

MINUTES

SUTTONS BAY TOWNSHIP REGULAR BOARD MEETING

September 13, 2023, 5:15 P.M.

Suttons Bay Township Office, 95 W. Fourth Street, Suttons Bay, MI 49682

(There will be a ZOOM site for remote access)

CALL TO ORDER

Tom Nixon, Supervisor, called the regular meeting of the Suttons Bay Township Board to order.

Roll call of Board Members - Quorum Present

Present: Tom Nixon, Dorothy Petroskey, Doug Periard, Debbie Slocombe

Absent and excused: Jean Moe

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Dorothy Petroskey/moved, Debbie Slocombe/supported, to approve the Agenda, postpone Item 6, Discuss Draft Proposal of the Board's Bidding Guidelines, to the October Board Meeting, motion passed.

PUBLIC COMMENT

Susan Firestone, Suttons Bay Village, commented on dog park.

Liz Mahaney commented on dog park.

Chris Kelley commented on dog park.

Public comment was closed.

CONFLICT OF INTEREST - None

REPORTS

- Zoning Administrator - Steve Patmore's Report
- Parks Supervisor - Bill Drozdalski
- Parks & Recreation Committee - Minutes of meetings.
- Dog Park Report - Working with T.O.M.S to get rid of the weeds.
- Fire Authority - Accepted the 2023-2024 Audit, one on call member approved, took tour of Fire Station.

OLD BUSINESS

1. Approval of Minutes

Debbie Slocombe/moved, Dorothy Petroskey/supported, to approve the August 14, 2023 Minutes, motion passed.

Tom Nixon/moved, Doug Periard/supported, to approve the August 24, 2023 Minutes, motion carried.

Dorothy Petroskey/moved, Doug Periard/supported, to approve the August 9, 2023 Minutes as presented, motion passed.

2. Bills

Dorothy Petroskey/moved, Doug Periard/supported, to approve the bills in the amount of \$187,568.05 with the addition of T.O.M.S bill, motion passed.

NEW BUSINESS

1. Approve Amending the 2023-2024 Budget

Tom Nixon said all expenditures flow thru the general budget. All 3 pages of the amended budget are to be incorporated into the general budget.

Debbie Slocombe/moved, Dorothy Petroskey/supported, to amend the budget (all 3 pages) as presented. Roll call vote: Yes: Tom Nixon, Dorothy Petroskey, Debbie Slocombe, Doug Periard. No: None. Absent and excused: Jean Moe motion passed.

2. Approve transferring all township legal documents to Mika Meyers, Attorneys.

Tom Nixon said Tim Figura has dissolved the Figura Law Firm and is joining Mika Meyers, Attorneys. The fee structure will be monitored and will be reported to the Board.

Doug Periard/moved, Dorothy Petroskey/supported, to authorize Tom Nixon to sign the Agreement to transfer all Suttons Bay Township legal documents to Mika Meyers, Attorneys, motion passed.

Tom Nixon said Tim Figura reviewed the dog park signs and language, need to be sure there is language stating that all parties with dogs are 100% responsible for the care and safe taking of those dogs, and that they assume complete responsibility.

3. Approve Placement of New DTE Grant Approved Trees at Herman Park.

Tom Nixon said the purchase of 20 trees is the requirement for the township to receive the DTE Grant. The township is putting in \$2,000 from its General Fund to purchase the trees so there is \$4,000 to spend. The Parks & Rec Committee recommended what types of trees should be purchased.

Tom Nixon/moved, Dorothy Petroskey/supported, to approve the expenditure up to \$2,500 for the DTE tree grant proposal to purchase 20 trees, motion carried.

Discussion was held regarding the planting of the trees.

Debbie Slocombe said on October 13th the trees will be delivered and will be installed on October 14th. Debbie Slocombe pointed out where the trees would be planted which are flagged and are a continuation of what has already been planted out there. The types of trees to be planted was described.

Tom Nixon said consider planting trees at the entrance to the park, need to address access to back area of the park, trees imposing a problem for the right of way, consider other areas to plant the trees, and why plant trees in an area where there will be construction.

Dorothy Petroskey said if it was known the children's play structure was going to be installed, is there room for trees along the property line.

Doug Periard said it would be a good idea to have a wind screen at the pavilions.

Debbie Slocombe/moved, Dorothy Petroskey/supported, to approve the placement of New DTE Grant approved trees at Herman Park. Vote: Yes: 3. No. 1, motion passed.

4. Decision on When to Open the Small Dog Park at Herman Park
Discussion was held on when to open the Small Dog Park at Herman Park. Debbie Slocombe said the proposal is to rotate the large and small dogs at the park.

Liz Mahaney said the dog park ambassadors will address issues with the dog park. Two (2) shade trees will be planted outside the dog park. The Dog Park Rules describe small dogs up to 25 lbs.

Debbie Slocombe/moved, Dorothy Petroskey/supported, to approve opening the Small Dog Park on Saturday, September 16th, with the rules as proposed, for the every other day event rotation for small and large dogs, motion passed.

5. Approve Wording for Sign to be used for Pump Track Rules
The Pump Track Rules were reviewed and changes were incorporated as agreed upon. Pete Ostrowski said skateboards and non-motorized scooters can use the pump track.

Tom Nixon said he would like the township attorney to review the Pump Track Rules.

Doug Periard/moved, Debbie Slocombe/supported, to accept the wording for the sign for the Pump Track Rules as presented with changes that were incorporated and that it fits the continuity of Herman Park, motion passed.

PUBLIC COMMENT

Brittany Classens commented on the dog park.

Liz Mahaney commented on the dog park, gave colored copy of donor signs to be installed on the fence at the dog park. Mahaney said she would like information about the cost of materials for Herman Park, what is the markup.

Jim Munnecke - thank you for the dog park and the trees.

BOARD MEMBER COMMENTS

Debbie Slocombe said it was a nice ceremony for the Garden Club at Herman Park.

Dorothy Petroskey explained how the Board does business.

Tom Nixon said it was a nice ceremony for the Memorial Gardens. He approved placing an ad in the Leelanau Enterprise for doing a survey. E-mail received from Gosling Czubak regarding the time an employee donated for the parking lot at Herman Park.

Tom Nixon said at the October Board Meeting will revisit holding ZOOM meetings.

ADJOURNMENT

Tom Nixon adjourned the meeting at 7:12 p.m.

Minutes by Marge Johnson, Recording Secretary
Jean Moe, Clerk

Minutes approved as-presented on October 11, 2023