi).
- 8.3 By resolution, the Board shall adopt bylaws and rules prescribing the structure and operation of the Advisory Council.

#### **ARTICLE IX: General Provisions**

- 9.1 Report and Records: The CEO shall cause an annual report to be distributed to the Board within ninety (90) days after the Board's approval of the annual financial audit of the Corporation. In addition, the Corporation shall keep correct and complete books

and records of account and financial statements and shall also keep minutes of proceedings of its Board and committees. All books and records of the Corporation may be inspected by any Director at any reasonable time.

- 9.2 Fiscal Year: The fiscal year of the Corporation shall begin on October 1 and end on September 30 of the following year, unless otherwise determined by resolution of the Board.
- 9.3 Accounts: The Board by appropriate resolution shall provide for the safekeeping, handling, transfer and withdrawal of the funds, securities and other properties of the Corporation; shall designate banks, depositories and other appropriate agencies in which the funds of the Corporation shall be deposited and securities held for the account of the Corporation; and shall designate such Officers of the Corporation as shall have power and authority to act on behalf of the Corporation in connection with the withdrawal of the Corporation funds from such banks and depositories and the sale and transfer of securities and other property of the Corporation.
- 9.4 Amendment; Repeal; Alteration: Upon recommendation of the Governance Committee, the Articles and these Bylaws each can be altered, amended or repealed and new Articles and/or Bylaws can be adopted by a two-thirds vote of all the Directors in office at the time of any such action. No action can be taken on any proposed amendment to the Bylaws or the Articles unless the text of the proposed amendment has been made available to the Board of Directors at least thirty (30) days prior to the Board meeting at which action will be taken on the proposed amendment, and the proposed amendment is presented for discussion and potential revision at a Board meeting prior to the Board meeting at which such action is to be taken. No revision at such prior Board meeting shall operate to restart the thirty-day period or to require discussion of the proposed amendment at more than two Board meetings, including the meeting at which action is taken.
- 9.5 Dissolution: Upon the dissolution of the Corporation, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the corporation; provide notice of dissolution to the Attorney General of the State of Michigan within sixty (60) days after dissolution; and obtain written approval from the Attorney General before disposing of any remaining assets. All assets disposed must be to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 of the Internal Revenue Code, all in accordance with the Articles.
- 9.6 Code of Ethics: The Board of Directors shall adopt a Code of Ethics applicable to all of the Corporation's employees, contracted staff, volunteers, Officers, Directors, committee members, and Advisory Council members, and shall require annual acknowledgements of commitment to, and agreement to abide by, such Code of Ethics.

- 9.7 Conflicts of Interest: The Corporation shall require that all employees, contracted staff, volunteers, Officers, Directors, committee members, and Advisory Council members disclose all actual and apparent conflicts of interest and avoid any action through which any such conflict might inappropriately influence the individual's actions with regard to and/or on behalf of the Corporation or otherwise operate to the detriment of the Corporation. The Board of Directors shall adopt a formal Conflict of Interest Policy, including forms for disclosure of conflicts of interest, and procedures for the avoidance, disclosure, and resolution of such conflicts, including abstention by Officers, Directors, committee members, and Advisory Council members, from participation in any vote and/or decision on any matter with respect to which such individual has a conflict of interest. The minutes of the meeting shall reflect that the disclosure was made, that the individual with the conflict of interest abstained from voting, even though his or her presence was counted in determining a quorum. The person chairing the meeting may exclude the individual with the conflict of interest from the room during part of the deliberations and the vote on the matter. The foregoing requirements shall not be construed to prevent an Officer, Director, committee member, or Advisory Council member from stating his or her position on the matter under consideration, nor from answering questions of other Officers, Directors, committee members or Advisory Council members relating to the matter under consideration.

### CERTIFICATION

I am the Secretary of Northwest Senior Resources, Incorporated, doing business as Area Agency On Aging Of Northwest Michigan. I hereby certify that this document is a true copy of the Amended and Restated Bylaws of the Corporation, adopted by action of the Board of Directors effective September 5, 2024.

Signature: 

Date: September 5, 2024

Name: Ashlea Walker  
Secretary

Open.27849.14514.33544846-1

Open.27849.14514.33675372-1



### Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

Please type or print legibly

Name: <u>JAMES D BLAIR</u>	Date: <u>11/20/24</u>
Address (Street, PO if applicable, City, State, Zip): <u>P.O. Box 961, Leland, MI 49654</u>	
Occupation: <u>REAL ESTATE PROPERTY MANAGEMENT (COMMERCIAL)</u>	
Daytime Telephone: <u>517-4870059</u>	
Email Address: <u>BLAIRHOUSEJ@NETSCAPE.NET</u>	

1. Are you a resident of Leelanau County?      Yes      No
2. Are you a registered voter of Leelanau County?      Yes      No  
     Township or Village: Please Select One Leland Twp.
3. Can you regularly attend scheduled meetings? Day:      Yes      No  
     Evening:      Yes      No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
     to serve when needed
5. What are your qualifications for appointment?  
     STATE AARP ADVOCATE FOR SENIOR ISSUES.



6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1	X	Area Agency on Aging of Northwest Michigan (AAA) (1 citizen appointee / 2-year term)	No
2		Bay Area Transportation Authority (BATA) (1 citizen appointee / 3-year term)	
3	X	Benzie-Leelanau District Health Department Board of Health (1 citizen appointee / 2-year term)	
4	X	Benzie-Leelanau Environmental Health Board of Appeals (2 citizen appointees / 2-year terms)	
5	X	Brownfield Redevelopment Authority (BRA) (5 citizen appointees / 3-year terms)	
6	X	Construction Board of Appeals (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7	X	Land-Bank Fast-Track Authority (LBA) (3 citizen appointees / 3-year terms)	
8		<del>Leelanau County Energy-Futures Task Force</del> (11 citizen appointees / ends in 1-year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		Leland Dam Authority (LDA) (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) Please make a selection	
10	X	Materials Management Plan Committee (MMPC) (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		Michigan Department of Health and Human Services (DHHS) (2 citizen appointees / 3-year terms)	
12		Northern Lakes Community Mental Health Authority (CMH) (1 citizen appointee / 3-year term)	
13		Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board (1 citizen appointee / 3-year term)	
14		Northwest Regional Airport Authority (NRAA) (2 citizen appointees / 3-year terms)	
15	X	Parks & Recreation Commission (P & R) (5 citizen appointees / 3-year terms)	
16	X	Planning Commission (PC) (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17	X	Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC) (5 citizen appointees / 3-year terms)	
18	X	Solid Waste Council (SWC) (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19	X	Veterans Affairs Administrative Committee (VAAC) (1 citizen appointee / 2-year term)	
20		<del>Workforce Development Board (WDB)</del> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

7. List references and contact information (minimum of two):

Reference #1

256-7546  
Chet JANIK 231-~~655-7600~~  
(ROTARY Club of SUTTONS Bay - Leelanau Co.)

Reference #2

LISA Brookfield, Leland Twp. Clerk  
231-256-7546 #201

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes  No

9. Are you willing to consent to a Background Investigation?

Yes  No

10. Signature:

James Blair

Printed Name:

JAMES BLAIR

Attachment #1



**BENZIE/LEELANAU DISTRICT BOARD OF HEALTH**

**ONE SEAT OPEN / ONE COUNTY CITIZEN MEMBER / TWO-YEAR TERM**

Contact: Dan Thorell / [Dodie Putney](#) Benzie/Leelanau District Health Department  
7401 E. Duck Lake Rd., Suite 100, Lake Leelanau, MI 49653 231-256-0200

**Meets on the fourth Wednesday of every month at 2:00 p.m. at either the Benzie or Leelanau Health Department location.**

This Board consists of six members, two county commissioners and one at-large member from each of the two counties. This Board is responsible for the policies, programs and operations of the Health Department in Leelanau and Benzie counties.

**Benzie/Leelanau District Board of Health (BOH) ♦**

Last Name/First Name	Position/Category	Term Expires
Conley, Barbara	At large – citizen	December 31, 2024
Allgaier, Gwenne	Commissioner appointee	Annually
Wessell, Ty	Commissioner appointee	Annually

Benzie/Leelanau District Board of Health																	
Three Members, Two-Year Terms																	
Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Bernard Glettler (C)																	
Melinda Lautner (C)																	
Robert Pisor (C)																	
Mary Tonneberger (C)																	
David Shiflett (C)																	
Norma Mateer																	
James Houdek																	
Marjorie McCulloch																	
James Schaub (C)																	
David Marshall (C)																	
Carolyn Rentenbach (C)																	
Barbara Conley																	
Tony Ansoerge (C)																	
Patricia Soutas-Little (C)																	
William Bunek (C)																	
Ty Wessell (C)																	
Gwenne Allgaier (C)																	

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Benzie/Leelanau District Board of Health**, to a two-year term expiring December 31, 2026. Seconded by \_\_\_\_\_.

## Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

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**Please type or print legibly**

Name: david quimby	Date: 5/23/2024
Address (Street, PO if applicable, City, State, Zip): 3063 EAST GOUSTY KNOWE LANE LAKE LEELANAU MICHIGAN 49653	
Occupation: RETIRED PHYSICIAN	
Daytime Telephone: 231-866-0437	
Email Address: SLEEPMDDQ@AOL.COM	

1. Are you a resident of Leelanau County?       Yes       No
2. Are you a registered voter of Leelanau County?  Yes       No

Township or Village: Centerville

3. Can you regularly attend scheduled meetings? Day:       Yes       No  
    Evening:  Yes       No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
 ALL LOCAL GOVERNEMENT ACTIVITIES SHOULD HAVE CITIZEN INVOLVEMENT AND OVERSIGHT, AND DEPENDING ON THE BRANCH OF GOVERNMENT PROFESSIONAL EXPERTISE IN THAT AREA WOULD BE OF VALUE TO ALL OF THE CITIZENS IN MAKING BEST DECISIONS REGARDING POLICY AND IMPLIMENTATION OF POLICIES.

5. What are your qualifications for appointment?  
 MBBS UNIVERSITY NEWCASTLE UPON TYNE ENGLAND 1981 AGE 23.  
 CERTIFIED INTERNAL MEDICINE 1986, RESIDENCY SPECTRUM GRAND RAPIDS.  
 CERTIFIED PULMONARY/CRTICAL CARE 1988/2001 HENRY FORD DETROIT.  
 CERTIFIED SLEEP MEDICNE 1994.  
 I HAVE MAINTAINED ALL OF THE ABOVE CERTICATIONS TO THIS DATE EXCEPT CRITICAL CARE WHICH I HAVE NOT PRACTICED IN 20 PLUS YEARS.  
 1989-2001 PRIVATE PRACTICE/EMPLOYED SPECTRUM HEALTH.  
 2011 TO PRESENT CONSULTING PRACTICE SLEEP MEDICINE  
 2016 TO 2022 MUNSON HEALTH ,MANISTEE, SLEEP MEDICNE  
 FULL RESUME AVAILABLE ON REQUEST

david quimby

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3	XX	<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	no
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15		<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>





## Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Robert LaPorte, M.D.	Date: 11/29/2024
Address (Street, PO if applicable, City, State, Zip): 10550 S. Monaco Way, Traverse City, MI 49684	
Occupation: Retired Radiation Oncologist	
Daytime Telephone: (303) 349-6839	
Email Address: drrobertlaporte@me.com	

1. Are you a resident of Leelanau County?       Yes       No  
 2. Are you a registered voter of Leelanau County?       Yes       No

Township or Village: Please Select One

3. Can you regularly attend scheduled meetings? Day:       Yes       No  
 Evening:       Yes       No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

My understanding is this is a volunteer opportunity to help the BLDHD (BOH). Once I retired in 2021, I have been helping several non-profits to protect human health from climate change effects, including our air, water & soil quality.

Currently I have been working within the Leelanau county workshop "CROWD" which is an acronym for Composting, Recycling & Organic Waste Diversion. Now that EGLE has initiated the Material Management Planning for all counties, I will be attending the meetings that are open to the public.

5. What are your qualifications for appointment?

I taught science for four years at a co-ed catholic H.S. in Tucson Arizona after I graduated from Western Michigan University. I majored in Physics and Math for a B.S. degree and was certified by the state of Michigan in 1977 to teach at the secondary level. I graduated from Loyola Stritch Medical School in 1989, and completed my residency in radiation oncology at the University of MN and the Mayo Clinic in 1993.

I practiced in New Mexico for 11 years, then moved to Denver for 12 years, and finished working in 2021 at the Cowell Family Cancer Center for my last 6 years of practice. Once the Covid 19 epidemic started I volunteered at several of the BLDHD vaccination clinics.

Robert LaPorte, M.D.

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3	X	<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
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17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
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19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (minimum of two):

Reference #1

Eric Johnston

e-dress: EJohnston@BLDHD.org

Reference #2

Ty Wessell

e-dress: TWessell@leelanau.gov

Barb Conley,MD

e-dress: tel124now@aol.com



8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes  No

9. Are you willing to consent to a Background Investigation?

Yes  No

10. Signature: Robert LaPorte

Printed Name: Robert M.LaPorte,M.D.





**BENZIE/LEELANAU ENVIRONMENTAL HEALTH BOARD OF APPEALS**

**ONE SEAT OPEN** / TWO COUNTY CITIZEN MEMBERS / TWO-YEAR TERMS

Contact: Dan Thorell / [Dodie Putney](#) Benzie/Leelanau District Health Department  
7401 E. Duck Lake Rd., Suite 100, Lake Leelanau, MI 49653 231-256-0200

**Meets on an as-needed basis, alternating meeting sites between Benzie and Leelanau counties.**

The purpose of this Board is to review appeals of Health Department decisions on sewage disposal and water supply issues. The committee has the authority to affirm, reverse or modify the Health Department decision and shall, in writing, state the basis for their determination. Hearing times shall be determined by the committee, which will be comprised of three members (1 Commissioner and 2 at-large citizens) from both Leelanau and Benzie Counties.

**Benzie/Leelanau District Environmental Health Board of Appeals** ♦

Last Name/First Name	Position/Category	Term Expires
Barrows, Don	At large – citizen	December 31, 2024
Forrest “Bud” Welch	At large – citizen	December 31, 2025
Rexroat, Douglas	Commissioner appointee	<i>Annually</i>

**Don Barrows would like to seek reappointment**

Three Members, Two-Year Terms																	
Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
Rick Stein																	
Patrick McCool																	
Walter Nielson																	
David Schmidtke																	
Jay Johnson																	
Donald Barrows																	
Robert Weaver (C)																	
Richard Schmuckal (C)																	
Mark Walter (C)																	
Melinda Lautner (C)																	
William Bunek (C)																	
Charles Godbout																	
John Arens																	
Donald Barrows																	
Gwenne Allgaier (C)																	
Doug Rexroat (C)																	
Forrest "Bud" Welch																	

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Benzie/Leelanau District Environmental Health Board of Appeals**, to a two-year term expiring December 31, 2026. Seconded by \_\_\_\_\_.

**Lauren Cypher**

---

**From:** Don Barrows <barrowsdf@gmail.com>  
**Sent:** Thursday, December 5, 2024 8:40 PM  
**To:** Lauren Cypher  
**Subject:** Re: BLDHD Board of Appeals

# Yes.

On Thu, Dec 5, 2024 at 1:49 PM Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)> wrote:

Don –

Are you interested in reappointment to the BLDHD Board of Appeals?

Thank you,

Lauren

Lauren Cypher

Executive Assistant

**Leelanau County Administration**

Leelanau County Government Center

8527 E. Government Center Drive, Suite 101

Suttons Bay, MI 49682

Phone: 231-256-9711

<https://www.leelanau.gov/>



**BROWNFIELD REDEVELOPMENT AUTHORITY (BRA) •**

**TWO SEATS OPEN / FIVE CITIZEN MEMBERS / THREE-YEAR TERMS**

Contact: [Gail Myer](#), Director, Leelanau County Planning & Community Development  
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812

**Meets on the third Tuesday of every month at 10:00 a.m. at the Government Center.**

This Authority will facilitate the implementation of Brownfield plans; promote the revitalization, redevelopment and reuse of certain property including, but not limited to, tax reverted, blighted, or functionally obsolete property; and authorize and permit the use of certain tax increment financing. The Leelanau County Board of Commissioners appoints five at-large citizens.

**Brownfield Redevelopment Authority (BRA) •**

Last Name/First Name	Position/Category	Term Expires
Lewis, Richard	Interim County Administrator	<i>Annually</i>
Allgaier, Gwenne	Commissioner appointee	<i>Annually</i>
Arens, John	At large – citizen	December 31, 2026
Eftaxiadis, Thrassos	At large – citizen	December 31, 2026
Foster, Richard	At large – citizen	December 31, 2026
Heinz, Dan	At large – citizen	December 31, 2024
King, David	At large – citizen	December 31, 2024

**Dan Heinz does not wish to seek reappointment.**

**David King wishes to seek a full appointment.**

**Brownfield Redevelopment Authority (BRA)**

Seven Members, Three-Year Terms

Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
Mark Walter (C)																				
David Shiflett (C)																				
Karen Zemaitis (C)																				
Carolyn Rentenbach (C)																				
Patricia Soutas-Little																				
County Administrator																				
Barbara Gordon																				
William Drozdalski																				
Thomas Triebes																				
Kathy (Finch) Egan																				
John Hoagland																				
Eric Winkelman																				
Lee Nowak																				
Robert Bunek																				
Emerson Hilton																				
F. Bud Welch																				
Frank Goodroe																				
Katharine Sterken																				
Richard Foster																				
Randy Harmson																				
W. Dennis Bushey																				
Thrassos Eftaxiadis																				
John Arens																				
Ty Wessell (C)																				
Lois Bahle (C)																				
Gwenne Allgaier (C)																				
Dan Heinz																				
David King																				

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Brownfield Redevelopment Authority**, to a three-year term expiring December 31, 2027. Seconded by \_\_\_\_\_.

**Lauren Cypher**

---

**From:** Bev and Dan Heinz <bevanddan@hotmail.com>  
**Sent:** Thursday, October 24, 2024 10:57 AM  
**To:** Lauren Cypher  
**Subject:** Re: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Dan Heinz  
Brownfield Redevelopment Authority  
Expiring term

I do not wish to seek reappointment for an additional term.

---

**From:** Lauren Cypher <lcypher@leelanau.gov>  
**Sent:** Thursday, October 24, 2024 2:45 PM  
**Cc:** Richard Lewis <rlewis@leelanau.gov>  
**Subject:** Leelanau County Boards and Commissions - Expiring Terms and Reappointments

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

- The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.
- Your desire for reappointment
- Updates to contact information including mailing address

The Leelanau County Board of Commissioners will meet to decide appointments and reappointments and you will receive a letter with further instructions.

Thank you for your willingness to serve as a citizen appointee. Local government depends a great deal on the services of public-spirited citizens such as yourself and we greatly appreciate your service.

Lauren Cypher  
Executive Assistant  
**Leelanau County Administration**  
Leelanau County Government Center  
8527 E. Government Center Drive, Suite 101  
Suttons Bay, MI 49682  
Phone: 231-256-9711

<https://www.leelanau.gov/>

**Lauren Cypher**

---

**From:** David King <david.graham.king@gmail.com>  
**Sent:** Thursday, October 24, 2024 3:23 PM  
**To:** Lauren Cypher  
**Cc:** Richard Lewis  
**Subject:** Re: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Hi Lauren,

Confirming my intent to seek reappointment to serve on the Brownfield Redevelopment Authority for the term expiring December 31, 2024.

I also serve on the Land Bank, but that term is not up.

My contact information still remains the same:

10275 East Apple Ridge Drive  
Traverse City, MI  
49684

773-682-8010.

Thank you,

-David

On Thu, Oct 24, 2024 at 10:45 AM Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)> wrote:

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

- The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.
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## Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will be accepted for (4) years from the issue date; any attachments should be no longer than two pages at length.

**RECEIVED**

OCT 30 2024

Please type or print legibly

LEELANAU COUNTY  
ADMINISTRATOR

Date: 10/30/2024

Name: Christopher M. Logan	
Address (Street, PO if applicable, City, State, Zip): 10524 S. Arden Way Maple City, MI 49664	
Occupation: Retired - Firefighter / Paramedic	
Daytime Telephone: 937-673-1673	
Email Address: 10524ardenway@gmail.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No  
 Township or Village: Kasson
3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
 Civic engagement can take many forms. It may look like voting in elections, volunteering in your community, or providing input to help guide government leaders as they make decisions. These advisory groups provide a bridge between the community and the government of the County. Each focus on a specific issue, policy, or program. Advisory boards aid in the governing process by keeping county government in touch with the ideas and attitudes of its citizens.

5. What are your qualifications for appointment?  
 I'm a lifelong summer resident that is now permanently residing in Leelanau Co. After 37 years of working with township, municipal, and county government in Ohio, I have retired to the beautiful place I have always vacationed. I am a retired Firefighter/Paramedic with experience in community involvement and infrastructure. I also worked in, and with my previous county election board, where I participated as staff taking care of Cyber and Physical Security. As well as Election Technician where I set and programed for elections, and trained poll workers and managed a 10 precinct vote center. Along with my past civic involvement, I worked in my family service business alongside my father for the past 40+ years. I have a passion to community, and have always engaged in the government systems and processes. My wife and I are excited to finely be permanent residents of Leelanau Co. and I look forward to possibly be appointed.

Christopher M. Logan

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		Area Agency on Aging of Northwest Michigan (AAA) (1 citizen appointee / 2-year term)	
2		Bay Area Transportation Authority (BATA) (1 citizen appointee / 3-year term)	
3		Benzie-Leelanau District Health Department Board of Health (1 citizen appointee / 2-year term)	
4		Benzie-Leelanau Environmental Health Board of Appeals (2 citizen appointees / 2-year terms)	
5	X	Brownfield Redevelopment Authority (BRA) (5 citizen appointees / 3-year terms)	
6		Construction Board of Appeals (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		Land Bank Fast Track Authority (LBA) (3 citizen appointees / 3-year terms)	
8		Leelanau County Energy Futures Task Force (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		Leland Dam Authority (LDA) (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		Materials Management Plan Committee (MMPC) (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		Michigan Department of Health and Human Services (DHHS) (2 citizen appointees / 3-year terms)	
12		Northern Lakes Community Mental Health Authority (CMH) (1 citizen appointee / 3-year term)	
13		Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board (1 citizen appointee / 3-year term)	
14		Northwest Regional Airport Authority (NRAA) (2 citizen appointees / 3-year terms)	
15	X	Parks & Recreation Commission (P & R) (5 citizen appointees / 3-year terms)	
16	X	Planning Commission (PC) (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
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18		Solid Waste Council (SWC) (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		Veterans Affairs Administrative Committee (VAAC) (1 citizen appointee / 2-year term)	
20		Workforce Development Board (WDB) (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest



7. List references and contact information (*minimum of two*):

Reference #1

Greg Julian (231)883-2560  
11167 S MAPLE CITY  
MAPLE CITY, MI  
49664

Reference #2

Chief Dean Ortilieb (937) 652-4375  
107 E Market St.  
Urbana, Ohio  
43078

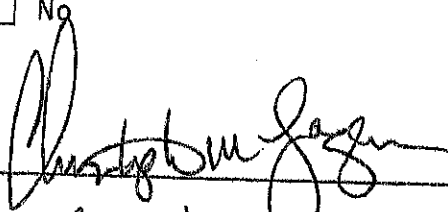
8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature:



Printed Name:

CHRISTOPHER LOGAN

### Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

Please type or print legibly

Name: Kathleen M Wiejaczka	Date: 10/31/2024
Address (Street, PO if applicable, City, State, Zip): 11746 S. Sleepy Valley trail	
Occupation: Registered Nurse/Educator	
Daytime Telephone: 2318834418	
Email Address: kmwiej@gmail.com	

- Are you a resident of Leelanau County?  Yes  No
  - Are you a registered voter of Leelanau County?  Yes  No
- Township or Village: Empire
- Can you regularly attend scheduled meetings? Day:  Yes  No  
Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

Citizen involvement on boards and committees ensures a wide perspective of ideas and information that enhances the functionality of those committees or boards. Citizens bring new insights to these boards and committees to address the community's diverse needs. Additionally, this involvement helps to build a collaborative relationship between the county government and its residents. A diverse make-up on the committee or board promotes creative ideas and solutions to county-wide issues.

5. What are your qualifications for appointment? +

Throughout my adult life as a registered nurse and nurse educator, I have developed strong skills in creative problem-solving and education. I enjoy tackling challenges and working with diverse groups to critically address various issues. As an adjunct faculty member at the local college, I am confident that my expertise would translate well to this committee.

Having lived in Leelanau County for 43 years, I've also built five homes here. This hands-on experience in construction, alongside assisting my husband in his building and remodeling business, has deepened my knowledge and understanding of the industry through hard work and dedication.

Kathleen M Wiejaczka

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

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4	X	<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	No
5	X	<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	No
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
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19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

## Reference #1

Dorian Creighton -- 231-486-5252

Email: doricreighton@yahoo.com

## Reference #2

Margaret Maxbauer -- 517-204-3058

Email: mdmaxbauer@gmail.com

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

 Yes     No

## 9. Are you willing to consent to a Background Investigation?

 Yes     No

10. Signature: \_\_\_\_\_

Printed Name: Kathleen M. Wiejaczka



**CONSTRUCTION BOARD OF APPEALS** ♦♦

**TWO SEATS OPEN** / SEVEN CITIZEN MEMBERS / FIVE-YEAR TERMS

Contact: [Amber Weber](#), Building Official, Leelanau County Building Safety Department  
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9806

Meets on an as-needed basis.

This seven-member board hears appeals for decisions made by the County Building Safety Department and may allow construction variances in certain situations. Categories include Architectural, Building, Electrical, and Plumbing/Mechanical.

**Construction Board of Appeals (CBOA)** ♦♦

Last Name/First Name	Position/Category	Term Expires
Hoskins, Stephen		December 31, 2028
Griswold, Nathan	Building category	December 31, 2026
Miller, Robert	Architect category	December 31, 2025
Paolacci, George	Electrical category	December 31, 2024
Walter, F. Jon	Architect category	December 31, 2027
Steffens, Harry		December 31, 2028

George Paolacci does not seek reappointment.

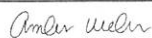
Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	
Harry Ansorge																				
John Walter																				
Ben Hohnke																				
Larry Wichern																				
John Rutherford																				
Martin Easling																				
Ed Marshall																				
Gregory Bannon																				
Michael Oltersdorf																				
Bill Stevens																				
Larry Graves																				
Fred Steffens																				
Julius Bunek																				
Robert Biggs																				
Robert Bourne																				
Clinton Cook*																				
Tony Brakel																				
Kevin Buhr																				
Richard Peplinski																				
F. Jon Walter																				
Dale Boone																				
Richard Dunnebacke																				
George Paolacci																				
Nathan Griswold																				
Robert Miller																				
Stephen Hoskins																				
Harry Steffens																				

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Construction Board of Appeals**, to a five-year term expiring December 31, 2029. Seconded by \_\_\_\_\_.

## EXECUTIVE DOCUMENT SUMMARY

Department: <u>Building Safety</u> Contact Person: <u>Amber Weber</u> Telephone Number: <u>231-256-8302</u>	<b>Submittal Dates</b> <input type="checkbox"/> Select Meeting Type: <u>Executive Board</u> Date of Meeting: <u>11/12/2024</u>
<b>Financial/Source Selection Method</b>	Vendor: _____ Address/ Phone: _____  <b>Description:</b> Boards/Comm. Recommendation
<input type="checkbox"/> Select One: <u>Select One</u> <input type="checkbox"/> Other: <u>Appointments</u> <input type="checkbox"/> Account No.: _____ <input type="checkbox"/> CIP Project? <input type="checkbox"/> If Grant, Match Account No.: _____	
<b>Budgeted Amount:</b> _____ <b>Contracted Amount:</b> _____	
<b>Document Description</b>	
<input type="checkbox"/> Request to Waive Board Policy on Bid Requirements <input type="checkbox"/> Financial Review Completed <input type="checkbox"/> Department Head/Elected Official Authorization	
<p>The Building Safety Department has received an application from Mr. Thomas Verschaeve to fill a vacancy on the Leelanau County Construction Board of Appeals in the Plumbing/Mechanical Category. By appointing Mr. Verschaeve, the county construction board of appeals will be a seven member board with all categories filled. I have reviewed his application and find that he meets the qualifications to be appointed to the county board of appeals.</p>	
<p><b>Suggested Recommendation:</b></p> <p>I move to recommend that the County Board of Commissioners appoint Mr. Thomas Verschaeve to the Leelanau County Construction Board of Appeals, Plumbing/Mechanical Category, for a five year term expiring on 12/31/2028.</p>	

Department Approval: \_\_\_\_\_



 Amber Weber  
 2024.10.03 10:05:43 -04'00'

 Date: 10/03/2024

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Thomas Verschaeve	Date: 9/24/24
Address (Street, PO if applicable, City, State, Zip): 10600 S Tower Rd, Maple City, MI 49664	
Occupation: HVAC Technician	
Daytime Telephone: 231-218-4225	
Email Address: Verscht@yahoo.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Please Select One

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

Citizens can be appointed or elected to boards or commissions but can also be involved in many different ways. They can represent as residential tax payers, home or business owners, and provide their own personal or professional perspective to act as a bridge between the general public and local government.

5. What are your qualifications for appointment?

I currently work in the construction industry while also living within Leelanau County. I am a life long resident and registered voter.

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	<b>XX</b>	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <u>Specify the category(ies) AND list your qualifications under question #5:</u> Please make a selection	<b>NO</b>
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <u>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</u> Select one	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) Please make a selection	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <u>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</u> Please make a selection	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15		<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <u>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1:</u> Please make a selection	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>



7. List references and contact information (minimum of two):

Reference #1  
Gary Oconner  
  
(231) 463-8837

Reference #2  
Jack Ocobock  
231-941-8646

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No



10. Signature: \_\_\_\_\_

Printed Name: Thomas Verschaeve



**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

Please type or print legibly

Name: <i>Julius Bunek</i>	Date: <i>11/1/2024</i>
Address (Street, PO if applicable, City, State, Zip): <i>508 N Plamondon Rd Lake Leelanau</i>	
Occupation: <i>Retired</i>	
Daytime Telephone: <i>231-499-0769</i>	
Email Address: <i>Bunekj@gmail.com</i>	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No  
 Township or Village: Please Select One *Leland Twp*
3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
*Appeals where and when claims can be reviewed by this board to decide or determine what is right or wrong*
5. What are your qualifications for appointment?  
*Been in construction for over 50 years  
 Master Plumber  
 Master Electrician  
 Mech Contractor Boiler Lic  
 Environmental A/C License*

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	X	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5:</i> Please make a selection	Yes When old shell station was inspection office (Before 2007)
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</i> Select one	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) Please make a selection	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</i> Please make a selection	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	X	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1:</i> Please make a selection	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

7. List references and contact information (minimum of two):

Reference #1 Amber Weber  
8527 E Government  
Center DR Suite 109  
Suttons Bay, MI 49682

Reference #2  
John Schaub  
231-866-1009

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes  No

9. Are you willing to consent to a Background Investigation?

Yes  No

10. Signature: Julius Burek

Printed Name: Julius Burek

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

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**Please type or print legibly**

Name: Stephen Hoskins	Date: 9/29/2023
Address (Street, PO if applicable, City, State, Zip): 6101 N Manitou Trl, Northport, MI 49670	
Occupation: Residential Builder	
Daytime Telephone: (231)432-0229	
Email Address: steve@birchcovemi.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No
- Township or Village: Leland
3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

My understanding is that Boards, commissions, committees and authorities may be asked to meet in order to hear cases of importance, consider many factors, do relevant research and come to fact based and ethical decisions on important matters which affect the safety and growth of our community.

5. What are your qualifications for appointment?

I am a licensed builder and leelanau county resident. I build houses and file all of the relevant permits, and I stay up to date on codes. I also spend a lot of time researching the latest trends in building science. I think of myself as having a good relationship with the Leelanau county department of building safety. Sometimes there are new ideas worth considering, which challenge the current way of doing things, and I find it interesting to dive into the potential benefits and consequences of new ideas in building science. I have a vested interest in the future of building safety and building science in Leelanau county as I intend to live here and build homes here for many years to come.

Stephen Hoskins

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
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2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	XX	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Building</i>	no
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
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14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15		<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
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19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

7. List references and contact information (*minimum of two*):

Reference #1

Charlie Sessoms  
(231)866-1721

Reference #2

Gary Cheadle  
(231)271-6783

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

 Yes  No

## 9. Are you willing to consent to a Background Investigation?

 Yes  No10. Signature: Stephen Hoskins Digitally signed by Stephen Hoskins  
Date: 2023.09.29 16:55:18 -04'00'

Printed Name: \_\_\_\_\_





### Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Scott Earl	Date: 11/19/2024
Address (Street, PO if applicable, City, State, Zip): 345 W Main St Lake Leelanau, MI. 49653	
Occupation: Plumber Heating contractor	
Daytime Telephone: 2317090086	
Email Address: scotttotal@aol.com	

1. Are you a resident of Leelanau County?     Yes     No
2. Are you a registered voter of Leelanau County?     Yes     No
- Township or Village: Leland
3. Can you regularly attend scheduled meetings?    Day:     Yes     No  
    Evening:     Yes     No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
 To improve, safe gaurd, and maintain the quality of life for residents of Leelanau county and give back to the community

5. What are your qualifications for appointment?  
 Construction Board of Appeals and Parks and Recreation Commision  
 Plumbing and heating contractor about 20 years  
 Plumbing and mechanical linspector for Leelanau county about 7 years  
 Plumbing apprentice and jounyman plumber for about 15 years  
 Currently have a master plumbers license, a mechanical contractors license and a plumbing contractor license.  
 Completed and and certified though NMC M-tech tradeds program in HVAC  
 45 plus years working almost entirely in Leelanau and Grand Traverse counties  
 Life long resident of Leelanau county

Scott Earl

7. List references and contact information (*minimum of two*):

Reference #1  
Bob Biggs  
318 W Main St  
Lake Leelanau, MI. 49653  
231-256-9421

Reference #2  
Lisa Brookfield  
202 St Joseph St  
Lake Leelanau, MI. 49653  
231-313-4872

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: \_\_\_\_\_



Printed Name: Scott Earl

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
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2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	XX	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DMHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	XX	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
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19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

**LAND BANK FAST TRACK AUTHORITY (LBA) \***

**ONE SEAT OPEN** / THREE CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: [John A. Gallagher III](#), Leelanau County Treasurer  
 8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9838

**Meets on the third Tuesday of every month at 9:00 a.m. at the above location.**

A Land Bank Authority is a public authority created to efficiently acquire, hold, manage, and develop tax-foreclosed property, as well as other vacant, blighted, obsolete and abandoned properties. Among its functions, a Land Bank can help facilitate use and development of property, establish “clear title” on properties it acquires, borrow money, and issue tax-exempt financing.

**Land Bank Fast Track Authority (LBA) \***

Last Name/First Name	Position/Category	Term Expires
Lewis, Richard	Interim County Administrator	Annually
Allgaier, Gwenne	Commissioner appointee	Annually
<b>Foster, Richard K.</b>	<b>At large – citizen</b>	<b>December 31, 2024</b>
Myer, Gail	Planning Director	Annually
Gallagher III, John A.	County Treasurer	Annually
Heinz, Dan	At large – citizen	December 31, 2025
King, David	At large – citizen	December 31, 2026

Land Bank Fast Track Authority (LBFTA)																	
Seven Members, Three-Year Terms (3 citizens)																	
Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
William Bunek (C)																	
David Shiflett (C)																	
Karen Zemaitis (C)																	
Carolyn Rentenbach (C)																	
Patricia Soutas-Little (C)																	
Administrator																	
P/CD Director																	
Treasurer																	
Mark Walter																	
Desmond Berry																	
Robert Bunek																	
Eric Winkelman																	
Emerson Hilton																	
F. Bud Welch																	
Randy Harmson																	
Rick Foster																	
Dan Heinz																	
Richard Isphording																	
Ty Wessell (C)																	
Lois Bahle (C)																	
Gwenne Allgaier (C)																	
David King																	

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Land Bank Fast Track Authority**, to a three-year term expiring December 31, 2027. Seconded by \_\_\_\_\_.

**PARKS AND RECREATION COMMISSION (P & R)** ♦♦**TWO SEATS OPEN** / FIVE CITIZEN MEMBERS / THREE-YEAR TERMSContact: [Casey Noonan](#), Chairman

8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9711

**Meets on the first Wednesday every month at 3:00 p.m., with the exception of July, at the above location; committee meetings are scheduled as needed.**

The Parks and Recreation Commission consists of ten (10) persons, including the Chair of the Road Commission or another road commissioner designated by the Board of County Road Commissioners; the County Drain Commissioner; the Planning Commission Chairman or his/her designee; and seven (7) other members appointed by the County Board of Commissioners. The seven appointed members may include no less than one (1) and not more than three (3) County Commissioners. This Commission oversees three County parks – Old Settler’s Picnic Grounds, Myles Kimmerly Park, including the 4-H Arena, and the Veronica Valley County Park, as well as propose park rules and regulations to the County Board of Commissioners.

**Parks and Recreation Commission** ♦♦

Last Name/First Name	Position/Category	Term Expires
VACANT	At large – citizen	December 31, 2026
Beduhn, Keith	At large – citizen	December 31, 2024
Christensen, Steve	Drain Commissioner	<i>Annually</i>
Frerichs, Don	At large – citizen	December 31, 2024
Godbout, Charles	At large – citizen	December 31, 2024
Lautner, Melinda	Commissioner appointee	<i>Annually</i>
Noonan, Casey	Planning Commission Representative	<i>Annually</i>
VACANT	Road Commission Representative	<i>Annually</i>
Ross, Kama	Commissioner appointee	<i>Annually</i>
Walter, F. Jon	At large – citizen	December 31, 2025

**Charles Godbout and Keith Beduhn both seek reappointment**





Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Parks & Recreation Commission**, to a three-year term expiring December 31, 2027. Seconded by \_\_\_\_\_.



10/30/2024

To: Leelanau County Board of Commissioners

From: Charles N Godbout

Subject: Reappointment to the Leelanau County Parks and Recreation Commission

Please consider reappointing me to the Leelanau County Parks and Recreation Commission for another term.

Charles N Godbout

Empire Township

231-729-0781

**Lauren Cypher**

---

**From:** Keith beduhn <irakeith@hotmail.com>  
**Sent:** Wednesday, October 23, 2024 9:12 PM  
**To:** Lauren Cypher  
**Subject:** Parks and Rec. Committee

Hi. I would like reapply to be on the Board of Parks Committee. Thank you. Keith Beduhn

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Maryann Murray Barnes	Date: 12/04/2024
Address (Street, PO if applicable, City, State, Zip): 14 Pine Trace #82	
Occupation: Retired	
Daytime Telephone: 248-342-4559	
Email Address: mmbarnes2228@gmail.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Glen Arbor

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

My understanding of citizen involvement is to be present and prepared to help represent the people of Leelanau County in future decision making regarding county resources and future needs.

5. What are your qualifications for appointment?

Although I have never sat on a board/committee/commission previously I have been involved with a number of boards of different organizations (Free Bikes 4Kidz Detroit, The WIWD Foundation). I have a desire to serve and am interested in the Parks and Recreation commission because I worked P&R for seven years when I was younger and know the importance of a healthy P&R to a community. I have a Bachelor of Science degree in Engineering and also worked in Early Childhood Education and know the importance good community programs can mean for child development.

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	X	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (minimum of two):

Reference #1  
(781) 888-3272

Darci Ricker  
Co-President Glen Arbor Chamber of  
Commerce



Reference #2  
(810) 659-1196

Maggie Kato  
Sleeping Bear Inn  
209bearinn@gmail.com



8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: \_\_\_\_\_

Printed Name: Maryann M. Barnes



**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Rebecca Benedict	Date: 10/31/2024
Address (Street, PO if applicable, City, State, Zip): 6016 S. Glen Lake Road, PO Box 21, Glen Arbor, MI 49636	
Occupation: HQ Executive Assistant	
Daytime Telephone: 231-649-2635	
Email Address: rebecca@cherryrepublic.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No  
Township or Village: Glen Arbor
3. Can you regularly attend scheduled meetings? Day:  Yes  No  
Evening:  Yes  No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

5. What are your qualifications for appointment?

Current:

Glen Lake Chamber of Commerce Board Member

Glen Lake LiFT Volunteer

Previous:

Glen Lake Student Mentor

Ann Arbor Commission on Disability Issues: Commissioner

First Presbyterian – Ann Arbor: Volunteer

Washtenaw County Health and Safety Commission: Citizen Liaison

Washtenaw County Hotel and Motel Association

Rebecca Benedict

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14	X	<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	XX	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	X	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Business</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>



7. List references and contact information (*minimum of two*):

Reference #1  
Bob Sutherland  
President Cherry Republic  
bob@cherryrepublic.com  
Cell: 231-645-1945

Reference #2  
Todd Ciolek  
CEO, Cherry Republic  
todd@cherryrepublic.com  
Cell: 231-645-4026

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: Rebecca Benedict

Printed Name: Rebecca Benedict

Attachment #1

Continued from page 1

I want to utilize my talent, skills and education to create connections and support Leelanau County in some capacity. This area is rich in beauty with our lakes, woods, dunes and citizens. I want to work to better that experience for our day to day lives and the lives of our visitors.

My past board and community experience in a variety of different areas showcase my ability to work with others and to learn new fields and topics. In college, I studied geography and have understanding of planning, zoning and GIS. I currently work at the Cherry Republic Headquarters keeping track of multiple projects with different requirements and deadlines. I am passionate about local government and how I can help.

Please consider me for a board position. Let me know if you have any further questions I can answer for you.

Thank you for your time.

Rebecca Benedict  
231-649-2635

Reference #3  
Linda Ihme  
231-218-2720

Rebecca Benedict

**Leelanau County  
Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire for (4) years from the issue date; any attachments should be no longer than two pages at length.

**RECEIVED**

OCT 30 2024

Please type or print legibly

LEELANAU COUNTY  
ADMINISTRATOR

Name: Christopher M. Logan	Date: 10/30/2024
Address (Street, PO if applicable, City, State, Zip): 10524 S. Arden Way Maple City, MI 49664	
Occupation: Retired - Firefighter / Paramedic	
Daytime Telephone: 937-673-1673	
Email Address: 10524ardenway@gmail.com	

1. Are you a resident of Leelanau County?       Yes       No  
 2. Are you a registered voter of Leelanau County?       Yes       No

Township or Village: Kasson

3. Can you regularly attend scheduled meetings? Day:       Yes       No  
 Evening:       Yes       No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

Civic engagement can take many forms. It may look like voting in elections, volunteering in your community, or providing input to help guide government leaders as they make decisions. These advisory groups provide a bridge between the community and the government of the County. Each focus on a specific issue, policy, or program. Advisory boards aid in the governing process by keeping county government in touch with the ideas and attitudes of its citizens.

5. What are your qualifications for appointment?

I'm a lifelong summer resident that is now permanently residing in Leelanau Co. After 37 years of working with township, municipal, and county government in Ohio, I have retired to the beautiful place I have always vacationed. I am a retired Firefighter/Paramedic with experience in community involvement and infrastructure. I also worked in, and with my previous county election board, where I participated as staff taking care of Cyber and Physical Security. As well as Election Technician where I set and programed for elections, and trained poll workers and managed a 10 precinct vote center. Along with my past civic involvement, I worked in my family service business alongside my father for the past 40+ years. I have a passion to community, and have always engaged in the government systems and processes. My wife and I are excited to finly be permanent residents of Leelanau Co. and I look forward to possibly be appointed.

Christopher M. Logan

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

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19		Veterans Affairs Administrative Committee (VAAC) (1 citizen appointee / 2-year term)	
20		Workforce Development Board (WDB) (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

7. List references and contact information (*minimum of two*):

Reference #1

Greg Julian (231)883-2560  
11167 S MAPLE CITY  
MAPLE CITY, MI  
49664

Reference #2

Chief Dean Ortleb (937) 652-4375  
107 E Market St.  
Urbana, Ohio  
43078

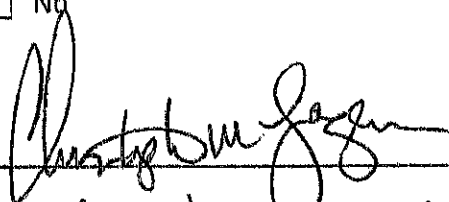
8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature:



Printed Name:

CHRISTOPHER LOGAN

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: <b>Scott Earl</b>	Date: <b>11/19/2024</b>
Address (Street, PO if applicable, City, State, Zip): <b>345 W Main St Lake Leelanau, MI. 49653</b>	
Occupation: <b>Plumber Heating contractor</b>	
Daytime Telephone: <b>2317090086</b>	
Email Address: <b>scotttotal@aol.com</b>	

1. Are you a resident of Leelanau County?     Yes     No
2. Are you a registered voter of Leelanau County?     Yes     No
- Township or Village: Leland
3. Can you regularly attend scheduled meetings? Day:     Yes     No  
    Evening:     Yes     No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
     To improve, safe gaurd, and maintain the quality of life for residents of Leelanau county and give back to the community
5. What are your qualifications for appointment?  
     Construction Board of Appeals and Parks and Recreation Commision  
     Plumbing and heating contractor about 20 years  
     Plumbing and mechanical iinspector for Leelanau county about 7 years  
     Plumbing apprentice and jounyman plumber for about 15 years  
     Currently have a master plumbers license, a mechanical contractors license and a plumbing contractor license.  
     Completed and and certified though NMC M-tech tradeds program in HVAC  
     45 plus years working almost entirely in Leelanau and Grand Traverse counties  
     Life long resident of Leelanau county

**Scott Earl**

7. List references and contact information (*minimum of two*):

Reference #1  
Bob Biggs  
318 W Main St  
Lake Leelanau, MI. 49653  
231-256-9421


Reference #2  
Lisa Brookfield  
202 St Joseph St  
Lake Leelanau, MI. 49653  
231-313-4872

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature:   
Printed Name: Scott Earl

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

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8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
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16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
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**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

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**Please type or print legibly**

Name: Jim Carpenter	Date: 11/16/2024
Address (Street, PO if applicable, City, State, Zip): PO Box 975, Leland, MI 49654	
Occupation: Writer/Producer	
Daytime Telephone: 231 256-2466	
Email Address: jim8180films@gmail.com	

1. Are you a resident of Leelanau County?  Yes  No  
 2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Leland

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

I strongly believe that we should all be working together in County government efforts and that that should be done in a bipartisan manner. Now is the time for team work for the common good.

5. What are your qualifications for appointment?

Worked for a large, national recreation area (Land Between The Lakes in west KY/TN) for 18 years as a manager. Graduate degrees in Secondary Education (Environmental Education emphasis), Library Science and Anthropology. Served on numerous non-profit boards and pride myself on being a good communicator and problem solver. Coached soccer and baseball when my children were young. Co-produced five independent films and several podcasts since 2007. My wife and I hike all over the County with our dog and frequently pick up trash on Van's Beach in Leland.

Jim Carpenter

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates:
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	XX	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	No
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

7. List references and contact information (*minimum of two*):

Reference #1  
David Edelstein  
Leelanau County resident  
224-619-6343

Reference #2  
Trudy Underhill  
Leelanau County resident  
231-386-7203

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: James C Carpenter  
James C Carpenter  
Printed Name: James C Carpenter

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: <i>Julius Bunek</i>	Date: <i>11/1/2024</i>
Address (Street, PO if applicable, City, State, Zip): <i>508 N Plamondon Rd Lake Leelanau</i>	
Occupation: <i>Retired</i>	
Daytime Telephone: <i>931-499-0769</i>	
Email Address: <i>Bunekj@gmail.com</i>	

1. Are you a resident of Leelanau County?     Yes     No  
 2. Are you a registered voter of Leelanau County?  Yes     No

Township or Village: Please Select One    *Leland Twp*

3. Can you regularly attend scheduled meetings? Day:     Yes     No  
 Evening:  Yes     No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

*Appeals where and when claims can be reviewed by this board to decide or determine what is right or wrong*

5. What are your qualifications for appointment?

*Been in Construction for over 50 years  
 Master Plumber  
 Master Electrician  
 Mech Contractor    Boiler Lic  
 Environmental A/C License*

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

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4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	X	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	Yes When old Shell station was inspection office (Before 2007)
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	X	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

## 7. List references and contact information (minimum of two):

Reference #1 Amber Weber  
8527 E Government  
Center Dr Suite 109  
Suttons Bay, MI 49682

## Reference #2

John Schaub  
231-866-1009

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes  No

## 9. Are you willing to consent to a Background Investigation?

Yes  No

## 10. Signature:

Julius Burek

Printed Name:

Julius Burek

**PLANNING COMMISSION (PC)** ♦♦**THREE SEATS OPEN\*** / 10 CITIZEN MEMBERS / THREE-YEAR TERMSContact: [Gail Myer](#), Leelanau County Planning & Community Development  
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812**Meets on the fourth Tuesday of every month at 5:30 p.m. at the above location.**

The Leelanau County Planning Commission is an 11-member commission whose primary duty is to oversee preparation and implementation of the County Plan. This includes solid waste management, economic development, growth management, and transportation issues.

**Planning Commission** ♦♦

Last Name/First Name	Position/Category	Term Expires
Black, Mel	Legal/Real Estate category	December 31, 2024
Brown, Craig	Transportation category	December 31, 2026
Brush, Rodney M.	Tourism category	December 31, 2025
Criqui, Francis	Education category	December 31, 2026
Fenlon, Brian	Agriculture category	December 31, 2025
Lautner, Melinda	Commissioner appointee	<i>Annually</i>
MacDonald, Thomas	Business category	December 31, 2025
Miller, Robert	Economic Development category	December 31, 2026
Nixon, Tom	Municipal Government category	December 31, 2025
Noonan, Casey	Recreation category	December 31, 2024
Yoder, Steve	Finance category	December 31, 2024

**Mel Black has expressed interest in reappointment**



### Planning Commission (PC)

Ten Members, Three-Year Terms

Member	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
Eric Winkelman																			
Greg Julian																			
Katharine Turner																			
Thomas MacDonald																			
Mark Walter (C)																			
Don Miller																			
Barbara Gordon																			
Jessica Lukomski																			
Michael Long																			
Sander Scott																			
Christopher Smith																			
Jay Johnson																			
Charles Godbout																			
Gerald Bergman																			
Victor Goldschmidt																			
Bradford Krull																			
Richard Kobetz																			
Fred Cepela																			
James Schaub (C)																			
William Bunek (C)																			
David McCulloch																			
Richard Figura																			
Jerry Raymor																			
Dan Hubbell																			
Tom Nixon																			
Steve Yoder																			
Casey Noonan (C)																			r. 11/24
David Edelstein																			
Robert Miller																			
Melinda Lautner (C)																			
Laura Tarsa																			
Matt Walter																			
Gail Carlson																			
Mel Black																			
Amy Trumbull																			
Kim Todd																			
Nathan Griswold																			
Brian Fenlon																			
Rodney Brush																			
Craig Brown																			
Francis Criqui																			

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Planning Commission**, to a three-year term expiring December 31, 2027. Seconded by \_\_\_\_\_.



## Lauren Cypher

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**From:** Gail Myer  
**Sent:** Friday, November 1, 2024 2:55 PM  
**To:** Lauren Cypher  
**Subject:** RE: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Hi Lauren,  
 I'm not sure if you were notified that Mel Black is interested in another term on the planning commission.

*Gail Myer*  
 Planning Director  
 Planning & Community Development  
 8527 E. Government Center Dr. Ste. 108  
 Suttons Bay, MI 49682  
 231-256-9812




---

**From:** Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)>  
**Sent:** Monday, October 28, 2024 9:34 AM  
**To:** Gail Myer <[gmyer@leelanau.gov](mailto:gmyer@leelanau.gov)>  
**Subject:** RE: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

I am saving all the responses and would like to double check with your lists before we have the BOC appointments meeting. We don't have a date for it yet, sometime at the end of November tbd

---

**From:** Gail Myer <[gmyer@leelanau.gov](mailto:gmyer@leelanau.gov)>  
**Sent:** Monday, October 28, 2024 9:28 AM  
**To:** Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)>  
**Subject:** RE: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Thank you!

*Gail Myer*  
 Planning Director  
 Planning & Community Development  
 8527 E. Government Center Dr. Ste. 108  
 Suttons Bay, MI 49682  
 231-256-9812



---

**From:** Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)>  
**Sent:** Thursday, October 24, 2024 1:19 PM  
**To:** Gail Myer <[gmyer@leelanau.gov](mailto:gmyer@leelanau.gov)>  
**Subject:** FW: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

For your records

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**From:** Carrie Sharp <[calupo@aol.com](mailto:calupo@aol.com)>  
**Sent:** Thursday, October 24, 2024 1:11 PM  
**To:** Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)>  
**Subject:** Re: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Thank you, Lauren. I will be retiring my seat.  
Carrie Sharp  
Sent from my iPhone

On Oct 24, 2024, at 10:45 AM, Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)> wrote:

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

1. The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.
2. Your desire for reappointment
3. Updates to contact information including mailing address

The Leelanau County Board of Commissioners will meet to decide appointments and reappointments and you will receive a letter with further instructions.

Thank you for your willingness to serve as a citizen appointee. Local government depends a great deal on the services of public-spirited citizens such as yourself and we greatly appreciate your service.

Lauren Cypher  
Executive Assistant  
**Leelanau County Administration**

Leelanau County Government Center  
8527 E. Government Center Drive, Suite 101  
Suttons Bay, MI 49682  
Phone: 231-256-9711

<https://www.leelanau.gov/>

<image001.gif>

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

Please type or print legibly

Name: <b>Lois Bahle</b>	Date: <b>10/10/24</b>
Address (Street, PO if applicable, City, State, Zip): <b>PO Box 221, Suttons Bay, MI 49682</b>	
Occupation: <b>Retired</b>	
Daytime Telephone: <b>231-866-1466</b>	
Email Address: <b>loisbahle@gmail.com</b>	

1. Are you a resident of Leelanau County?  Yes  No  
 2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Village of Suttons Bay

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

I have had experience on Housing Action Committee, SWC, Energy Task Force and earlier, on the County Planning Commission. I attended trainings led by Mark Wyckoff. I enjoy working with a group of like minded individuals to assist and recommend actions to the Board of Commissioners.

5. What are your qualifications for appointment?

I have a long history of involvement in various boards and commissions including non profits and volunteer as a Rotarian. And a deep experience and local view in history of land use planning practices as they have evolved over the years. I was part of the original group working on the Leelanau General Plan.

Lois Bahle



6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzle-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
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15		<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	X	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Economic Development</i>	or Business or Ag. or Housing - not on the list
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest

7. List references and contact information (*minimum of two*):

Reference #1

Trudy Galla, 231-835-0965 She may have a new cell number

Reference #2

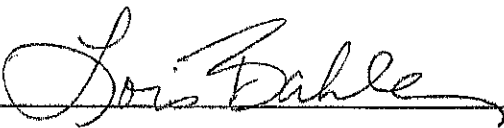
Ty Wessell, 231-432-0066

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: 

Printed Name: Lois Bahle

Attachment #1

**Leelanau County  
Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator’s Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Rebecca Benedict	Date: 10/31/2024
Address (Street, PO if applicable, City, State, Zip): 6016 S. Glen Lake Road, PO Box 21, Glen Arbor, MI 49636	
Occupation: HQ Executive Assistant	
Daytime Telephone: 231-649-2635	
Email Address: rebecca@cherryrepublic.com	

1. Are you a resident of Leelanau County?      Yes      No
2. Are you a registered voter of Leelanau County?  Yes      No
- Township or Village: Glen Arbor

3. Can you regularly attend scheduled meetings? Day:      Yes      No  
    Evening:  Yes      No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

Citizen involvement in government at the local level plays an important and vital part of our community. Serving on a committee or board is a civic duty that can support community growth and needs, create connections and new perspectives, all while developing your own skills. With each board position or volunteer opportunity I have held, I have always come away with a more enriched life through the projects I worked on and the people I worked with.

Continued on page 4

5. What are your qualifications for appointment?

Current:  
 Glen Lake Chamber of Commerce Board Member  
 Glen Lake LiFT Volunteer  
 Previous:  
 Glen Lake Student Mentor  
 Ann Arbor Commission on Disability Issues: Commissioner  
 First Presbyterian – Ann Arbor: Volunteer  
 Washtenaw County Health and Safety Commission: Citizen Liaison  
 Washtenaw County Hotel and Motel Association

Rebecca Benedict



6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

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4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
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6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
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9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
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14	X	<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	XX	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	X	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Business</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
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20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1  
Bob Sutherland  
President Cherry Republic  
bob@cherryrepublic.com  
Cell: 231-645-1945

Reference #2  
Todd Ciolek  
CEO, Cherry Republic  
todd@cherryrepublic.com  
Cell: 231-645-4026

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: Rebecca Benedict

Printed Name: Rebecca Benedict

Attachment #1

Continued from page 1

I want to utilize my talent, skills and education to create connections and support Leelanau County in some capacity. This area is rich in beauty with our lakes, woods, dunes and citizens. I want to work to better that experience for our day to day lives and the lives of our visitors.

My past board and community experience in a variety of different areas showcase my ability to work with others and to learn new fields and topics. In college, I studied geography and have understanding of planning, zoning and GIS. I currently work at the Cherry Republic Headquarters keeping track of multiple projects with different requirements and deadlines. I am passionate about local government and how I can help.

Please consider me for a board position. Let me know if you have any further questions I can answer for you.

Thank you for your time.

Rebecca Benedict  
231-649-2635

Reference #3  
Linda Ihme  
231-218-2720

Rebecca Benedict

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator’s Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Scott Heiser	Date: 10/31/2024
Address (Street, PO if applicable, City, State, Zip): 13745 Ingalls Bay R Box 278	
Occupation: Consultant	
Daytime Telephone: 513-478-3772	
Email Address: Scott.R.Heiser@gmail.com	

- 1. Are you a resident of Leelanau County?      Yes      No
- 2. Are you a registered voter of Leelanau County?      Yes      No
- Township or Village: Leelanau
- 3. Can you regularly attend scheduled meetings? Day:      Yes      No  
    Evening:      Yes      No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
 Preparing and maintaining a development plan for the peninsula and adopting the Leelanua General Plan; preparing and updating Capital Improvement plans; preparing Annual reports; preparing special studies as requested by County Commissioners; reviewing and commenting on proposed new public facilities; making recommendations on proposed and existing zoning; assisting in developing model regulations; screen for incompatible planning and zoning; coordinating planning with other agencies; staying compliant with commission responsibilities; and welcoming citizen feedback.

5. What are your qualifications for appointment?  
 I offer 25 years of banking and insurance experience, where I either founded or co-founded organizations and led them to achieve significant success. Experiences include: strategic planning; financial planning and problem solving enabling organizations to achieve profit and growth objectives; and operational design/efficiency.  
 I have served on multiple business and charitable boards throughout my career.

I created a team oriented, inclusive environment focused on developing custom solutions designed to achieve client/individual/organizational objectives.

I have listed a brief summary of my experiences in Attachment #1 below for your review.

Scott Heiser



6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15		<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	XX	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Finance</i>	no
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1  
Ty Wessel,  
twessel@leelanau.gov

Reference #2  
Mary Tonneberger  
mptomena@torchlake.com

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: \_\_\_\_\_

Printed Name: Scott Heiser

## Attachment #1

25 years of banking and insurance experience.

Partner, board member, president of employee benefit division of Neace Lukens the 11th largest privately held insurance brokerage as of 2011. Sold the company to Assured Partners in 2011. Founder and President of Benesolv, an employee benefit administration outsourcing business, a subsidiary of Neace Lukens and Assured Partners.

Started my business career out of Cornell University at First National Bank of Cincinnati (now US Bank). Developed and ran a start-up Retail Leasing Department for the bank (3 years).

Author of "Healthcare is Making Me Sick", which addresses ways for individuals to maximize their healthcare outcomes while minimizing their cost.

Founder of Uncovered, llc. Developed a software application to price shop retail pharmacy prescriptions (2020-2023) which offered price reductions of 10-50%.

Boards/ Advisory Boards: I was on the board of the following organizations - Neace Lukens (11 years), Anthem of Ohio Advisory (5 years), United Healthcare of Ohio Advisory (5 years), Include Health Advisory (2 years), Hive Advisory (2 years), Benefit Point (5 years), Prokids of Cincinnati (CASA)(10 years).

Past Chariman of Cincinnati Heart Mini-Marathon.

Past President, Omena Woods Association (2 years), Board Member (4 years).

Leelanau County
Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire (90) days from the issue date; any attachments should be no longer than two pages at length.

RECEIVED

OCT 30 2024

Please type or print legibly

LEELANAU COUNTY
ADMINISTRATOR

Name: Christopher M. Logan
Date: 10/30/2024
Address (Street, PO if applicable, City, State, Zip): 10524 S. Arden Way Maple City, MI 49664
Occupation: Retired - Firefighter / Paramedic
Daytime Telephone: 937-673-1673
Email Address: 10524ardenway@gmail.com

- 1. Are you a resident of Leelanau County? [X] Yes [ ] No
2. Are you a registered voter of Leelanau County? [X] Yes [ ] No

Township or Village: Kasson

- 3. Can you regularly attend scheduled meetings? Day: [X] Yes [ ] No
Evening: [X] Yes [ ] No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).
Civic engagement can take many forms. It may look like voting in elections, volunteering in your community, or providing input to help guide government leaders as they make decisions. These advisory groups provide a bridge between the community and the government of the County. Each focus on a specific issue, policy, or program. Advisory boards aid in the governing process by keeping county government in touch with the ideas and attitudes of its citizens.

5. What are your qualifications for appointment?
I'm a lifelong summer resident that is now permanently residing in Leelanau Co. After 37 years of working with township, municipal, and county government in Ohio, I have retired to the beautiful place I have always vacationed. I am a retired Firefighter/Paramedic with experience in community involvement and infrastructure. I also worked in, and with my previous county election board, where I participated as staff taking care of Cyber and Physical Security. As well as Election Technician where I set and programed for elections, and trained poll workers and managed a 10 precinct vote center. Along with my past civic involvement, I worked in my family service business alongside my father for the past 40+ years. I have a passion to community, and have always engaged in the government systems and processes. My wife and I are excited to finly be permanent residents of Leelanau Co. and I look forward to possibly be appointed.

Christopher M. Logan



6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? <b>Give dates.</b>
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2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5	X	<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	X	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	X	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1

Greg Julian (231)883-2560  
11167 S MAPLE CITY  
MAPLE CITY, MI  
49664

Reference #2

Chief Dean Ortlieb (937) 652-4375  
107 E Market St.  
Urbana, Ohio  
43078

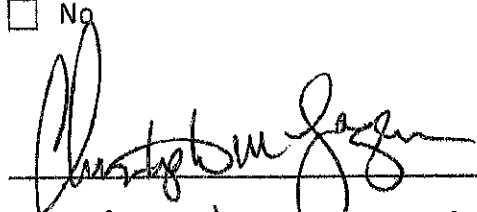
8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature:



Printed Name: CHRISTOPHER LOGAN

**SOIL EROSION, SEDIMENTATION AND STORMWATER RUNOFF CONTROL ORDINANCE BOARD OF APPEALS (SESSRC)**

**TWO SEATS OPEN** / FIVE CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: [Buzz Long](#), Leelanau Conservation District  
8527 E. Government Center Drive, Suite 205, Suttons Bay, MI 49682 231-256-9783

Meets on an as-needed basis.

This Appeals Board shall consist of five members appointed by the Leelanau County Board of Commissioners. The Appeals Board may affirm, reverse, or modify the Code Enforcement Agency’s action, or remand the matter to the Code Enforcement Agency for more information. The Appeals Board may not grant variances from the requirements of the Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance.

**Soil Erosion, Sedimentation, and Stormwater Runoff Control Ordinance BOA**

Last Name/First Name	Position/Category	Term Expires
Denton, Tricia	At large – citizen	December 31, 2026
<b>Goldschmidt, Victor</b>	At large – citizen	December 31, 2024
Isphording, Richard	At large – citizen	December 31, 2025
<b>Lind, Eric</b>	At large – citizen	December 31, 2024
Welch, Forrest “Bud”	At large – citizen	December 31, 2025

Eric Lind is interested in reappointment

**Soil Erosion, Sedimentation and Stormwater Runoff Control Or**

Five Members, Three-Year Terms

Member	201	201	201	201	201	202	202	202	202	202	202	202	202
Kathy Egan	█	█	█										
Fred Cepela	█	█	█										
Victor Goldschmidt	█	█	█										
Eric Lind		█	█	█									
Jack Messer			█	█	█								
Tricia Denton				█	█	█							
F. Bud Welch						█	█	█					
Richard Isphording									█	█	█		

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Soil Erosion, Sedimentation, and Stormwater Runoff Control Ordinance BOA**, to a three-year term expiring December 31, 2027. Seconded by \_\_\_\_\_.

**Lauren Cypher**

---

**From:** Ty Wessell  
**Sent:** Thursday, December 5, 2024 2:51 PM  
**To:** Lauren Cypher  
**Subject:** Fwd: Soil Erosion, etc. Board of Appeals

Sent from my iPhone

Begin forwarded message:

**From:** Eric Lind <erlind48@outlook.com>  
**Date:** December 5, 2024 at 2:00:05 PM EST  
**To:** Ty Wessell <twessell@leelanau.gov>  
**Subject: Soil Erosion, etc. Board of Appeals**

Ty - yes I'm willing to continue serving on this Board. Let me know if you need any info. -  
Eric



**SOLID WASTE COUNCIL (SWC) ♦♦**

**FIVE SEATS OPEN\*** / NINE CITIZEN MEMBERS and TWO, EX-OFFICIO MEMBERS / TWO-YEAR TERMS

Contact: [Gail Myer](#), Leelanau County Planning & Community Development  
 8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812

**Meets on the first Tuesday of every other month at 1:00 p.m. at the above location.**

The Solid Waste Council is a 9-member council (with \*two additional ex-officio industry members) charged with the responsibility of updating and carrying out the requirements of the Solid Waste Management Plan.

**Solid Waste Council (SWC) ♦♦**

Last Name/First Name	Position/Category	Term Expires
Bahle, Lois	At large – citizen	December 31, 2024
Bevelhymer, Mark *	At large – citizen	December 31, 2025
Cavanaugh, Kathleen	At large – citizen	December 31, 2024
Harris, Marcia	At large – citizen	December 31, 2025
Fletcher, John	At large – citizen	December 31, 2025
Gale, Andrew	At large – citizen	December 31, 2024
MacDonald, Tom	At large – citizen	December 31, 2025
Palmer, James *	At large – citizen	December 31, 2025
Petersen, Thomas	At large – citizen	December 31, 2024
Ross, Kama	Commissioner appointee	Annually
Sharp, Carrie	At large – citizen	December 31, 2024

*Please Note: Membership reduction approved from 14 to 9, per county board vote on 11/16/2021; \*Ex-Officio, Non-voting Member*

Seeking Reappointment: Andrew Gale, Thomas Peterson  
 Not Seeking Reappointment: Kathleen Cavanaugh, Carrie Sharp

Solid Waste Council																	
Nine* Members, Two-Year Terms (*per board approval, December 2021)																	
Member	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
Jill Ball																	
Wayne Wunderlich																	
Bill Perkins																	
James Palmer																	
David Schmidtke																	
Thomas Evans (C)																	
Mark Walter																	
Philip vonVoigtlander																	
David Shiflett (C)																	
Dorothy Barker																	
Marcia Harris																	
Thomas MacDonald																	
John Rentenbach																	
David Watt																	
Laurel Durkin																	
Gerald Lee																	
Dave Brown																	
Mark Bevelhymmer																	
Richard Schmuckal (C)																	
Robert Roubal																	
Lee Nowak																	
Thomas Van Pelt (C)																	
Jean Watkoski (C)																	
Melinda Lautner (C)																	
David McCulloch																	
Eric Lind																	
Tim Bolin																	
Andrew Gale																	
Carrie Sharp																	
Pat Deering																	
Kathleen Wiejaczka																	
Amanda Elliott																	
Lois Bahle																	
John Fletcher																	
Carolyn Rentenbach (C)																	
Thomas Petersen																	
Kama Ross (C)																	
Kathleen Cavanaugh																	
Thomas Petersen																	

Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the **Solid Waste Council**, to a two-year term expiring December 31, 2026. Seconded by \_\_\_\_\_.

**Lauren Cypher**

---

**From:** Kathy Cavanaugh <kathycavanaugh99@gmail.com>  
**Sent:** Friday, October 25, 2024 8:53 PM  
**To:** Lauren Cypher  
**Cc:** Gail Myer  
**Subject:** Re: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Dear Lauren and Gail:

I just wanted to let you know that I will not be seeking reappointment to the SWC.

Kathy Cavanaugh

On Oct 24, 2024, at 10:45 AM, Lauren Cypher <lcypher@leelanau.gov> wrote:

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

1. The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.
2. Your desire for reappointment
3. Updates to contact information including mailing address

The Leelanau County Board of Commissioners will meet to decide appointments and reappointments and you will receive a letter with further instructions.

Thank you for your willingness to serve as a citizen appointee. Local government depends a great deal on the services of public-spirited citizens such as yourself and we greatly appreciate your service.

Lauren Cypher  
Executive Assistant  
**Leelanau County Administration**  
Leelanau County Government Center  
8527 E. Government Center Drive, Suite 101  
Suttons Bay, MI 49682  
Phone: 231-256-9711

<https://www.leelanau.gov/>





**Lauren Cypher**

---

**From:** Carrie Sharp <calupo@aol.com>  
**Sent:** Thursday, October 24, 2024 1:11 PM  
**To:** Lauren Cypher  
**Subject:** Re: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Thank you, Lauren. I will be retiring my seat.  
Carrie Sharp  
Sent from my iPhone

On Oct 24, 2024, at 10:45 AM, Lauren Cypher <lcypher@leelanau.gov> wrote:

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

1. The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.
2. Your desire for reappointment
3. Updates to contact information including mailing address

The Leelanau County Board of Commissioners will meet to decide appointments and reappointments and you will receive a letter with further instructions.

Thank you for your willingness to serve as a citizen appointee. Local government depends a great deal on the services of public-spirited citizens such as yourself and we greatly appreciate your service.

Lauren Cypher  
Executive Assistant  
**Leelanau County Administration**  
Leelanau County Government Center  
8527 E. Government Center Drive, Suite 101  
Suttons Bay, MI 49682  
Phone: 231-256-9711

<https://www.leelanau.gov/>

<image001.gif>

**Lauren Cypher**

---

**From:** andy@mybarc.org  
**Sent:** Thursday, October 24, 2024 11:05 AM  
**To:** Lauren Cypher  
**Cc:** Richard Lewis  
**Subject:** RE: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Good morning Lauren.

I would like to be considered for the Leelanau SWC again for another term.

I feel that with my connection to the recycling industry I would be best informed to help serve the county on current and future changes, especially with regards to the new Part 115/Material Management Plan we are going to exploring.

Along with the Leelanau SWC, I will also be serving on the MMP committee.

All of my contact information is shown below.

Please let me know if you need anything else.

Andrew Gale  
 Founder: Bay Area Recycling for Charities  
[231.884.3417](tel:231.884.3417)  
[www.myBARC.org](http://www.myBARC.org)  
[www.facebook.com/BARC08](https://www.facebook.com/BARC08)  
 Shop/Mailing Address: 466 US 31 South, Traverse City, MI 49685



Let's Work Together to Make Things Better!

---

**From:** Lauren Cypher <lcypher@leelanau.gov>  
**Sent:** Thursday, October 24, 2024 10:45 AM  
**Cc:** Richard Lewis <rlewis@leelanau.gov>  
**Subject:** Leelanau County Boards and Commissions - Expiring Terms and Reappointments

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

- The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.

- Your desire for reappointment
- Updates to contact information including mailing address

The Leelanau County Board of Commissioners will meet to decide appointments and reappointments and you will receive a letter with further instructions.

Thank you for your willingness to serve as a citizen appointee. Local government depends a great deal on the services of public-spirited citizens such as yourself and we greatly appreciate your service.

Lauren Cypher  
Executive Assistant  
**Leelanau County Administration**  
Leelanau County Government Center  
8527 E. Government Center Drive, Suite 101  
Suttons Bay, MI 49682  
Phone: 231-256-9711

<https://www.leelanau.gov/>



**Lauren Cypher**

---

**From:** Thomas Petersen <thomas.petersen70@yahoo.com>  
**Sent:** Friday, October 25, 2024 9:42 AM  
**To:** Lauren Cypher  
**Cc:** Gail Myer  
**Subject:** Reappointment request

I currently serve as a member of the Solid Waste Commission and am asking to be reappointed to that position. I would very much like to continue as a member of this Commission to continue the work that we have started and to continue to serve others in Leelanau County. All my contact information is the same as on my original application but is updated here.

Thomas Petersen  
9095 W Liberty St  
Maple City, MI 49664

thomas.petersen70@yahoo.com

(231) 334-4091 (Home)  
(605) 660-2393 (Cell)

Thank you,

Thomas Petersen

**VETERANS AFFAIRS ADMINISTRATIVE COMMITTEE (VAAC) ♦♦**

ONE COUNTY CITIZEN MEMBER / TWO-YEAR TERM

Contact: [Michael Roof](#), Director, Grand Traverse County Veterans Affairs  
 2650 LaFranier, Traverse City, MI 49686 231-995-6070

**Meets on the fourth Thursday of every month at 8:30 a.m. at the Grand Traverse County Public Service Building.**

This committee meets monthly to oversee the operations of the Veterans Affairs Department. The Leelanau County Board of Commissioners appoints one, at-large citizen in a non-voting role to serve on this committee to oversee the operations of our contract for Veteran Affairs services. The appointee must have served honorably in active duty in the armed forces, volunteers, or regulars.

**Veterans Affairs Administrative Committee (VAAC) ♦♦**

Last Name/First Name	Position/Category	Term Expires
Stanton, Steve	At large – citizen	December 31, 2024

**Steve Stanton wishes to seek reappointment**

Veterans Affairs Administrative Committee (VAAC)											
One Member, Two-Year Term											
Member	201	201	201	201	201	202	202	202	202	2024	202
Paul Schopieray											
Sara Cady											
Richard Schmuckal											
Todd Yeomans											
Mark Walter											
Jay Johnson											
Alan Aldrich											
David McCulloch											
Brad Saxton											
Robert Grabowski											
Steve Stanton											

*Motion by \_\_\_\_\_ to recommend to the Board of Commissioners to (appoint/reappoint) \_\_\_\_\_ to the Veterans Affairs Administrative Committee, to a two-year term expiring December 31, 2026. Seconded by \_\_\_\_\_.*



**Lauren Cypher**

---

**From:** Steve Stanton <ssstanton@gmail.com>  
**Sent:** Friday, October 25, 2024 9:10 AM  
**To:** Lauren Cypher  
**Subject:** Re: Leelanau County Boards and Commissions - Expiring Terms and Reappointments

Lauren,

My name is Stephen Stanton and I currently serve as the Leelanau County representative to the Grand Traverse Veterans Administration committee. I am interested in continuing to serve in this capacity for the next year. I am a veteran having served in both VietNam and Korea as well as stateside. I am familiar with the VA offerings and feel qualified to represent our county and its veterans.

Sincerely,

Stephen Stanton  
Suttons Bay, MI 49682  
231-866-0636 - Mobile  
[ssstanton@gmail.com](mailto:ssstanton@gmail.com)

On Thu, Oct 24, 2024 at 10:45 AM Lauren Cypher <[lcypher@leelanau.gov](mailto:lcypher@leelanau.gov)> wrote:

You are receiving this email because the term of service on your Board, Committee, or Commission expires December 31, 2024.

If you wish to seek reappointment, please send a brief letter (or email) of intent to me by Monday, November 4, 2024 and please include the following information:

- The Board, Committee, or Commission you serve on. If you serve on more than one, please list all.
- Your desire for reappointment
- Updates to contact information including mailing address

The Leelanau County Board of Commissioners will meet to decide appointments and reappointments and you will receive a letter with further instructions.

Thank you for your willingness to serve as a citizen appointee. Local government depends a great deal on the services of public-spirited citizens such as yourself and we greatly appreciate your service.

Lauren Cypher

Executive Assistant

**Leelanau County Administration**

Leelanau County Government Center

8527 E. Government Center Drive, Suite 101

Suttons Bay, MI 49682

Phone: 231-256-9711

<https://www.leelanau.gov/>



**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Richard S. Cross	Date: 10/28/2024
Address (Street, PO if applicable, City, State, Zip): 11966 E Sugar Bush Road, Northport, MI 49670	
Occupation: Public Servant (retired), Farmer	
Daytime Telephone: (231) 432-0024	
Email Address: ricknpt@gmail.com	

1. Are you a resident of Leelanau County?  Yes  No  
 2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Leelanau

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

I have been responsible for ensuring effective community involvement was a significant part of the decision making processes at both the local and state level. I understand the meaning of the word "advisory." I have conducted public meetings and have been trained in proper procedure.

5. What are your qualifications for appointment?

I am veteran. I enlisted in the United States Air Force on February 3, 1966 even though I was eligible for a 2s (student) deferment. I served four years on active duty and two in inactive reserve. I was honorably discharged with the rank of sergeant on February 2, 1972. I spent my working career in public service at the local and state levels. I have experience working with government agencies, including federal agencies, and understand committee processes. I have lived in Leelanau County for 24 years and have the time to serve.

Richard S. Cross



6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. Please place two Xs on the one(s) you feel strongly about:

	X Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1	<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2	<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3	<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4	<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5	<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7	<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8	<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9	<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10	<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11	<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12	<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13	<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14	<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17	<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18	<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19	X <b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	XX
20	<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1  
Henry DeYoung  
11263 N Shore Drive  
Northport, MI 49670  
(231) 649-9503

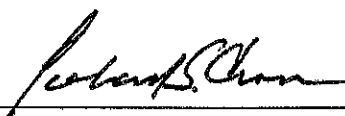
Reference #2  
Patrick Lamb  
403 N St Mary St  
Sutton Bay, MI 49682  
(231) 499-6177

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: 

Printed Name: Richard S. Cross

Attachment #1

RESUME IS ATTACHED

**Richard S. Cross**

11966 E Sugar Bush Road ▪ Northport, MI 49670

(231) 432-0024 ▪ [rickenpt@gmail.com](mailto:rickenpt@gmail.com)**AREAS OF EXPERTISE IN PUBLIC SERVICE**School Finance  
Public PolicyAssessment  
Testing & MeasurementCollective Bargaining  
Grant AcquisitionInterstate Collaboration  
Telecommunications**WORK EXPERIENCE IN ALASKA****State of Alaska - Department of Education & Early Development, Juneau, AK 1995-2001**

The Department serves Alaska's children from birth to age 22. It oversees Alaska's 53 K-12 school districts with 503 schools ranging from native village schools with less than 25 students to large urban high schools with more than 2,000 students. The department is also responsible for preschool, daycare, and Head Start programs for children from birth to age 5.

**Commissioner, 1999-2001**

Chief state school officer

- Chief architect for implementing a rigorous school accountability system founded on challenging state academic performance standards.
- Developed a system for national review of the state's performance standards and assessment system.
- Collaborated with the Commissioner of Health and Social Services to develop a process of communication and collaboration between the state's healthcare professionals and education professionals who serve children from age birth to age 22.
- Leader in the successful effort to coordinate and share expertise and resources between the education departments and educational laboratories of the northwestern states.
- Instituted a complex communication campaign to insure that all Alaska's citizens understand the purpose and goals of Alaska's Quality Schools Initiatives.

**Deputy Commissioner, 1995-1999**

Operating officer of the department

- Chief Spokesman for the Governor in negotiations with Alaska Legislature that lead to legislation that created a new school funding law and a comprehensive system of assessment based on challenging academic performance standards.
- Chaired the design team that developed the state's electronic communication standards for information and data exchange.
- Restructured the department's information services unit to provide for collection and management of data for Alaska's 503 schools.
- Reassigned the staff of the department to provide direct support to Alaska's districts and schools by designating departmental "Quality School Team Leaders" for each school district in Alaska.

**Fairbanks North Star Borough School District, Fairbanks, AK****1983-1995**

The district covers an area the size of New Jersey in the Interior of Alaska. Its 15,716 students are served by 991 certified and 552 classified staff members in 30 schools. The student body represents diverse ethnic and racial groups. Approximately 25 percent of the students are minorities with the largest groups being African American and Alaska Native. Over 48 languages are spoken as the dominant language by members of the student body.

**Superintendent of Schools, 1987-1995**

Chief operating officer of the district

- Improved the district to the point where it is generally recognized as the best in the state and consistently receives national recognition.
- Redirected declining financial resources to schools and classrooms while maintaining high morale and improving overall operating efficiency.



- Secured federal, state and local funding for construction of five new schools, including three on military installations.
- Increased public involvement in program and policy development and encouraged collaboration between parents, teachers and businesses.
- Implemented a district-wide computer technology program recently recognized as a national leader in the application of computer technology in the classroom.

#### **Executive Director of Personnel and Staff Development, 1983-1987**

- Directed the personnel, labor relations, staff development, and data processing functions of the district.
- Instituted a succession planning and training program that increased the number of internal promotions and decreased employee turnover.
- Improved and decentralized the district's employee selection procedures and increased minority representation while reducing the number of EEO complaints.
- Served as chief negotiator for the Board of Education and maintained a very positive labor climate.

### **WORK EXPERIENCE IN MICHIGAN**

#### **Leelanau Township, Northport, MI**

2022-2023

##### **Township Supervisor**

I volunteered to fill in for the elected township supervisor who quit.

- Implemented internal controls and updated financial software.
- Ensured township was in compliance with all laws and regulations.
- Established office hours and was available to the public daily from 9 am to noon.

#### **Northport Public School, Northport, MI**

2001-2005

The district serves a rural community in Leelanau County, Michigan. Its 165 students are served by 17 certified and 11 classified staff members in a single K-12 school.

##### **Superintendent of Schools**

Chief operating officer of the district and day-to-day head of the school

- Prevented school bankruptcy and made it possible to keep the school open.
- Established discipline and regained community confidence so parents would return their children to the school.
- Served as chief negotiator for the Board of Education and maintained a very positive labor climate.
- Successfully passed voter referendums to increase school funding and provided funds to increase the operating efficiency of the school.
- Designed and managed construction projects that decreased the energy use of the school by over 25%.
- Obtained Federal Impact Aid funding to offset a loss of tax revenue.
- Applied for and received Federal, State, and private grants.

#### **Troy School District, Troy, MI, 1980-1983**

The district serves a suburban community north of Detroit, Michigan. Its 11,650 students were served by 640 certified and 405 classified staff members in 18 schools.

##### **Executive Director of Personnel**

- Directed the personnel and labor relations function of the district.
- Served as chief negotiator in negotiations with all organized employee groups (5 unions).
- Coordinated regional bargaining efforts with 36 other school districts.
- Successfully concluded negotiations after the first teacher strike in the district's history.

#### **Northville Public Schools, Northville, MI 1972-1980**

The district serves a suburban community west of Detroit, Michigan. Its 3,800 students were served by 340 certified and 650 classified employees in 8 schools and 2 institutions. About 400 of the district's students were severely impaired special education students living in institutions.

**Personnel Coordinator, 1978-1980**

Coordinated the personnel function of the district.

- Chief negotiator for the Board of Education.
- Negotiated the first teachers' contract in the nation that dealt with working conditions for special education teachers.
- Developed personnel policies for 260-day special education employees.

**Teacher, 1972-1978**

Taught science and mathematics at the 7th, 8th and 9th grade levels.

- Served as science department chairperson.
- Named Teacher of the Year by district students.
- Served as president and chief negotiator of the Northville Education Association MEA/NEA.

**MILITARY EXPERIENCE****United States Air Force****1966-1972**

Served as a data processing supervisor while on active duty from 1966-1970. Received extensive training as a data processing machine operator and computer programmer. Honorably discharged in 1972.

**EDUCATION**

BS, University of Michigan, Ann Arbor, MI, 1972

MA, Eastern Michigan University, Ypsilanti, MI, 1976

Ed S, University of Alaska, Fairbanks, AK, 1987

**AWARDS AND RECOGNITION**

Northville School's Teacher of the Year

Alaska Public Administrator of the Year

Alaska Congress of Parents and Teachers Honorary Life Member

Fairbanks Council of PTA Outstanding Educator

Guest Lecturer at the Hokkaido School of Education in Sapporo, Japan

Alaska Association of School Administrators, Past President

Kids Voting Alaska, Founding Director