

MINUTES
SUTTONS BAY TOWNSHIP BOARD
REGULAR MEETING
SEPTEMBER 14, 2022

CALL TO ORDER

Tom Nixon, Supervisor, called the Regular Meeting of the Suttons Bay Township Board to order on Wednesday, September 14, 2022, at 5:15 p.m. at the Suttons Bay Township Offices.

ROLL CALL - QUORUM PRESENT

Present: Tom Nixon, Sandy VanHuystee, Dorothy Petroskey,
Debbie Slocombe, Doug Periard

Absent: None

Staff Present: Steve Patmore, Marge Johnson

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Dorothy Petroskey/moved, Debbie Slocombe/supported, to approve the agenda as submitted, motion carried.

PUBLIC COMMENT

Nancy Anderson commented on rentals in the township.

PRESENTATION - Brendan Mullane, Managing Director, Leelanau County Road Commission

Brendan Mullane, Managing Director, Leelanau County Road Commission, submitted a 2022 Report regarding the Leelanau County Road Commission. The Board thanked Brendan Mullane for the Report.

CONFLICT OF INTEREST

None.

REPORTS

- Treasurer- Collecting taxes.
- Planning & Zoning - Planning Commission will continue working on the Zoning Ordinance revision. Leelanau Watersports Site Plan Review was approved.
- Parks Supervisor - Report from Bill Drozdalski
- Parks & Recreation Committee - Minutes submitted.
- Fire Authority - Approved EMS right offs, collection referrals, EMS increase in fees, discussed paying employees for COVID time off, union negotiations starting in

November.

- Facilities - In process of getting new threshold painted, new door handles, and changing the locks in the building.

OLD BUSINESS

1. Approval of the Minutes - August 10, 2022
Dorothy Petroskey/moved, Sandy VanHuystee/supported, to approve the August 10, 2022 Minutes as presented. Motion carried.
2. Payment of the Bills
Tom Nixon/moved, Debbie Slocombe/supported, to approve payment of the bills in the amount of \$30,259.59, motion carried.

NEW BUSINESS

1. Quote for Tree and Limb Clean-Up at the Township Cemetery
Carlson Tree Service submitted a quote to clean up the township cemetery at a cost of \$2,688.00.
Tom Nixon/moved, Sandy VanHuystee/supported, to approve the quote from Carlson Tree Service for \$2,688.00 to clean up the township cemetery, motion carried.
2. Install remote access from township computer for Assessor.
Christy Brow, Township Assessor, requests a technology upgrade so that she can access her computer from home.
Dorothy Petroskey/moved, Sandy VanHuystee/supported, to approve Netlink Business Systems to install a remote access upgrade for Christy Brow, Assessor, at a cost of \$100.00 a year, motion carried.
3. Quote for Expanding the Parking Lot at Herman Park
Three bids were received for expanding the parking lot at Herman Park: AJ'S Excavating, Team Elmer's and Walton Contracting. The proposal is to add 38 parking spaces at Herman Park, some of the area south of that would be for back up parking. Tom Nixon said this project would start early spring 2023. Tom Nixon said he proposes to cancel the roof repair for another year which is \$25,000.

Tom Nixon/moved, Debbie Slocombe/supported, to accept the bid from AJ Excavating in the amount of \$254,423.00, plus engineering and contingency fees for 38 additional parking spots and improvement to the overflow lot at Herman Park, motion carried.
4. Quote from Anavon for a New Township Office Phone System.
Anavon submitted a quote of \$4,353.00 for a new township office phone system at a cost of \$4,353.00. The monthly cost for the telephone system is \$139.00.
Doug Periard/moved, Sandy VanHuystee/supported, to accept the quote from Anavon in the amount of \$4,353.00 install a new township office phone system, motion carried.

5. Quote from Elmer's for Cement Base for New Shed at Ice Rink Park
Elmer's submitted a quote of \$7,595.00 for a cement base for a new shed at the Ice Rink Park. Tom Nixon said Item To#6 of \$930.00 to spread top soil will be deleted, for a new cost of \$6665.00.

Sandy VanHuystee/moved, Debbie Slocombe/supported, to accept the quote from Elmer's for a cement base for a new shed at the Ice Rink Park at a cost of \$6665.00, with the deletion of Item #6 for \$930.00, motion carried.

6. Park & Rec Committee Proposal for Adding two (2) Pickle Ball Courts at Herman Park
Parks & Rec Committee submitted a proposal to add two (2) pickle ball courts at Herman Park which is estimated to cost \$90,000 - \$100,000. The funds for the pickle ball courts would be raised this year and the courts would be constructed next year.

Tom Nixon/moved, Dorothy Petroskey/supported, to support the proposal by Park & Rec Committee to raise funds to add two additional pickleball courts at Herman Park, Discussion - Bill Drozdalski said it doesn't make sense to have a MOU for this project. motion carried.

7. Park & Rec Committee Proposal for Adding a Dog Park at Herman Park
Parks & Rec Committee submitted a proposal to add a dog park at Herman Park.

Dorothy Petroskey/moved, Debbie Slocombe/supported, to approve funding by Friends of Herman Park for an acre dog park at Herman Park.

Discussion -

- Concern dog waste removal, vaccinations, licenses, restricted access, limited use.
- Herman Park is a people park, county and village have never addressed dog park issue.
- 67% of dog licenses were issued in the Suttons Bay area.
- Concern, broaden scope of responsibility for perimeters. Do you want to start a membership, need to provide a safe surface.
- Concern - maintenance of the dog park.
- If volunteers cease to exist, dog park would be removed.
- Township has right to say it doesn't want to continue with something at Herman Park.

Vote for the motion: Yes: 5 No: 0. Motion carried.

PUBLIC COMMENT

None

BOARD MEMBER COMMENTS

Doug Periard apologized for not being at the meeting last month.

Tom Nixon - Leelanau Christian Neighbors Invite - Thurs., Nov. 10th, 9 am Governmental Center - trauma discussion group. Invitation from Garden Club, Sept. 21, 4:30 pm - Blue Star Memorial Garden - October Agenda - John Stinson, Homestretch asking township for funds to

improve Marek Rd.; letter from Consumers Energy - Community Outreach Day. Suttons Bay Village - Public Hearing - October 5th, 5 pm on Five Year Park and Rec Plan. Considering discontinuing zoom meetings.

ADJOURNMENT

The meeting was adjourned at 6:53 p.m.

Marge Johnson, Recording Secretary
Sandy VanHuystee, Clerk

Minutes Approved as-presented on October 12, 2022