

Submitted: 10-23-24  
Approved: 11-18-2024

**BINGHAM TOWNSHIP**  
**REGULAR BOARD MEETING**  
**Monday, October 21, 2024 7:00 p.m.**  
*Draft Minutes*

1. CALL TO ORDER – Werner called the meeting to order at 7:02 p.m.
2. ROLL CALL

Midge Werner, Supervisor	Present	
Kathy Morio, Clerk	Present	
Sandra Grant, Treasurer	Present	
Jeff Layman, Trustee	Present	
Todd Stone, Trustee	Present	<i>Quorum present</i>

Public in person: Zach Morano, Steve Hannon

3. PLEDGE OF ALLEGIANCE
4. AGENDA APPROVAL  
**Grant moved/Layman supported, to approve the agenda as presented. Motion carried.**
5. CONFLICT OF INTEREST - None
6. APPROVAL OF SEPTEMBER 16, 2024 REGULAR BOARD MEETING MINUTES  
One correction was noted.  
**Grant moved/Stone supported, to approve the regular Board meeting minutes of September 16, 2024 as presented and amended. Motion carried.**
7. PUBLIC COMMENT - None
8. OLD BUSINESS - None
9. NEW BUSINESS
  - a. Parks and Rec 5-year Plan – Discussion/Review  
The 30-day period for public comment ended with no comments submitted. Hannon was instrumental in writing the plan and was present for comments and questions. The Board agreed that the plan was well done. The next step is to have an advertised public hearing. There was discussion about the date of the public comment (page 24 of the plan). Grant noted appreciation of the photos of each park in the plan.  
There was discussion about the parks that get the most use. The Bingham Park on Park Drive gets the most use according to the survey.

Werner noted some typos. Boughey Park was acquired later than 1953. Stone explained that the last page has a list of supporting documents.

**Stone moved / Layman supported to schedule a second public hearing for the Parks and Rec 5-year plan as part of the regular November 18 Board meeting. Motion carried.**

It was unclear about the amount of notice needed for the public hearing.

Hannon will do the edits on the draft copy.

There are templates for the resolution for the public hearing to adopt the plan.

b. Carpeting Quote

**Grant moved / Layman supported to pay Gallaghers Carpet and Flooring out of federal grant 245.540: \$3,200.00 for the deposit and the remainder, \$6,426.25 upon completion of the job. Motion carried.**

10. COMMITTEE, STAFF AND OFFICER REPORTS

a. Parks and Recreation Committee – Todd Stone

The 5-year plan was discussed earlier in the meeting. Nothing more to report.

b. Building & Grounds Committee – Kathy Morio

The porta-johns will be removed and the trash totes will go back to GFL this week.

The new election dropbox and security camera have been installed.

There was a question about how the security data is monitored.

c. Cemetery Committee – Midge Werner

Steve Patmore reported on the work done by Gosling Czubak to identify gravesites at the cemetery. This work was done to determine actual plots that are not marked and to identify additional land for plots. The information was inconclusive. If there was a vault, the radar equipment showed it very clearly. Gosling Czubak took the film in order to enhance it to see if there are additional gravesites that did not have a vault. Patmore will have another report next month.

d. Zoning Administrator/STR Administrator – Steve Patmore

The registered STR's are at the cap of 86. Now we are in the renewal process. The previously registered STR's will be allowed to renew.

The lawsuit of the former Au She Gun property is on hold. The property owners have been advised to get information from the Township. We are not under any obligation to approve anything. Our insurance company is checking to see if they were our insurance when this happened.

e. Planning Commission – Steve Patmore, Jeff Layman

Patmore has received the original copy of the master plan and it is in a format that he can edit. He can only edit text. There was discussion of Network North's bill. The contract expired in June and they did not renew it.

- f. Fire Authority (documents emailed) – Sandra Grant  
Grant discussed the remodeling of the fire station. They are talking about hiring a fourth firefighter per shift. They do a lot of runs to Medilodge and they need 2 persons left for other calls that come in.
- g. Assessor’s Quarterly Report (Jan/Apr/Jul/Oct)  
A report was submitted.
- h. Treasurer  
The bill for Gosling Czubak was discussed. Stone was concerned about where funds are earmarked in the budget. Grant explained where the funds are and how funds are in the 245 and we can access those funds when needed.
- i. Trustee  
Layman asked about the 245-budget system. Grant explained it. It is a way for breaking expenses out that will need to be paid in the future.
- j. Clerk  
Vendor and Payroll reports  
**Grant moved / Werner supported the approval of vendor payments of \$13,553.95 and payroll payments of \$12,348.18. Motion carried.**  
Early voting at the Government Center will October 26 – November 3.  
55% of the absentee ballots issued have come in.
- k. Supervisor
- No correspondence came in.
  - The Enterprise has an article about the Road Commission. The RC will no longer be maintaining a portion of Whittaker Road. Beyond that, it will be considered a private road. Werner discussed the abandonment of part of Lawrence Road. She received a couple of calls about it. It will be discussed at the next Road Commission meeting on November 5.

11. PUBLIC COMMENTS AND ANNOUNCEMENTS - None

12. ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

Respectfully submitted,  
Cindy Kacin