

**DRAFT AGENDA**  
**Bingham Township Planning Commission**  
**REGULAR MEETING**

Thursday, October 3, 2024  
6:30 PM

Bingham Township Hall, 7171 S. Center Highway, Traverse City, MI 49684

1. **Call to Order - Roll Call**
2. **Agenda Approval**
3. **Conflict of Interest**
4. **Public Comment**
5. **Items for Discussion / Consideration**
  - A. Master Plan Update
    - Schedule / Status
6. **Approval of Prior Meeting Minutes**
  - September 3, 2024
  - June 6, 2024 Work Session
7. **Communications and Reports**
  - a. Chairperson – Michael Park
  - b. Zoning Administrator – Steve Patmore
  - c. Township Board – Jeff Layman
  - d. Commissioners Comments
6. **Next Scheduled Meeting:** November 7, 2024
7. **Public Comment**
8. **Adjournment** (8:30 unless extended by a motion)

Planning Commission Packets can be viewed on-line at: <https://www.leelanau.gov/binghamtwpplan.asp>

Bingham Township  
7171S. Center Highway  
Traverse City, MI 49684  
(231) 922-6767

Submitted 9-7-24

Approved

## BINGHAM TOWNSHIP PLANNING COMMISSION

### Regular Meeting MINUTES

Thursday, September 5, 2024, 6:30 p.m.

Bingham Township Hall, 7171 S. Center Highway, Traverse City, MI 49684

#### 1. CALL TO ORDER – ROLL CALL

Mike Park – Chairman	Present
Jeff Layman – Vice Chair, Board Rep.	Absent (prior notice given)
Cathy Jasinski – Secretary	Present
Mary Woods	Present
Dennis Grant	Present
Jim Pawlowicz	Present
vacancy	

In Attendance – Steve Patmore

In Person - 1

#### 2. AGENDA APPROVAL

**Agenda was approved by consensus.**

#### 3. CONFLICT OF INTEREST - None

#### 4. PUBLIC COMMENT

Mike Brown – He is attending the meeting because he is thinking about joining the Planning Commission.

#### 5. ITEMS FOR DISCUSSION/CONSIDERATION

##### A. Master Plan Update

- Schedule/Status

Patmore reported that there was a little confusion about meeting scheduling so Networks Northwest is not at this meeting. Patmore wants to request electronic documents of the Master Plan from Networks Northwest. The PC would get the program that could edit what we have been reviewing. We could probably edit the text ourselves and may need to hire someone to do the maps and graphics. There was some concern about what we are taking out of the document. MSU has a checklist for what should be in the Plan. Patmore would like Networks Northwest to agree on this and help out in the edit.

Patmore attended a meeting at the County sponsored by Housing North, and they could be helpful in completing the Master Plan. We could use them as a resource. The PC may need to review the farming area.

There was discussion about farmstay camping.

The goal is to get something to the Board to review prior to the next meeting.

There was a request to put the draft Master Plan on the web but it probably is not appropriate to do at this time yet.

6. APPROVAL OF PRIOR MEETING MINUTES

One spelling correction was noted on the May 2, 2024 minutes.

**The minutes of May 2, 2024 was approved as presented and amended by consensus.**

7. COMMUNICATIONS AND REPORTS

a. Chairperson - Michael Park - no report

b. Zoning Administrator - Steve Patmore

There were a lot of land use permits. Houses and outbuildings are being built in the Bingham Ridge area.

There is a lawsuit filed against Bingham Township related to the former Au-She-Gun area and a zoning issue stemming from 1988.

c. Planning - Networks Northwest - no report. This category will be taken off the agenda in the future.

d. Township Board – Jeff Layman - absent, no report

e. Commissioners Comments – None

8. NEXT SCHEDULED MEETING – October 3, 2024

9. PUBLIC COMMENT

Mike Brown was introduced to the PC. He has been a chairperson for the elections.

Midge Werner suggested that he consider the vacancy on the PC. He sees himself as a good listener and has common sense. He is a retired painter and has a background in IT.

The PC was in favor of Mike Brown filling the vacancy on the PC.

10. ADJOURNMENT (8:30 p.m. unless extended by motion)

**The meeting was adjourned at 7:06 p.m. by consensus.**

Respectfully submitted,  
Cindy Kacin