

**BINGHAM TOWNSHIP  
REGULAR BOARD MEETING AGENDA**

**June 19, 2023 7pm**

By Phone: (929)205-6099 or (312)626-6799

ZOOM MEETING ID: 835 4616 7569 PASS CODE: 49684

<https://us02web.zoom.us/j/83546167569?pwd=MGIldjR3SkFORFkvcVlwWFRQeDFMZz09>

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. AGENDA APPROVAL**
- 5. CONFLICT OF INTEREST**
- 6. APPROVAL OF May 15, 2023 MEETING MINUTES**
- 7. PUBLIC COMMENT**
- 8. OLD BUSINESS**
- 9. NEW BUSINESS**
  - a. Zoning Administrator Contract-Midge Werner
  - b. Salary Resolutions for 2023-2024 Budget-Midge Werner
  - c. Draft 2023-2024 Budget Review-Midge Werner
  - d. Planning Commission Re-Appointments-Midge Werner
  - e. Fee Schedule Updates-Steve Patmore
- 10. COMMITTEE, STAFF AND OFFICER REPORTS**
  - a. Parks and Recreation Committee – Todd Stone
  - b. Building & Grounds Committee – Kathy Morio
  - c. Cemetery Committee - Midge Werner
  - d. Zoning Administrator/STR Administrator-Steve Patmore
  - e. Planning Commission-Steve Patmore, Jeff Layman
  - f. Fire Authority (documents emailed)-Sandra Grant
  - g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
  - h. Treasurer-Sandra Grant
  - i. Trustee
  - j. Clerk
    - i. Vendor & Payroll Reports
  - k. Supervisor
- 11. PUBLIC COMMENTS AND ANNOUNCEMENTS**
- 12. ADJOURNMENT**

## Draft Minutes

### BINGHAM TOWNSHIP REGULAR BOARD MEETING

**MAY 15, 2023, 7:00 P.M.**

(Zoom available to access meeting by computer or smart phone)

#### **1. CALL TO ORDER**

Midge Werner, Supervisor, called the Bingham Township Board Meeting to order at 7:00 p.m. at the Bingham Township Hall and via zoom.

#### **2. ROLL CALL - Quorum Present**

Present: Midge Werner, Kathy Morio, Sandra Grant, Jeff Layman, Todd Stone

Absent: None

Staff: Steve Patmore

#### **3. PLEDGE OF ALLEGIANCE**

#### **4. AGENDA APPROVAL**

*Sandra Grant/moved, Jeff Layman/supported, to approve the agenda as presented, carried.*

#### **5. CONFLICT OF INTEREST - None.**

#### **6. APPROVAL OF APRIL 17, 2023 MINUTES**

*Sandra Grant/moved, Todd Stone/supported, to approve the April 17, 2023 Minutes as amended, carried. Ordinance 01-230417 update number.*

**7. PUBLIC COMMENT** – Zachary Marano, Reporter for Leelanau Enterprise introduced himself.

#### **8. OLD BUSINESS**

a. Networks Northwest-Metropolitan Planning Organization for the Greater TC - Resolution 20230515.1

Discussion was held regarding whether or not Bingham Township wants to be a voting member of this organization. The cost would be between \$3,000.00 and \$3,500.00 a year. Steve Patmore was asked if he would represent the township as he is an engineer.

***Sandra Grant/moved, Kathy Morio/supported, to adopt Resolution 20230515.1 to Establish an Intermunicipality Committee Under Michigan Public Act 200 of 1957 For the Purpose of Transportation Planning In the Traverse City Study Area under the pretense that Bingham Township would become a voting member of the organization. Roll call vote: Yes: Werner, Morio, Grant, Stone, Layman. No: None. Carried.***

**9. NEW BUSINESS**

- a. Paul Olson, Municipal Underwriters of Michigan - Insurance Review  
The Board reviewed the insurance plan submitted by Paul Olson.

***Midge Werner/moved, Sandra Grant/supported, to enter into a Contract with Municipal Underwriters of Michigan for the insurance coverage submitted by Paul Olson in the amount of \$6,935.00 for next year and to request that Paul Olson correct the list of properties in the Contract, carried.***

Workmen's Compensation Insurance is not included in this quote and comes from a different company.

- b. Lawn Maintenance Contract  
Midge Werner said the Lawn Maintenance Contract with the Whiteford's would be the same amount as last year.

***Sandra Grant/moved, Kathy Morio/supported, to enter into a Contract with Whiteford's for lawn maintenance for 2023-2024 with the amount approved in the Contract for the last calendar year, carried.***

- c. Zoning Administrator Contract  
Midge Werner said the Zoning Administrator Contract will be submitted for approval at the June meeting.

- d. Salary Resolutions for 2023-2024 Budget  
Resolution 20230515.01 - Township Supervisor  
***Sandra Grant/moved, Kathy Morio/supported, to adopt Resolution 20230515.01 setting the Supervisor's base salary at \$18,876.88.***

**Roll call vote: Yes: Werner, Morio, Grant, Stone, Layman. No: None, carried.**

Resolution 20230515.02 - Township Treasurer

**Midge Werner/moved, Todd Stone/supported, to adopt Resolution 20230515.02 setting the Treasurer's base salary at \$29,586.85.**

**Roll call vote: Yes: Werner, Morio, Grant, Stone, Layman. No: None, carried.**

Resolution 20230515.03 - Township Clerk

**Midge Werner/moved, Sandra Grant/supported, to adopt Resolution 20230515.03 setting the Clerk's base salary at \$28,676.47.**

**Roll call vote: Yes: Werner, Morio, Grant, Stone, Layman. No: None, carried.**

Resolution 20230515.04 - Township Trustees

**Midge Werner/moved, Kathy Morio/supported to adopt Resolution 20230515.04 setting the Trustees base salary at \$4,791.41 (\$2,395.70 for each Trustee), carried.**

**e. Draft 2023-2024 Budget Review**

The Draft 2023-2024 Budget was reviewed. Sandra Grant said the township auditor wants the township to have a deficit spending budget. Discussion was held regarding a deficit spending budget.

**10. COMMITTEE, STAFF AND OFFICER REPORTS**

a. Parks & Rec Committee - Todd Stone said Minutes are submitted from previous meetings. The township did not receive the SPARKS Grant. The deadline for reapplying for the SPARKS Grant is June 26th. Reapplication with updates will be submitted for the SPARKS Grant before that date.

b. Building & Grounds Committee - Kathy Morio

Midge Werner said there are contractors who are interested in bidding for the township renovation project. Bids will be received at the June Board Meeting.

c. Cemetery Committee - Midge Werner

On June 10th Bob and Marcia Walton will do a demonstration of cleaning headstones at Bingham Cemetery.

d. Zoning Administrator - Steve Patmore

Steve Patmore submitted his Report.

e. Planning Commission - Steve Patmore

Planning Commission is continuing to work on the Master Plan.

f. Fire Authority -

Three (3) year Contract approved for Chief Jim Porter. Plaques given to firemen for years of service, website will be launched soon.

g. Assessor's Quarterly Report - No report

h. Treasurer - No report.

i. Trustee - No report.

j. Clerk -

Kathy Morio submitted the Vendor Balance of \$6,038.82 and Payroll Report of \$10,822.49 for approval.

***Sandra Grant/moved, Todd Stone/supported, to approve the Vendor Balance of \$6,038.82 and Payroll of \$10,822.49, carried.***

k. Supervisor

Midge Werner said Saturday, May 20th from 9 am to 12 noon is Clean Up Day.

### **ADJOURNMENT**

Midge Werner adjourned the meeting at 8:35 p.m.

Minutes by Marge Johnson

Kathy Morio, Clerk

**CONTRACTUAL AGREEMENT FOR  
ZONING ADMINISTRATION SERVICES**

**Between Suttons Bay & Bingham Township**

THIS AGREEMENT is made the \_\_\_\_ day of \_\_\_\_\_, 2023 by and between the TOWNSHIP OF SUTTONS BAY, a Michigan General Law Township, with a mailing address of P.O. Box 457, Suttons Bay, MI 49682, hereafter referred to as "Suttons Bay", and the TOWNSHIP OF BINGHAM, a Michigan General Law Township, with a mailing address of 7171 S. Center Highway, Traverse City, MI 49684, hereafter referred to as "Bingham".

THROUGH MUTUAL AGREEMENT, between Bingham and Suttons Bay for the purpose of maintaining reasonable costs for Zoning Administration services by Suttons Bay and Bingham, this agreement is established and effective JULY 1, 2023.

NOW THEREFORE BE IT RESOLVED AND AGREED, between Suttons Bay and Bingham that it is for their common interest that such a service be rendered in a manner hereinafter set forth, in consideration of the mutual promises and agreements herein set forth:

1. Suttons Bay agrees to provide Bingham with Zoning Administration services for the administration of Bingham's Ordinances, subject to the limitations hereinafter specified. This is considered to include reasonable attendance at necessary meetings as required by the following Bingham Entities: Planning Commission, Township Board, or Zoning Board of Appeals.
2. Suttons Bay may employ more than one person for zoning administration. Presently the primary Suttons Bay Zoning Administrator is Steve Patmore. This individual is an employee of the Township of Suttons Bay but shall serve as Bingham's Zoning Administrator so long as this contract shall remain in force. The Zoning Administrator may at any time be replaced by Suttons Bay with others of equal ability and qualifications. The salary and compensation of the Zoning Administrator is at the sole discretion of Suttons Bay. All direct supervision of the Zoning Administrator shall be by the appropriate committee consisting of two (2) Suttons Bay elected officials. Notwithstanding this provision the Zoning Administrator when acting on behalf of Bingham shall be considered an Agent of Bingham and under the direct supervision of the Bingham Supervisor. It is also understood that these services may be rendered from a location different from the Bingham Township Hall.
3. Bingham shall provide liability, errors and omissions insurance coverage for both the Suttons Bay and Zoning Administrator during the time this Contract is in force for all claims that arise. Bingham shall indemnify, defend and save Suttons Bay Zoning Administrator, agents, and employees from and against all claims, damages, losses and expenses including reasonable attorney fees, and all demands, claims, liabilities, fines, penalties, and costs arising out of the professional performance of the Zoning Administrator's services provided to Bingham through this agreement. Bingham shall furnish Suttons Bay with a copy of their policy evidencing this obligation, and shall also provide Suttons Bay thirty (30) days written notice of cancellation.
4. It is understood and agreed between the parties here to that all unusual expenses arising from occurrences such as educational conferences attended, legal proceedings, or matters not normal to the daily zoning function shall be billed at actual cost to the entity initiating the expense. These expenses shall be approved by the entity incurring such expenses before they are incurred. These expenses shall be billed on a monthly cycle by Suttons Bay.
5. Monthly reports shall be filed by the Zoning Administrator to the Bingham Supervisor reporting their month's activities specifically related to services rendered to Bingham during the month. Reports are due to the Supervisor at least one week prior to its regular monthly meeting. Any fees collected by the Zoning Administrator on behalf of Bingham shall be remitted by the 7th day of each subsequent month.

6. Bingham agrees to pay for the services provided herein on a monthly basis in an amount mutually agreed upon at the signing of this contract. The agreed upon annualized amount for this contract is \$22,657.32 and shall be paid in 12 equal payments of \$1,888.11 due on the 15th of each month that this contract is in force starting on July 1st, 2023. The amount paid to Suttons Bay may be adjusted based upon the mutual agreement of the parties to this Contractual Agreement.
7. This Agreement shall encompass the time period of July 1, 2023 through June 30, 2024 and will be renewable each succeeding year unless terminated as provided below. Any such renewal shall be mutually agreed upon 30 days prior to the expiration of this contract and shall include a reconsideration of terms and conditions contained herein.
8. This Agreement shall be terminable at the will of either party. Either Bingham or Suttons Bay may terminate this agreement for any reason, with or without cause, upon giving thirty (30) days written notice to the other party.

IN WITNESS THERE OF, the Township of Suttons Bay and the Township of Bingham have caused the agreement to be executed by their proper officers, with authority of their respective Board or officer, the day and year first above written.

**TOWNSHIP OF BINGHAM**

By: \_\_\_\_\_  
Marian Werner, Supervisor

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Kathy Morio, Clerk

Dated: \_\_\_\_\_

**TOWNSHIP OF SUTTONS BAY**

By: \_\_\_\_\_  
Thomas Nixon III, Supervisor

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
Jean A. Moe, Clerk

Dated: \_\_\_\_\_

# Bingham Township – Leelanau County, MI

## Resolution #20230515.01

### RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

**BE IT RESOLVED** that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

**BE IT RESOLVED** that as of 07-01-2023, the salary of the township Supervisor shall be as follows: Supervisor: \$18,876.88 Base Salary.

**BE IT ALSO RESOLVED**, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 19, 2023 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

**BE IT FURTHER RESOLVED**, that this resolution, adopted on May 15, 2023, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Sandra Grant*

Supported by board member: *Kathy Morio*

Upon a roll call vote, the following voted: Aye: *M. Werner, S. Grant, J. Layman, T. Stone, K. Morio*

No: *None*

Roll call Vote 5/15/2023: AYES: 5 NO: 0

June 19, 2023: Resolution offered by board member: \_\_\_\_\_ Supported by board member: \_\_\_\_\_

Audience Vote June 19, 2023: \_\_ yes, \_\_ opposed

The Supervisor declared the resolution adopted.

\_\_\_\_\_, Clerk  
Kathy Morio



# Bingham Township – Leelanau County, MI

## Resolution #20230515.02

### RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

**BE IT RESOLVED** that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

**BE IT RESOLVED** that as of 07-01-2023, the salary of the township Treasurer shall be as follows: Treasurer: \$29,586.85 Base Salary.

**BE IT ALSO RESOLVED**, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 19, 2023 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

**BE IT FURTHER RESOLVED**, that this resolution, adopted on May 15, 2023, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Midge Werner*

Supported by board member: *Todd Stone*

Upon a roll call vote, the following voted: Aye: *J. Layman, S. Grant, M. Werner, K. Morio, T. Stone*  
No: *None*

Roll Call Vote 5/15/2023: AYE: 5 NO: 0

June 19, 2023: Resolution offered by board member: \_\_\_\_ Supported by board member: \_\_\_\_

Audience Vote June 19, 2023: \_\_\_\_ yes, \_\_\_\_ opposed

The Supervisor declared the resolution adopted.

\_\_\_\_\_, Clerk  
Kathy Morio

# Bingham Township – Leelanau County, MI

## Resolution #20230515.03

### RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

**BE IT RESOLVED** that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

**BE IT RESOLVED** that as of 07-01-2023, the salary of the township Clerk shall be as follows:  
Clerk: \$28,676.47 Base Salary.

**BE IT ALSO RESOLVED**, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 19, 2023 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

**BE IT FURTHER RESOLVED**, that this resolution, adopted on May 15, 2023, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Sandra Grant*

Supported by board member: *Todd Stone*

Upon a roll call vote, the following voted: Aye: *S. Grant, J. Layman, M. Werner, T. Stone, K. Morio*

No: *None*

Roll Call Vote 5/15/2023: AYE: 5 NO: 0

June 19, 2023: Resolution offered by board member: \_\_\_\_, Supported by board member: \_\_\_\_

Audience Vote June 19, 2023 \_\_yes, \_\_ opposed

The Supervisor declared the resolution adopted.

\_\_\_\_\_, Clerk  
Kathy Morio

# Bingham Township – Leelanau County, MI

## Resolution #20230515.04

### RESOLUTION TO ESTABLISH TOWNSHIP OFFICERS SALARY

**BE IT RESOLVED** that MCLA41.95 authorizes the Township Board of Bingham Township to determine the salaries for the offices of Supervisor, Treasurer, Clerk, and Trustee for the fiscal year 2023-2024 by adopting a resolution at least 30 days prior to the Township Annual Meeting, and

**BE IT RESOLVED** that as of 07-01-2023, the salary of the township Trustees shall be as follows: Trustees: \$4,791.41 Base Salary for two trustees (\$2,395.70 each).

**BE IT ALSO RESOLVED**, that this resolution shall be submitted to the electors at the Annual Meeting held on Monday, June 19, 2023 at 5:30pm, at which time the electors may modify these amounts. Pursuant to MCL41.95(7), and such modifications that may be made by the electors cannot result in a reduction of salary during the official's term of office. In the event the electors fail to act on this resolution, the officer shall be entitled to the salary as established in this resolution, in accordance with state law.

**BE IT FURTHER RESOLVED**, that this resolution, adopted on May 15, 2023, is properly adopted by the Bingham Township Board at least 30 days prior to the Annual Meeting, as required by law.

The foregoing resolution offered by board member: *Midge Werner*

Supported by board member: *Sandra Grant*

Upon a roll call vote, the following voted: Aye: *J. Layman, S. Grant, T. Stone, M. Werner, K. Morio*

No: *None*

Roll Call Vote 5/15/2023: AYE: 5 NO: 0

June 19, 2023: Resolution offered by board member: \_\_\_\_ Supported by board member: \_\_\_\_

Audience Vote: June 19, 2023 \_\_ yes, \_\_opposed

The Supervisor declared the resolution adopted.

\_\_\_\_\_, Clerk  
Kathy Morio

# Bingham Township Budget 2023-24

To Be Approved June 19, 2023

as of March profit loss

|                     |  | Budget 23-24      | Year to date 22-23 | Budget 22-23      | % of Budget   |
|---------------------|--|-------------------|--------------------|-------------------|---------------|
| <b>Income</b>       |  |                   |                    |                   |               |
|                     | 245 . Interest Income                      | 1,500.00          | 1,175.01           | 1,500.00          | 78.33%        |
|                     | 400 . Revenues                             |                   |                    |                   |               |
|                     | 401 . Current Property Taxes               | 58,004.00         | 34,245.61          | 52,427.00         | 65.32%        |
|                     | 405 . School Payment - Summer Tax Coll.    | 5,200.00          | 5,117.50           | 5,200.00          | 98.41%        |
|                     | 420 . Delinquent Pers. Prop. Taxes         | 50.00             | 0.00               | 50.00             | 0.0%          |
|                     | 445 . Penalties & Interest on Taxes        | 4,000.00          | 773.84             | 4,000.00          | 19.35%        |
|                     | 474 . Short Term Rental Permits            | 25,800.00         | 11,100.00          | 25,800.00         | 43.02%        |
|                     | 476 . Land Use Permits                     | 5,000.00          | 2,200.00           | 5,000.00          | 44.0%         |
|                     | 477 . Special Land Use Permits             | 400.00            | 700.00             | 400.00            | 175.0%        |
|                     | 478 . Land Divisions                       | 1,050.00          | 450.00             | 1,050.00          | 42.86%        |
|                     | 479 . Appeals/Variances                    | 200.00            | 0.00               | 200.00            | 0.0%          |
|                     | 539 . Grants                               | 226,000.00        | 127,487.63         | 115,000.00        | 110.86%       |
|                     | 574 . State Revenue Sharing                | 282,130.00        | 194,812.00         | 246,015.00        | 79.19%        |
|                     | 580 . Metro Funds                          | 7,500.00          | 0.00               | 6,600.00          | 0.0%          |
|                     | 642 . Ord. Books, Copies, FOIA Requests    | 50.00             | 157.20             | 50.00             | 314.4%        |
|                     | 665 . Interest Income                      | 1,000.00          | 0.00               | 1,000.00          | 0.0%          |
|                     | 667 . Schoolhouse Rent                     | 0.00              | 0.00               | 500.00            | 0.0%          |
|                     | 675 . Cemetery Lots                        | 1,000.00          | 600.00             | 1,000.00          | 60.0%         |
|                     | 677 . Reimbursements                       | 1,000.00          | 0.00               | 2,000.00          | 0.0%          |
|                     | 687 . Refunds/Rebates                      | 1,000.00          | 27.29              | 1,000.00          | 2.73%         |
|                     | <b>Total 400 . Revenue</b>                 | <b>619,384.00</b> | <b>377,671.07</b>  | <b>467,292.00</b> | <b>80.82%</b> |
|                     | Unbudgeted Revenue                         |                   | 0.00               |                   |               |
|                     | <b>Total Revenue</b>                       | <b>620,884.00</b> | <b>378,846.08</b>  | <b>468,792.00</b> | <b>80.81%</b> |
| <b>Expenditures</b> |  |                   |                    |                   |               |
|                     | 101 . Township Board                       |                   |                    |                   |               |
|                     | 101-702 . Trustee Salaries                 | 4,791.41          | 3,327.30           | 4,436.49          | 75.0%         |
|                     | 101-704 . Land Division Salary             | 600.00            | 450.00             | 600.00            | 75.0%         |
|                     | 101-705 . Office Aide                      | 2,346.00          | 1,467.28           | 2,400.00          | 61.14%        |
|                     | 101-720 . Short Term Rental Overhead       | 10,000.00         | 10,047.30          | 10,000.00         | 100.47%       |
|                     | 101-721 . Short Term Rental Administration | 8,600.00          | 6,100.00           | 8,600.00          | 70.93%        |
|                     | 101-723 . Housing North Contract           | 1,000.00          | 1,000.00           | 1,000.00          | 100.0%        |
|                     | 101-724 . Clean-up Day                     | 4,500.00          | 0.00               | 4,200.00          | 0.0%          |
|                     | 101-725 . Lawn Maintenance                 | 13,000.00         | 10,920.00          | 13,000.00         | 84.0%         |
|                     | 101-726 . Miscellaneous                    | 2,000.00          | 467.90             | 2,000.00          | 23.4%         |
|                     | 101-802 . Attorney                         | 4,000.00          | 903.00             | 4,000.00          | 22.58%        |
|                     | 101-803 . Audit                            | 4,000.00          | 3,935.00           | 3,550.00          | 110.85%       |
|                     | 101-805 . Dues (MTA, Planning)             | 4,000.00          | 0.00               | 4,300.00          | 0.0%          |
|                     | 101-806 . Webmaster                        | 600.00            | 450.00             | 600.00            | 75.0%         |
|                     | 101-860 . Mileage                          | 200.00            | 0.00               | 200.00            | 0.0%          |
|                     | 101-865 . Insurance                        | 7,825.00          | 845.00             | 6,100.00          | 13.85%        |
|                     | 101-866 . HazMat                           | 400.00            | 0.00               | 400.00            | 0.0%          |
|                     | 101-920 . Street Lights                    | 950.00            | 640.12             | 950.00            | 67.38%        |
|                     | 101-955 . Education                        | 1,000.00          | 0.00               | 1,000.00          | 0.0%          |
|                     | 101-956 . Recording Secretary              | 1,100.00          | 746.88             | 1,100.00          | 67.9%         |
|                     | <b>Total 101 . Township Board</b>          | <b>70,912.41</b>  | <b>41,299.78</b>   | <b>68,436.49</b>  | <b>60.35%</b> |

Budget 23-24

# Bingham Township Budget 2023-24

To Be Approved June 19, 2023

as of March profit loss

|  |   | Budget 23-24     | Year to date 22-23 | Budget 22-23     | % of Budget    |
|--|---|------------------|--------------------|------------------|----------------|
|  | <b>171 . Supervisor</b>                     |                  |                    |                  |                |
|  | 171-706 Supervisor Salary                   | 18,876.88        | 13,108.95          | 17,478.59        | 75.0%          |
|  | <b>Total 171 . Supervisor</b>               | <b>18,876.88</b> | <b>13,108.95</b>   | <b>17,478.59</b> | <b>75.0%</b>   |
|  | <b>215 . Clerk</b>                          |                  |                    |                  |                |
|  | 215-701 . Clerk Salary                      | 28,676.47        | 19,914.21          | 26,552.29        | 75.0%          |
|  | 215-703 . Deputy Wages                      | 3,240.00         | 3,286.44           | 3,500.00         | 93.9%          |
|  | 215-705 . Clerical Assistant(Foia/Cemetery) | 400.00           | 0.00               | 400.00           | 0.0%           |
|  | <b>Total 215 . Clerk</b>                    | <b>32,316.47</b> | <b>23,200.65</b>   | <b>30,452.29</b> | <b>76.19%</b>  |
|  | <b>247 . Board of Review</b>                |                  |                    |                  |                |
|  | 247-704 . Per Diem                          | 2,090.00         | 2,090.00           | 2,090.00         | 100.0%         |
|  | <b>Total 247 . Board of Review</b>          | <b>2,090.00</b>  | <b>2,090.00</b>    | <b>2,090.00</b>  | <b>100.0%</b>  |
|  | <b>253 . Treasurer</b>                      |                  |                    |                  |                |
|  | 253-702 . Treasurer Salary                  | 29,586.85        | 20,546.46          | 27,395.23        | 75.0%          |
|  | 253-703 . Deputy Wages                      | 500.00           | 0.00               | 500.00           | 0.0%           |
|  | 253-705 . Clerical Assistant                | 500.00           | 0.00               | 500.00           | 0.0%           |
|  | 253-956 . Miscellaneous                     | 1,600.00         | 0.00               | 1,600.00         | 0.0%           |
|  | <b>Total 253 . Treasurer</b>                | <b>32,186.85</b> | <b>20,546.46</b>   | <b>29,995.23</b> | <b>68.5%</b>   |
|  | <b>257 . Assessor</b>                       |                  |                    |                  |                |
|  | 257-702 . Assessor Salary                   | 28,639.35        | 19,888.47          | 26,517.92        | 75.0%          |
|  | 257-703 . Asst. Assessor Salary             | 3,870.24         | 2,012.30           | 3,583.56         | 56.15%         |
|  | 257-860 . Mileage                           | 400.00           | 143.93             | 300.00           | 47.98%         |
|  | 257-999 . Field Project                     | 0.00             | 0.00               | 0.00             | 0.0%           |
|  | <b>Total 257 . Assessor</b>                 | <b>32,909.59</b> | <b>22,044.70</b>   | <b>30,401.48</b> | <b>72.51%</b>  |
|  | <b>262 . Elections</b>                      |                  |                    |                  |                |
|  | 262-703 . Wages                             | 9,000.00         | 7,925.53           | 6,000.00         | 132.09%        |
|  | 262-727 . Supplies                          | 1,700.00         | 1,478.53           | 1,700.00         | 86.97%         |
|  | 262-728 . Shredding                         | 175.00           | 78.45              | 150.00           | 52.3%          |
|  | 262-860 . Mileage                           | 500.00           | 457.32             | 450.00           | 101.63%        |
|  | 262-930 . Machine Expenses                  | 2,500.00         | 1,656.00           | 1,000.00         | 165.6%         |
|  | <b>Total 262 . Elections</b>                | <b>13,875.00</b> | <b>11,595.83</b>   | <b>9,300.00</b>  | <b>124.69%</b> |
|  | <b>265 . Township Hall</b>                  |                  |                    |                  |                |
|  | 265-727 . Supplies                          | 3,200.00         | 1,533.94           | 3,200.00         | 47.94%         |
|  | 265-728 . Postage                           | 6,000.00         | 5,117.61           | 6,000.00         | 85.29%         |
|  | 265-730 . Bills/ Assessment Notice          | 4,200.00         | 4,162.71           | 3,500.00         | 118.94%        |
|  | 265-850 . Telephone                         | 1,200.00         | 719.82             | 1,000.00         | 71.98%         |
|  | 265-851 . Copy Machine                      | 1,600.00         | 965.42             | 1,500.00         | 64.36%         |
|  | 265-852 . Software Support                  | 7,900.00         | 2,413.15           | 7,500.00         | 32.18%         |
|  | 265-855 . Internet Access                   | 1,300.00         | 809.91             | 1,300.00         | 62.3%          |
|  | 265-900 . Advertising & Publishing          | 2,400.00         | 1,414.34           | 2,400.00         | 58.93%         |
|  | 265-920 . Utilities - Electric              | 2,800.00         | 1,700.69           | 2,800.00         | 60.74%         |
|  | 265-921 . Utilities - Gas                   | 1,400.00         | 716.89             | 1,350.00         | 53.1%          |
|  | 265-930 . Repairs/Maintenance               | 1,200.00         | 537.60             | 1,200.00         | 44.8%          |
|  | 265-931 . Cleaning                          | 900.00           | 260.40             | 900.00           | 28.93%         |
|  | 265-932 . Waste Pickup                      | 400.00           | 261.64             | 400.00           | 65.41%         |
|  | <b>Total 265 . Township Hall</b>            | <b>34,500.00</b> | <b>20,614.12</b>   | <b>33,050.00</b> | <b>62.37%</b>  |

Budget '23-'24

# Bingham Township Budget 2023-24

To Be Approved June 19, 2023

as of March profit loss

|  |  | Budget 23-24      | Year to date 22-23 | Budget 22-23      | % of Budget   |
|--|--|-------------------|--------------------|-------------------|---------------|
|  | <b>276 . Cemeteries</b>                              |                   |                    |                   |               |
|  | 276-701 . Sexton                                     | 432.00            | 0.00               | 400.00            | 0.0%          |
|  | 276-702 . Cemetery Clerk                             | 1,200.00          | 900.00             | 1,200.00          | 75.0%         |
|  | 276-727 . Supplies/Maintenance                       | 800.00            | 170.59             | 800.00            | 21.32%        |
|  | 276-920 . Utilities                                  | 500.00            | 51.86              | 350.00            | 14.82%        |
|  | 276-932 . Waste pick-up                              | 450.00            | 284.40             | 450.00            | 63.2%         |
|  | 276-940 . Porta Potty Rental                         | 0.00              | 0.00               | 0.00              | 0.0%          |
|  | <b>Total 276 . Cemeteries</b>                        | <b>3,382.00</b>   | <b>1,406.85</b>    | <b>3,200.00</b>   | <b>43.96%</b> |
|  | <b>721 . Planning</b>                                |                   |                    |                   |               |
|  | 721-704 . Planning Mtg. per Diem                     | 5,700.00          | 2,985.00           | 6,120.00          | 48.78%        |
|  | 721-855 . Education                                  | 900.00            | 0.00               | 900.00            | 0.0%          |
|  | 721-956 . Recording Secretary                        | 770.00            | 525.00             | 770.00            | 68.18%        |
|  | <b>Total 721 . Planning</b>                          | <b>7,370.00</b>   | <b>3,510.00</b>    | <b>7,790.00</b>   | <b>45.06%</b> |
|  | <b>722 . Planning/Zoning Contract</b>                |                   |                    |                   |               |
|  | 722- 726 . Planning Services                         | 8,914.15          | 4,369.68           | 8,568.00          | 51.0%         |
|  | 722- 727 . Zoning Services                           | 22,657.32         | 15,734.25          | 20,979.00         | 75.0%         |
|  | <b>Total 722 . Planning/Zoning Contract</b>          | <b>31,571.47</b>  | <b>20,103.93</b>   | <b>29,547.00</b>  | <b>68.04%</b> |
|  | <b>723 . Zoning Board of Appeals</b>                 |                   |                    |                   |               |
|  | 723-704 . Mtg. per Diem                              | 855.00            | 0.00               | 1,440.00          | 0.0%          |
|  | 723-855 . Education                                  | 200.00            | 0.00               | 300.00            | 0.0%          |
|  | <b>Total 723 . Zoning Board of Appeals</b>           | <b>1,055.00</b>   | <b>0.00</b>        | <b>1,740.00</b>   | <b>0.0%</b>   |
|  | <b>725 . Fire Authority</b>                          |                   |                    |                   |               |
|  | 725-704 . Mtg. per Diem                              | 480.00            | 360.00             | 480.00            | 75.0%         |
|  | <b>Total 723 . Fire Authority</b>                    | <b>480.00</b>     | <b>360.00</b>      | <b>480.00</b>     | <b>75.0%</b>  |
|  | <b>755 . Parks</b>                                   |                   |                    |                   |               |
|  | 755-704 . Park Rep per Diem                          | 480.00            | 360.00             | 480.00            | 75.0%         |
|  | 755-727 . Supplies                                   | 500.00            | 154.79             | 250.00            | 61.92%        |
|  | 755-920 . Utilities (Bing.Twp.Park)                  | 300.00            | 196.50             | 300.00            | 65.5%         |
|  | 755-932 . Waste pick-up                              | 800.00            | 605.00             | 600.00            | 100.83%       |
|  | 755-940 . Porta Potty Rental                         | 3,200.00          | 4,341.04           | 2,900.00          | 149.69%       |
|  | 755-945. Park Improvements                           | 11,425.00         | 1,279.33           | 7,000.00          | 18.28%        |
|  | <b>Total 755 . Parks</b>                             | <b>16,705.00</b>  | <b>6,936.66</b>    | <b>11,530.00</b>  | <b>60.16%</b> |
|  |  |                   |                    |                   |               |
|  | <b>6561 . Payroll Expenses - FICA</b>                | <b>10,000.00</b>  | <b>7,711.72</b>    | <b>10,000.00</b>  | <b>77.12%</b> |
|  |  |                   |                    |                   |               |
|  | <b>Total Expenses w/o Capital Outlay &amp; Fire:</b> | <b>308,230.67</b> | <b>194,169.65</b>  | <b>285,491.08</b> | <b>68.01%</b> |
|  |  |                   |                    |                   |               |

# Bingham Township Budget 2023-24

To Be Approved June 19, 2023

as of March profit loss

|  | Budget 23-24       | Year to date 22-23 | Budget 22-23      | % of Budget   |
|--|--------------------|--------------------|-------------------|---------------|
| <b>977 . Capital Outlay to 245 Funds</b>         |                    |                    |                   |               |
| 245-245 . Area Improvement                       | 15,000.00          | 0.00               | 0.00              | 0.0%          |
| 245-246 . Parks and Rec. Grant                   | 0.00               | 0.00               | 0.00              | 0.0%          |
| 245-248 . Parks and Rec. Improvement             | 215,000.00         | 0.00               | 9,000.00          |               |
| 245-259 . Office Equipment                       | 25,000.00          | 0.00               | 4,000.00          | 0.0%          |
| 245-262 . Elections                              | 10,000.00          | 0.00               | 10,000.00         | 0.0%          |
| 245-265 . Schoolhouse                            | 225,000.00         | 0.00               | 19,000.00         | 0.0%          |
| 245-276 . Cemeteries                             | 25,000.00          | 0.00               | 14,000.00         | 0.0%          |
| 245-466 . Roads                                  | 0.00               | 0.00               | 0.00              | 0.0%          |
| 245-539 . Grants                                 | 0.00               | 0.00               | 0.00              | 0.0%          |
| 245-540 . ARPA Funds                             | 0.00               | 0.00               | 115,000.00        | 0.0%          |
| 245-665 . Interest on Funds                      | 0.00               | 0.00               | 0.00              | 0.0%          |
| 245-721 . Planning- Master Plan                  | 0.00               | 0.00               | 0.00              | 0.0%          |
| 245-752 . Assessor Field Project                 | 9,000.00           | 0.00               | 8,000.00          | 0.0%          |
| 245-802 . Attorney                               | 3,000.00           | 0.00               | 3,000.00          | 0.0%          |
| <b>Total 977 . Capital Outlay to 245 Funds</b>   | <b>527,000.00</b>  | <b>0.00</b>        | <b>182,000.00</b> | <b>0.0%</b>   |
| <b>996 . Transfer Out (245)</b>                  | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>       |               |
| <b>699 . Transfer In (Gen. Checking)</b>         | <b>0.00</b>        | <b>0.00</b>        | <b>0.00</b>       |               |
| <b>8000-245. Expenditures</b>                    |                    | <b>33,404.17</b>   |                   |               |
| <b>Contingency</b>                               | <b>1,000.00</b>    | <b>0.00</b>        | <b>1,000.00</b>   | <b>0.0%</b>   |
| <b>4000 . Reconciliation Discrepancies</b>       |                    | <b>375.00</b>      |                   |               |
| <b>To General Fund Savings</b>                   |                    | <b>0.00</b>        |                   | <b>0.0%</b>   |
| <b>Total Expenses</b>                            | <b>836,230.67</b>  | <b>194,169.65</b>  | <b>468,491.08</b> | <b>41.45%</b> |
| <b>with 245 and Reconciliation Discrepancies</b> |                    |                    |                   |               |
| <b>Net Income</b>                                | <b>-215,346.67</b> | <b>184,676.43</b>  | <b>300.92</b>     |               |

## **LAND USE PERMIT FEES**

|                                |                   |
|--------------------------------|-------------------|
| SINGLE FAMILY DWELLING         | \$200.00          |
| DUPLEX                         | \$250.00          |
| MULTI-FAMILY DWELLING          | \$100.00 per unit |
| ADDITIONS AND OTHER STRUCTURES |                   |

INCLUDING PARKING LOTS AND MOBILE HOME REPLACEMENTS

|                                       |                             |
|---------------------------------------|-----------------------------|
| Up To <del>1</del> 250 sq. ft.        | \$ <del>75.00</del> 50.00   |
| Greater Than <del>1</del> 250 sq. ft. | \$ <del>150.00</del> 100.00 |
| COMMERCIAL & INDUSTRIAL BLDGS         | \$500.00 per unit           |
| CHANGE OF USE/HOME BUSINESS           | \$150.00                    |

## **SIGN PERMITS**

|                 |          |
|-----------------|----------|
| ON PREMISE SIGN | \$ 50.00 |
|-----------------|----------|

## **TEMPORARY PERMITS**

|  |          |
|--|----------|
| TOWNSHIP APPROVED TEMPORARY<br>USES AND RELATED EVENTS | \$100.00 |
|--|----------|

## **LAND DIVISION**

|            |   |
|------------|---|
| PER PARCEL | 75.00 150.00<br>\$ <del>50.00</del> (Minimum of \$100.00) |
|------------|---|

## **PROJECTS BEING CONSIDERED FOR REVIEW/APPLICATION ACTION**

(See 99-01 for additional costs relating to the following ... see page three.)

FOR THOSE PROJECTS THAT REQUIRE REVIEW BY THE BINGHAM TOWNSHIP BOARD,  
BINGHAM TOWNSHIP PLANNING COMMISSION OR BINGHAM TOWNSHIP ZONING BOARD  
OF APPEALS,

THE FOLLOWING FEES APPLY (\*)

|                             |   |
|-----------------------------|---|
| Pre-Application Conference  | \$ 400.00 - 1 <sup>st</sup> Special meeting |
| Rezoning Request            | \$ 600.00                                   |
| Variance/Appeals            | \$ 600.00                                   |
| Minor Site Plan Review      | \$ <u>600.00</u>                            |
| Home Business Review        | \$ 600.00                                   |
| Major Site Plan Review      | \$1400.00                                   |
| Site Condominium            | \$1400.00                                   |
| Cluster Housing Development | \$1400.00                                   |
| <del>New Tower</del>        | <del>\$1400.00</del> 1500.00                |

(\*)This fee covers the cost of (1) or two (2) public meetings/hearings required by the zoning ordinance and formal application and review/approval/action of the Township Board of Commissioners.

Subsequent Public meetings/Hearings of a previously reviewed (or related) issue of a project shall be as follows:

|                 |           |
|-----------------|-----------|
| Minor Site Plan | \$ 300.00 |
| Major Site Plan | \$ 700.00 |



**PRIVATE ROAD APPLICATION** \$ 200.00

**TOWERS**

ADMINISTRATIVE REVIEW (\*see below) \$ ~~500.00~~ 1075.  
WIND TURBINE GENERATORS \$ 100.00

(\*) No part of these fees tendered shall be refunded, even in the event of a withdrawal of an application. Fees shall be used to offset the actual costs of administering these Ordinances. These costs shall include, but are not limited to: postage, photocopying, newspaper public hearing advertisements; notices to adjoining property owners; per diem, salaries, wages of staff, trustees, officers and commissioners; film; mileage; maps; reproductions of application materials; inspections; other staff review and preparation time.

(\*) If construction proceeds without a permit, a penalty of two (2) times the cost of permit shall be assessed.

(\*) The applicant will have the project completed in one year.

**SECTION 99-01.2 ADDITIONAL COSTS OF REVIEW**

An applicant shall be required to pay such additional fees in the amount determined by the actual costs, as documented and bill as incurred, such as an attorney, professional planner, engineers, surveyors, architects, landscape architects, hired by Bingham Township to review the submitted site plans and applications to determine the extent of conformance or non-conformance with the Bingham Township Zoning Ordinance and other regulated Land Use Ordinances/regulations/statutes of Bingham Township.

Estimated "Costs@ that are in excess of \$1500.00 shall require that the applicant(s) present a written agreement to reimburse the township for said cost incurred by the township for said professional reviews of the applicants project.

The applicant shall reimburse all monthly expenses incurred by the Township for the project within 30 days of billing. If at any time the account is not paid for a period of 45 days or more, due to the fault of the applicant(s), the Township shall cease all related review, bill the applicant for the unpaid balance and suspend the application process. A non-refundable default application fee charge in the amount of \$250.00, plus the unpaid balance of the account shall be filed with the Township before any work shall continue on the review of the application/project. No land use or other required permits shall be issued until this account is settled.

\*\* Added/amended Nov. 18, 2019 board meeting

# ZONING ADMINISTRATOR'S REPORT

May 2023

## BINGHAM TOWNSHIP

PREPARED BY STEVE PATMORE

For May 2023 Township Board Meeting

### **LAND USE PERMITS ISSUED**

| DATE              | TOTAL | NEW HOMES | ADDITIONS | ACCESSORY BUILDINGS | Commercial/ OTHER |
|-------------------|-------|-----------|-----------|---------------------|-------------------|
| MAY 2023          | 7     | 1         | 3         | 3                   | 0                 |
| Year To Date 2023 | 22    | 3         | 7         | 10                  | 2                 |
| YTD 2022          | 22    | 10        | 5         | 6                   | 1                 |
| YTD 2021          | 29    | 12        | 4         | 8                   | 5                 |
| YTD 2020          | 10    | 3         | 2         | 5                   | 0                 |
| YTD 2019          | 13    | 5         | 5         | 2                   | 1                 |
| YTD 2018          | 17    | 8         | 3         | 6                   | 0                 |
| YTD 2017          | 20    | 7         | 6         | 6                   | 1                 |
| YTD 2016          | 12    | 4         | 2         | 6                   | 0                 |
| YTD 2015          | 13    | 6         | 5         | 1                   | 1                 |
| YTD 2014          | 4     | 2         | 0         | 2                   | 0                 |

LUP 23-016 Garage + addition - Lee Point Rd.  
LUP 23-017 Convert attached garage to living space – Fort Rd.  
LUP 23-018 Accessory Building – Melissa Dr.  
LUP 23-019 Accessory Building – Hilltop Rd.  
LUP 23-020 New single-family dwelling – Bingham Rd.  
LUP 23-021 Accessory Building – shed – Pine Meadow Path  
LUP 23-022 Addition – Mission View  
Permits in process.  
Revisions to existing permits.  
Many questions on Land Use Permits, setbacks, zoning, permit process, etc.

### **Land Division**

- Preliminary Reviews and discussions.

### **Zoning Board of Appeals:**

- No Activity

### **Short Term Rental Administration**

- Still a few permits remaining for 2023.
- Inquiries every day.

### **Other Work:**

- FEMA Flood Plain Ordinance adoption
- Inspections / enforcement letters.
- Master Plan Review
- Many Inquiries on zoning matters.

2:27 PM

06/14/23

Accrual Basis

**Bingham Township**  
**Treasurer's Monthly Report**  
May 2023

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|                                | <u>May 23</u>           |
|--------------------------------|-------------------------|
| <b>Income</b>                  |                         |
| Property Tax Revenues          |                         |
| 665 . Interest Income          | 1.99                    |
| Total Property Tax Revenues    | 1.99                    |
| 245 set aside                  |                         |
| 665 . 245 Interest Income      | 503.84                  |
| Total 245 set aside            | 503.84                  |
| Regular Revenue                |                         |
| 474 . Short Term Rental Permit | 3,900.00                |
| 574 . Revenue Sharing          | 41,232.00               |
| 665 . Interest Income          | 228.75                  |
| 675 . Cemetery Lots            | 200.00                  |
| Total Regular Revenue          | 45,560.75               |
| Total Income                   | 46,066.58               |
| <b>Expense</b>                 |                         |
| General Expenses               |                         |
| Expenses                       | 12,878.44               |
| Payroll Expense                | 10,917.87               |
| Total General Expenses         | 23,796.31               |
| Property Tax Expenses          |                         |
| Service Charge from bank       | 2.42                    |
| Total Property Tax Expenses    | 2.42                    |
| Total Expense                  | 23,798.73               |
| Net Income                     | <u><u>22,267.85</u></u> |

# Bingham Township Clerk and Treasurer Balance Sheet

| As of May 31, 2023                                       |                       |                       |
|--|-----------------------|-----------------------|
|  | Clerk                 | Treasurer             |
| 101 . General Fund Cash: General Checking TCSB           | 337,067.24            | 337,067.24            |
| General Investment 18 mo CD Northwestern                 | 115,504.32            | 115,504.32            |
| General Investment 12 mo CD Northwestern                 | 77,004.15             | 77,004.15             |
| <b>TOTAL</b>   | <b>529,575.71</b>     | <b>529,575.71</b>     |
|  |                       | 0.00                  |
| 245 . Set Aside Fund:245 Fund Investment Acct.           |                       | <b>493,924.65</b>     |
| 245 . Set Aside Fund:245-245 Area Improvements           | 15,708.10             |                       |
| 245 . Set Aside Fund:245-246 Parks and Rec. Grant        | 77,407.15             |                       |
| 245 . Set Aside Fund:245-248 Parks and Rec. Improvements | 7,305.09              |                       |
| 245 . Set Aside Fund:245-259 Office Equipment            | 15,209.66             |                       |
| 245 . Set Aside Fund:245-262 Elections                   | 12,426.36             |                       |
| 245 . Set Aside Fund:245-265 Schoolhouse                 | 54,789.25             |                       |
| 245 . Set Aside Fund:245-276 Cemetery                    | 5,974.49              |                       |
| 245 . Set Aside Fund:245-466 Roads                       | 29,253.16             |                       |
| 245 . Set Aside Fund:245-539 Grants                      | 8,049.74              |                       |
| 245 . Set Aside Fund:245-540 Federal Grant               | 221,290.28            |                       |
| 245 . Set Aside Fund:245-721 Planning - Master Plan      | 29,988.86             |                       |
| 245 . Set Aside Fund:245-752 Assessor Field Project      | 6,445.80              |                       |
| 245 . Set Aside Fund:245-802 Attorney                    | 10,076.71             |                       |
| <b>TOTAL</b>   | <b>493,924.65</b>     | <b>493,924.65</b>     |
| <b>Total Money in Bingham Township Accounts</b>          | <b>\$1,023,500.36</b> | <b>\$1,023,500.36</b> |
| Difference   |                       | 0.00                  |

10:34 AM

06/16/23

**Bingham Township**  
**Vendor Balance Summary**  
All Transactions

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|   | <u>Jun 19, 23</u>       |
|---|-------------------------|
| Cathy Core                                | 25.20                   |
| Charter Communications cable              | 169.97                  |
| Cherryland Electric Cooperative           | 99.17                   |
| Consumers Energy                          | 184.63                  |
| GFL Environmental                         | 4,055.53                |
| Leelanau Enterprise & Tribune             | 383.70                  |
| Lorin Lardie                              | 58.80                   |
| Marge Johnson                             | 150.00                  |
| Michigan Townships Association            | 4,557.50                |
| Netlink Business Systems                  | 320.18                  |
| Northrn Building Supply                   | 30.35                   |
| Paul Whiteford                            | 3,708.00                |
| Pitney Bowes Global Financial Servies LLC | 174.66                  |
| Staples                                   | 52.93                   |
| Suttons Bay Township                      | 1,748.25                |
| Todd Stone                                | 3,168.53                |
| Wells Fargo Financial Leasing, Inc        | 77.08                   |
| Williams & Bay Portable Restrooms         | 551.50                  |
| <b>TOTAL</b>                              | <u><u>19,515.98</u></u> |

Steven Patmore  
(STR, Sexton, Webmaster  
Zoom)

1,228.00  

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20,743.98

**Bingham Township**  
**Payroll Transactions by Payee**  
**May 16 through June 19, 2023**

| Date                          | Name                   | Amount            |
|-------------------------------|------------------------|-------------------|
| <b>Michigan Treasury</b>      |                        |                   |
| 06/16/2023                    | Michigan Treasury      | -429.09           |
| Total Michigan Treasury       |                        | -429.09           |
| <b>United States Treasury</b> |                        |                   |
| 06/16/2023                    | United States Treasury | -2,113.00         |
| Total United States Treasury  |                        | -2,113.00         |
| <b>Clark, Kim R.</b>          |                        |                   |
| 06/19/2023                    | Clark, Kim R.          | -463.48           |
| Total Clark, Kim R.           |                        | -463.48           |
| <b>Friske, Angela</b>         |                        |                   |
| 06/19/2023                    | Friske, Angela         | -1,892.43         |
| Total Friske, Angela          |                        | -1,892.43         |
| <b>Grant, Dennis</b>          |                        |                   |
| 06/19/2023                    | Grant, Dennis          | -61.81            |
| Total Grant, Dennis           |                        | -61.81            |
| <b>Grant, Sandra K</b>        |                        |                   |
| 06/19/2023                    | Grant, Sandra K        | -1,843.15         |
| Total Grant, Sandra K         |                        | -1,843.15         |
| <b>Jasinski, Catherine D</b>  |                        |                   |
| 06/19/2023                    | Jasinski, Catherine D  | -66.22            |
| Total Jasinski, Catherine D   |                        | -66.22            |
| <b>Layman, Jeffrey H</b>      |                        |                   |
| 06/19/2023                    | Layman, Jeffrey H      | -225.03           |
| Total Layman, Jeffrey H       |                        | -225.03           |
| <b>Morio, Kathy</b>           |                        |                   |
| 06/19/2023                    | Morio, Kathy           | -1,934.11         |
| Total Morio, Kathy            |                        | -1,934.11         |
| <b>Park, J Michael</b>        |                        |                   |
| 06/19/2023                    | Park, J Michael        | -70.64            |
| Total Park, J Michael         |                        | -70.64            |
| <b>Priest, Daniel J</b>       |                        |                   |
| 06/19/2023                    | Priest, Daniel J       | -838.67           |
| Total Priest, Daniel J        |                        | -838.67           |
| <b>Stone{trustee}, Todd</b>   |                        |                   |
| 06/19/2023                    | Stone{trustee}, Todd   | -198.54           |
| Total Stone{trustee}, Todd    |                        | -198.54           |
| <b>Werner, Marian E</b>       |                        |                   |
| 06/19/2023                    | Werner, Marian E       | -1,264.13         |
| Total Werner, Marian E        |                        | -1,264.13         |
| <b>Woods, Mary E</b>          |                        |                   |
| 06/19/2023                    | Woods, Mary E          | -61.80            |
| Total Woods, Mary E           |                        | -61.80            |
| <b>TOTAL</b>                  |                        | <b>-11,462.10</b> |

**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1, 2022 through June 19, 2023

|                                       | <u>Jul 1, '22 - Jun 19, 23</u> | <u>Budget</u> | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|---------------------------------------|--------------------------------|---------------|-----------------------|--------------------|
| <b>Income</b>                         |                                |               |                       |                    |
| <b>245 Account</b>                    |                                |               |                       |                    |
| 245-665 · Interest Income             | 2,006.93                       | 1,500.00      | 506.93                | 133.8%             |
| <b>Total 245 Account</b>              | 2,006.93                       | 1,500.00      | 506.93                | 133.8%             |
| <b>400 · REVENUES</b>                 |                                |               |                       |                    |
| 474 · Short Term Rental Permits       | 15,600.00                      | 25,800.00     | -10,200.00            | 60.47%             |
| 401 · Current Taxes                   | 49,946.55                      | 52,427.00     | -2,480.45             | 95.27%             |
| 405 · School Payment-Summer Tax Coll. | 5,117.50                       | 5,200.00      | -82.50                | 98.41%             |
| 420 · Delinquent Pers Property Taxes  | 0.00                           | 50.00         | -50.00                | 0.0%               |
| 445 · Penalties & Interest on Taxes   | 773.84                         | 4,000.00      | -3,226.16             | 19.35%             |
| 476 · Land Use Permits                | 2,200.00                       | 5,000.00      | -2,800.00             | 44.0%              |
| 477 · Special Land Use Permits        | 700.00                         | 400.00        | 300.00                | 175.0%             |
| 478 · Land Divisions                  | 700.00                         | 1,050.00      | -350.00               | 66.67%             |
| 479 · Appeals/Variances               | 0.00                           | 200.00        | -200.00               | 0.0%               |
| 539 · Grants                          | 127,487.63                     | 115,000.00    | 12,487.63             | 110.86%            |
| 574 · State Revenue Sharing           | 283,300.00                     | 246,015.00    | 37,285.00             | 115.16%            |
| 580 · Metro Funds                     | 50.30                          | 6,600.00      | -6,549.70             | 0.76%              |
| 642 · Ord. Books, Copies, FOIAs       | 0.00                           | 50.00         | -50.00                | 0.0%               |
| 665 · Interest Income                 | 228.75                         | 1,000.00      | -771.25               | 22.88%             |
| 667 · Schoolhouse Rent                | 0.00                           | 500.00        | -500.00               | 0.0%               |
| 675 · Cemetery Lots                   | 800.00                         | 1,000.00      | -200.00               | 80.0%              |
| 677 · Reimbursements                  | 0.00                           | 2,000.00      | -2,000.00             | 0.0%               |
| 687 · Refunds/Rebates                 | 27.29                          | 1,000.00      | -972.71               | 2.73%              |
| <b>Total 400 · REVENUES</b>           | 486,931.86                     | 467,292.00    | 19,639.86             | 104.2%             |
| <b>Total Income</b>                   | 488,938.79                     | 468,792.00    | 20,146.79             | 104.3%             |

**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1, 2022 through June 19, 2023

| Expense                                   | Jul 1, '22 - Jun 19, 23 | Budget    | \$ Over Budget | % of Budget |
|---|-------------------------|-----------|----------------|-------------|
| <b>725 · Fire Authority</b>               |                         |           |                |             |
| 725-704 · Mtg. per Diem                   | 480.00                  | 480.00    | 0.00           | 100.0%      |
| <b>Total 725 · Fire Authority</b>         | 480.00                  | 480.00    | 0.00           | 100.0%      |
| <b>101-TOWNSHIP BOARD</b>                 |                         |           |                |             |
| 101-723 · Housing North Contract          | 1,000.00                | 1,000.00  | 0.00           | 100.0%      |
| <b>101-720 · Short Term Rentals</b>       |                         |           |                |             |
| 101-721 · Short Term Rental-Admin         | 7,900.00                | 8,600.00  | -700.00        | 91.86%      |
| 101-720 · Short Term Rentals - Other      | 10,047.30               | 10,000.00 | 47.30          | 100.47%     |
| <b>Total 101-720 · Short Term Rentals</b> | 17,947.30               | 18,600.00 | -652.70        | 96.49%      |
| 101-724 · Clean-Up Day                    | 3,876.25                | 4,200.00  | -323.75        | 92.29%      |
| 101-702 · Trustee Salaries                | 4,436.40                | 4,436.49  | -0.09          | 100.0%      |
| 101-704 · Land Division Salary            | 600.00                  | 600.00    | 0.00           | 100.0%      |
| 101-705 · Office Aide                     | 1,666.38                | 2,400.00  | -733.62        | 69.43%      |
| 101-725 · Contractual Service-Lawn Maint. | 14,628.00               | 13,000.00 | 1,628.00       | 112.52%     |
| 101-726 · Miscellaneous                   | 1,688.22                | 2,000.00  | -311.78        | 84.41%      |
| 101-802 · Attorney                        | 903.00                  | 4,000.00  | -3,097.00      | 22.58%      |
| 101-803 · Audit                           | 3,935.00                | 3,550.00  | 385.00         | 110.85%     |
| 101-805 · Dues (MTA, Planning)            | 4,557.50                | 4,300.00  | 257.50         | 105.99%     |
| 101-806 · Webmaster                       | 600.00                  | 600.00    | 0.00           | 100.0%      |
| 101-860 · Mileage                         | 0.00                    | 200.00    | -200.00        | 0.0%        |
| 101-865 · Insurance                       | 7,780.00                | 6,100.00  | 1,680.00       | 127.54%     |
| 101-866 · Hazmat                          | 395.00                  | 400.00    | -5.00          | 98.75%      |
| 101-920 · Street Lights (electric bill)   | 856.44                  | 950.00    | -93.56         | 90.15%      |
| 101-955 · Education                       | 1,425.00                | 1,000.00  | 425.00         | 142.5%      |
| 101-956 · Recording Secretary             | 971.88                  | 1,100.00  | -128.12        | 88.35%      |
| <b>Total 101-TOWNSHIP BOARD</b>           | 67,266.37               | 68,436.49 | -1,170.12      | 98.29%      |
| <b>171-SUPERVISOR</b>                     |                         |           |                |             |
| 171-706 · Supervisor Salary               | 17,478.60               | 17,478.59 | 0.01           | 100.0%      |
| <b>Total 171-SUPERVISOR</b>               | 17,478.60               | 17,478.59 | 0.01           | 100.0%      |
| <b>215- CLERK</b>                         |                         |           |                |             |
| 215-705 Clerical Assistant-f/c            | 0.00                    | 400.00    | -400.00        | 0.0%        |
| 215-701 · Clerk Salary                    | 26,552.28               | 26,552.29 | -0.01          | 100.0%      |
| 215-703 · Deputy Wages                    | 3,286.44                | 3,500.00  | -213.56        | 93.9%       |
| <b>Total 215- CLERK</b>                   | 29,838.72               | 30,452.29 | -613.57        | 97.99%      |
| <b>247-BOARD of REVIEW</b>                |                         |           |                |             |
| 247-704 · Per Diems                       | 2,090.00                | 2,090.00  | 0.00           | 100.0%      |
| <b>Total 247-BOARD of REVIEW</b>          | 2,090.00                | 2,090.00  | 0.00           | 100.0%      |



**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1, 2022 through June 19, 2023

|  | <u>Jul 1, '22 - Jun 19, 23</u> | <u>Budget</u>    | <u>\$ Over Budget</u> | <u>% of Budget</u> |
|--|--------------------------------|------------------|-----------------------|--------------------|
| <b>253 - TREASURER</b>                 |                                |                  |                       |                    |
| 253-702 Treasurer Salary               | 27,395.28                      | 27,395.23        | 0.05                  | 100.0%             |
| 253-703 Deputy Wages                   | 0.00                           | 500.00           | -500.00               | 0.0%               |
| 253-956 Miscellaneous                  | 0.00                           | 1,600.00         | -1,600.00             | 0.0%               |
| 253-705 · Clerical Assistant           | 0.00                           | 500.00           | -500.00               | 0.0%               |
| <b>Total 253 - TREASURER</b>           | <u>27,395.28</u>               | <u>29,995.23</u> | <u>-2,599.95</u>      | <u>91.33%</u>      |
| <b>257 · ASSESSOR</b>                  |                                |                  |                       |                    |
| 257-702 · Assessor Salary              | 26,517.96                      | 26,517.92        | 0.04                  | 100.0%             |
| 257-703 · Assessor Assistant Salary    | 3,724.55                       | 3,583.56         | 140.99                | 103.93%            |
| 257-860 · Mileage                      | 236.29                         | 300.00           | -63.71                | 78.76%             |
| <b>Total 257 · ASSESSOR</b>            | <u>30,478.80</u>               | <u>30,401.48</u> | <u>77.32</u>          | <u>100.25%</u>     |
| <b>262 · ELECTIONS</b>                 |                                |                  |                       |                    |
| 262-703 · Wages                        | 7,925.25                       | 6,000.00         | 1,925.25              | 132.09%            |
| 262-727 · Supplies                     | 1,478.53                       | 1,700.00         | -221.47               | 86.97%             |
| 262-728 · Shredding                    | 78.45                          | 150.00           | -71.55                | 52.3%              |
| 262-860 · mileage                      | 457.32                         | 450.00           | 7.32                  | 101.63%            |
| 262-930 · Mach set-ups                 | 1,656.00                       | 1,000.00         | 656.00                | 165.6%             |
| <b>Total 262 · ELECTIONS</b>           | <u>11,595.55</u>               | <u>9,300.00</u>  | <u>2,295.55</u>       | <u>124.68%</u>     |
| <b>265- TOWNSHIP HALL</b>              |                                |                  |                       |                    |
| 265-730 · Tax Bill/Assessment Notice   | 4,162.71                       | 3,500.00         | 662.71                | 118.94%            |
| 265-727 · Supplies                     | 1,630.81                       | 3,200.00         | -1,569.19             | 50.96%             |
| 265-728 · Postage                      | 5,292.27                       | 6,000.00         | -707.73               | 88.21%             |
| 265-850 · Telephone                    | 959.76                         | 1,000.00         | -40.24                | 95.98%             |
| 265-851 · Copy Machine                 | 1,451.84                       | 1,500.00         | -48.16                | 96.79%             |
| 265-852 · Software Support             | 7,886.15                       | 7,500.00         | 386.15                | 105.15%            |
| 265-855 · Internet Access              | 1,079.88                       | 1,300.00         | -220.12               | 83.07%             |
| 265-900 · Advertising & Publishing     | 2,146.63                       | 2,400.00         | -253.37               | 89.44%             |
| 265-920 · Ut - ELECTRIC                | 2,314.44                       | 2,800.00         | -485.56               | 82.66%             |
| 265-921 · UT - Gas                     | 1,079.04                       | 1,350.00         | -270.96               | 79.93%             |
| 265-930 · Repairs/maintenance          | 596.40                         | 1,200.00         | -603.60               | 49.7%              |
| 265-931 · Cleaning                     | 310.80                         | 900.00           | -589.20               | 34.53%             |
| 265-932 · Waste Pickup                 | 355.12                         | 400.00           | -44.88                | 88.78%             |
| <b>Total 265- TOWNSHIP HALL</b>        | <u>29,265.85</u>               | <u>33,050.00</u> | <u>-3,784.15</u>      | <u>88.55%</u>      |
| <b>276- CEMETERIES</b>                 |                                |                  |                       |                    |
| 276-702 · Cemetery Clerk               | 1,200.00                       | 1,200.00         | 0.00                  | 100.0%             |
| 276-701 · Sexton                       | 152.00                         | 400.00           | -248.00               | 38.0%              |
| 276-727 · Supplies/ Maintenance        | 170.59                         | 800.00           | -629.41               | 21.32%             |
| 276-920 · Utilities - Keswick Cemetery | 150.53                         | 350.00           | -199.47               | 43.01%             |
| 276-932 · Waste Pick-up                | 327.68                         | 450.00           | -122.32               | 72.82%             |
| <b>Total 276- CEMETERIES</b>           | <u>2,000.80</u>                | <u>3,200.00</u>  | <u>-1,199.20</u>      | <u>62.53%</u>      |

**Bingham Township**  
**Profit & Loss Budget vs. Actual**  
July 1, 2022 through June 19, 2023

|   | <u>Jul 1, '22 - Jun 19, 23</u> | <u>Budget</u>          | <u>\$ Over Budget</u>    | <u>% of Budget</u>       |
|---|--------------------------------|------------------------|--------------------------|--------------------------|
| <b>721 · PLANNING</b>                       |                                |                        |                          |                          |
| 721-704 · Planning Meeting Per Diem         | 3,855.00                       | 6,120.00               | -2,265.00                | 62.99%                   |
| 721-855 · Education                         | 0.00                           | 900.00                 | -900.00                  | 0.0%                     |
| 721-956 · Recording Secretary               | 675.00                         | 770.00                 | -95.00                   | 87.66%                   |
| <b>Total 721 · PLANNING</b>                 | <u>4,530.00</u>                | <u>7,790.00</u>        | <u>-3,260.00</u>         | <u>58.15%</u>            |
| <b>722 · PLANNING/ZONING CONTRACT</b>       |                                |                        |                          |                          |
| 722-726 · Planning Services                 | 6,554.52                       | 8,568.00               | -2,013.48                | 76.5%                    |
| 722-727 · Zoning Services                   | 20,979.00                      | 20,979.00              | 0.00                     | 100.0%                   |
| <b>Total 722 · PLANNING/ZONING CONTRACT</b> | <u>27,533.52</u>               | <u>29,547.00</u>       | <u>-2,013.48</u>         | <u>93.19%</u>            |
| <b>723 · ZONING BOARD OF APPEALS</b>        |                                |                        |                          |                          |
| 723-704 · Mtg, Per Diem                     | 0.00                           | 1,440.00               | -1,440.00                | 0.0%                     |
| 723-855 · Education                         | 0.00                           | 300.00                 | -300.00                  | 0.0%                     |
| <b>Total 723 · ZONING BOARD OF APPEALS</b>  | <u>0.00</u>                    | <u>1,740.00</u>        | <u>-1,740.00</u>         | <u>0.0%</u>              |
| <b>755 · PARKS</b>                          |                                |                        |                          |                          |
| 755-704 · Park Rep per Diem                 | 480.00                         | 480.00                 | 0.00                     | 100.0%                   |
| 755-727 · Supplies                          | 154.79                         | 250.00                 | -95.21                   | 61.92%                   |
| 755-920 · Utilities - Bingham Twp Park      | 266.91                         | 300.00                 | -33.09                   | 88.97%                   |
| 755-932 · Waste Pick-up                     | 709.84                         | 600.00                 | 109.84                   | 118.31%                  |
| 755-940 · Porta Potty Rentals               | 4,892.54                       | 2,900.00               | 1,992.54                 | 168.71%                  |
| 755-945 · Park Improvements                 | 3,198.88                       | 7,000.00               | -3,801.12                | 45.7%                    |
| <b>Total 755 · PARKS</b>                    | <u>9,702.96</u>                | <u>11,530.00</u>       | <u>-1,827.04</u>         | <u>84.15%</u>            |
| <b>6561 · PAYROLL EXPENSES - FICA</b>       | 9,967.35                       | 10,000.00              | -32.65                   | 99.67%                   |
| <b>977 · CAPITAL OUTLAY</b>                 | 0.00                           | 182,000.00             | -182,000.00              | 0.0%                     |
| <b>8000 · 245 Expenditures</b>              | 78,204.50                      | 0.00                   | 78,204.50                | 100.0%                   |
| <b>4000 · Reconciliation Discrepancies</b>  | 300.00                         | 0.00                   | 300.00                   | 100.0%                   |
| <b>Total Expense</b>                        | <u>348,128.30</u>              | <u>467,491.08</u>      | <u>-119,362.78</u>       | <u>74.47%</u>            |
| <b>Net Income</b>                           | <u><u>140,810.49</u></u>       | <u><u>1,300.92</u></u> | <u><u>139,509.57</u></u> | <u><u>10,823.92%</u></u> |