

**AGENDA**  
**SUTTONS BAY TOWNSHIP PLANNING COMMISSION**  
**REGULAR MEETING**  
**95 W 4<sup>th</sup> Street**  
**Tuesday, September 3, 2024**  
**6:00 PM**

THE MEETING WILL BE HELD AT Suttons Bay Township Meeting Room, 95 W 4<sup>th</sup> Street, Suttons Bay. The public may participate in person. **Zoom access is for Viewing only.**

Join Zoom Meeting:

<https://us02web.zoom.us/j/84645736476?pwd=VU4TFBAvoe1Ocn6C8lsObCWI4b2Uj.1>

Meeting ID: 846 4573 6476 Passcode: 651737 +1 312 626 6799

**Call to Order and Notation of Quorum**

**Approval of Agenda**

**Public Comment**

**Conflict of Interest**

**Approval of Minutes:** August 6, 2024

**Items of Discussion/Consideration:**

1. **Public Hearing and Deliberation – Zoning Amendment to the Waste Management Zoning District to allow condominium storage and business units under separate ownership.**
  - a. Public Hearing
  - b. Discussion, Deliberation, and possible Recommendation to Township Board.
  
2. **Zoning Ordinance Overhaul Project**
  - a. Township Board approved retaining Giffels Webster to convert the draft language and modify into the Clearzoning Format.
  - b. Kick-off meeting scheduled for Tuesday, September 24<sup>th</sup> at 6:00 p.m.
  - c. Giffels Webster will assist the township in preparing the proposed Neighborhood Residential Zoning District early in the process in case it is needed under the existing Zoning Ordinance.
  - d. Any other preliminary “homework” needed from the PC for the kick-off.
  
3. **Suttons Bay Township Master Plan Update**
  - a. Township Board approved retaining Giffels Webster to update the Master Plan.
  - b. Kick-off meeting scheduled for Tuesday, September 24<sup>th</sup> at 6:00 p.m.
  - c. Any other preliminary “homework” needed from the PC for the kick-off.

**Reports:**

Zoning Administrator	Steve Patmore
Planner:	
Township Board:	Eric Carlson
Chair Comments:	Tom Koernke

**Commissioners' Comments**

**Public Comment**

**Special Meeting Tuesday September 24, 2024 at 6:00 p.m. & Next Regular Meeting – October 1, 2024**

**Adjournment (8:00 PM unless extended by a motion.)**

**Commission Packets can be viewed at: <https://www.leelanau.gov/suttonsbaytwppln.asp>**

*This meeting is a session of the Suttons Bay Township Planning Commission held in public for the purpose of conducting the Commission's business and is not to be considered a public community meeting. There is time set aside for public comment during the meeting as noted on the Agenda, and the Planning Commission welcomes the public's input at that time.*