

Submitted: 9-19-24
Approved: 10-21-24

BINGHAM TOWNSHIP
REGULAR BOARD MEETING
Monday, September 16 ,2024 7:00 p.m.
Minutes **Amended**

1. CALL TO ORDER – Werner called the meeting to order at 7:00 p.m.
2. ROLL CALL

Midge Werner, Supervisor	Present	
Kathy Morio, Clerk	Present	
Sandra Grant, Treasurer	Present	
Jeff Layman, Trustee	Present	
Todd Stone, Trustee	Present	<i>Quorum present</i>

Present: Zach Marano

3. PLEDGE OF ALLEGIANCE
4. AGENDA APPROVAL
Werner moved/Stone supported, to approve the agenda as presented. Motion carried. 5,0
5. CONFLICT OF INTEREST - None
6. APPROVAL OF AUGUST 19, 2024 REGULAR BOARD MEETING MINUTES
 - **Stone moved/ Grant supported, to approve the regular Board meeting minutes of August 19, 2024 as presented. Motion carried. 5,0**
7. PUBLIC COMMENT - None
8. OLD BUSINESS
 - a. Parks and Rec 5-year plan discussion

The survey is back. The comments have been aligned with the goals and objectives. The results went out on September 12 for a 30-day public review. It will be brought to the Board for review at the next Board meeting. The draft will be distributed to the Board members. We need a link to the plan to be put on the Township website. Gosling Czubak proposal for work at Boughey Park
Kevin gave Stone a revamped parking plan for Boughey Park. It was revamped for something smaller that we may be able to afford. The bidding and drawing are an additional cost of \$1,680. Work could be started in November. There is the thought that the small amount of parking to be built will cause the Road Commission to disallow parking along the road, consequently causing less parking available than

there is now. The RC does not want any parking along the road. We can only afford about 10 parking places right now. However, the design allows for more parking to be put in later. There have been reports that the parking has been overburdened. There was also discussion about whether the parking lot would need plowing in the winter.

Stone/moved, Grant/supported to accept the Gosling Czubak contract for services for \$1,680.00 for Boughey parking lot improvement plan as presented. Motion carried. 5,0

Grant/moved, Layman/supported for Todd Stone to meet with Gosling Czubak to discuss parking lot improvement at Boughey Park. Motion carried 5,0

Grant/moved, Morio/supported to authorize Werner to sign the contract from Gosling Czubak for the Boughey Park improvement plan. Motion carried. 5,0

NEW BUSINESS

a. Planning Commission appointment

Mike Brown has worked on elections and visited a Planning Commission meeting. He would like to serve on the Commission.

Grant/moved, Layman/supported to appoint Mike Brown to the Planning Commission, a 3-year term from 7-1-24 to 7-1-27. Motion carried. 5,0

9. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

A person has expressed that the Parks and Rec is being dismissive to enforcing the park ordinance. He feels someone should be enforcing the park ordinance or one should be hired to enforce the ordinance. A current complaint is about parking on the right of way near his property. This is an issue that the Parks and Rec does not have jurisdiction to act on. Suggestions have been offered to him.

b. Building & Grounds Committee – Kathy Morio

We are still waiting for Kurtis to get some work done so that the carpeting can be installed. We would still like it done before the elections, but if that is not possible, it will have to be done after elections. Kurtis also has a bid in on the roof. It was not sure when the deadline is for the ARPA funds. Werner will talk to Kurtis.

c. Cemetery Committee – Midge Werner

There are a lot of unknown sections in the Bingham Cemetery. Patmore reported that Gosling Czubak has equipment that can determine if a gravesite exists in an unmarked area. It would cost \$750 for a half days work. The work does not include a report. Patmore would have to make up a scaled grid chart. He will talk with Gosling Czubak to see if that would be workable. He will also find out if they supply a report. The intent would be to do it in the spring.

Layman/moved, Grant/supported to spend up to \$5,000 (according to Patmore's discretion) to hire Gosling Czubak to use radar equipment to define gravesites in Bingham Cemetery and include a report. Motion carried. 5,0

- d. Zoning Administrator/STR Administrator – Steve Patmore
A written report was submitted. An attorney answered the lawsuit for the former Au She Gun property. We have not heard from the insurance company. The selling of homes in that situation was not recognized by the Township. Patmore was appointed to the Airport Authority Zoning Board.
- e. Planning Commission – Steve Patmore, Jeff Layman
The Planning Commission wants a copy of the Master Plan so the Commission can review it and possibly edit it. They want the Master Plan in a copy that we can use, we want to edit it ourselves, and we would want help to implement it. A planner would have to attend Planning Commission meetings. We could hire a planner on a month-to-month basis.
- f. Fire Authority (documents emailed) – Sandra Grant
Fire chief would like to hire a part-time ~~assistant~~ **accountant**.
- g. Assessor's Quarterly Report (Jan/Apr/Jul/Oct)
No report.
- h. Treasurer
It is the last day to pay taxes without penalty.
- i. Trustee – no comments
- j. Clerk
- Vendor and Payroll reports
Grant moved/Layman supported the approval of vendor payments of \$7,518.03 and payroll payments of \$12,272.77. Motion carried. 5,0
- Bingham Township will need to install a security camera for the voting dropbox. We have one year to accomplish this. We have a new dropbox to install that requires a security camera. We have a bid from Anavon Technology Group for \$2,170.00 to install the security equipment. The Board discussed the location of the security camera and would like to have facial ID.
Grant/moved, Layman/supported to approve hiring Anavon to install the ballot box and security camera for \$2,170.00. Motion carried. 5,0
- k. Supervisor
- Correspondence – There was a letter from Ruby Ellen Farm for the donations.

10. PUBLIC COMMENTS AND ANNOUNCEMENTS – None

11. ADJOURNMENT

The meeting was adjourned at 8:44 p.m.

Respectfully submitted,
Cindy Kacin

DRAFT