

**CHARTER TOWNSHIP OF ELMWOOD**  
**Park and Recreation Committee Special Meeting**  
**Elmwood Township Hall (10090 E. Lincoln Road, Traverse City, MI)**  
**September 14, 2023 at 6:00 PM**  
**Approved 4/11/2024**

**a) Call to Order.** Chair Kopriva called the meeting to order at 6:00 PM at Township Hall.

**b) Roll Call:** Committee members present were Sara Kopriva, Noel Flohe, & Hannah Preston  
Not present was Ed Basile, (quorum Met). Also present was Sarah Clarren.

**c) Public Comment.** None.

**d) Agenda Modifications/Approval.** *Moved by Kopriva, second by Flohe to approve the agenda as presented-U.*

**e) Minutes.** *Moved by- Flohe, second by Kopriva to approve the minutes for the Special Meeting of October 25, 2022-u.*

**f) New Business:**

**1. Staff update(s).** Clarren to speak to Board about having a member appointed to the Committee.

**2. Cherry Bend Park playground discussion:** Clarren relayed that the Committee has begun looking at enhancements to Cherry Bend Park. She provided a Playground Planning Checklist. Suggested areas for committee review are Envision your Play Area, Analyze your Site, Design Your Playground Site, Install your Playground, Enjoy and Maintain Your Playground, and Playground Consultation. Clarren also presented a Cherry Bend Park Expenditure Report 2008-2023 (YTD Actual) and likewise for Grelickville Harbor Park.

Clarren has been in touch with Carl from penchura.com. His firm has done projects all over Michigan and Ohio. Structures are very attractive, some seem costly, but are designed for very cold and harsh environments including northern Canada; provided a list of parks throughout the US that have equipment from them.

**g) Old Business:** The Committee sees a need to separate the tennis and pickle ball court uses. Committee had brief conversation on reuse of baseball fields as some aren't well utilized. Clarren noted that the license agreement has expired.

**h) Comments from Committee Members and/or Staff:** Preston said she is very impressed with the Glen Arbor playground layout. Clarren will seek more info from Penchura for the next meeting of October 12, 2023. The Committee discussed funding. Clarren relayed there may be some ARPA funds left that could be utilized for park equipment. Committee asked if the Township could look at setting aside a set balance each year earmarked for a parks capital improvement fund. Clarren will check with Clerk Preston.

**i) Public Comment.** None.

**j) Adjourn.** *Moved by Kopriva, second by Preston to adjourn at 6:22 PM-U.*

*Submitted by Noel Flohe, Parks & Rec. Committee Secretary; revised by Sarah Clarren, Staff*