

**NOTICE OF MEETING**

A Regular Meeting of the Leelanau County Parks and Recreation Commission will be held at 3:00 p.m., Wednesday, December 4, 2024 in the Leelanau County Government Center – 1<sup>st</sup> floor.

<https://www.leelanau.gov/parksandrecmtg.asp>

*(Proceedings of the meeting are being recorded and are not the official record of the meeting. The formally approved/accepted written copy of the minutes will be the official record of the meeting.)*

*(Please silence cellular/electronic devices)*

**AGENDA**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF AGENDA**

**CONFLICT OF INTEREST**

**PUBLIC COMMENTS**

**STAFF COMMENTS**

Introduction of Facilities Director Patrick Roach

**CONSIDERATION OF SEPTEMBER 4, 2024 and NOVEMBER 6, 2024 MEETING MINUTES**

**UNFINISHED BUSINESS**

**DISCUSSION/ACTION ITEMS**

- 1. Parks and Recreation Plan – Review of Plan and Public Input to date
- 2. Discussion of Parks and Recreation Mission Statement 2-3
- 3. Approval of DTE Foundation Tree Planting and Three-year Maintenance Agreement 4-7
- 4. Administrator Updates
  - a. Disc Golf Course Tribal 2% Grant Application
  - b. Demolition of Pit Toilets at Myles-Kimmerly and Old Settlers Park
  - c. Meeting Schedule for 2025 8-9
  - d. Board Vacancies 10-26
    - i. Road Commission Recommended Appointment – Mel Black

**REPORTS/UPDATES**

- 1. Myles Kimmerly Park Committee
- 2. Old Settlers Park Committee
- 3. Veronica Valley Park Committee
  - a. Butterfly Sanctuary

**PUBLIC COMMENT**

**STAFF COMMENTS**

**COMMISSIONER & CHAIRPERSON COMMENTS**

**ADJOURN**

<u><b>Members</b></u>
Charles Godbout-Chair
Casey Noonan-Vice Chair
Steve Christensen-Secretary
Don Frerichs
Melinda Lautner
Vacancy – Road Commission
Kama Ross
F. Jon Walter
Keith Beduhn
Vacancy

## Lauren Cypher

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**From:** Kama Ross <kama.ross@yahoo.com>  
**Sent:** Wednesday, November 6, 2024 11:47 AM  
**To:** Lauren Cypher; Richard Lewis  
**Subject:** Sample mission statements

I plan to ask that the Parks & Rec. Commission have a conversation about updating it's mission statement before publishing our Master Plan. Can copies of this be provided to each of the commission members for this afternoon's meeting? Thank you.

### Samples of Parks & Recreation Commissions Mission Statement:

Responsible for involving the citizens in recreational and cultural planning so that a wide variety of recreational needs are met. To provide quality recreational opportunities for all residents and visitors to the County. To protect and maximize the existing resources of the County.

- Benzie County

We will enhance community and quality of life through people, parks and programs.

-GT County

"The mission of the Grand Traverse Natural Education Reserve is to provide safe, enjoyable, quiet recreational experiences and environmental education opportunities while protecting the resource for visitors to the Reserve."

-GTNER

Serve as stewards of parklands. Build healthy and resilient communities. Advance social equity and cohesion.

- LA Parks

Mission Statement is enhancing community wellness through recreation, open space and natural resources.

- Mecklenburg

Midland County Parks and Recreations goal is to serve all visitors with a focus on stewardship of land and resources, maximum accessibility and provision of quality outdoor experiences that enrich the health of the individual and the community of Midland County overall.

- Midland

## Mission Statement

The Calhoun County Parks and Recreation Commission is committed to engaging, partnering, and collaborating with the community to improve and sustain our parks and open spaces, to preserve the unique features of the natural environment, and enhance quality of life through increased access to recreational activities.

## **Vision Statement**

The Calhoun County Parks and Recreation Commission enhances quality of life in Calhoun County by improving, sustaining, and preserving parks and open spaces and providing recreational opportunities.

## **Guiding Principles**

The guiding principles are the central guidelines of the Parks and Recreation Commission.

- Engage community members, experts, organizations, and local governmental units in the decision making process regarding parks development.
- Establish sustainable uses of community open space and natural features to meet the community's needs for active, structured recreation, as well as passive enjoyment of the outdoors.
- Provide responsible stewardship of the natural resources that are part of the county park system.
- Provide opportunities for all county residents for recreation to improve the health and wellness of the community.

- Calhoun County



**Three-Year Tree Maintenance Agreement**

This agreement addresses watering, pruning, monitoring of health, and other routine and corrective actions related to the trees being planted. While the trees planted are guaranteed to be disease/virus free and in good condition when planted, **there is no tree replacement guarantee**. The survival rate is a critical metric to this grant and the awarding of others. Therefore, as part of this agreement, an onsite meeting with a ReLeaf Michigan representative and the individual directly responsible for the maintenance of the trees planted as part of this opportunity will be arranged one year after the planting to walk the site and discuss maintenance-related issues, remedial action and to answer questions.

**Name of Municipality/School** \_\_\_\_\_

**Signature of city/village/town/county/township  
-manager/mayor/administrator/supervisor/school official** to signify agreement and commitment to maintaining trees planted as a part of this project:

\_\_\_\_\_  
(Print Name) (Date)

\_\_\_\_\_  
(Signature/Title)

**Signature of the municipality, requesting organization, or school individual (city/village forester, DPW Director/Supervisor, Park Supervisor, head of school maintenance, etc.) who is directly responsible for the trees planted** to signify agreement and commitment to maintaining trees planted as a part of this project. Also, to agree to meet with a ReLeaf Michigan representative one year after planting to walk the site and discuss maintenance-related issues.

\_\_\_\_\_  
(Print Name) (Date)

\_\_\_\_\_  
(Signature/Title)

**Received by:**

\_\_\_\_\_  
(Name of ReLeaf Michigan Representative) (Date)

## Yearly Maintenance Schedule:

### Year 1:

- Watering schedule – Water twice a week by hand for a total of 15 gallons per week **OR** provide gator bags for each tree and fill once a week
- Mulching – replenish yearly
- Weeding around trees will be based on a watering schedule
- Tree health inspection – Monitor trees for health and arrange for appropriate treatment if insect, disease, or improper cultural practices are present
- Prune only if necessary
- Stake only if necessary
- Check for mower/weed whip damage, vandal damage, and animal damage
- Do not fertilize. Fertilizer applied to newly transplanted trees can excessively dry roots (burning)
- Remove all tags from the tree

### Year 2:

- Continue watering schedule
- Mulching – replenish yearly
- Weed around trees
- Pruning as necessary
- Remove any stakes and ties
- Check for any insect or disease problems on the new trees and surrounding trees

**Year 3:** Same as year 2

## **DTE Foundation / ReLeaf Michigan Tree Planting Process Overview 2024**

The DTE Foundation tree planting program is underway for 2024. The planting program is a collaborative effort between the community/school where the trees will be planted, ReLeaf Michigan, and the DTE Foundation. Fifteen tree plantings are scheduled for 2024 throughout the DTE service territory. Twenty trees +/-, 1 ½" to 2" in caliper, will be planted in each participating community or school. All trees must be planted on public property or property available to the public.

The trees will need to be planted by volunteers. As an educational non-profit, one of our objectives is knowledge transfer. Hopefully, by physically participating in a planting, folks will become more comfortable with planting and will then go to a local nursery and purchase a tree for their home. Municipal staff is welcome to participate.

A tree maintenance agreement must be signed up front and before the trees are ordered to ensure an understanding of who is responsible for the trees going forward. The tree planting process is a turnkey operation. Here is an overview of how our process works:

Once you have agreed to participate, a project forester will be assigned. The project forester will contact you to schedule a site visit to review the proposed location(s). Before the initial site visit, the assigned project forester will send you a document with questions about the planting process. This will serve as the basis for the site visit, and when completed, it covers everything that will happen and determines who is responsible for what. You do not need to fill it out; it's just a heads-up about what we'll need to cover. The project forester will also come prepared to discuss recommended tree species to fit the site and conditions for the location you have in mind. There is no set list of trees, and we are open to your thoughts. The list of trees will be jointly determined. Please note that while we strive to plant native trees, a non-native might be a better choice for the site. The trees will vary in size from 1 1/2" to 2" caliper, depending on the species desired. Depending on the size of the trees purchased and if the trees are balled and burlap or containerized, a front-end loader or landscape forks may be needed to offload the trees when the nursery delivers them.

- Once the location is agreed upon, the project forester will assist with staking the locations for the trees if you so wish.
- Due to insurance restrictions, it will be the responsibility of the municipality/school to call Miss Dig. The MISS DIG confirmation number must be sent to the project forester one week before planting.
- ReLeaf Michigan will arrange for the purchase and delivery of the trees.
- The nursery guarantees the trees' health at delivery, but not beyond that. The trees will be tagged at the nursery, or a ReLeaf Michigan representative will be present when delivered.
- The municipality/school will be responsible for offloading the trees.

- The municipality/school will dig the holes in advance of the day of planting. Digging is best done with an auger, but a backhoe also works. Trees are typically delivered a day or two before the planting and will need to be placed next to the planting hole (not in).
- The municipality/school will arrange for mulch and a source of water on planting day.

The project forester will also discuss securing the planting holes before planting and the availability of a water source. ***A representative from the municipality's DPW or the school's facilities department must be involved in the site visit and the rest of the project planning, as we will rely on them for in-kind services related to the planting event.***

Two of the most critical items to be discussed will be:

- the name of someone from your organization willing to serve as the point person for securing volunteers.
- The name of a tech-savvy volunteer who will handle volunteer sign-in as we do this via QR codes. We ask that volunteers RSVP via a link to a page on our website so that the liability and photo waivers can be electronically signed in advance.
- the name of someone who lives near where the trees will be planted to be the liaison with the local homeowners.

We will assist in the marketing and solicitation of volunteers by providing a draft event release and flyer, which you can make changes and approve before issuance to help publicize the planting via municipality/school websites, social media venues, local newspapers, cable news outlets, etc. ReLeaf Michigan will do the same. While the DTE Foundation will supply a limited number of volunteers, we rely on local volunteers. In addition, a 3' x 6' banner will be made to acknowledge the planting and planting partners and will be left on site.

Planting day will start with light refreshments provided ideally by the municipality/school so folks can mingle and sign in. A short ceremony follows, which the project forester will emcee. Next, a planting demonstration will be performed, and the volunteers will be divided into groups to plant the trees. ReLeaf Michigan will provide other staff to assist the project forester in quality control.

Twelve months later, the project forester or other ReLeaf Michigan representative will set up a date/time to meet on-site with the individual/group responsible for ongoing maintenance to review the trees' health and answer any maintenance questions.

The DTE Foundation is covering the cost of the trees, delivery, and tree gators (green watering bags) for the plantings.

Please email Melinda Jones, Executive Director, ReLeaf Michigan, at [mjones@ReLeafMichigan.org](mailto:mjones@ReLeafMichigan.org) or call 734-718-2702 if you have any questions.

## **DRAFT 2025 Leelanau County Parks & Recreation Commission Regular Session Meeting Schedule**

Meetings are held on the 3rd Wednesday of every month at 3:00 pm, unless noted below.  
Special Sessions will be called as necessary.

<b>Description</b>	<b>Day</b>	<b>Date</b>	<b>Meeting Room:</b>	<b>Due Date for Agenda Items:</b>
2025 Organizational Meeting	Wednesday	January 8	Commissioners Meeting Room	<b>January 2</b>
Regular Meeting	Wednesday	February 19	Commissioners Meeting Room	<b>February 12</b>
Regular Meeting	Wednesday	March 19	Commissioners Meeting Room	<b>March 12</b>
Regular Meeting	Wednesday	April 16	Commissioners Meeting Room	<b>April 9</b>
Regular Meeting	Wednesday	May 21	Commissioners Meeting Room	<b>May 14</b>
Regular Meeting	Wednesday	June 18	Commissioners Meeting Room	<b>June 11</b>
<b>Executive Committee (following the Regular Session, whichever is</b>	<b>Wednesday</b>	<b>June 18, 3:30PM</b>	<b>Commissioners Meeting Room</b>	<b>June 11</b>
		No meeting in July		
Regular Meeting	Wednesday	August 20	Commissioners Meeting Room	<b>August 13</b>
Regular Meeting	Wednesday	September 17	Commissioners Meeting Room	<b>September 10</b>
Regular Meeting	Wednesday	October 15	Commissioners Meeting Room	<b>October 8</b>
Regular Meeting	Wednesday	November 19	Commissioners Meeting Room	<b>November 12</b>
Regular Meeting	Wednesday	December 17	Commissioners Meeting Room	<b>December 10</b>
2026 Organizational Meeting	Wednesday	January 7, 2026	Commissioners Meeting Room	<b>January 7, 2026</b>

**Please submit Agenda Items by the due date listed above in the right column.**

Contact Administration at (231) 256-9711 for more information, and to submit Proposed Agenda Items.

**Meeting Location:**

Leelanau County Government Center  
8527 E. Government Center Dr. Suttons Bay, MI 49682



**DRAFT**

**Leelanau County Parks and Recreation Commission**  
**2025 Parks & Recreation Regular Session Meeting Schedule**

*(All meetings to be held on the third Wednesday of the month at the Leelanau County Government Center, unless otherwise noted; Special Sessions will be called as necessary)*

February 19, 2024	3:00 p.m.	Commissioners Meeting Room
March 19	3:00 p.m.	Commissioners Meeting Room
April 16	3:00 p.m.	Commissioners Meeting Room
May 21	3:00 p.m.	Commissioners Meeting Room
June 18	3:00 p.m.	Commissioners Meeting Room
<b><u>Executive Committee –</u></b> June 18	3:30 p.m., or	Commissioners Meeting Room
	<i>immediately following the Regular Session, whichever is later</i>	
<i>No meeting in July</i>		
August 20	3:00 p.m.	Commissioners Meeting Room
September 17	3:00 p.m.	Commissioners Meeting Room
October 15	3:00 p.m.	Commissioners Meeting Room
November 19	3:00 p.m.	Commissioners Meeting Room
December 17	3:00 p.m.	Commissioner Meeting Room
<b><u>Organizational Session</u></b> January 7, 2026	3:00 p.m.	Commissioners Meeting Room

Leelanau County will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities upon twenty-four (24) hours' notice to Leelanau County. Individuals with disabilities requiring auxiliary aids or services should contact the Leelanau County Clerk by calling as follows:

Michelle L. Crocker  
 Leelanau County Clerk  
 Telephone: 231/256-9824

## Lauren Cypher

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**From:** Manager Brendan Mullane <bnullane@leelanauroads.org>  
**Sent:** Thursday, November 21, 2024 7:17 AM  
**To:** Richard Lewis  
**Cc:** Lauren Cypher  
**Subject:** RE: Road Commissioner Appointment - Board of Commissioners Special Session

Richard/Lauren,

Our Board took action on our 11/19 meeting and recommended the following:

Garth Greenan – Leland Dam Authority  
 Mel Black – Parks and Recreation Commission

Please let me know if you would like the draft minutes or anything else.

Thanks,  
*Brendan Mullane*  
*Managing Director*  
*Leelanau County Road Commission*  
 O: 231-271-3993 ext 225  
 C: 231-866-1995




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**From:** Richard Lewis <rlewis@leelanau.gov>  
**Sent:** Thursday, October 31, 2024 10:19 AM  
**To:** Manager Brendan Mullane <bnullane@leelanauroads.org>  
**Cc:** Lauren Cypher <lcypher@leelanau.gov>  
**Subject:** RE: Road Commissioner Appointment - Board of Commissioners Special Session

Resending so Lauren is aware. Again, thanks.

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**From:** Richard Lewis  
**Sent:** Thursday, October 31, 2024 10:18 AM  
**To:** Manager Brendan Mullane <bnullane@leelanauroads.org>  
**Subject:** RE: Road Commissioner Appointment - Board of Commissioners Special Session

Brendan,

As you may or may not be aware, we need a recommendation for Road Commission appointments to the Parks & Recreation Commission, vacated by passing of John Poppa) and Leland Dam Authority, term expiring 12/31/24, current held by Garth Greenan who may be reappointed. I believe these appointments are done annually. If you want to wait

## Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator’s Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Rebecca Benedict	Date: 10/31/2024
Address (Street, PO if applicable, City, State, Zip): 6016 S. Glen Lake Road, PO Box 21, Glen Arbor, MI 49636	
Occupation: HQ Executive Assistant	
Daytime Telephone: 231-649-2635	
Email Address: rebecca@cherryrepublic.com	

1. Are you a resident of Leelanau County?       Yes       No
2. Are you a registered voter of Leelanau County?  Yes       No  
     Township or Village: Glen Arbor
3. Can you regularly attend scheduled meetings? Day:       Yes       No  
     Evening:       Yes       No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

Citizen involvement in government at the local level plays an important and vital part of our community. Serving on a committee or board is a civic duty that can support community growth and needs, create connections and new perspectives, all while developing your own skills. With each board position or volunteer opportunity I have held, I have always come away with a more enriched life through the projects I worked on and the people I worked with.

Continued on page 4

5. What are your qualifications for appointment?  
     Current:  
     Glen Lake Chamber of Commerce Board Member  
     Glen Lake LiFT Volunteer  
     Previous:  
     Glen Lake Student Mentor  
     Ann Arbor Commission on Disability Issues: Commissioner  
     First Presbyterian – Ann Arbor: Volunteer  
     Washtenaw County Health and Safety Commission: Citizen Liaison  
     Washtenaw County Hotel and Motel Association

Rebecca Benedict

6. Please indicate below with an **X** any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? <b>Give dates.</b>
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14	X	<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	XX	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	X	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Business</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1  
Bob Sutherland  
President Cherry Republic  
bob@cherryrepublic.com  
Cell: 231-645-1945

Reference #2  
Todd Ciolek  
CEO, Cherry Republic  
todd@cherryrepublic.com  
Cell: 231-645-4026

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: Rebecca Benedict

Printed Name: Rebecca Benedict

Attachment #1

Continued from page 1

I want to utilize my talent, skills and education to create connections and support Leelanau County in some capacity. This area is rich in beauty with our lakes, woods, dunes and citizens. I want to work to better that experience for our day to day lives and the lives of our visitors.

My past board and community experience in a variety of different areas showcase my ability to work with others and to learn new fields and topics. In college, I studied geography and have understanding of planning, zoning and GIS. I currently work at the Cherry Republic Headquarters keeping track of multiple projects with different requirements and deadlines. I am passionate about local government and how I can help.

Please consider me for a board position. Let me know if you have any further questions I can answer for you.

Thank you for your time.

Rebecca Benedict  
231-649-2635

Reference #3  
Linda Ihme  
231-218-2720

Rebecca Benedict

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

Please type or print legibly

Name: <i>Julius Bunek</i>	Date: <i>11/1/2024</i>
Address (Street, PO if applicable, City, State, Zip): <i>508 N Plamondon Rd Lake Leelanau</i>	
Occupation: <i>Retired</i>	
Daytime Telephone: <i>231-499-0769</i>	
Email Address: <i>Bunekj@gmail.com</i>	

1. Are you a resident of Leelanau County?  Yes  No  
 2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Please Select One *Leland Twp*

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

*Appeals where and when claims can be reviewed by this board to decide or determine what is right or wrong*

5. What are your qualifications for appointment?

*Been in construction for over 50 years  
 Master Plumber  
 Master Electrician  
 Mech Contractor Boiler Lic  
 Environmental A/C License*

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
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2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
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5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	X	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5:</i> Please make a selection	Yes when old shell station was inspection office (Before 2007)
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</i> Select one	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) Please make a selection	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</i> Please make a selection	
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20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	Applications are made directly to Networks Northwest



## 7. List references and contact information (minimum of two):

Reference #1 Amber Weber  
8527 E Government  
Center DR Suite 109  
Suttons Bay, MI 49682

## Reference #2

John Schaub  
231-866-1009

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes  No

## 9. Are you willing to consent to a Background Investigation?

Yes  No

10. Signature: Julius Bunek

Printed Name: Julius Bunek

## Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire **RECEIVED** (10) years from the issue date; any attachments should be no longer than two pages at length.

OCT 30 2024

LEELANAU COUNTY  
ADMINISTRATOR

Please type or print legibly

Name: Christopher M. Logan	Date: 10/30/2024
Address (Street, PO if applicable, City, State, Zip): 10524 S. Arden Way Maple City, MI 49664	
Occupation: Retired - Firefighter / Paramedic	
Daytime Telephone: 937-673-1673	
Email Address: 10524ardenway@gmail.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Kasson

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
Civic engagement can take many forms. It may look like voting in elections, volunteering in your community, or providing input to help guide government leaders as they make decisions. These advisory groups provide a bridge between the community and the government of the County. Each focus on a specific issue, policy, or program. Advisory boards aid in the governing process by keeping county government in touch with the ideas and attitudes of its citizens.

5. What are your qualifications for appointment?  
I'm a lifelong summer resident that is now permanently residing in Leelanau Co. After 37 years of working with township, municipal, and county government in Ohio, I have retired to the beautiful place I have always vacationed. I am a retired Firefighter/Paramedic with experience in community involvement and infrastructure. I also worked in, and with my previous county election board, where I participated as staff taking care of Cyber and Physical Security. As well as Election Technician where I set and programed for elections, and trained poll workers and managed a 10 precinct vote center. Along with my past civic involvement, I worked in my family service business alongside my father for the past 40+ years. I have a passion to community, and have always engaged in the government systems and processes. My wife and I are excited to finely be permanent residents of Leelanau Co. and I look forward to possibly be appointed.

Christopher M. Logan

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? <b>Give dates.</b>
1		<b>Area Agency on Aging of Northwest Michigan (AAA)</b> (1 citizen appointee / 2-year term)	
2		<b>Bay Area Transportation Authority (BATA)</b> (1 citizen appointee / 3-year term)	
3		<b>Benzie-Leelanau District Health Department Board of Health</b> (1 citizen appointee / 2-year term)	
4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5	X	<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6		<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <b>Please make a selection</b>	
10		<b>Materials Management Plan Committee (MMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11		<b>Michigan Department of Health and Human Services (DHHS)</b> (2 citizen appointees / 3-year terms)	
12		<b>Northern Lakes Community Mental Health Authority (CMH)</b> (1 citizen appointee / 3-year term)	
13		<b>Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board</b> (1 citizen appointee / 3-year term)	
14		<b>Northwest Regional Airport Authority (NRAA)</b> (2 citizen appointees / 3-year terms)	
15	X	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	
16	X	<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17		<b>Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC)</b> (5 citizen appointees / 3-year terms)	
18		<b>Solid Waste Council (SWC)</b> (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		<b>Veterans Affairs Administrative Committee (VAAC)</b> (1 citizen appointee / 2-year term)	
20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

## Reference #1

Greg Julian (231)883-2560  
11167 S MAPLE CITY  
MAPLE CITY, MI  
49664

## Reference #2

Chief Dean Ortlieb (937) 652-4375  
107 E Market St.  
Urbana, Ohio  
43078

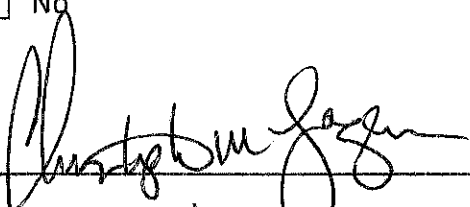
## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes  No

## 9. Are you willing to consent to a Background Investigation?

Yes  No

10. Signature: \_\_\_\_\_

Printed Name: CHRISTOPHER LOGAN

**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

**Please type or print legibly**

Name: Scott Earl	Date: 11/19/2024
Address (Street, PO if applicable, City, State, Zip): 345 W Main St Lake Leelanau, MI. 49653	
Occupation: Plumber Heating contractor	
Daytime Telephone: 2317090086	
Email Address: scotttotal@aol.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No  
Township or Village: Leland
3. Can you regularly attend scheduled meetings? Day:  Yes  No  
Evening:  Yes  No
4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).  
To improve, safe gaurd, and maintain the quality of life for residents of Leelanau county and give back to the community
5. What are your qualifications for appointment?  
Construction Board of Appeals and Parks and Recreation Commision  
Plumbing and heating contractor about 20 years  
Plumbing and mechanical iinspector for Leelanau county about 7 years  
Plumbing apprentice and jounyman plumber for about 15 years  
Currently have a master plumbers license, a mechanical contractors license and a plumbing contractor license.  
Completed and and certified though NMC M-tech tradeds program in HVAC  
45 plus years working almost entirely in Leelanau and Grand Traverse counties  
Life long resident of Leelanau county

Scott Earl

7. List references and contact information (*minimum of two*):

## Reference #1

Bob Biggs  
318 W Main St  
Lake Leelanau, MI. 49653  
231-256-9421

## Reference #2

Lisa Brookfield  
202 St Joseph St  
Lake Leelanau, MI. 49653  
231-313-4872

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: 

Printed Name: Scott Earl

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	<b>X</b>	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
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4		<b>Benzie-Leelanau Environmental Health Board of Appeals</b> (2 citizen appointees / 2-year terms)	
5		<b>Brownfield Redevelopment Authority (BRA)</b> (5 citizen appointees / 3-year terms)	
6	XX	<b>Construction Board of Appeals</b> (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5:</i> Please make a selection	
7		<b>Land Bank Fast Track Authority (LBA)</b> (3 citizen appointees / 3-year terms)	
8		<b>Leelanau County Energy Futures Task Force</b> (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</i> Select one	
9		<b>Leland Dam Authority (LDA)</b> (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) Please make a selection	
10		<b>Materials Management Plan Committee (MIMPC)</b> (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5:</i> Please make a selection	
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16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1:</i> Please make a selection	
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**Leelanau County**  
**Appointment Application to Boards/Commissions/Committees/Authorities**

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**Please type or print legibly**

Name: Jim Carpenter	Date: 11/16/2024
Address (Street, PO if applicable, City, State, Zip): PO Box 975, Leland, MI 49654	
Occupation: Writer/Producer	
Daytime Telephone: 231 256-2466	
Email Address: jim8180films@gmail.com	

1. Are you a resident of Leelanau County?  Yes  No
2. Are you a registered voter of Leelanau County?  Yes  No

Township or Village: Leland

3. Can you regularly attend scheduled meetings? Day:  Yes  No  
 Evening:  Yes  No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

I strongly believe that we should all be working together in County government efforts and that that should be done in a bipartisan manner. Now is the time for team work for the common good.

5. What are your qualifications for appointment?

Worked for a large, national recreation area (Land Between The Lakes in west KY/TN) for 18 years as a manager. Graduate degrees in Secondary Education (Environmental Education emphasis), Library Science and Anthropology. Served on numerous non-profit boards and pride myself on being a good communicator and problem solver. Coached soccer and baseball when my children were young. Co-produced five independent films and several podcasts since 2007. My wife and I hike all over the County with our dog and frequently pick up trash on Van's Beach in Leland.

Jim Carpenter



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15	XX	<b>Parks &amp; Recreation Commission (P &amp; R)</b> (5 citizen appointees / 3-year terms)	No
16		<b>Planning Commission (PC)</b> (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
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20		<b>Workforce Development Board (WDB)</b> (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1  
David Edelstein  
Leelanau County resident  
224-619-6343

Reference #2  
Trudy Underhill  
Leelanau County resident  
231-386-7203

## 8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes     No

## 9. Are you willing to consent to a Background Investigation?

Yes     No

10. Signature: \_\_\_\_\_

James C Carpenter

Printed Name: \_\_\_\_\_

James C Carpenter