

MINUTES
SUTTONS BAY TOWNSHIP BOARD
REGULAR MEETING
NOVEMBER 16, 2022

(There will be a ZOOM site for remote access)

CALL TO ORDER

Tom Nixon, Supervisor, called the Suttons Bay Township Board Meeting to order on Wednesday, November 16, 2022, at 5:15 p.m. at the Suttons Bay Township Office.

Tom Nixon - thank you to Doug Periard and the Suttons Bay Schools for giving the Township a projector as a way to conduct zoom meetings and presentations.

Roll call of Board Members (Quorum Present)

Present: Tom Nixon, Sandy VanHuystee, Dorothy Petroskey, Debbie Slocombe, Doug Periard

Absent: None

Staff Present: Steve Patmore, Marge Johnson

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

Dorothy Petroskey/moved, Sandy VanHuystee/supported, to approve the agenda as amended, adding Agreement to collect summer taxes for 2023. Dorothy Petroskey/moved, Sandy VanHuystee/supported, to approve the agenda as amended, motion carried.

PUBLIC COMMENT

None.

CONFLICT OF INTEREST

None

REPORTS:

- Treasurer - Getting tax base ready, taxes to go out December 1st.
- Planning & Zoning - Steve Patmore's Zoning Administrator Report
- Parks Supervisor - Bill Drozdalski submitted his report.
- Parks & Recreation Committee - Pete Ostrowski submitted his report, also minutes submitted.
- Fire Authority - Fire Board applying for 2% grant from the GT Tribe for ambulance
- Facilities - Installation of new telephone system.

OLD BUSINESS:

1. Approval of the Minutes - October 12, 2022

Debbie Slocombe/moved, Dorothy Petroskey/supported, to approve the October 12, 2022 Minutes as presented, motion carried.

2. Payment of the Bills -

Dorothy Petroskey/moved, Debbie Slocombe/supported, to approve paying the bills in the amount of \$34,727.28, motion carried.

3. Reschedule Joint Meeting with Parks & Recreation Committee - Dec 7, 2022, 6:30 p.m. at the Suttons Bay Township Office.

4. Update on Previously Approved Pump Track at Herman Park

Tom Nixon said in April 2021 the Board approved the installation of a pump track at Herman Park. Chad said a 2% grant was received from the Tribe. Plan for construction in the Spring of 2023, allowing this winter to get the remainder of the budget. Revised MOU from Parks & Rec has been received. Pump track should be up and running in June 2023.

5. Decision to Continue or Discontinue Use of Zoom for Board Meetings

Tom Nixon said Eric Carlson has offered insight regarding zoom meetings. Doug Periard made some good points about zoom meetings.

Discussion -

- Doug Periard - opportunity for people to be involved with zoom meeting.
- Sandy VanHuystee - a member of the Board cannot vote but could participate during public comment.
- Debbie Slocombe - agree people can stay home if ill and watch the meeting.
- Dorothy Petroskey - Don't have a problem with keeping zoom meetings, would like to know if the township is required to record the meetings.
- Tom Nixon - Consensus of the Board to approve using zoom for Board meetings to allow access by the public and determine if a recorded copy of the zoom meeting should be kept for a period of time.

NEW BUSINESS:

1. Consideration to Support Interlocal Cooperation Agreement for Aquatic Invasive Species Prevention Measures for Lake Leelanau.

Tom Nixon said the township is being asked to support an Interlocal Cooperation Agreement for Aquatic Invasive Species Prevention Measures for Lake Leelanau. Exhibits show what the cost sharing would be and what the money would be spent for. There are not dollars budgeted this year for the Lake Leelanau Project of \$8,708.00. Tom Nixon said he proposes refraining from committing any monies to this project until the township knows what its budget will be. Elmwood Township is reserving its decision at this point because it doesn't have water touching the township.

Tom Nixon said items 2 and 3 could be combined for discussion. 2. Consideration for Park Supervisor to Pursue an MNRFT Grant for Children's Playground at Herman Park would really be a Sparks Grant, a recommendation from Bill Drozdalski and 3. Consideration to Pursue Sparks Grant for Additional Pickle Ball Courts. The Sparks Grant is money that is coming from the State thru Federal dollars for COVID recreational and trail activities. These dollars have to be spent by 2026. The grants are administered by the Michigan Natural Resource Trust Fund Department. Bill Drozdalski is a certified grant writer, so there is a number with the State. The Sparks Grant requires no dollars from the township. The township could consider applying for one grant in December. The other two grants would be awarded in 2023 with dates to be determined. Item 3 - Consideration to Pursue Sparks Grant for Additional Pickle Ball Courts.

Bill Drozdalski said he prepared a Resolution for the Sparks Grant for the Children's Playground for the Board to apply for the grant. Drozdalski said he has been working with Liz Clark and Summit Supply out of Colorado, a major supplier of playgrounds. Fifty percent (50%) of the surveyors for the Five Year Plan wanted to see a children's playground at Herman Park. The playground would be a 100' x 100' area depending upon the layout and the structure. The Township is asking for \$400,000 for the grant request which includes the playground structure. Drozdalski said the Resolution will include public input including the minutes of this meeting and the Five Year Plan.

Tom Nixon asked for public comment regarding the proposed grant for a children's playground. Comments from the public - It is great, there are a lot of kids around and it's nice to have a park around where the kids can't get in the water. It would be a big draw. The area in general is lacking for a play area for kids.

Tom Nixon said it would be helpful if the Parks & Rec Committee could give Bill Drozdalski and Liz Clark some ideas about the kinds of play structures that should be considered.

Debbie Slocombe said consideration should be given to ask the children at the school and their families what they would like to have as a play structure.

2. Consideration for Park Supervisor to Pursue a Sparks Grant for Children's Playground at Herman Park.

Dorothy Petroskey/moved, Sandy VanHuystee/supported, to adopt Resolution 2022-7, seeking a Sparks Grant for a playground and accessible route at Herman Park. Roll call vote: Yes: Tom Nixon, Sandy VanHuystee, Dorothy Petroskey, Debbie Slocombe, Doug Periard. No: None. Motion carried.

3. Consideration to Pursue Sparks Grant for Additional Pickle Ball Courts

Pete Ostrowski said pickle ball was the most added usage at Herman Park. Parks & Rec would like the Township to request a Sparks Grant for additional pickle ball courts at Herman Park.

Sandy VanHuystee asked if the Township needs to adopt a Resolution for the pickle ball courts and can two different grants be applied for.

Bill Drozdalski said the grant for the playground would be no. 1 and No. 2 would be a grant for the pickle ball courts. Drozdalski asked that Parks & Rec prepare a rough draft of a grant request for the pickle ball courts. Tom Nixon said a Resolution for approval of the pickle ball courts could be adopted at the Joint December 7th Meeting.

Consensus of the Board that No. 1 would be a request for a Sparks Grant for the playground, and No. 2 would be a request for a Sparks Grant for additional pickle ball courts.

4. Discussion Regarding Location of Dog Park at Herman Park

Pete Ostrowski provided a map of two suggested locations for the dog park. Location No. 1 is near the pickle ball courts, and location no. 2 is near the orchard. The Committee is recommending that the dog park be located at location no. 2.

Tom Nixon said the township looked at location no. 1 in the past for the dog park. Nixon said the

Board should know the proposed locations for the dog park which are about the same size.

Bill Drozdalski said he has a preference for location No. 1 which is a cleaner layout. Location No. 2 blocks off access to the southwest corner where construction materials are stored and it diminishes the ability to cut grass thru the orchard.

Mrs. Hadley said the Dog Park Committee has raised \$16,400 of the goal of \$47,500. The Dog Park Committee recommends that the dog park be at location No. 2. to allow for a better site line for people as they enter the park. It is easier and closer to the walking path which people use with their dogs. It would be better to move the dog park farther away from the playground. Work was done on how many disc golf holes would be disrupted. It might be time to update the course and become a little more challenging. Location no. 2 allows space to increase the dog park in the future.

Tom Nixon said location No.2 would cause people to walk their dogs across more of the parkland.

Pete Ostrowski said location No. 1 is the only open area left. He recommends the proposed locations of the dog park be staked so the board can look at them.

Tom Nixon said the dog park will be put on the agenda for the December 7th meeting.

5. Approve the Summer Tax Collection

Dorothy Petroskey/moved, Sandy VanHuystee/supported, to approve the Agreement to collect summer taxes for both the Suttons Bay and Leland Schools and authorize the Treasurer, Supervisor and Clerk to sign the Agreement, motion carried.

PUBLIC COMMENT

Bill Crackle said he wanted to donate a large tv to the township. Short term rental - caution allowing cars on the streets. Could a sign be posted for semi-trucks not to use jake brakes on M-22 and 204.

BOARD MEMBER COMMENTS

Dorothy Petroskey said a committee has been formed to address the Short term Rental Ordinance.

Debbie Slocombe - How do we enforce the parking problem with short term rentals.

Tom Nixon - Will send a letter to the school thanking their team for helping with the election.

Considering placing an ad for volunteers who might want to be considered for committees.

ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

Minutes by Marge Johnson, Recording Secretary

Sandy VanHuystee, Clerk

Approved at the Township Board's Regular meeting of December 14, 2022