

2025



Leelanau County Proposed Budget

LEELANAU COUNTY BOARD OF COMMISSIONERS

FY 2025 - Suggested/Proposed Budget Preparation Schedule

2024 Target Dates	Action	
July 9	Budget forms, instructions, and guidelines distributed to departments (fillable PDF sent by email)	done
July 31	Department 2025 budget submission to Finance Director 5:00 p.m. deadline	done
September 3	Budget request review; Administrator, Finance Director, Treasurer & Clerk	done
September 10	Executive Board meeting to include recommended millage rates for L-4029 (Senior Services, Early Childhood & Road Commission)	C
September 12	Completion of compiled budget proposal; Administrator, Finance Director, Treasurer & Clerk	
September 17	Compiled budget proposal presented to Board of Commissioners by Administrator & Finance Director with brief overview. Approval of L-4029 to set winter millages rates	C
Remainder of September and October	Board of Commissioner Budget Work Sessions; dates to be determined by Commissioners (meetings between 9/17/24 - 10/24/24)	C
October 1	Executive Board to include recommendation of L-4402 Apportionment Report	C
October 8	Annual Meeting. Approval of L-4402 Apportionment Report	C
November 1	Proposed Budget (after Budget Work Session recommended adjustments) sent to the Board of Commissioners for review prior to the November 12, 2024 Executive Board	
November 12	Proposed 2025 Budget to Executive Board Recommendation to adopt	C
November 19	Public Hearing at 7:15 p.m. (recess Regular meeting) Budget approved. Appropriations Act approved.	C

C = Commissioner attendance

Proposed Work Session dates	
Tuesday 9/24/24 9:30 - noon Tuesday 10/1/24 following Exec Tuesday 10/8/24 9:30 - noon Tuesday 10/15/24 11:00 - 2:00* Tuesday 10/22/24 9:30 - noon	Contingent on 2025 Proposed Budget, Notice of Public Hearing (required by MCL 141.412) to the Enterprise Noon on October 25, 2024 for publication on October 31, 2024 with proposed budget available for the public to review (insert link) and hard copy available in Administration beginning Monday, Nov. 4, 2024
*following Land Bank & Brownfield	

2025

Transfers from the General Fund To:

Fund #214	Community Corrections (External Agency) = \$15,000.00
Fund #215	Friend of the Court (External Agency) = \$52,000.00
Fund #232	9-1-1 Dispatch (County Department) = \$1,041,810.00
Fund #241	Veteran's Memorial (County Owned) = \$4,000.00
Fund #260	MIDC (County Department/State Mandated) = \$53,247.00
Fund #269	Law Library (13 th Circuit Court) = \$7,000.00
Fund #290	Michigan DHHS (External Agency) = \$15,000.00
Fund #292	Child Care (County Department) = \$217,402.00
Fund #366	L.E.C. Debt Retirement (Bonds on Law Enforcement Center) = \$467,046.00
Fund #457	Radio Communications Project (County Owned/PILT) = \$109,076.00
Fund #805	Dam Fund (County Owned) = \$21,000.00

Transfers Into the General Fund:

Fund #211	Inmate Housing – (Allocation for the Jail Division) = \$203,971.00
Fund #230	Solid Waste (Recycling) – (Cost Allocation Used) = \$21,800.00
Fund #256	Automation (Register of Deeds) – (Cost Allocation Used) = \$9,300.00
Fund #258	Principal Residence Audit – (50% Expense for Employee) = \$34,065.00
Fund #263	Concealed Pistol License – (Cost Allocation Used) = \$2,633.00
Fund #281	Senior Services – (Cost Allocation Used) = \$85,573.00
Fund #516	Delinquent Tax Revolving – (Allocation to Employee Expenses) = \$25,000.00
Fund #542	Building Safety – (Cost Allocation Used) = \$84,147.00

Other Fund Transfers:

Fund #232	9-1-1 Dispatch is supported by: Fund #101 General Fund Transfer In = \$1,041,810.00 Fund #233 E-911 Wireless Transfer In = \$150,000.00 Fund #518 Tower Communications Transfer In = \$195,000.00
Fund #296	Child Care Basic Grant is supported by: Fund #292 Child Care Probate (25% of Employee Expenses) = \$19,301.00
Fund #357	Radio Communications Project Debt is supported by: Fund #457 Radio Communications Project Transfer In = \$276,026.00
Fund #457	Radio Communication Project is supported by: **General Fund Transfer from PILT Allocation = \$109,076.00 **County Department Cost Allocation per Radio = \$43,400.00 **Township Cost Allocation (Fire/Rescue) = \$31,650.00 Fund #233 E-911 Wireless (Telephone Surcharge) = \$130,000

Leelanau County - Capital Outlay & Budget Worksheet for 2025		First Draft 09/17/24
BOC	Department Use	Estimated Cost
Veterans Affairs contract with Grand Traverse \$46,618.00 (3) years expiring	BOC	increase of \$10,000
Soldiers & Sailors Relief	BOC	increase of \$5,000
Veterans Burials increase from \$300 to \$500 per internment	BOC	increase of \$200 per
Village of Suttons Bay DDA Capture Opt-In Request (5 years)	BOC	Estimated @ \$27,024 in 2024
Traverse Area District Talking Book Library appropriation request	BOC	\$ 4,735.44
Motor Pool Vehicles	Department Use	Estimated Cost
(2) Patrol Cars	Road Patrol	\$ 115,288.73
(1) Jail Transport Vehicle	Jail	\$ 43,886.00
(1) Animal Control Truck	Animal Control	\$ 48,894.00
(1) Chevrolet Silverado 2500 4x4 (plow truck in winter)	Building & Grounds	\$ 54,172.50
(1) Toyota Tacoma or Chevrolet 1500	Drain Commissioner	\$ 37,500.00
		\$ 299,741.23
LEC/EMS Equipment	Department Use	Estimated Cost
(42) Body Cameras - purchase & an upfront (1) year video subscription (2% Grant possibility)	Sheriff	\$ 71,430.00
Body Cameras (4) years of subscription fees @ \$36,336.00 per year = \$145,344.00 starting in 2026	Sheriff	recurring annually \$36,336.00
Dispatch Console Replacement & Flooring (2% Grant possibility)	Dispatch 9-1-1/470 Fund	\$ 130,000.00
Carpet tiles in 9-1-1 hallway, 2 offices/Director EMS and Command Center in basement	Fund 470	\$ 15,790.00
(10) Emergency Operations Center (EOC) Flip Top Training Tables	EOC	\$ 7,000.00
Furniture	Department Use	Estimated Cost
Campus-wide chair replacement 2024 (?)	129 chairs	\$ 54,958.00
Department Projects	Department Use	Estimated Cost
Historical Book Building	Register of Deeds	\$ 10,891.00
Historical Module Software - purchase, upfront (1) maintenance fee & installation	Register of Deeds	\$ 8,450.00
Historical Module recurring annual maintenance fee	Register of Deeds	recurring annually \$675.00
Historical Record Preservation - Statistics	Clerk	budgeted in 2024
Building & Grounds Projects	Department Use	Estimated Cost
Office Space, Furniture, Computer(s) & Telephone - Drain Commissioner	Drain Commissioner	TBD
Office Space, Furniture to reconfigure Administration Wing	Administration	TBD
Sewer Plant Control for Gov't Center & LEC	B&G/CIP	\$ 62,000.00
Access Platforms LEC	B&G/CIP	\$ 11,375.00
Gov't Center Cooling Tower & Air Handler	B&G/CIP	\$ 410,000.00
LEC Jail Humidification Replacement	B&G	\$ 30,000.00
Copy machines (3)	Dup Fund	\$ 15,000.00
Parks & Rec Projects (for discussion and approval of Master Plan in February 2025)	Department Use	Estimated Cost
Myles Kimmerly - upgrade to disc golf course (2% Grant possibility)	P&R	\$ 15,000.00
Myles Kimmerly - install short disc golf course (2% Grant possibility)	P&R	\$ 9,000.00
Myles Kimmerly - improve playground equipment	P&R	\$ 22,000.00
Old Settlers - gazebo refurbishment	P&R	\$ 44,000.00
Old Settlers - domestic water supply	PR&	\$ 27,000.00
Veronica Valley - Loop Trail - Phase 1	P&R	\$ 40,000.00
Veronica Valley - parking lot pavement	CIP	\$ 75,000.00
Veronica Valley - mower	P&R	\$ 38,500.00
Veronica Valley - 40 Horse with bucket to replace aging John Deere with bucket	P&R	\$ 36,500.00
Other Requests	Department Use	Estimated Cost
BS&A Financial Software	I.T.	\$ 401,805.00
BS&A Financial Software - annual maintenance beginning in 2026	I.T.	recurring annually \$196,705.00
Harris upgrade (?)	I.T.	
Exterior Security Cameras	CIP	\$ 50,000.00
Leland Dam Control Room Roof	CIP	\$ 15,000.00
I.T. (7) replacement laptops for PAO, (1) cyber forensics computer for LEC, (25) workstation replacements	I.T.	\$ 53,000.00
I.T. additional security MDR, email protection, vulnerability scans	I.T.	\$ 35,000.00
Personnel	Department Use	Estimated Cost
P&R - increase PT summer help hours for 6 weeks (additional 192 hours)	P&R	\$ 5,204.56
Drain Commissioner - .56 Secretary (20 hours per week) Teamster Position	Drain	\$ 30,459.00
I.T. Technician position (starting 2024 rate with full county benefit /family BCBS) Teamster Position (?)	I.T.	\$ 91,614.00
Other - Opioid Settlement Funds		
Refer to "Michigan Opioid Settlement Funds Toolkit" emailed to BOC		for discussion

Leelanau County - Capital Outlay & Funding Recommendations for 2024		Updated 8/20/24
Point Broadband Project - projected completion 2024		
Point Broadband (3 year project) \$5,000,000-\$4,062,897 ARPA Funds = \$937,103 unfunded	\$ 937,103.00	remaining ARPA Funds committed to PBB Contract & balance from DTR BOC Motion 8/20/24
Heat Pump Replacement Project - D&W Mechanical		
Replacement - Lower Level (16) water source heat pumps	\$ 171,000.00	
Replacement - Main Level (23) water source heat pumps	\$ 244,000.00	
Replacement - Second Floor (31) water source heat pumps	\$ 336,660.00	
	D&W Proposal \$ 751,660.00	
	2% pricing increase estimate for 2024 pricing \$ 15,033.20	
RECOMMENDED: Funds to come from DTR	\$ 766,693.20	
Total approved (PBB) and recommended (Heat Pumps) to come from DTR	\$ 1,703,796.20	
Pending Statutory Commitments		Net
Schomberg Drainage District (\$213,750 +\$118,750 - Cnty Rd \$59,375 - G/F reimbursement \$160,984.58)	\$ 112,140.42	
Little Glen (G/F reimbursement)	\$ (1,803.75)	
Drain No 1	\$ (925.50)	
Timberlee (\$175,000 + \$35000 - Cnty Rd \$17,500 - G/F reimbursement \$71,106.42)	\$ 121,393.58	
RECOMMENDED: Funds to come from General Fund - prepay County assessments	\$ 230,804.75	
Leland Dam Roof & Walkway		
- roof & walkway (motion exists for approved transfer of funds \$66,600 upon receipt and award of RFP's)	\$ 66,600.00	RFP's - out
RECOMMENDED: Remaining Funds to come from General Fund - Contingency upon contract award	\$ 66,600.00	
2024 consideration		
Government Center North Façade - need engineering bids/design & project management - estimate	\$ 150,000.00	in process
RECOMMENDED: Funds to come from General Fund	\$ 150,000.00	
TOTAL RECOMMENDED TO COME FROM GENERAL FUND	\$ 447,404.75	***
Broadband Remaining Unserved - Robin Award/Charter & Leelanau County pending negotiations by DCS	\$ 1,100,000.00	Estimate

General Information

2025 Budget General Appropriations Act **DRAFT**

2025 Budget Rules **DRAFT**

Revenue Summary

2025 General Fund Revenues

Expenditure Summary

2025 General Fund Expenditure Summary

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- Teamsters Wage Scale
- FOPLC Road Command Wage Scale
- FOPLC Corrections Wage Scale
- FOPLC Corrections Command Wage Scale
- FOPLC Dispatch Wage Scale
- POAM Patrol Deputies Wage Scale
- POAM Detective Wage Scale

BOARD OF COMMISSIONERS

Vacant, District #1

James S. O'Rourke, District #2

Douglas Rexroat, District #3

Ty Wessell, District #4

Kama Ross, District #5

Gwenne Allgaier, District #6

Melinda C. Lautner, District #7



Richard I. Lewis, Interim Administrator
Catherine L. Hartesvelt, Finance Director

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Resolution #2024 - _____

**LEELANAU COUNTY
2025 GENERAL APPROPRIATIONS ACT RESOLUTION**

A resolution to appropriate monies and adopting the 2025 Leelanau County Budget, including the General Fund budget and the several Special Revenue Fund budgets.

It being the finding and opinion of the Leelanau County Board of Commissioners:

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, county offices, the courts, county departments, and others have submitted requests for a county appropriation in the 2025 budget; and

WHEREAS, the Board of Commissioners Executive Board has had under consideration the taxes for the local units of government and the budgetary needs of various county departments and other budgetary units; and

WHEREAS, the Board of Commissioners has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and constitutionally required services and programs; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Act Resolution; and

WHEREAS, the budget contains anticipated revenues and expenditures from certain grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year; and

WHEREAS, the Board of Commissioners Executive Board, after considerable deliberation, has recommended adoption of the budgets and reports attached to and made part of this Appropriations Act.

In recognition of the above listed findings and opinions:

NOW, THEREFORE, BE IT RESOLVED, that the attached 2025 Leelanau County General Fund Operating Budget, the 2025 Special Revenue Fund Budgets, and the 2025 Budget Rules, as set forth in the Board of Commissioners Executive Board Recommended Budget, is hereby adopted on a basis consistent with Leelanau County's budget process and subject to all county policies regarding the expenditure of funds and the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, the Leelanau County Board of Commissioners appropriates monies supported by various 2025 revenues and to authorize expenditures within the lump sum Activity Level totals for each of the various General and Special funds.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year, provided the budget remains in a balanced state.

BE IT FURTHER RESOLVED, the Leelanau County Board of Commissioners, for purposes of the Truth in Budgeting Act, establishes a levy of _____ mills, of which _____ mills are allocated operational purposes, _____ mills are voted road fundsⁱ, _____ are voted senior servicesⁱⁱ, and _____ are voted Early Childhoodⁱⁱⁱ.

BE IT FURTHER RESOLVED, that all county elected officials and county department heads shall abide by the 2025 Budget Rules, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with all approved county policies and procedures; and

BE IT FURTHER RESOLVED, that the 2025 Authorized Staffing Levels contained in the budget shall limit the number of permanent employees who can be employed in all departments, offices, and the courts, and no funds are appropriated for any permanent position or employee not on the approved 2025 Authorized Staffing Levels.

BE IT FURTHER RESOLVED, the Board of Commissioners authorizes the use of budgeted funds as herein governed by the 2025 Authorized Vehicle Levels for the purchase of vehicles and necessary equipment.

BE IT FURTHER RESOLVED, that an appropriation is not a mandate to spend, but shall limit the amount which may be spent for such purposes as are defined by the Board of Commissioners and which shall be limited to the 2025 calendar year.

BE IT FURTHER RESOLVED, that any county department, agency, board, commission or unit of government that accepts a County appropriation shall do so, subject to the understanding that they will be subject to an inspection and/or audit by the Leelanau County Board of Commissioners or its designee.

BE IT FURTHER RESOLVED, that the County Administrator is hereby re-appointed as Chief Administrative Officer, pursuant to the Uniform Budget and Accounting Act, with power to administer those duties in connection with the County budget, to prepare, present, and monitor the annual operating budget jointly with the Finance Department and County Treasurer, and other duties as may be from time to time delegated to the Office of Administrator by this Board; and

BE IT FURTHER RESOLVED, that, in the event the United States Government or State of Michigan fails to provide certain revenue transfer payments as required by law and/or contractual agreements between the United States Government or State of Michigan and Leelanau County, the specific programs funded by such state revenue transfer payments shall bear the full impact of such revenue reduction. In the event the United States Government or State of Michigan defaults or otherwise fails to provide general, unrestricted revenue transfer payments, the Board, upon the recommendation of the Executive Board of the Leelanau County Board of Commissioners, shall allocate said revenue reduction in its legislative judgment. The Leelanau County Board of Commissioners cannot, and will not, absorb the program costs created by revenue transfer payment defaults by the United States Government or State of Michigan.

ⁱ As approved by voters at the August 6, 2024, Primary Election

ⁱⁱ As approved by voters at the August 4, 2020, Primary Election

ⁱⁱⁱ As approved by voters at the August 6, 2024, Primary Election

**LEELANAU COUNTY
2025 BUDGET RULES**

1. Department heads and/or elected officials are responsible for assuring that expenditures do not exceed approved budget(s) for their respective departments, and may authorize expenditures up to \$4,500.00 per item. Payment for all expenditures, however, is subject to approval by the Board of Commissioners through the regular monthly claims payment process.
2. Capital purchases in excess of \$5,000.00 shall be tagged and added to the county's fixed asset inventory. The department head and/or elected official are responsible for this requirement to occur after coordination of payment by the Accounting/Finance Department.
3. The County Administrator/Chief Financial Officer (CFO), on behalf of all departments, is responsible for procuring all capital items and/or service contracts in excess of \$10,000.00 according to county purchasing procedures and subject to proper advertising with all bids to be awarded by the Board of Commissioners at a regularly scheduled meeting.
4. The Finance Director shall be responsible for assuring that any transfer or expenditure in excess of an approved departmental budget is made only after approval of the Board of Commissioners and that all transfers or expenditures are charged to an approved departmental budget.
5. The Finance Director shall be responsible for assuring departmental budgets are charged for salaries and wages in accordance with the adopted Authorized Staffing Levels for their respective budgets.
6. The approved Authorized Staffing Level contained in the budget shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Authorized Staffing Level. Further, the Board of Commissioners expressly prohibits department heads from utilizing personal service contracts to circumvent the intent of the Board of Commissioners in its action establishing Authorized Staffing Levels. The Board of Commissioners must specifically approve any deviations.
7. Certain positions contained in the Authorized Staffing Level which are supported in some part by a grant, cost-sharing, or other source of outside funding, are only approved contingent upon the county receiving the anticipated revenues. In the event outside funding is not received, or the county is notified that funding will not be received, then said positions shall be considered not funded and removed from the Authorized Staffing Level.
8. The Finance Director shall be responsible for assuring that allotments to other agencies in excess of 25% of the approved annual budget in any calendar quarter are made only after the County Board of Commissioners has approved them.

9. The Finance Director shall prepare and submit a monthly Budget Transfer and Expenditure Control Report to the Board of Commissioners prior to the regular monthly board meeting. The Finance Director shall prepare the appropriate paperwork and submit it to the Board of Commissioners prior to the regular monthly board meeting. This report shall be in a format as prescribed by the Board of Commissioners and shall be reconciled to the County Treasurer’s monthly Trial Balance.
10. Any budget amendments or transfers of funds shall only occur after written recommendation of the Executive Board and after being approved by the Board of Commissioners, by resolution.
11. Pursuant to county policy, vendors who enter into a service contract with the county shall furnish a certificate of insurance, unless waived, in acceptable form as determined by the Board of Commissioners and file the certificate with the County Clerk prior to the commencement of any work or delivery of service or product.
12. All invoices, travel vouchers and payment requests must be submitted to the Accounting/Finance Department for processing of payment on a timely basis, within the quarter the request was made.
13. All mileage for county owned vehicles will be charged to the account 940 Rental Charges in each respective budget using county owned vehicles. The Motor Pool Fund 661 will be credited with the mileage charges for county owned vehicles. Any purchases of county owned vehicles would be charged to the Motor Pool Fund 661. All repair and maintenance charges on county owned vehicles shall be charged to the respective budgets using county owned vehicles.
14. All purchases (including capital items and professional services) shall use the following guidelines as established by the Board of Commissioners:

Total Purchase Amount	Purchasing Process	Approving Entity
Up to \$999.99	Receipt	Department Head/Elected Official
\$1,000.00 to \$4,499.99	Three Verbal Quotes	Department Head/Elected Official
\$4,500.00 to \$9,999.999	Three Written Quotes, Contract and Budgeted	Department Head/Elected Official/County Administrator/CFO County Administrator/CFO may request BOC approval
\$10,000.00 and above	Competitive bid (sealed bids, proposals or qualifications). Minimum of three bids encouraged. State bids may be utilized when applicable.	Department Head/Elected Official/County Administrator/CFO, Board of Commissioners approval

The Board of Commissioners through regular monthly committee process will review all claims for potential payment.

15. Competitive bidding may be waived by the County Board of Commissioners by an affirmative vote if the purchase is from or jointly with another unit of government, when an emergency exists, or when the public is best served without obtaining bids. It will be the responsibility of the Department Head and County Administrator/CFO to provide the rationale for the waiver. Waiving of the competitive bidding process shall be obtained prior to seeking proposals.
16. The County Administrator/CFO is authorized to execute only contract/agreements that are within the spending authority as outlined above.
17. All donations received in excess of \$500.00 on behalf of Leelanau County shall be approved by the Board of Commissioners. The County Administrator shall provide monthly written reports outlining all donations received.
 - a) Any non-cash donations, tangible goods and/or mercantile with an approximate value of over \$250.00 donated to Leelanau County shall be approved by the Board of Commissioners prior to acceptance.
 - b) Any proactive fundraising effort, as well as fundraising activity administered through an external organization or vendor, must have prior Board approval, a stated end date and a specific restricted goal. If there is an associated administrative fee associated with the fundraising method, there must also be Board approval of the fee. If an external organization or vendor is utilized, proper controls over the account must be established by the Leelanau County Treasurer and Finance Director. When cumulative funds are received and exceed \$500.00, they will be transferred from Trust and Agency to a special fund and held pursuant to Board Policy and Budget Rules. Once a special fund is created for the stated purpose, transfers may be for lesser amounts.
18. Per diem rates will be as follows:
 - \$120.00/ Full Day
 - \$70.00/One Half Day
19. The Board of Commissioners shall pay claims made against Leelanau County once per month after approval. Payments for post audit claims shall be authorized only under the following circumstances, for items within the approved budget:
 - a) Implementation of any and all provisions of collective bargaining agreements and other compensation plans adopted by the Board of Commissioners including payroll, related county and employee taxes, and withholding payments.
 - b) Payment of premiums on insurance policies and self-insurance pool fees including, but not limited to, health insurance, life insurance, dental insurance, unemployment insurance and others.
 - c) Payments provided for within the provisions of any and all contracts and grants authorized by and approved by the Board of Commissioners or County Administrator under Item 15.

- d) Replenishment of imprested funds within the various departments to the extent provided in departmental budgets.
- e) Postage to the extent provided in departmental budgets.
- f) Jury, witness and attorney fees by order of the Circuit Court, District Court, and Probate Court.
- g) Any invoices providing for a discount if paid within a specified period provided such invoices shall not be paid in such time period will allow consideration by the Board of Commissioners without loss of discount and, further, provided that they have been budgeted in the departmental budget. Additionally, any invoices not paid within a specified period, will be assessed a late payment penalty provided that they have been budgeted in the departmental budget.
- h) Any and all fuel charges.
- i) Any and all utility billings.
- j) Travel advances, registration, and mileage reimbursement to the extent provided in departmental budgets.
- k) Department of Health and Human Services payments.
- l) State of Michigan payments.
- m) Any emergency claim as authorized by the County Administrator requiring payment prior to the next Board of Commissioners meeting.
- n) Any other payments prescribed by law.
- o) Refunds.

2025

Leelanau County Proposed Budget

General Fund Revenues

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 101 General Fund								
Fiscal Year 2024								
Revenues								
000000-401.000 Fund Balance Forward	0.00	0.00	0.00	0.00	733,426.00	990,405.00	483,580.00	_____
000000-402.000 Current Taxes	10,399,451.32	10,899,113.17	11,860,559.16	1,448,371.32	12,794,368.00	12,119,703.00	12,754,118.00	_____
000000-402.003 Settlement and Adjustments	247,650.38	243,432.14	284,621.35	252,139.38	260,000.00	375,000.00	300,250.00	_____
000000-420.000 Delinquent Personal Taxes	841.84	47.62	74.66	133.00	1,000.00	1,000.00	250.00	_____
000000-425.000 Trailer Park	347.00	856.00	238.50	859.50	600.00	600.00	850.00	_____
000000-426.000 Swamp Tax	10,974.74	11,535.66	12,120.99	0.00	12,000.00	12,000.00	12,500.00	_____
000000-427.000 National Park Tax Reim.	123,918.00	121,976.00	127,343.00	138,371.00	125,000.00	125,000.00	125,000.00	_____
000000-429.000 Commercial Forest Reserve Tax	261.21	219.25	166.50	0.00	250.00	250.00	250.00	_____
000000-439.000 Marijuana Tax	0.00	51,841.21	59,184.30	0.00	51,842.00	51,842.00	51,842.00	_____
000000-439.001 Marijuana Excise Tax	0.00	13.76	30.09	331.40	15.00	15.00	15.00	_____
000000-441.000 Local Community Stabilization Share	13,179.38	16,611.34	19,332.31	9,536.21	16,000.00	16,000.00	16,000.00	_____
000000-445.000 Penalties/Interest on Taxes	13,463.23	12,369.85	14,867.99	8,301.31	13,000.00	13,000.00	13,000.00	_____
000000-445.900 Penalties/Int on Delq Personal	229.55	1.53	8.84	0.00	250.00	250.00	250.00	_____
000000-477.000 Dog Licenses	10,251.00	10,034.00	9,854.00	5,294.00	12,000.00	12,000.00	12,000.00	_____
000000-480.000 Marriage Licenses	2,245.00	2,155.00	2,030.00	1,010.00	2,300.00	2,300.00	2,300.00	_____
000000-502.000 LATCF Revenue Sharing	0.00	50,000.00	50,000.00	0.00	0.00	0.00	0.00	_____
000000-505.000 Emergency Management ~ FEMA	18,400.25	36,035.66	12,998.82	0.00	0.00	0.00	0.00	_____
000000-505.100 HMEP GRANT	1,500.00	1,500.00	1,500.00	0.00	1,000.00	1,000.00	1,000.00	_____
000000-506.001 Region 7/HSPB	600.00	2,474.30	1,215.36	0.00	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-508.000 Substance Abuse Grant #93.0959	0.00	40,000.00	19,000.00	0.00	0.00	0.00	0.00	
000000-528.004 American Rescue Plan (ARP)	59,000.00	250,000.00	1,257,879.04	441,013.62	441,014.00	0.00	0.00	
000000-540.000 Probate Judges Salary	121,945.16	127,777.34	135,894.77	63,205.30	128,000.00	128,000.00	128,000.00	
000000-540.001 Standardization - Probate	45,724.00	45,724.00	45,724.00	22,862.00	47,000.00	47,000.00	47,000.00	
000000-541.000 Standardization - Circuit	14,631.68	14,631.68	14,649.68	7,315.84	14,600.00	14,600.00	14,600.00	
000000-542.000 Standardization - District	9,144.80	9,144.80	9,144.80	4,572.40	9,145.00	9,145.00	9,145.00	
000000-543.001 Secondary Road Patrol	23,857.22	47,519.81	55,068.50	26,943.47	0.00	0.00	0.00	
000000-544.000 Marine Safety Program	32,100.00	30,100.00	40,100.00	0.00	45,100.00	0.00	0.00	
000000-545.001 Drunk/Drug Caseflow	3,654.70	3,531.12	4,482.60	3,201.54	7,000.00	7,000.00	7,000.00	
000000-548.000 County Veterans Service Fund	7,241.50	20,928.62	52,877.00	0.00	0.00	0.00	0.00	
000000-549.000 CPE MCOLES	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	
000000-562.000 Juvenile Officer Salary	27,317.04	27,317.04	27,317.04	6,829.26	27,317.00	27,317.00	27,317.00	
000000-563.002 Protective Vests Grant - Sheriff	2,510.50	0.00	1,250.00	0.00	0.00	0.00	0.00	
000000-563.006 Trial Court Funding	47,384.00	46,513.00	48,049.00	23,792.00	47,000.00	47,000.00	47,000.00	
000000-563.007 Jury Fees Reimbursement	0.00	4,749.70	2,499.98	717.90	3,500.00	3,500.00	3,500.00	
000000-564.000 Pros. Atty. Title IV-D Reimb.	47,519.67	50,681.18	60,358.42	9,580.98	69,398.00	69,398.00	72,867.00	
000000-565.000 Pros Atty Title IV-E Reimb.	3,176.12	3,796.72	3,018.77	579.70	5,000.00	5,000.00	5,000.00	
000000-570.000 Victim's Rights Act - P.A.	38,053.51	39,844.01	41,562.65	20,535.47	42,477.00	42,477.00	40,397.00	
000000-571.000 Convention & Tourism Tax	97,847.37	123,422.79	156,915.51	89,616.00	115,000.00	115,000.00	151,482.00	
000000-574.000 Revenue Sharing	127,323.00	533,186.65	545,739.01	259,999.00	573,297.00	573,297.00	590,008.00	
000000-574.001 Revenue Sharing - Public Safety	0.00	0.00	3,572.00	5,358.00	0.00	0.00	0.00	
000000-575.002 Survey and Remonumentation	28,562.00	34,850.00	40,273.00	12,798.40	31,996.00	40,273.00	31,996.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-576.000 Liquor Licenses	26,526.50	27,334.45	19,633.90	12,207.80	25,000.00	25,000.00	25,000.00	
000000-581.000 Contrib Local Unit	0.00	0.00	21,801.00	8,307.18	0.00	0.00	0.00	
000000-602.000 Circuit Court Costs	8,129.64	6,307.69	6,910.85	4,723.60	6,000.00	6,000.00	6,000.00	
000000-602.001 Circuit Court Writ Fees	420.00	465.00	1,404.00	135.00	500.00	500.00	500.00	
000000-602.002 Circuit Court Motion Fees	1,410.00	1,830.00	1,700.00	990.00	2,000.00	2,000.00	2,000.00	
000000-603.000 District Court Costs	161,598.03	130,937.47	126,000.13	78,318.10	100,000.00	100,000.00	100,000.00	
000000-604.000 District Court Bond Costs	60.00	10.00	25.00	0.00	60.00	60.00	60.00	
000000-605.000 Circuit Court Bond Costs	0.00	0.00	0.00	0.00	100.00	100.00	50.00	
000000-607.000 P.A. - FIA Fraud Cases Reimbursed	0.00	67.50	0.00	35.00	0.00	0.00	0.00	
000000-607.001 P.A. Conv. Drunk Driver Costs	494.20	392.10	322.90	137.10	300.00	300.00	300.00	
000000-608.001 Circuit Court Entry Fees	3,286.00	3,689.00	3,131.00	2,050.00	4,000.00	4,000.00	3,500.00	
000000-608.003 Circuit Court Jury Fees	720.00	600.00	540.00	420.00	900.00	900.00	700.00	
000000-609.000 District Court Civil Fees	17,529.50	18,989.75	18,315.00	8,106.00	11,500.00	11,500.00	11,500.00	
000000-611.001 Probate Court Services	3,475.00	2,947.00	2,760.00	1,983.00	3,000.00	3,000.00	3,000.00	
000000-611.002 Family Court Divison Costs	35.00	2.50	2.50	5.00	750.00	750.00	750.00	
000000-611.003 Guardianship Services	250.00	300.00	475.00	125.00	400.00	400.00	400.00	
000000-611.005 Inventory Fees-County	12,395.34	15,388.87	11,832.94	6,313.33	12,000.00	12,000.00	12,000.00	
000000-612.000 Clerk General Services	1,975.00	6,529.00	5,858.82	2,691.50	3,000.00	3,000.00	3,000.00	
000000-612.001 Certified Copies Clerk	18,517.50	19,740.00	17,507.50	10,163.50	15,000.00	15,000.00	17,000.00	
000000-612.002 Passports	5,285.00	9,310.00	10,130.00	4,830.00	4,000.00	4,000.00	5,000.00	
000000-612.003 Assumed Names Clerk	2,048.00	1,673.00	1,784.00	1,052.00	2,500.00	2,500.00	2,000.00	
000000-612.004 Notary Fees Clerk	456.00	432.00	432.00	224.00	400.00	400.00	400.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-612.005 Appeal Fees Clerk	58.00	75.00	249.00	62.00	100.00	100.00	100.00	_____
000000-612.006 Partnerships Clerk	0.00	0.00	0.00	0.00	50.00	50.00	50.00	_____
000000-612.008 State Bar Swear in Filing Fee	0.00	0.00	0.00	0.00	25.00	25.00	25.00	_____
000000-612.009 Campaign Finance Late Filing Fee	0.00	500.00	0.00	0.00	0.00	0.00	0.00	_____
000000-612.010 Research Fees Clerk	125.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-612.011 Garnishments Proc. Fees Clerk	0.00	0.00	35.00	0.00	0.00	0.00	0.00	_____
000000-612.022 Pictures - Clerk	2,085.00	3,390.00	3,720.00	1,920.00	2,000.00	2,000.00	2,500.00	_____
000000-612.023 Postage Reim for Passports	26.35	136.80	153.40	30.45	50.00	50.00	50.00	_____
000000-613.001 Tax Certificates Treas.	9,185.00	7,180.00	6,394.00	3,455.00	7,000.00	7,000.00	7,000.00	_____
000000-613.002 Tax Histories Treas.	4,950.00	6,098.50	7,492.50	5,774.61	4,000.00	4,000.00	5,500.00	_____
000000-613.008 Returned Check Chgs - Treas	250.00	225.00	275.00	100.00	250.00	250.00	250.00	_____
000000-614.001 Register of Deeds Services	212,653.00	149,776.00	118,784.00	73,058.00	160,000.00	160,000.00	160,000.00	_____
000000-614.002 Register Transfer Tax	543,505.30	474,649.35	419,818.85	224,772.90	270,000.00	270,000.00	300,000.00	_____
000000-614.003 MSSR Fee	577.20	400.26	313.80	164.10	500.00	500.00	500.00	_____
000000-614.005 ROD Website Fees	33,700.00	30,304.00	28,078.50	17,452.00	25,000.00	25,000.00	25,000.00	_____
000000-614.011 ROD Services - IRS	689.00	510.00	510.00	240.00	1,000.00	1,000.00	1,000.00	_____
000000-618.001 Address Ordinance Fees	6,640.00	6,795.00	6,455.00	4,125.00	3,000.00	3,000.00	3,000.00	_____
000000-624.000 Sheriff Bail/Bond Fee	10.00	60.00	60.00	30.00	200.00	200.00	200.00	_____
000000-627.000 Sheriff Services	8,456.00	8,498.50	8,443.50	2,974.35	8,000.00	8,000.00	8,000.00	_____
000000-627.002 D.O.C. Transports Reimbursed	670.05	223.35	446.70	223.35	500.00	500.00	500.00	_____
000000-627.006 Convicted Drunk Driver Assmt	8,675.00	6,550.00	6,862.00	3,685.00	7,500.00	7,500.00	7,500.00	_____
000000-627.008 Sex Offender Registration Fee	720.00	560.00	720.00	220.00	700.00	700.00	700.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-627.014 FOC Apprehension Fee	1,347.81	1,144.75	1,120.89	369.49	2,000.00	2,000.00	2,000.00	_____
000000-627.015 Live Scan Fingerprinting	4,828.25	3,525.00	4,421.00	2,260.00	3,500.00	3,500.00	3,500.00	_____
000000-628.000 Copy Fees	86,631.20	58,087.00	3,418.60	2,065.50	8,000.00	8,000.00	8,000.00	_____
000000-628.001 Copy Fees - ROD	0.00	0.00	53,894.00	32,966.00	50,000.00	50,000.00	50,000.00	_____
000000-630.001 Mapping Services - Equalization	307.00	215.00	0.00	0.00	100.00	100.00	100.00	_____
000000-640.000 Animal Control Services	5,000.00	5,000.00	5,000.00	1,250.00	5,000.00	5,000.00	5,000.00	_____
000000-645.000 Postage Reimbursed	0.00	0.00	0.00	0.00	40.00	40.00	40.00	_____
000000-647.000 Publications	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
000000-656.000 District Ct. Bond Forfeits	600.00	2,200.00	0.00	0.00	4,500.00	4,500.00	4,500.00	_____
000000-657.000 Reimb- DST CT CC Revenue	1,860.87	1,617.41	1,897.09	997.06	1,800.00	1,800.00	1,800.00	_____
000000-664.000 Interest Earnings	1,842.47	22,749.49	285,209.53	161,943.25	125,000.00	25,000.00	25,000.00	_____
000000-664.100 Interest Earnings - American Rescue	186.06	4,284.45	11,083.94	4,522.81	4,000.00	4,000.00	0.00	_____
000000-669.000 Misc. Reimbursements	15,640.69	-3,271.48	1,851.12	3,691.70	0.00	0.00	0.00	_____
000000-672.000 Gaming Revenues	8,096.00	41,102.00	0.00	0.00	0.00	0.00	0.00	_____
000000-673.000 Sale of Fixed Assets	0.00	7,401.00	0.00	0.00	0.00	0.00	0.00	_____
000000-674.000 Contributions and Donations	0.00	0.00	0.00	12,000.00	12,000.00	0.00	0.00	_____
000000-674.003 Donations - Animal Control	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	_____
000000-674.004 Sheriff - O.T. Special Events	4,302.54	4,552.42	8,662.14	3,438.12	5,000.00	5,000.00	5,000.00	_____
000000-674.005 Donations: Canine Specific	5,250.00	37,756.00	27,355.00	31,952.86	31,853.00	0.00	0.00	_____
000000-674.006 Donations: Marine Specific	8,550.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-675.010 Leelanau Township Officer	102,889.71	92,749.62	107,362.02	23,309.36	119,302.00	119,302.00	106,976.00	_____
000000-675.020 Parks & Rec. Donations	365.00	298.00	0.00	250.00	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-676.000 Suttons Bay Village Officer	83,249.08	83,797.84	88,797.09	20,628.70	98,590.00	98,590.00	101,053.00	
000000-677.000 Indirect Cost Recovery - FOC	3,879.00	4,343.00	5,593.00	1,116.25	4,012.00	4,012.00	4,003.00	
000000-679.000 In-House Computer Services - Eq.	16,062.12	10,398.31	9,314.82	392.00	15,000.00	15,000.00	15,000.00	
000000-679.001 In-House Computer Services - Treas	0.00	0.00	1,641.25	0.00	0.00	0.00	0.00	
000000-679.010 Pay-per-Hit BS&A Internet Service	3,795.60	4,497.00	4,783.80	3,174.00	4,000.00	4,000.00	4,000.00	
000000-680.001 Elections - Reimbursed	2,997.73	21,735.54	17,078.16	0.00	30,000.00	30,000.00	5,000.00	
000000-681.000 Attorney Fees Reimbursed	43,113.59	31,420.84	25,581.44	15,235.51	25,000.00	25,000.00	25,000.00	
000000-681.001 Extradition Fees Reimbursed	369.25	0.00	0.00	0.00	0.00	0.00	0.00	
000000-681.006 Dist Ct - Atty Fees Reimb (Cir Ct)	893.94	2,253.99	2,299.98	173.03	3,500.00	3,500.00	3,500.00	
000000-682.000 25%Adm. Fee-Child Care	4,136.28	1,791.08	806.86	0.00	4,653.00	4,653.00	4,653.00	
000000-683.000 Alcohol Assessment Reim.	65.00	0.00	0.00	0.00	200.00	200.00	200.00	
000000-683.002 P.A. - Reimburse Assessment Fee	0.00	0.00	120.00	24.00	200.00	200.00	200.00	
000000-686.001 Admin Fees BRA	0.00	118.69	0.00	0.00	0.00	0.00	0.00	
000000-687.000 Refunds & Rebates	1,062.03	2,322.59	3,369.71	0.00	0.00	0.00	0.00	
000000-687.002 Workmen's Comp.	13,265.50	14,390.55	9,503.38	0.00	10,000.00	10,000.00	10,000.00	
000000-687.005 Misc. Refunds/Income	425.99	1,774.72	848.26	397.57	0.00	0.00	0.00	
000000-687.007 FOIA Reimbursement	1,372.94	3,346.14	1,637.99	421.90	1,000.00	1,000.00	1,000.00	
000000-687.009 Jury/Witness Fees - Employee	0.00	49.00	56.00	0.00	0.00	0.00	0.00	
000000-687.010 Twp Tax Bond Ins. Reimb.	6,586.19	8,984.00	7,689.95	5,450.06	7,250.00	7,250.00	7,500.00	
000000-687.014 MMRMA Reimbursements	56,500.00	100,000.00	130,766.92	480.00	100,000.00	100,000.00	100,000.00	
000000-687.015 Lake Bluff Drain Reimbursement	0.00	0.00	63,081.71	0.00	0.00	0.00	0.00	
000000-687.016 South Bar Lake Drain Reimbursement	0.00	0.00	0.00	101,370.02	101,370.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-689.000 Restitution - Court Ordered	516.64	847.62	60.00	150.00	0.00	0.00	0.00	
000000-699.001 Transfer In - DTR Fund	25,000.00	25,000.00	572,720.00	25,000.00	25,000.00	25,000.00	25,000.00	
000000-699.010 Transfer In: Inmate Housing	241,400.00	193,250.00	153,925.00	193,425.00	193,425.00	193,425.00	203,971.00	
000000-699.012 Operating Transfer In - Recycle	15,000.00	17,905.00	17,735.00	19,117.00	19,117.00	19,117.00	21,800.00	
000000-699.013 Op. Transfer In - Revenue Sharing	477,542.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-699.256 Transfer In - Automation Fund	10,222.00	10,499.00	7,743.00	8,657.00	8,657.00	8,657.00	9,300.00	
000000-699.258 Operating Transfer In - PRE Fund	24,595.00	23,828.00	30,466.00	31,801.00	31,801.00	31,801.00	34,065.00	
000000-699.263 Transfer In - CPL Fund	1,880.00	2,569.00	2,519.00	2,728.00	2,728.00	2,728.00	2,633.00	
000000-699.281 Operating Transfer In - Direct cost	78,418.00	68,889.00	75,943.00	92,025.00	92,025.00	92,025.00	85,573.00	
000000-699.542 Operating Trans In - Direct Cost	99,251.00	83,621.00	86,145.00	104,169.00	104,169.00	104,169.00	84,147.00	
Revenues Total	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	
	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	
Revenues Total	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	
Net (Rev/Exp)	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	
Grand Total for Revenues	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	

Parameters:

Operator: CLH

Period Ending Date: July 31, 2024

Fund Range: 101 -

2025

Leelanau County Proposed Budget

General Fund Expenses by Departments

2025 BOC WORK SESSION CHANGES

County of Leelanau

Period Ending Date: July 31, 2024

Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Fund 101 General Fund								
Fiscal Year 2024								
Dept Total	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	_____
Board of Commissioners Dept Total	587,705.14	914,530.03	1,359,052.57	770,254.74	1,099,253.00	840,536.00	844,421.00	_____
Attorney/Legal Fees Dept Total	78,194.83	80,656.96	85,278.20	46,825.94	88,700.00	88,700.00	84,500.00	_____
NW Mich. Council of Govt's Dept Total	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	_____
Sheriff Dept Total	2,216,864.38	2,401,244.91	2,545,822.38	1,637,007.59	2,768,929.00	2,696,807.00	2,763,659.00	_____
Emergency Services Council Dept Total	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
Marine Division Dept Total	78,886.32	145,944.47	224,891.75	55,123.34	105,527.00	96,227.00	91,448.00	_____
Secondary Road Patrol Dept Total	103,829.30	92,571.17	94,921.76	66,646.87	111,648.00	111,648.00	124,385.00	_____
TNT Program Dept Total	100,627.08	95,370.31	100,175.58	55,414.80	116,789.00	116,789.00	119,080.00	_____
Suttons Bay Village Officer Dept Total	81,106.60	81,252.60	85,485.41	49,829.03	98,590.00	98,590.00	101,053.00	_____
Leelanau Twp Officer Dept Total	99,198.30	90,255.99	104,375.45	58,561.60	119,302.00	119,302.00	106,976.00	_____
Jail Division Dept Total	2,084,558.91	2,184,126.64	2,343,840.11	1,451,765.30	2,445,351.00	2,371,351.00	2,370,382.00	_____
Emergency Services Dept Total	269,588.74	388,484.11	1,356,881.24	540,808.98	572,420.00	104,853.00	114,827.00	_____
Disaster Contingency Dept Total	0.00	0.00	0.00	0.00	500.00	500.00	500.00	_____
Animal Control Dept Total	93,709.92	99,410.84	106,814.72	61,060.85	116,400.00	112,876.00	112,464.00	_____
Prosecuting Attorney Dept Total	566,249.40	633,848.21	697,116.38	418,633.53	700,353.00	700,353.00	756,593.00	_____
PA Family Support Dept Total	69,289.06	76,576.88	89,273.31	55,905.26	96,434.00	96,434.00	102,420.00	_____
Victims Services Dept Total	82,229.57	89,183.10	90,317.39	52,567.04	97,280.00	97,280.00	105,762.00	_____
Circuit Court Dept Total	196,353.24	239,557.72	286,798.70	116,357.36	244,673.00	244,673.00	252,676.00	_____
Circuit Court - Family Dept Total	235,279.50	257,554.40	279,528.78	170,476.59	322,925.00	303,925.00	264,924.00	_____
Friend of the Court Dept Total	22,500.00	45,000.00	33,750.00	22,500.00	48,600.00	45,000.00	52,000.00	_____
Law Library Dept Total	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00	_____
Jury Commission Dept Total	10,812.41	15,357.22	11,163.13	11,780.65	19,048.00	19,048.00	20,943.00	_____
Cir Ct - Family Vol. Dept Total	625.00	0.00	0.00	0.00	800.00	800.00	800.00	_____
Circuit Court Juvenile Off. Dept Total	125,137.44	159,105.96	121,751.25	52,743.25	84,829.00	84,829.00	87,645.00	_____
Family Coordinating Council Dept Total	12,000.00	12,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	_____
Circuit Court Child Care Dept Total	183,670.50	183,671.50	275,505.75	121,070.00	242,140.00	242,140.00	217,402.00	_____
District Court Dept Total	456,153.12	379,244.11	439,962.27	211,350.75	403,337.00	403,337.00	427,404.00	_____
Probate Court Dept Total	366,997.91	429,447.65	462,655.56	286,924.06	493,096.00	474,096.00	480,226.00	_____
Apportionment Commission Dept Total	109.65	0.00	0.00	0.00	0.00	0.00	0.00	_____
Elections Dept Total	30,496.46	78,413.27	33,588.33	144,371.60	231,297.00	231,297.00	49,216.00	_____
County Clerk Dept Total	447,085.68	570,950.37	674,131.93	408,676.91	675,700.00	675,700.00	704,392.00	_____

2025 BOC WORK SESSION CHANGES

County of Leelanau

Period Ending Date: July 31, 2024

Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Circuit Court Clerk Dept Total	13,341.60	15,561.98	15,773.91	12,301.76	29,718.00	29,718.00	29,732.00	_____
Treasurer Dept Total	340,755.04	358,912.68	400,262.67	234,817.50	409,675.00	409,675.00	415,272.00	_____
Register of Deeds Dept Total	308,174.88	392,151.79	429,985.58	270,977.22	442,072.00	442,072.00	432,631.00	_____
Plat Board Dept Total	0.00	0.00	0.00	0.00	496.00	496.00	496.00	_____
Equalization Dept Total	400,824.00	445,816.63	449,739.00	267,593.41	501,109.00	501,109.00	520,106.00	_____
Remonumentation Grant Dept Total	27,357.35	33,880.49	39,273.00	0.00	31,996.00	40,273.00	31,996.00	_____
Public Health Dept Total	338,271.00	347,935.00	331,684.00	165,842.00	331,784.00	331,784.00	331,784.00	_____
Substance Abuse Dept Total	48,923.68	53,203.39	71,274.20	16,449.20	46,000.00	57,500.00	60,593.00	_____
Ambulance Services Dept Total	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
Medical Examiner Dept Total	85,308.85	93,416.81	84,712.00	50,653.00	107,374.00	107,374.00	106,152.00	_____
Mental Health Dept Total	139,700.00	139,700.00	139,700.00	104,775.00	139,700.00	139,700.00	139,700.00	_____
Dept. of Human Services Dept Total	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00	_____
Veterans Burial Dept Total	2,400.00	900.00	350.00	600.00	10,800.00	10,800.00	10,800.00	_____
American Legion Dept Total	3,811.75	1,134.10	1,832.00	1,859.44	3,000.00	3,000.00	3,000.00	_____
Veterans Affairs Dept Total	56,324.00	56,324.00	59,990.00	56,647.00	59,990.00	59,990.00	62,346.00	_____
Veterans Service Dept Total	7,241.50	20,928.62	9,752.00	8,775.30	43,125.00	0.00	0.00	_____
Soldiers & Sailors Relief Dept Total	0.00	0.00	6,000.00	5,000.00	10,000.00	5,000.00	10,000.00	_____
Co-op Extension Dept Total	269,291.36	277,030.12	291,996.57	189,834.27	291,963.00	291,963.00	285,183.00	_____
Soil Conservation Dept Total	65,091.00	72,248.00	83,583.00	50,687.25	83,583.00	83,583.00	94,375.00	_____
Planning Dept. Dept Total	263,752.52	296,695.77	311,280.63	164,167.67	329,240.00	329,240.00	289,618.00	_____
Planning Commission Dept Total	5,016.24	3,196.69	7,433.03	2,973.09	15,440.00	15,440.00	15,465.00	_____
Drain Commissioner Dept Total	84,485.53	77,063.87	167,068.64	99,502.93	100,725.00	75,705.00	79,706.00	_____
Water Quality Dept Total	0.00	2,426.27	1,539.86	3,825.43	7,450.00	7,450.00	7,500.00	_____
Accounting Dept Total	179,318.40	197,779.76	218,620.55	135,237.32	222,841.00	222,841.00	395,619.00	_____
County Audit Dept Total	50,900.00	55,500.00	58,900.00	61,200.00	64,300.00	64,300.00	85,000.00	_____
Insurance Dept Total	226,299.00	224,771.00	238,434.00	249,058.00	249,058.00	238,434.00	250,000.00	_____
Bonds Dept Total	7,459.25	9,214.00	9,315.75	8,013.25	9,000.00	9,000.00	9,400.00	_____
Unemployment Comp. Dept Total	364.00	2,108.28	3,663.00	0.00	5,000.00	5,000.00	5,000.00	_____
Workers Comp. Ins. Dept Total	55,630.00	59,478.50	59,930.50	15,313.50	51,178.00	61,254.00	65,000.00	_____
Internal Services Dept Total	500,000.00	250,000.00	250,000.00	0.00	250,000.00	250,000.00	250,000.00	_____
Parks & Recreation Dept Total	195,479.69	204,162.97	128,450.47	89,553.60	131,345.00	186,345.00	226,761.00	_____
Budgeted Fund Transfers Dept Total	1,138,868.96	1,213,140.90	1,387,615.00	723,693.88	1,322,138.00	1,177,438.00	1,244,133.00	_____
Debt Service Transfer Out Dept Total	454,700.00	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	_____
Contingency Dept Total	0.00	0.00	0.00	0.00	465,300.00	500,000.00	300,000.00	_____
Revenues Total	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	_____
Expenses Fund Total	13,888,802.06	15,068,098.04	17,623,338.31	10,354,558.06	17,575,072.00	16,539,326.00	16,623,166.00	_____

2025 BOC WORK SESSION CHANGES

County of Leelanau

Period Ending Date: July 31, 2024

Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Net (Rev/Exp)	248,385.20	-209,243.43	89,062.77	-6,093,235.00	0.00	0.00	0.00	0.00
Grand Total for Revenues	14,137,187.26	14,858,854.61	17,712,401.08	4,261,323.06	17,575,072.00	16,539,326.00	16,623,166.00	0.00
Grand Total for Expenses	13,888,802.06	15,068,098.04	17,623,338.31	10,354,558.06	17,575,072.00	16,539,326.00	16,623,166.00	0.00
Grand Total Net Rev/Exp	248,385.20	-209,243.43	89,062.77	-6,093,235.00	0.00	0.00	0.00	0.00

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 100101 Board of Commissioners

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 101 General Fund								
Fiscal Year 2024								
Department 100101 Board of Commissioners								
Expenses								
100101-702.000								
Overtime	4,445.19	4,313.52	8,094.76	45.86	0.00	0.00	0.00	_____
100101-703.000								
Salaries	172,956.27	299,257.15	315,290.70	206,984.06	357,002.00	357,002.00	326,605.00	_____
100101-703.001								
Temp Office Assistant	1,771.47	62.64	577.46	6,199.05	0.00	0.00	2,000.00	_____
100101-703.006								
Salaries-non-work holiday	2,279.20	2,006.76	2,303.64	0.00	0.00	0.00	0.00	_____
100101-704.000								
Per Diem	14,950.00	15,390.00	16,170.00	6,500.00	15,095.00	15,095.00	17,000.00	_____
100101-706.000								
401(a) Pension Plan	1,600.00	2,600.00	1,976.28	1,000.00	2,000.00	2,000.00	0.00	_____
100101-717.000								
Social Security	17,038.53	26,700.19	28,633.70	18,296.34	30,716.00	30,716.00	30,072.00	_____
100101-718.000								
Hospitalization	133,698.33	170,628.00	212,568.00	127,401.00	169,868.00	169,868.00	185,960.00	_____
100101-719.000								
Retirement	32,888.77	54,498.27	35,904.02	17,511.97	42,107.00	42,107.00	32,471.00	_____
100101-720.000								
Life Insurance/Disability	2,878.29	4,065.50	4,852.23	1,966.91	5,065.00	5,065.00	5,065.00	_____
100101-727.000								
Office/Operating Supplies	2,353.44	4,170.92	6,719.73	3,004.41	3,000.00	3,000.00	4,000.00	_____
100101-728.000								
Postage	300.61	213.54	306.58	515.35	600.00	600.00	600.00	_____
100101-775.000								
Repair and Maintenance	0.00	25.00	0.00	0.00	400.00	400.00	400.00	_____
100101-800.000								
Attorney Fees	0.00	0.00	38,238.85	32,805.62	15,000.00	800.00	15,000.00	_____
100101-801.000								
Contractual Services	12,606.55	17,169.06	26,479.09	9,458.93	12,000.00	12,000.00	15,000.00	_____
100101-801.001								
Facilities Assessment	4,368.00	6,401.00	0.00	0.00	0.00	0.00	0.00	_____
100101-801.002								
Substance Abuse Grant #93.0959	0.00	40,000.00	19,000.00	0.00	0.00	0.00	0.00	_____
100101-807.000								
Membership Dues and Fees	14,205.19	13,277.76	12,972.13	10,217.63	19,239.00	15,860.00	16,000.00	_____
100101-808.000								
Subscriptions	240.00	47.18	511.48	157.34	500.00	500.00	250.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 100101 Board of Commissioners

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
100101-835.000 Health Services	0.00	0.00	0.00	430.00	0.00	0.00	0.00	
100101-850.000 Telephone	312.00	312.00	312.00	234.00	312.00	312.00	312.00	
100101-850.001 Telephone - Cell phone	2,324.46	929.73	641.31	333.51	1,200.00	1,200.00	1,200.00	
100101-860.000 Travel	10,820.52	12,860.62	7,829.18	2,505.47	12,000.00	12,000.00	10,000.00	
100101-860.001 Taxable Travel	3,246.32	4,542.18	5,261.16	1,915.53	4,000.00	4,000.00	4,000.00	
100101-900.000 Printing and Publishing	7,028.61	9,317.01	3,989.79	3,589.80	3,000.00	3,000.00	7,000.00	
100101-941.000 Computer Charges (Rental)	10,726.10	10,719.00	28,538.00	21,403.50	28,538.00	28,538.00	39,514.00	
100101-942.000 Copy Machine Charges (Rental)	4,104.60	6,403.20	5,410.88	3,182.08	4,000.00	4,000.00	4,000.00	
100101-943.000 Buildings & Grounds Charges	19,662.00	22,029.00	31,349.00	23,511.75	31,349.00	31,349.00	36,902.00	
100101-960.000 Education	2,821.52	5,851.31	2,955.02	526.25	6,000.00	6,000.00	5,000.00	
100101-965.000 Contrib. to Other Agency	65,761.68	62,932.33	114,368.45	71,069.77	80,124.00	80,124.00	71,070.00	
100101-965.004 Lake Bluffs Special Assessment	0.00	0.00	253,700.00	0.00	0.00	0.00	0.00	
100101-965.005 South Bar Lake Special Assessment	0.00	0.00	0.00	72,639.36	72,640.00	0.00	0.00	
100101-967.000 Special Projects	14,357.37	98,914.16	149,677.69	126,849.25	183,498.00	15,000.00	15,000.00	
100101-967.019 Substance Abuse Prevention	16,107.50	16,000.00	21,831.45	0.00	0.00	0.00	0.00	
100101-970.010 Capital Outlay < \$5,000.00	11,852.62	2,893.00	2,589.99	0.00	0.00	0.00	0.00	
Expenses Total	587,705.14	914,530.03	1,359,052.57	770,254.74	1,099,253.00	840,536.00	844,421.00	
Board of Commissioners Dept Total	587,705.14	914,530.03	1,359,052.57	770,254.74	1,099,253.00	840,536.00	844,421.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 100211 Attorney/Legal Fees

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 100211 Attorney/Legal Fees Expenses								
100211-800.000 Attorney Fees	78,194.83	80,656.96	85,278.20	46,825.94	88,700.00	88,700.00	84,500.00	
Expenses Total	78,194.83	80,656.96	85,278.20	46,825.94	88,700.00	88,700.00	84,500.00	
Attorney/Legal Fees Dept Total	78,194.83	80,656.96	85,278.20	46,825.94	88,700.00	88,700.00	84,500.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 150731 NW Mich. Council of Govt's

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 150731 NW Mich. Council of Govt's								
Expenses								
150731-965.000								
Contrib. to Other Agency	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	
Expenses Total	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	
NW Mich. Council of Govt's Dept	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	5,454.00	
Total								

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225301 Sheriff

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225301 Sheriff								
Expenses								
225301-702.000 Overtime	86,624.50	36,558.87	48,870.81	58,079.93	60,000.00	60,000.00	60,000.00	_____
225301-703.000 Salaries	1,009,862.71	1,142,982.94	1,175,451.77	664,670.83	1,260,605.00	1,260,605.00	1,277,679.00	_____
225301-703.005 Salaries-work holiday	53,019.73	56,162.78	58,906.66	38,755.65	64,744.00	64,744.00	65,902.00	_____
225301-703.006 Salaries-non-work holiday	18,873.43	22,546.15	24,334.53	13,957.60	35,423.00	35,423.00	35,955.00	_____
225301-703.014 Longevity	5,200.00	5,600.00	5,600.00	4,400.00	5,600.00	5,600.00	5,600.00	_____
225301-703.015 Salaries Personal Leave Payoff	24,978.32	26,844.66	28,247.80	397.12	45,334.00	45,334.00	46,664.00	_____
225301-703.576 Salaries Liquor Licenses	5,128.82	6,232.55	5,879.44	863.00	0.00	0.00	0.00	_____
225301-703.742 Uniform/Gun Allowance	12,451.45	13,525.00	13,418.50	0.00	14,525.00	14,525.00	14,525.00	_____
225301-706.000 401(a) Pension Plan	2,200.00	1,600.00	1,800.00	1,800.00	1,800.00	1,800.00	800.00	_____
225301-717.000 Social Security	93,037.05	100,167.52	103,876.90	59,624.90	115,170.00	115,170.00	116,707.00	_____
225301-718.000 Hospitalization	308,650.00	299,490.00	319,530.00	214,789.50	286,386.00	286,386.00	308,712.00	_____
225301-719.000 Retirement	192,409.80	228,400.04	224,313.89	159,456.35	266,428.00	266,428.00	280,910.00	_____
225301-720.000 Life Insurance/Disability	15,542.32	17,263.26	18,065.40	11,080.48	18,447.00	18,447.00	18,447.00	_____
225301-727.000 Office/Operating Supplies	14,389.27	14,836.12	13,661.54	8,325.63	17,000.00	17,000.00	17,000.00	_____
225301-727.004 Donations - Sheriff	0.00	0.00	0.00	11,997.66	17,000.00	0.00	0.00	_____
225301-727.005 Donations: Canine Specific	1,014.25	11,637.58	48,362.28	18,147.14	45,122.00	0.00	0.00	_____
225301-728.000 Postage	411.25	199.15	402.28	1,287.06	1,000.00	1,000.00	1,000.00	_____
225301-742.000 Uniforms	10,230.92	10,697.49	8,425.63	2,244.00	10,000.00	10,000.00	11,800.00	_____
225301-743.000 Gas/Oil	47,674.51	63,921.26	55,790.44	35,113.93	60,000.00	60,000.00	60,000.00	_____
225301-744.000 Ammunition	3,881.00	264.00	1,772.07	2,000.00	2,000.00	2,000.00	2,500.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225301 Sheriff

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
225301-775.000 Repair and Maintenance	23,733.99	22,688.01	22,612.48	21,033.69	35,000.00	35,000.00	35,000.00	_____
225301-800.000 Attorney Fees	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	_____
225301-801.000 Contractual Services	1,314.30	714.70	13,779.67	10,300.30	9,164.00	9,164.00	9,164.00	_____
225301-801.001 Warrant Process Fees	50.00	0.00	230.00	0.00	500.00	500.00	500.00	_____
225301-807.000 Membership Dues and Fees	2,209.00	1,970.00	1,790.00	2,410.00	3,000.00	3,000.00	3,500.00	_____
225301-808.000 Subscriptions	0.00	110.00	0.00	0.00	300.00	300.00	300.00	_____
225301-835.000 Health Services	5,707.80	249.00	1,213.00	3,519.00	3,000.00	3,000.00	4,500.00	_____
225301-850.000 Telephone	2,028.00	2,028.00	2,028.00	1,521.00	2,028.00	2,028.00	2,028.00	_____
225301-850.001 Telephone - Cell phone	9,454.56	9,451.94	9,407.29	5,779.73	10,600.00	10,600.00	10,600.00	_____
225301-851.000 Radios, Service Fee & Repairs	2,310.03	397.00	882.19	0.00	5,000.00	5,000.00	5,000.00	_____
225301-851.001 Radio Comm Maintenance Fee	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	_____
225301-860.000 Travel	5,762.96	3,999.53	4,261.89	4,490.22	9,500.00	9,500.00	10,000.00	_____
225301-860.001 Taxable Travel	10.00	109.44	153.88	206.16	150.00	150.00	350.00	_____
225301-900.000 Printing and Publishing	949.36	707.90	899.69	555.49	1,000.00	1,000.00	1,500.00	_____
225301-940.000 Rental	77,434.50	78,148.80	76,640.90	86,783.50	91,000.00	91,000.00	91,000.00	_____
225301-941.000 Computer Charges (Rental)	61,866.00	75,696.00	106,446.00	79,834.50	106,446.00	106,446.00	96,034.00	_____
225301-942.000 Copy Machine Charges (Rental)	1,381.20	1,211.72	1,109.88	871.16	1,250.00	1,250.00	1,250.00	_____
225301-943.000 Buildings & Grounds Charges	81,049.00	81,049.00	111,907.00	83,930.25	111,907.00	111,907.00	131,732.00	_____
225301-960.000 Education	19,082.55	13,098.83	14,850.67	10,010.00	18,500.00	18,500.00	13,000.00	_____
225301-960.001 Education - MCOLES	0.00	0.00	0.00	1,128.60	10,000.00	0.00	0.00	_____
225301-970.000 Capital Outlay	0.00	36,479.44	5,962.50	0.00	0.00	0.00	0.00	_____
225301-970.010 Capital Outlay - Under \$5,000	12,941.80	10,206.23	10,937.40	13,643.21	15,000.00	15,000.00	15,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225301 Sheriff

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Expenses Total	2,216,864.38	2,401,244.91	2,545,822.38	1,637,007.59	2,768,929.00	2,696,807.00	2,763,659.00	
Sheriff Dept Total	2,216,864.38	2,401,244.91	2,545,822.38	1,637,007.59	2,768,929.00	2,696,807.00	2,763,659.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225326 Emergency Services Council

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225326 Emergency Services Council								
Expenses								
225326-727.000								
Office/Operating Supplies	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
Expenses Total	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
Emergency Services Council Dept	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
Total								_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225331 Marine Division

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225331 Marine Division Expenses								
225331-702.000 Overtime	3,393.60	2,500.63	2,489.74	2,323.20	2,500.00	2,500.00	2,500.00	_____
225331-703.000 Salaries	46,245.38	49,980.99	52,432.99	28,792.65	56,339.00	56,339.00	51,901.00	_____
225331-703.742 Uniform/Gun Allowance	450.00	450.00	400.00	0.00	450.00	450.00	450.00	_____
225331-717.000 Social Security	3,831.81	4,049.27	4,232.20	2,380.36	4,537.00	4,537.00	4,196.00	_____
225331-720.000 Life Insurance/Disability	86.98	59.50	62.70	32.80	197.00	197.00	197.00	_____
225331-727.000 Office/Operating Supplies	3,440.28	2,157.78	2,668.22	2,162.95	5,000.00	5,000.00	5,000.00	_____
225331-727.006 Donations: Marine Specific	504.00	0.00	0.00	3,621.51	9,300.00	0.00	0.00	_____
225331-728.000 Postage	0.00	10.86	18.62	0.00	0.00	0.00	0.00	_____
225331-742.000 Uniforms	1,109.66	245.48	563.87	970.73	1,350.00	1,350.00	1,350.00	_____
225331-743.000 Gas/Oil	8,151.61	10,445.34	8,582.83	5,290.10	12,000.00	12,000.00	12,000.00	_____
225331-775.000 Repair and Maintenance	4,742.78	5,530.90	6,932.66	2,779.58	9,000.00	9,000.00	9,000.00	_____
225331-850.001 Telephone - Cell Phone	1,569.16	1,559.21	1,503.09	1,050.76	1,454.00	1,454.00	1,454.00	_____
225331-851.001 Radio Comm Maintenance Fee	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	_____
225331-860.000 Travel	860.96	1,279.52	2,019.56	850.20	700.00	700.00	700.00	_____
225331-940.000 Rental	3,100.10	692.70	746.30	3,368.50	1,000.00	1,000.00	1,000.00	_____
225331-960.000 Education	300.00	150.00	200.00	400.00	600.00	600.00	600.00	_____
225331-970.000 Capital Outlay	0.00	65,732.29	138,453.97	0.00	0.00	0.00	0.00	_____
225331-970.010 Capital Outlay < than \$5000.00	0.00	0.00	2,485.00	0.00	0.00	0.00	0.00	_____
Expenses Total	78,886.32	145,944.47	224,891.75	55,123.34	105,527.00	96,227.00	91,448.00	_____
Marine Division Dept Total	78,886.32	145,944.47	224,891.75	55,123.34	105,527.00	96,227.00	91,448.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225333 Secondary Road Patrol

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225333 Secondary Road Patrol								
Expenses								
225333-702.000 Overtime	0.00	134.70	297.86	583.71	1,500.00	1,500.00	1,500.00	_____
225333-703.000 Salaries	50,350.15	44,531.14	47,243.99	32,564.14	57,976.00	57,976.00	64,220.00	_____
225333-703.005 Salaries-work holiday	1,896.00	1,862.25	2,376.00	2,087.78	2,925.00	2,925.00	3,186.00	_____
225333-703.006 Salaries- non work holiday	1,966.80	1,926.80	2,147.60	1,268.13	2,048.00	2,048.00	2,230.00	_____
225333-703.014 Longevity	1,200.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
225333-703.015 Salaries Personal Leave Payoff	760.68	1,278.50	2,323.20	0.00	2,574.00	2,574.00	2,804.00	_____
225333-703.742 Salaries Gun/Uniform	550.00	825.00	825.00	0.00	825.00	825.00	825.00	_____
225333-717.000 Social Security	4,728.90	3,776.97	4,101.51	2,792.57	5,190.00	5,190.00	5,719.00	_____
225333-718.000 Hospitalization	19,210.00	19,921.00	15,474.00	10,695.00	14,260.00	14,260.00	18,596.00	_____
225333-719.000 Retirement	11,721.66	3,877.97	4,457.86	3,502.52	6,032.00	6,032.00	6,987.00	_____
225333-720.000 Life Insurance/Disability	974.12	940.66	1,029.84	640.43	1,033.00	1,033.00	1,033.00	_____
225333-727.000 Office/Operating Supplies	0.00	0.00	0.00	0.00	350.00	350.00	350.00	_____
225333-742.000 Uniforms	38.14	283.00	159.50	0.00	175.00	175.00	175.00	_____
225333-743.000 Gas/Oil	4,733.31	5,858.12	4,920.53	4,163.41	6,500.00	6,500.00	6,500.00	_____
225333-775.000 Repair and Maintenance	1,649.43	290.51	1,664.85	0.00	2,500.00	2,500.00	2,500.00	_____
225333-835.000 Health Services	0.00	0.00	0.00	0.00	275.00	275.00	275.00	_____
225333-850.001 Telephone - Cell Phone	590.91	590.60	590.02	344.43	660.00	660.00	660.00	_____
225333-851.001 Radio Comm Maintenance Fee	225.00	225.00	225.00	225.00	225.00	225.00	225.00	_____
225333-860.000 Travel	0.00	140.55	0.00	0.00	400.00	400.00	400.00	_____
225333-940.000 Rental	3,085.20	5,933.40	7,085.00	7,779.75	6,000.00	6,000.00	6,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225333 Secondary Road Patrol

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
225333-960.000								
Education	149.00	175.00	0.00	0.00	200.00	200.00	200.00	
Expenses Total	103,829.30	92,571.17	94,921.76	66,646.87	111,648.00	111,648.00	124,385.00	
Secondary Road Patrol Dept Total	103,829.30	92,571.17	94,921.76	66,646.87	111,648.00	111,648.00	124,385.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225334 TNT Program

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225334 TNT Program								
Expenses								
225334-702.000 Overtime	4,525.20	2,394.72	2,676.71	1,897.43	6,000.00	6,000.00	6,000.00	
225334-703.000 Salaries	53,613.50	50,434.28	52,320.66	28,011.53	59,182.00	59,182.00	60,715.00	
225334-703.005 Salaries-work holiday	0.00	186.23	0.00	170.38	0.00	0.00	0.00	
225334-703.006 Salaries -non-work holiday	2,620.20	2,584.75	2,863.80	1,766.85	2,546.00	2,546.00	2,623.00	
225334-703.015 Salaries Personal Leave Payoff	60.20	1,406.35	2,493.04	0.00	2,574.00	2,574.00	2,651.00	
225334-703.742 Salaries Gun/Uniform	825.00	825.00	825.00	0.00	825.00	825.00	825.00	
225334-717.000 Social Security	4,522.92	4,424.10	4,680.21	2,436.23	5,441.00	5,441.00	5,570.00	
225334-718.000 Hospitalization	19,210.00	19,921.00	20,180.00	10,695.00	14,260.00	14,260.00	14,260.00	
225334-719.000 Retirement	4,734.26	4,462.22	4,959.91	3,040.29	6,328.00	6,328.00	6,803.00	
225334-720.000 Life Insurance/Disability	999.92	967.36	1,029.84	600.94	1,033.00	1,033.00	1,033.00	
225334-742.000 Uniforms	0.00	348.40	0.00	0.00	75.00	75.00	75.00	
225334-743.000 Gas/Oil	0.00	3,412.21	3,224.93	705.65	6,500.00	6,500.00	6,500.00	
225334-775.000 Repair and Maintenance	0.00	0.00	11.58	24.00	2,500.00	2,500.00	2,500.00	
225334-807.000 Membership Dues and Fees	2,000.00	2,000.00	2,000.00	0.00	2,000.00	2,000.00	2,000.00	
225334-851.001 Radio Comm Maintenance Fee	125.00	125.00	125.00	125.00	125.00	125.00	125.00	
225334-860.000 Travel	0.00	675.95	0.00	0.00	400.00	400.00	400.00	
225334-940.000 Rental	7,390.88	1,202.74	2,784.90	5,941.50	7,000.00	7,000.00	7,000.00	
Expenses Total	100,627.08	95,370.31	100,175.58	55,414.80	116,789.00	116,789.00	119,080.00	
TNT Program Dept Total	100,627.08	95,370.31	100,175.58	55,414.80	116,789.00	116,789.00	119,080.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225336 Sutttons Bay Village Officer

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225336 Sutttons Bay Village Officer								
Expenses								
225336-702.000								
Overtime	102.93	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	_____
225336-703.000								
Salaries	51,988.97	54,820.23	57,288.68	31,432.74	62,407.00	62,407.00	64,020.00	_____
225336-703.005								
Salaries -work holiday	1,636.80	1,690.20	2,097.20	1,546.50	2,320.00	2,320.00	2,390.00	_____
225336-703.006								
Salaries -non-work holiday	1,745.92	1,823.28	2,276.96	1,546.50	2,227.00	2,227.00	2,294.00	_____
225336-703.015								
Salaries Personal Leave Payoff	1,527.68	0.00	898.80	0.00	2,722.00	2,722.00	2,804.00	_____
225336-703.742								
Salaries Gun/Uniform	825.00	825.00	825.00	0.00	825.00	825.00	825.00	_____
225336-717.000								
Social Security	4,883.94	4,946.53	5,259.46	2,880.47	5,903.00	5,903.00	6,043.00	_____
225336-718.010								
Hospitalization Buyout	6,789.24	5,750.84	5,656.44	3,299.59	5,656.00	5,656.00	5,656.00	_____
225336-719.000								
Retirement	4,408.05	4,556.86	5,123.24	3,350.48	6,361.00	6,361.00	6,852.00	_____
225336-720.000								
Life Insurance/Disability	999.92	1,020.16	1,080.96	640.43	1,084.00	1,084.00	1,084.00	_____
225336-742.000								
Uniforms	0.00	0.00	163.00	0.00	300.00	300.00	300.00	_____
225336-743.000								
Gas/Oil	2,757.10	3,236.73	2,768.69	1,780.64	3,000.00	3,000.00	3,000.00	_____
225336-775.000								
Repair and Maintenance	1,096.04	777.27	259.66	1,057.25	1,400.00	1,400.00	1,400.00	_____
225336-850.001								
Telephone - Cell Phone	590.91	590.60	590.02	344.43	660.00	660.00	660.00	_____
225336-851.001								
Radio Comm Maintenance Fee	225.00	225.00	225.00	225.00	225.00	225.00	225.00	_____
225336-940.000								
Rental	1,529.10	989.90	972.30	1,725.00	2,500.00	2,500.00	2,500.00	_____
Expenses Total	81,106.60	81,252.60	85,485.41	49,829.03	98,590.00	98,590.00	101,053.00	_____
Sutttons Bay Village Officer Dept Total	81,106.60	81,252.60	85,485.41	49,829.03	98,590.00	98,590.00	101,053.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225349 Leelanau Twp Officer

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225349 Leelanau Twp Officer								
Expenses								
225349-702.000 Overtime	224.79	0.00	180.90	0.00	1,000.00	1,000.00	1,000.00	
225349-703.000 Salaries	50,532.52	49,261.85	55,536.32	28,812.40	62,407.00	62,407.00	61,425.00	
225349-703.005 Salaries -work holiday	1,759.60	1,986.40	2,247.00	1,363.00	3,093.00	3,093.00	3,186.00	
225349-703.006 Salaries -non-work holiday	1,718.30	1,919.40	2,306.92	1,200.50	2,165.00	2,165.00	2,230.00	
225349-703.015 Salaries Personal Leave Payoff	388.55	0.00	2,636.48	0.00	2,722.00	2,722.00	2,804.00	
225349-703.742 Salaries Gun/Uniform	550.00	825.00	825.00	0.00	825.00	825.00	825.00	
225349-717.000 Social Security	4,198.42	4,145.64	4,875.50	2,424.33	5,525.00	5,525.00	5,468.00	
225349-718.000 Hospitalization	19,210.00	15,276.00	20,180.00	13,947.00	18,596.00	18,596.00	6,818.00	
225349-719.000 Retirement	9,633.56	4,013.78	5,009.81	3,041.89	6,425.00	6,425.00	6,676.00	
225349-720.000 Life Insurance/Disability	967.36	940.66	1,080.96	618.22	1,084.00	1,084.00	1,084.00	
225349-742.000 Uniforms	0.00	551.55	163.00	0.00	175.00	175.00	175.00	
225349-743.000 Gas/Oil	3,348.34	4,171.73	3,787.73	2,512.58	5,000.00	5,000.00	5,000.00	
225349-775.000 Repair and Maintenance	48.15	112.75	159.11	0.00	1,400.00	1,400.00	1,400.00	
225349-850.001 Telephone - Cell Phone	590.91	590.60	590.02	344.43	660.00	660.00	660.00	
225349-851.001 Radio Comm Maintenance Fee	225.00	225.00	225.00	225.00	225.00	225.00	225.00	
225349-860.000 Travel	0.00	30.43	0.00	0.00	0.00	0.00	0.00	
225349-940.000 Rental	5,802.80	6,205.20	4,571.70	4,072.25	8,000.00	8,000.00	8,000.00	
Expenses Total	99,198.30	90,255.99	104,375.45	58,561.60	119,302.00	119,302.00	106,976.00	
Leelanau Twp Officer Dept Total	99,198.30	90,255.99	104,375.45	58,561.60	119,302.00	119,302.00	106,976.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225351 Jail Division

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225351 Jail Division								
Expenses								
225351-702.000 Overtime	52,515.80	39,528.37	43,134.86	29,416.58	49,500.00	49,500.00	49,500.00	_____
225351-703.000 Salaries	927,265.75	973,422.63	987,096.07	551,397.06	1,042,271.00	1,042,271.00	1,029,148.00	_____
225351-703.005 Salaries -work holiday	59,139.07	64,272.15	71,094.38	44,755.18	77,968.00	77,968.00	77,767.00	_____
225351-703.006 Salaries -non-work holiday	20,708.20	20,456.36	20,695.85	11,791.03	27,640.00	27,640.00	27,337.00	_____
225351-703.014 Longevity	6,800.00	6,800.00	7,200.00	3,600.00	7,200.00	7,200.00	6,000.00	_____
225351-703.015 Salaries Personal Leave Payoff	27,602.22	27,261.12	30,446.98	474.88	40,670.00	40,670.00	38,986.00	_____
225351-703.742 Uniform/Gun	10,733.17	12,035.97	11,081.25	0.00	11,475.00	11,475.00	11,475.00	_____
225351-717.000 Social Security	83,395.12	86,059.99	88,923.68	48,084.23	96,738.00	96,738.00	95,395.00	_____
225351-718.000 Hospitalization	299,690.00	307,461.00	314,824.00	197,590.50	263,454.00	263,454.00	251,676.00	_____
225351-719.000 Retirement	191,354.07	214,224.21	190,952.57	118,465.74	224,079.00	224,079.00	197,534.00	_____
225351-720.000 Life Insurance/Disability	16,533.27	16,990.17	18,007.45	10,649.76	18,250.00	18,250.00	18,250.00	_____
225351-727.000 Office/Operating Supplies	12,593.48	10,422.10	7,600.43	3,690.30	16,000.00	16,000.00	16,000.00	_____
225351-728.000 Postage	110.00	460.18	193.15	20.97	500.00	500.00	500.00	_____
225351-741.000 Clothing & Bedding	3,494.68	6,574.14	5,187.19	3,052.35	5,000.00	5,000.00	5,000.00	_____
225351-742.000 Uniforms	3,588.94	7,080.48	4,314.12	3,487.31	5,800.00	5,800.00	5,800.00	_____
225351-743.000 Gas/Oil	1,308.74	1,881.64	1,818.14	1,718.28	2,500.00	2,500.00	3,500.00	_____
225351-744.000 Ammunition	1,970.00	264.00	723.16	1,500.00	1,500.00	1,500.00	1,500.00	_____
225351-760.000 Medical Supplies	485.90	1,155.42	884.98	816.72	1,500.00	1,500.00	1,500.00	_____
225351-775.000 Repair and Maintenance	2,310.74	593.90	4,105.98	258.93	2,000.00	2,000.00	2,000.00	_____
225351-801.000 Contractual Services	41,908.30	41,843.95	62,850.37	115,115.62	128,523.00	54,523.00	57,250.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225351 Jail Division

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
225351-807.000 Membership Dues and Fees	270.00	90.00	225.00	45.00	300.00	300.00	300.00	
225351-808.000 Subscriptions	179.95	179.95	0.00	0.00	250.00	250.00	250.00	
225351-812.000 Food Services	75,461.83	101,810.78	101,672.38	54,922.58	86,500.00	86,500.00	100,000.00	
225351-835.000 Health Services	1,213.00	169.00	186.00	199.00	1,500.00	1,500.00	1,500.00	
225351-850.000 Telephone	936.00	936.00	936.00	702.00	936.00	936.00	936.00	
225351-850.001 Telephone - Cell Phone	1,181.82	1,181.20	1,180.04	688.86	1,140.00	1,140.00	1,140.00	
225351-851.000 Radio Comm. Service	1,526.86	0.00	2,823.11	0.00	5,000.00	5,000.00	2,000.00	
225351-860.000 Travel	310.57	1,546.28	730.81	452.34	2,500.00	2,500.00	2,500.00	
225351-860.001 Taxable Travel	102.42	85.85	62.73	83.28	200.00	200.00	200.00	
225351-900.000 Printing and Publishing	180.00	70.00	150.96	0.00	200.00	200.00	200.00	
225351-940.000 Rental	1,158.50	1,239.60	2,037.00	5,118.50	3,000.00	3,000.00	3,000.00	
225351-941.000 Computer Charges (Rental)	36,795.00	46,819.00	60,604.00	45,453.00	60,604.00	60,604.00	55,906.00	
225351-942.000 Copy Machine Charges (Rental)	941.80	1,080.96	952.04	648.60	1,100.00	1,100.00	1,100.00	
225351-943.000 Buildings & Grounds Charges	178,566.00	178,566.00	246,553.00	184,914.75	246,553.00	246,553.00	290,232.00	
225351-960.000 Education	7,379.83	7,699.81	3,888.99	4,146.95	8,000.00	8,000.00	4,000.00	
225351-970.000 Capital Outlay	13,732.80	3,179.43	46,108.97	0.00	0.00	0.00	0.00	
225351-970.010 Capital Outlay - Under \$5,000	1,115.08	685.00	4,594.47	8,505.00	5,000.00	5,000.00	11,000.00	
Expenses Total	2,084,558.91	2,184,126.64	2,343,840.11	1,451,765.30	2,445,351.00	2,371,351.00	2,370,382.00	
Jail Division Dept Total	2,084,558.91	2,184,126.64	2,343,840.11	1,451,765.30	2,445,351.00	2,371,351.00	2,370,382.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225426 Emergency Services

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225426 Emergency Services Expenses								
225426-703.000								
Salaries	39,897.60	41,902.11	43,809.08	24,170.31	45,233.00	45,233.00	45,233.00	_____
225426-706.000								
401(a) Pension Plan	500.00	500.00	500.00	0.00	500.00	500.00	500.00	_____
225426-717.000								
Social Security	3,033.61	3,186.96	3,332.91	1,838.21	3,460.00	3,460.00	3,460.00	_____
225426-718.000								
Hospitalization	9,605.00	9,961.00	10,090.00	6,973.50	9,298.00	9,298.00	9,298.00	_____
225426-719.000								
Retirement	7,616.28	8,533.67	7,458.32	6,306.12	9,160.00	9,160.00	16,858.00	_____
225426-720.000								
Life Insurance/Disability	578.42	591.80	627.78	372.82	629.00	629.00	629.00	_____
225426-727.000								
Office/Operating Supplies	379.65	2,556.85	0.00	946.02	400.00	400.00	2,000.00	_____
225426-728.000								
Postage	8.89	0.00	0.00	0.00	200.00	200.00	200.00	_____
225426-729.000								
Printing	0.00	0.00	0.00	0.00	300.00	300.00	300.00	_____
225426-743.000								
Gas/Oil	575.33	1,076.80	435.34	576.71	1,000.00	1,000.00	1,000.00	_____
225426-775.000								
Repair and Maintenance	386.34	1,244.15	0.00	418.00	1,000.00	1,000.00	1,000.00	_____
225426-801.000								
Contractual Services	0.00	1,033.50	0.00	0.00	500.00	500.00	500.00	_____
225426-807.000								
Membership Dues and Fees	800.00	790.00	790.00	840.00	840.00	840.00	840.00	_____
225426-808.000								
Subscriptions	0.00	77.00	0.00	0.00	100.00	100.00	100.00	_____
225426-850.000								
Telephone	1,092.00	1,092.00	1,092.00	819.00	1,092.00	1,092.00	1,092.00	_____
225426-850.001								
Telephone - Cell phone	1,748.46	1,745.83	1,746.68	970.16	925.00	925.00	925.00	_____
225426-851.001								
Radio Comm Maintenance Fee	21,100.00	21,100.00	21,100.00	21,100.00	21,100.00	21,100.00	21,100.00	_____
225426-860.000								
Travel	0.00	1,679.79	2,872.11	41.30	1,500.00	1,500.00	1,500.00	_____
225426-860.001								
Travel - Region 7	0.00	1,610.43	0.00	2,018.17	0.00	0.00	0.00	_____
225426-881.000								
L.E.P.C. Activities	892.69	837.82	683.88	586.97	1,000.00	1,000.00	1,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225426 Emergency Services

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
225426-900.000 Printing and Publishing	568.81	0.00	0.00	0.00	800.00	800.00	800.00	_____
225426-940.000 Rental	395.60	524.70	298.10	904.50	1,000.00	1,000.00	1,000.00	_____
225426-943.000 Buildings & Grounds Charges	2,764.00	2,764.00	3,816.00	2,862.00	3,816.00	3,816.00	4,492.00	_____
225426-960.000 Education	0.00	649.00	350.00	0.00	1,000.00	1,000.00	1,000.00	_____
225426-960.007 Region 7 Education	0.00	350.00	0.00	1,498.57	0.00	0.00	0.00	_____
225426-967.001 EMS Defib. 50/50 Grant	1,277.60	0.00	0.00	0.00	0.00	0.00	0.00	_____
225426-967.020 COVID-19	30,314.04	34,676.70	181.80	0.00	0.00	0.00	0.00	_____
225426-967.021 American Rescue Plan Act	59,000.00	250,000.00	1,257,697.24	441,013.62	441,014.00	0.00	0.00	_____
225426-970.000 Capital Outlay	87,054.42	0.00	0.00	26,553.00	26,553.00	0.00	0.00	_____
Expenses Total	269,588.74	388,484.11	1,356,881.24	540,808.98	572,420.00	104,853.00	114,827.00	_____
Emergency Services Dept Total	269,588.74	388,484.11	1,356,881.24	540,808.98	572,420.00	104,853.00	114,827.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225427 Disaster Contingency

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225427 Disaster Contingency Expenses								
225427-727.000								
Office/Operating Supplies	0.00	0.00	0.00	0.00	500.00	500.00	500.00	
Expenses Total	0.00	0.00	0.00	0.00	500.00	500.00	500.00	
Disaster Contingency Dept Total	0.00	0.00	0.00	0.00	500.00	500.00	500.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225430 Animal Control

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 225430 Animal Control Expenses								
225430-702.000 Overtime	0.00	0.00	0.00	260.37	1,000.00	1,000.00	1,000.00	_____
225430-703.000 Salaries	52,045.80	54,742.94	56,921.46	30,757.35	58,091.00	58,091.00	57,860.00	_____
225430-703.005 Salaries -work holiday	191.33	0.00	210.08	0.00	0.00	0.00	0.00	_____
225430-703.006 Salaries -non-work holiday	2,168.35	2,336.88	2,380.85	1,388.64	2,314.00	2,314.00	2,314.00	_____
225430-703.015 Salaries Personal Leave Payoff	2,448.96	2,604.48	2,016.72	0.00	2,777.00	2,777.00	2,777.00	_____
225430-703.742 Salaries Gun/Uniform	575.00	675.00	675.00	0.00	675.00	675.00	675.00	_____
225430-717.000 Social Security	4,706.73	4,534.21	4,639.27	2,336.29	5,394.00	5,394.00	4,945.00	_____
225430-718.000 Hospitalization	14,730.00	15,276.00	20,180.00	10,695.00	14,260.00	14,260.00	14,260.00	_____
225430-719.000 Retirement	4,398.26	4,686.88	5,039.67	3,118.24	5,776.00	5,776.00	6,044.00	_____
225430-720.000 Life Insurance/Disability	974.91	994.12	1,053.00	623.70	1,004.00	1,004.00	1,004.00	_____
225430-727.000 Office/Operating Supplies	0.00	50.69	52.95	99.59	200.00	200.00	200.00	_____
225430-727.003 Donations - Animal Control	0.00	1,031.14	445.00	0.00	3,524.00	0.00	0.00	_____
225430-742.000 Uniforms	263.98	0.00	392.60	0.00	275.00	275.00	275.00	_____
225430-743.000 Gas/Oil	3,363.77	4,131.41	3,716.30	2,244.99	5,000.00	5,000.00	5,000.00	_____
225430-775.000 Repair and Maintenance	553.47	1,395.09	1,652.12	3,631.25	1,400.00	1,400.00	1,400.00	_____
225430-807.000 Membership Dues and Fees	0.00	0.00	0.00	25.00	200.00	200.00	200.00	_____
225430-814.000 Dog Board	3,600.00	3,600.00	3,600.00	2,100.00	6,000.00	6,000.00	6,000.00	_____
225430-835.000 Health Services	0.00	0.00	40.00	0.00	275.00	275.00	275.00	_____
225430-840.000 Animal Expense (Care)	145.45	494.00	507.75	0.00	750.00	750.00	750.00	_____
225430-850.001 Telephone - Cell Phone	590.91	590.60	590.02	344.43	660.00	660.00	660.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 225430 Animal Control

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
225430-851.001 Radio Comm Maintenance Fee	225.00	225.00	225.00	225.00	225.00	225.00	225.00	
225430-860.000 Travel	0.00	0.00	260.53	0.00	500.00	500.00	500.00	
225430-900.000 Printing and Publishing	109.00	0.00	0.00	0.00	300.00	300.00	300.00	
225430-940.000 Rental	2,295.00	2,042.40	2,031.40	3,026.00	5,500.00	5,500.00	5,500.00	
225430-960.000 Education	324.00	0.00	185.00	185.00	300.00	300.00	300.00	
Expenses Total	93,709.92	99,410.84	106,814.72	61,060.85	116,400.00	112,876.00	112,464.00	
Animal Control Dept Total	93,709.92	99,410.84	106,814.72	61,060.85	116,400.00	112,876.00	112,464.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 250229 Prosecuting Attorney

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 250229 Prosecuting Attorney								
Expenses								
250229-703.000								
Salaries	313,001.70	342,228.45	373,066.57	209,394.61	386,541.00	386,541.00	424,918.00	
250229-703.006								
Salaries -non-work holiday	4,025.12	3,698.52	3,957.37	2,420.51	5,364.00	5,364.00	5,696.00	
250229-703.014								
Longevity	1,420.00	1,520.00	1,520.00	720.00	720.00	720.00	720.00	
250229-706.000								
401(a) Pension Plan	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	
250229-717.000								
Social Security	23,920.59	25,896.15	28,495.08	15,918.79	30,035.00	30,035.00	32,997.00	
250229-718.000								
Hospitalization	81,137.00	84,142.00	103,538.00	61,977.75	82,637.00	82,637.00	75,195.00	
250229-719.000								
Retirement	53,873.60	62,406.64	51,168.26	28,973.03	46,661.00	46,661.00	68,770.00	
250229-720.000								
Life Insurance/Disability	4,062.13	4,243.65	4,633.47	2,882.38	5,853.00	5,853.00	5,853.00	
250229-727.000								
Office/Operating Supplies	1,020.81	1,796.68	1,365.16	804.06	1,000.00	1,000.00	1,300.00	
250229-728.000								
Postage	1,974.05	1,826.55	1,553.39	421.64	2,000.00	2,000.00	2,000.00	
250229-775.000								
Repair and Maintenance	0.00	0.00	0.00	0.00	500.00	500.00	500.00	
250229-801.000								
Contractual Services	17,763.63	19,545.02	17,271.44	12,191.24	18,864.00	18,864.00	19,947.00	
250229-801.002								
Extraditions	4,103.00	302.61	0.00	0.00	3,000.00	3,000.00	3,000.00	
250229-802.000								
Transcript Charges	67.85	366.00	0.00	0.00	500.00	500.00	500.00	
250229-804.000								
Witness Fees	0.00	242.60	17.00	75.25	1,000.00	1,000.00	1,000.00	
250229-807.000								
Membership Dues and Fees	1,660.26	2,854.24	3,602.75	4,455.25	5,314.00	5,314.00	5,785.00	
250229-808.000								
Subscriptions	2,099.91	2,913.54	2,328.20	1,357.19	3,269.00	3,269.00	3,269.00	
250229-835.000								
Health Services	1,127.40	892.00	890.00	726.00	950.00	950.00	950.00	
250229-850.000								
Telephone	702.00	702.00	702.00	526.50	702.00	702.00	702.00	
250229-860.000								
Travel	235.20	918.60	2,375.36	0.00	1,050.00	1,050.00	3,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 250229 Prosecuting Attorney

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
250229-860.001 Taxable Travel	0.00	765.22	0.00	0.00	0.00	0.00	0.00	
250229-900.000 Printing and Publishing	295.00	0.00	408.25	110.00	450.00	450.00	450.00	
250229-941.000 Computer Charges (Rental)	23,140.00	42,415.00	60,441.00	45,330.75	60,441.00	60,441.00	49,539.00	
250229-942.000 Copy Machine Charges (Rental)	631.40	769.56	681.08	342.08	1,850.00	1,850.00	1,850.00	
250229-943.000 Buildings & Grounds Charges	27,595.00	27,595.00	38,102.00	28,576.50	38,102.00	38,102.00	44,852.00	
250229-960.000 Education	0.00	655.00	606.00	770.00	1,050.00	1,050.00	1,300.00	
250229-967.000 Special Projects	0.00	33.35	0.00	0.00	500.00	500.00	500.00	
250229-967.002 Special Trial Matters	1,336.25	4,119.83	328.48	660.00	1,500.00	1,500.00	1,500.00	
250229-967.007 Special Investigations	57.50	0.00	65.52	0.00	500.00	500.00	500.00	
Expenses Total	566,249.40	633,848.21	697,116.38	418,633.53	700,353.00	700,353.00	756,593.00	
Prosecuting Attorney Dept Total	566,249.40	633,848.21	697,116.38	418,633.53	700,353.00	700,353.00	756,593.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 250230 PA Family Support

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 250230 PA Family Support Expenses								
250230-703.000 Salaries	30,639.75	36,073.05	38,879.61	22,613.96	41,494.00	41,494.00	41,494.00	_____
250230-703.006 Salaries -non-work holiday	681.73	997.50	1,312.43	810.32	1,621.00	1,621.00	1,418.00	_____
250230-703.014 Longevity	80.00	80.00	80.00	80.00	80.00	80.00	80.00	_____
250230-717.000 Social Security	2,227.36	2,672.94	2,909.69	1,694.22	3,304.00	3,304.00	3,289.00	_____
250230-718.000 Hospitalization	5,699.00	5,911.00	6,457.00	4,137.75	5,517.00	5,517.00	5,517.00	_____
250230-719.000 Retirement	3,562.90	4,208.67	4,253.28	3,217.16	5,147.00	5,147.00	7,177.00	_____
250230-720.000 Life Insurance/Disability	519.21	467.12	551.38	343.98	584.00	584.00	584.00	_____
250230-727.000 Office/Operating Supplies	74.79	25.06	36.99	38.99	1,200.00	1,200.00	1,200.00	_____
250230-728.000 Postage	124.90	230.53	257.15	139.81	315.00	315.00	351.00	_____
250230-801.000 Contractual Services	10,849.33	10,705.23	14,110.00	7,471.96	13,387.00	13,387.00	13,503.00	_____
250230-801.002 Contract Ser - Child Support Extrad	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	_____
250230-850.000 Telephone	78.00	78.00	78.00	58.50	78.00	78.00	78.00	_____
250230-860.000 Travel	45.25	150.50	120.26	25.33	1,260.00	1,260.00	1,500.00	_____
250230-942.000 Copy Machine Charges (Rental)	37.84	29.24	52.52	78.28	175.00	175.00	175.00	_____
250230-943.000 Buildings & Grounds Charges	14,369.00	14,369.00	19,840.00	14,880.00	19,840.00	19,840.00	23,354.00	_____
250230-960.000 Education	300.00	579.04	335.00	315.00	932.00	932.00	1,200.00	_____
Expenses Total	69,289.06	76,576.88	89,273.31	55,905.26	96,434.00	96,434.00	102,420.00	_____
PA Family Support Dept Total	69,289.06	76,576.88	89,273.31	55,905.26	96,434.00	96,434.00	102,420.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 250231 Victims Services

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 250231 Victims Services Expenses								
250231-703.000								
Salaries	44,379.28	47,075.88	48,726.79	27,232.54	50,732.00	50,732.00	50,529.00	_____
250231-703.006								
Salaries -non-work holiday	2,245.76	1,977.55	2,269.62	1,128.66	2,344.00	2,344.00	2,344.00	_____
250231-706.000								
401(a) Pension Plan	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	_____
250231-717.000								
Social Security	3,473.06	3,620.57	3,807.47	2,092.62	4,060.00	4,060.00	4,045.00	_____
250231-718.000								
Hospitalization	14,730.00	15,276.00	20,180.00	10,695.00	14,260.00	14,260.00	14,260.00	_____
250231-719.000								
Retirement	13,033.16	15,887.32	11,524.26	8,929.68	16,199.00	16,199.00	25,659.00	_____
250231-720.000								
Life Insurance/Disability	929.96	947.12	1,002.96	593.46	1,006.00	1,006.00	1,006.00	_____
250231-727.000								
Office/Operating Supplies	911.41	1,562.55	213.61	0.00	2,500.00	2,500.00	2,500.00	_____
250231-728.000								
Postage	192.18	234.12	428.17	59.17	250.00	250.00	250.00	_____
250231-729.000								
Printing	250.00	250.00	0.00	0.00	250.00	250.00	250.00	_____
250231-807.000								
Membership Dues and Fees	0.00	185.50	0.00	0.00	200.00	200.00	200.00	_____
250231-850.000								
Telephone	78.00	78.00	78.00	58.50	78.00	78.00	78.00	_____
250231-860.000								
Travel	0.00	328.75	225.32	88.44	1,500.00	1,500.00	1,500.00	_____
250231-942.000								
Copy Machine Charges (Rental)	326.76	174.48	220.80	68.68	500.00	500.00	500.00	_____
250231-960.000								
Education	650.00	50.00	0.00	0.00	500.00	500.00	500.00	_____
250231-967.002								
Ancillary Direct Victim Needs	30.00	535.26	640.39	620.29	1,901.00	1,901.00	1,141.00	_____
Expenses Total	82,229.57	89,183.10	90,317.39	52,567.04	97,280.00	97,280.00	105,762.00	_____
Victims Services Dept Total	82,229.57	89,183.10	90,317.39	52,567.04	97,280.00	97,280.00	105,762.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325131 Circuit Court

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325131 Circuit Court Expenses								
325131-727.000 Office/Operating Supplies	0.00	90.77	0.00	0.00	2,070.00	2,070.00	2,171.00	
325131-728.000 Postage	0.00	0.00	0.00	0.00	103.00	103.00	103.00	
325131-729.000 Printing	0.00	0.00	0.00	0.00	103.00	103.00	103.00	
325131-775.000 Repair and Maintenance	0.00	0.00	0.00	0.00	618.00	618.00	618.00	
325131-801.000 Contractual Services	157,170.34	175,984.62	199,749.91	82,843.61	180,000.00	180,000.00	180,000.00	
325131-802.000 Transcript Charges	0.00	219.65	0.00	0.00	2,600.00	2,600.00	2,600.00	
325131-803.000 Jury Services	0.00	5,975.38	212.50	0.00	2,060.00	2,060.00	2,060.00	
325131-803.001 Jury Fees Full Day	0.00	7,000.00	650.00	0.00	3,605.00	3,605.00	3,605.00	
325131-803.002 Jury Fees 1/2 Day	0.00	4,225.00	1,500.00	0.00	3,863.00	3,863.00	3,863.00	
325131-803.003 Jury Fees Mileage	0.00	5,949.33	1,441.00	0.00	2,060.00	2,060.00	2,060.00	
325131-804.000 Witness Fees	0.00	0.00	0.00	0.00	618.00	618.00	618.00	
325131-806.000 Court Appt. Atty.	6,630.10	7,087.34	0.00	0.00	0.00	0.00	0.00	
325131-818.010 Foreign Judgments Entry Fee	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
325131-850.000 Telephone	78.00	78.00	78.00	58.50	78.00	78.00	78.00	
325131-860.000 Travel	0.00	641.63	0.00	0.00	1,030.00	1,030.00	1,030.00	
325131-900.000 Printing and Publishing	168.80	0.00	0.00	0.00	0.00	0.00	0.00	
325131-942.000 Copy Machine Charges (Rental)	0.00	0.00	0.00	0.00	258.00	258.00	258.00	
325131-943.000 Buildings & Grounds Charges	32,306.00	32,306.00	44,607.00	33,455.25	44,607.00	44,607.00	52,509.00	
325131-970.000 Capital Outlay	0.00	0.00	38,560.29	0.00	0.00	0.00	0.00	
Expenses Total	196,353.24	239,557.72	286,798.70	116,357.36	244,673.00	244,673.00	252,676.00	
Circuit Court Dept Total	196,353.24	239,557.72	286,798.70	116,357.36	244,673.00	244,673.00	252,676.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325132 Circuit Court - Family

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325132 Circuit Court - Family Expenses								
325132-702.000 Overtime	0.00	0.00	394.10	0.00	2,500.00	2,500.00	2,500.00	_____
325132-703.000 Salaries	101,814.71	107,441.42	102,435.36	44,098.49	83,547.00	83,547.00	50,535.00	_____
325132-703.006 Salaries -non-work holiday	5,575.23	5,408.10	6,122.25	2,792.19	4,205.00	4,205.00	2,557.00	_____
325132-706.000 401(a) Pension Plan	1,600.00	1,600.00	1,400.00	750.00	1,400.00	1,400.00	1,000.00	_____
325132-717.000 Social Security	8,051.61	8,402.50	8,134.91	3,493.45	6,904.00	6,904.00	4,253.00	_____
325132-718.000 Hospitalization	33,940.00	35,197.00	35,315.00	17,668.50	23,558.00	23,558.00	14,260.00	_____
325132-719.000 Retirement	13,626.04	15,033.96	13,594.22	9,198.77	14,118.00	14,118.00	20,719.00	_____
325132-720.000 Life insurance/Disability	1,955.59	1,994.12	1,973.72	922.75	2,014.00	2,014.00	1,020.00	_____
325132-727.000 Office/Operating Supplies	2,533.32	3,311.54	2,576.37	760.16	8,500.00	8,500.00	8,500.00	_____
325132-728.000 Postage	1,638.46	2,412.69	2,110.41	1,428.37	3,000.00	3,000.00	3,000.00	_____
325132-801.000 Contractual Services	9,139.44	11,574.28	11,392.41	235.00	19,000.00	19,000.00	19,000.00	_____
325132-802.000 Transcript Charges	125.00	72.85	269.25	0.00	3,000.00	3,000.00	3,000.00	_____
325132-803.000 Jury Services	0.00	0.00	0.00	0.00	500.00	500.00	500.00	_____
325132-803.002 Jury Service - 1/2 Day	0.00	0.00	0.00	0.00	500.00	500.00	500.00	_____
325132-803.003 Jury Service - Mileage	0.00	0.00	0.00	0.00	500.00	500.00	500.00	_____
325132-804.000 Witness Fees	0.00	0.00	0.00	0.00	100.00	100.00	100.00	_____
325132-806.000 Court Appt. Atty.	20,793.27	26,181.11	40,278.97	20,982.45	34,500.00	34,500.00	34,500.00	_____
325132-807.000 Membership Dues and Fees	1,003.00	1,645.75	1,524.70	175.00	1,250.00	1,250.00	1,250.00	_____
325132-808.000 Subscriptions	0.00	850.90	614.05	921.00	600.00	600.00	600.00	_____
325132-850.000 Telephone	546.00	546.00	546.00	585.00	780.00	780.00	780.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325132 Circuit Court - Family

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
325132-850.001 Telephone - Cell phone	1,482.00	1,898.21	2,057.61	1,099.98	2,760.00	2,760.00	0.00	
325132-860.000 Travel	3,794.10	5,779.53	4,692.49	124.26	14,000.00	14,000.00	14,000.00	
325132-860.001 Taxable Travel	0.00	105.59	0.00	0.00	0.00	0.00	0.00	
325132-900.000 Printing and Publishing	110.81	0.00	0.00	0.00	200.00	200.00	200.00	
325132-941.000 Computer Charges (Rental)	4,565.00	5,506.00	11,440.00	15,437.25	20,583.00	20,583.00	16,470.00	
325132-942.000 Copy Machine Charges (Rental)	1,928.92	1,275.85	1,187.48	862.60	2,060.00	2,060.00	2,060.00	
325132-943.000 Buildings & Grounds Charges	20,982.00	20,982.00	30,525.00	39,259.50	52,346.00	52,346.00	61,620.00	
325132-960.000 Education	75.00	335.00	944.48	220.00	1,500.00	1,500.00	1,500.00	
325132-970.000 Capital Outlay	0.00	0.00	0.00	9,461.87	19,000.00	0.00	0.00	
Expenses Total	235,279.50	257,554.40	279,528.78	170,476.59	322,925.00	303,925.00	264,924.00	
Circuit Court - Family Dept Total	235,279.50	257,554.40	279,528.78	170,476.59	322,925.00	303,925.00	264,924.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325141 Friend of the Court

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325141 Friend of the Court								
Expenses								
325141-801.000								
Contractual Services	22,500.00	45,000.00	33,750.00	22,500.00	48,600.00	45,000.00	52,000.00	
Expenses Total	22,500.00	45,000.00	33,750.00	22,500.00	48,600.00	45,000.00	52,000.00	
Friend of the Court Dept Total	22,500.00	45,000.00	33,750.00	22,500.00	48,600.00	45,000.00	52,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325145 Law Library

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325145 Law Library								
Expenses								
325145-999.000								
Operating Transfers Out	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00	
Expenses Total	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00	
Law Library Dept Total	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325147 Jury Commission

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325147 Jury Commission								
Expenses								
325147-703.000								
Salaries	0.00	5,470.85	0.00	0.00	0.00	0.00	0.00	
325147-703.001								
Temporary Office Assistant	530.55	1,877.93	760.69	1,736.95	8,700.00	8,700.00	7,700.00	
325147-704.000								
Per Diem	2,240.00	120.00	860.00	0.00	360.00	360.00	2,160.00	
325147-717.000								
Social Security	228.39	535.94	142.74	132.88	694.00	694.00	754.00	
325147-727.000								
Office/Operating Supplies	2,268.30	1,932.96	2,458.43	2,677.52	2,800.00	2,800.00	3,000.00	
325147-728.000								
Postage	5,324.65	5,129.37	6,167.21	6,659.53	5,750.00	5,750.00	6,500.00	
325147-860.000								
Travel	0.00	0.00	17.80	58.33	0.00	0.00	0.00	
325147-860.001								
Taxable Travel	215.04	21.13	244.98	0.00	254.00	254.00	254.00	
325147-900.000								
Printing and Publishing	0.00	0.00	240.00	0.00	250.00	250.00	250.00	
325147-942.000								
Copy Machine Charges (Rental)	5.48	269.04	271.28	515.44	240.00	240.00	325.00	
Expenses Total	10,812.41	15,357.22	11,163.13	11,780.65	19,048.00	19,048.00	20,943.00	
Jury Commission Dept Total	10,812.41	15,357.22	11,163.13	11,780.65	19,048.00	19,048.00	20,943.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325150 Cir Ct - Family Vol.

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325150 Cir Ct - Family Vol.								
Expenses								
325150-727.000								
Office/Operating Supplies	0.00	0.00	0.00	0.00	150.00	150.00	150.00	
325150-801.000								
Contractual Services	625.00	0.00	0.00	0.00	500.00	500.00	500.00	
325150-860.000								
Travel	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
325150-960.000								
Education	0.00	0.00	0.00	0.00	50.00	50.00	50.00	
Expenses Total	625.00	0.00	0.00	0.00	800.00	800.00	800.00	
Cir Ct - Family Vol. Dept Total	625.00	0.00	0.00	0.00	800.00	800.00	800.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325152 Circuit Court Juvenile Off.

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325152 Circuit Court Juvenile Off.								
Expenses								
325152-702.000 Overtime	146.48	231.34	0.00	0.00	0.00	0.00	0.00	_____
325152-703.000 Salaries	67,966.72	90,450.20	67,854.41	21,629.90	40,479.00	40,479.00	40,479.00	_____
325152-703.006 Salaries -non-work holiday	3,716.93	4,350.13	0.00	0.00	0.00	0.00	0.00	_____
325152-706.000 401(a) Pension Plan	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	_____
325152-717.000 Social Security	5,445.29	7,292.06	5,190.89	1,654.66	3,097.00	3,097.00	3,097.00	_____
325152-718.000 Hospitalization	14,730.00	19,921.00	15,135.00	5,347.50	7,130.00	7,130.00	7,130.00	_____
325152-719.000 Retirement	13,715.46	13,833.78	5,679.86	2,082.41	3,644.00	3,644.00	3,826.00	_____
325152-720.000 Life Insurance/Disability	1,099.68	1,561.74	667.03	353.67	1,195.00	1,195.00	600.00	_____
325152-727.000 Office/Operating Supplies	0.00	51.58	0.00	0.00	50.00	50.00	50.00	_____
325152-807.000 Membership Dues and Fees	190.00	190.00	240.00	425.00	576.00	576.00	576.00	_____
325152-850.000 Telephone	78.00	78.00	78.00	58.50	78.00	78.00	78.00	_____
325152-860.000 Travel	54.88	2,325.13	2,606.06	2,906.61	4,000.00	4,000.00	4,000.00	_____
325152-941.000 Computer Charges (Rental)	2,281.00	2,753.00	3,813.00	2,859.75	3,813.00	3,813.00	3,452.00	_____
325152-943.000 Buildings & Grounds Charges	14,678.00	14,678.00	20,267.00	15,200.25	20,267.00	20,267.00	23,857.00	_____
325152-960.000 Education	35.00	390.00	220.00	225.00	500.00	500.00	500.00	_____
Expenses Total	125,137.44	159,105.96	121,751.25	52,743.25	84,829.00	84,829.00	87,645.00	_____
Circuit Court Juvenile Off. Dept Total	125,137.44	159,105.96	121,751.25	52,743.25	84,829.00	84,829.00	87,645.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 325662 Circuit Court Child Care

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 325662 Circuit Court Child Care								
Expenses								
325662-999.000								
Operating Transfers Out	183,670.50	183,671.50	275,505.75	121,070.00	242,140.00	242,140.00	217,402.00	
Expenses Total	183,670.50	183,671.50	275,505.75	121,070.00	242,140.00	242,140.00	217,402.00	
Circuit Court Child Care Dept Total	183,670.50	183,671.50	275,505.75	121,070.00	242,140.00	242,140.00	217,402.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 350136 District Court

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 350136 District Court								
Expenses								
350136-703.000								
Salaries	69,035.88	0.00	0.00	0.00	0.00	0.00	0.00	_____
350136-717.000								
Social Security	5,281.25	0.00	0.00	0.00	0.00	0.00	0.00	_____
350136-718.000								
Hospitalization	13,071.67	0.00	0.00	0.00	0.00	0.00	0.00	_____
350136-719.000								
Retirement	5,550.80	0.00	0.00	0.00	0.00	0.00	0.00	_____
350136-720.000								
Life Insurance/Disability	1,027.04	0.00	0.00	0.00	0.00	0.00	0.00	_____
350136-728.000								
Postage	1,958.87	2,488.83	2,465.06	1,455.97	2,000.00	2,000.00	2,000.00	_____
350136-801.000								
Contractual Services	272,384.21	310,156.20	344,010.37	139,620.83	307,580.00	307,580.00	343,031.00	_____
350136-850.000								
Telephone	624.00	624.00	750.00	468.00	624.00	624.00	624.00	_____
350136-941.000								
Computer Charges (Rental)	23,062.00	34,635.00	49,481.00	37,110.75	49,481.00	49,481.00	30,469.00	_____
350136-942.000								
Copy Machine Charges (Rental)	147.60	159.08	203.84	406.20	600.00	600.00	600.00	_____
350136-943.000								
Buildings & Grounds Charges	31,181.00	31,181.00	43,052.00	32,289.00	43,052.00	43,052.00	50,680.00	_____
350136-970.000								
Capital Outlay	32,828.80	0.00	0.00	0.00	0.00	0.00	0.00	_____
Expenses Total	456,153.12	379,244.11	439,962.27	211,350.75	403,337.00	403,337.00	427,404.00	_____
District Court Dept Total	456,153.12	379,244.11	439,962.27	211,350.75	403,337.00	403,337.00	427,404.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 375148 Probate Court

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 375148 Probate Court Expenses								
375148-702.000 Overtime	0.00	727.35	0.00	0.00	0.00	0.00	0.00	0.00
375148-703.000 Salaries	232,011.70	279,425.57	278,417.74	162,342.27	293,010.00	293,010.00	300,484.00	0.00
375148-703.006 Salaries -non-work holiday	4,005.70	3,359.34	2,037.14	1,119.76	2,183.00	2,183.00	2,227.00	0.00
375148-717.000 Social Security	17,743.55	21,212.03	21,384.63	12,299.43	22,696.00	22,696.00	22,711.00	0.00
375148-718.000 Hospitalization	39,574.00	41,041.00	55,834.00	35,337.00	47,116.00	47,116.00	39,674.00	0.00
375148-719.000 Retirement	6,180.70	9,440.00	9,033.65	6,170.70	10,886.00	10,886.00	11,526.00	0.00
375148-720.000 Life Insurance/Disability	1,591.54	1,683.55	1,993.58	1,272.13	2,131.00	2,131.00	2,131.00	0.00
375148-727.000 Office/Operating Supplies	2,039.50	4,872.52	1,998.22	1,167.96	4,250.00	4,250.00	4,250.00	0.00
375148-728.000 Postage	1,589.03	1,319.38	1,516.76	800.23	1,500.00	1,500.00	1,500.00	0.00
375148-775.000 Repair and Maintenance	0.00	0.00	0.00	0.00	35.00	35.00	35.00	0.00
375148-801.000 Contractual Services	3,861.71	4,373.96	2,099.82	201.25	4,500.00	4,500.00	4,500.00	0.00
375148-802.000 Transcript Charges	80.00	0.00	0.00	0.00	200.00	200.00	200.00	0.00
375148-803.000 Jury Services	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
375148-803.001 Jury Services	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
375148-803.003 Jury Fees - Mileage	0.00	0.00	0.00	0.00	500.00	500.00	500.00	0.00
375148-804.000 Witness Fees	0.00	0.00	0.00	0.00	100.00	100.00	100.00	0.00
375148-806.000 Court Appt. Atty.	18,223.01	15,640.70	26,251.78	11,455.66	21,667.00	21,667.00	21,667.00	0.00
375148-807.000 Membership Dues and Fees	797.00	926.75	1,008.35	200.00	1,000.00	1,000.00	1,000.00	0.00
375148-808.000 Subscriptions	0.00	822.10	1,291.05	1,122.50	200.00	200.00	500.00	0.00
375148-845.000 Mental Health Services	0.00	0.00	0.00	0.00	750.00	750.00	750.00	0.00

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 375148 Probate Court

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
375148-847.000 Guardianship Services	741.95	2,355.93	387.69	132.83	1,500.00	1,500.00	1,500.00	_____
375148-850.000 Telephone	312.00	312.00	312.00	234.00	312.00	312.00	312.00	_____
375148-860.000 Travel	316.07	664.21	1,925.23	1,088.08	1,500.00	1,500.00	2,500.00	_____
375148-900.000 Printing and Publishing	47.49	0.00	0.00	0.00	100.00	100.00	100.00	_____
375148-941.000 Computer Charges (Rental)	14,423.00	17,800.00	25,222.00	18,916.50	25,222.00	25,222.00	23,474.00	_____
375148-942.000 Copy Machine Charges (Rental)	1,051.96	708.26	481.92	334.64	825.00	825.00	825.00	_____
375148-943.000 Buildings & Grounds Charges	22,063.00	22,063.00	30,463.00	22,847.25	30,463.00	30,463.00	35,860.00	_____
375148-960.000 Education	345.00	700.00	400.00	420.00	450.00	450.00	900.00	_____
375148-964.000 Refunds	0.00	0.00	597.00	0.00	0.00	0.00	0.00	_____
375148-970.000 Capital Outlay	0.00	0.00	0.00	9,461.87	19,000.00	0.00	0.00	_____
Expenses Total	366,997.91	429,447.65	462,655.56	286,924.06	493,096.00	474,096.00	480,226.00	_____
Probate Court Dept Total	366,997.91	429,447.65	462,655.56	286,924.06	493,096.00	474,096.00	480,226.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 425191 Elections

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 425191 Elections								
Expenses								
425191-702.000 Overtime	1,296.16	6,066.71	926.31	10,796.25	10,000.00	10,000.00	5,000.00	_____
425191-703.000 Salaries	0.00	0.00	148.14	13,190.27	35,252.00	35,252.00	0.00	_____
425191-703.001 Temporary Office Assistant	0.00	780.89	599.68	779.62	1,000.00	1,000.00	1,000.00	_____
425191-703.006 Salaries -non-work holiday	0.00	0.00	0.00	176.26	1,763.00	1,763.00	0.00	_____
425191-704.000 Per Diem	760.00	1,760.00	280.00	920.00	2,400.00	2,400.00	2,400.00	_____
425191-706.000 401(a) Pension Plan	0.00	0.00	0.00	0.00	100.00	100.00	0.00	_____
425191-717.000 Social Security	93.77	495.46	124.03	1,233.87	3,597.00	3,597.00	643.00	_____
425191-718.000 Hospitalization	0.00	0.00	0.00	4,090.50	5,454.00	5,454.00	0.00	_____
425191-719.000 Retirement	175.27	504.64	88.11	1,415.81	4,231.00	4,231.00	473.00	_____
425191-727.000 Office/Operating Supplies	13,375.21	47,321.25	15,424.40	84,629.32	100,000.00	100,000.00	20,000.00	_____
425191-728.000 Postage	826.65	2,255.62	916.65	794.16	3,000.00	3,000.00	1,200.00	_____
425191-775.000 Repair and Maintenance	0.00	0.00	402.99	0.00	500.00	500.00	500.00	_____
425191-800.000 Attorney Fees	6,268.29	0.00	0.00	0.00	500.00	500.00	500.00	_____
425191-801.000 Contractual Services	0.00	1,120.00	8,115.00	4,615.00	1,000.00	1,000.00	6,000.00	_____
425191-860.000 Travel	204.76	714.18	168.13	359.94	1,500.00	1,500.00	1,500.00	_____
425191-900.000 Printing and Publishing	7,084.75	12,912.00	5,363.65	12,399.00	25,000.00	25,000.00	8,000.00	_____
425191-942.000 Copy Machine Charges (Rental)	411.60	4,382.52	681.24	8,971.60	5,000.00	5,000.00	1,000.00	_____
425191-960.000 Education	0.00	100.00	350.00	0.00	1,000.00	1,000.00	1,000.00	_____
425191-970.000 Capital Outlay	0.00	0.00	0.00	0.00	30,000.00	30,000.00	0.00	_____
Expenses Total	30,496.46	78,413.27	33,588.33	144,371.60	231,297.00	231,297.00	49,216.00	_____
Elections Dept Total	30,496.46	78,413.27	33,588.33	144,371.60	231,297.00	231,297.00	49,216.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 425215 County Clerk

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 425215 County Clerk Expenses								
425215-702.000 Overtime	13,497.69	10,567.66	12,409.43	7,521.15	12,000.00	12,000.00	12,000.00	_____
425215-703.000 Salaries	218,840.67	287,332.68	343,690.95	195,306.88	340,392.00	340,392.00	340,267.00	_____
425215-703.001 Temporary Office Assistant	3,980.12	4,320.62	5,663.59	1,157.98	2,500.00	2,500.00	5,700.00	_____
425215-703.006 Salaries -non-work holiday	7,257.29	6,295.61	7,831.22	3,873.68	8,435.00	8,435.00	8,464.00	_____
425215-706.000 401(a) Pension Plan	1,933.24	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	_____
425215-717.000 Social Security	17,659.00	22,894.74	27,079.46	14,981.25	27,794.00	27,794.00	28,031.00	_____
425215-718.000 Hospitalization	83,883.00	106,649.00	123,773.00	71,596.50	95,462.00	95,462.00	95,462.00	_____
425215-719.000 Retirement	34,362.10	39,708.54	45,528.95	35,871.29	50,231.00	50,231.00	78,001.00	_____
425215-720.000 Life Insurance/Disability	3,195.06	4,062.45	5,194.33	3,117.10	5,204.00	5,204.00	5,204.00	_____
425215-727.000 Office/Operating Supplies	5,550.79	4,490.25	5,724.08	3,129.37	6,300.00	6,300.00	6,300.00	_____
425215-728.000 Postage	2,234.18	2,228.62	1,794.47	1,050.19	5,000.00	5,000.00	5,000.00	_____
425215-775.000 Repair and Maintenance	0.00	0.00	0.00	0.00	900.00	900.00	900.00	_____
425215-800.000 Attorney Fees	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	_____
425215-801.000 Contractual Services	470.00	295.00	50.00	0.00	0.00	0.00	500.00	_____
425215-807.000 Membership Dues and Fees	390.00	300.00	300.00	300.00	575.00	575.00	575.00	_____
425215-817.000 Microfilm	62.80	62.80	62.80	62.80	1,000.00	1,000.00	1,000.00	_____
425215-850.000 Telephone	702.00	702.00	702.00	585.00	780.00	780.00	780.00	_____
425215-860.000 Travel	337.25	245.79	541.16	63.67	2,000.00	2,000.00	2,000.00	_____
425215-900.000 Printing and Publishing	1,027.65	998.85	787.85	877.00	4,000.00	4,000.00	2,000.00	_____
425215-941.000 Computer Charges (Rental)	31,718.00	45,951.00	63,977.00	47,982.75	63,977.00	63,977.00	58,758.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 425215 County Clerk

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
425215-942.000 Copy Machine Charges (Rental)	1,447.84	1,684.00	2,161.64	1,162.80	3,600.00	3,600.00	3,600.00	
425215-943.000 Buildings & Grounds Charges	17,418.00	17,418.00	24,050.00	18,037.50	24,050.00	24,050.00	28,310.00	
425215-954.000 Insurance and Bonds	0.00	20.00	10.00	0.00	0.00	0.00	40.00	
425215-960.000 Education	500.00	1,025.00	800.00	0.00	1,500.00	1,500.00	1,500.00	
425215-967.000 Special Projects	0.00	11,492.20	0.00	0.00	15,000.00	15,000.00	15,000.00	
425215-970.010 Capital Outlay Under \$5000	619.00	205.56	0.00	0.00	1,500.00	1,500.00	1,500.00	
Expenses Total	447,085.68	570,950.37	674,131.93	408,676.91	675,700.00	675,700.00	704,392.00	
County Clerk Dept Total	447,085.68	570,950.37	674,131.93	408,676.91	675,700.00	675,700.00	704,392.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 425216 Circuit Court Clerk

Period Ending Date: July 31, 2024

	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Number								
Account Name								
Department 425216 Circuit Court Clerk Expenses								
425216-702.000 Overtime	980.39	2,724.39	1,247.11	513.08	2,000.00	2,000.00	2,000.00	
425216-706.000 401(a) Pension Plan	11.13	0.00	0.00	0.00	0.00	0.00	0.00	
425216-717.000 Social Security	73.02	199.79	90.01	36.36	153.00	153.00	153.00	
425216-719.000 Retirement	172.25	232.77	98.76	50.03	175.00	175.00	189.00	
425216-727.000 Office/Operating Supplies	888.58	1,410.18	699.51	3,762.91	2,000.00	2,000.00	2,000.00	
425216-728.000 Postage	715.11	555.83	543.39	104.28	1,500.00	1,500.00	1,500.00	
425216-801.001 Imaging Maintenance - Cir Crt	9,774.60	9,774.60	12,014.64	7,175.00	14,500.00	14,500.00	14,500.00	
425216-817.000 Microfilm	158.40	158.40	158.40	158.40	4,500.00	4,500.00	4,500.00	
425216-850.000 Telephone	390.00	390.00	390.00	292.50	390.00	390.00	390.00	
425216-860.000 Travel	0.00	30.66	4.45	0.00	2,000.00	2,000.00	2,000.00	
425216-942.000 Copy Machine Charges (Rental)	178.12	85.36	527.64	209.20	500.00	500.00	500.00	
425216-960.000 Education	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00	
Expenses Total	13,341.60	15,561.98	15,773.91	12,301.76	29,718.00	29,718.00	29,732.00	
Circuit Court Clerk Dept Total	13,341.60	15,561.98	15,773.91	12,301.76	29,718.00	29,718.00	29,732.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 430253 Treasurer

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 430253 Treasurer								
Expenses								
430253-702.000 Overtime	0.00	0.00	24.39	201.45	0.00	0.00	0.00	_____
430253-703.000 Salaries	178,709.08	203,239.24	220,034.82	119,212.53	233,928.00	233,928.00	233,574.00	_____
430253-703.001 Temporary Office Assistant	0.00	0.00	1,476.96	0.00	500.00	500.00	500.00	_____
430253-703.006 Salaries -non-work holiday	5,448.61	3,573.26	3,951.18	1,964.04	4,080.00	4,080.00	4,080.00	_____
430253-706.000 401(a) Pension Plan	1,400.00	600.00	800.00	800.00	800.00	800.00	800.00	_____
430253-717.000 Social Security	14,308.58	15,901.69	17,340.26	9,188.27	18,765.00	18,765.00	18,737.00	_____
430253-718.000 Hospitalization	72,360.00	62,423.00	71,308.00	43,702.50	58,270.00	58,270.00	58,270.00	_____
430253-719.000 Retirement	19,628.71	18,218.85	18,482.68	11,275.45	21,420.00	21,420.00	22,457.00	_____
430253-720.000 Life Insurance/Disability	2,540.17	2,691.59	3,226.32	1,428.70	4,049.00	4,049.00	4,049.00	_____
430253-727.000 Office/Operating Supplies	2,874.88	2,755.84	1,394.68	974.35	3,000.00	3,000.00	3,000.00	_____
430253-728.000 Postage	1,773.83	1,925.19	1,777.69	560.72	2,000.00	2,000.00	2,000.00	_____
430253-801.000 Contractual Services	0.00	0.00	30.00	0.00	1,500.00	1,500.00	1,500.00	_____
430253-807.000 Membership Dues and Fees	200.00	980.00	275.00	775.00	545.00	545.00	800.00	_____
430253-808.000 Subscriptions	35.00	41.00	47.00	47.00	28.00	28.00	47.00	_____
430253-810.000 Merchant Service Fees	22.00	-11.00	25.75	0.00	0.00	0.00	0.00	_____
430253-810.001 Bank Charges	64.08	560.19	0.00	0.00	0.00	0.00	0.00	_____
430253-817.000 Microfilm	802.00	802.00	802.00	805.76	1,500.00	1,500.00	1,500.00	_____
430253-830.000 Service Fee - UPS/Pitney Bowes	0.00	0.00	0.00	0.00	50.00	50.00	50.00	_____
430253-850.000 Telephone	546.00	546.00	546.00	409.50	546.00	546.00	546.00	_____
430253-860.000 Travel	228.38	2,584.03	2,693.66	1,316.59	2,000.00	2,000.00	2,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 430253 Treasurer

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
430253-860.001 Taxable Travel	0.00	6.96	0.00	0.00	0.00	0.00	0.00	
430253-900.000 Printing and Publishing	0.00	0.00	0.00	0.00	500.00	500.00	500.00	
430253-941.000 Computer Charges (Rental)	21,351.00	24,305.00	31,727.00	23,795.25	31,727.00	31,727.00	32,299.00	
430253-942.000 Copy Machine Charges (Rental)	666.72	626.84	632.28	422.64	600.00	600.00	600.00	
430253-943.000 Buildings & Grounds Charges	16,743.00	16,743.00	23,117.00	17,337.75	23,117.00	23,117.00	27,213.00	
430253-960.000 Education	1,053.00	400.00	550.00	600.00	750.00	750.00	750.00	
Expenses Total	340,755.04	358,912.68	400,262.67	234,817.50	409,675.00	409,675.00	415,272.00	
Treasurer Dept Total	340,755.04	358,912.68	400,262.67	234,817.50	409,675.00	409,675.00	415,272.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 450236 Register of Deeds

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 450236 Register of Deeds Expenses								
450236-702.000 Overtime	806.74	0.00	0.00	0.00	0.00	0.00	1,000.00	_____
450236-703.000 Salaries	155,201.20	205,666.02	221,952.39	128,447.64	233,928.00	233,928.00	232,668.00	_____
450236-703.006 Salaries -non-work holiday	4,610.73	3,845.57	3,951.18	1,939.26	4,080.00	4,080.00	4,023.00	_____
450236-706.000 401(a) Pension Plan	1,400.00	1,400.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00	_____
450236-717.000 Social Security	12,233.78	16,227.55	17,609.04	10,061.07	18,640.00	18,640.00	18,107.00	_____
450236-718.000 Hospitalization	53,150.00	70,394.00	71,308.00	46,032.00	61,376.00	61,376.00	53,934.00	_____
450236-719.000 Retirement	12,497.72	16,334.52	18,495.74	12,167.29	21,420.00	21,420.00	22,461.00	_____
450236-720.000 Life Insurance/Disability	2,150.29	2,832.05	3,122.85	1,789.78	3,531.00	3,531.00	3,531.00	_____
450236-727.000 Office/Operating Supplies	2,954.71	2,087.31	2,535.68	2,517.47	3,500.00	3,500.00	3,500.00	_____
450236-728.000 Postage	4,788.54	4,634.76	4,797.63	2,577.18	5,000.00	5,000.00	5,500.00	_____
450236-775.000 Repair and Maintenance	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	_____
450236-800.000 Attorney Fees	0.00	0.00	0.00	0.00	180.00	180.00	180.00	_____
450236-817.000 Microfilm	3,780.17	3,049.04	2,886.23	2,588.54	5,000.00	5,000.00	5,000.00	_____
450236-850.000 Telephone	468.00	468.00	468.00	351.00	468.00	468.00	468.00	_____
450236-860.000 Travel	279.60	283.42	498.36	358.78	750.00	750.00	750.00	_____
450236-860.001 Taxable Travel	0.00	52.55	0.00	0.00	0.00	0.00	0.00	_____
450236-941.000 Computer Charges (Rental)	36,907.00	47,939.00	57,482.00	43,111.50	57,482.00	57,482.00	51,196.00	_____
450236-942.000 Copy Machine Charges (Rental)	203.40	195.00	161.48	97.96	1,000.00	1,000.00	500.00	_____
450236-943.000 Buildings & Grounds Charges	16,743.00	16,743.00	23,117.00	17,337.75	23,117.00	23,117.00	27,213.00	_____
Expenses Total	308,174.88	392,151.79	429,985.58	270,977.22	442,072.00	442,072.00	432,631.00	_____
Register of Deeds Dept Total	308,174.88	392,151.79	429,985.58	270,977.22	442,072.00	442,072.00	432,631.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 450404 Plat Board

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 450404 Plat Board								
Expenses								
450404-704.000 Per Diem	0.00	0.00	0.00	0.00	400.00	400.00	400.00	_____
450404-717.000 Social Security	0.00	0.00	0.00	0.00	31.00	31.00	31.00	_____
450404-719.000 Retirement	0.00	0.00	0.00	0.00	65.00	65.00	65.00	_____
Expenses Total	0.00	0.00	0.00	0.00	496.00	496.00	496.00	_____
Plat Board Dept Total	0.00	0.00	0.00	0.00	496.00	496.00	496.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 475225 Equalization

Period Ending Date: July 31, 2024

Account Number Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Department 475225 Equalization Expenses								
475225-702.000 Overtime	0.00	363.61	0.00	0.00	0.00	0.00	0.00	
475225-703.000 Salaries	216,694.27	242,899.28	243,520.77	136,231.90	255,661.00	255,661.00	257,812.00	
475225-703.006 Salaries -non-work holiday	6,607.09	6,121.19	7,088.31	3,524.04	7,320.00	7,320.00	7,320.00	
475225-706.000 401(a) Pension Plan	600.00	800.00	800.00	500.10	800.00	800.00	800.00	
475225-717.000 Social Security	17,418.16	19,675.86	19,604.29	10,943.75	20,551.00	20,551.00	20,715.00	
475225-718.000 Hospitalization	65,640.00	70,394.00	71,308.00	46,032.00	61,376.00	61,376.00	61,376.00	
475225-719.000 Retirement	32,278.38	31,801.86	28,572.81	21,880.11	34,609.00	34,609.00	52,886.00	
475225-720.000 Life Insurance/Disability	4,029.59	4,207.99	4,328.23	2,573.69	4,349.00	4,349.00	4,349.00	
475225-727.000 Office/Operating Supplies	2,285.46	1,688.81	727.59	513.60	2,737.00	2,737.00	2,737.00	
475225-728.000 Postage	4,555.25	4,994.85	2,890.38	5.80	550.00	550.00	550.00	
475225-728.001 Property Tax Postage	0.00	0.00	2,690.35	0.00	8,000.00	8,000.00	8,000.00	
475225-801.000 Contractual Services	638.45	518.76	518.76	43.23	4,000.00	4,000.00	4,000.00	
475225-801.001 Oblique Imagery	0.00	0.00	0.00	0.00	31,500.00	31,500.00	31,500.00	
475225-807.000 Membership Dues and Fees	1,290.00	1,645.00	1,230.00	1,570.00	1,530.00	1,530.00	1,530.00	
475225-808.000 Subscriptions	0.00	41.00	47.00	47.00	30.00	30.00	30.00	
475225-850.000 Telephone	468.00	468.00	468.00	351.00	468.00	468.00	468.00	
475225-860.000 Travel	1,143.86	1,722.26	5,602.88	665.98	5,100.00	5,100.00	5,100.00	
475225-900.000 Printing and Publishing	618.05	455.75	501.25	481.25	560.00	560.00	560.00	
475225-941.000 Computer Charges (Rental)	27,400.00	28,592.00	33,894.00	25,420.50	33,894.00	33,894.00	28,644.00	
475225-942.000 Copy Machine Charges (Rental)	475.60	1,929.76	1,383.32	891.96	1,028.00	1,028.00	1,028.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 475225 Equalization

Period Ending Date: July 31, 2024

Account Number Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
475225-943.000 Buildings & Grounds Charges	14,942.00	14,942.00	20,630.00	15,472.50	20,630.00	20,630.00	24,285.00	
475225-957.000 Property Tax	1,879.84	1,323.90	2,783.06	0.00	4,000.00	4,000.00	4,000.00	
475225-960.000 Education	1,860.00	690.00	1,150.00	445.00	2,416.00	2,416.00	2,416.00	
475225-970.000 Capital Outlay	0.00	10,540.75	0.00	0.00	0.00	0.00	0.00	
Expenses Total	400,824.00	445,816.63	449,739.00	267,593.41	501,109.00	501,109.00	520,106.00	
Equalization Dept Total	400,824.00	445,816.63	449,739.00	267,593.41	501,109.00	501,109.00	520,106.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 475245 Remonumentation Grant

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 475245 Remonumentation Grant								
Expenses								
475245-801.000								
Contractual Services	27,357.35	33,880.49	39,273.00	0.00	31,996.00	40,273.00	31,996.00	_____
Expenses Total	27,357.35	33,880.49	39,273.00	0.00	31,996.00	40,273.00	31,996.00	_____
Remonumentation Grant Dept Total	27,357.35	33,880.49	39,273.00	0.00	31,996.00	40,273.00	31,996.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 525601 Public Health

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 525601 Public Health Expenses								
525601-835.000								
Health Services	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
525601-965.000								
Contrib. to Other Agency	338,271.00	347,935.00	331,684.00	165,842.00	331,684.00	331,684.00	331,684.00	
Expenses Total	338,271.00	347,935.00	331,684.00	165,842.00	331,784.00	331,784.00	331,784.00	
Public Health Dept Total	338,271.00	347,935.00	331,684.00	165,842.00	331,784.00	331,784.00	331,784.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 525631 Substance Abuse

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 525631 Substance Abuse								
Expenses								
525631-801.000								
Contractual Services	48,923.68	53,203.39	71,274.20	16,449.20	46,000.00	57,500.00	60,593.00	
Expenses Total	48,923.68	53,203.39	71,274.20	16,449.20	46,000.00	57,500.00	60,593.00	
Substance Abuse Dept Total	48,923.68	53,203.39	71,274.20	16,449.20	46,000.00	57,500.00	60,593.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department 525651 Ambulance Services

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 525651 Ambulance Services								
Expenses								
525651-839.000								
Ambulance Services	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
Expenses Total	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
Ambulance Services Dept Total	0.00	0.00	0.00	0.00	100.00	100.00	100.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 530648 Medical Examiner

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 530648 Medical Examiner Expenses								
530648-801.000								
Contractual Services	53,508.00	64,345.81	78,516.00	47,173.00	80,874.00	80,874.00	83,652.00	
530648-836.000								
Laboratory Fees	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00	
530648-838.000								
Post-Mortem Exams (PME)	0.00	1,365.00	0.00	0.00	7,000.00	7,000.00	2,500.00	
530648-838.001								
Forensic Autopsies	22,830.00	27,706.00	6,196.00	3,480.00	10,000.00	10,000.00	10,000.00	
530648-839.000								
Transport Services	8,087.50	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00	
530648-841.000								
Investigative Referred Case	0.00	0.00	0.00	0.00	500.00	500.00	1,000.00	
530648-860.002								
Scene Mileage	883.35	0.00	0.00	0.00	500.00	500.00	500.00	
Expenses Total	85,308.85	93,416.81	84,712.00	50,653.00	107,374.00	107,374.00	106,152.00	
Medical Examiner Dept Total	85,308.85	93,416.81	84,712.00	50,653.00	107,374.00	107,374.00	106,152.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 550649 Mental Health

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 550649 Mental Health Expenses								
550649-845.000 Mental Health Services	139,700.00	139,700.00	139,700.00	104,775.00	139,700.00	139,700.00	139,700.00	
Expenses Total	139,700.00	139,700.00	139,700.00	104,775.00	139,700.00	139,700.00	139,700.00	
Mental Health Dept Total	139,700.00	139,700.00	139,700.00	104,775.00	139,700.00	139,700.00	139,700.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department 580681 Veterans Burial

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 580681 Veterans Burial								
Expenses								
580681-833.000								
Veterans Burial	2,400.00	900.00	350.00	600.00	10,800.00	10,800.00	10,800.00	
Expenses Total	2,400.00	900.00	350.00	600.00	10,800.00	10,800.00	10,800.00	
Veterans Burial Dept Total	2,400.00	900.00	350.00	600.00	10,800.00	10,800.00	10,800.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department 580682 American Legion

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 580682 American Legion Expenses								
580682-965.000								
Contrib. to Other Agency	3,811.75	1,134.10	1,832.00	1,859.44	3,000.00	3,000.00	3,000.00	
Expenses Total	3,811.75	1,134.10	1,832.00	1,859.44	3,000.00	3,000.00	3,000.00	
American Legion Dept Total	3,811.75	1,134.10	1,832.00	1,859.44	3,000.00	3,000.00	3,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 580683 Veterans Affairs

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 580683 Veterans Affairs								
Expenses								
580683-801.000								
Contractual Services	46,618.00	46,618.00	46,618.00	46,618.00	46,618.00	46,618.00	46,618.00	
580683-850.000								
Telephone	78.00	78.00	78.00	58.50	78.00	78.00	78.00	
580683-943.000								
Buildings & Grounds Charges	9,628.00	9,628.00	13,294.00	9,970.50	13,294.00	13,294.00	15,650.00	
Expenses Total	56,324.00	56,324.00	59,990.00	56,647.00	59,990.00	59,990.00	62,346.00	
Veterans Affairs Dept Total	56,324.00	56,324.00	59,990.00	56,647.00	59,990.00	59,990.00	62,346.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 580684 Veterans Service

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 580684 Veterans Service								
Expenses								
580684-955.022 CVSF Grant	7,241.50	20,928.62	5,887.00	0.00	0.00	0.00	0.00	
580684-955.023 CVSF Grant	0.00	0.00	3,865.00	8,775.30	43,125.00	0.00	0.00	
Expenses Total	7,241.50	20,928.62	9,752.00	8,775.30	43,125.00	0.00	0.00	
Veterans Service Dept Total	7,241.50	20,928.62	9,752.00	8,775.30	43,125.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 580689 Soldiers & Sailors Relief

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 580689 Soldiers & Sailors Relief								
Expenses								
580689-999.000								
Operating Transfers Out	0.00	0.00	6,000.00	5,000.00	10,000.00	5,000.00	10,000.00	_____
Expenses Total	0.00	0.00	6,000.00	5,000.00	10,000.00	5,000.00	10,000.00	_____
Soldiers & Sailors Relief Dept Total	0.00	0.00	6,000.00	5,000.00	10,000.00	5,000.00	10,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 615257 Co-op Extension

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 615257 Co-op Extension Expenses								
615257-702.000 Overtime	3,135.34	4,487.09	6,325.11	3,240.28	3,000.00	3,000.00	3,000.00	_____
615257-703.000 Salaries	64,221.58	66,312.30	69,775.44	37,216.22	75,216.00	75,216.00	69,046.00	_____
615257-703.001 Temporary Office Assistant	105.18	1,556.23	1,435.97	0.00	0.00	0.00	0.00	_____
615257-703.006 Salaries -non-work holiday	3,317.42	2,820.70	3,344.33	1,630.37	3,692.00	3,692.00	3,546.00	_____
615257-706.000 401(a) Pension Plan	1,000.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	_____
615257-717.000 Social Security	5,212.67	5,549.05	5,985.45	3,211.49	6,266.00	6,266.00	5,783.00	_____
615257-718.000 Hospitalization	19,210.00	19,921.00	20,180.00	10,695.00	14,260.00	14,260.00	18,596.00	_____
615257-719.000 Retirement	19,760.51	20,656.51	14,589.81	6,370.64	18,794.00	18,794.00	7,144.00	_____
615257-720.000 Life Insurance/Disability	1,310.12	1,257.70	1,423.98	676.17	1,469.00	1,469.00	1,469.00	_____
615257-727.000 Office/Operating Supplies	1,351.09	1,573.47	1,636.11	745.55	1,800.00	1,800.00	1,800.00	_____
615257-728.000 Postage	322.53	1,220.51	868.86	295.37	1,000.00	1,000.00	750.00	_____
615257-801.000 Contractual Services	125,413.00	128,270.00	133,594.00	103,201.50	135,712.00	135,712.00	139,784.00	_____
615257-808.000 Subscriptions	35.00	35.00	0.00	47.00	0.00	0.00	0.00	_____
615257-850.000 Telephone	702.00	702.00	702.00	526.50	702.00	702.00	702.00	_____
615257-860.000 Travel	310.24	629.96	949.46	924.64	600.00	600.00	600.00	_____
615257-900.000 Printing and Publishing	0.00	207.00	207.25	0.00	150.00	150.00	150.00	_____
615257-941.000 Computer Charges (Rental)	5,035.00	838.00	838.00	628.50	838.00	838.00	838.00	_____
615257-942.000 Copy Machine Charges (Rental)	407.68	1,521.60	3,676.80	1,327.04	1,500.00	1,500.00	1,500.00	_____
615257-943.000 Buildings & Grounds Charges	18,442.00	18,442.00	25,464.00	19,098.00	25,464.00	25,464.00	29,975.00	_____
615257-960.000 Education	0.00	30.00	0.00	0.00	500.00	500.00	500.00	_____
Expenses Total	269,291.36	277,030.12	291,996.57	189,834.27	291,963.00	291,963.00	285,183.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 615257 Co-op Extension

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Co-op Extension Dept Total	269,291.36	277,030.12	291,996.57	189,834.27	291,963.00	291,963.00	285,183.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 630280 Soil Conservation

Period Ending Date: July 31, 2024

Account Number Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Department 630280 Soil Conservation Expenses								
630280-801.000 Contractual Services	45,343.00	48,000.00	48,000.00	24,000.00	48,000.00	48,000.00	52,000.00	
630280-850.000 Telephone	390.00	390.00	390.00	292.50	390.00	390.00	390.00	
630280-941.000 Computer Charges (Rental)	11,607.00	16,107.00	22,469.00	16,851.75	22,469.00	22,469.00	27,006.00	
630280-943.000 Buildings & Grounds Charges	7,751.00	7,751.00	12,724.00	9,543.00	12,724.00	12,724.00	14,979.00	
Expenses Total	65,091.00	72,248.00	83,583.00	50,687.25	83,583.00	83,583.00	94,375.00	
Soil Conservation Dept Total	65,091.00	72,248.00	83,583.00	50,687.25	83,583.00	83,583.00	94,375.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 645400 Planning Dept.

Period Ending Date: July 31, 2024

Account Number Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Department 645400 Planning Dept.								
Expenses								
645400-702.000 Overtime	283.24	537.51	671.47	360.53	2,000.00	2,000.00	2,000.00	
645400-703.000 Salaries	135,188.18	157,146.40	167,288.34	73,531.41	176,156.00	176,156.00	158,343.00	
645400-703.001 Temp Office Assistant	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
645400-703.006 Salaries -non-work holiday	3,285.60	3,433.60	3,670.61	1,079.17	4,339.00	4,339.00	3,861.00	
645400-706.000 401(a) Pension Plan	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	0.00	
645400-717.000 Social Security	10,062.76	11,733.01	12,664.21	5,688.79	14,038.00	14,038.00	12,638.00	
645400-718.000 Hospitalization	53,150.00	55,118.00	55,834.00	38,589.00	51,452.00	51,452.00	39,674.00	
645400-719.000 Retirement	18,979.13	22,149.08	21,012.23	8,402.77	25,668.00	25,668.00	15,517.00	
645400-720.000 Life Insurance/Disability	2,473.74	2,806.66	3,102.04	1,338.76	3,128.00	3,128.00	3,128.00	
645400-727.000 Office/Operating Supplies	494.50	355.15	999.18	412.46	1,375.00	1,375.00	1,375.00	
645400-728.000 Postage	393.43	131.67	86.53	41.09	300.00	300.00	300.00	
645400-775.000 Repair and Maintenance	0.00	0.00	0.00	0.00	250.00	250.00	250.00	
645400-807.000 Membership Dues and Fees	1,193.00	617.00	564.00	1,079.86	595.00	595.00	475.00	
645400-808.000 Subscriptions	243.50	100.00	85.00	0.00	235.00	235.00	235.00	
645400-816.000 Bulletins/Publications	0.00	0.00	0.00	0.00	150.00	150.00	150.00	
645400-850.000 Telephone	312.00	312.00	208.00	234.00	312.00	312.00	312.00	
645400-860.000 Travel	17.58	5,475.17	2,373.18	1,916.21	6,200.00	6,200.00	6,200.00	
645400-900.000 Printing and Publishing	29.88	0.00	0.00	0.00	300.00	300.00	300.00	
645400-941.000 Computer Charges (Rental)	12,295.00	14,648.00	13,161.00	9,870.75	13,161.00	13,161.00	11,527.00	
645400-942.000 Copy Machine Charges (Rental)	1,867.00	1,437.88	1,260.44	1,471.12	1,352.00	1,352.00	1,352.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 645400 Planning Dept.

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
645400-943.000								
Buildings & Grounds Charges	18,223.00	18,223.00	24,229.00	18,171.75	24,229.00	24,229.00	28,521.00	
645400-960.000								
Education	630.00	1,471.64	3,071.40	980.00	2,000.00	2,000.00	2,460.00	
645400-967.000								
Special Projects-Water Quality	3,630.98	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	263,752.52	296,695.77	311,280.63	164,167.67	329,240.00	329,240.00	289,618.00	
Planning Dept. Dept Total	263,752.52	296,695.77	311,280.63	164,167.67	329,240.00	329,240.00	289,618.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 645401 Planning Commission

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 645401 Planning Commission								
Expenses								
645401-704.000 Per Diem	1,360.00	1,200.00	2,320.00	1,520.00	5,000.00	5,000.00	5,000.00	_____
645401-717.000 Social Security	140.15	120.89	236.61	150.83	383.00	383.00	383.00	_____
645401-727.000 Office/Operating Supplies	675.35	95.83	0.00	0.00	200.00	200.00	200.00	_____
645401-728.000 Postage	0.00	0.00	41.66	0.00	300.00	300.00	300.00	_____
645401-729.000 Printing	0.00	0.00	0.00	0.00	500.00	500.00	500.00	_____
645401-801.000 Contractual Services	1,000.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	_____
645401-807.000 Membership Dues and Fees	0.00	675.00	725.00	725.00	700.00	700.00	700.00	_____
645401-808.000 Subscriptions	370.00	0.00	50.00	0.00	700.00	700.00	725.00	_____
645401-816.000 Bulletins/Publications	0.00	0.00	0.00	0.00	150.00	150.00	150.00	_____
645401-860.000 Travel	0.00	211.19	0.00	8.04	500.00	500.00	500.00	_____
645401-860.001 Taxable Travel	472.64	380.86	772.77	443.54	2,594.00	2,594.00	2,594.00	_____
645401-900.000 Printing and Publishing	244.10	0.00	271.43	0.00	400.00	400.00	400.00	_____
645401-942.000 Copy Machine Charges (Rental)	14.40	67.92	405.56	0.68	1,313.00	1,313.00	1,313.00	_____
645401-960.000 Education	739.60	445.00	2,610.00	125.00	1,200.00	1,200.00	1,200.00	_____
Expenses Total	5,016.24	3,196.69	7,433.03	2,973.09	15,440.00	15,440.00	15,465.00	_____
Planning Commission Dept Total	5,016.24	3,196.69	7,433.03	2,973.09	15,440.00	15,440.00	15,465.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 690275 Drain Commissioner

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 690275 Drain Commissioner Expenses								
690275-703.000 Salaries	14,992.90	16,355.20	19,993.00	11,909.32	20,643.00	20,643.00	20,643.00	_____
690275-717.000 Social Security	1,070.46	1,136.42	1,414.72	844.13	1,579.00	1,579.00	1,579.00	_____
690275-718.000 Hospitalization	14,730.00	15,276.00	20,180.00	10,695.00	14,260.00	14,260.00	18,596.00	_____
690275-719.000 Retirement	2,876.28	3,340.85	3,408.19	2,904.12	4,180.00	4,180.00	1,951.00	_____
690275-720.000 Life Insurance/Disability	135.68	136.56	158.01	93.31	160.00	160.00	160.00	_____
690275-728.000 Postage	196.74	3.24	15.83	5.86	0.00	0.00	0.00	_____
690275-743.000 Gas/Oil	341.54	224.80	294.08	539.15	850.00	850.00	850.00	_____
690275-775.000 Repair and Maintenance	48.66	0.00	263.11	71.23	1,200.00	1,200.00	1,200.00	_____
690275-800.000 Attorney Fees	0.00	2,756.50	4,088.50	0.00	5,000.00	5,000.00	5,000.00	_____
690275-801.000 Contractual Services	6,701.65	7,077.50	7,384.00	2,952.50	10,000.00	10,000.00	10,000.00	_____
690275-807.000 Membership Dues and Fees	250.00	250.00	250.00	450.00	285.00	285.00	285.00	_____
690275-850.000 Telephone	78.00	78.00	78.00	58.50	78.00	78.00	78.00	_____
690275-860.000 Travel	0.00	0.00	0.00	562.31	400.00	400.00	400.00	_____
690275-900.000 Printing and Publishing	0.00	0.00	142.75	0.00	250.00	250.00	250.00	_____
690275-940.000 Rental	193.00	121.30	130.00	455.50	500.00	500.00	500.00	_____
690275-941.000 Computer Charges (Rental)	1,863.00	2,334.00	3,395.00	2,546.25	3,395.00	3,395.00	3,034.00	_____
690275-943.000 Buildings & Grounds Charges	10,680.00	10,680.00	12,725.00	9,543.75	12,725.00	12,725.00	14,980.00	_____
690275-960.000 Education	0.00	335.00	310.00	515.00	200.00	200.00	200.00	_____
690275-967.000 Special Proj - Schomberg Drain	1,452.75	478.00	76,573.20	48,668.50	21,200.00	0.00	0.00	_____
690275-967.001 Special Proj -Timberlee Hills Dist	28,874.87	16,480.50	14,461.50	5,763.00	3,390.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 690275 Drain Commissioner

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
690275-967.005 Special Proj - Little Glen	0.00	0.00	1,803.75	0.00	0.00	0.00	0.00	
690275-967.006 Special Proj - Drain No. 1	0.00	0.00	0.00	925.50	430.00	0.00	0.00	
Expenses Total	84,485.53	77,063.87	167,068.64	99,502.93	100,725.00	75,705.00	79,706.00	
Drain Commissioner Dept Total	84,485.53	77,063.87	167,068.64	99,502.93	100,725.00	75,705.00	79,706.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 707427 Water Quality

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 707427 Water Quality								
Expenses								
707427-965.000								
Contrib. to Leelanau Clean Water	0.00	2,426.27	1,539.86	3,825.43	7,450.00	7,450.00	7,500.00	_____
Expenses Total	0.00	2,426.27	1,539.86	3,825.43	7,450.00	7,450.00	7,500.00	_____
Water Quality Dept Total	0.00	2,426.27	1,539.86	3,825.43	7,450.00	7,450.00	7,500.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 825201 Accounting

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 825201 Accounting Expenses								
825201-702.000 Overtime	9,340.37	6,148.86	328.72	2,328.83	1,000.00	1,000.00	1,000.00	_____
825201-703.000 Salaries	70,243.29	79,093.70	91,811.11	64,727.62	120,025.00	120,025.00	231,300.00	_____
825201-703.001 Temporary Office Assistant	1,065.96	1,630.91	283.18	137.58	0.00	0.00	0.00	_____
825201-703.006 Salaries -non-work holiday	3,562.22	3,039.70	2,384.58	761.51	2,040.00	2,040.00	3,911.00	_____
825201-706.000 401(a) Pension Plan	55.63	0.00	0.00	0.00	0.00	0.00	0.00	_____
825201-717.000 Social Security	6,633.37	7,140.32	7,084.36	5,184.56	9,415.00	9,415.00	18,070.00	_____
825201-718.000 Hospitalization	29,460.00	35,197.00	51,128.00	15,808.50	21,078.00	21,078.00	39,674.00	_____
825201-719.000 Retirement	7,043.86	5,827.90	4,295.86	2,107.93	4,246.00	4,246.00	14,558.00	_____
825201-720.000 Life Insurance/Disability	1,584.00	1,588.31	1,760.73	1,591.97	2,080.00	2,080.00	2,080.00	_____
825201-727.000 Office/Operating Supplies	2,810.66	4,228.30	2,815.63	1,642.17	3,500.00	3,500.00	3,500.00	_____
825201-728.000 Postage	2,459.44	2,859.15	3,162.68	1,641.64	3,200.00	3,200.00	3,200.00	_____
825201-775.000 Repair and Maintenance	467.00	0.00	300.99	548.96	400.00	400.00	700.00	_____
825201-801.000 Contractual Services	5,056.49	4,999.44	18.12	0.00	70.00	70.00	70.00	_____
825201-807.000 Membership Dues and Fees	0.00	0.00	0.00	0.00	250.00	250.00	250.00	_____
825201-808.000 Subscriptions	0.00	339.20	0.00	0.00	0.00	0.00	0.00	_____
825201-817.000 Microfilm	322.00	322.00	322.00	322.00	350.00	350.00	350.00	_____
825201-850.000 Telephone	156.00	156.00	156.00	117.00	156.00	156.00	156.00	_____
825201-860.000 Travel	87.61	36.93	966.59	0.00	750.00	750.00	750.00	_____
825201-941.000 Computer Charges (Rental)	25,715.00	33,656.00	35,777.00	26,832.75	35,777.00	35,777.00	55,092.00	_____
825201-942.000 Copy Machine Charges (Rental)	957.56	1,482.04	2,171.00	1,093.80	1,150.00	1,150.00	1,150.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 825201 Accounting

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
825201-943.000 Buildings & Grounds Charges	10,034.00	10,034.00	13,854.00	10,390.50	13,854.00	13,854.00	16,308.00	
825201-960.000 Education	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00	
825201-970.010 Capital Outlay < \$5,000.00	2,263.94	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	179,318.40	197,779.76	218,620.55	135,237.32	222,841.00	222,841.00	395,619.00	
Accounting Dept Total	179,318.40	197,779.76	218,620.55	135,237.32	222,841.00	222,841.00	395,619.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 830207 County Audit

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 830207 County Audit								
Expenses								
830207-801.000								
Contractual Services	50,900.00	55,500.00	58,900.00	61,200.00	64,300.00	64,300.00	85,000.00	
Expenses Total	50,900.00	55,500.00	58,900.00	61,200.00	64,300.00	64,300.00	85,000.00	
County Audit Dept Total	50,900.00	55,500.00	58,900.00	61,200.00	64,300.00	64,300.00	85,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 830865 Insurance

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 830865 Insurance								
Expenses								
830865-954.000								
Insurance (Liability)	226,299.00	224,771.00	238,434.00	249,058.00	249,058.00	238,434.00	250,000.00	
Expenses Total	226,299.00	224,771.00	238,434.00	249,058.00	249,058.00	238,434.00	250,000.00	
Insurance Dept Total	226,299.00	224,771.00	238,434.00	249,058.00	249,058.00	238,434.00	250,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 830866 Bonds

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 830866 Bonds								
Expenses								
830866-954.000								
Bonds	7,459.25	9,214.00	9,315.75	8,013.25	9,000.00	9,000.00	9,400.00	
Expenses Total	7,459.25	9,214.00	9,315.75	8,013.25	9,000.00	9,000.00	9,400.00	
Bonds Dept Total	7,459.25	9,214.00	9,315.75	8,013.25	9,000.00	9,000.00	9,400.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 830870 Unemployment Comp.

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 830870 Unemployment Comp.								
Expenses								
830870-721.000								
Unemployment Compensation	364.00	2,108.28	3,663.00	0.00	5,000.00	5,000.00	5,000.00	_____
Expenses Total	364.00	2,108.28	3,663.00	0.00	5,000.00	5,000.00	5,000.00	_____
Unemployment Comp. Dept Total	364.00	2,108.28	3,663.00	0.00	5,000.00	5,000.00	5,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 830871 Workers Comp. Ins.

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 830871 Workers Comp. Ins.								
Expenses								
830871-954.000								
Insurance (Workers Comp)	55,630.00	59,478.50	59,930.50	15,313.50	51,178.00	61,254.00	65,000.00	
Expenses Total	55,630.00	59,478.50	59,930.50	15,313.50	51,178.00	61,254.00	65,000.00	
Workers Comp. Ins. Dept Total	55,630.00	59,478.50	59,930.50	15,313.50	51,178.00	61,254.00	65,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 830872 Internal Services

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 830872 Internal Services								
Expenses								
830872-719.000								
Pension (MERS)	500,000.00	250,000.00	250,000.00	0.00	250,000.00	250,000.00	250,000.00	
Expenses Total	500,000.00	250,000.00	250,000.00	0.00	250,000.00	250,000.00	250,000.00	
Internal Services Dept Total	500,000.00	250,000.00	250,000.00	0.00	250,000.00	250,000.00	250,000.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 850756 Parks & Recreation

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 850756 Parks & Recreation Expenses								
850756-702.000 Overtime	183.23	401.97	1,012.18	246.01	1,500.00	1,500.00	1,500.00	
850756-703.000 Salaries	30,290.00	39,457.30	32,252.74	14,871.52	39,281.00	39,281.00	59,510.00	
850756-703.001 Temporary Office Assistant	2,185.44	2,465.02	3,770.15	1,329.95	3,000.00	3,000.00	3,000.00	
850756-703.006 Salaries -non-work holiday	533.04	698.07	585.36	346.08	604.00	604.00	562.00	
850756-704.000 Per Diem	1,910.00	1,510.00	1,630.00	800.00	2,800.00	2,800.00	2,800.00	
850756-706.000 401 (a) Pension Plan	0.00	0.00	23.72	0.00	0.00	0.00	0.00	
850756-717.000 Social Security	2,724.01	3,452.21	3,052.59	1,380.13	3,725.00	3,725.00	5,270.00	
850756-718.000 Hospitalization	7,365.00	7,638.00	7,737.00	2,556.75	3,409.00	3,409.00	8,058.00	
850756-719.000 Retirement	1,913.28	2,484.11	3,165.63	852.42	2,528.00	2,528.00	4,563.00	
850756-720.000 Life Insurance/Disability	468.42	631.44	502.02	245.36	1,004.00	1,004.00	1,004.00	
850756-727.000 Office/Operating Supplies	6,583.35	7,208.67	8,756.73	9,070.78	9,500.00	9,500.00	9,500.00	
850756-742.000 Uniforms	417.10	296.91	335.42	1,598.46	400.00	400.00	400.00	
850756-743.000 Gas/Oil	2,654.04	3,697.10	2,596.28	2,460.77	2,500.00	2,500.00	2,500.00	
850756-775.000 Repair and Maintenance	21,688.51	26,812.98	33,288.50	37,495.56	30,000.00	30,000.00	40,000.00	
850756-801.000 Contractual Services	13,979.29	11,736.86	15,337.99	8,155.44	18,000.00	18,000.00	20,000.00	
850756-801.101 Myles Kimmerly Debris 2021	46,800.00	0.00	0.00	0.00	0.00	0.00	0.00	
850756-807.000 Membership Dues and Fees	0.00	0.00	646.80	687.68	100.00	100.00	100.00	
850756-850.000 Telephone	577.68	465.87	628.03	371.32	400.00	400.00	400.00	
850756-850.001 Telephone - Cell phone	345.60	344.91	394.43	223.56	294.00	294.00	294.00	
850756-860.000 Travel	63.84	57.04	74.61	0.00	70.00	70.00	70.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 850756 Parks & Recreation

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
850756-860.001 Taxable Travel	758.80	816.42	894.80	447.56	1,500.00	1,500.00	1,500.00	_____
850756-900.000 Printing and Publishing	1,307.30	1,547.38	1,294.65	1,368.00	1,200.00	1,200.00	1,200.00	_____
850756-920.000 Utilities (Light-Oil)	4,312.71	3,421.99	4,213.00	2,961.05	4,000.00	4,000.00	4,000.00	_____
850756-940.000 Rental	1,465.20	2,707.80	1,477.80	2,074.00	1,500.00	1,500.00	1,500.00	_____
850756-942.000 Copy Machine Charges (Rental)	28.68	17.32	0.80	11.20	30.00	30.00	30.00	_____
850756-970.000 Capital Outlay	42,328.00	86,293.60	0.00	0.00	0.00	55,000.00	55,000.00	_____
850756-970.010 Capital Outlay under \$5,000.00	4,597.17	0.00	4,779.24	0.00	4,000.00	4,000.00	4,000.00	_____
Expenses Total	195,479.69	204,162.97	128,450.47	89,553.60	131,345.00	186,345.00	226,761.00	_____
Parks & Recreation Dept Total	195,479.69	204,162.97	128,450.47	89,553.60	131,345.00	186,345.00	226,761.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 890890 Budgeted Fund Transfers

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 890890 Budgeted Fund Transfers Expenses								
890890-999.214 Op Trans Out - Comm. Corrections	10,350.00	10,348.90	10,350.00	15,000.00	15,000.00	15,000.00	15,000.00	_____
890890-999.232 911 Dispatch Services Fund	873,762.00	839,800.00	976,792.00	609,446.88	975,115.00	975,115.00	1,041,810.00	_____
890890-999.241 Oper Trans Out - Vet Memorial	2,000.00	2,000.00	0.00	0.00	4,000.00	4,000.00	4,000.00	_____
890890-999.260 Transfer Out - Indigent Defense	52,780.96	52,316.00	53,247.00	53,247.00	53,247.00	53,247.00	53,247.00	_____
890890-999.457 Transfer Out - Radio Comm	52,876.00	52,876.00	52,876.00	0.00	109,076.00	109,076.00	109,076.00	_____
890890-999.468 Transfer Out - Comm Cap Proj	0.00	0.00	202,750.00	0.00	0.00	0.00	0.00	_____
890890-999.470 Transfer Out - Capital Improvements	50,000.00	100,000.00	51,000.00	0.00	110,000.00	0.00	0.00	_____
890890-999.573 Transfer Out - Mapping Fund	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
890890-999.636 Data Processing Fund	0.00	12,000.00	18,600.00	0.00	0.00	0.00	0.00	_____
890890-999.645 Transfer Out - Duplicating Fund	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
890890-999.661 Transfer Out - Motor Pool	0.00	114,800.00	0.00	25,000.00	25,000.00	0.00	0.00	_____
890890-999.805 Transfer Out - Dam Fund	39,100.00	29,000.00	22,000.00	21,000.00	30,700.00	21,000.00	21,000.00	_____
Expenses Total	1,138,868.96	1,213,140.90	1,387,615.00	723,693.88	1,322,138.00	1,177,438.00	1,244,133.00	_____
Budgeted Fund Transfers Dept Total	1,138,868.96	1,213,140.90	1,387,615.00	723,693.88	1,322,138.00	1,177,438.00	1,244,133.00	_____

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 890990 Debt Service Transfer Out

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Department 890990 Debt Service Transfer Out								
Expenses								
890990-999.000								
Debt Service Transfer Out	454,700.00	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	
Expenses Total	454,700.00	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	
Debt Service Transfer Out Dept Total	454,700.00	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	

2025 BOC WORK SESSION CHANGES

Fund 101 General Fund

County of Leelanau

Department 891891 Contingency

Period Ending Date: July 31, 2024

Account Number Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Department 891891 Contingency								
Expenses								
891891-965.000 Contingency	0.00	0.00	0.00	0.00	465,300.00	500,000.00	300,000.00	_____
Expenses Total	0.00	0.00	0.00	0.00	465,300.00	500,000.00	300,000.00	_____
Contingency Dept Total	0.00	0.00	0.00	0.00	465,300.00	500,000.00	300,000.00	_____
Expenses Fund Total	13,888,802.06	15,068,098.04	17,623,338.31	10,354,558.06	17,575,072.00	16,539,326.00	16,623,166.00	_____
Net (Rev/Exp)	13,888,802.06	15,068,098.04	17,623,338.31	10,354,558.06	17,575,072.00	16,539,326.00	16,623,166.00	_____
Grand Total for Expenses	13,888,802.06	15,068,098.04	17,623,338.31	10,354,558.06	17,575,072.00	16,539,326.00	16,623,166.00	_____
Grand Total Net Rev/Exp	13,888,802.06	15,068,098.04	17,623,338.31	10,354,558.06	17,575,072.00	16,539,326.00	16,623,166.00	_____

2025

Leelanau County Proposed Budget

Special Funds

2025 BOC WORK SESSION CHANGES

Fund 211 Inmate Housing Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 211 Inmate Housing Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	50,000.00	50,000.00	62,746.00	
000000-627.001								
Jail Reimb. Adm/Booking	940.85	3,747.05	802.07	451.43	2,000.00	2,000.00	2,000.00	
000000-627.002								
Jail Reimbursement -GT Band	127,750.00	89,425.00	44,712.50	0.00	89,425.00	89,425.00	89,425.00	
000000-627.005								
Work Release Fees	0.00	6.00	1,340.00	522.00	1,000.00	1,000.00	1,000.00	
000000-627.006								
Detainer Housing - Inmate	1,260.00	1,190.00	0.00	0.00	1,000.00	1,000.00	500.00	
000000-627.007								
Inmate Social Security Collection	0.00	0.00	0.00	0.00	1,200.00	1,200.00	500.00	
000000-627.009								
Jail Reimb. - Other Counties	39,000.00	133,940.00	171,642.50	24,750.00	35,000.00	35,000.00	35,000.00	
000000-627.010								
Medical Reimb. - Other Counties	4,780.42	6,809.59	13,445.49	34,965.83	1,500.00	1,500.00	1,500.00	
000000-627.011								
Indigent Reimb. - Other Counties	112.05	0.00	0.00	0.00	150.00	150.00	150.00	
000000-627.020								
School Release Fees	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
000000-627.021								
Interim Sentencing	10.50	0.00	0.00	0.00	100.00	100.00	100.00	
000000-627.022								
Medical Expense	128.22	391.74	574.56	393.38	1,000.00	1,000.00	1,000.00	
000000-627.023								
Indigent Reimbursements	185.45	255.68	371.21	130.82	1,000.00	1,000.00	1,000.00	
000000-627.024								
General Population Reimb.	11,555.60	15,512.35	19,659.03	4,709.17	15,000.00	15,000.00	15,000.00	
000000-627.025								
PBT Fees	0.00	20.00	20.00	0.00	0.00	0.00	0.00	
000000-644.000								
Inmate Telephone Reimb.	6,316.06	17,982.42	18,033.23	3,227.18	5,000.00	5,000.00	5,000.00	
000000-676.000								
BC/BS Inmate Recovery Funds	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
000000-687.006								
Friend of Court Reimb.	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	
Revenues Total	192,039.15	269,279.83	270,600.59	69,149.81	204,575.00	204,575.00	215,121.00	
Expenses								

2025 BOC WORK SESSION CHANGES

Fund 211 Inmate Housing Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-718.100 Inmate Health Insurance	0.00	7.73	524.12	0.00	5,000.00	5,000.00	5,000.00	_____
000000-728.000 Postage	0.00	0.00	0.00	0.00	50.00	50.00	50.00	_____
000000-760.000 Medical Supplies	1,810.44	5,955.41	1,548.33	69.24	3,000.00	3,000.00	3,000.00	_____
000000-801.000 Contractual Services	0.00	0.00	1,804.41	0.00	0.00	0.00	0.00	_____
000000-835.000 Health Services	1,347.00	932.61	2,123.00	1,040.00	3,100.00	3,100.00	3,100.00	_____
000000-835.001 GT Band Health Services	3,026.40	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-999.000 Operating Transfers Out	241,400.00	193,250.00	153,925.00	193,425.00	193,425.00	193,425.00	203,971.00	_____
Expenses Total	247,583.84	200,145.75	159,924.86	194,534.24	204,575.00	204,575.00	215,121.00	_____
	-55,544.69	69,134.08	110,675.73	-125,384.43	0.00	0.00	0.00	_____
Revenues Total	192,039.15	269,279.83	270,600.59	69,149.81	204,575.00	204,575.00	215,121.00	_____
Expenses Fund Total	247,583.84	200,145.75	159,924.86	194,534.24	204,575.00	204,575.00	215,121.00	_____
Net (Rev/Exp)	-55,544.69	69,134.08	110,675.73	-125,384.43	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 213 Inmate Commissary Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 213 Inmate Commissary Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	12,000.00	12,000.00	12,000.00	_____
000000-685.002								
Jail Vending	3,079.54	29,319.23	20,497.18	7,690.02	8,000.00	8,000.00	8,000.00	_____
Revenues Total	3,079.54	29,319.23	20,497.18	7,690.02	20,000.00	20,000.00	20,000.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	3,939.83	11,436.19	24,619.51	10,156.00	15,000.00	15,000.00	15,000.00	_____
000000-727.001								
Office/Operating Supplies - Cards	0.00	738.00	0.00	0.00	0.00	0.00	0.00	_____
000000-801.000								
Contractual Services	3,099.09	2,631.70	3,226.66	1,864.07	5,000.00	5,000.00	5,000.00	_____
Expenses Total	7,038.92	14,805.89	27,846.17	12,020.07	20,000.00	20,000.00	20,000.00	_____
	-3,959.38	14,513.34	-7,348.99	-4,330.05	0.00	0.00	0.00	_____
Revenues Total	3,079.54	29,319.23	20,497.18	7,690.02	20,000.00	20,000.00	20,000.00	_____
Expenses Fund Total	7,038.92	14,805.89	27,846.17	12,020.07	20,000.00	20,000.00	20,000.00	_____
Net (Rev/Exp)	-3,959.38	14,513.34	-7,348.99	-4,330.05	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 214 Community Corrections Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number Account Name	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Fund 214 Community Corrections Fund								
Fiscal Year 2024								
Revenues								
000000-699.000 Operating Transfers In	10,350.00	10,348.90	10,350.00	15,000.00	15,000.00	15,000.00	15,000.00	
Revenues Total	10,350.00	10,348.90	10,350.00	15,000.00	15,000.00	15,000.00	15,000.00	
Expenses								
000000-965.000 Contrib. to Other Agency	10,350.00	10,350.00	10,350.00	0.00	15,000.00	15,000.00	15,000.00	
Expenses Total	10,350.00	10,350.00	10,350.00	0.00	15,000.00	15,000.00	15,000.00	
	0.00	-1.10	0.00	15,000.00	0.00	0.00	0.00	
Revenues Total	10,350.00	10,348.90	10,350.00	15,000.00	15,000.00	15,000.00	15,000.00	
Expenses Fund Total	10,350.00	10,350.00	10,350.00	0.00	15,000.00	15,000.00	15,000.00	
Net (Rev/Exp)	0.00	-1.10	0.00	15,000.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 215 Friend of the Court Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 215 Friend of the Court Fund								
Fiscal Year 2024								
Revenues								
000000-607.021 FOC License Suspended	30.00	0.00	0.00	30.00	0.00	0.00	0.00	_____
000000-608.002 Circuit Court Judgment Fees	3,840.00	4,000.00	3,040.00	1,600.00	3,200.00	3,200.00	3,200.00	_____
000000-608.003 FOC Child Support	240.00	120.00	80.00	160.00	100.00	100.00	100.00	_____
000000-610.000 FOC / Leelanau Services	22,500.00	45,000.00	33,750.00	22,500.00	48,600.00	45,000.00	52,000.00	_____
Revenues Total	26,610.00	49,120.00	36,870.00	24,290.00	51,900.00	48,300.00	55,300.00	_____
Expenses								
000000-965.000 Contrib. to Other Agency	4,110.00	4,120.00	3,120.00	1,790.00	3,300.00	3,300.00	3,300.00	_____
000000-965.001 Contrib to F O C - G T	38,170.00	41,554.00	48,580.00	0.00	48,600.00	45,000.00	52,000.00	_____
Expenses Total	42,280.00	45,674.00	51,700.00	1,790.00	51,900.00	48,300.00	55,300.00	_____
	-15,670.00	3,446.00	-14,830.00	22,500.00	0.00	0.00	0.00	_____
Revenues Total	26,610.00	49,120.00	36,870.00	24,290.00	51,900.00	48,300.00	55,300.00	_____
Expenses Fund Total	42,280.00	45,674.00	51,700.00	1,790.00	51,900.00	48,300.00	55,300.00	_____
Net (Rev/Exp)	-15,670.00	3,446.00	-14,830.00	22,500.00	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 230 Recycling Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 230 Recycling Fund								
Fiscal Year 2024								
Revenues								
000000-401.000 Fund Balance Forward	0.00	0.00	0.00	0.00	200,055.00	212,055.00	195,602.00	_____
000000-402.000 Current Taxes - PA69 of 2005	414,723.48	423,498.81	426,236.71	388,203.99	452,284.00	452,284.00	464,892.00	_____
000000-402.003 Prior Years Tax Adjustments	30,663.49	24,377.09	24,716.36	27,183.90	0.00	0.00	24,468.00	_____
000000-420.000 Recycling - Delq Personals	141.23	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-563.003 Scrap Tire Cleanup	3,392.00	4,188.00	0.00	0.00	6,000.00	1,000.00	1,000.00	_____
000000-635.000 G.T. Band 2% Gaming Revenue	10,000.00	16,000.00	15,000.00	15,000.00	15,000.00	0.00	0.00	_____
000000-638.000 Tire Recycling Fees	3,636.00	2,465.00	1,708.00	2,096.00	3,500.00	3,500.00	3,500.00	_____
000000-639.000 Mattress Recycling Fees	0.00	688.00	1,330.00	395.00	0.00	0.00	0.00	_____
000000-675.000 Contrib. from Priv. Sources	27,456.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-687.000 Refunds & Rebates	4,972.30	6,538.20	5,059.06	1,929.88	4,000.00	4,000.00	4,000.00	_____
Revenues Total	494,984.50	477,755.10	474,050.13	434,808.77	680,839.00	672,839.00	693,462.00	_____
Expenses								
000000-702.000 Overtime	251.37	621.53	291.16	228.06	1,000.00	1,000.00	1,000.00	_____
000000-703.000 Salaries	663.53	787.48	1,204.21	316.54	1,000.00	1,000.00	1,000.00	_____
000000-704.000 Per Diem	840.00	480.00	790.00	400.00	2,700.00	2,700.00	2,700.00	_____
000000-717.000 Social Security	143.39	158.29	191.36	88.69	384.00	384.00	384.00	_____
000000-719.000 Retirement	71.09	110.90	122.62	49.01	180.00	180.00	190.00	_____
000000-727.000 Office/Operating Supplies	2,219.43	1,211.09	1,614.00	0.00	2,000.00	2,000.00	2,000.00	_____
000000-727.002 Office/Operating - Electronic	0.00	0.00	0.00	0.00	150.00	150.00	150.00	_____
000000-728.000 Postage	2,403.92	2,492.37	2,856.15	2,264.13	1,500.00	1,500.00	1,500.00	_____

2025 BOC WORK SESSION CHANGES

Fund 230 Recycling Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-775.000 Repair and Maintenance	0.00	49,440.99	0.00	0.00	30,000.00	30,000.00	30,000.00	
000000-801.000 Contractual - American Waste	293,977.70	308,035.48	315,840.80	159,710.94	333,270.00	333,270.00	338,200.00	
000000-801.001 Contractual - Misc Services	12,633.81	5,595.19	5,203.46	973.13	10,000.00	10,000.00	10,000.00	
000000-801.002 Electronic Recycling	14,167.80	19,128.88	19,932.41	25,373.55	35,000.00	35,000.00	35,000.00	
000000-801.003 Contract. Services - HHW	76,404.50	86,056.10	86,268.90	43,886.70	170,000.00	170,000.00	170,000.00	
000000-801.004 Site Lease/ Maintenance	9,440.07	25,523.90	21,750.00	16,200.00	25,200.00	25,200.00	25,200.00	
000000-801.005 Tire Recycling Pickup	21,969.60	23,558.80	11,300.00	4,150.00	20,000.00	20,000.00	20,000.00	
000000-801.006 Mattress Recycling	0.00	2,860.00	2,598.00	1,728.00	8,000.00	0.00	8,000.00	
000000-807.000 Membership Dues and Fees	149.99	526.01	200.00	250.00	500.00	500.00	500.00	
000000-808.000 Subscriptions	0.00	0.00	47.00	47.00	150.00	150.00	150.00	
000000-860.000 Travel	817.83	646.26	167.43	96.47	300.00	300.00	300.00	
000000-860.001 Taxable Travel	132.05	203.18	248.90	220.03	300.00	300.00	300.00	
000000-900.000 Printing and Publishing	5,117.77	2,954.20	3,165.11	3,036.20	4,000.00	4,000.00	4,000.00	
000000-900.002 Print/Publishing - Electronic	134.50	330.00	249.10	153.20	500.00	500.00	500.00	
000000-942.000 Copy Machine Charges (Rental)	5.76	46.80	117.68	18.04	88.00	88.00	88.00	
000000-960.000 Education	0.00	0.00	750.00	441.20	500.00	500.00	500.00	
000000-964.001 Refunds PA 69	203.00	0.00	87.00	60.00	0.00	0.00	0.00	
000000-970.000 Capital Outlay	20,803.37	0.00	0.00	0.00	15,000.00	15,000.00	20,000.00	
000000-970.010 Capital Outlay <5000.00	6,898.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-999.000 Operating Transfers Out	15,000.00	17,905.00	17,735.00	19,117.00	19,117.00	19,117.00	21,800.00	
Expenses Total	484,448.48	548,672.45	492,730.29	278,807.89	680,839.00	672,839.00	693,462.00	
	10,536.02	-70,917.35	-18,680.16	156,000.88	0.00	0.00	0.00	
Revenues Total	494,984.50	477,755.10	474,050.13	434,808.77	680,839.00	672,839.00	693,462.00	

2025 BOC WORK SESSION CHANGES

Fund 230 Recycling Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Expenses Fund Total	484,448.48	548,672.45	492,730.29	278,807.89	680,839.00	672,839.00	693,462.00	
Net (Rev/Exp)	10,536.02	-70,917.35	-18,680.16	156,000.88	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 232 Dispatch 911 Services Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 232 Dispatch 911 Services Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	4,305.00	4,305.00	0.00	_____
000000-610.000								
CAD - Grand Traverse Band	0.00	3,800.00	3,990.00	1,047.38	3,990.00	3,990.00	4,399.00	_____
000000-699.000								
Operating Trans In - General	873,762.00	839,800.00	976,792.00	609,446.88	975,115.00	975,115.00	1,041,810.00	_____
000000-699.233								
Oper. Trans In - Wireless	147,612.00	147,951.00	148,835.00	43,210.00	150,000.00	150,000.00	150,000.00	_____
000000-699.518								
Oper. Trans In - Comm. Tower	165,000.00	195,000.00	195,000.00	146,250.00	195,000.00	195,000.00	195,000.00	_____
Revenues Total	1,186,374.00	1,186,551.00	1,324,617.00	799,954.26	1,328,410.00	1,328,410.00	1,391,209.00	_____
Expenses								
000000-702.000								
Overtime	19,214.46	35,498.71	93,338.88	49,525.65	38,000.00	38,000.00	38,000.00	_____
000000-703.000								
Salaries	600,807.39	623,258.84	583,258.35	324,813.58	674,439.00	674,439.00	685,064.00	_____
000000-703.005								
Salaries -work holiday	32,790.34	34,746.13	37,166.49	20,395.55	33,236.00	33,236.00	33,978.00	_____
000000-703.006								
Salaries -non-work holiday	11,672.60	11,149.60	8,795.04	5,393.64	21,051.00	21,051.00	21,521.00	_____
000000-703.014								
Longevity	700.00	800.00	800.00	800.00	800.00	800.00	800.00	_____
000000-703.015								
Salaries Personal Leave Payoff	12,923.77	10,496.01	12,638.69	175.95	21,489.00	21,489.00	21,886.00	_____
000000-706.000								
401(a) Pension Plan	3,300.00	3,300.00	3,300.00	1,550.00	3,300.00	3,300.00	3,300.00	_____
000000-717.000								
Social Security	51,508.52	54,376.46	55,771.86	30,392.30	60,879.00	60,879.00	62,009.00	_____
000000-718.000								
Hospitalization	187,621.00	186,599.00	213,246.00	130,638.00	174,184.00	174,184.00	162,406.00	_____
000000-719.000								
Retirement	107,045.41	128,502.38	108,123.90	79,331.72	134,423.00	134,423.00	194,078.00	_____
000000-720.000								
Life Insurance/Disability	11,015.21	10,912.67	10,227.13	5,998.59	11,558.00	11,558.00	11,558.00	_____
000000-727.000								
Office/Operating Supplies	869.17	2,376.03	670.11	800.07	2,500.00	2,500.00	2,500.00	_____
000000-728.000								
Postage	0.00	5.87	0.00	0.00	100.00	100.00	100.00	_____

2025 BOC WORK SESSION CHANGES

Fund 232 Dispatch 911 Services Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-775.000 Repair and Maintenance	4,281.97	0.00	2,635.15	0.00	3,000.00	3,000.00	3,000.00	
000000-801.000 Contractual Services	25,070.88	23,613.61	31,075.02	30,193.56	30,798.00	30,798.00	39,800.00	
000000-850.000 Telephone	468.00	468.00	468.00	351.00	468.00	468.00	468.00	
000000-850.001 Telephone - Cell phone	0.00	0.00	0.00	0.00	700.00	700.00	700.00	
000000-851.001 Radio Comm Maintenance Fee	16,175.00	16,175.00	16,175.00	16,175.00	16,175.00	16,175.00	16,175.00	
000000-860.000 Travel	0.00	497.04	222.56	0.00	4,000.00	4,000.00	4,000.00	
000000-900.000 Printing and Publishing	0.00	0.00	0.00	0.00	500.00	500.00	500.00	
000000-941.000 Computer Charges (Rental)	31,785.00	41,134.00	57,040.00	42,780.00	57,040.00	57,040.00	43,153.00	
000000-942.000 Copy Machine Charges (Rental)	408.40	540.60	414.24	318.56	900.00	900.00	900.00	
000000-943.000 Buildings & Grounds Charges	26,341.00	26,341.00	36,370.00	27,277.50	36,370.00	36,370.00	42,813.00	
000000-960.000 Education	0.00	0.00	0.00	150.00	2,500.00	2,500.00	2,500.00	
000000-970.000 Capital Outlay	34,076.00	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	1,178,074.12	1,210,790.95	1,271,736.42	767,060.67	1,328,410.00	1,328,410.00	1,391,209.00	
	8,299.88	-24,239.95	52,880.58	32,893.59	0.00	0.00	0.00	
Revenues Total	1,186,374.00	1,186,551.00	1,324,617.00	799,954.26	1,328,410.00	1,328,410.00	1,391,209.00	
Expenses Fund Total	1,178,074.12	1,210,790.95	1,271,736.42	767,060.67	1,328,410.00	1,328,410.00	1,391,209.00	
Net (Rev/Exp)	8,299.88	-24,239.95	52,880.58	32,893.59	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 233 Wireless E-911 Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 233 Wireless E-911 Fund								
Fiscal Year 2024								
Revenues								
000000-563.000 State Grants	147,348.00	149,137.00	149,018.00	81,385.00	150,000.00	150,000.00	150,000.00	
000000-644.000 911 Surcharge	127,144.54	124,182.62	121,541.89	44,858.63	130,000.00	130,000.00	130,000.00	
Revenues Total	274,492.54	273,319.62	270,559.89	126,243.63	280,000.00	280,000.00	280,000.00	
Expenses								
000000-999.000 Transfer Out - 911 Fund	181,715.00	147,951.00	148,835.00	43,210.00	150,000.00	150,000.00	150,000.00	
000000-999.457 Transfer Out - Radio Comm Project	92,184.86	125,284.93	121,877.80	30,384.28	130,000.00	130,000.00	130,000.00	
Expenses Total	273,899.86	273,235.93	270,712.80	73,594.28	280,000.00	280,000.00	280,000.00	
	592.68	83.69	-152.91	52,649.35	0.00	0.00	0.00	
Revenues Total	274,492.54	273,319.62	270,559.89	126,243.63	280,000.00	280,000.00	280,000.00	
Expenses Fund Total	273,899.86	273,235.93	270,712.80	73,594.28	280,000.00	280,000.00	280,000.00	
Net (Rev/Exp)	592.68	83.69	-152.91	52,649.35	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 234 911 Training Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 234 911 Training Fund								
Fiscal Year 2024								
Revenues								
000000-563.001 Training Funds	11,604.00	14,059.00	13,632.00	4,456.00	8,000.00	8,000.00	8,000.00	_____
Revenues Total	11,604.00	14,059.00	13,632.00	4,456.00	8,000.00	8,000.00	8,000.00	_____
Expenses								
000000-743.000 Gas/Oil	45.00	66.63	0.00	0.00	0.00	0.00	0.00	_____
000000-860.000 Travel	4,106.71	1,154.83	856.18	957.83	2,000.00	2,000.00	2,000.00	_____
000000-960.000 Education	4,492.00	5,408.00	3,900.84	2,459.00	6,000.00	6,000.00	6,000.00	_____
Expenses Total	8,643.71	6,629.46	4,757.02	3,416.83	8,000.00	8,000.00	8,000.00	_____
	2,960.29	7,429.54	8,874.98	1,039.17	0.00	0.00	0.00	_____
Revenues Total	11,604.00	14,059.00	13,632.00	4,456.00	8,000.00	8,000.00	8,000.00	_____
Expenses Fund Total	8,643.71	6,629.46	4,757.02	3,416.83	8,000.00	8,000.00	8,000.00	_____
Net (Rev/Exp)	2,960.29	7,429.54	8,874.98	1,039.17	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 241 Veterans Campus Maintenance

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 241 Veterans Campus Maintenance								
Fiscal Year	2024							
Revenues								
000000-675.000								
Donations	250.00	225.00	25.00	275.00	0.00	0.00	0.00	_____
000000-675.010								
Donation - Bench/Paver/Plaque	450.00	250.00	500.00	250.00	1,000.00	1,000.00	1,000.00	_____
000000-675.020								
Donation-Perpetual Care	175.00	30.00	310.00	240.00	0.00	0.00	0.00	_____
000000-699.101								
Operating Transfer In General fund	2,000.00	2,000.00	0.00	0.00	4,000.00	4,000.00	4,000.00	_____
Revenues Total	2,875.00	2,505.00	835.00	765.00	5,000.00	5,000.00	5,000.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	583.00	450.00	1,196.00	300.00	900.00	900.00	900.00	_____
000000-727.010								
Office/Op Expense-Engraved Bricks	1,761.77	1,148.61	585.82	1,097.10	3,600.00	3,600.00	3,600.00	_____
000000-775.000								
Repair and Maintenance	0.00	0.00	547.48	0.00	250.00	250.00	250.00	_____
000000-920.000								
Utilities (Light-Oil)	268.13	270.21	354.61	232.02	250.00	250.00	250.00	_____
Expenses Total	2,612.90	1,868.82	2,683.91	1,629.12	5,000.00	5,000.00	5,000.00	_____
	262.10	636.18	-1,848.91	-864.12	0.00	0.00	0.00	_____
Revenues Total	2,875.00	2,505.00	835.00	765.00	5,000.00	5,000.00	5,000.00	_____
Expenses Fund Total	2,612.90	1,868.82	2,683.91	1,629.12	5,000.00	5,000.00	5,000.00	_____
Net (Rev/Exp)	262.10	636.18	-1,848.91	-864.12	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 256 R.O.D. Automation Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Number								
Account Name								
Fund 256 R.O.D. Automation Fund								
Fiscal Year 2024								
Revenues								
000000-401.000 Fund Balance Forward	0.00	0.00	0.00	0.00	0.00	0.00	8,368.00	_____
000000-614.001 Register of Deeds Services	50,295.00	35,355.00	28,175.00	17,240.00	38,000.00	38,000.00	38,000.00	_____
Revenues Total	50,295.00	35,355.00	28,175.00	17,240.00	38,000.00	38,000.00	46,368.00	_____
Expenses								
000000-717.000 Social Security	0.00	0.75	0.00	0.00	0.00	0.00	0.00	_____
000000-801.000 Contractual Services	750.00	8,293.62	4,713.15	7,486.80	7,200.00	7,200.00	19,341.00	_____
000000-807.000 Membership Dues and Fees	487.00	487.00	537.00	447.00	537.00	537.00	557.00	_____
000000-860.000 Travel	724.00	1,177.50	1,455.73	1,065.21	2,500.00	2,500.00	3,000.00	_____
000000-860.001 Taxable Travel	0.00	10.00	0.00	0.00	0.00	0.00	0.00	_____
000000-891.000 Contingency	3,500.00	0.00	0.00	0.00	5,036.00	5,036.00	0.00	_____
000000-960.000 Education	350.00	550.00	745.00	815.00	1,720.00	1,720.00	1,820.00	_____
000000-970.000 Capital Outlay	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	_____
000000-970.010 Capital Outlay under \$5,000	0.00	0.00	7,579.50	7,138.33	7,350.00	7,350.00	7,350.00	_____
000000-999.101 Transfer Out - General Fund	10,222.00	10,499.00	7,743.00	8,657.00	8,657.00	8,657.00	9,300.00	_____
Expenses Total	16,033.00	21,017.87	22,773.38	25,609.34	38,000.00	38,000.00	46,368.00	_____
	34,262.00	14,337.13	5,401.62	-8,369.34	0.00	0.00	0.00	_____
Revenues Total	50,295.00	35,355.00	28,175.00	17,240.00	38,000.00	38,000.00	46,368.00	_____
Expenses Fund Total	16,033.00	21,017.87	22,773.38	25,609.34	38,000.00	38,000.00	46,368.00	_____
Net (Rev/Exp)	34,262.00	14,337.13	5,401.62	-8,369.34	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 257 Budget Stabilization Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 257 Budget Stabilization Fund								
Fiscal Year 2024								
Revenues								
000000-664.000								
Interest Earnings	-429.89	-55,841.96	32,276.05	4,301.54	5,000.00	5,000.00	5,000.00	
Revenues Total	-429.89	-55,841.96	32,276.05	4,301.54	5,000.00	5,000.00	5,000.00	
Expenses								
000000-891.000								
Contingency	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	
Expenses Total	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	
	-429.89	-55,841.96	32,276.05	4,301.54	0.00	0.00	0.00	
Revenues Total	-429.89	-55,841.96	32,276.05	4,301.54	5,000.00	5,000.00	5,000.00	
Expenses Fund Total	0.00	0.00	0.00	0.00	5,000.00	5,000.00	5,000.00	
Net (Rev/Exp)	-429.89	-55,841.96	32,276.05	4,301.54	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 258 P.R.E. Audit Fund

County of Leelanau

Department 000000 HOMESTEAD AUDIT FUND

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 258 P.R.E. Audit Fund								
Fiscal Year 2024								
Revenues								
000000-447.000								
Due to Interest-County Share	16,198.16	5,318.42	5,315.85	3,089.88	10,951.00	10,951.00	11,215.00	
000000-699.516								
Oper. Transfer In - DTR	0.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	
Revenues Total	16,198.16	30,318.42	30,315.85	28,089.88	35,951.00	35,951.00	36,215.00	
Expenses								
000000-727.000								
Office/Operating Supplies	147.32	241.35	25.00	0.00	250.00	250.00	250.00	
000000-728.000								
Postage	186.21	108.08	284.09	88.05	400.00	400.00	400.00	
000000-801.000								
Contractual Services	9,876.28	8,905.11	2,182.50	900.00	3,500.00	3,500.00	1,500.00	
000000-999.101								
Transfer Out - General Fund	24,595.00	23,828.00	30,466.00	31,801.00	31,801.00	31,801.00	34,065.00	
Expenses Total	34,804.81	33,082.54	32,957.59	32,789.05	35,951.00	35,951.00	36,215.00	
	-18,606.65	-2,764.12	-2,641.74	-4,699.17	0.00	0.00	0.00	
Revenues Total	16,198.16	30,318.42	30,315.85	28,089.88	35,951.00	35,951.00	36,215.00	
Expenses Fund Total	34,804.81	33,082.54	32,957.59	32,789.05	35,951.00	35,951.00	36,215.00	
Net (Rev/Exp)	-18,606.65	-2,764.12	-2,641.74	-4,699.17	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 260 Indigent Defense Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 260 Indigent Defense Fund								
Fiscal Year 2024								
Revenues								
000000-571.000 Indigent Defense Grant	51,684.00	15,232.14	106,993.45	90,853.16	238,230.00	238,230.00	316,130.00	_____
000000-687.005 Misc. Refunds/Income	250.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-699.101 Transfer In - General Fund	52,780.96	52,316.00	53,247.00	53,247.00	53,247.00	53,247.00	53,247.00	_____
Revenues Total	104,714.96	67,548.14	160,240.45	144,100.16	291,477.00	291,477.00	369,377.00	_____
Expenses								
000000-703.000 Salaries	13,239.08	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-717.000 Social Security	1,012.79	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-719.000 Retirement	994.49	-14.41	0.00	0.00	0.00	0.00	0.00	_____
000000-720.000 Life Insurance/Disability	266.16	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-727.000 Office/Operating Supplies	0.00	0.00	0.00	0.00	10,750.00	10,750.00	5,285.00	_____
000000-801.000 Contractual Services	11,555.00	45,000.00	50,187.00	30,625.00	52,500.00	52,500.00	57,500.00	_____
000000-804.000 Investigators/Experts Fees	5,960.00	2,900.00	0.00	0.00	12,000.00	12,000.00	10,000.00	_____
000000-806.000 Court Appt. Atty.	68,049.28	76,763.34	108,035.63	119,025.00	212,073.00	212,073.00	291,030.00	_____
000000-850.001 Telephone - Cell phone	444.35	33.19	0.00	0.00	0.00	0.00	0.00	_____
000000-860.000 Travel	330.76	322.00	190.00	0.00	2,009.00	2,009.00	2,000.00	_____
000000-941.000 Computer Charges (Rental)	412.90	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-942.000 Copy Machine Charges (Rental)	3.24	7.60	0.00	0.00	0.00	0.00	0.00	_____
000000-943.000 Buildings & Grounds Charges	2,367.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-960.000 Education	1,130.00	360.00	2,460.00	0.00	2,145.00	2,145.00	3,562.00	_____
Expenses Total	105,765.05	125,371.72	160,872.63	149,650.00	291,477.00	291,477.00	369,377.00	_____
	-1,050.09	-57,823.58	-632.18	-5,549.84	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 260 Indigent Defense Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Revenues Total	104,714.96	67,548.14	160,240.45	144,100.16	291,477.00	291,477.00	369,377.00	
Expenses Fund Total	105,765.05	125,371.72	160,872.63	149,650.00	291,477.00	291,477.00	369,377.00	
Net (Rev/Exp)	-1,050.09	-57,823.58	-632.18	-5,549.84	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 261 Gaming Revenue Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 261 Gaming Revenue Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	31,103.07	25,000.00	25,000.00	_____
000000-693.211								
Family Court Safe Haven	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.212								
86th Dist Crt A/V Equipment	8,096.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.213								
Planning Aerials	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.214								
S.S./Leelanau Christian Food Pantry	20,600.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.215								
Solid Waste Tire Recycling Program	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.221								
Family Court Safe Haven	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.222								
S.S./Leelanau Christian Neighbors	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.223								
LCSO Narcotics Analyzer	0.00	32,870.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.224								
Solid Waste Tire Recycling	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.225								
Solid Waste Mattress Recycling	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.226								
Equalization Plotter	0.00	8,232.00	0.00	0.00	0.00	0.00	0.00	_____
000000-693.231								
Family Court Safe Haven	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	_____
000000-693.232								
S.S./Leelanau Christian Neighbors	0.00	0.00	18,040.00	0.00	0.00	0.00	0.00	_____
000000-693.233								
BOC/Mnamaadziwin, Inc	0.00	0.00	33,691.49	0.00	0.00	0.00	0.00	_____
000000-693.234								
Solid Waste Tire Recycling	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	_____
000000-693.235								
Solid Waste Mattress Recycling	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	_____
000000-693.236								
P&R/CFS of NW Mi - YouthWork	0.00	0.00	22,000.00	0.00	0.00	0.00	0.00	_____
000000-693.241								
S.S./Leelanau Christian Neighbors	0.00	0.00	0.00	34,000.00	34,000.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 261 Gaming Revenue Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-965.214 S.S./Leelanau Christian Food Pantry	20,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.215 Solid Waste Tire Recycling Program	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.221 Family Court Safe Haven	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.222 S.S./Leelanau Christian Neighbors	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.223 LCSO Narcotics Analyzer	0.00	32,870.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.224 Solid Waste Tire Recycling	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.225 Solid Waste Mattress Recycling	0.00	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.226 Equalization Plotter	0.00	8,232.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-965.231 Family Court Safe Haven	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
000000-965.232 S.S./Leelanau Christian Neighbors	0.00	0.00	18,040.00	0.00	0.00	0.00	0.00	0.00
000000-965.233 BOC/Mnamaadiziwin, Inc	0.00	0.00	33,691.49	0.00	0.00	0.00	0.00	0.00
000000-965.234 Solid Waste Tire Recycling	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
000000-965.235 Solid Waste Mattress Recycling	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
000000-965.236 P&R/CFS of NW Mi - YouthWork	0.00	0.00	22,000.00	0.00	0.00	0.00	0.00	0.00
000000-965.241 Family Court Safe Haven	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
000000-965.242 S.S./Leelanau Christian Neighbors	0.00	0.00	0.00	34,000.00	34,000.00	0.00	0.00	0.00
000000-965.243 BOC/Peninsula Housing	0.00	0.00	0.00	12,900.00	12,900.00	0.00	0.00	0.00
000000-965.244 Solid Waste Tire Recycling	0.00	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
000000-965.245 Solid Waste Mattress Recycling	0.00	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
Expenses Total	57,951.34	84,602.00	93,731.49	66,900.00	98,003.07	25,000.00	25,000.00	0.00
	-4,255.34	-2,500.00	0.00	68,680.00	0.00	0.00	0.00	0.00
Revenues Total	53,696.00	82,102.00	93,731.49	135,580.00	98,003.07	25,000.00	25,000.00	0.00
Expenses Fund Total	57,951.34	84,602.00	93,731.49	66,900.00	98,003.07	25,000.00	25,000.00	0.00

2025 BOC WORK SESSION CHANGES

Fund 261 Gaming Revenue Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Net (Rev/Exp)	-4,255.34	-2,500.00	0.00	68,680.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 263 Concealed Pistol License Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 263 Concealed Pistol License Fund								
Fiscal Year 2024								
Revenues								
000000-479.000								
Concealed Pistol License Fee	11,818.00	10,154.00	12,128.00	7,644.00	10,828.00	10,828.00	10,733.00	
Revenues Total	11,818.00	10,154.00	12,128.00	7,644.00	10,828.00	10,828.00	10,733.00	
Expenses								
000000-727.000								
Office/Operating Supplies	469.44	756.74	601.84	358.90	1,500.00	1,500.00	1,500.00	
000000-728.000								
Postage	540.72	468.97	560.31	385.51	600.00	600.00	600.00	
000000-775.000								
Repair and Maintenance	125.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-860.000								
Travel	395.00	420.63	782.38	0.00	500.00	500.00	500.00	
000000-942.000								
Copy Machine Charges (Rental)	131.72	121.88	183.20	88.80	300.00	300.00	300.00	
000000-960.000								
Education	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	
000000-970.000								
Capital Outlay >\$5,000	0.00	0.00	0.00	0.00	5,200.00	5,200.00	5,200.00	
000000-970.010								
Captial Outlay <\$5,000	605.00	1,580.56	0.00	2,672.97	0.00	0.00	0.00	
000000-999.101								
Transfer Out - General Fund	1,880.00	2,569.00	2,519.00	2,728.00	2,728.00	2,728.00	2,633.00	
Expenses Total	4,146.88	5,917.78	4,646.73	7,234.18	10,828.00	10,828.00	10,733.00	
	7,671.12	4,236.22	7,481.27	409.82	0.00	0.00	0.00	
Revenues Total	11,818.00	10,154.00	12,128.00	7,644.00	10,828.00	10,828.00	10,733.00	
Expenses Fund Total	4,146.88	5,917.78	4,646.73	7,234.18	10,828.00	10,828.00	10,733.00	
Net (Rev/Exp)	7,671.12	4,236.22	7,481.27	409.82	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 264 Corrections Training Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 264 Corrections Training Fund								
Fiscal Year 2024								
Revenues								
000000-401.000 Fund Balance Forward	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00	_____
000000-627.008 Booking Fees	1,847.50	2,348.00	2,068.41	1,293.38	3,000.00	3,000.00	3,000.00	_____
Revenues Total	1,847.50	2,348.00	2,068.41	1,293.38	5,000.00	5,000.00	5,000.00	_____
Expenses								
000000-727.000 Office/Operating Supplies	543.87	0.00	655.46	264.00	750.00	750.00	750.00	_____
000000-744.000 Ammunition	0.00	0.00	0.00	0.00	750.00	750.00	750.00	_____
000000-860.000 Travel	382.50	0.00	583.55	4,296.36	2,500.00	2,500.00	2,500.00	_____
000000-960.000 Education	1,279.00	526.26	75.00	90.00	1,000.00	1,000.00	1,000.00	_____
Expenses Total	2,205.37	526.26	1,314.01	4,650.36	5,000.00	5,000.00	5,000.00	_____
	-357.87	1,821.74	754.40	-3,356.98	0.00	0.00	0.00	_____
Revenues Total	1,847.50	2,348.00	2,068.41	1,293.38	5,000.00	5,000.00	5,000.00	_____
Expenses Fund Total	2,205.37	526.26	1,314.01	4,650.36	5,000.00	5,000.00	5,000.00	_____
Net (Rev/Exp)	-357.87	1,821.74	754.40	-3,356.98	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 269 Law Library Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 269 Law Library Fund								
Fiscal Year 2024								
Revenues								
000000-655.000								
Penal Fines	2,500.00	2,500.00	2,500.00	0.00	2,500.00	2,500.00	2,500.00	_____
000000-699.000								
Operating Transfers In	0.00	0.00	0.00	0.00	7,000.00	7,000.00	7,000.00	_____
Revenues Total	2,500.00	2,500.00	2,500.00	0.00	9,500.00	9,500.00	9,500.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	3,799.50	2,073.76	0.00	0.00	9,500.00	9,500.00	9,500.00	_____
Expenses Total	3,799.50	2,073.76	0.00	0.00	9,500.00	9,500.00	9,500.00	_____
	-1,299.50	426.24	2,500.00	0.00	0.00	0.00	0.00	_____
Revenues Total	2,500.00	2,500.00	2,500.00	0.00	9,500.00	9,500.00	9,500.00	_____
Expenses Fund Total	3,799.50	2,073.76	0.00	0.00	9,500.00	9,500.00	9,500.00	_____
Net (Rev/Exp)	-1,299.50	426.24	2,500.00	0.00	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 273 Housing Administration Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 273 Housing Administration Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	20,092.00	0.00	0.00	_____
000000-699.274								
Transfer In - CDBG	7,732.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-699.275								
Operating Trans In - Repymt Fund	23,560.50	0.00	0.00	0.00	0.00	0.00	0.00	_____
Revenues Total	31,292.50	0.00	0.00	0.00	20,092.00	0.00	0.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	0.00	42.50	0.00	0.00	0.00	0.00	0.00	_____
000000-800.000								
Attorney Fees	2,197.77	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-850.000								
Telephone	78.00	78.00	0.00	0.00	0.00	0.00	0.00	_____
000000-900.000								
Printing and Publishing	84.70	172.70	0.00	0.00	0.00	0.00	0.00	_____
000000-901.000								
Legal Notices	630.00	66.00	0.00	0.00	0.00	0.00	0.00	_____
000000-942.000								
Copy Machine Charges (Rental)	0.00	8.00	0.00	0.00	0.00	0.00	0.00	_____
000000-960.000								
Education	0.00	1,570.00	0.00	0.00	0.00	0.00	0.00	_____
000000-999.000								
Operating Transfers Out	7,000.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-999.275								
Transfer Out	0.00	0.00	0.00	20,091.12	20,092.00	0.00	0.00	_____
Expenses Total	9,990.47	1,937.20	0.00	20,091.12	20,092.00	0.00	0.00	_____
	21,302.03	-1,937.20	0.00	-20,091.12	0.00	0.00	0.00	_____
Revenues Total	31,292.50	0.00	0.00	0.00	20,092.00	0.00	0.00	_____
Expenses Fund Total	9,990.47	1,937.20	0.00	20,091.12	20,092.00	0.00	0.00	_____
Net (Rev/Exp)	21,302.03	-1,937.20	0.00	-20,091.12	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 274 CDBG Rehabilitation Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 274 CDBG Rehabilitation Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	29,885.00	0.00	0.00	
Revenues Total	0.00	0.00	0.00	0.00	29,885.00	0.00	0.00	
Expenses								
000000-999.273								
Transfer Out - Grant Admin	7,732.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-999.275								
Transfer Out - CDBG Repayment	0.00	0.00	0.00	29,884.57	29,885.00	0.00	0.00	
Expenses Total	7,732.00	0.00	0.00	29,884.57	29,885.00	0.00	0.00	
	-7,732.00	0.00	0.00	-29,884.57	0.00	0.00	0.00	
Revenues Total	0.00	0.00	0.00	0.00	29,885.00	0.00	0.00	
Expenses Fund Total	7,732.00	0.00	0.00	29,884.57	29,885.00	0.00	0.00	
Net (Rev/Exp)	-7,732.00	0.00	0.00	-29,884.57	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 275 CDBG Grant Repayment Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 275 CDBG Grant Repayment Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	47,589.00	0.00	0.00	
000000-665.000								
Accrued Interest	3,339.92	1,085.51	3,370.98	614.76	500.00	500.00	500.00	
000000-686.000								
Principal Repayment of CDBG	155,186.06	33,979.63	75,890.55	24,766.61	70,800.00	70,800.00	70,800.00	
000000-699.273								
Transfer In - CDBG	0.00	0.00	0.00	20,091.12	20,092.00	0.00	0.00	
000000-699.274								
Transfer In - CDBG	0.00	0.00	0.00	29,884.57	29,885.00	0.00	0.00	
Revenues Total	158,525.98	35,065.14	79,261.53	75,357.06	168,866.00	71,300.00	71,300.00	
Expenses								
000000-800.000								
Attorney Fees	0.00	0.00	612.00	0.00	0.00	0.00	0.00	
000000-801.000								
Contractual Services	18,041.02	66,928.44	5,000.00	0.00	1,000.00	1,000.00	1,000.00	
000000-801.001								
Contract Services - NMCAA	0.00	0.00	33,723.04	0.00	25,291.00	60,000.00	60,000.00	
000000-801.002								
Contract Services - NMCAA Admin	0.00	8,447.12	6,070.15	0.00	10,000.00	10,000.00	10,000.00	
000000-801.003								
Contractual Services - Housing Nort	0.00	0.00	0.00	15,000.00	20,000.00	0.00	0.00	
000000-900.000								
Printing and Publishing	0.00	0.00	0.00	63.00	0.00	0.00	0.00	
000000-901.000								
Legal Notices	60.00	126.00	123.00	0.00	300.00	300.00	300.00	
000000-965.000								
Contrib. to Other Agency - LCLBA	0.00	0.00	0.00	112,274.04	112,275.00	0.00	0.00	
000000-999.000								
Operating Transfers Out	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-999.273								
Transfer Out - Housing Admin	23,560.50	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	43,661.52	75,501.56	45,528.19	127,337.04	168,866.00	71,300.00	71,300.00	
	114,864.46	-40,436.42	33,733.34	-51,979.98	0.00	0.00	0.00	
Revenues Total	158,525.98	35,065.14	79,261.53	75,357.06	168,866.00	71,300.00	71,300.00	
Expenses Fund Total	43,661.52	75,501.56	45,528.19	127,337.04	168,866.00	71,300.00	71,300.00	

2025 BOC WORK SESSION CHANGES

Fund 275 CDBG Grant Repayment Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Net (Rev/Exp)	114,864.46	-40,436.42	33,733.34	-51,979.98	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 277 Home Grant Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 277 Home Grant Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
000000-699.000								
Operating Transfers In	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Revenues Total	9,000.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
Expenses								
000000-970.200								
Capital Outlay - LL Townhouses	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
Expenses Total	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Revenues Total	9,000.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
Expenses Fund Total	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
Net (Rev/Exp)	9,000.00	0.00	0.00	0.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 280 Early Childhood Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 280 Early Childhood Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	51,156.00	51,156.00	0.00	
000000-402.000								
Current Taxes	704,304.08	590,605.06	665,952.03	579,004.34	639,052.00	639,052.00	692,075.00	
000000-402.003								
Prior Years Tax Adjustments	50,475.85	31,154.16	35,553.15	40,608.71	32,620.00	32,620.00	36,425.00	
000000-420.000								
Delinquent Personal Taxes	297.26	20.14	28.06	45.66	0.00	0.00	0.00	
000000-427.000								
National Park Tax Reim.	71.29	27.01	10.56	27.59	0.00	0.00	0.00	
000000-429.000								
Commercial Forest Reserve Tax	15.18	13.69	9.88	0.00	0.00	0.00	0.00	
000000-445.000								
Penalties/Interest on Taxes	57.23	14.02	7.97	12.71	0.00	0.00	0.00	
Revenues Total	755,220.89	621,834.08	701,561.65	619,699.01	722,828.00	722,828.00	728,500.00	
Expenses								
000000-801.000								
Contractual Services	320,522.44	522,389.54	569,471.03	290,750.61	722,828.00	722,828.00	728,500.00	
000000-999.101								
Operating Transfer Out - G/F	109,139.23	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	429,661.67	522,389.54	569,471.03	290,750.61	722,828.00	722,828.00	728,500.00	
	325,559.22	99,444.54	132,090.62	328,948.40	0.00	0.00	0.00	
Revenues Total	755,220.89	621,834.08	701,561.65	619,699.01	722,828.00	722,828.00	728,500.00	
Expenses Fund Total	429,661.67	522,389.54	569,471.03	290,750.61	722,828.00	722,828.00	728,500.00	
Net (Rev/Exp)	325,559.22	99,444.54	132,090.62	328,948.40	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 281 Senior Services Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 281 Senior Services Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	361,420.00	361,420.00	255,788.00	
000000-402.000								
Current Taxes	897,946.83	942,716.58	988,830.00	941,718.15	1,131,124.00	1,131,124.00	1,221,102.00	
000000-402.003								
Prior Years Tax Adjustments	62,623.33	49,703.03	56,240.09	68,400.74	41,600.00	41,600.00	41,600.00	
000000-420.000								
Delinquent Personal Taxes	627.46	37.78	42.02	71.80	400.00	400.00	400.00	
000000-427.000								
National Park Tax Reim.	90.89	43.10	15.68	46.45	50.00	50.00	50.00	
000000-429.000								
Commercial Forest Reserve Tax	24.29	20.40	15.51	0.00	25.00	25.00	25.00	
000000-445.000								
Penalties/Interest on Taxes	72.85	22.33	11.82	21.39	0.00	0.00	0.00	
000000-585.000								
Senior Dining Program	0.00	1,234.00	1,967.00	797.00	0.00	0.00	2,000.00	
000000-623.000								
Sale of Safety Equipment	2,735.00	3,645.00	1,570.00	65.00	5,000.00	5,000.00	2,000.00	
000000-669.000								
Misc Reimbursements	290.50	24.18	115.00	146.00	0.00	0.00	0.00	
000000-670.000								
Expo Fee	0.00	0.00	4,200.00	7,000.00	5,000.00	5,000.00	7,000.00	
000000-675.000								
Contrib. from Priv. Sources	2,050.00	0.00	0.00	0.00	2,000.00	2,000.00	0.00	
000000-675.001								
Xmas Stockings	2,120.00	1,560.00	765.00	0.00	2,000.00	2,000.00	1,000.00	
000000-675.006								
Volunteer Recognition Donations	0.00	0.00	0.00	0.00	200.00	200.00	0.00	
000000-675.019								
Pandemic Donations	1,038.00	470.00	126.50	420.00	0.00	0.00	0.00	
000000-676.000								
Senior Special Dining	0.00	0.00	0.00	0.00	500.00	500.00	0.00	
000000-676.005								
Foot Care Vouchers	12,405.00	13,245.00	17,535.00	17,190.00	27,000.00	27,000.00	22,500.00	
000000-677.000								
Contribution from other Agency	1,814.88	1,750.00	2,610.00	2,950.00	1,500.00	1,500.00	1,500.00	
000000-678.000								
BASA Grant	2,500.00	2,500.00	0.00	0.00	3,000.00	3,000.00	0.00	
Revenues Total	986,339.03	1,016,971.40	1,074,043.62	1,038,826.53	1,580,819.00	1,580,819.00	1,554,965.00	

2025 BOC WORK SESSION CHANGES

Fund 281 Senior Services Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Expenses								
000000-702.000 Overtime	4,133.14	5,768.17	2,198.18	1,031.41	1,000.00	1,000.00	1,500.00	_____
000000-703.000 Salaries	143,232.08	205,084.78	220,384.64	121,838.85	233,442.00	233,442.00	229,365.00	_____
000000-703.001 Temp Office Assistant	461.22	203.56	970.78	395.97	300.00	300.00	1,000.00	_____
000000-703.006 Salaries -non-work holiday	4,873.90	5,788.64	6,836.58	3,524.04	7,320.00	7,320.00	7,320.00	_____
000000-706.000 401(a) Pension Plan	1,400.00	800.00	0.00	0.00	0.00	0.00	0.00	_____
000000-717.000 Social Security	10,965.34	16,353.93	17,643.32	9,645.60	19,038.00	19,038.00	18,731.00	_____
000000-718.000 Hospitalization	55,073.00	75,039.00	80,720.00	49,284.00	65,712.00	65,712.00	61,376.00	_____
000000-719.000 Retirement	14,404.96	16,996.55	18,778.41	12,174.43	21,758.00	21,758.00	22,509.00	_____
000000-720.000 Life Insurance/Disability	2,632.76	3,868.84	4,042.11	2,465.26	4,156.00	4,156.00	4,156.00	_____
000000-727.000 Office/Operating Supplies	2,581.60	2,806.06	1,553.18	2,529.02	3,000.00	3,000.00	3,000.00	_____
000000-727.003 EXPO Activities	100.00	116.76	6,483.90	8,341.12	10,000.00	10,000.00	10,000.00	_____
000000-727.004 Christmas Stocking Expense	2,186.95	2,214.13	1,909.31	0.00	2,000.00	2,000.00	2,000.00	_____
000000-727.005 Senior Activities	1,637.51	4,557.88	7,551.26	1,765.03	6,000.00	6,000.00	8,000.00	_____
000000-727.019 Pandemic Donation Expenses	1,149.60	1,122.85	259.97	20.82	200.00	200.00	0.00	_____
000000-728.000 Postage	20,323.59	18,515.76	26,038.83	10,498.13	23,000.00	23,000.00	27,000.00	_____
000000-743.000 Gas/Oil	810.98	1,259.26	1,154.17	587.19	2,000.00	2,000.00	2,000.00	_____
000000-775.000 Repair and Maintenance	1,800.22	542.93	7.99	198.35	2,000.00	2,000.00	2,000.00	_____
000000-801.000 Contractual Services	115,967.14	102,502.63	2,245.88	184.60	3,500.00	3,500.00	2,500.00	_____
000000-801.001 ShareCare	0.00	48.00	46,631.59	58,022.70	100,000.00	100,000.00	100,000.00	_____
000000-801.002 Unmet Needs	101,089.34	113,434.21	99,955.10	67,369.28	120,000.00	120,000.00	150,000.00	_____
000000-801.003 Personal Care	78,097.21	125,667.78	91,758.00	35,338.50	150,000.00	150,000.00	120,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 281 Senior Services Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-801.004 Respite Care	0.00	0.00	84,756.75	49,806.00	125,000.00	125,000.00	175,000.00	_____
000000-801.005 Medication Mgmt	0.00	0.00	90,799.50	33,541.50	175,000.00	175,000.00	120,000.00	_____
000000-801.007 Homemaking	71,122.12	116,385.70	134,061.75	53,474.25	150,000.00	150,000.00	125,000.00	_____
000000-801.008 Meals On Wheels	28,000.00	28,000.00	42,000.00	56,000.00	75,000.00	75,000.00	75,000.00	_____
000000-801.009 Medical Transportation	7,590.27	27,778.04	36,168.25	6,402.75	20,000.00	20,000.00	30,000.00	_____
000000-801.012 Foot Care Program	20,421.25	25,347.99	41,135.75	22,843.00	52,500.00	52,500.00	52,500.00	_____
000000-801.014 Dental Needs	9,817.50	12,412.21	6,805.97	5,284.50	20,000.00	20,000.00	20,000.00	_____
000000-802.002 Unmet Need Donations	2,672.08	3,015.03	902.40	0.00	0.00	0.00	0.00	_____
000000-807.000 Membership Dues and Fees	786.50	984.17	1,045.00	747.00	1,000.00	1,000.00	1,300.00	_____
000000-808.000 Subscriptions	35.00	35.00	47.00	0.00	100.00	100.00	100.00	_____
000000-850.000 Telephone	546.00	546.00	546.00	409.50	546.00	546.00	546.00	_____
000000-850.001 Telephone - Cell Phone	637.09	1,182.32	1,183.32	691.10	1,200.00	1,200.00	1,200.00	_____
000000-860.000 Travel	772.42	1,435.71	4,156.34	3,826.74	10,000.00	10,000.00	10,000.00	_____
000000-900.000 Printing and Publishing	14,469.10	17,344.19	18,887.62	13,496.83	20,000.00	20,000.00	25,000.00	_____
000000-941.000 Computer Charges (Rental)	10,536.00	16,680.00	23,042.00	17,281.50	23,042.00	23,042.00	22,892.00	_____
000000-942.000 Copy Machine Charges (Rental)	1,625.76	2,252.24	2,457.96	1,422.76	2,500.00	2,500.00	2,500.00	_____
000000-943.000 Buildings & Grounds Charges	13,968.00	13,968.00	19,286.00	14,464.50	19,286.00	19,286.00	22,703.00	_____
000000-960.000 Education	129.08	1,332.00	1,716.00	995.00	4,000.00	4,000.00	5,000.00	_____
000000-964.003 Refunds	0.00	0.00	0.00	250.00	0.00	0.00	0.00	_____
000000-965.000 Contrib. to Other Agency	4,194.00	4,194.00	4,194.00	4,186.00	4,194.00	4,194.00	4,194.00	_____
000000-967.000 Safety Equipment	3,842.35	6,432.27	8,146.67	272.98	11,000.00	11,000.00	2,000.00	_____
000000-970.010 Capital Outlay-under \$5000.00	4,999.00	0.00	411.62	2,500.00	0.00	0.00	2,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 281 Senior Services Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-999.001								
Operating Trans Out - Indirect cost	78,418.00	68,889.00	75,943.00	92,025.00	92,025.00	92,025.00	85,573.00	
Expenses Total	837,502.06	1,050,905.59	1,234,816.10	765,135.21	1,580,819.00	1,580,819.00	1,554,965.00	
	148,836.97	-33,934.19	-160,772.48	273,691.32	0.00	0.00	0.00	
Revenues Total	986,339.03	1,016,971.40	1,074,043.62	1,038,826.53	1,580,819.00	1,580,819.00	1,554,965.00	
Expenses Fund Total	837,502.06	1,050,905.59	1,234,816.10	765,135.21	1,580,819.00	1,580,819.00	1,554,965.00	
Net (Rev/Exp)	148,836.97	-33,934.19	-160,772.48	273,691.32	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 283 Revenue Sharing Reserve Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 283 Revenue Sharing Reserve Fund								
Fiscal Year 2024								
Revenues								
000000-664.000								
Interest Earnings	129.00	39.17	1,057.39	995.38	0.00	0.00	0.00	_____
Revenues Total	129.00	39.17	1,057.39	995.38	0.00	0.00	0.00	_____
Expenses								
000000-999.000								
Operating Transfers Out	477,542.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
Expenses Total	477,542.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
	-477,413.00	39.17	1,057.39	995.38	0.00	0.00	0.00	_____
Revenues Total	129.00	39.17	1,057.39	995.38	0.00	0.00	0.00	_____
Expenses Fund Total	477,542.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
Net (Rev/Exp)	-477,413.00	39.17	1,057.39	995.38	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 284 Opioid Settlement

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 284 Opioid Settlement								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	53,103.00	53,103.00	53,103.00	
000000-685.003								
Opioid Settlement Revenue	0.00	0.00	103,918.13	129,180.80	10,897.00	10,897.00	10,897.00	
Revenues Total	0.00	0.00	103,918.13	129,180.80	64,000.00	64,000.00	64,000.00	
Expenses								
000000-801.002								
Contractual Services - LC FCC	0.00	0.00	0.00	32,000.00	64,000.00	64,000.00	64,000.00	
Expenses Total	0.00	0.00	0.00	32,000.00	64,000.00	64,000.00	64,000.00	
	0.00	0.00	103,918.13	97,180.80	0.00	0.00	0.00	
Revenues Total	0.00	0.00	103,918.13	129,180.80	64,000.00	64,000.00	64,000.00	
Expenses Fund Total	0.00	0.00	0.00	32,000.00	64,000.00	64,000.00	64,000.00	
Net (Rev/Exp)	0.00	0.00	103,918.13	97,180.80	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 285 Criminal Justice Training Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 285 Criminal Justice Training Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	700.00	700.00	700.00	
000000-543.002								
Criminal Justice Training	2,499.20	2,238.96	0.00	3,322.00	3,200.00	3,200.00	3,200.00	
Revenues Total	2,499.20	2,238.96	0.00	3,322.00	3,900.00	3,900.00	3,900.00	
Expenses								
000000-727.000								
Office/Operating Supplies	0.00	0.00	0.00	0.00	700.00	700.00	700.00	
000000-744.000								
Ammunition	985.00	0.00	2,771.93	122.80	3,200.00	3,200.00	3,200.00	
Expenses Total	985.00	0.00	2,771.93	122.80	3,900.00	3,900.00	3,900.00	
	1,514.20	2,238.96	-2,771.93	3,199.20	0.00	0.00	0.00	
Revenues Total	2,499.20	2,238.96	0.00	3,322.00	3,900.00	3,900.00	3,900.00	
Expenses Fund Total	985.00	0.00	2,771.93	122.80	3,900.00	3,900.00	3,900.00	
Net (Rev/Exp)	1,514.20	2,238.96	-2,771.93	3,199.20	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 292 Child Care Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 292 Child Care Fund								
Fiscal Year 2024								
Revenues								
000000-563.000 State Grants	72,396.08	76,166.50	79,758.10	122,590.12	489,367.00	489,367.00	520,923.00	
000000-563.004 State - Reimb. Vol. Activities	54.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-563.005 State Grants - RTA	445.72	7,205.34	0.00	0.00	0.00	0.00	0.00	
000000-676.000 Reimbursements & Other	12,408.37	5,006.72	2,420.46	0.00	1,000.00	1,000.00	1,000.00	
000000-699.000 Operating Transfers In	183,670.50	183,671.50	275,505.75	121,070.00	242,140.00	242,140.00	217,402.00	
Revenues Total	268,974.67	272,050.06	357,684.31	243,660.12	732,507.00	732,507.00	739,325.00	
Expenses								
000000-702.000 Overtime	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
000000-703.000 Salaries	114,812.42	120,982.88	153,382.27	127,173.38	235,135.00	235,135.00	268,574.00	
000000-703.006 Salaries -non-work holiday	6,278.86	6,091.12	6,896.00	3,699.95	9,786.00	9,786.00	9,891.00	
000000-703.014 Longevity	800.00	800.00	800.00	0.00	800.00	800.00	800.00	
000000-706.000 401(a) Pension Plan	1,000.00	1,000.00	1,400.00	0.00	1,400.00	1,400.00	1,800.00	
000000-717.000 Social Security	8,976.77	9,584.63	12,058.58	9,673.54	18,874.00	18,874.00	21,441.00	
000000-718.000 Hospitalization	38,420.00	39,842.00	55,495.00	47,188.50	62,918.00	62,918.00	72,216.00	
000000-719.000 Retirement	23,284.04	26,213.88	24,654.14	24,714.26	37,914.00	37,914.00	65,183.00	
000000-720.000 Life Insurance/Disability	2,048.48	2,090.92	2,639.48	2,314.71	2,210.00	2,210.00	5,000.00	
000000-727.000 Office/Operating Supplies	292.86	1,249.49	33.37	34.98	0.00	0.00	0.00	
000000-801.000 Contractual Services	40,755.92	44,997.55	53,616.76	26,766.51	59,950.00	59,950.00	82,000.00	
000000-801.003 Summer Camp Expenses	0.00	0.00	0.00	2,285.00	0.00	0.00	0.00	
000000-807.000 Membership Dues and Fees	0.00	239.55	284.99	0.00	1,040.00	1,040.00	1,040.00	

2025 BOC WORK SESSION CHANGES

Fund 292 Child Care Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-832.001 Court Foster Care	0.00	0.00	0.00	0.00	9,000.00	9,000.00	500.00	_____
000000-832.002 Court Foster Care - Non-Scheduled	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	_____
000000-832.003 Institutional Care - Other County	0.00	0.00	0.00	27,090.00	114,000.00	114,000.00	100,000.00	_____
000000-832.004 Inst Care - Other County - Non-Sch	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	_____
000000-832.005 Institutional Care - Private	0.00	0.00	0.00	7,000.00	114,050.00	114,050.00	50,000.00	_____
000000-832.006 Inst Care - Private - Non-Scheduled	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00	_____
000000-850.000 Telephone	156.00	156.00	156.00	0.00	0.00	0.00	0.00	_____
000000-850.001 Telephone - Cell phone	987.34	1,182.32	1,183.32	691.10	3,000.00	3,000.00	5,000.00	_____
000000-860.000 Travel	6,982.03	11,835.42	16,672.91	8,472.76	25,000.00	25,000.00	27,000.00	_____
000000-860.001 Taxable Travel	0.00	313.13	0.00	14.98	0.00	0.00	0.00	_____
000000-881.001 Youth Activities/Incentives	0.00	0.00	343.43	946.24	0.00	0.00	0.00	_____
000000-941.000 Computer Charges (Rental)	5,765.00	7,022.00	9,143.00	0.00	0.00	0.00	0.00	_____
000000-943.000 Buildings & Grounds Charges	15,804.00	15,804.00	21,821.00	0.00	0.00	0.00	0.00	_____
000000-957.001 Non-Scheduled Services	0.00	0.00	0.00	51.24	30,670.00	30,670.00	23,120.00	_____
000000-960.000 Education	135.00	550.00	1,475.00	0.00	2,760.00	2,760.00	2,760.00	_____
000000-999.296 Transfer Out - Child Care Basic	0.00	19,301.00	0.00	0.00	0.00	0.00	0.00	_____
Expenses Total	266,498.72	309,255.89	362,055.25	288,117.15	732,507.00	732,507.00	739,325.00	_____
	2,475.95	-37,205.83	-4,370.94	-44,457.03	0.00	0.00	0.00	_____
Revenues Total	268,974.67	272,050.06	357,684.31	243,660.12	732,507.00	732,507.00	739,325.00	_____
Expenses Fund Total	266,498.72	309,255.89	362,055.25	288,117.15	732,507.00	732,507.00	739,325.00	_____
Net (Rev/Exp)	2,475.95	-37,205.83	-4,370.94	-44,457.03	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 293 Soldiers & Sailors Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Number								
Account Name								
Fund 293 Soldiers & Sailors Fund								
Fiscal Year 2024								
Revenues								
000000-401.000 Fund Balance Forward	0.00	0.00	0.00	0.00	2,239.00	0.00	0.00	_____
000000-699.000 Operating Transfer In - G/F	0.00	0.00	6,000.00	5,000.00	5,000.00	10,000.00	10,000.00	_____
Revenues Total	0.00	0.00	6,000.00	5,000.00	7,239.00	10,000.00	10,000.00	_____
Expenses								
000000-801.000 Contractual Services	1,465.85	1,973.08	4,606.60	6,646.36	7,239.00	10,000.00	10,000.00	_____
Expenses Total	1,465.85	1,973.08	4,606.60	6,646.36	7,239.00	10,000.00	10,000.00	_____
	-1,465.85	-1,973.08	1,393.40	-1,646.36	0.00	0.00	0.00	_____
Revenues Total	0.00	0.00	6,000.00	5,000.00	7,239.00	10,000.00	10,000.00	_____
Expenses Fund Total	1,465.85	1,973.08	4,606.60	6,646.36	7,239.00	10,000.00	10,000.00	_____
Net (Rev/Exp)	-1,465.85	-1,973.08	1,393.40	-1,646.36	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 296 Child Care Basic Grant Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-943.000								
Buildings & Grounds Charges	1,126.00	1,126.00	0.00	0.00	0.00	0.00	0.00	
000000-957.001								
Non-Scheduled Services	0.00	0.00	0.00	0.00	3,000.00	3,000.00	3,000.00	
000000-960.000								
Education	0.00	210.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	86,243.13	96,167.65	87,965.28	30,588.40	71,151.00	71,151.00	71,151.00	
	-5,556.15	13,497.99	-20,651.07	9,709.51	0.00	0.00	0.00	
Revenues Total	80,686.98	109,665.64	67,314.21	40,297.91	71,151.00	71,151.00	71,151.00	
Expenses Fund Total	86,243.13	96,167.65	87,965.28	30,588.40	71,151.00	71,151.00	71,151.00	
Net (Rev/Exp)	-5,556.15	13,497.99	-20,651.07	9,709.51	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 357 Radio Communications Project/M

County of Leelanau

Department 000000 Radio Communications Project/M

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 357 Radio Communications Project/M								
Fiscal Year 2024								
Revenues								
000000-699.457								
Transfer In Radio Communications	276,026.00	276,026.00	276,026.00	0.00	276,026.00	276,026.00	276,026.00	
Revenues Total	276,026.00	276,026.00	276,026.00	0.00	276,026.00	276,026.00	276,026.00	
Expenses								
000000-990.000								
Debt Principal Payments	247,130.88	251,727.60	256,410.00	261,179.15	261,179.00	261,179.00	266,037.00	
000000-995.000								
Interest & Fiscal Charges	28,895.12	24,298.40	19,616.00	14,846.85	14,847.00	14,847.00	9,989.00	
Expenses Total	276,026.00	276,026.00	276,026.00	276,026.00	276,026.00	276,026.00	276,026.00	
	0.00	0.00	0.00	-276,026.00	0.00	0.00	0.00	
Revenues Total	276,026.00	276,026.00	276,026.00	0.00	276,026.00	276,026.00	276,026.00	
Expenses Fund Total	276,026.00	276,026.00	276,026.00	276,026.00	276,026.00	276,026.00	276,026.00	
Net (Rev/Exp)	0.00	0.00	0.00	-276,026.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 366 L.E.C. Debt Fund

County of Leelanau

Department 000000 L.E.C. DEBT RETIREMENT FUND

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 366 L.E.C. Debt Fund								
Fiscal Year 2024								
Revenues								
000000-599.000								
Bond Refunding	0.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-600.000								
Bond Proceeds	2,600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-699.101								
Operating Transfer In G/F	454,700.00	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	467,046.00
Revenues Total	3,054,700.41	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	467,046.00
Expenses								
000000-801.000								
Contractual Services	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
000000-990.000								
Debt Principal Payments	370,000.00	415,000.00	400,000.00	440,000.00	440,000.00	440,000.00	450,000.00	450,000.00
000000-995.000								
Interest & Fiscal Charges	31,419.67	33,016.50	27,393.00	12,316.50	21,597.00	21,597.00	15,546.00	15,546.00
000000-998.000								
Paying Agent Fees	0.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
000000-998.001								
Bond Issuance Costs	26,520.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
000000-998.002								
Payment to Escrow Agent	2,572,938.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenses Total	3,001,877.67	449,516.50	427,893.00	452,816.50	463,097.00	463,097.00	467,046.00	467,046.00
	52,822.74	-50,312.50	-1,250.00	10,280.50	0.00	0.00	0.00	0.00
Revenues Total	3,054,700.41	399,204.00	426,643.00	463,097.00	463,097.00	463,097.00	467,046.00	467,046.00
Expenses Fund Total	3,001,877.67	449,516.50	427,893.00	452,816.50	463,097.00	463,097.00	467,046.00	467,046.00
Net (Rev/Exp)	52,822.74	-50,312.50	-1,250.00	10,280.50	0.00	0.00	0.00	0.00

2025 BOC WORK SESSION CHANGES

Fund 457 Radio Communications Project

County of Leelanau

Department 000000 Radio Communications Project

Period Ending Date: July 31, 2024

	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Number								
Account Name								
Fund 457 Radio Communications Project								
Fiscal Year 2024								
Revenues								
000000-580.000 Radio Project User/Maint. Fee	43,400.00	43,400.00	43,400.00	43,400.00	43,400.00	43,400.00	43,400.00	_____
000000-581.000 Contrib. Local Units Radio Fee	31,650.00	29,725.00	31,650.00	24,550.00	31,650.00	31,650.00	31,650.00	_____
000000-699.101 Transfer In - General Fund / PILT	52,876.00	52,876.00	52,876.00	0.00	109,076.00	109,076.00	109,076.00	_____
000000-699.233 Transfer In - Wireless E-911	126,287.86	125,284.93	121,877.80	30,384.28	130,000.00	130,000.00	130,000.00	_____
Revenues Total	254,213.86	251,285.93	249,803.80	98,334.28	314,126.00	314,126.00	314,126.00	_____
Expenses								
000000-801.000 Contractual Services	17,704.18	28,020.42	28,283.33	20,621.38	38,100.00	38,100.00	38,100.00	_____
000000-999.357 Transfer Out - Radio Comm Project	276,026.00	276,026.00	276,026.00	0.00	276,026.00	276,026.00	276,026.00	_____
Expenses Total	293,730.18	304,046.42	304,309.33	20,621.38	314,126.00	314,126.00	314,126.00	_____
	-39,516.32	-52,760.49	-54,505.53	77,712.90	0.00	0.00	0.00	_____
Revenues Total	254,213.86	251,285.93	249,803.80	98,334.28	314,126.00	314,126.00	314,126.00	_____
Expenses Fund Total	293,730.18	304,046.42	304,309.33	20,621.38	314,126.00	314,126.00	314,126.00	_____
Net (Rev/Exp)	-39,516.32	-52,760.49	-54,505.53	77,712.90	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 468 Communications Cap Proj Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 468 Communications Cap Proj Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	144,500.00	0.00	0.00	_____
000000-581.000								
Contib. Local Unit	0.00	0.00	100,000.00	0.00	100,000.00	0.00	0.00	_____
000000-675.000								
Contrib. from Priv. Sources	0.00	0.00	162,200.00	0.00	0.00	0.00	0.00	_____
000000-699.000								
Operating Transfers In	0.00	0.00	202,750.00	0.00	0.00	0.00	0.00	_____
000000-699.518								
Operating Transfer In - Tower	0.00	403,865.00	0.00	0.00	0.00	0.00	0.00	_____
Revenues Total	0.00	403,865.00	464,950.00	0.00	244,500.00	0.00	0.00	_____
Expenses								
000000-801.000								
Contractual Services	0.00	218.00	0.00	0.00	0.00	0.00	0.00	_____
000000-970.000								
Capital Outlay	0.00	340,328.50	108,912.50	0.00	0.00	0.00	0.00	_____
000000-970.004								
Leelanau Twp Tower Capital Outlay	0.00	0.00	220,450.00	0.00	244,500.00	0.00	0.00	_____
Expenses Total	0.00	340,546.50	329,362.50	0.00	244,500.00	0.00	0.00	_____
	0.00	63,318.50	135,587.50	0.00	0.00	0.00	0.00	_____
Revenues Total	0.00	403,865.00	464,950.00	0.00	244,500.00	0.00	0.00	_____
Expenses Fund Total	0.00	340,546.50	329,362.50	0.00	244,500.00	0.00	0.00	_____
Net (Rev/Exp)	0.00	63,318.50	135,587.50	0.00	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 470 Capital Projects Bldg Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 470 Capital Projects Bldg Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	451,799.00	25,000.00	258,000.00	_____
000000-581.000								
Contib. Local Unit	0.00	0.00	100,000.00	84,372.00	88,760.00	0.00	0.00	_____
000000-664.000								
Interest Earnings	13.48	79.15	5,413.21	8,276.41	6,255.00	0.00	0.00	_____
000000-699.000								
Operating Transfer In - DTR	105,500.00	0.00	418,745.00	0.00	0.00	0.00	0.00	_____
000000-699.101								
Transfer In - General Fund	50,000.00	100,000.00	51,000.00	0.00	110,000.00	0.00	0.00	_____
Revenues Total	155,513.48	100,079.15	575,158.21	92,648.41	656,814.00	25,000.00	258,000.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	0.00	0.00	673.52	0.00	0.00	0.00	0.00	_____
000000-801.000								
Contractual Services	33,165.10	35,973.69	1,119.00	45,000.00	45,000.00	0.00	25,000.00	_____
000000-970.000								
Capital Outlay	22,779.10	45,142.84	16,434.33	0.00	0.00	0.00	0.00	_____
000000-970.010								
Capital Outlay <\$5,000	0.00	37,148.96	4,348.42	0.00	0.00	0.00	0.00	_____
000000-970.019								
Heat Pump Replacements	50,345.00	28,472.00	35,408.00	34,606.00	158,437.00	0.00	123,000.00	_____
000000-970.020								
Parking Lot Repairs/Resurfacing	0.00	0.00	0.00	0.00	36,597.00	25,000.00	0.00	_____
000000-970.021								
Government Center Entrance	47,614.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
000000-970.022								
Government Center Lower Level	0.00	0.00	94,242.63	278,888.94	306,780.00	0.00	0.00	_____
000000-970.024								
Parks & Recreation Capital Outlay	0.00	0.00	0.00	0.00	110,000.00	0.00	110,000.00	_____
Expenses Total	153,903.20	146,737.49	152,225.90	358,494.94	656,814.00	25,000.00	258,000.00	_____
	1,610.28	-46,658.34	422,932.31	-265,846.53	0.00	0.00	0.00	_____
Revenues Total	155,513.48	100,079.15	575,158.21	92,648.41	656,814.00	25,000.00	258,000.00	_____
Expenses Fund Total	153,903.20	146,737.49	152,225.90	358,494.94	656,814.00	25,000.00	258,000.00	_____
Net (Rev/Exp)	1,610.28	-46,658.34	422,932.31	-265,846.53	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 516 Unpledged DTR Funds

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 516 Unpledged DTR Funds								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	30,750.00	30,750.00	30,750.00	_____
000000-446.000								
Admin. Fees	126,904.63	111,176.86	140,614.34	128,826.01	125,000.00	125,000.00	125,000.00	_____
000000-447.000								
Delinquent Interest	273,153.55	203,907.52	938,920.48	957,964.29	250,000.00	250,000.00	250,000.00	_____
000000-664.000								
Interest Earnings	-338.48	16,746.86	197,172.78	93,304.37	15,000.00	15,000.00	15,000.00	_____
000000-694.000								
Cash Over/Short	-100.00	0.00	0.00	0.00	0.00	0.00	0.00	_____
Revenues Total	399,619.70	331,831.24	1,276,707.60	1,180,094.67	420,750.00	420,750.00	420,750.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	185.32	276.88	865.33	367.72	1,500.00	1,500.00	1,500.00	_____
000000-728.000								
Postage	3,113.06	2,797.08	3,482.25	3,183.80	4,000.00	4,000.00	4,000.00	_____
000000-810.000								
Bank Charges	0.00	0.00	5.00	0.00	0.00	0.00	0.00	_____
000000-817.000								
Microfilm	0.00	0.00	720.12	0.00	1,500.00	1,500.00	1,500.00	_____
000000-860.000								
Travel	0.00	895.52	500.85	0.00	1,000.00	1,000.00	1,000.00	_____
000000-891.000								
Contingency	0.00	0.00	0.00	0.00	362,750.00	362,750.00	362,750.00	_____
000000-964.001								
Tax foreclosure expense	6,724.94	2,482.56	785.38	143.39	0.00	0.00	0.00	_____
000000-999.000								
Transfer Out - General Fund	25,000.00	25,000.00	572,720.00	25,000.00	25,000.00	25,000.00	25,000.00	_____
000000-999.258								
Transfer Out - P.R.E. Audit	0.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	_____
000000-999.470								
Operating Transfers Out - Building	105,500.00	0.00	418,745.00	0.00	0.00	0.00	0.00	_____
Expenses Total	140,523.32	56,452.04	1,022,823.93	53,694.91	420,750.00	420,750.00	420,750.00	_____
	259,096.38	275,379.20	253,883.67	1,126,399.76	0.00	0.00	0.00	_____
Revenues Total	399,619.70	331,831.24	1,276,707.60	1,180,094.67	420,750.00	420,750.00	420,750.00	_____
Expenses Fund Total	140,523.32	56,452.04	1,022,823.93	53,694.91	420,750.00	420,750.00	420,750.00	_____

2025 BOC WORK SESSION CHANGES

Fund 516 Unpledged DTR Funds

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Net (Rev/Exp)	259,096.38	275,379.20	253,883.67	1,126,399.76	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 517 Tax Foreclosure Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 517 Tax Foreclosure Fund								
Fiscal Year 2024								
Revenues								
000000-550.000								
Tax Reverted Property Sales	0.00	57,877.44	14,354.62	0.00	0.00	0.00	0.00	_____
000000-607.000								
Forefeiture Recording Fees	5,740.00	4,560.00	4,980.00	3,000.00	5,500.00	5,500.00	5,500.00	_____
000000-608.000								
Redemption Recording Fees	5,490.00	4,320.00	4,950.00	3,060.00	5,500.00	5,500.00	5,500.00	_____
000000-609.000								
Foreclosure Recording Fees	180.00	60.00	30.00	120.00	200.00	200.00	200.00	_____
000000-639.000								
County Title Search Fees	32,409.99	26,243.94	29,292.95	16,712.37	32,000.00	32,000.00	32,000.00	_____
000000-639.001								
County Site Visit Fees	4,635.00	8,460.00	7,094.44	2,845.00	4,500.00	4,500.00	6,000.00	_____
000000-639.002								
County Publication Fees	4,350.00	2,750.00	3,350.00	2,350.00	3,500.00	3,500.00	3,500.00	_____
000000-641.000								
Pre-forefeiture Mailing Notice Costs	6,891.19	5,852.86	5,797.97	3,041.64	7,500.00	7,500.00	7,500.00	_____
000000-641.001								
Pre-Foreclosure Mailing Costs	58.14	0.00	0.00	0.00	100.00	100.00	100.00	_____
000000-669.000								
Misc. Reimbursements	35,879.94	12,482.56	1,785.38	143.39	0.00	0.00	0.00	_____
Revenues Total	95,634.26	122,606.80	71,635.36	31,272.40	58,800.00	58,800.00	60,300.00	_____
Expenses								
000000-735.000								
Refunds and Reimbursements	0.00	0.00	3,015.00	0.00	0.00	0.00	0.00	_____
000000-801.000								
Contractual Services	20,671.31	38,133.75	43,709.80	22,896.72	35,000.00	35,000.00	40,000.00	_____
000000-807.000								
Forefeiture Recording Fees	5,340.00	4,590.00	4,920.00	4,380.00	7,000.00	7,000.00	5,500.00	_____
000000-808.000								
Redemption Recording Fees	5,010.00	4,440.00	4,860.00	3,000.00	9,000.00	9,000.00	5,500.00	_____
000000-809.000								
Foreclosure Recording Fees	210.00	120.00	30.00	-60.00	500.00	500.00	500.00	_____
000000-809.001								
Filing Fees - Circuit Court	0.00	0.00	0.00	0.00	200.00	200.00	200.00	_____
000000-891.000								
Contingency	0.00	0.00	0.00	0.00	5,100.00	5,100.00	6,200.00	_____
000000-900.000								
Printing and Publishing	3,661.00	0.00	2,257.52	2,320.00	2,000.00	2,000.00	2,400.00	_____

2025 BOC WORK SESSION CHANGES

Fund 517 Tax Foreclosure Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-955.000								
Foreclosure	0.00	30.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	34,892.31	47,313.75	58,792.32	32,536.72	58,800.00	58,800.00	60,300.00	
	60,741.95	75,293.05	12,843.04	-1,264.32	0.00	0.00	0.00	
Revenues Total	95,634.26	122,606.80	71,635.36	31,272.40	58,800.00	58,800.00	60,300.00	
Expenses Fund Total	34,892.31	47,313.75	58,792.32	32,536.72	58,800.00	58,800.00	60,300.00	
Net (Rev/Exp)	60,741.95	75,293.05	12,843.04	-1,264.32	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 518 Communications Tower Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 518 Communications Tower Fund								
Fiscal Year 2024								
Revenues								
000000-667.001 Tower Lease Fees	326,813.50	392,943.69	388,716.79	208,885.15	376,767.00	376,767.00	439,452.00	_____
000000-667.002 Tower Lease Interest	0.00	35,588.00	30,701.00	0.00	0.00	0.00	0.00	_____
000000-687.000 Refunds & Rebates	85.76	35.19	0.00	159.36	0.00	0.00	0.00	_____
000000-689.000 Non-refundable - analysis fee	5,000.00	5,000.00	5,000.00	10,000.00	0.00	0.00	0.00	_____
Revenues Total	331,899.26	433,566.88	424,417.79	219,044.51	376,767.00	376,767.00	439,452.00	_____
Expenses								
000000-727.000 Office/Operating Supplies	0.00	0.00	16.99	0.00	0.00	0.00	0.00	_____
000000-775.000 Repair and Maintenance	4,293.55	2,986.62	12,620.78	4,408.35	20,000.00	20,000.00	20,000.00	_____
000000-801.000 Contractual Services	81,746.88	85,218.96	83,351.81	0.00	94,000.00	94,000.00	108,000.00	_____
000000-801.001 Contractual Consult Services	3,000.00	0.00	1,762.50	3,200.00	0.00	0.00	0.00	_____
000000-850.000 Telephone	2,925.70	2,287.30	4,876.53	2,300.96	3,400.00	3,400.00	3,400.00	_____
000000-891.000 Contingency	0.00	0.00	0.00	0.00	29,067.00	29,067.00	77,752.00	_____
000000-920.000 Utilities (Light-Oil)	10,310.49	11,743.94	13,767.79	8,257.14	9,500.00	9,500.00	9,500.00	_____
000000-921.000 Utilities - Propane	601.99	555.65	1,513.34	171.15	800.00	800.00	800.00	_____
000000-940.000 Rental	19,278.91	-145.73	-150.02	15,761.31	25,000.00	25,000.00	25,000.00	_____
000000-941.000 Lease Principal Expense	0.00	9,051.00	9,819.00	0.00	0.00	0.00	0.00	_____
000000-942.000 Lease Interest Expense	0.00	10,952.00	10,784.00	0.00	0.00	0.00	0.00	_____
000000-999.000 Operating Trans Out - 911 Dispatch	165,000.00	195,000.00	195,000.00	146,250.00	195,000.00	195,000.00	195,000.00	_____
000000-999.468 Transfer Out to Capital Tower Proj	0.00	403,865.00	0.00	0.00	0.00	0.00	0.00	_____
Expenses Total	287,157.52	721,514.74	333,362.72	180,348.91	376,767.00	376,767.00	439,452.00	_____
	44,741.74	-287,947.86	91,055.07	38,695.60	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 518 Communications Tower Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Revenues Total	331,899.26	433,566.88	424,417.79	219,044.51	376,767.00	376,767.00	439,452.00	
Expenses Fund Total	287,157.52	721,514.74	333,362.72	180,348.91	376,767.00	376,767.00	439,452.00	
Net (Rev/Exp)	44,741.74	-287,947.86	91,055.07	38,695.60	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 542 Building Safety Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 542 Building Safety Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	209,972.00	209,972.00	109,006.00	_____
000000-478.000								
Building Permits	517,355.00	547,953.00	487,712.00	325,371.00	401,273.00	401,273.00	401,273.00	_____
000000-478.001								
Electrical Permits	171,365.00	187,986.00	182,100.00	107,100.00	163,000.00	163,000.00	163,000.00	_____
000000-478.002								
Mechanical Permits	188,870.00	193,660.00	202,350.00	102,275.00	173,000.00	173,000.00	173,000.00	_____
000000-478.003								
Plumbing Permits	91,547.00	90,613.00	88,909.00	56,189.00	85,000.00	85,000.00	85,000.00	_____
000000-478.004								
Temporary Occupancy	2,700.00	1,700.00	550.00	850.00	1,000.00	1,000.00	1,000.00	_____
000000-478.005								
Extra Inspection Fees	22,050.00	25,250.00	27,700.00	15,550.00	20,000.00	20,000.00	20,000.00	_____
000000-478.006								
Const. Bd of Appeals Fee	0.00	200.00	200.00	200.00	200.00	200.00	200.00	_____
000000-478.009								
Seasonal Use Permits	4,350.00	3,475.00	2,800.00	1,400.00	3,200.00	3,200.00	2,800.00	_____
000000-478.010								
Pre-Construction Fees	1,325.00	550.00	350.00	450.00	500.00	500.00	500.00	_____
000000-478.011								
Reinspection Fees	16,900.00	23,205.00	21,420.00	12,700.00	15,000.00	15,000.00	18,000.00	_____
000000-628.000								
Copy Fees	114.00	122.50	0.00	0.00	100.00	100.00	50.00	_____
000000-646.000								
Code Books - Contractors	0.00	0.00	0.00	4,777.55	0.00	0.00	0.00	_____
000000-673.000								
Sale of Fixed Assets	0.00	7,401.00	0.00	195.00	0.00	0.00	0.00	_____
000000-687.000								
Refunds & Rebates	227.52	0.00	0.00	30.00	0.00	0.00	0.00	_____
Revenues Total	1,016,803.52	1,082,115.50	1,014,091.00	627,087.55	1,072,245.00	1,072,245.00	973,829.00	_____
Expenses								
000000-702.000								
Overtime	27,291.62	31,918.22	36,302.42	20,120.44	24,000.00	24,000.00	24,000.00	_____
000000-703.000								
Salaries	412,038.59	447,116.10	471,858.00	263,001.08	488,655.00	488,655.00	488,218.00	_____
000000-703.001								
Temp Office Assistant	74.50	438.48	0.00	0.00	3,000.00	3,000.00	3,000.00	_____

2025 BOC WORK SESSION CHANGES

Fund 542 Building Safety Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-703.006 Salaries -non-work holiday	17,414.19	15,882.83	18,514.70	9,072.18	18,844.00	18,844.00	18,844.00	_____
000000-704.000 Per Diem	0.00	40.00	0.00	0.00	0.00	0.00	0.00	_____
000000-717.000 Social Security	35,162.31	38,721.98	40,818.69	22,593.70	41,411.00	41,411.00	41,376.00	_____
000000-718.000 Hospitalization	114,633.00	115,556.00	142,616.00	80,901.00	107,868.00	107,868.00	107,868.00	_____
000000-719.000 Retirement	33,975.98	39,067.02	42,873.76	27,857.78	47,834.00	47,834.00	50,184.00	_____
000000-720.000 Life Insurance/Disability	7,423.19	7,989.62	8,562.56	5,077.77	8,532.00	8,532.00	8,532.00	_____
000000-727.000 Office/Operating Supplies	3,673.85	2,141.87	3,317.90	1,202.83	3,000.00	3,000.00	3,000.00	_____
000000-728.000 Postage	3,902.77	4,058.86	3,590.20	2,098.38	3,500.00	3,500.00	3,500.00	_____
000000-743.000 Gas/Oil	10,757.85	15,624.11	14,204.41	9,425.59	16,000.00	16,000.00	15,000.00	_____
000000-775.000 Repair and Maintenance	7,705.52	4,092.54	3,657.77	2,088.40	4,000.00	4,000.00	4,000.00	_____
000000-800.000 Attorney Fees	11,428.46	211.00	0.00	0.00	1,000.00	1,000.00	500.00	_____
000000-801.000 Contractual Services	5,936.63	3,753.76	14,721.05	790.00	17,400.00	17,400.00	6,000.00	_____
000000-807.000 Membership Dues and Fees	2,922.50	2,405.00	1,980.00	2,485.00	3,000.00	3,000.00	3,000.00	_____
000000-808.000 Subscriptions	35.00	441.00	497.00	450.00	550.00	550.00	600.00	_____
000000-823.000 Code Books	400.00	679.00	98.15	6,661.61	1,000.00	1,000.00	3,000.00	_____
000000-850.000 Telephone	936.00	936.00	936.00	702.00	936.00	936.00	936.00	_____
000000-850.001 Telephone - Cell phone	2,448.85	2,652.76	2,656.50	1,551.65	4,000.00	4,000.00	4,000.00	_____
000000-860.000 Travel	779.44	260.00	660.60	500.00	450.00	450.00	600.00	_____
000000-860.001 Taxable Travel	0.00	15.68	0.00	0.00	0.00	0.00	0.00	_____
000000-900.000 Printing and Publishing	533.52	794.10	297.85	402.60	600.00	600.00	600.00	_____
000000-940.000 Rental	0.00	0.00	1,330.30	266.00	0.00	0.00	0.00	_____
000000-941.000 Computer Charges (Rental)	26,860.00	37,315.00	50,040.00	37,530.00	50,040.00	50,040.00	46,033.00	_____

2025 BOC WORK SESSION CHANGES

Fund 542 Building Safety Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-942.000 Copy Machine Charges (Rental)	649.36	684.92	662.68	400.36	750.00	750.00	750.00	_____
000000-943.000 Buildings & Grounds Charges	21,313.00	21,313.00	29,428.00	22,071.00	29,428.00	29,428.00	34,641.00	_____
000000-960.000 Education	4,811.34	3,987.00	5,380.05	400.00	4,000.00	4,000.00	4,000.00	_____
000000-964.000 Refunds	6,034.00	5,218.00	8,199.00	4,975.00	9,000.00	9,000.00	8,500.00	_____
000000-970.000 Capital Outlay	0.00	46,546.00	89.54	74,776.00	70,278.00	70,278.00	0.00	_____
000000-970.010 Capital Outlay - under \$5000.00	0.00	0.00	0.00	3,308.00	9,000.00	9,000.00	9,000.00	_____
000000-999.001 Operating Trans Out - Indirect Cost	99,251.00	83,621.00	86,145.00	104,169.00	104,169.00	104,169.00	84,147.00	_____
Expenses Total	858,392.47	933,480.85	989,438.13	704,877.37	1,072,245.00	1,072,245.00	973,829.00	_____
	158,411.05	148,634.65	24,652.87	-77,789.82	0.00	0.00	0.00	_____
Revenues Total	1,016,803.52	1,082,115.50	1,014,091.00	627,087.55	1,072,245.00	1,072,245.00	973,829.00	_____
Expenses Fund Total	858,392.47	933,480.85	989,438.13	704,877.37	1,072,245.00	1,072,245.00	973,829.00	_____
Net (Rev/Exp)	158,411.05	148,634.65	24,652.87	-77,789.82	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 573 Mapping Services Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 573 Mapping Services Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	5,700.00	5,700.00	5,700.00	
000000-600.000								
Charges for Services	0.00	1,099.06	5,359.90	195.00	1,000.00	1,000.00	1,000.00	
000000-600.001								
Aerial Maps	0.00	0.00	0.00	0.00	300.00	300.00	300.00	
000000-600.002								
Transportation Maps	708.20	259.00	626.00	147.85	200.00	200.00	200.00	
000000-600.003								
Special Maps	50.00	0.00	0.00	0.00	700.00	700.00	700.00	
000000-675.000								
Contrib. from 2% Gaming Revenue	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
000000-699.101								
Oper Transfer In - General Fund	33,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Revenues Total	43,758.20	1,358.06	5,985.90	342.85	7,900.00	7,900.00	7,900.00	
Expenses								
000000-727.000								
Office/Operating Supplies	613.77	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	
000000-775.000								
Repair and Maintenance	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	
000000-801.000								
Contractual Services	0.00	0.00	0.00	0.00	1,500.00	1,500.00	1,500.00	
000000-807.000								
Membership Dues and Fees	350.00	400.00	325.00	0.00	500.00	500.00	500.00	
000000-860.000								
Travel	0.00	463.98	0.00	0.00	1,750.00	1,750.00	1,750.00	
000000-900.000								
Printing and Publishing	0.00	0.00	0.00	0.00	150.00	150.00	150.00	
000000-960.000								
Education	0.00	350.00	0.00	0.00	1,000.00	1,000.00	1,000.00	
000000-970.000								
Capital Outlay	21,057.03	0.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	22,020.80	1,213.98	325.00	0.00	7,900.00	7,900.00	7,900.00	
	21,737.40	144.08	5,660.90	342.85	0.00	0.00	0.00	
Revenues Total	43,758.20	1,358.06	5,985.90	342.85	7,900.00	7,900.00	7,900.00	
Expenses Fund Total	22,020.80	1,213.98	325.00	0.00	7,900.00	7,900.00	7,900.00	

2025 BOC WORK SESSION CHANGES

Fund 573 Mapping Services Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Net (Rev/Exp)	21,737.40	144.08	5,660.90	342.85	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 631 Maintenance Dept Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 631 Maintenance Dept Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	23,083.00	23,083.00	0.00	
000000-600.000								
Charges for Services	678,055.00	678,055.00	936,216.00	702,162.00	936,216.00	936,216.00	1,102,074.00	
000000-600.001								
Lower Level Rent	0.00	0.00	0.00	10,600.00	0.00	0.00	31,800.00	
000000-602.000								
Refunds / Rebates	221.11	0.00	0.00	639.11	0.00	0.00	0.00	
000000-676.000								
Insurance Recovery	0.00	0.00	0.00	2,503.43	0.00	0.00	0.00	
Revenues Total	678,276.11	678,055.00	936,216.00	715,904.54	959,299.00	959,299.00	1,133,874.00	
Expenses								
000000-702.000								
Overtime	2,643.09	2,582.85	1,597.58	1,567.49	3,000.00	3,000.00	3,000.00	
000000-703.000								
Salaries	129,489.99	136,694.76	142,777.91	85,107.85	147,310.00	147,310.00	212,335.00	
000000-703.006								
Salaries -non-work holiday	3,908.96	3,333.50	3,902.40	1,611.52	3,929.00	3,929.00	3,859.00	
000000-703.014								
Longevity	800.00	800.00	800.00	0.00	800.00	800.00	0.00	
000000-717.000								
Social Security	10,112.93	10,612.32	11,036.12	6,657.18	11,888.00	11,888.00	16,769.00	
000000-718.000								
Hospitalization	36,825.00	38,190.00	43,391.00	18,365.25	24,487.00	24,487.00	50,212.00	
000000-719.000								
Retirement	17,942.31	19,733.32	18,499.45	14,897.22	22,174.00	22,174.00	20,408.00	
000000-720.000								
Life Insurance/Disability	2,424.27	2,329.24	2,634.06	1,603.24	2,960.00	2,960.00	2,960.00	
000000-727.000								
Office/Operating Supplies	12,425.38	16,441.76	17,601.16	6,918.89	20,000.00	20,000.00	24,000.00	
000000-727.001								
Office/Operating Supplies-LEC	15,556.02	15,382.52	17,471.21	8,443.18	26,000.00	26,000.00	31,200.00	
000000-728.000								
Postage	0.00	31.26	39.37	0.00	50.00	50.00	50.00	
000000-742.000								
Uniforms	560.88	794.89	771.34	378.64	1,000.00	1,000.00	1,650.00	
000000-743.000								
Gas/Oil	5,441.42	8,502.37	4,881.28	3,565.62	9,000.00	9,000.00	10,800.00	

2025 BOC WORK SESSION CHANGES

Fund 631 Maintenance Dept Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-775.000 Repair and Maintenance	67,832.56	54,195.42	45,129.95	41,078.83	60,000.00	60,000.00	80,974.00	_____
000000-775.001 Repair and Maintenance-LEC	58,043.37	50,238.27	61,313.99	27,273.99	60,000.00	60,000.00	64,800.00	_____
000000-801.000 Contractual Services	18,441.85	21,339.87	12,593.26	6,605.44	27,468.00	27,468.00	32,868.00	_____
000000-801.001 Contractual Services - LEC	29,176.94	30,375.54	18,974.35	12,915.12	34,632.00	34,632.00	41,432.00	_____
000000-801.002 Contractual Cleaning-B&G/LEC	82,314.00	83,549.76	111,075.00	73,842.19	115,658.00	115,658.00	139,600.00	_____
000000-801.003 Contr Serv - Lawn Maintenance	13,905.00	11,392.50	11,515.38	6,860.00	13,110.00	13,110.00	15,732.00	_____
000000-801.004 Contractual - D&W Mechanical	0.00	0.00	129,792.00	78,624.00	134,784.00	134,784.00	139,776.00	_____
000000-807.000 Membership Dues and Fees	706.00	2,948.00	2,734.62	3,036.66	3,000.00	3,000.00	3,000.00	_____
000000-850.000 Telephone	234.00	234.00	234.00	175.50	234.00	234.00	234.00	_____
000000-850.001 Telephone - Cell phone	1,034.63	1,307.75	1,289.82	1,024.31	1,670.00	1,670.00	1,670.00	_____
000000-860.000 Travel	0.00	0.00	0.00	0.00	345.00	345.00	345.00	_____
000000-920.000 Utilities - Electric	77,688.86	82,040.86	80,600.85	48,224.07	85,000.00	85,000.00	85,000.00	_____
000000-920.001 Utilities - Electric LEC	68,775.99	74,442.45	69,361.13	37,055.87	76,000.00	76,000.00	76,000.00	_____
000000-921.000 Utilities - Natural Gas	17,778.25	26,711.30	25,689.20	18,303.96	27,000.00	27,000.00	27,000.00	_____
000000-921.001 Utilities - Natural Gas - LEC	21,129.50	33,042.90	29,051.27	18,305.24	34,000.00	34,000.00	34,000.00	_____
000000-940.000 Rental	4,147.60	7,028.70	5,556.00	4,441.25	7,500.00	7,500.00	7,500.00	_____
000000-942.000 Copy Machine Charges (Rental)	0.00	27.64	14.96	12.28	100.00	100.00	100.00	_____
000000-960.000 Education	419.99	0.00	0.00	495.00	1,000.00	1,000.00	1,400.00	_____
000000-968.000 Depreciation	5,159.20	5,159.20	4,479.90	0.00	5,200.00	5,200.00	5,200.00	_____
000000-970.010 Capital Outlay under \$5,000.00	1,304.35	0.00	0.00	0.00	0.00	0.00	0.00	_____
Expenses Total	706,222.34	739,462.95	874,808.56	527,389.79	959,299.00	959,299.00	1,133,874.00	_____
	-27,946.23	-61,407.95	61,407.44	188,514.75	0.00	0.00	0.00	_____
Revenues Total	678,276.11	678,055.00	936,216.00	715,904.54	959,299.00	959,299.00	1,133,874.00	_____

2025 BOC WORK SESSION CHANGES

Fund 631 Maintenance Dept Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Expenses Fund Total	706,222.34	739,462.95	874,808.56	527,389.79	959,299.00	959,299.00	1,133,874.00	
Net (Rev/Exp)	-27,946.23	-61,407.95	61,407.44	188,514.75	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 636 Data Processing Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 636 Data Processing Fund								
Fiscal Year 2024								
Revenues								
000000-600.000								
Charges for Services	428,391.00	555,617.00	747,970.00	560,977.50	747,970.00	747,970.00	746,596.00	
000000-687.005								
Misc. Refunds	570.00	0.00	50.00	0.00	0.00	0.00	0.00	
000000-699.101								
Transfer In - General Fund	0.00	12,000.00	18,600.00	0.00	0.00	0.00	0.00	
Revenues Total	428,961.00	567,617.00	766,620.00	560,977.50	747,970.00	747,970.00	746,596.00	
Expenses								
000000-703.000								
Salaries	72,466.02	82,781.64	63,319.26	39,144.11	72,984.00	72,984.00	82,156.00	
000000-706.000								
401(a) Pension Plan	1,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	
000000-717.000								
Social Security	5,293.13	6,260.05	4,843.92	2,994.52	5,583.00	5,583.00	6,285.00	
000000-718.000								
Hospitalization	19,210.00	26,286.00	15,474.00	5,113.50	6,818.00	6,818.00	6,818.00	
000000-719.000								
Retirement	13,833.33	11,070.93	5,180.97	3,743.03	6,569.00	6,569.00	7,764.00	
000000-720.000								
Life Insurance/Disability	1,106.87	1,234.90	1,087.86	676.34	1,106.00	1,106.00	1,106.00	
000000-727.000								
Office/Operating Supplies	686.08	2,126.41	3,387.35	2,057.38	3,000.00	3,000.00	3,000.00	
000000-728.000								
Postage	0.00	0.00	0.00	0.00	100.00	100.00	100.00	
000000-775.000								
Repair and Maintenance	322.66	1,277.54	0.00	0.00	6,000.00	6,000.00	6,000.00	
000000-801.000								
Contractual Services	264,189.86	356,512.02	301,128.30	198,697.08	213,174.00	213,174.00	309,830.00	
000000-801.001								
Contractual Services - Safety Net	0.00	0.00	102,360.00	86,713.10	145,111.00	132,112.00	185,000.00	
000000-807.000								
Membership Dues and Fees	0.00	100.00	100.00	125.00	150.00	150.00	150.00	
000000-850.000								
Telephone	468.00	480.80	468.00	351.00	468.00	468.00	468.00	
000000-850.001								
Telephone - Cell phone	0.00	452.19	641.65	345.55	600.00	600.00	600.00	
000000-860.000								
Travel	0.00	850.49	1,051.74	249.89	2,400.00	2,400.00	2,400.00	

2025 BOC WORK SESSION CHANGES

Fund 636 Data Processing Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
000000-891.000 Contingency	0.00	0.00	0.00	0.00	204,756.00	217,755.00	0.00	_____
000000-942.000 Copy Machine Charges (Rental)	8.00	55.00	53.40	50.20	25.00	25.00	25.00	_____
000000-943.000 Buildings & Grounds Charges	11,317.00	11,317.00	15,626.00	11,719.50	15,626.00	15,626.00	18,394.00	_____
000000-960.000 Education	0.00	125.00	125.00	1,122.50	0.00	0.00	0.00	_____
000000-968.000 Depreciation	15,896.24	8,243.26	13,198.66	0.00	15,000.00	15,000.00	15,000.00	_____
000000-970.000 Capital Outlay	-2,100.00	0.00	0.00	0.00	0.00	0.00	53,000.00	_____
000000-970.010 Capital Outlay under \$5,000.00	6,673.62	39,811.47	34,229.76	10,834.16	48,500.00	48,500.00	48,500.00	_____
Expenses Total	410,370.81	549,984.70	562,275.87	363,936.86	747,970.00	747,970.00	746,596.00	_____
	18,590.19	17,632.30	204,344.13	197,040.64	0.00	0.00	0.00	_____
Revenues Total	428,961.00	567,617.00	766,620.00	560,977.50	747,970.00	747,970.00	746,596.00	_____
Expenses Fund Total	410,370.81	549,984.70	562,275.87	363,936.86	747,970.00	747,970.00	746,596.00	_____
Net (Rev/Exp)	18,590.19	17,632.30	204,344.13	197,040.64	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 645 Duplicating Machine Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 645 Duplicating Machine Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	16,744.00	16,744.00	10,000.00	
000000-600.000								
Charges for Services	20,106.32	29,478.35	27,581.32	25,291.60	23,000.00	23,000.00	23,000.00	
000000-699.101								
Transfer In - General Fund	25,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
Revenues Total	45,106.32	29,478.35	27,581.32	25,291.60	39,744.00	39,744.00	33,000.00	
Expenses								
000000-727.000								
Office/Operating Supplies	10,115.32	9,052.86	10,357.24	7,887.29	15,000.00	15,000.00	12,000.00	
000000-775.000								
Repair and Maintenance	0.00	0.00	0.00	983.86	0.00	0.00	0.00	
000000-801.000								
Contractual Services	14,801.62	4,132.49	18,287.18	11,185.45	18,744.00	18,744.00	15,000.00	
000000-968.000								
Depreciation	5,333.60	6,709.40	7,874.45	0.00	6,000.00	6,000.00	6,000.00	
000000-970.010								
Capital Outlay -Under \$5,000	7,440.00	4,165.00	7,569.00	0.00	0.00	0.00	0.00	
Expenses Total	37,690.54	24,059.75	44,087.87	20,056.60	39,744.00	39,744.00	33,000.00	
	7,415.78	5,418.60	-16,506.55	5,235.00	0.00	0.00	0.00	
Revenues Total	45,106.32	29,478.35	27,581.32	25,291.60	39,744.00	39,744.00	33,000.00	
Expenses Fund Total	37,690.54	24,059.75	44,087.87	20,056.60	39,744.00	39,744.00	33,000.00	
Net (Rev/Exp)	7,415.78	5,418.60	-16,506.55	5,235.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 653 Mailing Dept Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 653 Mailing Dept Fund								
Fiscal Year 2024								
Revenues								
000000-600.000								
Charges for Services	35,858.88	39,842.21	37,906.99	25,798.54	38,300.00	38,300.00	37,500.00	
Revenues Total	35,858.88	39,842.21	37,906.99	25,798.54	38,300.00	38,300.00	37,500.00	
Expenses								
000000-727.000								
Office/Operating Supplies	579.36	1,078.79	2,283.93	607.06	1,000.00	1,000.00	1,500.00	
000000-728.000								
Postage	30,000.00	25,000.00	25,500.00	21,500.00	30,000.00	30,000.00	30,000.00	
000000-801.000								
Contractual Services	1,087.35	0.00	0.00	0.00	0.00	0.00	0.00	
000000-940.000								
Postage Meter Lease	1,522.29	2,635.64	2,661.64	1,600.29	7,300.00	7,300.00	6,000.00	
Expenses Total	33,189.00	28,714.43	30,445.57	23,707.35	38,300.00	38,300.00	37,500.00	
	2,669.88	11,127.78	7,461.42	2,091.19	0.00	0.00	0.00	
Revenues Total	35,858.88	39,842.21	37,906.99	25,798.54	38,300.00	38,300.00	37,500.00	
Expenses Fund Total	33,189.00	28,714.43	30,445.57	23,707.35	38,300.00	38,300.00	37,500.00	
Net (Rev/Exp)	2,669.88	11,127.78	7,461.42	2,091.19	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 656 Telecommunications Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 656 Telecommunications Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance forward	0.00	0.00	0.00	0.00	12,882.00	12,882.00	12,882.00	
000000-600.000								
Charges for Services	14,118.00	14,111.73	14,062.00	10,588.50	14,118.00	14,118.00	14,118.00	
000000-687.005								
Refunds & Rebates	18.96	0.00	0.00	0.00	0.00	0.00	0.00	
Revenues Total	14,136.96	14,111.73	14,062.00	10,588.50	27,000.00	27,000.00	27,000.00	
Expenses								
000000-801.000								
Contractual Services	0.00	530.73	0.00	0.00	0.00	0.00	0.00	
000000-850.000								
Telephone	17,820.73	17,161.67	19,832.34	11,388.19	20,000.00	20,000.00	20,000.00	
000000-968.000								
Depreciation	6,542.30	6,542.30	8,528.36	0.00	7,000.00	7,000.00	7,000.00	
000000-970.010								
Capital Outlay under \$5,000	0.00	53.00	0.00	0.00	0.00	0.00	0.00	
Expenses Total	24,363.03	24,287.70	28,360.70	11,388.19	27,000.00	27,000.00	27,000.00	
	-10,226.07	-10,175.97	-14,298.70	-799.69	0.00	0.00	0.00	
Revenues Total	14,136.96	14,111.73	14,062.00	10,588.50	27,000.00	27,000.00	27,000.00	
Expenses Fund Total	24,363.03	24,287.70	28,360.70	11,388.19	27,000.00	27,000.00	27,000.00	
Net (Rev/Exp)	-10,226.07	-10,175.97	-14,298.70	-799.69	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 661 Motor Pool Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 661 Motor Pool Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	153,617.00	153,617.00	226,415.00	
000000-599.000								
Capital Contribution	0.00	66,732.29	409,265.97	0.00	0.00	0.00	0.00	
000000-670.000								
Leased Income	98,106.60	105,634.50	244,115.70	125,956.25	134,500.00	134,500.00	216,000.00	
000000-673.000								
Sale of Fixed Assets	31,800.00	46,726.01	0.00	5,000.00	24,000.00	24,000.00	24,000.00	
000000-687.005								
Misc. Refunds/Income	5,200.00	0.00	0.00	443.12	0.00	0.00	0.00	
000000-699.101								
Transfer In - General Fund	0.00	114,800.00	0.00	25,000.00	25,000.00	0.00	0.00	
Revenues Total	135,106.60	333,892.80	653,381.67	156,399.37	337,117.00	312,117.00	466,415.00	
Expenses								
000000-968.000								
Depreciation	122,186.90	134,314.87	150,613.21	0.00	139,000.00	139,000.00	150,000.00	
000000-970.000								
Capital Outlay	0.00	0.00	0.00	196,639.22	198,117.00	173,117.00	316,415.00	
Expenses Total	122,186.90	134,314.87	150,613.21	196,639.22	337,117.00	312,117.00	466,415.00	
	12,919.70	199,577.93	502,768.46	-40,239.85	0.00	0.00	0.00	
Revenues Total	135,106.60	333,892.80	653,381.67	156,399.37	337,117.00	312,117.00	466,415.00	
Expenses Fund Total	122,186.90	134,314.87	150,613.21	196,639.22	337,117.00	312,117.00	466,415.00	
Net (Rev/Exp)	12,919.70	199,577.93	502,768.46	-40,239.85	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 677 Insurance Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 677 Insurance Fund								
Fiscal Year 2024								
Revenues								
000000-401.000								
Fund Balance Forward	0.00	0.00	0.00	0.00	134,000.00	134,000.00	134,000.00	
000000-600.002								
Employees Share Hospitalization	9,995.40	11,371.57	10,941.31	3,142.50	9,945.00	9,945.00	9,945.00	
000000-600.699								
Employers Share Hospitalization	1,896,825.00	2,003,865.00	2,228,318.00	1,356,211.50	1,808,282.00	1,808,282.00	1,808,282.00	
000000-676.100								
Insurance Recovery - COBRA	36,189.55	10,188.34	7,286.80	2,341.42	0.00	0.00	0.00	
Revenues Total	1,943,009.95	2,025,424.91	2,246,546.11	1,361,695.42	1,952,227.00	1,952,227.00	1,952,227.00	
Expenses								
000000-718.010								
Hospitalization Buyout	102,636.13	112,074.63	101,840.01	45,686.29	104,088.00	104,088.00	104,088.00	
000000-718.100								
Insurance	914,768.07	859,635.62	1,012,675.64	671,407.73	733,559.00	733,559.00	733,559.00	
000000-718.101								
Adm. Fee	83,187.44	90,041.65	93,159.53	54,526.37	96,030.00	96,030.00	96,030.00	
000000-718.102								
Stop Loss Premium/Fee	858,949.92	899,046.72	962,533.44	605,800.08	967,507.00	967,507.00	967,507.00	
000000-718.103								
Federal Excise Tax	715.54	764.46	834.00	872.62	765.00	765.00	765.00	
000000-718.104								
Agent Fee	46,800.00	48,600.00	49,920.00	29,190.00	50,040.00	50,040.00	50,040.00	
000000-718.105								
MI Claim Tax	5,453.96	0.00	0.00	0.00	0.00	0.00	0.00	
000000-718.106								
Online Visit Fee	229.60	236.00	237.60	138.00	238.00	238.00	238.00	
000000-718.107								
Finance Fee	0.00	4,602.00	4,633.20	2,312.70	0.00	0.00	0.00	
000000-718.999								
Cobra Reimbursement	0.00	1,252.36	0.00	0.00	0.00	0.00	0.00	
Expenses Total	2,012,740.66	2,016,253.44	2,225,833.42	1,409,933.79	1,952,227.00	1,952,227.00	1,952,227.00	
	-69,730.71	9,171.47	20,712.69	-48,238.37	0.00	0.00	0.00	
Revenues Total	1,943,009.95	2,025,424.91	2,246,546.11	1,361,695.42	1,952,227.00	1,952,227.00	1,952,227.00	
Expenses Fund Total	2,012,740.66	2,016,253.44	2,225,833.42	1,409,933.79	1,952,227.00	1,952,227.00	1,952,227.00	
Net (Rev/Exp)	-69,730.71	9,171.47	20,712.69	-48,238.37	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 690 MMRMA Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 690 MMRMA Fund								
Fiscal Year 2024								
Revenues								
000000-500.000								
Member Contributions	30,000.00	30,000.00	30,000.00	0.00	0.00	0.00	0.00	
000000-501.000								
Reinsurance Recoveries	123,625.00	0.00	52,781.00	0.00	0.00	0.00	0.00	
000000-664.000								
Interest Earnings	5,213.00	7,646.00	10,415.00	0.00	0.00	0.00	0.00	
Revenues Total	158,838.00	37,646.00	93,196.00	0.00	0.00	0.00	0.00	
Expenses								
000000-801.050								
Claims Paid	65,976.00	23,292.00	59,979.00	0.00	0.00	0.00	0.00	
Expenses Total	65,976.00	23,292.00	59,979.00	0.00	0.00	0.00	0.00	
	92,862.00	14,354.00	33,217.00	0.00	0.00	0.00	0.00	
Revenues Total	158,838.00	37,646.00	93,196.00	0.00	0.00	0.00	0.00	
Expenses Fund Total	65,976.00	23,292.00	59,979.00	0.00	0.00	0.00	0.00	
Net (Rev/Exp)	92,862.00	14,354.00	33,217.00	0.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 701 Trust and Agency Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 701 Trust and Agency Fund								
Fiscal Year 2024								
Revenues								
000000-690.001								
Tax collections/Other Agencies	23,803,078.00	24,933,010.00	25,908,344.00	0.00	0.00	0.00	0.00	
000000-690.003								
Misc	314,618.00	271,829.00	268,805.00	0.00	0.00	0.00	0.00	
Revenues Total	24,117,696.00	25,204,839.00	26,177,149.00	0.00	0.00	0.00	0.00	
Expenses								
000000-790.002								
Tax payments for other agencies	23,803,078.00	24,933,010.00	25,908,344.00	0.00	0.00	0.00	0.00	
000000-790.004								
Misc	314,618.00	271,829.00	268,805.00	0.00	0.00	0.00	0.00	
Expenses Total	24,117,696.00	25,204,839.00	26,177,149.00	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Revenues Total	24,117,696.00	25,204,839.00	26,177,149.00	0.00	0.00	0.00	0.00	
Expenses Fund Total	24,117,696.00	25,204,839.00	26,177,149.00	0.00	0.00	0.00	0.00	
Net (Rev/Exp)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 706 Inmate Trust Acct. Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 706 Inmate Trust Acct. Fund								
Fiscal Year 2024								
Revenues								
000000-690.001								
Inmate Trust Collections	78,266.00	103,092.00	152,479.00	0.00	0.00	0.00	0.00	
Revenues Total	78,266.00	103,092.00	152,479.00	0.00	0.00	0.00	0.00	
Expenses								
000000-790.002								
Inmate Trust Distributions	68,538.33	83,643.00	183,357.00	0.00	0.00	0.00	0.00	
Expenses Total	68,538.33	83,643.00	183,357.00	0.00	0.00	0.00	0.00	
	9,727.67	19,449.00	-30,878.00	0.00	0.00	0.00	0.00	
Revenues Total	78,266.00	103,092.00	152,479.00	0.00	0.00	0.00	0.00	
Expenses Fund Total	68,538.33	83,643.00	183,357.00	0.00	0.00	0.00	0.00	
Net (Rev/Exp)	9,727.67	19,449.00	-30,878.00	0.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 801 Drain Revolving Fund

County of Leelanau

Department

Period Ending Date: July 31, 2024

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 801 Drain Revolving Fund								
Fiscal Year 2024								
Expenses								
000000-800.000 Attorney Fees	0.00	0.00	1,416.00	0.00	0.00	0.00	0.00	
000000-801.000 Contractual Services	0.00	0.00	1,657.50	0.00	0.00	0.00	0.00	
Expenses Total	0.00	0.00	3,073.50	0.00	0.00	0.00	0.00	
	0.00	0.00	3,073.50	0.00	0.00	0.00	0.00	
Expenses Fund Total	0.00	0.00	3,073.50	0.00	0.00	0.00	0.00	
Net (Rev/Exp)	0.00	0.00	3,073.50	0.00	0.00	0.00	0.00	

2025 BOC WORK SESSION CHANGES

Fund 805 Special Assmt Cap. Proj Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								
Fund 805 Special Assmt Cap. Proj Fund								
Fiscal Year 2024								
Revenues								
000000-699.101								
Transfer In - General Fund	39,100.00	29,000.00	22,000.00	21,000.00	30,700.00	21,000.00	21,000.00	_____
Revenues Total	39,100.00	29,000.00	22,000.00	21,000.00	30,700.00	21,000.00	21,000.00	_____
Expenses								
000000-727.000								
Office/Operating Supplies	795.32	852.33	2,073.17	242.30	1,000.00	1,000.00	1,000.00	_____
000000-728.000								
Postage	0.00	0.00	12.00	0.00	0.00	0.00	0.00	_____
000000-775.000								
Repair and Maintenance	3,273.73	1,750.29	2,582.32	5,803.36	4,950.00	4,950.00	4,950.00	_____
000000-801.000								
Contractual Services	5,100.00	6,400.00	3,794.50	1,000.00	16,700.00	7,000.00	7,000.00	_____
000000-850.000								
Telephone	2,648.08	2,673.78	4,983.33	2,891.09	3,000.00	3,000.00	3,000.00	_____
000000-920.000								
Utilities (Light-Oil)	3,569.53	3,684.94	3,074.41	2,407.91	5,000.00	5,000.00	5,000.00	_____
000000-942.000								
Copy Machine Charges (Rental)	8.72	222.04	43.28	10.84	50.00	50.00	50.00	_____
000000-970.000								
Capital Outlay	29,936.96	15,168.00	0.00	0.00	0.00	0.00	0.00	_____
Expenses Total	45,332.34	30,751.38	16,563.01	12,355.50	30,700.00	21,000.00	21,000.00	_____
	-6,232.34	-1,751.38	5,436.99	8,644.50	0.00	0.00	0.00	_____
Revenues Total	39,100.00	29,000.00	22,000.00	21,000.00	30,700.00	21,000.00	21,000.00	_____
Expenses Fund Total	45,332.34	30,751.38	16,563.01	12,355.50	30,700.00	21,000.00	21,000.00	_____
Net (Rev/Exp)	-6,232.34	-1,751.38	5,436.99	8,644.50	0.00	0.00	0.00	_____
Grand Total for Revenues	38,865,709.24	37,836,088.55	41,907,167.64	10,336,950.59	15,374,009.07	14,233,610.00	14,922,571.00	_____
Grand Total for Expenses	38,181,217.64	37,605,892.44	39,987,380.23	8,625,611.51	15,374,009.07	14,233,610.00	14,922,571.00	_____
Grand Total Net Rev/Exp	684,491.60	230,196.11	1,919,787.41	1,711,339.08	0.00	0.00	0.00	_____

2025 BOC WORK SESSION CHANGES

Fund 805 Special Assmt Cap. Proj Fund

County of Leelanau

Period Ending Date: July 31, 2024

Department

Account Number	2021 Audited	2022 Audited	2023 Audited	2024 Year-to-date	2024 Amended Budget	2024 Budget Rolled to 2025	Department Changes or Requests	BOC Work Session Changes
Account Name								

Parameters:

Operator: CLH

Period Ending Date: July 31, 2024

Fund Range: 211 -

2025

Leelanau County Proposed Budget

Staffing Levels

Brief Employee Master List

101-100-101

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Board of Commissioners

Title	Hire date	Pay Rate	2025 Wage	car allowance Non -worked Holidays	Total Wages	For FICA Only other taxable income	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Administrator	1/1/2025	Salary	140,000		140,000		18,596	140,000	10,710	0.09450	13,230
Human Resources Manager	9/30/2024	Salary	69,335		69,335		18,596	69,335	5,304	0.09450	6,552
Executive Assistant	3/27/2024	Salary	59,270		59,270		18,596	59,270	4,534	0.09450	5,601
Chairperson of Board	1/1/2015	Salary	10,000		10,000	6,789	18,596	16,789	1,284	0.09450	945
Commissioner	1/1/2021	Salary	8,000		8,000	6,789	18,596	14,789	1,131	0.09450	756
Commissioner	1/1/2023	Salary	8,000		8,000	6,789	18,596	14,789	1,131	0.09450	756
Commissioner	1/1/2025	Salary	8,000		8,000	6,789	18,596	14,789	1,131	0.09450	756
Commissioner	1/1/2025	Salary	8,000		8,000	6,789	18,596	14,789	1,131	0.09450	756
Commissioner	1/1/2025	Salary	8,000		8,000	6,789	18,596	14,789	1,131	0.09450	756
Commissioner	1/1/2025	Salary	8,000		8,000	6,789	18,596	14,789	1,131	0.09450	756
Overtime Per Diem			17,000					2,000	153		
								17,000	1,301	0.09450	1,607
Department Totals			326,605	0	326,605	47,523	185,960	393,128	30,072		32,471

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Administrator
1	1	Human Resources Manager
1	1	Executive Assistant
1	1	County Board Chairman
6	1	County Board Members

Brief Employee Master List

101-225-301

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Sheriff

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 58 hrs	Holiday 66	Total Wages	BCBS Buyout	BCBS County Premium	Longevity / 401 (a) Plan	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Detective	3/23/98, 5/8/21	32.66	65,059	1,960	2,090	69,109		18,596	1,200	3,135	73,443	5,618	0.1907	14,006
Road Patrol Deputy	3/11/2023	28.08/30.13	53,821	3,776	1,799	59,396		14,260		2,399	61,795	4,727	0.0945	5,840
Detective	9/27/04, 1/1/2024	32.66	65,059	1,960	2,090	69,109		18,596	1,200	3,135	73,444	5,618	0.1907	14,006
Road Patrol Deputy	4/25/2021	30.13/31.86	62,570	4,494	2,046	69,110		14,260		3,059	72,168	5,521	0.0945	6,820
Road Patrol Deputy	1/30/2021	31.86	63,720	4,620	2,103	70,443		14,260		3,059	73,502	5,623	0.0945	6,946
Road Patrol Deputy	4/23/1988	31.86	63,720	4,620	2,103	70,443		14,260	1,200	3,059	74,702	5,715	0.1907	14,246
Road Patrol Deputy	5/14/2006	31.86	63,720	4,620	2,103	70,443	6,789	18,596	1,200	3,059	81,491	6,234	0.1907	16,344
Road Patrol Deputy	3/2/2020	31.86	61,543	4,363	2,041	67,947		18,596		2,722	70,670	5,406	0.0945	6,678
Road Patrol Deputy	8/15/2015	31.86	63,720	4,620	2,103	70,443		18,596		2,804	73,248	5,603	0.0945	6,922
Road Patrol Deputy	1/1/2025	25.56	51,120	3,706	1,687	56,513		18,596		2,249	58,763	4,495	0.0945	5,553
Gun/Uniform											8,600	658		
Overtime											45,000	3,443	0.0945	4,253
Shift											6,000	459	0.0945	567
			614,052	38,739	20,165	672,956	6,789	168,616	4,800	28,680	772,827	59,120		102,179
Sergeant	3/21/09, 3/22/21	36.80	73,600	5,336	2,429	81,365		18,596		3,533	84,899	6,495	0.2971	25,223
Sergeant	9/9/05, 2/24/21	36.80	73,600	5,336	2,429	81,365	6,789	18,596		3,533	91,687	7,014	0.2971	25,223
Sergeant	6/14/2004	36.80	73,600	5,336	2,429	81,365		18,596		3,533	84,898	6,495	0.2971	25,223
Sergeant	3/11/00, 2/24/21	36.80	73,600	5,336	2,429	81,365		18,596		3,533	84,898	6,495	0.2971	25,223
Lieutenant	5/18/2000	40.13	80,260	5,819	2,649	88,728		18,596		3,852	92,580	7,082	0.2971	27,505
Gun/Uniform											4,125	316		
Overtime											15,000	1,148		0
Shift											3,000	230		0
			374,660	27,163	12,365	414,188	6,789	92,980	0	17,984	461,085	35,275		128,397
PT Secretary	11/28/2016	25.18	25,281		1,108	26,389		0	0		26,389	2,019	0.0945	2,494
Admin Secretray	4/27/2018	25.18	50,461		2,317	52,778		14,260	0		52,778	4,038	0.0945	4,988
Bailiffs		28.93	20,251			20,251		0	0		20,251	1,549		
Gun/Uniform											1,800	138		
Sheriff	1/1/2013		93,508			93,508	5,656	14,260	800		99,164	7,586	0.0945	8,837
Undersheriff	4/3/1999		90,466			90,466		18,596	800		91,266	6,982	0.3727	34,015
			279,967		3,425	283,392	5,656	47,116	1,600	0	291,648	22,312		50,334
Sheriff Totals			1,268,679	65,902	35,955	1,370,536	19,234	308,712	6,400	46,664	1,525,560	116,707		280,910
		+ shift	9,000											
			1,277,679											

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
10	1	Deputy
4	1	Sergeant
1	1	Lieutenant
1	1	Admin Secretary
1	0.5	Secretary
3	0.3	Bailiff
1	1	Undersheriff
1	1	Sheriff

Secretary - 11 holidays @ 4 hrs = 44 hrs
 O.A. - 11 holidays @ 8 hrs = 88 hrs + 4 hours
 Bailiff - 700 hrs

Brief Employee Master List

101.225.331

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Marine

Title	Hire date	Pay Rate	2025 Wage 620	Worked Holiday 24 hrs	Holiday 70 hrs	Total Wages	BCBS Buyout	County Premium	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS	Total
Marine Deputy	10/12/2019	25.390	15,742			15,742				15,742	1,204			16,946
Marine Deputy	4/21/2024	18.230	11,303			11,303				11,303	865			12,167
Marine Deputy	4/21/2024	21.860	13,553			13,553				13,553	1,037			14,590
Marine Deputy	5/20/2024	18.230	11,303			11,303				11,303	865			12,168
	uniform overtime									450	34			484
										2,500	191			2,691
Sheriff Totals			51,901	0	0	51,901	0	0	0	54,851	4,196			59,047

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
4	4	Marine Deputy

Brief Employee Master List

101-225-333

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Secondary Road

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 40 hrs	Holiday 70	Total Wages	BCBS Buyout	BCBS County Premium	Longevity / 401 (a) Plan	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Road Patrol Deputy	2/18/2019	31.86 \$	63,720	3,186	2,230	69,136		18,596		2,804	71,940	5,503	0.0945	6,798
	Gun/Uniform										825	63		
	Overtime										1,500	115	0.0945	142
	Shift										500	38	0.0945	47
Sheriff Totals			63,720	3,186	2,230	69,136	0	18,596	0	2,804	74,765	5,719		6,987
	+ shift		500											
			64,220											

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Deputy

Brief Employee Master List

101-225-334

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Traverse Narcotic Team

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 0 hrs	Holiday 88	Total Wages	BCBS Buyout	BCBS County Premium	Longevity / 401 (a) Plan	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Road Patrol Deputy	3/11/2023	28.08/30.13	59,965	0	2,623	62,588		14,260		2,651	65,239	4,991	0.0945	6,165
	Gun/Uniform										825	63		
	Overtime										6,000	459	0.0945	567
	Shift										750	57	0.0945	71
Sheriff Totals			59,965	0	2,623	62,588	0	14,260	0	2,651	72,814	5,570		6,803
	+ shift		<u>750</u>											
			60,715											

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Deputy

Brief Employee Master List

101-225-336

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Suttons Bay Village

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 30 hrs	Holiday 72 hrs	Total Wages	BCBS Buyout	BCBS County Premium	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Road Patrol Deputy	6/1/2014	31.860	63,720	2,390	2,294	68,404	5,656	0	2,804	76,864	5,880	0.0945	6,729
	Gun/Uniform									825	63		
	Overtime									1,000	77	0.0945	95
	Shift									300	23	0.0945	28
Sheriff Totals			63,720	2,390	2,294	68,404	5,656	0	2,804	78,989	6,043		6,852
		+ shift	300										
			64,020										

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Deputy

Brief Employee Master List

101-225-349

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Leelanau Township

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 40 hrs	Holiday 70 hrs	Total Wages	BCBS Buyout	BCBS County Premium	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Road Patrol Deputy	10/20/2021	30.13/31.86	61,125	3,186	2,230	66,541		6,818	2,804	69,345	5,305	0.0945	6,553
	Gun/Uniform									825	63		
	Overtime									1,000	77	0.0945	95
	Shift									300	23	0.0945	28
Sheriff Totals			61,125	3,186	2,230	66,541	0	6,818	2,804	71,470	5,468		6,676
	+ shift		<u>300</u>										
			61,425										

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Deputy

Brief Employee Master List

101-225-351

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Corrections

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 66	Holiday 58 hrs	Total Wages	BCBS Buyout	BCBS County Premium	Longevity / 401 (a) Plan	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Corrections Officer	12/27/2021	28.93	57,860	4,773	1,678	64,311		6,818	0	1,989	66,300	5,072	0.0945	6,265
Corrections Officer	9/9/2023	25.14/27.62	52,760	4,557	1,602	58,919		14,260	0	1,989	60,908	4,659	0.0945	5,756
Corrections Officer	3/1/2020	28.93	57,860	4,773	1,678	64,311		18,596	0	2,083	66,394	5,079	0.0945	6,274
Corrections Officer	6/1/2024	23.06/25.14	48,200	4,148	1,458	53,806		6,818	0	1,810	55,616	4,255	0.0945	5,256
Corrections Officer	12/13/2004	28.93	57,860	4,773	1,678	64,311		18,596	1,200	2,777	68,288	5,224	0.1907	13,022
Corrections Officer	10/15/2005	28.93	57,860	4,773	1,678	64,311		6,818	1,200	2,777	68,288	5,224	0.1907	13,022
Corrections Officer	7/12/1999	28.93	57,860	4,773	1,678	64,311		14,260	1,200	2,777	68,288	5,224	0.1907	13,022
Corrections Officer	3/31/2008	28.93	57,860	4,773	1,678	64,311	6,789	18,596	1,200	2,777	75,078	5,743	0.1907	13,023
Corrections Officer	3/22/2000	28.93	57,860	4,773	1,678	64,311		14,260	1,200	2,777	68,288	5,224	0.1907	13,022
Corrections Officer	7/24/2018	28.93	57,860	4,773	1,678	64,311		14,260	0	2,083	66,394	5,079	0.0945	6,274
Corrections Officer	7/18/2022	27.62/28.93	56,445	4,773	1,678	62,896		18,596	0	2,083	64,979	4,971	0.0945	6,140
Corrections Officer	1/1/2025	23.06	46,120	3,805	1,337	51,262		18,596		2,214	53,476	4,091	0.0945	5,053
	Gun/Uniform										8,100	620		
	Overtime										44,500	3,404	0.0945	4,204
	Shift										8,000	612	0.0945	756
			666,405	55,467	19,499	741,371		170,474	6,000	28,136	842,897	64,481		111,089
Corrections Sgt.	3/10/1993	34.35	68,700	5,668	1,992	76,360		18,596	0	3,298	79,658	6,094	0.2971	23,666
Corrections Sgt.	6/7/2017, 8/9/2023	33.92	67,840	5,597	1,967	75,404		18,596	0	2,171	77,575	5,934	0.0945	7,331
Corrections Sgt.	4/15/2006	34.35	68,700	5,668	1,992	76,360		18,596	0	3,298	79,658	6,094	0.2971	23,666
Corrections Sgt.	11/14/2015	32.53	65,060	5,367	1,887	72,314		6,818	0	2,083	74,397	5,691	0.0945	7,031
	Gun/Uniform										3,375	258		
	Overtime										5,000	383	0.0945	473
	Shift										4,000	306	0.0945	378
			270,300	22,300	7,838	300,438	0	62,606	0	10,850	323,663	24,760		62,545
Corrections Lt.	3/28/2001	80,443	80,443			80,443		18,596			80,443	6,154	0.2971	23,900
			80,443		0	80,443	0	18,596	0	0	80,443	6,154		23,900
Corrections Totals			1,017,148	77,767	27,337	1,122,252		251,676	6,000	38,986	1,247,003	95,395		197,534
	+ shift		12,000											
			1,029,148											

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
12	1	Corrections Officer
4	1	Sergeant
1	1	Lieutenant

Brief Employee Master List

101.225.426

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Emergency Management

Title	Hire date	Pay Rate	2024 Wage	Worked Holiday	Holiday	Total Wages	BCBS Buyout	BCBS County Premium	Longevity / 401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Director	11/14/06 - 4/6/15	90,466	45,233	-	-	45,233		9,298	500	45,233	3,460	0.3727	16,858
			45,233	-	-	45,233	0	9,298	500	45,233	3,460		16,858

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.5	Director

Brief Employee Master List

101-225-430

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Animal Control

Title	Hire date	Pay Rate	2025 Wage 2000	Holiday 88	Total Wages	BCBS County Premium	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS	Total
Animal Control	9/1/2013	28.930	57,860	2,314	60,174	14,260	2,777	62,951	4,816	0.0945	5,949	87,976
	Gun/Uniform							675	52			727
	Overtime							1,000	77	0.0945	95	1,172
	Shift											0
Sheriff Totals			57,860	2,314	60,174	14,260	2,777	64,626	4,945		6,044	89,875

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Animal Control Officer

Brief Employee Master List

101-250-229

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Prosecuting Attorney

Title	Hire date	Pay Rate	2025 Wage 1746	Non -worked Holidays 81	Total Wages	BCBS Buyout	BCBS County Premium	Long-evity	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Prosecutor	1/1/2005	Salary	111,065		99,958		12,834	720	100,678	7,702	0.3727	37,523
Chief Assistant Prosecutor	1/1/2016	Salary	95,294		95,294		18,596		95,294	7,290	0.0945	9,005
Admn Legal Secretary	6/1/2015/5/1/2020	70 hrs	28.94	2344	50,529		14,260		52,873	4,045	0.0945	4,997
Legal Secretary	5/1/2023	70 hrs	23.41/25.18	2,040	42,934		6,818		44,974	3,440	0.0945	4,250
Assistant Prosecutor	10/1/2007	Salary	95,294		95,294		18,596		95,294	7,290	0.0945	9,005
FOIA Coordinator	1/16/2024	21 hrs	23.43	1312	40,909		4,091		42,221	3,230	0.0945	3,990
Department Totals			424,918	5,696	430,614	0	75,195	720	431,334	32,997		68,770

90%/10% Prosecutor and Title IV-D

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Assistant Prosecutor
1	0.9	Prosecuting Attorney
1	1	Chief Asst. P.A.
1	1	Adm Legal Secretary
1	1	Legal Secretary
1	0.6	FOIA Coordinator

Brief Employee Master List

101-250-230

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Family Support

Title	Hire date	Pay Rate	2025 Wage 1050	Holidays 49	Total Wages	BCBS Buyout	BCBS County Premium	Long-evity	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Prosecutor	1/1/2005	Salary	111,065		11,107		1,426	80	11,187	856	0.3727	4,171
Family Support Coordinator	8/24/2020	42 hrs	28.94		30,387	1,418	4,091		31,805	2,433	0.0945	3,006
Department Totals			41,494	1,418	42,912	0	5,517	80	42,992	3,289		7,177

90%/10% Prosecutor and Title IV-D

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalent	Classification Title
1	0.10	Prosecuting Attorney
1	0.60	Family Support Coordinator

Brief Employee Master List

101-250-231

Proposed

COUNTY OF LEELANAU
2025 Estimated Wages

Victim's Rights

Title	Hire date	Pay Rate	2025 Wage 1746	Non -worked Holidays 81	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS	
Victims Advocate	1/2/1998 / 1/5/1999 F.T.	70 hrs	28.94	50,529	2,344	52,873		14,260	1,000	52,873	4,045	0.4853	25,659
Department Totals				50,529	2,344	52,873	0	14,260	1,000	52,873	4,045		25,659

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Victim's Right Advocate

Brief Employee Master List

101-325-132

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Family Court

Title	Hire Date	Pay Rate	2025 Wages 1739	Non-worked Holiday 88	Total wages	BCBS Buyout	BCBS County Premium	Longevity	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Cost	MERS
Juvenile Register/Court Recorder	6/1/1999 / 2/14/11	70 hrs 29.06	50,535	2,557	53,092		14,260		1000	53,092	4,062	0.3727	19,787
		Overtime								2,500	191	0.3727	932
Dept Totals			50,535	2,557	53,092		14,260	0	1,000	55,592	4,253		20,719

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Juvenile Register/Court Recorder

Brief Employee Master List

101.325.147

Proposed

COUNTY OF LEELANAU
2025 Proposed Wages

Jury Commission

Title	Hire Date	Pay Rate	2025 Wages	Non-worked holiday	Total Wages	BCBS Buyout	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
		Temp						7,700	589		
		Per Diem						2,160	165		0
			0	0	-1	0	0	9,860	754		

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title

Brief Employee Master List

101-325-152

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Juvenile Officer

Title	Hire date	Salary	2025 Wages	Non-worked Holiday	Total wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Family Court Administrator	4/25/2022 75 hrs	80,958	40,479	0	40,479		7,130		40,479	3,097	0.0945	3,826
Dept Totals			40,479	0	40,479	0	7,130	0	40,479	3,097		3,826

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.5	Family Court Administrator

Brief Employee Master List

101-375-148

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Probate Court

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked Holiday 88	Total Wages	BCBS Buyout	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Probate/Family Court Judge	1/1/2025	Salary *	180,741		180,741		18,596	174,900	13,380		**
Probate Register	12/2/2019	Salary	75,552		75,552		6,818	75,552	5,780	0.0945	7,140
Deputy Register/Recorder	4/24/2023	70	25.31	44,191	2,227	46,418	14,260	46,418	3,551	0.0945	4,386
Dept Totals			300,484	2,227	302,711	0	39,674	296,870	22,711		11,526

174,900 x .062 (FICA)	10,844
174,900 x .0145 (Medicare)	2,536
*Total	13,380

* 3.25% increase to Judge from current 2024 salary (salary mandated by State updated in October each year)

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Probate/Family Court Judge
1	1	Probate Register
1	1	Deputy Register/Recorder

Brief Employee Master List

101-425-191

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Elections

Title	Hire Date	Pay Rate	2025 Wages 0	Non-worked Holiday 0	Total Wages	BCBS Buyout	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Election Manager		28 hrs	25.18	0	0	0	0	0	0		0
Overtime								5,000	383	0.0945	473
Temp								1,000	77		0
Dept Totals			0	0	0	0	0	6,000	383		473

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.8	Election Manager

Brief Employee Master List

101-425-215

Proposed
Clerk

COUNTY OF LEELANAU
2025 Proposed Wages

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total Wages	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Clerk	3/4/1981	Salary	83,123		83,123	14,260	1,000	83,123	6,359	0.3727	30,980
Chief Deputy Clerk	7/11/2005	Salary	74,723		74,723	18,596	1,000	74,723	5,716	0.3727	27,849
Administrative Deputy Clerk	1/1/2021	70 hrs	28.94	2,344	50,529	18,596		52,873	4,045	0.0945	4,997
Deputy Clerk	12/8/2014	70 hrs	25.18	2,040	43,964	6,818		46,004	3,519	0.0945	4,347
Deputy Clerk	7/12/2021	70 hrs	25.18	2,040	43,964	18,596		46,004	3,519	0.0945	4,347
Deputy Clerk	2/7/2022	70 hrs	25.18	2,040	43,964	18,596		46,004	3,519	0.0945	4,347
		Overtime						12,000	918	0.0945	1,134
		Temp						5,700	436		0
			340,267	8,464	348,731	95,462	2,000	366,431	28,031		78,001

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	County Clerk
1	1	Chief Deputy Clerk
1	1	Administrative Deputy Clerk
3	1	Deputy Clerk

Brief Employee Master List

101-430-253

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Treasurer

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Treasurer	1/1/2013	Salary	83,123		83,123		18,596	800	83,123	6,359	0.0945	7,855
Chief Deputy Treasurer	11/09/20, 05/23/22	Salary	62,523		62,523	6,789	18,596		69,312	5,302	0.0945	5,908
Deputy Treasurer	8/31/2020	70 hrs	25.18	2,040	43,964		6,818		46,004	3,519	0.0945	4,347
Deputy Treasurer/PRE Auditor	7/18/2022	70 hrs	25.18	2,040	43,964		14,260		46,004	3,519	0.0945	4,347
		Temp							500	38		
			233,574	4,080	237,654	6,789	58,270	800	244,943	18,737		22,457

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	County Treasurer
1	1	Chief Deputy Treasurer
1	1	Deputy Treasurer
1	1	Deputy Treasurer/PRE Auditor

Brief Employee Master List

101-450-236

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Register of Deeds

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Register of Deeds	4/12/10, 1/1/13, 1/1/21	Salary 83,123	83,123		83,123		18,596	800	83,123	6,359	0.0945	7,855
Chief Deputy Register of Deeds	2/11/2013, 1/1/2021	Salary 62,523	62,523		62,523	0	14,260	800	62,523	4,783	0.0945	5,908
Deputy Register of Deeds	4/1/2024	70 hrs 23.41/25.18	43,058	1,983	45,041		6,818		45,041	3,446	0.0945	4,256
Deputy Register of Deeds	6/26/2017	70 hrs 25.18	43,964	2,040	46,004		14,260		46,004	3,519	0.0945	4,347
		Overtime							1,000	77	0.0945	95
			232,668	4,023	236,691	0	53,934	1,600	236,691	18,107		22,461

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Register of Deeds
1	1	Chief Deputy Register
2	1	Deputy Register

Brief Employee Master List

101-475-225

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Equalization

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Equalization Director	2/27/12, 7/11/21, 7/18/22	Salary 98,698/101,657	100,044		100,044	0	18,596	800	100,044	7,653	0.3727	37,286
GIS Analyst	4/24/2017	70 hrs 32.59	56,902	2,640	59,542	5,656	14,260		65,197	4,988	0.0945	5,627
Property Appraiser	8/2/2021	70 hrs 32.59	56,902	2,640	59,542	0	14,260		59,542	4,555	0.0945	5,627
Equalization Technician	4/6/15 / 10/6/15	70 hrs 25.18	43,964	2,040	46,004	0	14,260		46,004	3,519	0.0945	4,347
		Overtime								0		0
			257,812	7,320	265,132		61,376	800	270,788	20,715		52,886

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalent	Classification Title
1	1	Equalization Director
1	1	Property Appraiser
1	1	GIS Analyst
1	1	Equalization Technician

Brief Employee Master List

101-615-257

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

MSU Cooperative Extension

Title	Hire Date	Pay Rate	2025 Wages 1746/978	Non-worked holiday 81/55	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Office Manager	4/1/2024	70 hrs 25.34/27.14	44,420	2,161	46,581		18,596		46,581	3,563	0.0945	4,402
Secretary	5/16/2022	40 hrs 25.18	24,626	1,385	26,011				26,011	1,990	0.0945	2,458
		Overtime							3000	230	0.0945	284
			69,046	3,546	72,592		18,596	0	75,592	5,783		7,144

MSU PT Secretary = 978 Regular hours 55 Holiday hours

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Office Manager
1	0.56	Secretary

Brief Employee Master List

101-645-400

Proposed

COUNTY OF LEELANAU
2025 Proposed Wages

Planning

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Planning Director	4/30/2018, 2/20/24	Salary	74,197 / 75,884		75,651		18,596		75,651	5,787	0.0945	7,149
Senior Planner	4/17/21, 4/22/23	70 hrs	25.34 / 27.14		46,454	2,153	14,260		48,607	3,718	0.0945	4,593
Secretary	6/17/2024	70 hrs	19.88/21.63		36,238	1,708	6,818		37,946	2,903	0.0945	3,586
		Overtime							2,000	153	0.0945	189
		Temp							1,000	77		
			158,343	3,861	162,204	0	39,674	0	165,204	12,638		15,517

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Planning Director
1	1	Secretary
1	1	Senior Planner

Brief Employee Master List

101-690-275

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Drain Commission

Title	Hire Date	Pay Rate	2025 Wages	Non-worked holiday	BCBS Buyout	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Drain Commissioner	1/1/2025	Salary	20,643			18,596	20,643	1,579	0.0945	1,951
			20,643	0		18,596	20,643	1,579		1,951

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Drain Commissioner

Brief Employee Master List

Proposed

101-825-201

Finance

**COUNTY OF LEELANAU
2025 Proposed Wages**

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Finance Director	9/4/2012, 6/5/2023, 11/21/23	Salary 82,156	82,156		6,818	82,156	6,285		0
Assistant Finance Director	9/30/2024	Salary 64,149/65,817	64,566		18,596	64,566	4,939	0.0945	6,101
Account Clerk	2/12/2024	70 hrs 23.41 / 25.18	43,704	2,015	14,260	45,719	3,497	0.0945	4,320
Account Clerk	9/16/2024	70 hrs 23.41	40,874	1,896	14,260	42,770	3,272	0.0945	4,042
		Overtime:				1,000	77	0.0945	95
			231,300	3,911	39,674	236,211	18,070		14,558

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Finance Director
1	1	Assistant Finance Director
2	1	Account Clerk

Brief Employee Master List

101-850-756

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Parks & Recreation

Title	Hire Date	Pay Rate	2025 Wages 1032	Non-worked holiday 24	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Facilities Director	TBD	Salary 90,466	22,617		22,617		4,649		22,617	1,730	0.0945	2,138
Maintenance Worker *	5/2/2024	80 hrs 23.41	23,597	562	24,159		3,409		24,159	1,848	0.0945	2,283
Maintenance Worker	5/22/2024	264 hrs 25.18	6,648		6,648				6,648	509		
Maintenance Worker	5/17/2021	264 hrs 25.18	6,648		6,648				6,648	509		
		Temp:							3,000	230		
		Overtime:							1,500	115	0.0945	142
		Per Diem:							2,800	214		
		Tax Travel							1,500	115		
			59,510	562	60,072		8,058		68,872	5,270		4,563

*50% wages between Buildings & Grounds and Parks & Recreation (6 months of the year May to October)

Part-time position shown as 528 work hours = 66 days (June, July & August)

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.25	Facilities Director
1	0.50	Parks Maintenance *
1	0.25	Parks Maintenance

Brief Employee Master List

Proposed

**COUNTY OF LEELANAU
2024 Proposed Wages**

230-000-000

RECYCLE

Title	Hire Date	Pay Rate	Taxable Wages	FICA 0.0765	MERS Rate	MERS
		Overtime	1000	77	0.0945	95
		Regular Wages	1000	77	0.0945	95
		Taxable Travel	300	23		
		Per Diem	2,700	207		
			0	0	5,000	384
			0	0	0	190

Brief Employee Master List

232,000.000

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Dispatch

Title	Hire date	Pay Rate	2025 Wage 2000	Worked Holiday 48	Holiday 76	Total Wages	BCBS Buyout	BCBS County Premium	Longevity / 401 (a) Plan	Personal Day Payout	Taxable Wages	FICA 0.0765	MERS Rate	MERS
Director	11/14/06, 4/6/15	90,466	45,233	-	-	45,233		9,298	500	-	45,233	3,460	0.3727	16,858
Assistant Director	1/20/2018	69,284	69,284	-	-	69,284	6,789	18,596		-	76,073	5,820	0.0945	6,547
Dispatcher	12/13/2004	29.37	58,740	3,524	2,232	64,496		18,596	1,000	2,820	67,316	5,150	0.4853	32,668
Dispatcher	1/6/2018	29.37	58,740	3,524	2,232	64,496		18,596	0	1,880	66,376	5,078	0.0945	6,273
Dispatcher	7/7/2007	29.37	58,740	3,524	2,232	64,496		18,596	800	2,820	68,116	5,211	0.4853	33,057
Dispatcher	1/31/2015	29.37	58,740	3,524	2,232	64,496		6,818	0	1,880	66,375	5,078	0.0945	6,272
Dispatcher	7/1/2024	28.04/29.37	57,410	3,524	2,232	63,166	2,514	6,818	0	1,880	67,560	5,168	0.0945	6,384
Dispatcher	6/3/2023	24.35/25.52	50,057	3,062	1,940	55,059		6,818	0	1,633	56,692	4,337	0.0945	5,357
Dispatcher	4/23/2011	29.37	58,740	3,524	2,232	64,496		14,260	800	2,820	67,316	5,150	0.4853	32,668
Dispatcher	9/3/2016	29.37	58,740	3,524	2,232	64,496		6,818	0	1,880	66,376	5,078	0.0945	6,273
Dispatcher	6/3/2003	29.37	58,740	3,524	2,232	64,496		18,596	1,000	2,820	67,316	5,150	0.4853	32,668
Dispatcher	TBD	22.70	45,400	2,724	1,725	49,849		18,596	0	1,453	51,302	3,925	0.0945	4,848
Overtime Shift											38,000	2,907	0.0945	3,591
											6,500	497	0.0945	614
			678,564	33,978	21,521	734,063	9,303	162,406	4,100	21,886	810,551	62,009		194,078
	Shift		6,500											
			685,064											

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.5	Director
1	1	Assistant Director
10	1	Dispatcher

Brief Employee Master List

281.000.000

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Senior Services

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total Wages	BCBS Buyout	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Director	7/17/2023	Salary 70,678/72,516	71,597		71,597		18,596	71,597	5,477	0.0945	6,766
Care Coordinator	9/22/2021	70 hrs 32.59	56,902	2,640	59,542		14,260	59,542	4,555	0.0945	5,627
Care Coordinator	9/29/2021	70 hrs 32.59	56,902	2,640	59,542	5,656	14,260	65,198	4,988	0.0945	5,627
Account Clerk	6/24/2013 / 7/10/2021	70 hrs 25.18	43,964	2,040	46,004		14,260	46,004	3,519	0.0945	4,347
		Overtime:						1,500	115	0.0945	142
		Temp:						1,000	77		
			229,365	7,320	236,685		61,376	244,841	18,731		22,509

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Senior Services Director
2	1	Care Coordinator
1	1	Account Clerk

Brief Employee Master List

292-000-000

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Child Care Probate Fund

Title	Hire Date		Salary/ Pay Rate	2025 Wages 1863.5/1739	Non-worked Holiday 94	Total Wages	BCBS County Premium	401 (a) Plan	Longevity	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Probation Officer/Adoption Specialist	10/1/1995	75 hrs *	35.07	65,353	3,297	68,650	18,596		800	69,450	5,313	0.3727	25,884
Probation Officer	10/11/1999	75 hrs *	35.07	65,353	3,297	68,650	18,596	1000		68,650	5,252	0.3727	25,586
			Overtime							1,000	77	0.3727	373
Diversion/Prevention Counselor	12/9/2013	75 hrs *	35.07	65,353	3,297	68,650	18,596	800		68,650	5,252	0.0945	6,487
Diversion/Prevention Counselor	12/2/2019	70 hrs **	35.07	32,036		32,036	9,298			32,036	2,451	0.0945	3,028
Family Court Administrator	4/25/2022	75 hrs *	80,958	40,479		40,479	7,130			40,479	3,096	0.0945	3,825
Dept Totals				268,574	9,891	278,465	72,216	1,800	800	280,265	21,441		65,183

*75 hrs = holiday of 94/ reg 1863.5

**70 hrs = holiday of 88/ reg 1739

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Probation Officer/Adoption Specialist
1	1	Probation Officer
1	1	Diversion/Prevention Counselor
1	0.5	Diversion/Prevention Counselor
1	0.5	Family Court Administrator

Brief Employee Master List

Proposed

296-000-000

Child Care Basic Grant

**COUNTY OF LEELANAU
2025 Proposed Wages**

Title	Hire Date	Pay Rate	2025 Wages 1739	Non-worked Holiday 88	Total Wages	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Diversion/Prevention Counselor	12/2/2019	70 hrs 35.07	28,950	3,086	32,036	9,298	32,036	2,451	0.0945	3,027
Dept Totals			28,950	3,086	32,036	9,298	32,036	2,451		3,027

*70 hrs = holiday of 88/reg 1746

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.5	Diversion/Prevention Counselor

Brief Employee Master List

542-000-000

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Building Safety

Title	Hire Date	Pay Rate	2025 Wages 1746	Non-worked holiday 81	Total Wages	BCBS Buyout	BCBS County Premium	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Building Official	3/5/15, 2/19/19, 4/12/21	Salary 80,872/82,558	82,066		82,066		6,818	82,066	6,278	0.0945	7,755
Admin Secretary	2/22/16, 3/12/18, 5/10/21	70 hrs 25.18	43,964	2,040	46,004		14,260	46,004	3,519	0.0945	4,347
Secretary	8/12/19, 5/10/21	70 hrs 25.18	43,964	2,040	46,004		6,818	46,004	3,519	0.0945	4,347
Secretary	2/13/20, 2/24/22	70 hrs 25.18	43,964	2,040	46,004		18,596	46,004	3,519	0.0945	4,347
Inspector	4/16/2018	70 hrs 39.27	68,565	3,181	71,746		14,260	71,746	5,489	0.0945	6,780
Inspector	10/1/2018	70 hrs 39.27	68,565	3,181	71,746	6,789	18,596	78,535	6,008	0.0945	6,780
Inspector	2/15/2021	70 hrs 39.27	68,565	3,181	71,746		14,260	71,746	5,489	0.0945	6,780
Inspector	3/5/2018	70 hrs 39.27	68,565	3,181	71,746		14,260	71,746	5,489	0.0945	6,780
	Overtime							24,000	1,836	0.0945	2,268
	Temp							3,000	230		
			488,218	18,844	507,062	6,789	107,868	540,851	41,376		50,184

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	Building Official
1	1	Administrative Secretary
2	1	Secretary
4	1	Inspector
1	0.3	Inspector - on call

Brief Employee Master List

631.000.000

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

Building & Grounds

Title	Hire Date	Pay Rate	2025 Wages 1996/1032	Non-worked holiday 92/64	Total Wages	BCBS Buyout	BCBS County Premium	Long-evity	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
Facilities Director	TBD	90,466	67,849		67,849		13,947		67,849	5,191	0.0945	6,412
Maintenance Supervisor	1/1/2025	72,273	72,273		72,273		18,596	0	72,273	5,529	0.0945	6,830
Maintenance Worker	10/31/2016 80 hrs	25.18	50,259	2,317	52,576		14,260	0	52,576	4,022	0.0945	4,968
Maintenance Worker*	5/2/2024 80 hrs	21.63/23.41 Overtime	21,954	1,542	23,496		3,409	0	23,496	1,797	0.0945	2,220
									3,000	230	0.0945	284
			212,335	3,859	216,194	0	50,212	0	219,194	16,769		20,714

*50% share with Parks and Recreation

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	0.75	Facilities Director
1	1	Maintenance Supervisor
1	1	Maintenance Worker
1	0.5	Maintenance Worker

Brief Employee Master List

636.000.000

Proposed

**COUNTY OF LEELANAU
2025 Proposed Wages**

I.T.

Title	Hire Date	Salary	2025 Wages	Total Wages	BCBS Buyout	BCBS County Premium	401 (a) Plan	Taxable Wages	FICA 0.0765	MERS Rate	MERS Cost
I.T. Director	2/28/2022 (promoted 01/01/2024)	82,156	82,156		0	6,818	0	82,156	6,285	0.0945	7,764
			82,156		0	6,818	0	82,156	6,285		7,764

AUTHORIZED STAFFING LEVELS

Number of Positions	Full-Time Equivalents	Classification Title
1	1	I.T. Director

2025

Leelanau County Proposed Budget

Supplemental Information

Budget Narratives

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FUND 518 (COMMUNICATIONS TOWER FUND)	
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101.645.400 (PLANNING)	
101.645.401 (PLANNING COMMISSION)	
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FUND 636261-325

Elizabeth Gray

From: Richard Lewis
Sent: Thursday, August 15, 2024 4:32 PM
To: Wendy Hirschenberger
Cc: Ty Wessell; Nate Alger; Cathy Hartesvelt; Elizabeth Gray
Subject: Re: 2025 Medical Examiner Budget Numbers
Attachments: image.png; image.png; Interlocal Agreement - Regional Medical Examiner's Office (GTC and Leelanau) (1).pdf

Thank you.

"Relationships are primary; all else is derivative." Ron David

Sent from my iPhone

On Aug 15, 2024, at 3:23 PM, Wendy Hirschenberger <whirsch@gtcountymi.gov> wrote:

Good afternoon Richard,

As part of my role as the Health Officer for Grand Traverse County, I administer the **medical examiner program** that covers both Grand Traverse and Leelanau Counties. This is done through an intergovernmental agreement with the two counties (attached). This means that Grand Traverse County provides the services to Leelanau County.

We do this through multiple methods:

1. Medical Examiner Investigators are employed by Grand Traverse County (through the health department) and are the team locally that go to death scenes, investigate the deaths and are the eyes/ears for the forensic pathologist and chief medical examiner
2. A contract with Western Michigan Homer Stryker School of Medicine (WMED) that provides the forensic pathology team (a chief medical examiner, deputy medical examiner, forensic anthropologists, autopsy technicians, administrative support for cremation permit reviews and approvals and all case follow up reports etc)
3. A contract with a local transport company that transports decedents from the scene to the Munson morgue and/or to Kalamazoo for any external/autopsy examination etc.
4. General Administrative costs for staff training, supplies (body bags, PPE, equipment), IT/phone costs, travel/mileage etc

Medical examiners services are maintained 24 hours a day, 7 days a week and 365 days a year due to the fact that unexpected deaths can happen any day and any time. Scene investigators are dispatched through 911. Our team works with local law enforcement and others as needed to provide investigations. This is considered to be our Core Operations.

- The amount highlighted in blue is the monthly core operations amount for the 2025 budget. This is a small increase from 2024 due to a 3% increase in the two contracts and a small increase in shift pay for the medical examiner investigators.
- The Estimated autopsy/external exam amount is \$40,000 each year, but that is likely on the high side and won't be realized. So far in 2024 Leelanau County has had only 1 full autopsy and 2 external exams which equates to about \$3500. Leelanau County is only billed each month for any case specific costs incurred which is dependent on the type of death, investigation required by national medical examiner standards etc.

Per our intergovernmental agreement, I am also providing you with the most current roster of forensic pathologists that serve as Grand Traverse and Leelanau County medical examiner and deputy medical examiners.

Grand Traverse County and Leelanau County operate a joint medical examiner's office through an intergovernmental agreement which is administered by the Grand Traverse County Health Department. The medical examiner's office contracts with Western Michigan University Homer Stryker M.D. School of Medicine ("WMed") for postmortem examinations. Dr. deJong resigned as the Medical Examiner for both counties effective in December, as you are already aware and Dr. Hansma was appointed as the new Medical Examiner for the rest of the 4 year term (2024-2025). A roster of current deputy medical examiners is approved annually and updated if there are new forensic pathologists hired.

Below is the updated roster of appointments for 2024 and 2025 for both chief medical examiner and deputy medical examiners.

Chief Medical Examiner: Patrick Hansma

Deputy Medical Examiners:

- Amanda Fisher-Hubbard
- Edmund Donoghue
- Jared Brooks
- Anna Tart
- Christine James (effective April 1, 2024)

These appointments have all been approved by the Grand Traverse County Board of Commissioners as shown below in adopted resolutions. There is no required action from the Leelanau County Board of Commissioners, but I am providing this information for your records.

Please feel free to give me a call 231-995-6101 or a return email if you have questions. You can also forward this to whomever else on the Leelanau County admin/finance team that needs this information for the 2025 budget. I am unsure who are the current contacts.

Thank you,

Wendy

Wendy S. Hirschenberger, MPH, CPHA
 Health Officer
 Grand Traverse County Health Department
 2600 LaFranier, Suite A, Traverse City MI 49686

Office: 231-995-6100

			Monthly	Annual Total
Medical Examiner Core Operations- 24x7x365				
2025 New monthly amount for the interlocal agreement			\$ 6,974	\$ 83,650
2024 year amount for comparison			\$ 6,739	\$ 80,868
Increase monthly amount			\$ 232	\$ 2,782
Medical Examiner Variable Costs				
Estimated autopsy/external exam/toxicology fee		2024 to date		\$ 40,000
(Leelanau County is only charged if there are deaths in your county)		~\$3500		
Total Leelanau County estimated Budget FY 2025				
			\$	\$ 123,650

**INTERLOCAL AGREEMENT
FOR THE CREATION OF A REGIONAL MEDICAL EXAMINER'S OFFICE FOR THE
COUNTIES OF GRAND TRAVERSE AND LEELANAU
(2023)**

THIS INTERLOCAL AGREEMENT entered into by and between the County of Grand Traverse, a municipal corporation and political subdivision of the State of Michigan, 400 Boardman Avenue, Traverse City MI ("GTC"), and the County of Leelanau, a municipal corporation and political subdivision of the State of Michigan, 8527 E. Government Center Dr., Suite 101, Suttons Bay, Michigan ~~49~~49682 ("LC"); collectively referred to as the "Parties", or individually as a "Party", shall govern participation in the Regional Medical Examiner's Office (hereafter "RMEO").

RECITALS

Article VII, Section 28 of the Michigan Constitution of 1963 provides, in part, that two or more counties, townships, cities, villages, or districts, or any combination thereof, may, among other things, enter into contractual undertakings or agreements with one another for the joint administration of any of the functions or powers which each would have the power to perform separately; and,

The Urban Cooperation Act of 1967, being MCL 124.501, et. seq. provides that public agencies may exercise jointly any power, privilege, or authority that each agency may exercise separately; and,

The County Medical Examiners Act being MCL 52.201 et. seq. (the "Act"), permits two or more counties, by resolution of their respective board of commissioners, to enter into an agreement to employ the same person to act as medical examiner for all of the counties; and,

The Parties decided in 2014 that it is in the best interests of such counties to create a RMEO; and,

The RMEO originally included Benzie County, which withdrew in 2017; and

The Parties endeavor to realize and recognize a substantial savings in time, effort, and expenses to each individual county by participating in a RMEO; and,

Therefore, in consideration of the foregoing, the Parties agree to this Interlocal Agreement as set forth below.

1. MEDICAL EXAMINER AND DEPUTY MEDICAL EXAMINER APPOINTMENT BY LC. Pursuant to Section 1(1) of 1953 PA 181 (MCL 52.201(1)), **LC shall appoint the same physician recommended by GTC**, who shall be licensed to practice medicine in the State of Michigan, to serve as the Parties' Medical Examiner, for the term covering January 1, 2023 to December 31, 2023 ("Medical Examiner") consistent with this Interlocal Agreement.

The LC Board of Commissioners shall also appoint the same Deputy Medical Examiner(s) recommended by GTC, who shall be licensed to practice within the State of Michigan who are approved by the Medical Examiner.

In the event GTC or its contractor changes the Medical Examiner or Deputy Medical Examiners, LC shall appoint the same physician recommended by GTC.

2. **MEDICAL EXAMINER'S DUTIES AND SERVICES.** The Medical Examiner shall have such duties and provide such services as required and/or authorized by law, including but not limited to those set forth in 1953 PA 181 (MCL 52.201 et. seq.), as amended.

3. **AGREEMENT DURATION AND TERMINATION.** This Agreement shall become effective on January 1, 2023 and unless terminated as set forth below, shall continue to December 31, 2023. Thereafter, this Agreement shall renew for three additional terms, which each renewal term shall be one year in length, and each renewal term shall be on the same terms and conditions as set forth in this Agreement. This Agreement shall automatically renew for each successive renewal term unless one Party notifies, in writing, the other Parties of its intention not to renew this Agreement, at least 60 days prior to the expiration of the then current term.

Notwithstanding any other provision in this Agreement to the contrary, any Party may terminate its participation under this Agreement by giving ninety (90) days written notice to the other Parties.

4. **GTC SERVICES TO LC.** GTC shall administer the RMEO, and shall be responsible for the activities and duties described below:

- A. GTC shall secure the necessary office space for the RMEO and ensure that the RMEO is housed in an accessible and centralized location.
- B. GTC shall appoint a qualified individual as its medical examiner who shall act as the medical examiner for all the parties. In addition, GTC shall also appoint qualified individual(s) as Deputy Medical Examiner(s) subject to approval of the GTC's Board of Commissioners. Additional Medical Examiners may be appointed upon approval by the Parties. The Parties agree that GTC shall be responsible for the supervision over the services to be performed by the Medical Examiner and Deputy Medical Examiners pursuant to this Agreement including compensation. GTC shall be solely responsible for the compensation of the Medical Examiner and Deputy Medical Examiner(s).
- C. Supervise the following services to be performed by the Medical Examiner:
 - i. The Medical Examiner shall be in charge of the operation and management of the RMEO, may establish policy and procedures related to the RMEO, may promulgate rules related to the conduct of the RMEO, and except as otherwise provided in this agreement, appoint and direct all forensic investigators.

- ii. The Medical Examiner shall perform all services as required by the Act to all the Parties to this agreement. The performance of Medical Examiner services shall also be in accordance with the Medical Examiner's professional judgment, the standards of the profession, and consistent with the Parties' policies and federal and state law.
- iii. The Medical Examiner shall cooperate with the Prosecuting Attorney for all Parties and all law enforcement agencies in each Party's jurisdiction.
- iv. The Medical Examiner, or other RMEO representative, shall attend Elder and Vulnerable Adult Death review team meetings, Child Death review team meetings, court proceedings and meetings with families and other interested parties.
- v. When requested, the Medical Examiner shall attend meetings with representatives from the Parties' Prosecutor's Office, Sheriff's Office, and Health Departments, to review the RMEO operations.
- vi. The Medical Examiner shall have sole and exclusive right to the management, retention and release of the Medical Examiner records pertaining to the services rendered pursuant to this Agreement. Per MCL 52.202(4) of 1953 PA 181, as amended, medical records, books, papers, documents, or other items that the Medical Examiner or Deputy Medical Examiner obtains in conducting an investigation under 1953 PA 181, whether in response to a subpoena or otherwise, are exempt from disclosure under State of Michigan's Freedom of Information Act, 1976 PA 442. The records of the Medical Examiner shall be maintained and retained in accordance with any applicable statute regarding public records for that office.
- vii. The Medical Examiner shall keep and maintain all records necessary to the operation of the RMEO, and as required under the Act.
- viii. The Medical Examiner shall provide an annual report and death case statistics to all the Parties, and meet with the Parties' Administrators or boards of commissioners to provide an annual update.

5. **FEES FOR SERVICES.** In consideration of GTC's promises under this Agreement, LC agrees to pay GTC Six Thousand Five Hundred Forty Three and 00/100 Dollars (\$6,543.00) per month for the duration of this Agreement. This compensation shall be paid in monthly installments on or about the tenth day of each month and will be pro-rated for any partial month.

- A. All monthly payments shall be due and payable by LC without any further notice or demand from GTC.
- B. Each monthly payment shall be made by check drawn on a county account and shall be made payable to the "Grand Traverse County" and delivered to the

attention of the Grand Traverse County Treasurer, 400 Boardman Avenue, Traverse City MI 48684.

- C. Each such payment shall clearly identify that it is a monthly payment being made pursuant to this Agreement and identify the calendar month for which LC intended the payment to apply. LC agrees that GTC, in its discretion, may apply any monthly payments received from LC to any past due amount or monthly payment then due and owing to GTC pursuant to this Agreement.
- D. Each year, GTC shall review its personnel costs and any costs directly related to the ability of GTC to provide services under this agreement. GTC shall notify LC in writing of the costs for the service under the Agreement no later than 30 days before October 1 of each year (in order to conform to the budget process). Those costs will be assessed as fees to LC from January 1 of the subsequent year for a one (1) year period. If LC objects to fees, either party may cancel the Agreement as set out in Paragraph 3 or the parties may agree to amend the fee to a different amount, which shall be effective for a one-year period beginning on January 1 and continuing for a one (1) year period. If an amended fee is not negotiated until after January 1, LC shall be responsible for payment of the increased fee for each month only in the event a mutual agreement amending the increase fee is reached.
- E. In addition to the fee for operating and maintaining the RMEO, LC shall be responsible from time to time for additional "contractual costs," which are costs related to the following services:
 - i. Body transportation to the morgue;
 - ii. Transportation to/from a forensic autopsy;
 - iii. EMS investigator fees;
 - iv. Lab fees;
 - v. Forensic autopsy fees; and

GTC shall send LC a separate invoice for any contractual costs, which shall be paid within thirty days of receipt. Payment for contractual costs will be paid in the manner as outlined in the above paragraph c. Contractual costs shall be the same for LC as they are for GTC.

6. **GENERAL TERMS.**

- A. Each Party shall be solely responsible for any investigation conducted by the Party's law enforcement investigators and emergency responders.
- B. GTC shall provide LC copies of any audit reports and records in its possession at the time of such request. The Parties shall be entitled to conduct audits of all books and records pertaining to this Agreement; however, any costs associated

with a forensic audit or compilation of data that is not available in the ordinary course of business, shall be paid for by the requesting Party.

- C. The Parties agree that no joint venture is created by this Agreement and that no separate or independent legal entity is created hereby.
- D. The Parties agree that at all times and for all purposes under the terms of this Agreement, there is no employer-employee relationship between the Parties. No liability, right or benefit associated with any employer-employee relationship shall be implied by the terms of this Agreement or services, activities or duties performed under this Agreement. Each Party shall be responsible for all benefits for its officers, including, but not limited to, wages, salaries, disability payments and/or benefits, pension benefits, worker's compensation claims and/or benefits, including derivative benefits, dependent benefits or other benefits relating to disability and worker's compensation, and claims for damages to or destruction of its own equipment or its officer's clothing, and claims for its own officer's medical expenses.
- E. To the extent permitted by law, each Party agrees to be liable for, defend, pay on behalf of, indemnify, and hold harmless the other Party(ies), its officers, elected and appointed officials, employees and others working for that Party from any third party claims, demands, suits or loss of any nature, including, but not limited to, bodily injury or death and/or property damage, which arises out of or is in any way connected with any activities or duties performed under this Agreement. This duty to indemnify, defend and hold harmless shall include all costs of litigation or defense of claims including attorney fees, costs and expert fees, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Parties, or their employees, respectively, as provided by statute or court decisions.
- F. The Parties agree that all indemnification and hold harmless promises, waivers of liability, representations, insurance coverage obligations, liabilities, and/or any other related obligations provided for in this Agreement with regard to any acts, occurrences, events, transactions, or claims, either occurring or having their basis in any events or transactions that occurred before the termination of this Agreement, shall survive termination.
- G. Within ten (10) days from the execution of this Agreement, each Party shall provide a Certificate of Insurance, acceptable to the other Party, demonstrating that general liability coverage is available for any and all claims for personal injury or property damage which are or might be caused by activities or duties performed under this Agreement by any Party. Each Party agrees to keep said insurance coverage in full force and effect for the term of this Agreement. Each Party shall submit to the other Party, prior to the expiration of any insurance coverage, the new Certificate(s) of Insurance acceptable to the other Party. Any

Certificate of Insurance shall name the other Parties as additional insureds and contain the following cancellation notice:

“Should any of the above described policies be cancelled before the expiration date thereof, the issuing insurer will mail 30 days written certificate holder.”

Any Party may request a copy of said insurance certificate at any time.

During this Agreement, failure to produce a certificate of insurance within twenty (20) days of a request by a Party may allow the requesting Party to terminate this Agreement.

A lapse in the insurance coverage required under the Agreement shall be considered a material breach of this Agreement and the Agreement shall become null and void automatically as to the lapsing Party at any time such a lapse in coverage exists.

- H. In the event that liability to third parties, loss, or damage arises as a result of activities conducted jointly by the RMEO or any of the Counties in fulfillment of their responsibilities under this Agreement, such liability, loss, or damage shall be borne by each Party in relation to each party's responsibilities under these joint activities, provided that nothing herein shall be construed as a waiver of any governmental immunity by the Parties, or their employees, respectively, as provided by statute or court decisions.
- I. Each of the Parties to this Agreement agree to cooperate with the other Parties in the operation of RMEO and their respective risk management systems. Each party agrees that if an incident occurs and is reported as a part of its respective risk management system, and if the incident report involves activities involved with this Agreement for any participating entity or its respective staff or agent, a copy of said incident report will be immediately delivered to the designated representative of the other Parties. It is agreed and understood that said incident reports will be held in the strictest of confidence and that each Party agrees to cooperate fully with the other in the investigation and resolution of the incident or liability exposure revealed as a result of its respective risk management system.
- J. This Agreement is not intended to be a third party beneficiary contract and confers no rights on anyone other than the parties hereto.
- K. This Agreement sets forth the entire Agreement between the Parties. The language of this Agreement shall be construed as a whole according to its fair meaning and not constructed strictly for or against any Party. The Parties acknowledge that they have taken all actions and secured all approvals necessary to authorize and complete this Agreement.

- L. This Agreement shall be in full force and effect and is legally binding upon each Party at such time as it is signed and certified by all Parties.
- M. This Agreement may be amended from time to time in writing and approved by resolution of the appropriate governing body of the Parties. The effective date of any amendment shall be the date as of which the last of the necessary Parties has approved the amendment.
- N. This Agreement shall remain in full force and effect and shall bind the Parties executing the Agreement and said governing body of the Party adopting a resolution giving its approval to this Agreement until terminated as provided in this Agreement.
- O. If a court of competent jurisdiction finds any provision of this Agreement invalid or unenforceable, then that provision shall be deemed severed from this Agreement. The remainder of this Agreement shall remain in full force and effect.
- P. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret or decide any claim arising under this Agreement shall be brought in the Grand Traverse County Circuit Court, Grand Traverse County, Michigan where jurisdiction and venue are proper.
- Q. The Recitals shall be considered an integral part of this Agreement.
- R. The Parties agree that they shall promptly deliver to the other Parties written notice and copies of any claims, complaints, charges, or any other accusations or allegations of negligence or other wrongdoing, whether civil or criminal in nature that the other Parties become aware of and which involves the performance of activities or duties under this Agreement. Unless otherwise provided by law and/or Michigan Court Rule, the Parties agree to cooperate with one another in any investigation conducted by the other Party or Parties of any acts or performances of any activities under this Agreement.
- S. Any written notice required or permitted under this Agreement shall be considered delivered to a Party as of the date that such notice is deposited, with sufficient postage, with the U.S. Postal Services. All notices under this Agreement are to be sent to the Administrator of each of the Parties.
- T. This Agreement may be executed in several counterparts each of which shall be an original and all of which shall constitute but one and the same instrument.

7. **PRIOR AGREEMENTS.** This Agreement terminates prior agreements, as amended, except for those obligations which were intended by their context to continue beyond termination.

IN WITNESS WHEREOF, this Agreement has been duly executed this 3rd day of May 2023.

COUNTY OF LEELANAU

COUNTY OF GRAND TRAVERSE

By: Ty Wessell
Ty Wessell, Chairman
County Board of Commissioners

By: Rob Hentschel
Rob Hentschel, Chairman
County Board of Commissioners

Date: 4/11/2023

Date: 5/3/2023

APPROVED AS TO FORM FOR COUNTY OF LEELANAU:
COHL, STOKER & TOSKEY, P.C.
By: DONALD J. KULHANEK
On: March 1, 2023

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LEELANAU COUNTY SHERIFF'S OFFICE

MIKE BORKOVICH
Sheriff
JAMES KIESSEL
Undersheriff

8525 E. Government Center Drive
Suttons Bay, Michigan 49682
Office (231) 256-8800 Fax (231) 256-8611
Toll Free 1-877-256-6911

LT. TODD ROUSH
Corrections
LT. DUANE WRIGHT
Law Enforcement

To: Board of Commissioners
From: Undersheriff J. Kiessel
Date: July 31, 2024
RE: 2025 Budget Narrative – Law Enforcement Division

The Leelanau County Sheriff's Office remains committed to providing the citizens of Leelanau County with professional law enforcement services in an effective and efficient manner. The Agency is dedicated to serving the Citizens of Leelanau County while providing public safety Law Enforcement services in the most fiscally responsible manner. The Sheriff's Office is the primary law enforcement agency in the County and this budget outlines the necessary funds for us to continue to provide services at a high level of professionalism, while providing our employees with the tools necessary to provide that service.

2025 Sheriff's Office overall Law Enforcement Budget Narrative Summary

The 2024 Budget request for the Sheriff's Office will show a status quo request for almost all line items within the budget. Overall, the line items controlled by the Sheriff's administration will be status quo for 2025 as compared to from 2024. The Sheriff does, however, have several new budgetary requests. All of which will be described under separate individual narratives. A request for continued support for the annual patrol vehicle purchases, a request for the purchase and implementation of a new Body Camera system that will be used by all members of the Sheriff's Office, and a gross pay adjustment for all employees across the board.

The Motor Pool Fund request will outline a request of four new vehicles, two new patrol vehicles, one Corrections Division Transport vehicle and one Animal Control Truck, attached memorandums regarding the vehicle fleet purchases and body cameras.

The only major change to any line items is actually a \$5,500 **decrease** in the Education / Training line item which for at least through 2026 will be offset by Continuing Professional Education funds through a new State Pilot Program. That decrease of \$5,500 has be re-allocated to other line-items to help offset rising costs.

Overtime – 225,301,702

This line-item budget total has not been changed a lot over the last several years but was slightly increased in 2023 and 2024. Overtime with the general Sheriff's budget is hard to predict and definitely changes from year-to-year. One incident, either man-made or natural can severely alter the course of the budget when it comes to overtime.

Unfortunately, for 2024, the overtime line item is projected to be significantly over budget. This is due to short staffing levels with two positions being empty for a significant part of the year so far. With the addition of a new Deputy starting on July 13th, 2024 and another one tentatively set the join the police academy on August 21, 2024, those numbers will not be offset for this year

but should go back to a much more balanced line item in 2025. Hence, no request for an increase in 2025.

Motor Pool Fund Request

The 2024 Motor Pool Fund request is two hundred eight thousand sixty eight dollars and seventy - three cents (\$208,068.73) to replace two aging patrol vehicles, the current Jail transport vehicle and new Animal Control truck to the fleet. This amount will cover the cost of the vehicles, all of the emergency equipment and the installation of equipment and removal of equipment from decommissioned vehicles. Please see the attached information on this request.

Office and Operating – 225.301.727

The 2025 office and operating line-item pays for everyday items not normally carried under other budgetary line items. This includes typical office supplies like pens, pencils, paper, along with other office supplies as well as other more non-traditional office items like wiper blades, batteries, keys, padlocks, and other operational items such as evidence supplies and report recorders. This line-item request is status quo for 2025.

Uniforms – 225.301.742

This line item was bumped by \$1800.00 to help offset the rising costs. The current uniform configuration was originally changed in 2016 to assist in cost savings and additional comfort to the employees. The uniform is still the cheapest version to outfit deputies but a full uniform (top and pants) now range at approximately \$120 per set. With the potential to lose up to six (6) employees in 2025, purchasing uniforms and need equipment will be an increase to the annual expenditures.

Capital Outlay under \$5000 – 225.301.970.010

The 2025 capital outlay request is status quo at \$15,000. This line item typically funds any replacement needs we have involving expensive equipment which may include firearms, parts for firearms, Tasers, Ballistic vests, radar units, accident reconstruction equipment and preliminary breathe test instruments. The majority of our current body camera equipment is over eight years old and will hopefully be addressed as a separate request for 2025.

Gas and Oil – 225.301.743

Historically, this line item has been extremely difficult to calculate for budgetary purposes. Gas and Oil prices experience sharp increase and decreases dependent on several factors that include environmental and political reasoning. Given the current state of the economy and the current trends, gas prices continue to increase. Our budget has remained status quo in this area and was actually reduced in 2021 to make an adjustment to the education line item. Given the state of affairs in 2022, I asked last year that this line item be increased to \$65,000, a 25% increase. Although sharp, this increase was in line with the current trend that around October of 2022 our current gas and oil budget for 2022 will be depleted. That request was approved by the BOC during the budget process last year. For 2023, I have reduced this line item back down to \$60,000. Gas prices have lowered and this number is more in line with our current needs. Therefore, no change to this line item is requested.

Membership Dues/Subscriptions – 225.301.807

Our agency has several memberships which assist with training our officers in various disciplines. We have membership in the Northern Michigan Training Facility at Camp Graying, Michigan Sheriff's Association, MACGLOLEN, Northern Michigan Mutual Aid and the Cedar Rod and Gun Club. All of these organizations assist with either investigative information or with actual training of our employees. Membership costs have steadily risen and unfortunately these organizations have passed those costs on to members, causing our annuals dues expenses to climb. We have bumped this line item up \$500.00.

Health Services – 225-301.835

This line item has been increased by \$1500.00 to assist in keeping the costs associated with hiring even. Every employee hired by the Law Enforcement Division is required by the State for licensing standards to complete a physical exam, drug screen, and a psychological examination. The costs of that test is approximately \$1200.00 per employee. The Sheriff's office is very selective in who is offered these positions and run through the testing but unfortunately, not all candidates successfully pass and then have their offers rescinded. With several possible departures in the next 12-24 months, due to retirement, new hire testing costs will also increase.

Printing and Publishing – 225-301-900

This line item is being bumped by \$500.00 also. Given today's digital age one would believe that printing and publishing would diminish. Unfortunately, certain things like business cards or multiple use forms cannot go paperless and will always be needed. The Sheriff's Office always strives to limit these types of expenditures and stay digital or paperless but that is not always possible. When these expenses do happen, we always try and stay local. Like everything else, costs have risen for vendors and those costs have been passed on to clients like the Sheriff's Office.

Education / Training– 225.301.960

Our agency places great emphasis on training our employees. A "failure to train" is one of the top areas for law enforcement agencies today. We constantly search for training opportunities that will help our employees maintain proficiency in various specialized areas. We do this keeping in mind budgetary restraints. We use 302 (Criminal Justice) Training Funds, from the state, primarily for supplies needed for firearms training and ammunition. We seek free training opportunities locally and through the various memberships we belong to. Training is a very important part of a professional police organization. Fortunately, we recently were informed about a three (3) year pilot program of Continuing Professional Education (CPE). This program provides a roadmap for State mandated training but included a \$500 dollar per FTE payment to accomplish those tasks. With the \$10,000 received in 2024 and anticipated in at least 2025 and 2026, we are requesting to decrease this budget by \$5,500 to a new line item of \$13,500.

Ammunition – 225.301.744

This line item was new for 2022. The original amount for this item was \$1,500 that was removed from the Education line item and transferred to this new fund to help further track spending on ammunition. As we move forward, I asked for this line item to be raised to \$2,000

in 2024. This increase was to help offset the raising prices of the material. Unfortunately those costs have not leveled out and I once again ask to raise that budget by \$500 to \$2500.

Travel – 225.301.860

Travel expenses directly relate to training as we must pay food and lodging for any overnight or multi-day training that is out of our area. We estimate what we may need in this budget line but we make every attempt to keep this to a minimum. Due to raised costs, we are requesting this line item increase \$500 to a total of \$10,000.00.

Taxable Travel – (Day) 225.301.860.001

This line item is being requested to be increased from \$150 to \$350. This request increase is to fall in line with recent trends on sending Deputies to as much local training as possible with costs of travel simply being the cost of a meal not to exceed \$15.00 for day travel.

Contracted Deputy Positions

We are currently contracting with Leelanau Township and Suttons Bay Village, each have a full-time law enforcement deputy. The Leelanau Township contract is signed and in effect through December of 2026. Funding for this position was a township millage that overwhelmingly passed in the fall of 2022. The Suttons Bay Village contract expires December of 2025. Both of these positions are extremely beneficial to each of these entities and to the entire County as they provide additional law enforcement for our agency enhancing the services we can provide. As stated earlier, the overall budget actually controlled by the Sheriff's Office administrative personnel is status quo for 2025. We have been able to shift monies around to help offset rising costs due, in full, to the additional on the CPE (continuing professional education) monies received from the state. If anyone ever has any questions about anything contained within this document please feel free to contact me for more information.

Respectfully Submitted,



Undersheriff James Kiessel



LEELANAU COUNTY SHERIFF'S OFFICE

MIKE BORKOVICH
Sheriff
JAMES KIESSEL
Undersheriff

8525 E. Government Center Drive
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LT. TODD ROUSH
Corrections
LT. DUANE WRIGHT
Law Enforcement

To: Board of Commissioners
From: Undersheriff Kiessel
Date: July 31, 2024
RE: 2025 Motor Pool Fund Request (\$208,068.73 via attached estimates and Quotes)

The Sheriff's Office is requesting to purchase four (4) new vehicles for 2025, two (2) regular patrol vehicles, one (1) Jail Division Transport Vehicle and one (1) Animal Control Truck, early in 2025 and retire two older patrol vehicles, the existing Jail Division transport Van and the Animal Control truck from our fleet. Exact pricing on these vehicles for 2024/25 is broken down on the next page and detailed with actual bids/quotes attached. This is the best price we can get and is under the Macomb County State bid through Lunghamer Ford in Owosso, Michigan. The cost for emergency equipment, graphics, removal and installation for all of the vehicles is approximately \$25,199.73. We will be unable to transfer much of the emergency equipment from the older vehicles due to the 2020 model redesign. This cost is more expensive than in years past but the COVID pandemic had a dramatic and lasting effect on the availability of raw materials used in the manufacturing of this equipment and the cost of receiving it. This cost also includes installation of equipment in the new vehicles and removal of equipment from the old decommissioned vehicles

The Jail and Animal Control vehicles are minimally equipped. The Jail Division transport vehicle only has a radio and one cage. This vehicle is used for prison transports to turn over recently sentenced inmates to State authorities. It is also used throughout the State to pick up other individuals who have been arrested on Leelanau County warrants in other jurisdictions. The current Jail division transport van is a 2011 with over 140,000 miles. It has reached the age where maintenance costs have become greater and much more difficult to continually keep it safe for our employees and their passengers while on over the road intrastate trips. A breakdown on the side of the highway with an inmate, or multiple inmates, hundreds of miles outside Leelanau County would place Corrections Officers in a dangerous and vulnerable position.

The new Animal Control Truck would be a replacement for the one currently in the fleet. The current Animal Control Truck is a 2017 with approximately 160,000 miles on it. Over the last 18 months maintenance costs on this vehicle have crept up tremendously and have far outweighed keeping it. It is also known that the motor currently has a broken internal valve spring which causes the engine to miss and drag occasionally when cold or leaving at acceleration. This problem cannot be addressed without spending either approximately \$9000.00 to repair it or \$12,000.00 to replace the motor. The vehicle may continue to operate in its given state but it could also cause catastrophic failure without notice and leave us without the ability to handle our Animal Control daily duties. The good news is that the box that houses animals in transport was also purchased in 2017 at an approximate cost of \$8,000.00. Fortunately, this box should be able to be transferred to the new truck for continued operations. Therefore, outfitting this vehicle will be limited to the cost of the box transfer and connections, one radio, and decals.

With the help of Lauren Cypher and the Administrator's office, we have realized a sale price for our decommissioned patrol SUV's of at least \$6-8,000 and as high at \$10,000.00 each

for vehicles that are sold immediately after leaving our fleet. Other cars realize a lesser value, if transferred for many more years of good use to other departments within the County. We will decommission one 2018 and two 2019 patrol SUV's, the Jail van and also the old ACD truck during the spring of 2025 which will be sold by the County. Keeping with past practice, the replacing of these patrol vehicles at a mileage threshold is in line with industry standards for policing agencies and our insurance carrier.

Total Breakdown – 2024 Sheriff's Office Motor pool Request

2 – Patrol Units @ \$47,171.00 =	\$94,342.00
1 – Jail Transport Vehicle =	\$40,295.00
1- Animal Control Truck =	\$46,292.00
Radio North – Up fit 2 Patrol Units=	\$19,106.73
Up fit Jail Transport=	\$3,591.00
Up fit ACD Truck =	\$2,502.00
Signplicity – Decals 2 Patrol Units/ 1 ACD =	\$ 1640.00
Troz Bros. – Decal Placement – 3 Units =	\$300.00

Our total request for 2025 Motor Pool Fund is **\$208,068.73**



July 11, 2024

Leelanau County Sheriff Department
Attn: Undersheriff James Kiessel
8525 E. Governmental Center Drive
Suttons Bay, MI 49682

Dear Undersheriff James Kiessel:

Price on 2025 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

(2) 2025 Ford Police Interceptor Utility AWD in Black	\$47,171.00 ea
Total Delivered Price	\$94,342.00

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: Current lead time to order is estimated at 30 + weeks from receipt of Purchase Order.

Order Cutoff Date: Draft TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

State of Michigan 2025 Utility Police Interceptor Major Standard Equipment

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection FFV
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2 nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
 - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
 - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- Tail Lamp Prep Kit
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover

- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Climate Control – Rear Aux A/C System
- Dark Car
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Looking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (2) USB A+C Type Ports
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1 st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters

- 1 st Row – Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way power lumbar)
- 1 st Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2 nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- Speedometer – New 12.3" Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Cross Traffic Brake Assist (HNYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.
- Pre-Collision Mitigation system Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- Rearview Camera viewable on 8" Center Stack Screen
- 1/4 Scale Rear Camera Display (Available)
- Reverse Sensing System
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- 100 Watt Siren/Speaker Prep Kit
- Speed Control
- Audio
 - AM/FM / MP3 Capable / Clock / 4-speakers
 - SYNC® Phoenix
 - Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
 - USB Port – (1)
 - 8" Color LCD Screen Center-Stack "Smart Display"
 - Supports Android Auto and Apple CarPlay
- UIS (Upfitter Interface System) Located behind 2nd row passenger seat floorboard
- Easy Fuel® Capless Fuel-Filler
- Fleet Telematics Modem
 - Allows data to be provided to support Ford Pro™ Telematics and Data Services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at <https://fordpro.com/en-us/telematics/> or call 1-833-811-FORD (3673)
- Front door tether straps (driver/passenger)
- PATRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
- Police Engine Idle
- Power pigtail harness
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs
- Two-way radio pre-wire
- Two (2) 50 – amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
 - 8 Year / 100,000 Miles Hybrid Unique Components
- ## POWERTRAIN CARE EXTENDED SERVICE PLAN
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Police Interceptor Utility Base Prices

<input checked="" type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,591.00
<input type="checkbox"/>	Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00
<input type="checkbox"/>	Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$47,118.00

VEHICLE COLOR: Order Code	Interior Trim Color	
	Charcoal	Black (9W)
Dark Blue	[LK]	[]
Royal Blue	[LM]	[]
Vermillion Red	[E4]	[]
Silver Grey Metallic	[TN]	[]
Iconic Silver Metallic	[JS]	[]
Agate Black	[UM]	[x]
Oxford White	[YZ]	[]
Sterling Grey Metallic	[UJ]	[]
Carbonized Grey	[M7]	[]

INTERCEPTOR OPTIONAL FEATURES:

	Code	\$Cost
<input type="checkbox"/> <u>Flooring/Seats</u>		
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	150.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	70.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	60.00
<input checked="" type="checkbox"/> <u>Interior Upgrade Package</u>	65U	390.00
<ul style="list-style-type: none"> • 1st and 2nd Row Carpet Floor Covering • Cloth Seats – Rear • Center Floor Console less shifter w/unique Police console finish plate • Includes Console and Top Plate with 2 cup holders • Floor Mats, front and rear (carpeted) • 18" Aluminum Wheel • Selectable Sport Mode • High Series Headlamp with LED Corner Warning Lights • Includes SYNC® Phoenix 		
Note: Note: Not available with EcoBoost Powertrain (99C/44U).		

Lamps/Lighting

<input checked="" type="checkbox"/> Side Marker Lights in Skull Caps	63B	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	580.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L	580.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	400.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1500.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	400.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input checked="" type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	670.00

Body

<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	90.00
<input type="checkbox"/> Deflector Plate	76D	340.00

Wheels

<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
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Misc

<input type="checkbox"/> Engine Block Heater	41H	190.00
<input type="checkbox"/> License Plate Bracket – Front	153	N/C
<input type="checkbox"/> Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	350.00
<input checked="" type="checkbox"/> Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/> Rear Bumper Step Pad	16P	100.00

Audio/Video

- [] **12.1" Integrated Computer Screen** 47E 3700.00
 - Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area
 - Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable
 - Includes SYNC Phoenix ®
- [] ¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display). **Not available with Integrated Computer Screen (47E)** 87M N/C

Doors/Windows

- [x] **Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK ******* 18D N/C
- [] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable 52P 160.00
- [x] **Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.** 68G 80.00
- [x] **Lock system; Single Key/All Vehicles Keyed Alike** 59B 50.00
 - Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D
 - Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G
 - Keyed Alike 1111x= 59J

Safety & Security

- [] Ballistic Door Panels – Driver Front Door Only (Level 3+) 90D 1590.00
- [] Ballistic Door Panels – Driver & Pass Front Doors (Level 3+) 90E 3170.00
- [] Ballistic Door Panels – Driver Front Door Only (Level 4+) 90F 2420.00
- [] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+) 90G 4830.00
- [] Extra Key \$10.00x___= Parts 10.00 ea
- [] Remote Starter Parts 550.00
- [] Gun Vault (Not Available with (17A) Aux Air Conditioning) 63V 270.00

- [x] **Front Headlamp Lighting Solution** 66A 900.00

- Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue)
- Includes pre-wire for grille LED lights, siren and speaker (60A)
- Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included

Note: Included with Ready for the Road (67H)
 Note: Recommend using Ultimate Wiring Package (67U)
 Note: Included with Police Upgrade Package (65U)

- [] **Tail Lamp Lighting Solution** 66B 430.00

- Includes LED Tail Lamp Wig-Wag Module
- LED lights only. Wiring, controller "not" included
- Note: Included with Ready for the Road (67H)
- Note: Recommend using Ultimate Wiring Package (67U)

- [x] **Rear Lighting Solution** 66C 460.00

- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass
- Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open)
- LED lights only. Wiring, controller "not" included
- Note: Included with Ready for the Road (67H)
- Note: LED lights only – does "not" include wiring or controller

- [] **Police Wire Harness Connector Kit – Front/Rear** 67V 200.00

For connectivity to Ford PI Package solutions includes:

- **Front**
 - (2) Male 4-pin connectors for siren
 - (5) Female 4-pin connectors for lighting/siren/speaker
 - (1) 4-pin IP connector for speakers
 - (1) 4-pin IP connector for siren controller connectivity
 - (1) 8-pin sealed connector
 - (1) 14-pin IP connector
- **Rear**
 - (2) Male 4-pin connectors for siren
 - (5) Female 4-pin connectors for lighting/siren/speaker
 - (1) 4-pin IP connector for speakers
 - (1) 4-pin IP connector for siren controller connectivity
 - (1) 8-pin sealed connector

[]	Ultimate Wiring Package	67U	640.00
	<ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine compartment • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller <p>Note: Recommend Police Wire Harness Connector Kit 67V Note: Not available with options: 65U, 67H</p>		
[]	Ready for the Road Package All-in Complete Package	67H	3800.00
	<p>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</p> <ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) <p>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</p>		
	Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage		
[]	5-Year Premium Care Warranty (500 Plus Components Coverage)		2950.00

Total Price \$47,141.00 ea



July 11, 2024

Leelanau County Sheriff Department
Attn: Undersheriff James Kiessel
8525 E. Governmental Center Drive
Suttons Bay, MI 49682

Dear Undersheriff James Kiessel:

Price on 2025 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

(1) 2025 Ford Explorer 4x4 Active in Black **\$40,295.00 ea**

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832

2025 Explorer RWD and 4x4 Fleet, 4-Door Major Standard Equipment

MECHANICAL

- Electric Parking Brake with Auto Hold
- Engine – 2.3L EcoBoost® I-4 with Auto Start-Stop Technology
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS), Electric Brake Boost and ESC
- Standard-Duty Front and Rear Brake Calipers
- Transmission – 10-Speed Automatic

EXTERIOR

- 18.6 Gallon Tank
- Active Grille Shutters
- Black – Molded-in-Color
- Liftgate Seuff
- Wheelclip Molding
- Body-Color
- Bumpers, Front and Rear (Body-Color Upper, Black Lower)
- Rear Spoiler
- **Class III Trailer Tow Package**
- Configurable Daytime Running Lamps (DRL) (Activates LED Low Beam Headlamps with Courtesy Delay)
- Door Handles – Body-Color
- Easy Fuel® Capless Fuel Filler
- Front Air Curtain • Grille – Black Mesh Insert with Chrome Bars
- LED Taillamps with Amber Turn Signals
- Lower Bodyside Cladding – Black with Chrome Accent
- Power Liftgate
- Privacy Glass – Second Row, Third Row and Liftgate
- Rear Bumper Step Pad – Molded-in-Color Black
- Roof-Mounted Antenna
- Roof-Rack Side Rails – Black
- Tires – P255/65R18 All-Season (A/S) BSW
- Mini Spare
- Wheels – 18" Sparkle Silver-Painted Aluminum
- Wipers
- Windshield – Variable Intermittent/Continuous
- Rear Window – Single-Speed Intermittent/Continuous

INTERIOR/COMFORT

- Beverage Holders (10) – Front Row, four (4), Second Row, four (4), Third Row, two (2)
- Center Floor Console – Front
- Amrest
- Storage Bin
- Climate Control
- Tri-Zone Electronic Temperature Control
- Cabin Particulate Air Filter
- Rear Auxiliary Controls
- Door-Sill Seuff Plates, Front and Rear – Black Molded-in-Color (MIC), embossed with "EXPLORER"
- Driver and Front Passenger Seat Back Map Pockets
- Driver's Side Footrest
- Floor Mats – Black Carpet, Front and Second Rows
- Grab Handles – Front-Passenger, Second Row – two (2), includes Coat Hooks
- Illuminated Visor Vanity Mirrors (Driver and Front Passenger)
- Instrument Panel Cluster
- 12.3" Color LCD Productivity Screen
- Message Center
- Outside Temperature Display
- Trip Computer
- Lighting
- Front Overhead Console Mounted Map Lights
- Illuminated Entry System
- Rear Cargo Area Light
- Second and Third Row Dome Lights
- Overhead Console with Sunglasses Storage
- Powerpoints (12V) – three (3)
- Front row, one (1) in Media Hub, one (1) in center console
- Second row, one (1) in rear section of center console
- Rear Cargo Area; one (1)
- Rotary Gear Shift Dial
- Seats (Refer to the Color & Trim Availability section for additional information)
- Unique Cloth
- Front Captain's Chairs
- 10-way Power Driver's
- 4-way Power Passenger
- First Row Heated Seats
- Second Row 35/30/35 Bench with E-Z Entry and Amrests
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel with Mounted Features

- 5-Way Controls
- Audio Controls
- Cruise Controls
- Windows, Power – Front and Rear, Front Row One-TouchUp/Down Feature (door mounted controls)

SAFETY/SECURITY

- AdvanceTrac™ with RSC® (Roll Stability Control™)
- Airbags
- First Row: Driver and Passenger Dual-Stage Front, Frontseat Side and Driver/Passenger Knee
- All Rows: Safety Canopy® Side-Curtain with Rollover Sensor
- Center High-Mounted Stop Lamp (CHMSL)
- Curve Control
- Day/Night Rearview Mirror – Manually Adjustable
- Door Locks, Power
- Auto lock/Auto unlock
- Child-Safety Rear
- Head Restraints
- Two-Way Manually Adjustable (Up/Down) – All Rows. Second Row Center Head Restraint is fixed position.
- Headlamps
- LED Low and High Beams with Courtesy Delay
- Wiper-Activated
- Hooks
- Cargo Net – Four (4)
- Load Floor Tie-Down – Four (4)
- Individual Tire Pressure Monitoring System (ITPMS)
- LATCH (Lower Anchors and Tether Anchors for Children) on Second and Third Row Outboard Seating Positions
- Mirrors, Sideview – Power and Heated Glass, ManualFolding, Security Approach Lamps and Black Caps
- Perimeter Alarm
- Personal Safety System™2
- Rear-Window Defroster and Washer
- Safety Belts
- Front Row – Belt-Minder® (Front Safety Belt Reminder)
- Front Row – Adjustable Height
- Second Row – Outboard and Center Seat Shoulder
- Third Row – Outboard
- SecurILock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- FORD CO-PILOT360 TECHNOLOGY**
- Ford Co-Pilot360™ Assist+
- Adaptive Cruise Control with:
 - Stop-and-Go
 - Lane Centering
 - Auto High-Beam Headlamps
- BLIS® (Blind Spot Information System) with Cross-Traffic Alert, Exit Warning and Trailer Coverage
- Evasive Steering Assist
- Intersection Assist 2.0
- Lane-Keeping System ◦ Lane-Keeping Alert
- Lane-Keeping Assist
- Driver Alert
- Pre-Collision Assist with Automatic Emergency Braking (AEB)
- Pedestrian Detection
- Forward Collision Warning
- Dynamic Brake Support
- Rear Cross Traffic Braking
- Rear View Camera
- Reverse Parking Assist
- Post-Collision Braking
- Headlamps – Autolamp (Automatic On/Off)
- Hill Start Assist
- Side-Wind Stabilization
- Trailer Sway Control
- FUNCTIONAL**
- 3.58 Non-Limited-Slip Rear Axle (RWD and 4WD)
- 4-Door Intelligent Access (Lock/Unlock) with Push-Button Start
- 5G LTE Modem and Hotspot
- Ford Power-Up Software Update Capability
- Audio
- AM/FM Stereo
- MP3 Capable
- Six (6) Speakers
- Speed-Compensated Volume
- SiriusXM® with 360L
- Battery Saver
- Compass

- Electric Power-Assisted Steering (EPAS)
- FordPass Connect™
 - 5G LTE Wi-Fi Hotspot connects up to 10 devices (if equipped) —
 - Remotely start, lock and unlock vehicle
 - Schedule specific times to remotely start vehicle
 - Locate parked vehicle
 - Check vehicle status
- Front and Rear Stabilizer Bars
- Independent Front and Rear Suspension
- Intelligent Oil-Life Monitor®
- Infotainment
 - 13.2" Color LCD Touchscreen in IP Center-Stack
 - Alexa Built-In
 - Google Built-In

- Google Assistant
 - Google Maps
 - Google Play Store
 - Pinch-to-Zoom capability
 - 911 Assist®
 - Apple CarPlay® and Android Auto™ Wireless Compatibility
 - USB Ports, First Row – One (1) "A" and One (1) "C" in Media Bin and Two (2) "C" in Center Floor Console. Second Row – Two (2) "C" and Third Row – Two (2) "C".
 - Terrain Management System™ (Deep Snow/Sand Mode – 4WD Only)
- 4WD MODELS INCLUDE:**
- Hill Descent Control
 - Intelligent 4WD

<input type="checkbox"/> Explorer RWD Active Price K7D/200A	\$38,270.00
<input checked="" type="checkbox"/> Explorer 4x4 Active Price K8D/200A	\$40,095.00

Explorer Active Options

	<u>Option Code</u>	<u>Price</u>
<input type="checkbox"/> Active Comfort Package	68A	4475.00
<ul style="list-style-type: none"> • Heated Steering Wheel • Front Fascia <ul style="list-style-type: none"> — LED Fog Lamps Skid Plate Elements, Front— Silver-Painted — LED Signature Lighting • Remote Start System • Seals <ul style="list-style-type: none"> — 8-Way Power Passenger Seat — ActiveX™ Seating Material • Universal Garage Door Opener (UGDO) • 20" Aluminum Wheels 		
<input type="checkbox"/> Cargo Management System	21F	240.00
<ul style="list-style-type: none"> • Cargo Net • Cargo Well Rubber Mat • Reversible Load Floor 		
<input type="checkbox"/> Twin Panel Moonroof (Available w/68A Package and 4WD Only)	439	1695.00
<input type="checkbox"/> Seats- Second Row Captain's Chairs with E-Z Entry and Armrest	17H	N/C
<input checked="" type="checkbox"/> Floor Liners, Front and Second Rows	16B	200.00
<input type="checkbox"/> Engine Block Heater	41H	190.00
<input type="checkbox"/> License Plate Bracket Front	153	N/C
<input type="checkbox"/> Daytime Running Lights	942	45.00
<input type="checkbox"/> Remote Starter (Included in 68A Package)	Parts	550.00
<input type="checkbox"/> Extra keys with Integrated Keyless Entry _____ @ \$300.00 ea = _____	SIG	_____

Total Price \$40,295.00 ea

2025 Explorer Active Colors

Exterior Colors

Oxford White	[YZ]
Agate Black	[UM]
Iconic Silver Metallic	[JS]
Carbonized Gray Metallic	[M7]
Extra Cost Paint (\$495.00)	
Rapid Red Metallic Tinted CC	[D4]
Vapor Blue Metallic	[K1]
Extra Cost Paint (\$795.00)	
Star White Metallic Tri-coat	[AZ]

Interior Colors

Ultra Dark Space Gray (8H/SH)

[]
[x]
[]
[]
[]
[]
[]



July 17, 2024

Leelanau County Sheriff Department
Attn: Undersheriff James Kiessel
8525 E. Governmental Center Drive
Suttons Bay, MI 49682

Dear Undersheriff James Kiessel:

Price on 2025 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

(1) 2024 Ford F150 Super Cab 4x4 XL Pickup 6 ½' Box in Black \$46,292.00 ea

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

1960 E Main St Owosso, MI 48867, 888-92-FLEET (888.923.5338) Fax 517-625-5832

2024 F-150

Reg. Cab, Super Cab XL

Major Standard Equipment

MECHANICAL

- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard on 141" and 145")
- 5.0L V8 with Auto Start-Stop Technology (standard on 122" and 157")
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic Transmission ● Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate ● Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Bed Storage Boxes (NA w/ 8' Box)
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
- Standard Range 23 Gallon (Regular Cab 6.5' Box)
- Extended Range 36 Gallon (Regular Cab (NA w/ 6.5' Box), SuperCab and SuperCrew®)
- Fully Boxed Steel Frame
- Grille – Black Coast to Coast
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass with Heat and Black Skull Caps
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire
- Stone Cuffs, Front & Rear
- Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
- 245/70R 17 BSW all-season tires (A/S) 4x2
- 265/70R 17 BSW all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ball mounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 12" Productivity Screen in Instrument Cluster
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack
- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Cruise Control
- Dome Light ● Door trim – Soft armrest, grab handle and front map pockets
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
- Front – A-Pillar, Driver and Passenger Side — Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Illuminated Entry
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Powerpoint 12V
- Power Door-Locks with Flip Key and Integrated Key Transmitter
- Keyless-Entry (incl. Autolock)

- Power Windows (Front/Rear) – One-touch Up/Down Driver and Passenger Front Windows (Rear Power Windows not available on Regular Cab)
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plates – MIC, Front
- Seat, Front
- Vinyl 40/20/40
- 2-Way manual driver/passenger
- Armrest
- Seat, Rear
- Vinyl
- USB charging ports – two (2)
- 60/40 flip-up split seat (SuperCab)
- 60/40 flip-up split seat with elongated cushion (SuperCrew®)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags
- Driver and Passenger Front Airbags
- Driver and Passenger Seat-Mounted Side Airbags — Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- LED Reflector Headlamps – Black Bezels
- Perimeter Alarm
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecurLock® Passive Anti-Theft System (PATS)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)
- Stolen Vehicle Services (1-year Plan Included)
- Ford Co-Pilot360™ 2.0
- Pre-Collision Assist with Automatic Emergency Braking (AEB)
 - Pedestrian Detection
 - Forward Collision Warning
 - Dynamic Brake Support
- BLIS® with Cross-Traffic Alert
- Lane-Keeping System
 - Lane-Keeping Alert
 - Lane-Keeping Aid
 - Driver Alert
- Rear View Camera
- Auto High Beams
- Reverse Sensing System
- Reverse Brake Assist
- Post-Collision Braking
- Autolamp – Auto On/Off Headlamps

FUNCTIONAL

- AM/FM Stereo (speakers; four (4) with Regular Cab, six (6) with SuperCab and SuperCrew®)
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 7/4 pin-connector; Class IV trailer hitch receiver)
- FordPass™ Connect (5G)
- 5G LTE Wi-Fi hotspot connects up to 10 devices
- Schedule specific times to remotely start vehicle
- Locate parked vehicle
- Check vehicle status
- Hill Start Assist
- SYNC® 4 with Enhanced Voice Recognition (incl. SiriusXM® with 360L)
- 12" LCD Capacitive Touchscreen with Swipe Capability
- Wireless Phone Connection
- Cloud Connected
- AppLink® w/App Catalog
- 911 Assist®
- Apple CarPlay® and Android Auto™ Compatibility
- Digital Owner's Manual
- Conversational Voice Command Recognition
- Connected Navigation.
- USB charging ports – two (2)
- USB data charging ports – two (2)

XL 101A Super Cab 6.5 Ft. Box 145" WB

<input type="checkbox"/>	Base Price X1K, 4x2 (2.7L V6 EcoBoost™ engine 6365 GVWR) 99P/44G	\$38,874.00
<input type="checkbox"/>	Base Price X1K, 4x2 (5.0L 4V FFV V8 engine 6940 GVWR) 995/44G	\$39,988.00
<input type="checkbox"/>	Base Price X1K, 4x2 (3.5L V6 EcoBoost™ engine 6900 GVWR) 998/44G/53T	\$40,898.00
<input type="checkbox"/>	Base Price X1L, 4x4 (2.7L V6 EcoBoost™ engine 6500 GVWR) 99P/44G	\$42,286.00
<input type="checkbox"/>	Base Price X1L, 4x4 (5.0L 4V FFV V8 engine 7050 GVWR) 995/44G	\$43,497.00
<input checked="" type="checkbox"/>	Base Price X1L, 4x4 (3.5L V6 EcoBoost™ engine 7050 GVWR) 998/44G/53T	\$44,472.00

<u>Free Standing Options</u>	<u>Option Code</u>	<u>Price</u>
<input checked="" type="checkbox"/> Cloth 40/20/40 Split Bench Seats	CS	N/C
<input checked="" type="checkbox"/> 8-way Power Driver's Seat	91P	350.00
<input checked="" type="checkbox"/> LT265/70R17E BSW All-Terrain (A/T) Tires	T7C	295.00
<input type="checkbox"/> Axle Locking Rear	XL_	570.00
<input type="checkbox"/> HIGH PACKAGE	103A	1000.00
• 17" Silver Painted Aluminum Wheels		
• Chrome Bumpers		
• LED Fog Lamps		
• Electronic Rear Window Defroster		
• Rear Privacy Glass		
<input type="checkbox"/> Skid Plates 4x4 Only	413	160.00
<input checked="" type="checkbox"/> Rear Window, Privacy Glass with Defroster	924	320.00
<input checked="" type="checkbox"/> Black Platform Running Boards	18B	250.00
<input type="checkbox"/> Daytime Running Lights	942	50.00
<input type="checkbox"/> Engine Block Heater	41H	90.00
<input type="checkbox"/> Back up Alarm System	85H	145.00
<input type="checkbox"/> Front License Plate Holder	153	N/C
<input type="checkbox"/> Spray in Bedliner	96W	595.00
<input type="checkbox"/> Bed Liner – Plastic, Drop-in (NA w/ Cable Lock – 47S)	96P	350.00
<input type="checkbox"/> Weatherguard Aluminum Crossbed Toolbox – Matte Black	90B	950.00
<input type="checkbox"/> Weatherguard Aluminum Crossbed Toolbox – Bright	90P	950.00
<input type="checkbox"/> Tonneau Pickup Box Cover – Soft Folding (Not available w/Toolbox)	96T	590.00
<input type="checkbox"/> Tonneau Pickup Box Cover – Hard Folding (Not available w/Toolbox)	96X	1200.00
<input type="checkbox"/> Tonneau Pickup Box Cover – Retractable (Not available w/Toolbox)	96J	2200.00
<input type="checkbox"/> LED Warning Strobes – Amber	94S	650.00
<input checked="" type="checkbox"/> LED Warning Strobes – Amber/White	94W	650.00

TOTAL \$46,292.00 ea

Colors & Trim Availability:

<u>Exterior</u>	<u>Interior</u> <u>(Med. Earth Grey)(AS)</u>	
Agate Black	(UM)	<input checked="" type="checkbox"/>
Oxford White	(YZ)	<input type="checkbox"/>
Carbonized Gray	(M7)	<input type="checkbox"/>
Antimatter Blue	(HX)	<input type="checkbox"/>
Iconic Silver	(JS)	<input type="checkbox"/>

Atlas Blue	(B3)	[]
SPECIAL PAINT		
Vermillion Red Add \$660.00	[E4}	[]
School Bus Yellow Add \$660.00	[B1]	[]
Omaha Orange Add \$660.00	[MB]	[]

Name:
 Company: **Leelanau County Sheriffs**
 Address: **8525 E Government Center Dr**
 City, State, Zip: **Suttons Bay, MI 49682**
 Phone: **231-256-8800**
 Fax:
 Email:

RADIO NORTH, LLC
 955 E. Commerce Dr. Suite A
 Traverse City, MI 49686
 800-274-8255
 231-929-2934 PH Date: 24-Jul-24
 231-929-4580 FX Agent: Rick Wells

2025 Utility Installs

Line Item	Qty	Description	List Price	Your Cost	Total
1	3	REAR SPOILER SPLIT BAR RED/BLUE	\$ 1,661.75	\$ 1,329.40	\$ 2,658.80
2	2	NFORCE WINDSHEILD SHROUD DRIVER SIDE	\$ 160.18	\$ 128.14	\$ 256.29
3	2	NFORCE WINDSHEILD SHROUD PASSENGER SIDE	\$ 160.18	\$ 128.14	\$ 256.29
4	2	WINDSHEILD NFORCE MOUNTING BRACKETS DRIVER	\$ 63.25	\$ 50.60	\$ 101.20
5	2	WINDSHEILD NFORCE MOUNTING BRACKETS PASS	\$ 63.25	\$ 50.60	\$ 101.20
6	4	WINDOW SHROUD KIT FOR REAR SIDE WINDOWS	\$ 20.54	\$ 16.43	\$ 65.71
7	2	UNDER MIRROR INTERSECTOR LIGHT RED	\$ 262.04	\$ 209.63	\$ 419.26
8	2	UNDER MIRROR INTERSECTOR LIGHT BLUE	\$ 262.04	\$ 209.63	\$ 419.26
9	2	REAR TAIL LIGHT FLASHER UNIT	\$ 151.96	\$ 121.57	\$ 243.14
10	2	COMPOSITE SIREN SPEAKER	\$ 319.54	\$ 255.63	\$ 511.26
11	4	4 INCH STUD MOUNT M POWER LIGHTS RED/BLUE	\$ 201.25	\$ 161.00	\$ 644.00
12	4	3 INCH STUD MOUNT M POWER GRILLE LIGHTS R/B	\$ 179.89	\$ 143.91	\$ 575.66
13	1	GUN LOFT	\$ 1,640.00	\$ 1,255.81	\$ 1,255.81
14	2	PARTITION TRANSFER KIT	\$ 536.25	\$ 429.00	\$ 858.00
15	2	REAR PARTITION	\$ 798.75	\$ 639.00	\$ 1,278.00
16	2	GAMBER JOHNSON CONSOLE W/ ARMREST CUPHOLDER	\$ 1,592.86	\$ 1,274.29	\$ 2,548.57
17	2	ANTENNA KIT	\$ 133.93	\$ 107.14	\$ 214.29
			\$ -	\$ -	\$ -
			\$ -	\$ -	\$ -

Price includes shipping and programming of unit to customer specifications

Prices Reflected are Accurate as of 7/30/2024

Total: \$ 12,406.73
 Tax: \$ -
 Labor: \$ 5,400.00
 Shipping: \$ 1,300.00
 Licensing: \$ -
 Programming: N/C
GRAND TOTAL: \$ 19,106.73

Valid for: 30 Days Terms: Net 30 Days

TERMS AND CONDITION OF SALE:

The undersigned does hereby agree to the purchase of items and or services as described in the above document. Radio North LLC. Will provide the above items and or services as described above for the price quoted and agreed upon by both parties as long as the product and or Scope of Work remains unchanged by both parties. Any change in the product and or Scope of Work will require a written agreement between the two parties to be enacted upon and may result in a change to the overall price of the product and or services being purchased.

Rick Wells
 Radio North Representative

Puchasing Agent

7/24/2024
 Date

Date

Signplicity
 1555 M-37 South Traverse City, MI 49685
 Simon@signplicity.com
 (231) 943-3800

www.signplicity.com



Quote 8576

Patrol Vehicle Decal Set - QTY 3

SALES REP INFO
 Kevin M. Vann
 Director of Business Development
 kevinv@signplicity.com
 (231) 943-3800

QUOTE DATE
 07/17/2024
 QUOTE DUE DATE
 07/17/2024
 QUOTE EXPIRY DATE
 08/16/2024
 TERMS
 75/25

REQUESTED BY
 Leelanau County Sheriff
 8525 E Government Center Dr
 Suttons Bay, MI 49682

CONTACT INFO
 James Kiessel
 jkiessel@leelanau.gov
 (231) 866-1703

ITEM	QTY	UOM	U PRICE	TOTAL (EXCL TAX)	TAXABLE
1 "LEELANAU SHERIFF" RTA - Cut Cast Vinyl <ul style="list-style-type: none"> Cut vinyl as per approved layout. QTY 2 per vehicle. <hr/> Vinyl Color #1::Reflective Gold Vinyl Color #2::N/A Vinyl Color #3::N/A Vinyl Color #4::N/A	4	Each	\$175.00	\$700.00	N
2 "PROTECTING PARADISE SINCE 1863" RTA - Cut Cast Vinyl <ul style="list-style-type: none"> Cut vinyl as per approved layout. QTY 2 per vehicle. <hr/> Vinyl Color #1::Reflective Gold Vinyl Color #2::N/A Vinyl Color #3::N/A Vinyl Color #4::N/A	4	Each	\$25.00	\$100.00	N
3 "SHERIFF PATROL" RTA - Cut Cast Vinyl <ul style="list-style-type: none"> Cut vinyl as per approved layout. QTY 1 per vehicle. <hr/> Vinyl Color #1::Reflective Gold Vinyl Color #2::N/A Vinyl Color #3::N/A Vinyl Color #4::N/A	2	Each	\$35.00	\$70.00	N
4 "45-XX" RTA - Cut Cast Vinyl <ul style="list-style-type: none"> Cut vinyl as per approved layout. QTY 1 per vehicle. <hr/> Height: 10 Inches Vinyl Color #1::Reflective Gold Vinyl Color #2::N/A	2	Each	\$35.00	\$70.00	N

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
	Vinyl Color #3::N/A Vinyl Color #4::N/A					
5	"LEELANAU COUNTY" RTA - Cut Cast Vinyl • Cut vinyl as per approved layout. • QTY 2 per vehicle.	2	Each	\$175.00	\$350.00	N
	Vinyl Color #1::Reflective Gold Vinyl Color #2::N/A Vinyl Color #3::N/A Vinyl Color #4::N/A					
6	"ANIMAL CONTROL" RTA - Cut Cast Vinyl • Cut vinyl as per approved layout. • QTY 2 per vehicle.	2	Each	\$25.00	\$50.00	N
	Vinyl Color #1::Reflective Gold Vinyl Color #2::N/A Vinyl Color #3::N/A Vinyl Color #4::N/A					
7	Set-Up	2	Each	\$150.00	\$300.00	N

All quotes are valid for 60 days from date of quote. Any Design work is the property of Signplicity Sign Systems, Inc. until purchased by the client. All orders are required to have a 75% deposit to put into production and balance due upon completion, unless prior arrangements were arranged. Orders under \$1,000 must be paid in full. By signing this quote you agree to the above terms and conditions.

Subtotal: \$1,640.00
Sales Tax (0%): \$0
Total: \$1,640.00

Downpayment (75.0 %)

\$1,230.00

SIGNATURE:

DATE:



LEELANAU COUNTY SHERIFF'S OFFICE

MIKE BORKOVICH
Sheriff
JAMES KIESSEL
Undersheriff

8525 E. Government Center Drive
Suttons Bay, Michigan 49682
Office (231) 256-8800 Fax (231) 256-8611
Toll Free 1-877-256-6911

LT. TODD ROUSH
Corrections
LT. DUANE WRIGHT
Law Enforcement

To: Board of Commissioners
From: Sheriff Mike Borkovich
Date: July 31, 2024
RE: 2025 Gross Wage Adjustment – Sheriff's Office Employees

The Leelanau County Sheriff's Office and its employees work hard to serve and also dedicate their lives to the citizens and visitors of Leelanau County. Unfortunately, this time and dedication has not always been recognized or appreciated as valued employees or stewards of the community. Our deputies are grossly underpaid and are often unable to afford to live anywhere within the county they protect and serve. We ask that the Board of Commissioners consider the adoption of a one-time gross pay adjustment of \$9.00 an hour for all employees to help offset some of these problems. This would put a senior deputy at \$39.93 per hour after 4 years of service.

The cost of living in Leelanau County has risen dramatically over the past few years. Housing, utilities, and other essential expenses have greatly increased, making it difficult for our employees to make ends meet. The proposed pay raise will help our staff manage these rising costs and reduce financial stress, allowing them to focus more effectively on their duties.

As you are aware and have heard many times before, Leelanau County is a destination and get-a-way location. We need to retain and attract employees of a high caliber who will protect our residents and our visitors. Leelanau County ranks easily in the top 100, if not top 10 of counties nationwide, in many statistical financial categories related to cost-of-living and costs of goods and services. Yes we have excellent benefits, great health insurance and a wonderful place to work, but these benefits do not pay for mortgages, fuel, or food when the day is over.

Our deputies and support staff have shown unwavering commitment to public safety, often putting their lives on the line to protect our community. A significant pay raise is a tangible way to recognize and reward their hard work, dedication, as well as the critical role they play in maintaining law and order in Leelanau County. Adequate compensation is directly linked to employee morale and job satisfaction. By addressing the current pay gap, we can foster a more positive work environment leading to higher levels of motivation and productivity. This, in turn, translates into better service for our community.

The type of employees our Sheriff's Office needs are younger, career oriented people who want to come to work here and make a career and earn a pension. However, to do that they must commute or live in neighboring jurisdictions. That is an expectation that cannot be sustained. We have become a bedroom community for wealthy, seasonal residents who have an expectation for high quality service. We are able to provide that now but for how long? Within the next 12-18 months the Sheriff's Office (alone) can or will have approximately 8-10 vacancies due to retirements or other employees leaving due to better opportunities in other areas. Currently only 47% of Sheriff's Office employees live and own homes in the county. Of those

47%, all have at least 10 years of experience because they were able to establish themselves before cost of living increases spiked.

High turnover rates are costly, both in terms of financial resources and operational efficiency. Training new employees and covering shifts during vacancies strain our Sheriff's Office budget and can lead to service disruptions. A competitive salary will reduce turnover, ensuring continuity and stability within our agency. Leelanau County struggles now to fill vacancies in all departments and when asked why, most respond with a lack of pay as the primary reason. The County needs to be considered a destination not only for visitors and citizens but also for employment. To attract and retain highly qualified candidates for all positions, we must raise our standards on pay. A top pay rate of \$39.93 per hour is still below the existing pay rates for the Michigan State Police, Michigan Department of Natural Resources, Federal Bureau of Investigation, and the National Park Service, who are all assigned to serve Leelanau County.

Leelanau County is unique and clearly one of the richest counties per-capita in the state yet we do not even value our employees enough to allow them to live here because our pay standards do not correlate with home values. It is understood that some of these inequities may never go away but this request of a flat \$9.00 per hour gross wage adjustment will at least start that process and make Leelanau County a great place again in which to **work, live, and raise our families.**

Respectfully Submitted,



45-1

Leelanau County Sheriff Mike Borkovich



LEELANAU COUNTY SHERIFF'S OFFICE

MIKE BORKOVICH
Sheriff
JAMES KIESSEL
Undersheriff

8525 E. Government Center Drive
Suttons Bay, Michigan 49682
Office (231) 256-8800 Fax (231) 256-8611
Toll Free 1-877-256-6911

LT. TODD ROUSH
Corrections
LT. DUANE WRIGHT
Law Enforcement

To: Board of Commissioners Members
From: Lt. Todd Roush
Date: July 31, 2024
Ref: 2025 Proposed Budget

As requested, I have provided information relevant to Corrections Division operations, mandated and/or legally contracted services and planned activities. Also included is information related to subscriptions, dues/fees, education, travel and contractual services. I have also offered background information if I felt it was important.

Overview of operations

The Leelanau County Jail is staffed 24 hours a day, 7 days a week, 365 days a year. The core of our operation is to operate a safe, secure and sanitary facility. We are mandated to provide such services and basic human needs such as health care and food service, which are currently contracted to outside vendors. Our operation is also driven by rules, regulations and guidelines from Michigan Law, Federal Law, Appellate and Supreme Court decisions and case law as well as the Michigan Department of Corrections (MDOC), National Commission on Correctional Health Care (NCCHC) and the National Fire Protection Association (NFPA). Since the opening of our new facility, we have been in compliance with all of these rules and guidelines during our MDOC inspection and annual independent fire inspection. COVID continues to play a role in our operations, with sporadic positive cases coming from both inmates and staff.

Jail services are a statutory obligation of the Sheriff. Our minimum staffing levels are dictated by Michigan Department of Corrections guidelines as well as our need for certain staff numbers on any particular day, specifically court days when we are required to staff the court holding area, as well as maintain three officers within the jail. Our current budgeted staffing level is sufficient to meet our needs, and continue to run a safe, secure and sanitary facility as a service to the citizens of Leelanau County.

The majority of expense line items have been left status quo for 2025. A few increases are explained in the following pages. A few revenue lines have been adjusted as well.

Gas and Oil 225.351.743.000

This line was increased from \$2,500 to \$3,500. There has not been an increase in the jail gas and oil line in many years. Previous years (2020-2023) inmate transports were uncommonly low due to COVID. However, in the first half of 2024, we have conducted more miles in transports that we did each year 2020-2023.

Subscriptions 225.351.808.000

The Jail Division subscribes to only a few publications annually. Some of these include the Correctional Law Reporter and The Corrections Professional, which are used as a training tool with regard to recent correctional case law and specific jail incidents around the nation. The Detention and Corrections Case Law Catalog, which is a compilation of all case law relating to Corrections operations, which is updated annually and disseminated to subscribers at the beginning of each year.

Dues/Fees 225.351.807.000

Many of the Corrections staff are members of professional organizations such as the American Jail Association (AJA), International Law Enforcement Educators and Trainers Associations (ILLETA) and the International Association of Law Enforcement Firearms Instructors (IALEFI). We also have maintained an annual membership at the Cedar Rod and Gun Club to conduct firearms training.

Radio Comm. Service 225.351.851.000

This line has been reduced by \$2,000.

Education 225.351.960.000

Jail training and education was reduced by \$4,000. The jail is no longer sending Sergeants to the MSU Staff and Command School. We are now sending Sergeants to a supervisor command school put on by MMRMA, which is more cost effective, and more geared specifically towards Corrections supervision and leadership.

Overtime 225.351.702.000

No change for 2025.

Travel 225.351.860.000

Travel is again a difficult line item to estimate expenditures from. It is directly related to education as out of area training and education results in travel expenses. We routinely seek out the best available rate for hotels, and often larger scale training events have negotiated special rates with certain hotels that we utilize as well. We also utilize local trainings events and in-house trainers to facilitate much of our mandated, annual training. Our current travel line has been adequate to meet our needs.

Contractual Services 225.351.801.000

Request to increase this line item from the current 2024 budget amount of \$54,523 to \$57,250 to cover the contractual increase for inmate health services provided by Advanced Correctional Healthcare. The current contract calls for an increase equal to the 12-month CPI for medical care, or 0%, whichever is higher. It appears the trend for 2024 will be approx. 5%.

Rental 225.351.940.000

There is a request for a new jail transport vehicle in the 2025 budget, as proposed by Undersheriff Kiessel. In the event this is approved, there may need to be an adjustment made to the rental line to accommodate for the increased per mile rate for a lower mileage vehicle.

The current transport vehicle is a 2011 model (13 years old) with, at the time of this letter, just shy of 143,000 miles. While this vehicle is more civilian in nature, and it not used for high-speed activity, it is used to transport prisoners all over the state. This vehicle leaves the county more often than any other Sheriff's Office vehicle. Additionally, there have been 2 transports conducted out-of-state to Ft. Wayne, Indiana to transport a juvenile by order of the Probate Court. Each of those trips were over 700 miles. To put that in perspective, it would take a patrol deputy 3-4 12hr shifts to travel 700 miles. That being said, it is imperative for the safety of the Corrections staff to have a mechanically sound and reliable vehicle with lower mileage. Breaking down in the side of the interstate hundreds of miles outside the County (or the state) with 1-3 inmates on board would create an extremely unsafe situation.

211 Funds

No significant changes

213 Funds

No significant changes

Capital Outlay Under \$5000 225.351.970.001

This line has been increased to \$11,000. These funds will continue to be used to replace high prices items when necessary, such as Tasers, Body Cams, ballistic vests, fund special project purchases if they become necessary, or cover the costs of repair or replacement of often expensive jail equipment and technology.



LEELANAU COUNTY SHERIFF'S OFFICE

MIKE BORKOVICH
Sheriff
JAMES KIESSEL
Undersheriff

8525 E. Government Center Drive
Suttons Bay, Michigan 49682
Office (231) 256-8800 Fax (231) 256-8611
Toll Free 1-877-256-6911

LT. TODD ROUSH
Corrections
LT. DUANE WRIGHT
Law Enforcement

To: Board of Commissioners
From: Undersheriff J. Kiessel
Date: July 31, 2024
RE: 2025 Budget Request - CIP Project 2023-02 (Priority Level 1)
Body- Worn Cameras (BWC) – Total request \$220,994.00

The Leelanau County Sheriff's Office remains committed to providing the citizens of Leelanau County with professional law enforcement services in an effective and efficient manner. The Agency is also dedicated to serving the Citizens of Leelanau County while providing public safety Law Enforcement services in the most fiscally responsible manner. One such tool that assists in providing this service and has also become a gold standard in the industry is the use of Body-Worn Cameras (BWC) by all agency personnel.

This request is to purchase and implement a "new" BWC program within the Sheriff's Office. Our current BWC's, or at least a version of them, were instituted by the agency way back in 2014-2015. At that time, the Leelanau County Sheriff's Office was by far a leader in the region for being one of the first to utilize the technology. Those original cameras, many of which are still in use, were relatively cheap. The units cost approximately \$250 apiece and were easy plug and play units that required no assistance through the IT department. Over the years, several have worn out or broke. They have been replaced with similar cameras in slightly newer models but the prices have increased to approximately \$600 apiece. They also are no longer plug and play and require the assistance of the IT director to set up individual docking ports for each camera. These models also do not come with software that is used in the redaction process. Unfortunately, as the use and popularity of BWC's has increased so has the demand through FOIA for the release of the video. The Sheriff's Office and the PAO/FOIA coordinator have a program for video editing but it is not super compatible to this type of application. To properly edit and redact a current BWC video, the editor must spend several hours too possibly days editing out what is needed to be redacted. At this time, several requests for the release of video are denied due to this lack of proper redaction software. Fortunately, these denials have not led to actions being brought against the county but those actions are probably inevitable and only a matter of time.

BWC videos, when properly obtained, provide a wealth of information that is not only helpful to the agency as an additional way to document incidents, they also assist the Prosecutor's Office in obtaining convictions and the public's perception about how incidents may have transpired. As stated earlier, the use of BWC's is an industry standard and an expectation of the public at large when it comes to Law Enforcement interactions and incidents. The lack of up-to-date equipment and capabilities at the Leelanau County Sheriff's Office has put the agency and the County in a position of severe liability. With this proposed request, this project will simplify and lay to rest all of the concerns mentioned above.

This project has an anticipated cost, as quoted, of **\$220,994.00**. This price includes forty-two (42) cameras, enough for all agency personnel, including jail staff and Marine Patrol. It also includes a 5-year service plan, with full immediate replacement for damaged or broken cameras and a full re-refresh of equipment at the three-year mark. At the end of the five-year period, the County and the agency will have two options: either re-invest into another contract for continued service and equipment or walk away with ownership of the existing inventory and continue on exploring different options.

This project as proposed also works not only for alleviating the issues listed above, it also will help streamline all of the related operational issues related to video and BWC evidence. The system as proposed is by Motorola. Motorola is the system currently used not only for our in-house system but also all of our portable and mobile radios systems. Integration and use of this new proposed system with systematically integrate all systems together causing less work and an easier administrative and operational experience.

Although this proposed request is a significant investment financially, it is one of the cheapest and easiest ways to help reduce liability to the agency and the County. It will only take one incident that is improperly recorded, irretrievable, or lost to far offset the cost to the agency or county through litigation. It is also known that a Risk and Avoidance Grant would be possibly available from our insurance carrier MMRMA. Although small, it does help offset the costs of the project. MMRMA does allow for up to \$400 per unit for the purchase on new BWC's. If awarded that would help offset the cost of the project by up to \$16,400.00. Unfortunately, this program reimburse after the fact but it would still help offset the cost.

We kindly ask for your support in this request and encourage anyone with questions to reach out to the Sheriff or myself to answer anything you may have.

Respectfully,



Undersheriff James Kiessel

Attachments: Motorola Quote Dated 7-16-24
Radio North Quote – Trigger Install

Billing Address:
 LEELANAU COUNTY SHERIFF'S
 DEPT
 201 CHANDLER RD
 LELAND, MI 49654
 US

Quote Date:05/23/2024
 Expiration Date:08/21/2024
 Quote Created By:
 Peter Picciolo
 Pete.Picciolo@
 motorolasolutions.com
 End Customer:
 LEELANAU COUNTY SHERIFF'S DEPT
 James Kiessel
 Payment Terms:30 NET

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
Video as a Service								
1	AAS-BWC-5YR-001	BODY WORN CAMERA AND VIDEO MANAGER EL CLOUD - 5 YEARS VIDEO-AS-A-SERVICE	42	5 YEAR	\$4,140.00	\$4,140.00	\$173,880.00	
2	AAS-BWC-XFS-DOC	V300/V700 TRANSFER STATION - VIDEO-AS-A-SERVICE	3	5 YEAR	\$1,800.00	\$1,800.00	\$5,400.00	
3	AAS-BWC-USB-DOC	V300/V700 USB CHARGE/UPLOAD DOCK - VIDEO-AS-A-SERVICE	10	5 YEAR	\$240.00	\$240.00	\$2,400.00	
4	PSV00S03898A	ON-SITE DEPLOYMENT, CONFIGURATION AND PROJECT MANAGEMENT	1		\$20,000.00	\$16,000.00	\$16,000.00	
5	WCM000111-020	INTEGRATION VIDEOMANAGER EL WITH MOTOROLA CAD/RMS*	1		\$0.00	\$0.00	\$0.00	
6	WGC02001-VAAS	VIDEOMANAGER EL CLOUD, ANNUAL	42	5 YEAR	Included	Included	Included	



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Line #	Item Number	Description	Qty	Term	List Price	Sale Price	Ext. Sale Price	Refresh Duration
		UNLIMITED STORAGE PER BODY WORN CAMERA VAAS*						
7	WGB-0741A	V700 BODY WORN CAMERA FIRSTNET READY	42		Included	Included	Included	3 YEAR
8	LSV07S03512A	ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT	42	5 YEAR	Included	Included	Included	
9	SWV07S03593A	SOFTWARE ENHANCEMENTS	42	5 YEAR	Included	Included	Included	
10	WGP02798-KIT	V700 MAGNETIC MOUNT WITH BWC BOX	21		Included	Included	Included	
11	WGA00668-KIT	V300/V700 LOCKING MOLLE MNT WITH BWC BOX	21		Included	Included	Included	
12	WGB-0138AAS	VIDEO EQUIPMENT, V700 TRANSFER STATION	4		Included	Included	Included	
13	WGB-0178AAS	VIDEO EQUIPMENT, V700 USB DESKTOP DOCK VAAS	10		Included	Included	Included	
14	WGP02950	V700 BATTERY, 3.8V, 4180MAH, REMOVABLE	25		\$137.50	\$110.00	\$2,750.00	
Miscellaneous Items								
15	WGA00668-KIT	V300/V700 LOCKING MOLLE MNT WITH BWC BOX	3		\$98.75	\$79.00	\$237.00	
16	WGP02798C	CENTER MOUNT ASSY VG700, BLACK	3		\$86.25	\$69.00	\$207.00	
17	WGP02560-KIT2	VIDEO EQUIPMENT,V300 VEHICLE TRIGGER KIT, WIFI BASE, SPS	20		\$993.75	\$795.00	\$15,900.00	

Grand Total
\$216,774.00(USD)


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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 - #: 36-1115800

Pricing Summary

	Payment Term	Upfront Sale Price
Upfront Costs*		\$35,094.00
Upfront Subscription Fee		
Video as a Service	Annually	\$36,336.00
Sub Total:		\$71,430.00

	Payment Term	Sale Price	Annual Sale Price
Year 2 Subscription Fee			
Video as a Service	Annually	\$36,336.00	\$36,336.00
Year 3 Subscription Fee			
Video as a Service	Annually	\$36,336.00	\$36,336.00
Year 4 Subscription Fee			
Video as a Service	Annually	\$36,336.00	\$36,336.00
Year 5 Subscription Fee			
Video as a Service	Annually	\$36,336.00	\$36,336.00
Sub Total:			\$145,344.00
Grand Total System Price (Inclusive of Upfront and Annual Costs)			\$216,774.00

*Upfront costs include the cost of Hardware, Accessories and Implementation, where applicable.

Notes:

- The Pricing Summary is a breakdown of costs and does not reflect the frequency at which you will be invoiced.
- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.





VIDEO-AS-A-SERVICE OVERVIEW

Video-as-a-Service (VaaS) is a subscription-based solution that provides agencies with Motorola's industry-leading evidence collection and management tools. VaaS includes access to high definition camera systems and the VideoManager EL Cloud evidence management platform.

VideoManager EL Cloud automates data maintenance and facilitates administration of your department's devices in a Government cloud-based storage solution. Agencies can capture, record, store, and efficiently manage all evidentiary data with VideoManager.

In addition, the VaaS solution can be expanded with CommandCentral Evidence to provide a single, streamlined workflow in the industry's only end-to-end digital evidence management ecosystem.



When combined into a single solution, these tools enable officers in the field to easily capture, record, and upload evidence, as well as efficiently manage and share that evidentiary data. Because Video-as-a-Service requires no up-front purchase of equipment or software, it provides a simple way to quickly deploy and begin using a complete camera and evidence management solution for a per device charge, billed quarterly.





VIDEOMANAGER EL CLOUD SOLUTION DESCRIPTION

VideoManager EL Cloud simplifies evidence management, automates data maintenance, and facilitates management of your department's devices, all in a cloud-based, off-premises storage solution.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely. It also allows live-streaming capabilities through the optional SmartControl and SmartConnect applications.



VIDEO EVIDENCE MANAGEMENT

Using VideoManager EL Cloud delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL Cloud makes evidence management as efficient as possible. With VideoManager EL Cloud, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL Cloud makes evidence review easier by allowing users to upload evidence into cloud storage from their in-field devices. When evidence is uploaded, important information is sorted, which groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name, and event type. This allows you to view recordings of an incident that were taken from several devices simultaneously, eliminating the task of reviewing irrelevant footage during review.

Its built-in media player includes a visual display of incident data, allowing you to tag moments of interest, such as when lights, sirens, or brakes were activated during the event timeline.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, and drawings, can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in VideoManager EL.

Easy Evidence Sharing

VideoManager EL Cloud allows you to easily share information in the evidence review or judiciary sharing process by exporting evidence data as MP4 files.

You can also find relevant evidence data using audit log filters, including criteria such as import, export, playback, download, share, and modify dates.

Automatic Data Maintenance

VideoManager EL Cloud lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on a daily, weekly, or monthly basis, based on how the user wants to configure the system.

Security groups and permissions are easily set-up in VideoManager EL Cloud, allowing you to grant individuals access to evidence on an as-needed basis.





Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by the M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL Cloud based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL Cloud integrates with SmartControl, an optional mobile application for Android or iOS that allows officers to complete evidence review work normally completed at their desk from their smartphone.

SmartControl also allows officers to categorize recordings using event tags, stream live video from, and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL Cloud are able to assign users to devices, track them, and streamline shift changes. You can easily manage, configure, update firmware, and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled device system. VideoManager EL Cloud also tracks devices and enables them to be quickly exchanged between officers during shift changes. This minimizes the amount of devices needed for your fleet.

Device Tracking

You can easily manage, configure, and deploy their in-car and body-worn cameras in VideoManager EL Cloud. Devices can be assigned to personnel within VideoManager EL Cloud and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL Cloud's Rapid Checkout Kiosk feature allows agencies to take advantage of a pooled camera system to utilize fewer cameras. Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface. At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL Cloud also enable you to configure devices to operate in alignment with your agency's policies and procedures.



1 V700 BODY-WORN CAMERA SOLUTION DESCRIPTION

The V700 body-worn camera captures clear video and audio of every encounter from the user's perspective. Its continuous-operation capabilities allow constant recording, helping the user to capture every detail of each situation and create a reliable library of evidence for case-building and review. The V700 can stream live video and report real time GPS location through a built-in LTE modem, directly to the suite of CommandCentral applications.

The V700 is easy to operate, with four control buttons. Its innate Record-After-the-Fact® (RATF) technology enables the device to capture important video evidence that can be retrieved hours or days after an incident occurs, even if a recording is not triggered by the user or sensor. With RATF, officers can prioritize response to immediate threats versus manually activating their camera.



1.1. KEY FEATURES OF THE V700

- **Detachable Battery** – The V700's detachable battery allows officers to switch to a fully-charged battery if their shift goes longer than expected. Since the battery charges without being attached to the V700, the battery is kept fully charged in the dock ready for use. This feature is especially helpful for agencies that share body-worn cameras with multiple officers.
- **Wireless Uploading** – Recordings made by the V700 are uploaded to the agency's evidence management system via LTE. Upload over WiFi will be available soon. This enables easy transfer of critical recordings to headquarters for immediate review or long-term storage.
- **Real-time Location and Video Streaming** – With built-in LTE connectivity, the V700 paired with CommandCentral Aware will send location updates and stream live video to a dispatch center or Real Time Crime Center (RTCC) giving the agency a complete and accurate view of their officers for better coordination and quicker response times.
- **LTE Service Ready** – The V700 is approved for use on Verizon and FirstNet networks in the U.S. and Bell Mobility in Canada. The V700 will ship with a pre-installed SIM from both carriers, ready for service activation upon arrival with a data plan that best suits the agency's needs. LTE service activation would be on the agency's carrier account. Motorola Solutions does not provide LTE service for the V700 camera.
- **Data Encryption** – The V700 uses FIPS-140-2 compliant encryption at-rest and in-transit. This ensures recordings made by the agency's officers are secure from unauthorized access.
- **Record-After-The-Fact®** – Our patented Record-After-the-Fact® technology captures footage even when the recording function is not engaged. The camera user or admin can request video footage from a specific point in the past to be uploaded to the evidence management system, hours or even days after the event occurred.
- **Natural Field of View** – The V700 eliminates the fisheye effect from wide-angle lenses that warps video footage. Distortion correction ensures a clear and complete evidence review process. The V700's high quality, low light sensor captures an accurate depiction of recorded events, even in challenging lighting conditions.
- **SmartControl Application** – To maximize efficiency in the field, the Motorola Solutions SmartControl app enables V700 users to preview video recordings, add or edit tags, change camera settings and view live video from the camera. The app is available for both iOS and Android phones.
- **In-Field Tagging** – The V700 enables easy in-field event tagging. It allows officers to view event tags and save them to the appropriate category directly from the body-worn camera or via the SmartControl app.
- **Auto Activation** – The V700 body-worn camera(s) paired with an M500 or 4RE in-car video system(s) can form a recording group, which automatically starts recording when one of the devices begins to



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record. Each device can be configured to initiate a group recording using triggers like lights, sirens, doors, gun racks, and other auxiliary inputs. Up to eight V700s can form a recording group and collaborate on recordings, without a corresponding in-car video system, using similar triggers. Group recordings are uploaded and automatically linked to the evidence management system as part of one event.

1.2. V700 AND IN-CAR VIDEO INTEGRATION

The V700 integrates seamlessly with the M500 or 4RE in-car video systems, capturing video of an incident from multiple vantage points. This integration includes the following features:

- **Distributed Multi-Peer Recording** – Multiple V700 body-worn cameras and in-car video systems can form a recording group and based on the configuration, automatically start recording when one of the devices begins to record. Group recordings are uploaded and automatically linked to the evidence management system as part of one incident.
- **Automatic Tag Pairing** – Recordings captured by integrated V700 body-worn cameras and in-car video systems can be uploaded to the evidence management system with the same tags. From the in-car video system's display, videos can be saved under the appropriate tag category. The tag is then automatically shared with the V700 video and uploaded as part of one incident along with the officer's name.
- **Evidence Management Software** – When V700 body-worn cameras and in-car video systems record the same incident, the Motorola Solutions evidence management software automatically links those recordings based on officer name, date, and time overlap.
- **Additional Audio Source** – The V700 can serve as an additional audio source when integrated with the in-car video system. The V700 also provides an additional view of the incident and inherits the event properties of the in-car video system's record, such as officer name, event category, and more, based on configuration.

1.3. V700 AND APX RADIO INTEGRATION

Motorola Solutions' APX two-way radios can pair with V700 body-worn cameras to automate video capture through Bluetooth. When the APX's emergency mode button is pressed, or the ManDown feature is activated, the V700 is triggered to start recording immediately. The recording will continue until manually stopped by the officer via the start/stop button on the V700 or group in-car video system.

1.4. HOLSTER AWARE™ INTEGRATION

The V700 integrates with a Holster Aware™ sensor through Bluetooth. If configured, the sensor automatically prompts the V700 to record the moment the holstered equipment is drawn. The holster sensor information is stored with the V700 user profile and uploaded to the evidence management system. If the user is assigned to a different camera, the holster sensor information will be applied to the new camera. The holster sensor allows officers to record high-stress events as they unfold, without having to sacrifice situational awareness by manually activating the V700.



1.5. **DOCKING STATIONS**

The V700 has three docking options:



Transfer Station – The Transfer Station is built for large, multi-location agencies with large numbers of V700 cameras in service at any given time. It can charge up to eight fully assembled body-worn cameras or individual batteries. The eight docking slots include an LED indication of a battery charging and upload status. While the V700 charges, the Transfer Station can automatically offload recordings from the camera to the evidence management system via an integrated 2.5Gb switch. The Transfer Station connects directly to the LAN for fast offload of recorded events to storage, while charging the body-worn camera battery. The Transfer Station supports comprehensive device management capabilities, such as camera configuration, checkout and officer assignment options; rapid checkout, kiosk, and individual camera checkout; automatic firmware and configuration updates.



USB Base – The USB Base charges the battery of a single V700 or standalone battery pack. The USB Base can be mounted in a vehicle or attached to a desktop or Mobile Data Computer with 12V or USB connection for power. The USB Base has LED indications for battery charging status and upload, and an ambient light sensor for optimal LED brightness control from bright sunlight to the dim interior of a patrol car. When connected to a laptop or desktop computer, the USB Base can be used to upload recordings to the evidence management system, as well as, receive firmware and configuration updates.



Wi-Fi Base – The Wi-Fi Base is mounted in a vehicle. It facilitates V700 upload of video evidence to the evidence management system, firmware updates, communication between V700 and in-car video system group devices and charges fully assembled V700s or individual battery packs. It has LED indications of battery charging status and upload, and an ambient light sensor for optimal LED brightness control, from bright sunlight to the dim interior of a patrol car.

1.6. **MOUNTING SOLUTIONS**

V700 is compatible with the entire line of V300 mounting solutions as depicted below.

WGP02798

WGA00669

WGA00668

WGP02697

WGP03088

WGP03085



Magnetic Center Shirt Mount



Tek-Lok Belt Mount



Molle Locking Mount



Shirt Clip



Heavy Jacket Clip



Heavy Jacket Magnetic Mount



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MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer's digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



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Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.

SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



- Create users, groups, and setup permissions.
- Create event categories.
- Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



ESSENTIAL SERVICE FOR V700 BODY WORN CAMERA DEVICE (NORTH AMERICA)

This Statement of Work ("SOW") is subject to the terms and conditions of the Motorola Solutions Service Agreement or other applicable agreement in effect between the parties ("Agreement"). The terms of this SOW are an integral part of an Agreement with the Customer to which this SOW is appended and is made a part thereof by this reference. In the event of a conflict between the terms and conditions of an Agreement and the terms and conditions of this SOW, this SOW will control the inconsistency only. This SOW applies to the Device(s) specifically named in the Agreement.

1.1. DESCRIPTION OF SERVICES AND OBLIGATIONS

The term "Customer" refers to any end-user who has a purchase agreement with Motorola Solutions.

Essential Service provides either three (3) or five (5) years of coverage, as selected by the Customer, and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements
- Hardware Repair for manufacturing defects

Motorola Solutions includes three (3) years of Essential Service with each Body Worn Camera (BWC) device purchase, with optional service upgrades to extend and/or provide additional coverage for the device.

1.2. ESSENTIAL SERVICE

1.2.1. Remote Technical Support

Remote Technical Support is provided for device issues related to software and/or hardware that require troubleshooting expertise. Motorola Solutions' System Support Center (SSC) and Technical Support Operations (TSO) center are staffed with highly trained technologists who specialize in the diagnosis and resolution of product issues. Motorola Solutions' SSC and TSO are continuously monitored against stringent, industry recognized incident and problem management processes.

Motorola Solutions will respond to calls, e-mails, and web portal submissions during normal support hours, five (5) business days per week, excluding holidays, and weekends. In addition, Customers may contact the Motorola Service Desk and a Motorola Solutions representative will log a technical request on Motorola Solutions' Case Management System.

1.2.1.1 Technical Problem Isolation, Analysis and Resolution.

A Motorola Solutions representative or technologists will:

- Work to isolate the problem/issue
- Analyze and determine the cause of the problem/issue
- Work to achieve problem/issue resolution



1.2.2. Software Maintenance

Software maintenance is important for ensuring device performance and operation. Essential Service provides the Customer with access to the latest available Body Worn Camera (BWC) device operating system (OS) software, device firmware, and application software. Device software releases maintain the device software performance such that the Device operates in accordance with its specifications and documented functionality, and is aligned with the applicable Motorola Solutions infrastructure platform lifecycle. Each release may include bug fixes, security patches, and/or new feature activation enablements.

Configuration of the Body Worn Camera (BWC) device is made possible through the use of the VideoManager EL On-Premise, or VideoManager EL Cloud, solution.

Access to software updates will remain available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial Essential Service term, availability of software updates will terminate, unless the Customer renews Essential Service.

1.2.3. Software Enhancements

Software Enhancements are included with all BWC devices that have a valid Essential Service Package. Software Enhancements may include, or introduce, new device features, functionality, or capabilities, that were not available at time of device purchase. Availability of software enhancements depends on the device hardware and software capability to work with the new enhancements. Certain enhancements, not included with Essential Service Packages, may only be available as an additional purchase.

Motorola Solutions, at its discretion, reserves the right to add new software enhancements, or remove existing software enhancements, from any of its Essential Service Package. Please contact your Motorola Solutions Sales associate, or visit the Motorola Solutions' Web portal, for additional information regarding device features and capabilities.

Software Enhancements for the device will be continuously available until the expiration of the initial term of the Essential Service Package. Upon expiration of the initial term of Essential Service, availability of Software Enhancements will terminate, unless the Customer renews Essential Service.

1.2.4. Device Hardware Repair

Essential Service provides the Customer with repair services at a Motorola Solutions owned and operated, supervised, or certified Repair Center that employs the latest test equipment and original or certified replacement components used in the manufacturing of the BWC device. Device Hardware Repair provides the Customer with repair services for internal and external device components that are damaged as a result of manufacturing defects and defects due to normal wear and tear. With this Service, the device is repaired to ensure full compliance with its specifications, as published by Motorola Solutions at the time of delivery of the original device via:

- Repairs, adjustments and restorations, if appropriate, of any device that malfunctions while being used within the operational and environmental parameters specified by Motorola Solutions.
- Device updates, if applicable, as may be released, from time to time, by Motorola Solutions in accordance with an Engineering Change Notice.



At the discretion of Motorola Solutions, if the device is considered "un-repairable", for technical or economic reasons, Motorola will replace the device with a new or refurbished device.

1.2.5. Essential Software Service

If for any reason the Customer declines or chooses to exclude the hardware repair option that is included with the three (3) year Essential Service Package, the Customer will automatically default to, and be entitled to, three (3) years of Essential Software Service and one (1) year of hardware repair against manufacturing defects, as covered by the standard product warranty.

Essential Software Service provides three (3) years of coverage and includes:

- Remote Technical Support
- Software Maintenance
- Software Enhancements

1.2.6. Scope of Products or Services included

Essential Service, and optional Service upgrades, are currently available for all V700 Body Worn Camera devices. Check with your Motorola Solutions' Sales representative if you have a question about the eligibility of your device.

1.3. MOTOROLA SOLUTIONS RESPONSIBILITIES

Software Release Availability. Motorola Solutions will provide access to the latest BWC device software and firmware releases via the VideoManager EL On-Premise, or VideoManager EL Cloud, solution. For customers using the VideoManager EL Cloud, software and firmware upgrades will occur automatically when the Body Worn Camera device connects to the agency's VideoManager EL Cloud instance. If using the VideoManger EL On-Premise solution, the on-prem server will periodically connect to the VideoManager EL Cloud database to check for new software and firmware versions, download the latest version, and apply the new software and/or firmware automatically to the BWC device when it connects to the server.

Software Release Notes. Motorola Solutions may, from time to time, provide release notes for the BWC Device software release. Information regarding training material will be posted on the Learning Experience Portal (LXP) at <https://learning.motorolasolutions.com>

Hardware Repair. Motorola Solutions will provide repair or replacement of a device, at its option, with a five (5) business day in-house turnaround time, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Business days do not include holidays or weekends. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions' option, with functionally equivalent, reconditioned parts, boards, or with a new or refurbished replacement device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

LTE/4G Service. Motorola Solutions supports the operation of the V700 BWC device on multiple approved LTE/4G Carrier Networks. Based on the Customer's selection of a Carrier during the initial ordering process,



Motorola Solutions will install, in the device, the Customer's selected Carrier SIM, before the device is shipped to the Customer. The Customer is responsible for contacting the Carrier and activating the LTE/4G data service.

Shipping. For devices repaired under Essential Service, Motorola Solutions will provide one-way shipping, from an Authorized Motorola Repair Center to the Customer. The Customer is responsible for the shipping method and any shipping costs incurred when returning the faulty device to an Authorized Motorola Solutions repair center. Based on the country of purchase, Motorola Solutions may also cover, or include, two-way shipping for the damaged or defective device. Eligibility for two-way shipping will be confirmed during the repair submission process.

1.4. CUSTOMER RESPONSIBILITIES

Serial Numbers. If device orders are submitted via Motorola Solutions' Partner Hub, OCC, or CPQ ordering systems, the hardware serial number(s) for three (3) year Essential Service and Essential Software, as well as five (5) year Essential Service, and three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement, will be automatically captured and included in the Service Agreement.

If five (5) year Essential Service or three (3) and five (5) year Essential Service with Accidental Damage and Advanced Replacement is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Device software releases. The Customer will be responsible for updating each eligible BWC device with the latest available software and/or firmware, and of advising users of any operational changes that may have been introduced as a result of the new software or firmware.

LTE/4G Service. The Customer is responsible for selecting a Motorola Solutions approved LTE/4G Carrier/Provider during the initial ordering process, and for contacting the Carrier and activating LTE service for the device. The Customer is solely responsible for all financial obligations with the selected LTE Carrier.



WiFi Connectivity. The Customer is responsible for providing all WiFi connectivity to the device.

Removing Customer Data. The Customer is responsible for removing, from the device, any data, video, or other information that the Customer wishes to retain or destroy, prior to sending the device to a Motorola Solutions Repair Center for repair.

Motorola Solutions may provide a Video Evidence Recovery Service for the BWC device, as an additional charge. Video Evidence Recovery is a best effort service that is dependent on the condition of the device. This service, if applicable, will have a separated Agreement, with Terms and Conditions, outside the scope of this Statement of Work (SOW). Please contact your Motorola Solutions Representative for more information regarding the Video Evidence Recovery Service.

1.5. ESSENTIAL SERVICE LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, cables, mounts, or clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repaired by a third party.
- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases, except as provided for under the responsibilities outlined in this document.
- Accidental damage, chemical or liquid damage, or other damage caused outside of normal device operating specifications, unless the Customer has purchased the optional Essential Service with Accidental Damage and Advanced Replacement package.
- Cosmetic imperfections that do not affect the functionality of the device.

Where a Body Worn Camera device is submitted for repair that is outside the scope of Service, such repair may be quoted by Motorola Solutions for additional cost in accordance with Motorola Solutions' standard Time and Materials (T&M) rates and terms and conditions. Motorola Solutions will notify the Customer of any incremental charges related to the aforementioned exclusions prior to completing the repair and said repair will be subject to acceptance of the quotation by the Customer.

Software support for unauthorized modifications, or other misuse of the device software, is not covered under this Agreement.



Access to the software and firmware releases for updating the device under this SOW is available only for the device named in the Agreement. Software updates to any additional devices are expressly excluded and prohibited. Notwithstanding the foregoing, Motorola Solutions may, at its sole discretion, include coverage for other devices.

Any implementation tools not required to support the device software and firmware updates are excluded from coverage.

1.6. MOTOROLA SOLUTIONS IS NOT OBLIGATED TO PROVIDE SUPPORT FOR ANY DEVICE:

- That has been repaired, tampered with, altered or modified (including the unauthorized installation of any software) — except by Motorola Solutions authorized service personnel.
- That has been subjected to unusual physical or electrical stress, abuse, or forces or exposure beyond normal use within the specified operational and environmental parameters set forth in the applicable product specification.
- If Customer fails to comply with the obligations contained in the product purchase agreement and/or the applicable software license agreement and/or Motorola Solutions terms and conditions of service.

1.7. ESSENTIAL SERVICE WITH ACCIDENTAL DAMAGE REPAIR AND ADVANCED REPLACEMENT

1.7.1. Description of Services and Obligations

Accidental Damage coverage is an optional, prepaid service that adds coverage for accidentally damaged BWC devices. Accidental Damage coverage must be purchased together with, or within 90 days of, a qualifying Motorola Solutions device purchase. This three (3) or five (5) year service offer reduces unexpected expenses related to the repair of the device. Accidental Damage and Advanced Replacement coverage includes all services provided under Essential Service, plus additional coverage for Accidental Damage and Advanced Replacement of the damaged device.

Examples of repairs covered under Accidental Damage include:

- Electrical repair for failures caused by accidental water or chemical damage
- Electrical repair for accidental internal damage
- Replacement of accidentally cracked or broken housings.
- Replacement of accidentally cracked or broken camera lens or displays.
- Replacement of accidentally cracked or broken or missing buttons, knobs, or keypads

Repair or Replacement. Motorola Solutions will provide repair or replacement of a BWC device, at its option, with a five (5) business day in-house turnaround time, excluding weekends and holidays, provided the device is delivered to the repair center by 9:00 a.m. (local repair center time), and replacement parts, components, and/or devices are available. Repair may include the replacement of parts, or boards with new parts or complete boards or, at Motorola Solutions option, with functionally equivalent, reconditioned parts, boards, or with a new replacement or refurbished device. All replaced parts, boards or devices will become the property of Motorola Solutions. Turnaround time represents the time a product spends in the repair process; it does not include time in transit, including customs clearance.

Serial Numbers. If the Accidental Damage Service is purchased with the device, in the same order, using Motorola Solutions' Partner Hub Portal, OCC, or CPQ when ordering, the hardware serial number(s) are



automatically captured and included in the Service Agreement. If Accidental Damage Service is purchased within 90 days of device shipment, the Customer must provide a complete list, preferably in electronic format, or by completing a Service Order Form (SOF), of all hardware serial numbers to be covered under the Agreement.

Initiating Repair. When initiating a repair, the Customer must contact Motorola Solutions to obtain a Return Material Authorization (RMA) number for each faulty BWC device. The Customer can submit a repair, and request an RMA, via the Partner Hub Portal, or by contacting the Motorola Solutions' Service Desk. If two-way shipping is included, the customer can generate a shipping label via Partner Hub, or by contacting the Motorola Solutions Service Desk. The Return Material Authorization (RMA) must be included with the device when shipped to the Authorized Motorola Repair Center.

- Only the BWC device should be returned for repair. The battery must be removed before shipping the device to a Motorola Solutions Repair Center.
- Device accessories should not be included when returning a device to a Motorola Solutions Repair Center for repair. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.
- The SIM card must remain in the device, and intact, when the device is shipped to a Motorola Solutions Repair Center. If the SIM card is removed, or if any evidence of SIM card tampering is found, including disassembling of the device, the warranty will be null and void.

Motorola Solutions is not responsible for any accessories, or device batteries, that are shipped with the device for repair.

Advanced Replacement. Under Accidental Damage and Advanced Replacement Service, Motorola Solutions will provide Advanced Replacement for the damaged device. Motorola Solutions will ship a new or refurbished replacement device to the Customer within two (2) business days of receiving the Customer repair request, subject to availability of replacement devices. Business days do not include weekends or holidays.

The Customer must return the defective or damaged device to a Motorola Solutions Repair Center within 60 days after receiving the replacement device. Failure to return the damaged device to Motorola Solutions will result in an additional Customer charge for the replacement device.

When returning a device for Advanced Replacement, device accessories should not be included. Accessories include batteries, chargers or charging stations, cables, mounts, and clips.

Motorola Solutions is not responsible for any accessories that are shipped with the device.

1.8. ACCIDENTAL DAMAGE AND ADVANCED REPLACEMENT LIMITATIONS AND RESTRICTIONS

Customer will incur additional charges at the prevailing rates for any of the following activities, which are not covered under this Agreement:

- Replacement of consumable parts or accessories, as defined by product, including but not limited to batteries, chargers, charging stations, mounts, and clips.
- Repair of problems caused by natural or manmade disasters, including but not limited to fire, theft and floods that would cause internal or external component damage or destruction.
- Repair of problems caused by third parties' Software, accessories or peripherals not approved in writing by Motorola Solutions for use with the device.
- Repair of problems caused by using the device outside of the product's operational and environmental specifications, including improper handling, carelessness or reckless use, or repair by a third party.



- Repair of problems caused by unauthorized alterations or attempted repair.
- Non-remedial work, including but not limited to administration and operator procedures, reprogramming, and operator or user training.
- Problem determination and/or work performed to repair or resolve issues with non-covered products; for example, any hardware or software products not specifically listed on the service order form.
- Any file or video backup or restoration.
- Completion and test of incomplete application programming or system integration if not performed by Motorola Solutions and specifically listed as covered.
- Use of Software or Firmware releases except as provided for under the responsibilities outlined in this document.

There is a maximum limit of one (1) Body Worn Camera device repair, per contract year, for Essential Service with Accidental Damage and Advanced Replacement.

Where ongoing "Accidental Damage" repair is deemed by Motorola Solutions to be excessive, systemic, or the result of device mishandling, the Customer may be subject to an additional charge. Should the accidental damage continue unabated, the Customer will incur repair charges at Motorola Solutions' discretion and prevailing charges for devices deemed by Motorola Solutions to have been damaged through improper handling, carelessness or reckless use.



Purchase Order Checklist	
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)	
PO Number/ Contract Number	
PO Date	
Vendor = Motorola Solutions, Inc.	
Payment (Billing) Terms/ State Contract Number	
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name	
Bill-To Address	
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)	
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)	
PO Amount must be equal to or greater than Order Total	
Non-Editable Format (Word/ Excel templates cannot be accepted)	
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept	
Ship To Contact Name & Phone #	
Tax Exemption Status	
Signatures (As required)	

Name: **Leelanau County Sheriffs**
 Company: **8525 E Government Center Dr**
 Address: **Suttons Bay, MI 49682**
 City, State, Zip: **231-256-8800**
 Phone:
 Fax:
 Email:

RADIO NORTH, LLC
 955 E. Commerce Dr. Suite A
 Traverse City, MI 49686
 800-274-8255
 231-929-2934 PH Date: 11-Jul-24
 231-929-4580 FX Agent: Rick Wells

Body Cam Docking Station

Line Item	Qty	Description	Your Cost	Total
1	20	INSTALL BODY CAMERA DOCKING STATION IN PATROL CAR. 2 HOURS PER CAR ESTIMATED, 17 CARS TOTAL	\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
2	20	SMALL HARDWARE KIT	\$ 15.00	\$ 300.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

Price includes shipping and programming of unit to customer specifications

Valid for: 30 Days Terms: Net 30 Days

Total:	\$ 300.00
Tax:	\$ -
Labor:	\$ 3,920.00
Shipping:	\$ -
Licensing:	\$ -
Programming:	N/C
GRAND TOTAL:	\$ 4,220.00

TERMS AND CONDITION OF SALE:
 The undersigned does hereby agree to the purchase of items and or services as described in the above document. Radio North LLC. Will provide the above items and or services as described above for the price quoted and agreed upon by both parties as long as the product and or Scope of Work remains unchanged by both parties. Any change in the product and or Scope of Work will require a written agreement between the two parties to be enacted upon and may result in a change to the overall price of the product and or services being purchased.

Rick Wells

 Radio North Representative

7/11/2024

 Date

 Purchasing Agent

 Date



**LEELANAU COUNTY
OFFICE OF EMERGENCY MANAGEMENT/9-1-1**

8525 E. Government Center Drive Sultons Bay, MI 49882 Phone (231) 256-8775 Fax (231) 256-8701

2025 BUDGET NARRATIVE

General Fund Departmental Expenses 225426 Emergency Services

Total Budget Expenses used through April 2024: 59.18%
(This budget still includes ARPA expenses for County Operations)

225426.727.000

\$2,000

The AED project from 2019 will now require replacement items to be ordered for upkeep on the current inventory. Replacement pads are the largest expense at over \$200 apiece. We will have at least 10 pair of pads that will need to be replaced in January and another 6-8 by the end of 2025. Replacement batteries are a little more affordable, but we still need room in the budget to order these items as well. Two thousand dollars a year will be adequate to keep up with our demand for these units in all Sheriff's Office patrol cars and the units in the Government Center and Law Enforcement Center.

Fund 232 Dispatch 911 Services Fund

Total Budget Expenses used through May 2024: 40.30%

232.000.000.801.000

\$39,800

Annual maintenance on our Motorola Flex CAD, RMS, and JMS system is shared between Dispatch, the Sheriff's Office Road Patrol, and Jail Operations. Accounting has the breakdown between all three departments squared away, so it is much easier to forecast the needs of the Dispatch budget. Anticipating no more than a 7% increase for 2025, the Dispatch portion should be \$16,500.

We utilize Rave Mobility for Smart911 and mass notification solution. Smart911 initially was provided to all 911 Centers by the State of Michigan at no charge. That funding disappeared after a short time and we were fortunate enough to incorporate this tool into our budget. This budgetary figure has remained at \$9,000.

Core Technology provides our gateway into the Law Enforcement Information Network (LEIN) system. The Michigan State Police is mandated by the FBI to control this system and regulate access to local agencies. Core Technology is an approved vendor utilized by the majority of local agencies throughout the state to access LEIN. Anticipating a 5% increase, I have forecasted \$5,000 into the budget for 2025.

As I mentioned above, the Michigan State Police manage the LEIN system and subsequently provide gateway access to local agencies. Along with this gateway access, we also have USB drives (called "tokens") that we can use to access LEIN via the web should we lose connection locally or encounter a statewide outage. This redundancy is extremely important to maintain access to LEIN so we can continue to run plates and files, enter warrants and PPOs, and provide officer safety information to our first responders. Annual maintenance figures for both the gateway access to LEIN and the LEIN tokens have remained constant since we obtained both in 2019.



LEELANAU COUNTY OFFICE OF EMERGENCY MANAGEMENT/9-1-1

8525 E. Government Center Drive Suttons Bay, MI 49682 Phone (231) 256-8775 Fax (231) 256-8701

Lexipol PoliceOne Academy is an online training portal that provides hundreds of training programs for our employees in Dispatch. Lexipol provides training courses on Law Enforcement and Fire Operations as well as Dispatch. Dispatchers can gain awareness to the needs and responsibilities of their colleagues in the field.

Police Legal Sciences (PLS) is another online training portal. PLS is specific for dispatchers and provides a new training every month. PLS trainings are applicable to 911 Training dollars, so it is an excellent avenue to spend money that is needed for dispatcher training.

ErgoMetrics is our current testing solution for dispatch candidates. While it does an excellent job assessing decision-making, multitasking, and customer service skills of potential candidates, it does not assess computer aptitude. Many of our recent candidates were less than proficient with computer programs, which placed more stress on our trainers and slowed our overall training process. CritiCall is a much more computer-focused testing solution that incorporates decision-making, multitasking, and customer service into the assessment.

Our Next Generation 911 (NG911) service is supported by Peninsula Fiber Network (PFN) and INdigital at no annual cost to the County. We have amazing capabilities through this network like Text-2-911 and the ability to receive photos and videos to the 911 Center. Alarm companies are also expanding their capabilities to provide information to 911 Centers. INdigital established a 10-digital number to be utilized for purposes like alarm companies texting web links into our 911 Center so our dispatchers can obtain access to cameras, building maps, and any other supportive information that can be uploaded online. Currently, Glen Lake Schools possesses a state-of-the-art alarm system through a company called Blue Point that has an established procedure to text our 911 Center through this line so our dispatchers can actively see threats inside and outside the school, where alarms are located in the building, and contact information for school administration.

Whitepages.com has become a valuable resource for Dispatch and the Sheriff's Office to find individuals and their contact information. The Sheriff's Office has now shared the cost of a membership and we have an adequate number of queries at our disposal every month. Whitepages.com routinely increases their memberships, but this is still an affordable option for the information we can obtain.

Language Line is a paid-per-use resource for our dispatchers to access translators for hundreds of languages whenever the need arises. We average about one use per year, but this is an extremely valuable resource. Historically, \$100 has been allocated to this resource and we have never reached that threshold.



LEELANAU COUNTY
OFFICE OF EMERGENCY MANAGEMENT/9-1-1

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Fund 234 911 Training Fund

Total Budget Expenses used through May 2024: 42.71%

No changes are being proposed for this budget. We receive payments from the State of Michigan that are to be used for 911 training purposes only. Those funds need to be spent within two years of receipt. This year, we need to spend the funds we received in 2022. There are only \$6,300 left to spend down for that year, so we are in good shape.

Fund 468 Communications Capital Projects Fund

Total Budget Expenses used through May 2024: 0.00%

468.000.000.970.000

\$137,000

Included in this budget line are the two capital outlay requests for 2025.

The Dispatch Console replacement has been in the Capital Improvement Plan since 2022. I have been reasonable with the Board of Commissioners for the past couple years and agreed to pass on this project. We are now getting to a point where this project needs to be completed. I anticipate this project to be around \$130,000. This includes complete removal and disposal of the old equipment as well as the carpeting, all of which was installed when the Law Enforcement Center was constructed in 2004.

The Emergency Operations Center (EOC) is also getting to a point where replacements are needed. Chairs are being addresses with the group purchase in 2025, but the tables will also need to be replaced. We can function with what we currently have, but not for much longer. Ten new tables, similar to the ones in the Lower Level Community Meeting Room, have been identified for this project.

Fund 457 Communications Radio Project Fund

Total Budget Expenses used through May 2024: 6.08%

457.000.000.801.000

\$38,400

Fund 457 is provided to me in the monthly Budget Status Reports on the Public drive, but it is not included in my annual budget packet. I do have contractual items that are carried under this fund and I feel it necessary to include this portion in my budget narrative and proposal.

The annual maintenance contracts for our 911 Dispatch consoles and recorder are the big-ticket item for this fund from my department. All Emergency Services agencies in Leelanau County communicate on the State-owned Michigan Public Safety Communications System (MPSCS). The state has safety and security requirements for all local agencies that are granted access on their system. Since we are linked into their system, the state requires us to utilize only approved vendors to maintain our equipment. Currently, Motorola is the only approved vendor by the state to maintain our 911 Dispatch Radio Console equipment. Our maintenance agreement with Motorola runs up in August. This is one of the items I am trying to combine with Motorola in order to enhance savings for the County. The main hurdle with this discussion is that the radio console department and CAD department within Motorola have



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only recently began communicating and working together. The discussions have been challenging to say the least, but they are progressing.

Radio North handles all of our maintenance needs for the 800Mhz radios in the field. This includes mobile radios, portable radios, and base station radios utilized by the Sheriff's Office and all County Fire & EMS agencies. There are hundreds of radios in service throughout the County and it is important to have the ability to call radio technicians when problems arise. My Deputy Director and I have some capability to address these issues, but largely do not have the availability to respond immediately. Technicians from Radio North have the required expertise and respond whenever needed.

Leelanau County is also responsible for maintaining the Uninterrupted Power Supply (UPS) for our Dispatch Radio equipment. There is a UPS unit in our server room that requires annual maintenance checks on the battery packs. Every 3-5 years, those battery packs have to be replaced. Facility Gateway has proven to be the most economical and efficient choice to maintain this UPS unit. Their annual fee is less than half of what we used to spend with the original vendor.

Fund 518 Communications Tower Fund

Total Budget Expenses used through April 2023: 44.71%

518.000.000.801.000: Contractual Services

\$108,000

This budget line is used for lease payments to property owners for three of our Communication Towers; Maple City, Omena, and Northport. These County-owned towers are located on land not owned by Leelanau County and Lease Agreements are in place to compensate the property owners for utilizing their land and have a cost-sharing with the rental fees from cellular providers as well. Revenue sharing for these three towers in 2025 will be approximately \$99,000.

Municipal Services is our tower consultant that I rely upon when new or existing tower lessees wish to place equipment on our towers. New lessees that are placing equipment on the tower(s) and existing lessees that are increasing their equipment load on the tower(s) are required to submit a \$5,000 payment upfront to cover consulting and engineering costs. Municipal Services coordinates and validates information between the lessees and the engineers performing the required structural analysis. They also perform the final inspections once equipment is placed on the tower to make sure the work is done according to specifications and within the scope of work. Typically, the upfront payment from the lessees covers all expenses through this process. However, in rare circumstances, additional fees are required to cover costs for unforeseen complications. Also, historically, it is not uncommon for the County Administrator or County Board members as part of a committee to ask for additional services from our tower consultant. For these reasons, I have built-in an additional \$5,000 to this budget line to cover those expenses.

Graham Motor maintains all of the emergency generators for Leelanau County. They have a proven track record and are extremely adaptive to our needs. Their maintenance work is split between my department and Maintenance, dependent upon which generators are being serviced. With the addition of the generator at the new Government Center Tower site, I have forecasted an increase to this budget line of \$3,000.



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Similarly, the Maintenance Department schedules the fire extinguishers to be serviced throughout the County buildings. I am responsible for the tower sites and therefore I receive invoices for the maintenance performed on those fire extinguishers. My responsible portion has historically been right around \$1,000.

STAFFING ADJUSTMENTS

I am asking to provide additional compensation for at least two employees in order to accommodate additional responsibilities needed for our operation. My Deputy Director and I are unable to perform sufficient quality assurance reviews on calls received and complaints created in our center. These quality assurance reviews will require additional compensation due to their managerial nature. This is for the betterment of our operation and to ensure we are providing the highest level of service to our community. I am asking for a wage increase of \$3/hour for at least two current dispatchers. This will not create additional staffing positions. These positions will be awarded to willing dispatchers qualified to perform these reviews. Seven of my dispatchers are at the top of the wage scale. However, even the dispatchers under the top wage have proven capable of this kind of additional responsibility.

For the 2024 Budget cycle, I am proposing a few necessary increases to my overall budget. While some budget lines are destined to go over, I am in good shape as far as keeping the entire budget from exceeding the funding levels. I included the "Total Budget used through May 2024" from the latest budget report provided by the County Accounting Office for reference on the consumption of my budgets.

Thank you for your time and consideration on the budgets for my department.

Respectfully,

Matt Ansorge
Director of Emergency Management/9-1-1
Leelanau County

CONTRACTUAL SERVICES

Account Number: 232.000.000.801.000 Title: 911 Contractual Services

Priority: 1

List contractual services and dollar amounts:

Motorola Flex Annual Maintenance - \$16,500	RAVE Mobility Services - \$9,000
Core Technologies (LEIN) - \$5,000	LEIN VPN Connection - \$1,548
Lexipol PoliceOne Academy - \$1,200	Police Legal Sciences - \$1,200
ErgoMetrics - \$800	LEIN Tokens - \$528
INdigital Texty SMS - \$522	Whitepages Premium - \$350
	Language Line - \$100

Justification:

Annual Maintenance for Motorola Flex CAD, RMS, JMS is shared between Dispatch, Road Patrol, and Jail Operations. I have included what should be the Dispatch portion for 2025.

Core Technologies maintains our connection to the Law Enforcement Information

CONTRACTUAL SERVICES

Justification continued:

Network (LEIN) and LEIN Field Services from the Michigan State Police provides the access. We also possess LEIN Tokens which provide secured access to the LEIN system in the event there is a local network outage so we can continue to provide information to our units in the field. Lexipol PoliceOne Academy is an online source of training for our employees. Many trainings are specific to dispatch, while others provide dispatchers with awareness of the responsibility of other agencies in the field.

Police Legal Sciences is another online source of training for our employees. Each month provides a new training module geared specifically for dispatchers. ErgoMetrics is our current testing solution for dispatch candidates. It does not meet all of our needs for assessing potential candidates, which is why we are asking for another solution. INdigital provides us with a 10-digit Text-2-911 line that can be used by alarm companies nationwide for greater access into our 911 Center. The alarm system at Glen Lake School is a prime example where the company texts us a link which dispatchers can use to gain access to the school's camera system during emergencies.

REQUESTED MEMBERSHIPS

Account Number: 225426.807.000 Title: Memberships

Priority: 2

List each Membership and the dollar amount below:

- Michigan Communication Directors Association (MCDA) - \$700
- Michigan Emergency Management Association (MEMA) - \$200
- District 7 Emergency Management Association - \$40

Justification:

MCDA membership provides a voice to influence legislators at the state and federal levels. It also provides a forum for Q&A among Michigan 911 Directors.

MEMA membership provides a voice to influence legislators at the state level. MEMA will be raising annual dues in 2025.

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: 225426.970.000 Title: EOC Tables

Priority: 3

Item: 60" x 30" Flip Top Training Tables

Amount: \$7,000.00

Justification: The tables in the Emergency Operations Center (EOC) are 20 years old. We have made every attempt to take care of these tables and use them with ease. However, they are beginning to lose their integrity and do not stand up to regular use as well anymore. I did explore the option of obtaining extra or replacement tables from the Lower Level Community Meeting Room, but there are not enough extra and those tables are not set to be replaced.

10 tables are needed in the EOC. Some vendors provide free shipping, others do not. This project can be completed through an RFP process following BOC approval.

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: 468.000.000.970.000 Title: Dispatch Console Replacement

Priority: 2
Item: 4 new console workstations complete with tables, cabinets, and cable & power organizers. New carpeting installation and removal & disposal of old.

Amount: \$130,000.00

Justification: This project was included in the Capital Improvement Plan. Originally, this project was to coincide with the Maintenance Department replacing the carpeting inside the Dispatch Center. Unfortunately, coordinating both projects to occur at the same time, as well as obtain BOC approval, has proven to be quite challenging. It may be easier to incorporate all aspects of this project into one all-encompassing plan. The existing consoles in the Dispatch Center are 20 years old and no longer function as they were designed. The current configuration of the consoles prohibits the ability to effectively clean the area, leading to continual dust accumulation and poor working conditions. A new console configuration will also allow for more efficient operations.

REQUESTED SUBSCRIPTIONS

Account Number: 225426.808.000 Title: Subscriptions

Priority: 2

List each Subscription and the dollar amount below:

Leelanau Enterprise - \$77/2yr subscription

Justification:

A subscription to the Leelanau Enterprise is beneficial to county employees in order to know how county business is being reported and to be aware about how the public may react.

CONTRACTUAL SERVICES

Account Number: 457.000.000.801.000 Title: 457 Contractual Services

Priority: 1

List contractual services and dollar amounts:

Motorola Solutions Dispatch Console and NICE Recorder Maintenance - \$30,000

Radio North Field Radio Service Contract - \$6,500

Uninterrupted Power Source (UPS) Maintenance - \$1,900

Justification:

Motorola is the only authorized vendor to service radio console equipment that links directly to the statewide MPSCS radio system. Motorola also provides the maintenance for the NICE Recorder, which retains most of our telephone and radio traffic. Radio North provides service for our 800MHz radio equipment in the field, which is

CONTRACTUAL SERVICES

Account Number: 518.000.000.801.000 Title: 518 Contractual Services

Priority: 1

List contractual services and dollar amounts:

- MC Tower Revenue (Noonans) - \$47,000 NP Tower Revenue (Lee Twp) - \$27,000
- Omena Tower Revenue (Mitchells) - \$25,000
- Municipal Services Tower Consulting - \$5,000
- Graham Motor Tower Generator Service Contract - \$3,000
- Fire Extinguisher Maintenance - \$1,000

Justification:

Tower Revenue Sharing is projected to be \$99,000 for 2025.
 Revenue Sharing on the Maple City Tower will jump considerably in 2025 because
 T-Mobile is installing equipment on the tower. Maple City will now have AT&T,
 Verizon, and T-Mobile. The Northport and Omena Towers will remain steady.

CONTRACTUAL SERVICES

Justification continued:

Municipal Services provides tower consulting when lessees need to add equipment to our towers.

Lessees must issue a check for \$5,000 to cover fees associated with the consulting, but there is always some consulting needed outside the scope of new and/or updated equipment.

Graham Motor continues to provide cost-effective maintenance coverage for all our tower generators.

All of our tower shelters have fire extinguishers which require maintenance to be reliable and function properly.

CONTRACTUAL SERVICES

Account Number: 232.000.000.801.000 Title: CritiCall Dispatch Candidate Testing

Priority: 3

List contractual services and dollar amounts:

\$3,000.00 - CritiCall Online TestGenius annual license

Justification:

Our current testing solution does a good job of assessing decision-making, multitasking, and customer service skills necessary for dispatchers. However, it does not provide any assessment of computer proficiency, and that has been a major factor with our latests trainees. CritiCall offers a challenging test that assesses all skills required for dispatchers.

Fiscal Year 2025 Budget Request
Prosecuting Attorney - Department Operations

The Prosecuting Attorney's office is responsible for a wide array of legal functions for the County, including:

Act as the chief law enforcement official in Leelanau County.

Review, authorize and prosecute violations of felony and misdemeanor criminal laws of the State of Michigan and County Ordinances committed inside Leelanau County by adults (18 years of age and older) and present these cases before the 86th District Court and the 13th Circuit Court of Leelanau County.

Review, authorize and prosecute felony and misdemeanor juvenile delinquency offenses committed inside Leelanau County by juvenile offenders (youth up to the age of 17 years old), and present these cases before the Leelanau County Family Court.

Represent Leelanau County and the State of Michigan in adult criminal matters before the 86th District and 13th Circuit Courts; juvenile delinquency, parental neglect and miscellaneous probate matters in the Leelanau County Family Court; and appeals in the Michigan Court of Appeals and Michigan Supreme Court.

Advise and work with the Michigan Department of Human Services and law enforcement agencies on child abuse and neglect petitions and actions to terminate parental rights, and present these cases in the Leelanau County Family Court.

Attend contested mental health commitment hearings in the Leelanau County Family Court.

File actions to establish paternity and family support orders.

Intake, process and fulfill Freedom Of Information Act requests for the County.

Represent and advise various Leelanau County departments on legal matters.

Assisted in the establishment of the Leelanau County Substance Abuse Coalition.

Served as chairperson on the Tri-County Community Corrections Board.

Serve on steering committee to establish a Veteran's Court for the 86th District Court.

Participate with TNT Committee.

Participate weekly with Sobriety Court team meetings and hearings.

Requested Travel – 250229860

Joseph T. Hubbell	\$2000.00	Annual and Mid-Winter PAAM Conference, CAC and Court in Traverse City
Chief Assistant Prosecutor	\$375.00	Prosecutor Conferences, CAC and Court in Traverse City
Assistant Prosecutor	\$375.00	Prosecutor Conferences, CAC and Court in Traverse City
Laurie LaCross	\$250.00	Conferences, Traverse City CAC, Child Abuse/Neglect/Juvenile case meetings
Total	\$3000.00	

Requested Education – 250229960

Joseph T. Hubbell	\$700.00	PAAM Conference Registration Fees
Chief Assistant Prosecutor	\$200.00	Conferences and Misc Training
Assistant Prosecutor	\$200.00	Conferences and Misc Training
Laurie LaCross	\$200.00	Conferences and Misc Training
Total	\$1,300.00	

Education necessary to keep current on matters of law and serving the public.

Requested Memberships – 250229807

State Bar of MI	\$1,450.00	Mandated
PA Association	\$3,704.00	Mandated
National District Attorney's Association	\$ 181.00	Mandated
Grand Traverse Leelanau Antrim Bar Association	\$450.00	Optional
Total	\$5,785.00	

Optional memberships provide highly valuable information, education and local community involvement.

Requested Subscriptions – 250229808

Traverse City Record Eagle	\$ 348.00
Leelanau Enterprise	53.00
Law Books *	2868.00
Total	\$3,269.00

*Necessary to perform the duties of the Prosecuting Attorney

Contractual Services – 250229801

Prosecuting Attorneys Assn of MI – Technical Services	\$ 2032.00
MI State Police LEIN – criminal history for defendants	500.00
West Law online legal research	14,415.00
MGT of America – Title IVE Reimbursement Service	<u>3,000.00</u>
Total	\$19,947.00

Necessary services to perform the duties of the Office of the Prosecuting Attorney.

CONTRACTUAL SERVICES

Account Number: 250229801 Title: Contractual Services

Priority: High

List contractual services and dollar amounts:

Prosecuting Attorneys Assn of MI – Technical Services	\$2032
MI State Police LEIN – criminal history for defendants	\$500
West Law online legal research	\$14,415
MGT of America – Title IVE Reimbursement Service	\$3,000
Total	\$19,947

Justification:

Necessary services to perform the duties of the office of the prosecuting attorney.

REQUESTED MEMBERSHIPS

Account Number: 250229807 Title: Memberships

Priority: High

List each Membership and the dollar amount below:

State Bar of MI	\$1,450	Mandated
PA Association	\$3,704	Mandated
National District Attorney's Association	\$181	Mandated
Grand Traverse Leelanau Antrim Bar Association	\$450	Optional
Total		\$5,785

Justification:

Mandated to perform the duties of prosecuting attorney.

2025

REQUESTED SUBSCRIPTIONS

Account Number: 250229808 Title: Subscriptions

Priority: High

List each Subscription and the dollar amount below:

Law Books *	\$2,868
Traverse City Record Eagle	\$348
Leelanau Enterprise	\$53
Total	\$3,269

Justification:

*Law Books are necessary to perform the duties of the prosecuting attorney.

2025

REQUESTED TRAVEL

Account Number: 250229860

Title: Travel

<u>Employee Name</u>	<u>Estimated Travel Cost*</u>	<u>Priority</u>
Joseph T. Hubbell	\$2000	High
Chief Assistant Prosecutor	\$375	High
Assistant Prosecutor	\$375	High
Laurie LaCross	\$250	High
Total	\$3,000	

Annual PAAM Conference, Additional Conferences, Child Advocacy Center Interviews,
Court in Traverse City, Child Abuse/Neglect/Juvenile Case Meetings, TNT Meetings,
Law Enforcement/Court Trainings

*List travel for each employee, include hotel and mileage costs

2025

REQUESTED EDUCATION

Account Number: 250229960

Title: Education

Priority: High

List Classes/Seminars, who will be attending and dollar amount below:

Joseph T. Hubbell \$700

Chief Assistant Prosecutor \$200

Assistant Prosecutor \$200

Laurie LaCross \$200

Total \$1,300

Justification:

Necessary to remain current on Legal Updates and Best Practices

2025 Title IV-D Program
Family Support in the Prosecutor's Office

Program Requirement

Title IV-D is a federally mandated program that is administered through the State of Michigan's Office of Child Support. The State of Michigan pays 66% and Leelanau County pays 34% of the approved costs. The Prosecutor's Office establishes paternity and child support, criminally prosecuting non-custodial parents who do not pay child support as ordered by the court.

Office/Operating Supplies: -- 250230.727 \$1,200.00

Postage -- 250230.728 \$ 350.00

Contractual Services -- 250 230.801.000

MGT IV-D contract management and scan time study, Westlaw and Westlaw CLEAR locate, process service, prisoner transport

MGT IV-D contract management services (current fixed cost)

	\$ 6,400.00
MGT time scan sheets: Approx 261 sheets @ \$1.40 ea	\$ 365.40
Westlaw 12% of PAO	\$ 1,966.00
Westlaw Clear \$335.12/month (3% contract increase)	\$ 4,021.44
Process Serving (Approximate)	<u>\$ 750.00</u>
	\$13,502.84

Contractual Services -- 250 230.801.002

Extradition for child support cases \$ 1,500.00

Travel -- 250 230.860

Travel related to trainings, conferences, process serving, and other job-related functions.

Spring and Fall Child Support Conferences
Quarterly PA Child Support Forums \$ 1,500.00

Education -- 250 230.960

Conferences and training events.

MiCSES System/Legal Update/ Policy Training
Spring and Fall Child Support Conferences \$ 1,200.00

**2025
CONTRACTUAL SERVICES**

Account Number: 250 230.801 **Title:** MGT IV-D contract management and scan time study.

Thomson Reuters and Westlaw CLEAR locate, process service, prisoner transport

Priority: 1

Contractual Services and Dollar Amounts:

MGT IV-D Contract Management Services (fixed annual cost per current contract):	\$ 6,400.00
MGT Time Scan Sheet (approximately 261 sheets @ \$1.40/sheet):	\$ 365.40
Westlaw (12% of PAO Contract):	\$ 1,966.00
Thomson Reuters (Clear):	\$ 4,021.44
Process Service: (Approximation)	<u>\$ 750.00</u>
	\$13,502.84

Justification:

All of the above services are required to accurately and thoroughly execute the Leelanau County IV-D Program.

**2025
CONTRACTUAL SERVICES**

Account Number: 250 230.801.002 Title: Child Support Extradition

Priority: 1

Contractual Service and Dollar Amount: Out of state extradition of non-custodial parent \$1,500.00
\$1,500.00

Justification:

The above services are required to accurately and thoroughly execute the Leelanau County IV-D Program.

**2025
REQUESTED TRAVEL**

Account Number: 250 230.860 Title: Family Support Travel

Employee Name: Peggy Hanford Priority: 1

Estimated Travel Cost: \$1,500.00

Justification: Travel related to training conferences, process service and other job-related function as required.

**2025
REQUESTED EDUCATION**

Account Number: 250 230.960 **Title:** Education

Priority: 1

Classes/Seminars, who will be attending and dollar amount below:

MiCSES (Michigan Child Support Establishment System) System/Legal Update/Policy Training
Spring and Fall Child Support Conferences

Attendee: Peggy Hanford, Family Support Coordinator **Approximate Cost:** 1,200.00

Justification:

It is essential that the Leelanau County Family Support Coordinator keep current on laws, rules, regulations, amendments and program changes as related to Federal and State Child Support.

2025 Budget

231 Victims Services Budget

The Victims' Rights Coordinator provides direct services to all victims and witnesses of crime; including crisis intervention and advocacy support; keeps victims informed of their rights and obligations; provides information on the status of an investigation or court case, including plea negotiations; keeps victims apprised of scheduled court proceedings, as to dates, times and places of any court hearing; assistance with court preparation by explaining court process; support during court hearings; offering a safe and private area while waiting to testify; assistance in property release and assistance in establishing restitution; assist in Victims Compensation claims; assist with victim impact statements; prepare all correspondence in accordance with the Victim Rights Act; prepare all required reports for the Crime Victim Services Commission; make appropriate referrals to community resources.

The Victims Services Budget not only covers a victim advocate position at .8 fte but is also .2 fte in Administrative Secretary position, performing duties for the Prosecuting Attorney in Family Court matters (juvenile petitions, abuse and neglect matters, mentally incompetent persons, truancy intervention coordination, prevention education efforts and representation on committees and boards) and other office duties.

2025

REQUESTED TRAVEL

Account Number: 231-860

Title: Victims Rights

Employee Name

Laurie LaCross

Estimated Travel Cost*

\$1500.00

Priority

Important training regarding victims' rights would not occur, and this would affect the services given to all victims of crime. Much of the training received by the Prosecuting Attorneys Association is free of charge and accommodations are usually covered. This is a huge savings for the county, but mileage is not covered. Mandatory training is part of the grant requirements.

*List travel for each employee, include hotel and mileage costs

2025

REQUESTED EDUCATION

Account Number: 231-960

Title: Victims Rights

Priority: _____

List Classes/Seminars, who will be attending and dollar amount below:

\$500.00 - It is unknown as to what educational classes or seminars are available until after January of each year.

Justification:

Not all pertinent trainings and educational resources are provided by the Prosecuting Attorneys Association. Other conferences and materials are sought to fill the gaps of training and materials to assist the advocate to help victims of crime and their families.

REQUESTED MEMBERSHIPS

Account Number: 231-807 Title: Victims Rights

Priority: _____

List each Membership and the dollar amount below:

\$200.00

National Center for Victims of Crime

National Office of Victims Assistance

Justification:

These National memberships help keep advocate informed of new trends and most updated services to assist crime victims and their families

Memo

To: John Gallagher, Leelanau County Treasurer
From: Joseph T. Hubbell, Prosecuting Attorney
Date: July 26, 2024
Re: **2025 Estimated Revenues – State Grants**

Title IV E – Contract # MA230000000609

Michigan Department of Health and Human Services
Bureau of Grants Purchasing
Grand Tower Suite 1201
P O Box 30037
Lansing, MI 48909
Reimbursement is based upon case load/time spent.

Title IV D – State Contract # CSPA 24-45002

\$72,867.44

Michigan Department of Health and Human Services
Office of Child Support
Financial Management Unit
ATTN: Lesley Benson
P O Box 30748
Lansing, MI 48909-7978

Victims' Rights Grant – Victim Rights Prosecutor 2025

\$40,397.00

Michigan Department of Health and Human Services
Division of Victim Services
235 S Grand Ave, Suite 113
P O Box 30037
Lansing, MI 48909

Cc: Accounting



STATE OF MICHIGAN

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

GRETCHEN WHITMER
GOVERNOR

ELIZABETH HERTEL
DIRECTOR

DATE: May 3, 2024
TO: Michigan Prosecutors Offices
FROM: Beth Nagel, Senior Deputy Director
RE: FY25 Allocation Letter
CC: Megan Mezel, Grant Manager

The Victim Rights Unit of the Division of Victim Services (MDHHS) is pleased to share with the Leelanau County Prosecutors Office your new allocated amount of \$40,397 for fiscal year 2025. Please note the breakdown of funding categories below equaling your total allocation amount above:

- Victim Rights General Grant Funding: \$39,256
- Direct Victim Needs (Client Assistance-All Other): \$1,141

Your Victim Rights programs Direct Victim Needs amount is \$1,141. Victim Rights Programs are required to use this amount on direct victim needs as outlined in the attached revised DVN expenditures document. We strongly encourage the use of DVN funds for the victims in your county.

Any funding not utilized at the end of FY 25 remains in Crime Victim Rights Fund to ensure future programming.

If you have any questions, comments, or concerns about your allocation please do not hesitate to contact Megan Mezel (MezelM@michigan.gov).

Yours in advocacy,

Beth Nagel

235 SOUTH GRAND AVENUE • PO BOX 30037 • LANSING, MICHIGAN 48909
www.michigan.gov/mdhhs • 517-241-3740

Leelanau County
Title IV-D Estimated State Grant

Contract#: CSPA24-45002

Contract Amount: \$72,867.44

Contact of the Michigan State Office of Child Support:

Michigan Department of Health and Human Services
Office of Child Support
Financial Management Unit
ATTN: Lesley Benson
PO Box 30748
Lansing, MI 48909-7978

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: 325131-727.000 Title: Circuit Court Administrator

Priority: LOW

Item: Office/Operating Supplies

Amount: \$2,171

Justification:

I am requesting an extra \$100 to purchase a new microwave for the
Circuit Court jury room. This is for jury trials and juror to use.

District Judges

ROBERT A. COONEY
(231) 922-4543

MICHAEL S. STEPKA
(231) 922-4579



STATE OF MICHIGAN
86th Judicial District Court
GRAND TRAVERSE - LEELANAU - ANTRIM COUNTIES

GRAND TRAVERSE COUNTY
280 Washington Street STE. 121
Traverse City, Michigan 49684
(231) 922-4580
Fax (231) 922-4454
Probation Fax (231) 922-6889

LEELANAU COUNTY
8527 E. Government Center Dr, STE. 201
Suttons Bay, Michigan 49682
(231) 256-8250
Fax (231) 256-8275

ANTRIM COUNTY
P.O. Box 597
Bellaire, Michigan 49615
(231) 533-6441
Fax (231) 533-6322
Probation (231) 533-6822

To: Leelanau County BOC
From: Gwen Taylor, 86th District Court Administrator
Re: 2025 Budget Request-Treatment Court Coordinator Probation Supervisor
Date: July 31, 2024

The 86th District Court is requesting additional funding in the 2025, budget. This request is for a number of items to enhance the quality of our treatment courts and the probation department. This request assists the courts to focus on the needs of the community, recruit and retain qualified staff and plan for sustainable growth and innovation. The funding for this position would come from opioid settlement funds, cannabis revenues and/or the general fund.

The court is requesting to create a new treatment court coordinator/probation supervisor position, equivalent to the office manager position. To balance workload, effectively manage the day-to-day operations of the probation department and allow our treatment court probation officers to focus on the needs of the community this position is essential. Typically, there is a treatment court coordinator with courts that have treatment courts. At various trainings we have attended we were told we our treatment court needed a coordinator position. We have submitted grant requests for a coordinator position and have been denied. Furthermore, a coordinator position is needed for the possibility of other grant opportunities through the Substance Abuse and Mental Health Services Administration (SAMHSA).

The treatment court coordinator/probation supervisor will ensure treatment courts are following best practices and standards, as identified by the Michigan State Court Administrative Office and the National Association of Drug & Sobriety Court Professionals, to reduce recidivism associated with addiction and reduce local incarceration rates. This coordinator will be responsible for administration, data entry and program metrics of the Drug Court Case Management Information System (DCCMIS) for the treatment court programs. This will allow the treatment court probation officers to better focus on the individual needs of participants. Currently six different people are spending time on these duties which is not an effective and efficient use of their time. They should be spending that time with the 90 high risk high needs individuals on their caseloads.

The coordinator will plan, organize, coordinate, and monitor the activities of the treatment court. They will be the project director for grants and seek other grant funding. They will collaborate with government and community agencies to meet program goals, funding requirements, and assure best practices are being used.

In addition, this position will be the supervisor of the probation department. This position will assist the deputy court administrator to recruit, hire, train, discipline and evaluate performance in accordance with

the District Courts standards. This will assure that the court is properly monitoring probation staff for quality and consistency.

In reviewing current district court job descriptions, reviewing various court treatment court job descriptions and having a discussion with human resources we were able to determine the following for this position. Also, it would be most beneficial and fiscally responsible to combine this with a probation supervisor position to create one full time position within the probation department.

- Non- Contract exempt grade H classification \$26.50/\$32.86/ hour
- A yearly expenditure, with benefits, of approximately \$80,000
- Initial IT costs of \$2,110

The court is also requesting three recovery coach positions for treatment court. These positions would be contract employees and would not be an addition to the staffing plan. Recovery coaches are in long term recovery and certified through the state of Michigan. They are able to offer support and guidance to current members. They are members of the treatment court team and assist probationers in meeting recovery goals. We have been praised by the National Association of Drug Court Professionals for involving former graduates in this capacity and having recovery coaches on the team is best practice. Cost for one recovery coach is \$18/hour for 520 hours a year, \$9,360 for one recovery coach. We are requesting three coaches for a total cost of \$28,080. The funding for these three recovery coaches would come from opioid settlement funds and cannabis revenues or general funds.

In addition, the Court is requesting funding for temporary housing and counseling for persons coming into a treatment court program from inpatient treatment. Persons coming out of inpatient rehabilitation centers are typically unemployed, experiencing homelessness and are without any substantial resources. Transitional housing is a requirement for most of the participants. By paying for two months of transitional housing, we may relieve some financial stress so participants can focus on recovery. Transitional housing also allows participants to distance themselves from toxic or codependent relationships. On average, the cost of this type of housing is approximately \$800/month. Funding may cover the first one-two months of housing for a small number of participants each year. This request is for 2 months of housing for 10 participants each year, a total of \$16,000. The funding for the temporary housing of treatment court participants would come from opioid settlement funds and/or cannabis revenue or general funds.

Finally, the Court requests funds for counseling for persons who experience a lapse in insurance coverage. Occasionally, persons in treatment lose insurance coverage which may have a negative impact on their recovery. It is at these times when continuity of care and counseling is especially important. Filling this gap is crucial in the recovery process and the total amount of this request is \$10,000. The funds for counseling would come from opioid settlement funds and cannabis revenue or general funds.

Thank you,



Gwen Taylor
86th District Court Administrator

Treatment Court Coordinator/Probation Supervisor

	2024	Rate/Hour	
Salary & Wages	54,709.00	26.30	Grade H, Step 1
Overtime			
Personal Leave			
Sub	<u>1,262.40</u>		
	<u>55,971.40</u>		
FICA	4,281.81	7.65%	
Health/Dental/Optical	15,563.00	Family coverage	
Disability	531.73	0.95%	
Payment in Lieu of Health	-		
Life Insurance	167.91	0.30%	
DC Retirement	3,358.28	6.00%	
Total	<u><u>79,874.14</u></u>		

Based on 2080 hours

	2024	Rate/Hour	
Salary & Wages	68,359.00	32.86	Grade H, Step 6
Overtime			
Personal Leave			
Sub	<u>1,577.28</u>		
	<u>69,936.28</u>		
FICA	5,350.13	7.65%	
Health/Dental/Optical	15,563.00	Family coverage	
Disability	664.39	0.95%	
Payment in Lieu of Health	-		
Life Insurance	209.81	0.30%	
DC Retirement	4,196.18	6.00%	
Total	<u><u>95,919.79</u></u>		

Based on 2080 hours

IT	
Laptop	\$1,220.00
Docking station	\$200
2 P-22" Monitors \$167.99/ea	\$340
Canon ImageFORMULA DR-C225-II desktop scanner	\$325
mouse/keyboard set	\$25
Total	\$2,110.00

IT	\$2,110.00
Treatment Court Coordinator/Probation Supervisor	\$80,000.00

2025 Antrim 17%	\$13,958.70
2025 Grand Traverse 74%	\$60,761.40
2025 Leelanau 9%	\$7,389.90
Total	\$82,110.00

Recovery Coaches	\$ 28,080.00
Temporary housing/counseling for treatment court entry	\$ 16,000.00
Counseling for gaps in services	\$ 10,000.00

2025 Antrim 17%	\$ 9,193.60
2025 Grand Traverse 74%	\$ 40,019.20
2025 Leelanau 9%	\$ 4,867.20
Total	\$ 54,080.00

Elizabeth Gray

From: Gwen Taylor <gtaylor@86thdistrictcourt.org>
Sent: Thursday, August 1, 2024 2:06 PM
To: Cathy Hartesvelt
Cc: Accounting; Richard Lewis
Subject: Re: [EXTERNAL SENDER] 2025 Budget Request Forms
Attachments: 2025 Budget Request Forms - District Court.pdf; CC28603 Personnel from GT Finance.xlsx; Travel training and contractual services requests.pdf; Treatment Court Coordinator Probation Supervisor.pdf

Good afternoon,

Please see the attached documents for the **District Court 2025 Budget Requests.**

I also included an excel spreadsheet on Personnel expenses for Leelanau from Dean Bott, GT Finance Director. Per Dean Bott, they are the estimated personnel expenditures for Leelanau District Court. He is also budgeting an increase for both wages and benefits. "We do not have any firm numbers on our benefit costs, so I am budgeting a 10% increase for health insurance and a 4% increase for all other benefits."

Should you have any questions or need additional information, please let me know.

Gwen Taylor

86th District Court - Grand Traverse Antrim Leelanau
Court Administrator
280 Washington Street
Traverse City, MI 49684
Office: 231-922-4501
Cell: 231-360-3999
Fax: 231-922-4454

From: Cathy Hartesvelt <chartesvelt@leelanau.gov>
Sent: Tuesday, July 9, 2024 3:21 PM
To: Gwen Taylor <gtaylor@86thdistrictcourt.org>
Cc: Accounting <accounting@leelanau.gov>; Richard Lewis <rlewis@leelanau.gov>
Subject: [EXTERNAL SENDER] 2025 Budget Request Forms

[EXTERNAL SENDER] ***Michigan Judicial Institute: Court Support Staff Certification Training Announcement - July 17-18, 2024 - Michigan Hall of Justice Conference Center, Lansing***

Michigan Judicial Institute <Michigan.Judicial.Institute@courts.mi.gov>

Tue 6/4/2024 12:54 PM

To:Michigan Judicial Institute <Michigan.Judicial.Institute@courts.mi.gov>



MICHIGAN SUPREME COURT
MICHIGAN JUDICIAL INSTITUTE

Michigan Hall of Justice • P.O. Box 30048 • Lansing, MI 48909
phone: 517-373-7171 fax: 517-373-7615 website: <https://courts.michigan.gov/mji>

TRAINING ANNOUNCEMENT

June 4, 2024

Court Support Staff Certification Training

July 17-18, 2024
Michigan Hall of Justice
Lansing, Michigan

DESCRIPTION

The Michigan Judicial Institute (MJI) is pleased to announce training for court support staff certification. This training is intended for newer staff. This is a voluntary certification process for newer court and county clerk support staff developed in collaboration with representatives from various court administrator associations and county clerks throughout our state.

The purpose of court support staff certification is to assure that front-line clerks, deputy clerks, clerks/typists, receptionists, and other support staff have the knowledge and specialized skills necessary to perform their jobs with a high degree of competence.

There are four core modules. Each is approximately two and one-half hours in length.

- Purpose and Responsibilities of Courts
- Customer Service
- Records, Policy, and Procedures
- Professionalism and Ethics

Full participation in, and completion of, the core modules will result in a *Certificate of Completion* from MJI.

LOGISTICS

On-site registration will take place from 9:00-9:25 a.m. both days of the training. The training will commence both days at 9:30 a.m. and continue until 3:15 p.m.

REGISTRATION

MJI utilizes online registration. Please click on the following link to register: [LINK](#).

This training is for newer court support staff. Registering for this training does not guarantee that you are confirmed for attendance. We expect that registrations will exceed our capacity, but MJI will ensure that as many courts are included in the training as possible.

By registering for this training, you are committing to attend both days. If you cannot attend both days of the training, please do not register for the training.

The training will only be offered on-site and in-person. MJI does not have the ability to provide a hybrid learning experience.

The registration deadline for this training is **Wednesday, July 3, 2024**.

LODGING

MJI is not providing lodging for this training. However, there are many hotels in the Lansing area. While we cannot recommend specific hotels, the [Fairfield Inn & Suites by Marriott Lansing at Eastwood](#), the [Hyatt Place Lansing – East](#), or the [Courtyard by Marriott Lansing](#) may accept the government lodging rate with proper identification and a tax-exempt form from your court/funding unit.

REFRESHMENTS AND LUNCH

MJI does not provide breakfast or snacks. Participants will be provided refreshments and lunch both days of the training. If you have special dietary restrictions due to a disability, please let MJI know, and we will attempt to accommodate your needs.

ADDITIONAL EXPENSES

All other meals and incidental expenditures, including lodging, mileage, entertainment, etc., are the responsibility of each individual or his/her governmental funding unit.

PERSONS WITH DISABILITIES

Facilities used by MJI accommodate persons with disabilities. If you require special accommodations due to a disability, please indicate your needs when you e-register.

CONFIRMATION

Registrants will be e-mailed a confirmation detailing specific on-site registration information.

QUESTIONS

If you have any questions or would like further information concerning the training, please contact Peter Stathakis at stathakis@courts.mi.gov. Any questions regarding the registration process may be directed to Anne DeMarco at demarcoa@courts.mi.gov.

REGISTRATION DEADLINE: WEDNESDAY, JULY 3, 2024



Michigan Association of District Court Magistrates 2024 Annual Conference Registration Form

September 25-27, 2024

The Highlands at Harbor Springs, Harbor Springs, Michigan

 Early-Bird Registration - I will be attending the 2024 Annual Conference. I am either paying \$200.00 via credit card [*see QR Codes and links below* or *go to www.madcm.org if making a credit card payment*]* or I am mailing a check for \$200.00 on or before **July 31, 2024**, which is for my conference fee (\$125.00) and annual dues for 2025 (\$75.00).**

 Late Registration - I will be attending the 2024 Annual Conference but **was not able to register by July 31, 2024**. I am either paying \$225.00 via credit card* or mailing a check for \$225.00, which is for my conference fee (\$150.00) and annual dues for 2024 (\$75.00).**

 I am a First-Time Attendee of the Annual Conference

Name: _____ Court: _____

Address: _____

City: _____ MI Zip: _____

Phone: _____

E-mail address: _____

All meals for Conference Attendees are included in the Conference Fee. However, we need to know how many **guest tickets** you will be purchasing for each meal (please indicate below). If you have special dietary needs such as vegetarian, gluten-free, vegan, etc., please let us know.

Thursday Breakfast:(\$24) _____ Lunch: (\$25) _____ Dinner:(\$36) _____ Friday Breakfast: (\$24) _____

Send completed Registration Form by July 31, 2024 to:
Magistrate Gerald Ladwig
301 W. Main
Midland, MI 48640
E-mail: gladwig@co.midland.mi.us

* If you have any questions or concerns with payment via Credit Card, please contact Magistrate Ladwig.

If your funding unit will not pay (reimburse) for part or all of your 2024 Conference expenses, please feel free to send the **Scholarship Application Form to Magistrate Ladwig.

ANNUAL DUES

EARLY BIRD CONFERENCE FEE

LATE-REGISTRATION CONFERENCE FEE





Michigan Association of District Court Magistrates 2024 Annual Conference

September 25-27, 2024

The Highlands at Harbor Springs, Harbor Springs, Michigan

IMPORTANT - LODGING RESERVATION INSTRUCTIONS

Reservations must be completed separately from your Conference Registration.

To reserve your room, you can use the link below before 8/26/24 to reserve your room in our MADCM Room Block: There are a limited number of each room type available to us.

Inverness Standard	\$129.00 per night
Inverness Loft	\$151.00 per night
Pleasant View Suite	\$154.00 per night
Pleasant View Suite Deluxe	\$160.00 per night
The Glen Standard – 1 king	\$165.00 per night
The Hazel Standard – 2 queens	\$165.00 per night

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fhighlandsharborsprings.com%2fbooklodging%3fGroup%3d1474L6%26checkin%3d09%2f25%2f24%26Checkout%3d09%2f27%2f24&c=E,1,exPD9lr7Rpiif3HLZOT40NeVu_PWbmzSuWjiffK3quc8bv7WLstjORaogxJnh4aUfj2bTuTNHO6QJZBJSO3pl4Q14-LH5UP-ccwRMOJifBt9g,,&typo=1

Please note that after the cut-off date of 8/26/2024 you will have to call Central Reservations at 800.462.6963 and ask for the Michigan Association of District Court Magistrates to book their reservations, based on availability.

So, reserve your rooms now!



MICHIGAN SUPREME COURT
MICHIGAN JUDICIAL INSTITUTE

Michigan Hall of Justice • PO Box 30048 • Lansing, MI 48909
Phone: 517-373-7171 Fax: 517-373-7615 Website: <https://courts.michigan.gov/mji>

October 23, 2023

SEMINAR ANNOUNCEMENT

New District Court Probation Officers Seminar

Thursday, December 14, 2023

9:30 a.m. to 3:30 p.m.

**Michigan Hall of Justice
925 West Ottawa Street
Lansing, Michigan**

Seminar Description

The Michigan Judicial Institute (MJJI) is pleased to offer an in-person, day-long seminar for newer district court probation officers.

This seminar is for probation officers (primarily those hired within the last two years and who have not previously attended the new probation officers seminar or webinar) and will include:

- Ethics, Confidentiality, the State Court Administrative Office Manual for District Court Probation Officers, and the Role of the Probation Officer
- Panel of Experienced Probation Officers
- Understanding the Nature and Dynamics of Domestic Violence
- The OWI Offender

Seminar Logistics

The seminar will begin with on-site registration at 9:00 a.m. The seminar will commence at 9:30 a.m. and continue until 3:30 p.m.

Continuing Education Credit

MJJI has applied for Michigan Certification Board for Addiction Professionals continuing education credits.

Registration Procedure

MJJI utilizes online registration. Please click on the following link to register: [LINK](#)

Lodging

MJJI is not providing lodging for this seminar. However, there are many hotels in the Lansing area. While we cannot recommend a specific hotel, the Fairfield Inn & Suites by Marriott Lansing at Eastwood accepts the state of Michigan lodging rate of \$93.00 with proper identification and a tax-exempt form from your court/funding unit. You may contact Fairfield Inn & Suites at 517-374-6500 to make a reservation.

Refreshments and Lunch

Participants will be provided coffee/tea/water and lunch the day of the seminar. If you have special dietary restrictions due to a disability, please let MJI know when you e-register. We will attempt to accommodate your needs.

Additional Expenses

All lodging, other meals and incidental expenditures, including mileage, telephone calls, entertainment, etc., are the responsibility of each individual or his/her governmental funding unit.

Persons with Disabilities

If you require special accommodations (including handicap parking) due to a disability, please indicate your needs when you e-register.

Confirmation

Registrants will be e-mailed confirmation and other pertinent information following the registration deadline. If you do not receive a confirmation e-mail by December 4, 2023, please contact MJI.

Questions

If you have questions concerning the seminar content, please contact Peter Stathakis, Program Manager, at stathakis@courts.mi.gov. Questions regarding the registration process should be directed to Anne DeMarco, Program Assistant, at demarco@courts.mi.gov.

**REGISTRATION DEADLINE:
Friday, December 1, 2023**



This seminar is funded, in part, by a grant to the Michigan Judicial Institute from the Michigan Office of Highway Safety Planning and the U.S. Department of Transportation



Re: IT Charges

Lynne Church <lchurch@gtcountymi.gov>

Tue 6/4/2024 3:39 PM

To: Gwen Taylor <gtaylor@86thdistrictcourt.org>

Hi Gwen,

Your are correct. What we found (and I am sorry Finance didn't alert to the description of the charges) was that charges had not been changed since prior to 2017 - some dating back as far as 2011 - and that cost adjustments needed to be made. So currently, the charges are for use of Network, Server, and OnBase licensing/maintenance fees. We based this on how many computers are accessing these services:

Antrim DC - 11 charged at \$205.00/ea totaling \$2255.00

Leelanau DC - 8 charged at \$205.00/ea totaling \$1640.00

As you can probably guess, the County has had to increase fees on these services as the vendors are now charging substantially more than they when those original fees were created. The costs passed on to the departments is now reflective of the County's current costs to maintain these services.

Lynne M. Church

Accounting Technician, IT Department

Grand Traverse County Government Center

400 Boardman Avenue, 3rd FL, Suite 308

Traverse City, MI 49684

(231) 922-4779



From: Gwen Taylor <gtaylor@86thdistrictcourt.org>

Sent: Tuesday, June 4, 2024 2:39 PM

To: Lynne Church <lchurch@gtcountymi.gov>

Cc: Mike Slancik <msslancik@86thdistrictcourt.org>

Subject: IT Charges

I am seeing our IT charges in Antrim and Leelanau are much higher than they were this time last year. When I look in WorkDay I'm not sure why the amounts are so different than in 2023. Specifically, Antrim looks like it was about \$572/ or \$503 month in 2023, however in 2024, it is running \$2,255/ month. Leelanau was \$732-\$915/ month in 2024 and in 2024 it is running \$1640/ month.

Thank you,
Gwen Taylor

	All Probation Officers (8)	Specialty Court Probation Officers (3)
LS/CMI Assessment		
Training on-demand user training (10 hours \$635)	\$ 5,080	\$ 1,905
Training materials (\$144)	\$ 1,152	\$ 432
Assessments 1,000 (6.75/assessment) *all	\$ 6,750	
Assessments 500 (12.75/assessment)*only speciality court		\$ 6,375
GEARS platform annual license fee: \$690/year for less than 10 user	\$ 690	\$ 690
Total	\$ 13,672	\$ 9,402
2025 Antrim 17%	\$ 2,324.24	\$ 1,598.34
2025 Grand Traverse 74%	\$ 10,117.28	\$ 6,957.48
2025 Leelanau 9%	\$ 1,230.48	\$ 846.18
2026 and subsequent years costs		
GEARS platform annual license fee: \$690/year for less than 10 user	\$ 690	\$ 690
Assessments 500 (12.75/assessment)	\$ 6,375	\$ 6,375
Any new PO's that need to be trained due to attrition (10 hours \$6:	\$ 635	\$ 635

GTC Expenditure Budget Status by Fund

Company Grand Traverse County
 Cost Center CC28603
 Organization DISTRICT COURT
 LEELANAU
 Fund FD214 86TH District Court
 2024 - P07 Jul

Fund
 Period
 Location
 Plan Name
 Book
 Worktags
 Balancing Worktags
 Additional Options

Cost Center	Initial Budget	Adjusted Budget	Expenditures This Month	Expenditures This Year	Budget Balance	% Expended / Realized	2025
PERSONNEL SERVICES	267,171.00	267,171	9,771.93	130,551.46	136,619.54	48.86%	279828
DEPARTMENT HEAD	9,898.00	9,898	0	315.00	9,583.00	3.18%	10294
FICA - EXPENSE	14,033.00	14,033	399.02	6,675.96	7,357.04	47.57%	15076
FLOATING HOLIDAY	0	0	0	28.30	(28.30)	0.00%	0
FULL TIME & REGULAR PART TIME	173,232.00	173,232	4,211.48	73,225.46	100,006.54	42.27%	180161
HEALTH, OPTICAL & DENTAL - HOLIDAY PAY	24,811.00	24,811	1,088.82	15,973.54	8,837.46	54.38%	27292
HSA IN LIEU OF INSURANCE - EXPENSE	0	0	489.73	4,436.39	(4,436.39)	0.00%	0
LIFE INSURANCE - EXPENSE	569.00	569	17.45	261.70	307.30	45.99%	592
LONGEVITY OVERTIME	1,000.00	1,000	0	0	1,000.00	0.00%	1040
PAYMENT IN LIEU OF INSURANCE	3,210.00	3,210	4.28	322.10	(322.10)	0.00%	0
PERSONAL REGULAR EXTRA PAY	5,368.00	5,368	24.45	1,167.70	2,042.30	36.38%	3338
RETIREMENT - DB UAL - EXPENSE	18,783.00	18,783	0	2,516.85	2,851.15	46.89%	5583
RETIREMENT DC - EXPENSE	14,467.00	14,467	1,649.64	122.88	(122.88)	0.00%	0
SALARY PAY	0	0	1,649.64	3,844.51	14,938.49	20.47%	19534
SHORT & L-T DISABILITY - EXPENSE	1,800.00	1,800	400.33	6,662.78	7,804.22	46.06%	15046
VACATION	0	0	738.62	6,632.82	(6,632.82)	0.00%	0
Totals	267,171.00	267,171.00	9,771.93	130,551.46	136,619.54	29.69%	1872
						0.00%	0
							279,828
							4.7%

2025

REQUESTED TRAVEL

Account Number: _____ Title: _____

<u>Employee Name</u>	<u>Estimated Travel Cost*</u>	<u>Priority</u>
Court Support Staff Certification Training	\$350 hotel,\$108/meals/\$200 mileage *see attached SCAO MJI training announcement	1
Magistrates conference	\$200 registration/\$350 hotel/\$26 meals/\$200 mileage *see attached 2024 conference information	1
New District Court Probation Officer Seminar	\$175 hotel,\$26/meals/\$200 mileage *see attached SCAO MJI training announcement	1

\$1,851 total

**List travel for each employee, include hotel and mileage costs*

Page _____ of _____

CONTRACTUAL SERVICES

Account Number: _____ Title: _____

Priority: **1**

List contractual services and dollar amounts:

Treatment Court Coordinator/Probation Supervisor-see attached memo *shared cost position* \$ 7,400

Grand Traverse IT: LEELANAU DC 8 @ \$205.00 \$ 1,640.00 Currently charged for AS400 + OnBase, but uses Server and Network Access, Annual cost of \$20,000

Recovery Coaches Temporary housing/counseling for treatment court entry and gaps in counseling services*shared costs*see attached memo* \$4900

LS/CMI Assessment *shared cost* \$1,300

Total \$33,600

Justification:

Please see attached memo and cost breakdown for the Treatment Court Coordinator/Probation Supervisor position as well as the recovery coaches, temporary housing/counseling for treatment court entry and gaps in counseling services

The LC/CMI Assessment is an assessment tool required for specialty court certification

IT charges-see email from Lynne Church GT IT



Register of Deeds

8527 E. Government Center Drive
Suite 105
Suttons Bay, MI 49682

Phone: 231-256-9682
Fax: 231-256-8149
Email: jgrant@leelanau.gov

2025

REGISTER OF DEEDS

The Register of Deeds office is the official office for recording and safekeeping of all legal instruments pertaining to the transfer and encumbrances of all real property in the county. A few examples of these documents include, but not limited to, warranty deeds, quit claim deeds, land contracts, sheriffs deeds, mortgages, discharges and assignments. Other instruments which affect real estate include probate orders, death certificates, liens, leases, restrictions, surveys, plats, government corners and numerous other documents. Leelanau County records date back to 1863.

On a daily basis, the Register of Deeds office records the documents received into the office via mail, Fed ex, UPS, electronic and hand delivery. Each instrument goes through the rigorous process to make sure it meets all the requirements the state statues determine for each individual document. The documents are time stamped when received, tax certification applied, if applicable, assigned a document number, scanned, indexed and verified. After this process, they are uploaded and verified online for public viewing. Our online deed records currently date back to January 1, 1965. All other online records date back to January 1, 1972. As the documents are permanent records, our office must protect and preserve the records. Therefore, after 5000 images have been recorded, they are duplicated onto microfilm and stored in an underground facility in Grand Rapids.

The Leelanau County Register of Deeds office is a designated acceptance office for brand new passports. The office accepts and mails all the required paperwork for brand new passports to be processed.

The Register of Deeds is also the Chairman of the Plat Board.

2025 Projects

I would like to continue the book rebuilding project I started two years ago. The Miscellaneous 1 book has some very old plat maps on onion skin that are deteriorating and needs a special preservation process. In my research, I have found Kofile in Dallas Texas that has the capability of doing this. I have received positive feedback from other Registers in the State that have had this same work done. Kofile would repair the book by removing all tape and adhesives and restore the paper. The plats would come out of the book, be restored and placed in a Map Envelope and stored with the other plats. I would like to use \$10,891.00 from R.O.D. Automation Fund Contractual Services - 256.000000-801.000. Attached is the quote with details.

I would also like to implement the Historical Module into our current software. US Imaging has completed the image scanning of the Grantor/Grantee Indexes needed to do this. This will allow for searching of these indexes online. I would like to use \$8,450.00 from R.O.D. Automation Fund Contractual Services – 256.000000-801.000. Attached is the quote with details.

**Honorable Jennifer Grant
Leelanau County Register of Deeds**

Historical Plat Preservation Quote

SUBMITTED BY:

Clark Yosin
Account Executive
Clark.Yosin@Kofile.com
(248) 431-5940

Kofile

6300 Cedar Springs Road, Dallas, TX 75235

p: 214.442.6668 | f: 214.442.6669

info@kofile.com | www.kofile.com

SERVICE DELIVERY

At Kofile, trained personnel handle documents with the utmost care. We pride ourselves on being a prompt and efficient company. The Kofile team is experienced working with public records. Kofile's personnel can pack and prepare items for transportation, as well as inventory and receipt records at the time of pickup and delivery.

Pick-Up - Kofile can arrive at County's records location. Records are inventoried. Once the records are inventoried, packing commences. The County Register of Deeds will receive copies of the packing lists.

Upon arrival at the Kofile facility, the records are control inventoried again and the preservation work can begin.

Delivery - Kofile will use the same packing method used for the pick-up method to return the records.

INFORMATION REQUESTS

"Hot Shots," or County information requests, are available via fax or email. Upon receipt of a Hot Shot, Kofile will flag the requested record and verify inventory control, pull supporting paperwork, and email/fax a response to the requester or alternate. The turnaround time for Hot Shots will meet or exceed the County Register of Deeds' requirements. Requests for maps are handled accordingly.

If the County has a plat printer, then Kofile can email a working copy image for immediate printing. If not, and a reasonable number of hard copies are required, then Kofile will print and ship the map directly to the County.

CONSERVATION SPECIFICATIONS

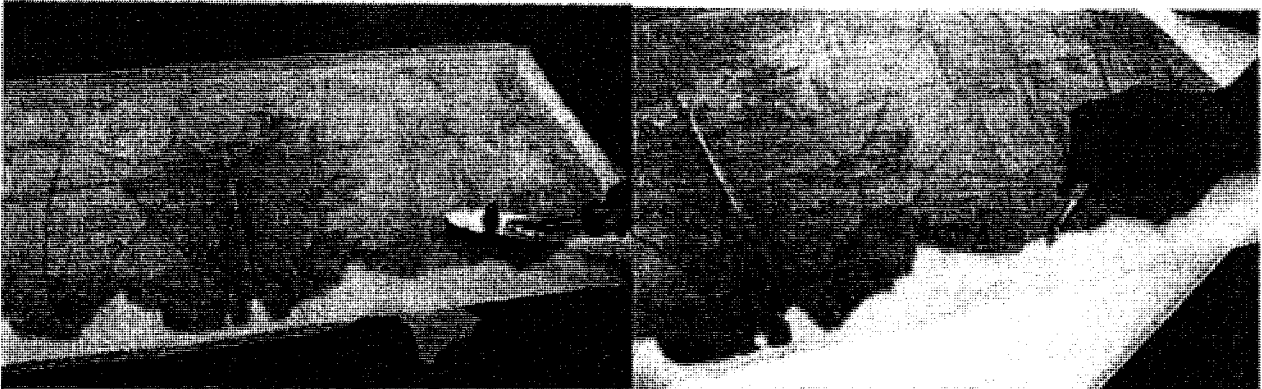
At Kofile, each project is unique and deserves special attention. Preservation minimizes chemical and physical deterioration to prolong the original's existence and useful life. Oftentimes, this includes preserving and removing the original from public access, and creating a security copy. Preservation can incorporate conservation, treatment, stabilization, preventative care, or digitization—or any maintenance or repair.

Kofile regularly addresses historical and permanent documents, including manuscript, typescript, Photostat, micrographic, tri-fold, blueprint, re-creations, plats, and maps. Kofile never utilizes any treatment, repair, or maintenance that is not 100% reversible. At any stage of the process, the County is notified of unusual or unexpected conditions. The project will proceed only with the authorization by Leelanau County.

The following is an overview of preservation treatments and services available at the Kofile lab. Services are tailored to the specific page and/or volume and utilized as appropriate.

SURFACE DRY CLEANING

Surface cleaning is a generic term for the removal of materials deposited on pages. These include dust, soot, airborne particulates, sediment from water damage, mold/mildew residue, active micro-organic growth, insect detritus, or even biological or mineral contaminants. All have serious consequences during long-term storage. Removal methods vary in degree of simplicity. More elaborate systems require isolation, filtration, and personal protection. To improve appearance, superficial grime is removed with a soft dusting brush. A microspatula is used to coax insect deposits.



Weak, brittle, badly torn, and fragmented maps are mounted on Japanese tissue, primarily Kozo or Zangetsu. Mending mildly torn maps is performed using either Japanese tissue and ethyl cellulose paste or Crompton tissue.

DEACIDIFICATION

Deacidification is only performed after careful pH and compatibility testing. Kofile is equipped with multiple custom-built spray exhaust booths. All are routed through an HVAC system for optimum performance.

A commercially-prepared buffer solution, Bookkeepers®, is applied to both sides of the sheet with compressed air sprayer equipment, *see pictured right*. The solution is non-flammable and non-toxic. The active ingredient, magnesium oxide, neutralizes acid and provides an alkaline reserve. This chemical is inert, safe, and does not degrade the sheet. Once the buffer is applied, the paper's pH alters slowly. After deacidification, random testing ensures a pH of 8 with a deviation of no more than 2-4%.

MAP ENVELOPES

Kofile utilizes 4 mil SKC SH72S® PET archival-quality polyester film. This Mylar is Ultra-Sonic welded on three sides for maximum strength and durability. Mylar capsule size is 26 1/2" x 19" or 24 1/2" x 37", depending on map size.

When enclosures are used, only Polyester or Polyethylene Terephthalate (PET) is recommended. PET is the most inert, rigid, dimensionally stable (*dimstab*), and strongest plastic film. Otherwise known as Mylar® Type D or Melinex® 516, it is crystal clear, smooth, and odorless. It will not distort or melt in case of fire.

Maps are backed or supported with "acid-free" (buffered) barrier sheets (also known as acid-free tag filler or 'jute'), as necessary.

SCOPE OF SERVICES

General treatments and services are outlined in the following. Services are tailored to the needs of the specific item.

This proposal shall be governed by the terms of use found at www.kofile.com/termsandconditions.

Payment Terms: Pay 50% upon pick up of records with the balance due upon project completion.

CUSTOMER ACCEPTANCE

KOFILE ACCEPTANCE

Signature of Authorized Official

Signature of Authorized Official

Print Name of Authorized Official

Print Name of Authorized Official

Title of Authorized Official

Title of Authorized Official

Date

Date

ACCESSIBILITY OF RECORDS

Records held at Kofile are maintained as private and confidential material. Leelanau County Register of Deeds is guaranteed access to records via email or toll-free fax at our expense. Upon receipt of a records request, Kofile will flag the requested record and verify inventory control, pull supporting paperwork, and email/fax a response to the approved requester or alternate. The turnaround time for a records request will meet or exceed requirements.

Please note that all records (including volumes, documents, digital images, metadata or microfilm) serviced by Kofile shall remain the property of Leelanau County Register of Deeds. This policy applies to any agreement, verbal or written, between Leelanau County Register of Deeds and Kofile.

The records are not used by Kofile other than in connection with providing the services pursuant to any agreement between Kofile and Leelanau County Register of Deeds. The records are not commercially exploited by or on behalf of Kofile, its employees, officers, agents, invitees or assigns, in any respect.

Please let me know if you have any questions. We look forward to serving Leelanau County Register of Deeds and to working together for the preservation and access of its public and historical assets.

Sincerely,

Clark Yosin

Clark Yosin

c: (248) 431-5940

e: Clark.Yosin@Kofile.com



Quoted By: Christine Jandreau
 Quote
 Expiration: 1/6/25
 Leelanau County, MI.
 Quote Name: Historical Index Module

Sales Quotation For:
 Leelanau County
 8527 E Government Center Dr
 Suttons Bay, MI 49682-9742
 Phone: +1 (231) 256-9829

Tyler Software

Description	Software Total	Year One Maintenance
Records Management		
Historical Index		
TOTAL	\$ 3,375	\$ 675

Professional Services

Description	Extended Price	Maintenance
Records Management		
Project Management		
Implementation		
Historical Index Conversion Upload		
<i>Total Hours</i>	21	
TOTAL	\$ 4,400	\$ 0

Summary	One Time Fees	Recurring Fees
Total Tyler Software	\$ 3,375	\$ 675
Total Annual	\$ 0	\$ 0
Total Tyler Services	\$ 4,400	\$ 0
Total Third-Party Hardware, Software, Services	\$ 0	\$ 0
Summary Total	\$ 7,775	\$ 675
Contract Total	\$ 8,450	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - o Implementation and other professional services fees shall be invoiced as delivered.
 - o Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - o Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion option, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion option. Where conversions are quoted as estimated, Tyler will invoice Client the actual services delivered on a time and materials basis.
 - o Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - o If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - o Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite.
- Expenses associated with onsite services are invoiced as incurred.
- Travel Expenses will be billed as incurred according to Tyler's standard business travel policy.

Leelanau County - Historical Index Module:

The Records Management Historical Index Module provides digital access to index books and records, ensuring they remain protected and accessible. The Historical Index module allows scrolling through digital index book pages to find book/page of recorded information. Once located, the book/page can be entered into the search fields, and the user can view the associated document index and/or image, if it resides in Records Management.

Index books that contain a high volume of pages can be broken down to a more granular level, in the Search Criteria. For example, when drilling down into Grantor/Grantee name of A, B, C, etc. Criteria can be set to AAg, Ah-Am, etc. This helps avoid having to scroll through hundreds of pages to find the names being sought.

Tyler Technologies will provide remote services to Leelanau County, to configure the Historical Index Module as outlined below:

Scope of Work:

Project Management

Professional Services

- 1) Implementation
- 2) Configuration
- 3) Training

Conversion Services for Historical Index Module Upload:

Import of images of Index Book pages and configuration of path/search terms. (Conversion fee assumes

data/images are delivered to Tyler Technologies in the correct format, as outlined in the Historical Index Conversion Specifications attached.

2025

REQUESTED TRAVEL

Account Number: 256-222.000.860.000 Title: Register of Deeds

Employee Name Register Estimated Travel Cost* \$3,000.00 Priority

Chief Deputy

Attending Register of Deeds Association and UCOA Conferences and Meetings

Locations to be determined, no out of State travel is planned.

**List travel for each employee, include hotel and mileage costs*

2025

REQUESTED EDUCATION

Account Number: 256-000.000.960.000 Title: Register of Deeds

Priority: _____

List Classes/Seminars, who will be attending and dollar amount below:

Spring Mini-Conference

Register & Chief Deputy

\$220.00

Fall Conference

Register & Chief Deputy

\$600.00

Justification:

UCOA Legislative Conference

\$500.00

Register

UCOA Educational Conference

\$500.00

TOTAL

\$1,820.00

REQUESTED MEMBERSHIPS

Account Number: 256-000.000.807.00 Title: Register of Deeds

Priority: _____

List each Membership and the dollar amount below:

MARD ASSOCIATION	Register & Chief Deputy	\$287.00
UCOA	Register & Chief Deputy	\$160.00
PRIA	Register & Chief Deputy	\$110.00
TOTAL		\$557.00

Justification:

CONTRACTUAL SERVICES

Account Number: 256-000000-801.000 Title: Register of Deeds

Priority: _____

List contractual services and dollar amounts:

Kofile Rebuild and Preserve Misc. Book 1, including 6 plats	\$10,891.00
Quote attached	
Tyler Technologies Historical Index Module	\$8,450.00
Quote attached	
TOTAL	\$19,341.00

Justification:

Kofile - Misc. Book 1 is deteriorating and needs preserved.

Tyler - Historical Index Module will allow for online searching of our Grantor/Grantee Index Books. Books date from 1863-1991

Note: This project was put on hold from 2023 due to needing more images scanned, those are now complete.

2025

CAPITAL OUTLAY REQUEST FORM

Equalization

Account Number: 225-970.00 _____ Title: Capital Outlay _____

Priority: Medium to High

Item: Epson DS-510 Color Document Scanner (OR SIMILAR) - \$736.34

Amount: \$736.34

Justification: We would like to replace an older document scanner with a newer version since the older scanner is reaching the end of its service life.

2025

REQUESTED TRAVEL

Account Number:	225/860	Title:	Equalization Dept.
<u>Employee Position</u>		<u>Estimated Travel Cost*</u>	
STAFF APPRAISER – Field Appraisals			\$1,500.00
DIRECTOR – MAED Meetings (7 Meetings x 183.14 miles x .670)			\$858.92
DIRECTOR – Equalization Conference (\$200 Hotel Room)			\$251.38
DIRECTOR – NMEDA Meetings (4 Meetings x 93.8 miles x .670)			\$245.75
4 Staff – Travel for MAA Classes (600 total travel miles x .670)			\$402
2 staff – IMAGIN Conference (\$200 Hotel Room Per Staff x 2 Staff, 400 miles x .670)			\$668
1 staff – IAAO Conference (\$500 plus travel \$491.20 plus room \$740.56)			\$1,250.00

ESTIMATED TRAVEL COST: \$5,176.05

**List travel for each employee, include hotel and mileage costs*

2025

REQUESTED EDUCATION

Account Number: 225/960

Title: Equalization Dept.

Priority: Medium to high

List Classes/Seminars, who will be attending and dollar amount below:

MAA Class – 4 staff	\$600 (\$150 registration/course fee per staff)
MTA workshop – 4 staff	\$316 (79 registration/course fee per staff)
MAA Testing – 4 MAA Classes	\$200 (\$50 registration/course fee per staff)
DIRECTOR – MAED Conference	\$300 registration/course fee
Director + GIS Analyst – IMAGIN Conference	\$700 (\$250 registration/course fee per staff)
Staff – 1 home study course	\$300 registration/course fee

ESTIMATED EDUCATION COST: \$2,416

Justification:

Continue to maintain and increase knowledge of staff on current laws and changes in Assessment Administration to better serve the public. The State of Michigan requires a mandatory 16-to-18 hours of continuing education training per annum for each certified staff member – The Leelanau County Equalization Department maintains 4 certified staff members. Most classes are 6 hours which would require 3 classes for one person or 12 classes for the Department as a whole. Initial or re-certification courses are a minimum of \$2,000 per course.

2025

REQUESTED MEMBERSHIPS

Account Number: 225/807 Title: Equalization Dept.

Priority: Medium to High

List each Membership and the dollar amount below:

NWMAA – DIRECTOR, GIS ANALYST, TECHNICIAN, PROPERTY APPRAISER - \$10 x 4 = \$40.00

MAA – DIRECTOR, GIS ANALYST, TECHNICIAN, PROPERTY APPRAISER - \$75 x 4 = \$300.00

MAED & NMEDA – DIRECTOR - \$100 MAED + \$50 NMEDA = \$150

STC Renewal – DIRECTOR, GIS ANALYST, TECHNICIAN, PROPERTY APPRAISER - \$175 x 4 = \$700.00

IMAGIN – Two Staff - \$75 x 2 = \$150.00

IAAO – DIRECTOR - \$190

ESTIMATED MEMBERSHIP COST - \$1,530

Justification:

Memberships provide member with a voice in the state and local assessment process and allows attendance of continuing education classes at member (discount) rate.

2025

REQUESTED SUBSCRIPTIONS

Account Number: 225/808

Title: Subscriptions

Priority: Medium

List each Subscription and the dollar amount below:

- Leelanau Enterprise \$30.00

Total: \$30

Justification:

We use the newspapers for equalization audits and uncappings as well as for awareness of what might be happening in the real estate market.

2025

CONTRACTUAL SERVICES

Account Number: 225/801

Title: Equalization Dept.

Priority: Medium

List contractual services and dollar amounts:

Services of a licensed surveyor

GIS-Related Technical Services (ESRI/ArcGIS Online)

ESTIMATED CONTRACTUAL SERVICES COST: \$4,000.00

Justification:

The county maintains maps which are used on a daily basis for such things as: transportation, emergency calls, verifying street & parcel data, analyzing land use data and completing projects for local units of government, private firms, and for citizens. Inaccurate documentation of property boundaries poses many problems. Spatial inaccuracies within a land base can lead to the inadvertent placing of utilities or other publicly owned facilities on private property when originally intended for placement on public, private, or within a right-of-way. Moreover, erroneous parcel information can often lead to disputes over property lines. Our department has been working on a PLSS framework for some time. Occasionally, we find areas that need help and at this point we would hire a licensed surveyor to collect the GPS coordinates of the needed points to improve the accuracy of our parcel ownership layer. The necessity for contractual services can vary year-to-year with some years requiring limited funding.

CONTRACTUAL SERVICES

Account Number: 630280 Title: Soil Conservation

Priority: HIGH

List contractual services and dollar amounts:

- Work Order 01 - Conservation Education & Technical Assistance -
Requesting and increase from \$43,000 to \$45,000
- Work Order 02 0 Soil Erosion & Sediment Control - No increase
- Work Order 03 - Water Quality Monitoring -

Justification:

The Conservation District has not received and increase from the county since 2021. The increase is needed in order keep up with inflation, to continue providing education programs and technical assistance to the landowners of Leelanau County.

Elizabeth Gray

From: Buzz Long
Sent: Wednesday, July 31, 2024 4:28 PM
To: Accounting
Subject: 2025 budget request
Attachments: 2025 Budget Request Forms - Soil Conservation.pdf

The Conservation District Board will be meeting on August 7 to review this request. If there are any changes they wish to make, I will get back in touch with you on the 8th. If you have any questions or concerns, please get back to me.

Thanks

Buzz Long
Executive Director
Leelanau Conservation District
231-256-9783
blong@leelanau.gov

Leelanau County Planning and Community Development

Gail Myer, *Planning Director*
Jenny Herman, *Senior Planner*
Allison Immel, *Planning Secretary*

2025 Budget Narrative

1. **PLANNING & COMMUNITY DEVELOPMENT - (100-645-400)**
 2. **LEELANAU COUNTY PLANNING COMMISSION - (100-645-401)**
 3. **LEELANAU COUNTY SOLID WASTE COUNCIL - (Fund 230)**
Recycling / Household Hazardous Waste / Electronics / Tire Recycling
 4. **HOUSING PROGRAM**
 - a) *Administration of all housing programs (Fund 273)*
 - b) *Housing Rehabilitation (Fund 274)*
 - c) *Program Income from Repayment of Loans (Fund 275)*
 5. **MAPPING - (Fund 573)**
 6. **REMONUMENTATION (475245)**
-

The budgetary units outlined above are administered through the Director of the Planning & Community Development Department. Each budgetary unit has been reviewed and presented to the County Board in a manner consistent with the implementation tasks, goals and objectives of the *Leelanau General Plan*. Chapter 14 of the *General Plan* outlines duties & responsibilities of the County Planning Department, and County Planning Commission, with respect to budgets.

1. **PLANNING & COMMUNITY DEVELOPMENT (101-645-400)**

BACKGROUND:

(Legally mandated by the Michigan Planning Enabling Act, Michigan Zoning Enabling Act, and a County Ordinance/Resolution adopted by the Board of Commissioners in 2011).

Staff: 3 full-time employees: a Planning Director, a Senior Planner, and a Secretary. A Housing position also existed in the department for many years but grant funding for housing rehabilitation decreased significantly in 2018 and the position was eliminated. The county now contracts with Northwest Michigan Community Action Agency for housing rehabilitation. This is completed with the funds received by the County for repayment of prior housing rehabilitation loans.

PROPOSED BUDGET:

The proposed budget aligns closely with prior budgets that were approved by the County Board. The budget includes costs for travel & education for staff members to attend annual conferences in and/or out of state, and local trainings and workshops.

The budget includes attendance for 2 staff members at the American Planning Association conference, and attendance by 2 staff members for the Michigan Association of Planning conference (no location yet).

Information and documents obtained at each conference are brought back and shared with county and local elected and appointed officials. These conferences are also important for face-to-face meetings with members from other organizations (such as EPA, American Planning Association, Michigan Association of Planning, EGLLE, other communities, etc.) as well as elected officials at the state and national level.

Travel & Education – **Out-of-State** conference travel for 2 staff members.

Attendance is requested at the American Planning Association Conference (APA) in Colorado. Estimated costs are included in the budget sheets for conference travel (lodging, meals, taxi), and conference registration.

Travel & Education – **In State** conference travel for 2 staff members of Planning & Community Development:

Michigan Association of Planners (MAP) conference.

Location: To Be Determined

Estimated costs are included in the budget sheets for conference travel (lodging, meals, taxi), and conference registration.

Depending on scheduling and work load, staff may decide different conferences would be a better choice than those listed above.

As with all conferences and trainings, staff will look at opportunities for scholarships, or cost savings. Staff has been successful in the past, and will continue to explore options to lower costs. Staff will also search for best rates for air travel from various airports, as well as best rates for hotels. Air travel is estimated based on flying out of Traverse City.

2. PLANNING COMMISSION (101-645-401)

BACKGROUND:

(Legally mandated by the Michigan Planning Enabling Act, Michigan Zoning Enabling Act, and a County Ordinance/Resolution adopted by the Board of Commissioners)

The county planning commission is an 11-member planning commission which was first established in Leelanau County in 1970, with a new Ordinance/Resolution adopted in 2011. The Commission is the only county organization that has the authority to develop a county-wide plan and implement it, and the only county organization that has the authority to develop a Capital Improvement Program (CIP). The Commission has been instrumental in developing the *General Plan* and several subsequent updates. The Commission was also instrumental in developing the 1st Capital Improvement Plan (CIP) for Leelanau County and subsequent updates. Other duties and activities of the Commission are listed in the Bylaws. The Commission completes annual updates to the CIP, 5-year reviews/updates to the General Plan, as well as training sessions for local municipalities.

3. SOLID WASTE COUNCIL –

RECYCLING, HOUSEHOLD HAZARDOUS WASTE collections,

Electronic collections, scrap tire recycling, mattress recycling, and document shredding, administration of the Solid Waste Management Plan (fund 230)

BACKGROUND:

(Legally mandated PA 451 of 1994, as amended, to develop and administer a Solid Waste Management Plan)

In January of 2024, the state mandated each county to begin the process to update their solid waste management plans. This will be a 2–3-year process and will now be known as the Materials Management Plan (MMP) for each county. The state will provide \$60,000 per year to each county as they prepare this new Plan. An addition \$10,000 per year is available if counties join and do a multi-county plan. In July of 2024 the County Board approved an Intergovernmental Agreement to work jointly with Grand Traverse County and Benzie County on a multi-county plan. The planning process is included in Part 115 of Public Act 451 of 1994, Natural Resources and Environmental Protection Act.

Fund 230 is for recycling and other solid waste reduction programs – such as Household Hazardous Waste collections and Electronics recycling collections, scrap tire and mattress recycling, and administration of the County Plan.

Funding for all programs was originally approved in 2006 for five (5) years (PA. 69 of 2005). In 2010, funding was approved for all municipalities with \$29/year maximum to be collected for a ten (10) year period, as outlined in PA 69 of 2005. The November 2020 ballot question asked voters to approve a recycling fee for ‘up to \$35/year’ and it was approved by 80% across the county. In September of 2023, the County Board authorized the recycling fee to be increased from \$29/year to \$30/year, starting with the December 2023 tax bills (for 2024 services) do to increases in the cost of all services.

4. HOUSING PROGRAM

BACKGROUND:

Mandated by County Board authority through Resolutions, grants, and contracts.

The Housing Program strictly adheres to the policies of the Michigan State Housing Development Authority/Michigan Economic Development Corporation and the U.S. Department of Housing and Urban Development. A Housing position has been funded through the Housing Program grants, and through repayment (Program Income) of existing housing loans. The part-time Housing Manager has an office in the Planning office, and is under the supervision of the Planning Director.

Fund 273 (Administration): This Housing Administration fund was set up to be used exclusively for administrative costs associated with the housing grants (Housing Manager salary, travel, registration for training and conferences, etc.). Fund 273 derives its funds from the administrative costs of any grants the county receives, as well as funds from repayment of existing Housing Rehabilitation Loans (fund 275).

Fund 274 (Housing Rehabilitation): This fund is for Housing Grants for rehabilitation of existing homes. At this time, there are no available Housing Grants for 2024.

Fund 275 (Program Income): This fund is for Program Income, or repayment of loans from the CDBG grants. A portion of these funds can be used for administrative costs and transferred into fund 273, and a portion used for rehabilitation projects. **Funds that exceed \$35,000 per FY (July 1 to June 30) and which are NOT spent by the county, must be returned to the state.** Funds that do not exceed \$35,000 per FY are considered 'non-regulated' and the county can use them as they choose; however, the state does encourage use of the funds for housing programs.

5. MAPPING (GIS) (FUND 573)

BACKGROUND:

County policies adopted for digital and hard-copy mapping services.

This fund is administered by the Planning Director and covers costs for all mapping projects –utilized through Planning, Equalization, IT Director, and Emergency Services. Funds from the sale of aerials, Geographic Information Systems (GIS) work, copies of maps, etc., generated by Equalization and Planning are deposited to this fund. Expenses for flying aerials, purchasing mapping equipment & supplies, and other related materials, are paid out of this fund.

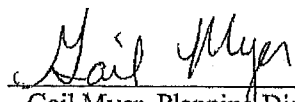
In spring of 2021, new aerials were flown under an agreement with the **MiSAIL** program (Michigan Statewide Authoritative Imagery & Lidar Program). The county has participated in this program in the past and uses the aerials for such things as: 9-1-1, addressing, assessing, permits, as well as use on the county's website for local municipalities and the general public.

Examples of prior Mapping projects (which include the use of aerials) include: maps for court cases, finding lost individuals, locating drowning victims, zoning and master plan maps for townships & villages, maps for the Parks & Recreation Plan and other county departments, schools (Federal Impact Aid), shoreline surveys, mapping for proposed Downtown Development Authority (DDA), mapping for utilities, mapping for telephone & internet coverage, and map orders from individuals and businesses for private projects.

Staff from the departments noted above are members in the state-wide mapping organizations of **IMAGIN** (Improving Michigan's Access to Geographic Information Networks) and **Mi-CAMP**. Staff attend annual conferences to maintain continuing education credits, and stay current on advances and new technology related to GIS.

6. REMONUMENTATION (475245)

The remonumentation grant for 2025 will be applied for at the end of 2024. The 2025 budget is estimated based on revenue and expenses from previous remonumentation work.



Gail Myer, Planning Director
2025 Budget Submittal

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: Fund 230-970 Title: Recycling Fund

Priority: HIGH

Item: Cameras/Electricity/fencing for recycling sites

Amount: \$20,000

Justification: The largest expense in the 230 budget is the operation of all recycling sites. Discussion has been held for several years on making the sites more secure by providing surveillance cameras. The cost is an estimate for cameras and electrical hookup at one site. Actual costs would be determined by bidding out the project. This request is being carried over from the 2024 budget with the addition of fencing. Fencing has been requested at a couple of the sites.

2025

REQUESTED TRAVEL

Account Number: 101-645-400-860-00 Title: Planning & Community Development

<u>Employee Name</u>	<u>Estimated Travel Cost*</u>	<u>Priority</u>
Gail Myer and Jenny Herman	(\$4,000) \$2,000 each	HIGH

American Planning Association Conference in Denver, CO in March of 2025 (travel, lodging, uber & meals)

2 employees (Gail Myer, Jenny Herman or Allison Immel) \$1,800 HIGH

Michigan Association of Planning Conference - location to be determined (travel, lodging, uber & meals)

Gail Myer & Jenny Herman

Travel to and from meetings and trainings in the region, and state \$400 HIGH

Total \$6,200

**List travel for each employee, include hotel and mileage costs*

2025

REQUESTED EDUCATION

Account Number: 101-645-400-960-00 Title: Planning & Community Development

Priority: HIGH

List Classes/Seminars, who will be attending and dollar amount below:

Total \$2,460

Gail Myer and Jenny Herman

National American Planning Association Conference in Denver, CO March 2025 Registration \$1,575

2 employees (Gail Myer, Jenny Herman or Allison Immel

Michigan Association of Planning Conference-location to be determined Registration \$885

Justification:

These conferences allow employees to further their education and are also an excellent way to network with other professionals, and share experiences and information.

REQUESTED MEMBERSHIPS

Account Number: 101-645-400-807-00 Title: Planning & Community Development

Priority: HIGH

List each Membership and the dollar amount below:
\$475

American Planning Association (APA) \$250 APA Division-Planning & Woman \$25

APA Division-Small Town and Rural Planning \$25

Michigan Chapter of the APA \$150 County Planners Division \$25

Justification:

Membership and Chapter dues for the Director, and Senior Planner, and Division memberships. Membership provides online services and material, as well as discounts to local and national conferences, webinars, and trainings.

REQUESTED SUBSCRIPTIONS

Account Number: 101-645-400-808-00 Title: Planning & Community Development

Priority: HIGH

List each Subscription and the dollar amount below:

Total \$147

Leelanau Enterprise \$47

MI Association of Planning \$100

Justification:

Subscription for Enterprise-for checking legals, public notices, and notices for rezonings and changes to ordinances and

MI Association of Planning-annual subscriptions for the office.

CONTRACTUAL SERVICES

Account Number: Fund 230-801-000,001,002,003,004,005,006,007 Title: Recycling Fund

Priority: **HIGH**

List contractual services and dollar amounts:

- 1) 801.000 – Recycling \$338,220.00 Green For Life (GFL)
- 2) 801.001 – Misc. Contractual \$10,000 (online scheduling system for appointments, costs for camera maintenance at sites, and online website page for all information on recycling, collections, etc.)
- 3) 801-002 - Electronics Recycling \$50,000 Bay Area Recycling for Communities (BARC)
- 4) 801.004 – Site Lease/Maintenance - \$25,200

Justification:

- 5) 801.005 - Tire Recycling - \$20,000 (ERG)
- 6) 801.006 – Mattress Recycling - \$8,000 (BARC)
- 7) 801.007 – Material Management Plan (MMP) - \$2,500

Justification: These costs are contractual obligations for annual services.

2025

CAPITAL OUTLAY REQUEST FORM

PARKS v REC.

Account Number: _____ Title: Capital Projects

Priority: _____

Item: _____

Amount: _____

Justification: _____

4wd tractor w/ foldable rops - mowing - \$36,800

Myles Kimmerly Park - #1 Upgrade of current disc golf course. (\$15,000)

#2 Improve playground equipment (\$22,000)

#3 Develop short disc golf course (\$9,000)

Old Settlers Park - #1 Gazebo Refurishment (\$44,000)

Veronica Valley Park - #1 Loop Trail - phase 1 (40,000)

CONTRACTUAL SERVICES

Account Number: PARKS & REC Title: _____

Priority: _____

List contractual services and dollar amounts:

- Pond weed control
- Laurel Voorhan LLC - special plant maintenance
- _____
- _____

Justification:

Leelanau County Finance Dept.

2025 Budget request for Leelanau Clean Water

Note: 2024 Budget Allocation \$7,450 (listed as "Water Quality Dept." on budget spreadsheet)

Narrative:

Leelanau Clean Water is a 501c3 Nonprofit organization whose mission is to restore, protect and sustain water resources, promote public awareness of issues with environmental and economic importance, and provide accurate information to assist public participation in water resource decisions.

To this end we:

- foster communication and collaboration among the various water based associations in the County.
- have administered a Clean Boats, Clean Water grant providing education materials and signage specifically encouraging boat washing before launch.
- hosted an annual Storytelling event for education and entertainment centered on our waters.
- maintain a water quality database, collecting data from sources such as the Leelanau Conservancy and our several Lake Associations.
- have posted informative resources regarding septic systems.

2025 Budget:

EXPENSE

Administrative Costs:

Administrative Coordinator	\$5,250.00
D&O Insurance	\$300.00
Grant Writing	\$0
Storytelling	
theater	\$0
coaching	\$1000.00

Communication:

Website: Hosting Fee	\$252.00
TACM broadcasting	\$100.00
Video Conferencing	\$158.00
Newsletter - eBlasts	\$240.00
SSL encryption	\$200.00

Total Expenses **\$7,500.00**

District Judges

ROBERT A. COONEY
(231) 922-4543

MICHAEL S. STEPKA
(231) 922-4579



STATE OF MICHIGAN
86th Judicial District Court
GRAND TRAVERSE • LEELANAU • ANTRIM COUNTIES

GRAND TRAVERSE COUNTY
280 Washington Street, STE. 121
Traverse City, Michigan 49684
(231) 922-4580
Fax (231) 922-4454
Probation Fax (231) 922-6889

LEELANAU COUNTY
8527 E. Government Center Dr. STE. 201
Suttons Bay, Michigan 49682
(231) 256-8250
Fax (231) 256-8275

ANTRIM COUNTY
P.O. Box 597
Bellaire, Michigan 49615
(231) 533-6441
Fax (231) 533-6322
Probation Fax (231) 533-6822

7/26/2024

Richard Lewis
County Administrator
8527 E. government Center Drive Suite#101
Suttons Bay, MI 49682

Dear Mr. Lewis,

I am responding with the 2025 Budget Request from the 13th Circuit Court Community Corrections department.

Community Corrections is not requesting any changes from the 2024 Approved Budget. Therefore, we are requesting the same as last year, \$15,000.

The total amount requested reflects Leelanau's overall participation of approximately 11% of our programs. These programs include our Jail Alternative program for sentenced felons and misdemeanor probationers as well as our Pretrial Services program which serves felons in the pretrial phase of their case.

I would be happy to answer any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Sheri Shively".

Community Corrections Manager
231-922-4559/ sshively@gtcountymi.gov

Elizabeth Gray

From: Dodie Putney <dputney@bldhd.org>
Sent: Thursday, July 25, 2024 7:46 AM
To: Accounting
Cc: Dan Thorell; Michelle Klein; Ty Wessell; Gwenne Allgaier
Subject: Benzie-Leelanau District Health Department Budget Worksheets
Attachments: Leelanau Appropriations Request.pdf

Importance: High

Good Morning.

Per the July 9, 2024, letter, attached are the budgetary worksheets for public health and early childhood. At the May meeting of the Benzie-Leelanau Board of Health, it was agreed not to request an increase in local appropriations from the counties and ask that funding remain at current levels for the next fiscal year. The early childhood budget estimate is based on what we anticipate expenses to be next year. This may change when benefit renewals start coming in this fall.

Feel free to contact me if there are any questions or concerns.

Dodie Putney
Director of Administrative Services
Benzie-Leelanau District Health Department
3051 Frankfort Highway; Suite 100
Benzonia, Mi 49616
231-882-2113
dputney@bldhd.org



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Leelanau County Family Coordinating Council
Sharon Vreeland, Coordinator
lcfcc@co.leelanau.mi.us
Phone (231) 649-8334

**Leelanau County Family Coordinating Council
Leelanau County Budget Request Narrative
July 31, 2024**

Thank you to the administration and the Board of Commissioners for Leelanau County for this opportunity to make a 2025 budget request. Our request has two components:

1. **Customary contribution** towards operating expenses of \$15,000
2. **Renewal of an allocation of \$64,000 from opioid settlement funds** for operation of Substance Free Leelanau (formerly known as the Leelanau County Substance Misuse Prevention Coalition) and to supplement PA2 Liquor Tax funds for youth prevention activities in various county schools and through the Family Court.

Part 1: Customary Contribution towards LCFCC Operating Expenses - \$15,000

LCFCC Vision, Mission & Partners

Vision: We envision all residents of our community living in safe, healthy, stable, nurturing households, which are supported by comprehensive, accessible, well-integrated, and culturally responsive systems of care and support.

Mission: To build and sustain a strong, functional network of partners who support the residents of Leelanau County.

Partners: Include, but are not limited to: Leelanau County government, Benzie-Leelanau Health Department, Grand Traverse-Leelanau Department of Health and Human Services, Grand Traverse Band of Ottawa and Chippewa Indians, Leelanau Family Court, Head Start, Leelanau Christian Neighbors, League of Women Voters of Leelanau County, GTB Benodjehn Center, Catholic Human Services, Northwest Michigan Community Action Agency, Pine Rest, Women's Resource Center, Goodwill Industries, Child & Family Services, Northern Lakes Community Mental Health, TBAISD, Father Fred Foundation, Munson Medical Center, Leelanau County School Districts, Northwest Michigan Continuum of Care, Grand Traverse/Leelanau Systems of Care, the Salvation Army, Conflict Resolution Services, Habitat for Humanity, Leelanau HelpLink, Grand Traverse Pavilions, MichiganWorks!, Michael's Place, Traverse Bay Children's Advocacy Center, LIFT, the Genuine Leelanau Foundation, the Leelanau Children's Center, and Leelanau Early Childhood Development Commission.

We actively seek to partner with anyone and everyone with whom we can collaborate to make a positive difference for county families.

LCFCC Priorities and Activities

Substance Abuse Prevention:

LCFCC participates actively in Substance Free Leelanau, the county's substance misuse prevention coalition. For 15 years we have also applied for and managed a PA2 liquor tax grant, received through the Northern Michigan Regional Entity (NMRE). This grant enables participating schools (currently Leland, Glen Lake, and Suttons Bay, Leelanau Investing for Teens (LIFT) and the Family Court to provide direct prevention services to community youth.

Substance Use Professional Certification: as part of my additional role as Catholic Human Services Up North Prevention's prevention specialist for Leelanau County, I am in a four year development plan leading to the Certified Prevention Specialist credential through the Michigan Certification Board for Addiction Professionals (MCBAP). I will be certified no later than the end of calendar 2025.

Direct Supports in Times of Need:

Family Support Team: The LCFCC brings representatives from a wide variety of county and regional agencies and resources together to network, update our knowledge of available programs and resources, and discuss the cases of families in need. Together we brainstorm potential solutions to assist with housing, car repairs, childcare, medical expenses, utilities, etc. Sometimes various partners offer funding towards a solution, and sometimes we make referrals to other entities we know of with resources that might apply. This is our second-most hands-on direct service to individual community members.

The Leelanau Laundry Project: The LCFCC provides 24 semi-monthly dates **year-round** (our eighth year of expansion from a formerly school year only schedule) when neighbors in need can come to the Suttons Bay Laundromat and do their laundry at no charge. We are completing our 18th year of operation. **In January 2022 we received an astounding \$63,472.50 from the estates of Bobbie and Jim Eggert.** Bobbie was a long-time Laundry Project volunteer, and this gift demonstrated her belief in and love for the program and the community. This gift is sufficient to fund the program for 3-5 years depending on usage and costs. Therefore, we asked our usual annual supporters such as the Grand Traverse Regional Community Foundation, the Robert Foundation, Suttons Bay Congregational, the Northport Lions, sustaining partner Genuine Leelanau and all the other generous people and groups of our community to temporarily redirect funds to other community needs. We shall surely need their support again in the future, but for now by suggesting redirection of community generosity we can magnify the impact of Bobbie and Jim's gift rather than hoarding resources. New volunteers are always welcome, as the founding crew have all retired. **We are fortunate to have Jessy Rodriguez and Ester Paredes from the DHHS migrant outreach program at each session, and to have partners like the Benzie-Leelanau Health Department bring their services to our sessions on occasion. We could not deliver the program without Suttons Bay Laundromat's partnership as well.** I will share statistics for our project year ending August 31 with you during my forthcoming annual report.

Child Welfare:

Regional Trauma-Informed/ACEs Champions: Research demonstrates that Adverse Childhood Experiences (ACEs, or childhood trauma), resilience, and the building of protective factors in youth have a significant impact on lifelong physical health, mental health, and the formation of substance use disorders. By preventing and addressing trauma, we can strike a blow at the roots of all social problems including but not limited to substance use, involvement in the justice system, poverty and homelessness. I am a trained Community Champion who delivers training, information, and support to the community. **I also coordinate the 45th Parallel Resilience Network to better represent and serve all counties and citizens in the CHIR catchment area, promoting common strategies to make all communities trauma-informed and implement trauma-reducing and resilience-building strategies. I am an ACE Master Trainer candidate who will soon be certified to train new trainers. I incorporate a trauma/resilience lens into all considerations and discussions and provide ACEs/resilience trainings.**

Housing Needs:

Local working families in Leelanau County continue to struggle to find affordable housing near jobs and schools. This challenge has intensified due to the changes in the local housing market largely attributed to changing work/life patterns due to COVID and the increasing number of housing units converting to short-term rentals. Fortunately, many groups and

individuals in Leelanau County are stepping up to address the needs in creative ways, and the LCFCC seeks to support those discussions.

According to the National Low Income Housing Coalition “Out of Reach 2023” report, which can be found at https://nlihc.org/sites/default/files/oor/2024_OOR-michigan.pdf

935 or 10% of all Leelanau County households between 2018-2021 were renters. The number of households has risen, while the percentage remained at 10% compared to the 2023 report. Mean hourly wages are \$12.15/hour, **down** from \$12.72/hour in 2023. By sharp contrast, the average fair market rate for a 2-bedroom unit is “affordable” (housing payments, taxes, and insurance cost no more than 30% of income) to those earning at least \$24.60/hour, nearly identical to last year but **twice the mean hourly wage**. Fair Market Rent for a 2-bedroom unit in the county is \$1,279/month, up \$222/month from last year, but the mean affordable rent for the same unit at the mean wages of current renters is \$632, **down** \$30/month from last year. A household needs 2 full-time jobs at mean wages to afford a 2 bedroom apartment in Leelanau County right now, up from 1.6 FTJs last year.

The 2024 Michigan Statewide Housing Needs Assessment prepared by University of Michigan Housing Solutions for Health Equity and the Michigan State Housing Development Authority (MSHDA)

(https://www.urbanh3.com/files/ugd/9d463d_02fdfe4f619f4adf885a96677c710479.pdf) confirms this concerning information.

The LCFCC Coordinator collaborates with the housing staff at the Northwest Michigan Community Action Agency (NMCAA) and the Northwest Michigan Coalition to End Homelessness to keep abreast of services and opportunities for housing.

Additional Activities:

- Wraparound Community Team (w/ Child & Family Services, Catholic Charities, DHHS, Pine Rest & Community Mental Health) provides coordinated support and Wraparound services for Leelanau County families.
- Monthly Council meetings with the LCFCC’s members representing the majority of health and social services agencies within the region to ensure families are served in an efficient and coordinated manner, that we are identifying important community issues and gaps in services, and that we are looking for new and more effective ways to support our families and communities.

Miscellaneous

Sources of Funding for the LCFCC: In addition to the Leelanau County contribution, LCFCC general operations are funded through voluntary membership dues. Use-restricted contributions to the Laundry Project come from a variety of individuals, foundations, and faith-based organizations.

No current physical location: As of 2019 there is no dedicated LCFCC office. The LCFCC Coordinator is available by e-mail and cell phone, and works from her home office, car, and anyplace with wifi; good beverages and snacks are a bonus. “Have electronics, will meet you whenever and wherever works for you.” **Mailing address is currently 1758 Black Bark Lane, Traverse City, MI 49696.**

Request for Leelanau County budget support. With appreciation for past support from the Leelanau County Board of Commission, we request a 2024 General Fund budget allocation of \$15,000, the same level as 2024. We are grateful for your continued partnership and consideration.

Part 2: Opioid Settlement Funds for Continued Operation of Substance Free Leelanau and Coordinated Youth Prevention Services - \$64,000

I am active in Substance Free Leelanau on behalf of the LCFCC, the Substance Free Coalition of Northwest Michigan, and now Catholic Human Services Up North Prevention. I provide direct prevention services throughout the county.

In June 2024 LCFCC and Leelanau County formalized an agreement for \$64,000 to be allocated to the LCFCC from the Opioid Settlement funds. We request an identical allocation for 2025, with initial plans to spend exactly the same way as spelled out in Exhibit A to the agreement. We may seek to adjust the plans over time by mutual agreement as opportunities arise and if we are able to interest additional schools in partnering for services.

Conclusion

Thank you for your consideration of our 2025 budget request. I look forward to answering your questions and providing additional information as needed. LCFCC looks forward to our continued partnership in service to our community.

Respectfully submitted,

Sharon E. Vreeland, Coordinator
Leelanau County Family Coordinating Council
1758 Black Bark Lane
Traverse City, MI 49696
lcfcc@leelanau.gov
(231) 649-8334

**COUNTY USE OF OPIOID SETTLEMENT FUNDS
FUNDING AND MANAGEMENT AGREEMENT
BETWEEN
THE COUNTY OF LEELANAU
AND
LEELANAU COUNTY FAMILY COORDINATING COUNCIL**

THIS AGREEMENT, made and entered into by and between the **COUNTY OF LEELANAU**, a municipal corporation and political subdivision of the State of Michigan, of 8527 E. Government Center Dr., Suite 101, Suttons Bay, MI 49682 (hereinafter referred to as the "County"), and **LEELANAU COUNTY FAMILY COORDINATING COUNCIL**, 1758 Black Bark Lane, Traverse City, MI 49696 (hereinafter referred to as the "Recipient"). Collectively, the signatories are referred to as the Parties, and individually, as a Party.

RECITALS:

WHEREAS, the County has received and will continue to receive funding from defendants of the national opioid litigation (the "Opioid Litigation") and the resulting settlement of which the County was participant. The County's claims formed part of the basis of the national settlement and payments to plaintiffs from defendants, with some payments scheduled to continue until ca. 2040 ("Settlement Payments"). The Opioid Litigation parties have agreed to the described Settlement Payments subject to the ongoing financial viability of each of the Opioid Litigation defendants. The Opioid Litigation settlement provides for the Settlement Payments to be expended for enumerated treatment and prevention programs and services; and

WHEREAS, the County developed and adopted a Plan of Implementation (the "Plan") that prescribes how it will allocate the settlement funds for programs, services, targeted audience, intended outcomes and entities who will receive funding. Prior to adopting the Plan, the County received input and review of the Plan from outside third parties and concurrence on the Plan; and

WHEREAS, the County has determined that the Recipient has the capacity to initiate and coordinate programs eligible for the use of Settlement Payments; and

WHEREAS, the Recipient operates or collaborates with a variety of programs for which opioid settlement funds can be used, and possesses the expertise or connections necessary to utilize the funds most efficiently; and

WHEREAS, the County has determined to grant funding to the "Recipient" and the funding will be directed to Leelanau County Substance Misuse Prevention Coalition and Leelanau County Coordinated Youth Prevention for opioid use prevention ("the Program"). Funding will be provided in amount not to exceed Sixty-Four Thousand and 00/100 Dollars (\$64,000.00) (the "Award Amount"); and

WHEREAS, the County has determined that the Program is consistent with the abatement strategies set forth in the Opioid Litigation settlement List of Opioid Remediation Uses, attached hereto as Exhibit B (originally marked Exhibit "E" in the settlements); and

WHEREAS, the Parties understand and acknowledge by executing this Agreement the County will not provide additional funding in excess of the Award Amount, and any costs of the Program, including any overruns or other expenses not expressly agreed to in writing prior to the expenses being incurred, will not be a liability on the part of the County, and will be the sole responsibility of the Recipient; and

WHEREAS, the Recipient, a qualified and experienced provider of the services herein.

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter contained, **IT IS HEREBY AGREED** as follows:

1. **Term and Termination**. This Agreement shall commence on its effective date and continue until it expires or is terminated as provided for herein.

A. **Effective Date**. This Agreement shall become effective on the date (the "Effective Date") that all of the following has occurred: (i) the approval of the Plan by the Board of Commissioners of the County; (ii) the approval by the governing body of the Recipient; (iii) the execution by an authorized officer of the County; and (iv) the execution by an authorized officer of the Recipient.

B. **Term and Expiration**. This Agreement shall commence on the Effective Date. This Agreement shall expire with no further action on behalf of the parties when the Plan has been implemented by the Recipient, all allowed costs have been paid by the County to the Recipient, and the Award Amount has been spent; provided, no additional extension of this agreement for continued services and requisite funding award has been executed by the Parties. The Parties may extend this Agreement for additional terms as outlined in an amendment to this Agreement.

C. **Termination without Cause**. The County or the Recipient may terminate this Agreement without cause by providing thirty (30) days written notice to the other Party.

D. **Termination for Cause**. Either Party may immediately, upon written notice to the other Party, terminate this Agreement for cause if the other Party is in breach of any provision hereof or is in breach of any provision of Applicable Law, including the failure of the Recipient to provide all necessary assistance the County requires to comply with the provisions of its related regulations and any reporting of program and service data.

2. **Scope of Services**. The services the Recipient shall provide shall be as set forth in the attached Exhibit A. The attached Exhibit A is incorporated by reference into this Agreement and made a part thereof. In the event there are conflicting terms and conditions between Exhibit A and this Agreement, the terms of this Agreement will prevail.

The Recipient may elect to enter into sub-recipient agreements with other qualified entities. If it elects to provide some or all of the services by way of sub-recipients, the Recipient shall enter into contractual agreements incorporating the requirements contained herein.

If the Recipient intends to use Award Funds for administrative expenses, it must be included in Exhibit A.

3. **Compensation.** It is expressly understood and agreed the total compensation the Recipient is to receive under this Agreement for the services performed shall not exceed the Award Amount. Further, it is understood that the Award Amount shall equal the Settlement Payments.

The County will transmit the Award Amount to Recipient upon quarterly invoices from the Recipient and after the County's receipt of Settlement Payments from the National Opioid Settlement Administrator, BrownGreer, PLLC. The Award Amount shall be used by Recipient solely for the purposes set forth in this Agreement. Recipient understands that the Settlement Funds are not in the County's control, and may not be received on a predictable schedule.

Payment by the County to the Recipient is subject to the availability of funds as budgeted by and in the sole discretion of the County.

4. **Future Funding.** County is not, as a result of entry into or performance by either party under this Agreement, obligated to provide future grants, program-related investments, or other financial or technical support to Recipient, or to extend the relationship with Recipient in any respect, or to engage in any other transaction or relationship with Recipient. Recipient acknowledges that County has not made to Recipient any representations, promises, or assurances about future funding or other support.

5. **Reports.** Recipient shall provide the County timely and reasonable access to all data and information in the Recipient's possession or control related to the Plan and/or necessary to comply with this Agreement. This includes program evaluation and reporting on clients served, types of services, outputs, outcomes, daily counts, etc., as determined by the County. These types of reporting obligations related to the Plan are required as the County works to measure successful outcomes and determine best uses of Settlement Funds in ensuing years. Recipient shall provide the County or its designated agent(s) information on program services related to Award Amounts. Failure to do so in an accurate and timely manner may result in termination for cause.

6. **Right of Audit.** The County or its designee may audit the Recipient to verify compliance with this Agreement. The Recipient must retain and provide to the County or its designee and/or auditor general upon request, all financial and accounting records related to this Agreement through the Term of this Agreement and for three (3) years after the later of the date of submission of the final expenditure report for the Award Amount. If an audit, litigation, or other action involving the records is initiated before the end of the Financial Audit Period, the Recipient must retain the records until all issues are resolved. This right of audit is limited to matters within the scope of this Agreement unless there is a separate constitutional or statutory basis for such audit.

7. **Right of Inspection.** Within ten (10) calendar days of providing notice, the County and its authorized representatives or designees have the right to enter and inspect Recipient's

premises or any other places where work is being performed under this Agreement or in any location where records are kept related to the Project, and examine, copy, and audit all records related to this Agreement. The Recipient must cooperate and provide reasonable assistance. If financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of this Agreement must be paid or refunded within forty-five (45) calendar days.

8. **Recipient Monitoring.** The Recipient will comply with the County's policy for Recipient monitoring and provide all required documentation upon request of the County including (1) written responses for Recipient services provided, (2) all financial or non-financial reporting requested by the County related to the Award, (3) written responses to internal control questionnaires.

9. **Compliance with the Law.** The Recipient shall administer the program and provide all the services to be performed under this Agreement in complete compliance with all applicable Federal, State and local laws, ordinances, rules and regulations. The laws of the State of Michigan will control in the construction and enforcement of this Agreement.

10. **Applicable Law and Venue.** This Agreement shall be subject to and construed in accordance with the laws of the State of Michigan, without regard to any Michigan choice of law rules that would apply the substantive law of any other jurisdiction to the extent not inconsistent with, or pre-empted by Federal law.

In the event any disputes arise under this Agreement, it is understood and agreed that any legal or equitable action resulting from such disputes shall be in Michigan Courts whose jurisdiction and venue shall be established in accordance with the statutes and Court Rules of the State of Michigan. In the event any action is brought in or is moved to a federal court the venue for such action shall be the Federal Judicial District of Michigan, in the district and division in which the County is located.

11. **Independent Contractor.** It is expressly understood and agreed that the Recipient is an independent contractor. The employees, servants and agents of the Recipient shall in no way be deemed to be and shall not hold themselves out as the employees, servants or agents of the County. The Recipient's employees, servants and agents shall not be entitled to any fringe benefits of the County such as, but not limited to, health and accident insurance, life insurance, paid vacation leave, paid sick leave or longevity. The Recipient shall be responsible for paying any salaries, wages or other compensation due its employees for services performed pursuant to this Agreement and for the withholding and payment of all applicable taxes, including, but not limited to, income and social security taxes to the proper Federal, State and local governments. The Recipient shall carry workers' compensation insurance coverage for its employees, as required by law and shall provide the County with proof of said coverage.

12. **Nondiscrimination.** The Recipient, as required by law, shall not discriminate against a person to be served or an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, programs and services provided, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, sexual orientation, gender identity or expression, height, weight, marital status, physical or mental disability unrelated to the individual's ability to perform the duties of the

particular job or position or political affiliation. The Recipient shall include the language of this assurance in all subcontracts for services covered by this Agreement. Breach of any provisions of this section shall be regarded as a material breach of this Agreement.

13. Indemnification and Hold Harmless. The Recipient shall, at its own expense, protect, defend, indemnify and hold harmless the County, and its elected and appointed officers, employees and agents from all claims, damages, costs, law suits and expenses, including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that they may incur as a result of any acts, omissions or negligence of the Recipient or any of its officers, employees, agents or subcontractors which may arise out of this Agreement. This includes any repayment which may be required in the event any portion of the Award Amount is not spent in conformance with this Agreement or the limitations of Exhibit B such that the County is required to return or forego any portion of the Settlement Payments.

The Recipient's indemnification responsibilities under this section shall include the sum of damages, costs and expenses which are in excess of the sum paid out on behalf of or reimbursed to the County, its officers, employees and agents by the insurance coverage obtained and/or maintained by the Recipient pursuant to the requirements of this Agreement.

14. Insurance. The Recipient at all times during the term of this Agreement shall maintain insurance that meets the requirements of Leelanau County's Board of Commissioners Policy on "Insurance Requirements." A copy of said Board Policy is attached to this Agreement labeled Exhibit C. The attached Exhibit C is incorporated by reference into this Agreement and is made a part thereof.

15. Waivers; Remedies. No delay on the part of any of either Party in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any waiver on the part of the either Party of any right, power or privilege hereunder operate as a waiver of any other right, power or privilege hereunder, nor shall any single or partial exercise of any right, power or privilege hereunder preclude any other or further exercise of any other right, power or privilege hereunder. The rights and remedies herein provided are cumulative and are not exclusive of any rights or remedies which the parties hereto may otherwise have at law or in equity.

In the event the Recipient is in breach of any provision of Applicable Law, or misuses the Award Amount funding in any way, it shall immediately, upon written demand from the County, repay all of the funds previously received pursuant to this Agreement.

16. Modifications, Amendments or Waiver of Provisions of the Agreement. All modifications, amendments or waivers of any provision of this Agreement shall be made only by the written mutual consent of the parties hereto.

17. Assignment or Subcontracting. The Recipient may assign, subcontract or otherwise engage subrecipients to provide the end-user services outlined in the Plan. However, the Recipient cannot assign, subcontract, or otherwise engage any subrecipient to coordinate programs eligible for the use of the Award Amount, without advance written consent of the County.

18. **Purpose of Section Titles.** The titles of the sections set forth in this Agreement are inserted for the convenience of reference only and shall be disregarded when construing or interpreting any of the provisions of this Agreement.

19. **Complete Agreement.** This Agreement, the Exhibits A, B and C, and any additional or supplementary documents incorporated herein by specific reference contains all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this Agreement or any part thereof shall have any validity or bind any of the parties hereto.

20. **Survival Clause.** All rights, duties and responsibilities of any party that either expressly or by their nature extend into the future, including warranties and indemnification, shall extend beyond and survive the end of the Agreement 's term or the termination of this Agreement.

21. **Invalid/Unenforceable Provisions.** If any clause or provision of this Agreement is rendered invalid or unenforceable because of any State or Federal statute or regulation or ruling by any tribunal of competent jurisdiction, that clause or provision shall be null and void, and any such invalidity or unenforceability shall not affect the validity or enforceability of the remainder of this Agreement. Where the deletion of the invalid or unenforceable clause or provision would result in the illegality and or unenforceability of this Agreement, this Agreement shall be considered to have terminated as of the date in which the clause or provision was rendered invalid or unenforceable.

22. **Force Majeure.** Any delay or failure in the performance by either Party hereunder shall be excused if and to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, Force Majeure shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the Party claiming Force Majeure, including acts of God, fires, floods, epidemics, explosions, riots, wars, hurricane, sabotage terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, that prevent the claiming Party from furnishing the materials or equipment, and other like events that are beyond the reasonable anticipation and control of the Party affected thereby, despite such Party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to a Party's failure to perform its obligations under this Agreement.

23. **Non-Beneficiary Contract.** Nothing expressed or referred to in this Agreement is intended or shall be construed to give any person other than the Parties to this Agreement or their respective successors or permitted assignees any legal or equitable right, remedy or claim under or in respect of this Agreement, it being the intention of the Parties that this Agreement and the transactions contemplated hereby shall be for the sole and exclusive benefit of such Parties or such successors and permitted assignees. The Recipient's suppliers or providers are not considered the Recipient's assignees and are not third-party beneficiaries.

24. Notice. Any and all correspondence or notices required, permitted, or provided for under this Agreement to be delivered to any Party shall be sent to that Party by either electronic mail with confirmation of receipt or by first class mail. All such written notices shall be addressed as provided below. All correspondence shall be considered delivered to a Party as of the date that the electronic confirmation of receipt is received (if notice is provided by electronic mail) or when notice is deposited with sufficient postage with the United State Postal Service. A notice of termination shall be sent via electronic mail with confirmation of receipt or via certified mail to the address specified below. Notices shall be mailed to the following addresses:

If to County: Leelanau County Finance Director
8527 E. Government Center Dr.
Suttons Bay, MI 49682

If to Recipient: Leelanau County Family Coordinating Council
1728 Black Bark Lane
Traverse City, MI 49696

25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument. The exchange of copies of this Agreement and of signature pages by facsimile or PDF transmission shall constitute effective execution and delivery of this Agreement as to the parties hereto and may be used in lieu of the original Agreement for all purposes. Signatures of the Parties hereto transmitted by facsimile or PDF shall be deemed to be their original signatures for all purposes.

26. Entire Agreement. This Agreement sets forth the entire agreement between the Parties and supersedes any and all prior agreements or understandings between them in any related to the subject matter of this Agreement. It is further understood and agreed that the terms and conditions of this Agreement are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the Parties in any way related to the subject matter of this Agreement, except as expressly stated in this Agreement.

27. Certification of Authority to Sign Agreement. The people signing on behalf of the parties to this Agreement certify by their signatures that they are duly authorized to sign this Agreement on behalf of the party they represent and that this Agreement has been authorized by the party they represent.

THE AUTHORIZED REPRESENTATIVES OF THE PARTIES HERETO HAVE FULLY EXECUTED THIS AGREEMENT ON THE DATE AND YEAR SET FORTH BELOW.

COUNTY OF LEELANAU

By: Ty Wessell
Ty Wessell, Chairperson
County Board of Commissioners

Date: 6/26/2024

LEELANAU COUNTY FAMILY COORDINATING COUNCIL

By: Sharon E. Vreeland
(Signature)
Name: Sharon E. Vreeland
(Print or Type)
Title: Coordinator
(Print or Type)
Date: 07/02/2024

APPROVED AS TO FORM FOR COUNTY OF LEELANAU:
COHL, STOKER & TOSKEY, P.C.
By: TIMOTHY M. PERRONE
On: May 29, 2024

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EXHIBIT A – SCOPE OF WORK

Activities to be conducted using Leelanau County Opioid Settlement Funds may include the following. Along with each use are listed the Approved Uses for Opioid Settlement Funds set forth in Exhibit B: List of Opioid Remediation Uses, Schedule B: Approved uses provided by the Michigan State Attorney General’s Office. The covered activities generally fall under Core Strategy A, Naloxone or Other FDA-Approved Drug to Reverse Opioid Overdoses; and Core Strategy G, Prevention Programs.

The mentored experiential activities we provide to Leelanau youth through partnerships with the Family Court (Guys’ Group “G2” and Voices & Choices), LIFT (after-school programming, summer experiential programming), Glen Lake Public Schools, Leland Public Schools, and Suttons Bay Public Schools are designed to build upon and introduce protective factors related to Alcohol, Tobacco, and Other Drugs (“ATOD”) prevention. Protective factors are defined as a characteristic associated with a lower likelihood of problem outcomes or that reduces the negative impact of a risk factor on problem outcomes. These are further listed in the Substance Abuse and Mental Health Services Administration (“SAMHSA”) Strategic Prevention Framework. Related expenses may include meals, staffing pay, non-staff mentor pay, mileage, access fees, equipment rental fees, park passes, speakers fees, and the like.

These funds were requested by LCFCC to maintain current levels of programming at the named schools and entities that might otherwise be reduced due to 50% cuts in established funding through PA2 “Liquor Tax” grants. We will reach out to additional Leelanau County Schools such as Northport (which opted out of the PA2 funding several years ago), Lake Leelanau St. Mary’s, The Leelanau School, and Pathfinder, to see if they want to partner in expanding the reach of services. This might be accomplished through use of the LCSMPC portion of funds, partnership with Catholic Human Services Up North Prevention, and requests for additional county funding.

I. Leelanau County Substance Misuse Prevention Coalition - \$30,000

Activity	Estimated Budget	Approved Use Citation(s)
Coalition Coordination	\$12,000	G5
Training for coalition members & partners	\$1,000	G5, K1
Media campaigns and coalition-branded items	\$1,500	G1-5
Pro-social school-related events for youth (ex. Leelanau County Prom Sponsorship, Senior All-Night Party Sponsorships)	\$12,000	G5, G8, G9
Speakers Fees for community events	\$3,500	G2, G5, G8, G9

II. Leelanau County Coordinated Youth Prevention - \$34,000

Activity	Estimated Budget	Approved Use Citation(s)
Family Court Guys’ Group (“G2”) & Voices & Choices (“V&C”) mentored experiential groups	\$8,400	G9-10
LIFT middle school after-school and summer experiential groups in Northport, Glen Lake, and Suttons Bay	\$10,600	G8-G11
Glen Lake Public Schools – speakers, in-school mentoring, after-school experiential groups	\$7,500	G8-11
Leland Public Schools – 9 th Grade trip to Leelanau Outdoor Center	\$7,500	G5, G8, G9

EXHIBIT B

List of Opioid Remediation Uses

**Schedule A
Core Strategies**

States and Qualifying Block Grantees shall choose from among the abatement strategies listed in Schedule B. However, priority shall be given to the following core abatement strategies (“*Core Strategies*”).

A. **NALOXONE OR OTHER FDA-APPROVED DRUG TO REVERSE OPIOID OVERDOSES**

1. Expand training for first responders, schools, community support groups and families; and
2. Increase distribution to individuals who are uninsured or whose insurance does not cover the needed service.

B. **MEDICATION-ASSISTED TREATMENT (“MAT”) DISTRIBUTION AND OTHER OPIOID-RELATED TREATMENT**

1. Increase distribution of MAT to individuals who are uninsured or whose insurance does not cover the needed service;
2. Provide education to school-based and youth-focused programs that discourage or prevent misuse;
3. Provide MAT education and awareness training to healthcare providers, EMTs, law enforcement, and other first responders; and
4. Provide treatment and recovery support services such as residential and inpatient treatment, intensive outpatient treatment, outpatient therapy or counseling, and recovery housing that allow or integrate medication and with other support services.

C. **PREGNANT & POSTPARTUM WOMEN**

1. Expand Screening, Brief Intervention, and Referral to Treatment (“*SBIRT*”) services to non-Medicaid eligible or uninsured pregnant women;
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for women with co-occurring Opioid Use Disorder (“*OUD*”) and other Substance Use Disorder (“*SUD*”) / Mental Health disorders for uninsured individuals for up to 12 months postpartum; and
3. Provide comprehensive wrap-around services to individuals with OUD, including housing, transportation, job placement/training, and childcare.

D. **EXPANDING TREATMENT FOR NEONATAL ABSTINENCE SYNDROME (“*NAS*”)**

1. Expand comprehensive evidence-based and recovery support for NAS babies;
2. Expand services for better continuum of care with infant-need dyad; and
3. Expand long-term treatment and services for medical monitoring of NAS babies and their families.

E. **EXPANSION OF WARM HAND-OFF PROGRAMS AND RECOVERY SERVICES**

1. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments;
2. Expand warm hand-off services to transition to recovery services;
3. Broaden scope of recovery services to include co-occurring SUD or mental health conditions;
4. Provide comprehensive wrap-around services to individuals in recovery, including housing, transportation, job placement/training, and childcare; and
5. Hire additional social workers or other behavioral health workers to facilitate expansions above.

F. **TREATMENT FOR INCARCERATED POPULATION**

1. Provide evidence-based treatment and recovery support, including MAT for persons with OUD and co-occurring SUD/MH disorders within and transitioning out of the criminal justice system; and
2. Increase funding for jails to provide treatment to inmates with OUD.

G. **PREVENTION PROGRAMS**

1. Funding for media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco);
2. Funding for evidence-based prevention programs in schools;
3. Funding for medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals (academic detailing);
4. Funding for community drug disposal programs; and
5. Funding and training for first responders to participate in pre-arrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

H. **EXPANDING SYRINGE SERVICE PROGRAMS**

1. Provide comprehensive syringe services programs with more wrap-around services, including linkage to OUD treatment, access to sterile syringes and linkage to care and treatment of infectious diseases.

I. **EVIDENCE-BASED DATA COLLECTION AND RESEARCH ANALYZING THE EFFECTIVENESS OF THE ABATEMENT STRATEGIES WITHIN THE STATE**

Schedule B
Approved Uses

Support treatment of Opioid Use Disorder (OUD) and any co-occurring Substance Use Disorder or Mental Health (SUD/MH) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

PART ONE: TREATMENT

A. TREAT OPIOID USE DISORDER (OUD)

Support treatment of Opioid Use Disorder (“*OUD*”) and any co-occurring Substance Use Disorder or Mental Health (“*SUD/MH*”) conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Expand availability of treatment for OUD and any co-occurring SUD/MH conditions, including all forms of Medication-Assisted Treatment (“*MAT*”) approved by the U.S. Food and Drug Administration.
2. Support and reimburse evidence-based services that adhere to the American Society of Addiction Medicine (“*ASAM*”) continuum of care for OUD and any co-occurring SUD/MH conditions.
3. Expand telehealth to increase access to treatment for OUD and any co-occurring SUD/MH conditions, including *MAT*, as well as counseling, psychiatric support, and other treatment and recovery support services.
4. Improve oversight of Opioid Treatment Programs (“*OTPs*”) to assure evidence-based or evidence-informed practices such as adequate methadone dosing and low threshold approaches to treatment.
5. Support mobile intervention, treatment, and recovery services, offered by qualified professionals and service providers, such as peer recovery coaches, for persons with OUD and any co-occurring SUD/MH conditions and for persons who have experienced an opioid overdose.
6. Provide treatment of trauma for individuals with OUD (*e.g.*, violence, sexual assault, human trafficking, or adverse childhood experiences) and family members (*e.g.*, surviving family members after an overdose or overdose fatality), and training of health care personnel to identify and address such trauma.
7. Support evidence-based withdrawal management services for people with OUD and any co-occurring mental health conditions.

8. Provide training on MAT for health care providers, first responders, students, or other supporting professionals, such as peer recovery coaches or recovery outreach specialists, including telementoring to assist community-based providers in rural or underserved areas.
9. Support workforce development for addiction professionals who work with persons with OUD and any co-occurring SUD/MH conditions.
10. Offer fellowships for addiction medicine specialists for direct patient care, instructors, and clinical research for treatments.
11. Offer scholarships and supports for behavioral health practitioners or workers involved in addressing OUD and any co-occurring SUD/MH or mental health conditions, including, but not limited to, training, scholarships, fellowships, loan repayment programs, or other incentives for providers to work in rural or underserved areas.
12. Provide funding and training for clinicians to obtain a waiver under the federal Drug Addiction Treatment Act of 2000 (“*DATA 2000*”) to prescribe MAT for OUD, and provide technical assistance and professional support to clinicians who have obtained a DATA 2000 waiver.
13. Disseminate of web-based training curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service–Opioids web-based training curriculum and motivational interviewing.
14. Develop and disseminate new curricula, such as the American Academy of Addiction Psychiatry’s Provider Clinical Support Service for Medication–Assisted Treatment.

B. SUPPORT PEOPLE IN TREATMENT AND RECOVERY

Support people in recovery from OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the programs or strategies that:

1. Provide comprehensive wrap-around services to individuals with OUD and any co-occurring SUD/MH conditions, including housing, transportation, education, job placement, job training, or childcare.
2. Provide the full continuum of care of treatment and recovery services for OUD and any co-occurring SUD/MH conditions, including supportive housing, peer support services and counseling, community navigators, case management, and connections to community-based services.
3. Provide counseling, peer-support, recovery case management and residential treatment with access to medications for those who need it to persons with OUD and any co-occurring SUD/MH conditions.

4. Provide access to housing for people with OUD and any co-occurring SUD/MH conditions, including supportive housing, recovery housing, housing assistance programs, training for housing providers, or recovery housing programs that allow or integrate FDA-approved medication with other support services.
5. Provide community support services, including social and legal services, to assist in deinstitutionalizing persons with OUD and any co-occurring SUD/MH conditions.
6. Support or expand peer-recovery centers, which may include support groups, social events, computer access, or other services for persons with OUD and any co-occurring SUD/MH conditions.
7. Provide or support transportation to treatment or recovery programs or services for persons with OUD and any co-occurring SUD/MH conditions.
8. Provide employment training or educational services for persons in treatment for or recovery from OUD and any co-occurring SUD/MH conditions.
9. Identify successful recovery programs such as physician, pilot, and college recovery programs, and provide support and technical assistance to increase the number and capacity of high-quality programs to help those in recovery.
10. Engage non-profits, faith-based communities, and community coalitions to support people in treatment and recovery and to support family members in their efforts to support the person with OUD in the family.
11. Provide training and development of procedures for government staff to appropriately interact and provide social and other services to individuals with or in recovery from OUD, including reducing stigma.
12. Support stigma reduction efforts regarding treatment and support for persons with OUD, including reducing the stigma on effective treatment.
13. Create or support culturally appropriate services and programs for persons with OUD and any co-occurring SUD/MH conditions, including new Americans.
14. Create and/or support recovery high schools.
15. Hire or train behavioral health workers to provide or expand any of the services or supports listed above.

C. **CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED
(CONNECTIONS TO CARE)**

Provide connections to care for people who have—or are at risk of developing—OUD and any co-occurring SUD/MH conditions through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Ensure that health care providers are screening for OUD and other risk factors and know how to appropriately counsel and treat (or refer if necessary) a patient for OUD treatment.
2. Fund SBIRT programs to reduce the transition from use to disorders, including SBIRT services to pregnant women who are uninsured or not eligible for Medicaid.
3. Provide training and long-term implementation of SBIRT in key systems (health, schools, colleges, criminal justice, and probation), with a focus on youth and young adults when transition from misuse to opioid disorder is common.
4. Purchase automated versions of SBIRT and support ongoing costs of the technology.
5. Expand services such as navigators and on-call teams to begin MAT in hospital emergency departments.
6. Provide training for emergency room personnel treating opioid overdose patients on post-discharge planning, including community referrals for MAT, recovery case management or support services.
7. Support hospital programs that transition persons with OUD and any co-occurring SUD/MH conditions, or persons who have experienced an opioid overdose, into clinically appropriate follow-up care through a bridge clinic or similar approach.
8. Support crisis stabilization centers that serve as an alternative to hospital emergency departments for persons with OUD and any co-occurring SUD/MH conditions or persons that have experienced an opioid overdose.
9. Support the work of Emergency Medical Systems, including peer support specialists, to connect individuals to treatment or other appropriate services following an opioid overdose or other opioid-related adverse event.
10. Provide funding for peer support specialists or recovery coaches in emergency departments, detox facilities, recovery centers, recovery housing, or similar settings; offer services, supports, or connections to care to persons with OUD and any co-occurring SUD/MH conditions or to persons who have experienced an opioid overdose.
11. Expand warm hand-off services to transition to recovery services.
12. Create or support school-based contacts that parents can engage with to seek immediate treatment services for their child; and support prevention, intervention, treatment, and recovery programs focused on young people.
13. Develop and support best practices on addressing OUD in the workplace.

14. Support assistance programs for health care providers with OUD.
15. Engage non-profits and the faith community as a system to support outreach for treatment.
16. Support centralized call centers that provide information and connections to appropriate services and supports for persons with OUD and any co-occurring SUD/MH conditions.

D. ADDRESS THE NEEDS OF CRIMINAL JUSTICE-INVOLVED PERSONS

Address the needs of persons with OUD and any co-occurring SUD/MH conditions who are involved in, are at risk of becoming involved in, or are transitioning out of the criminal justice system through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support pre-arrest or pre-arraignment diversion and deflection strategies for persons with OUD and any co-occurring SUD/MH conditions, including established strategies such as:
 1. Self-referral strategies such as the Angel Programs or the Police Assisted Addiction Recovery Initiative (“*PAARP*”);
 2. Active outreach strategies such as the Drug Abuse Response Team (“*DART*”) model;
 3. “Naloxone Plus” strategies, which work to ensure that individuals who have received naloxone to reverse the effects of an overdose are then linked to treatment programs or other appropriate services;
 4. Officer prevention strategies, such as the Law Enforcement Assisted Diversion (“*LEAD*”) model;
 5. Officer intervention strategies such as the Leon County, Florida Adult Civil Citation Network or the Chicago Westside Narcotics Diversion to Treatment Initiative; or
 6. Co-responder and/or alternative responder models to address OUD-related 911 calls with greater SUD expertise.
2. Support pre-trial services that connect individuals with OUD and any co-occurring SUD/MH conditions to evidence-informed treatment, including MAT, and related services.
3. Support treatment and recovery courts that provide evidence-based options for persons with OUD and any co-occurring SUD/MH conditions.

4. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are incarcerated in jail or prison.
5. Provide evidence-informed treatment, including MAT, recovery support, harm reduction, or other appropriate services to individuals with OUD and any co-occurring SUD/MH conditions who are leaving jail or prison or have recently left jail or prison, are on probation or parole, are under community corrections supervision, or are in re-entry programs or facilities.
6. Support critical time interventions (“CTI”), particularly for individuals living with dual-diagnosis OUD/serious mental illness, and services for individuals who face immediate risks and service needs and risks upon release from correctional settings.
7. Provide training on best practices for addressing the needs of criminal justice-involved persons with OUD and any co-occurring SUD/MH conditions to law enforcement, correctional, or judicial personnel or to providers of treatment, recovery, harm reduction, case management, or other services offered in connection with any of the strategies described in this section.

E. ADDRESS THE NEEDS OF PREGNANT OR PARENTING WOMEN AND THEIR FAMILIES, INCLUDING BABIES WITH NEONATAL ABSTINENCE SYNDROME

Address the needs of pregnant or parenting women with OUD and any co-occurring SUD/MH conditions, and the needs of their families, including babies with neonatal abstinence syndrome (“NAS”), through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, those that:

1. Support evidence-based or evidence-informed treatment, including MAT, recovery services and supports, and prevention services for pregnant women—or women who could become pregnant—who have OUD and any co-occurring SUD/MH conditions, and other measures to educate and provide support to families affected by Neonatal Abstinence Syndrome.
2. Expand comprehensive evidence-based treatment and recovery services, including MAT, for uninsured women with OUD and any co-occurring SUD/MH conditions for up to 12 months postpartum.
3. Provide training for obstetricians or other healthcare personnel who work with pregnant women and their families regarding treatment of OUD and any co-occurring SUD/MH conditions.
4. Expand comprehensive evidence-based treatment and recovery support for NAS babies; expand services for better continuum of care with infant-need dyad; and expand long-term treatment and services for medical monitoring of NAS babies and their families.

5. Provide training to health care providers who work with pregnant or parenting women on best practices for compliance with federal requirements that children born with NAS get referred to appropriate services and receive a plan of safe care.
6. Provide child and family supports for parenting women with OUD and any co-occurring SUD/MH conditions.
7. Provide enhanced family support and child care services for parents with OUD and any co-occurring SUD/MH conditions.
8. Provide enhanced support for children and family members suffering trauma as a result of addiction in the family; and offer trauma-informed behavioral health treatment for adverse childhood events.
9. Offer home-based wrap-around services to persons with OUD and any co-occurring SUD/MH conditions, including, but not limited to, parent skills training.
10. Provide support for Children's Services—Fund additional positions and services, including supportive housing and other residential services, relating to children being removed from the home and/or placed in foster care due to custodial opioid use.

PART TWO: PREVENTION

F. PREVENT OVER-PRESCRIBING AND ENSURE APPROPRIATE PRESCRIBING AND DISPENSING OF OPIOIDS

Support efforts to prevent over-prescribing and ensure appropriate prescribing and dispensing of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding medical provider education and outreach regarding best prescribing practices for opioids consistent with the Guidelines for Prescribing Opioids for Chronic Pain from the U.S. Centers for Disease Control and Prevention, including providers at hospitals (academic detailing).
2. Training for health care providers regarding safe and responsible opioid prescribing, dosing, and tapering patients off opioids.
3. Continuing Medical Education (CME) on appropriate prescribing of opioids.
4. Providing Support for non-opioid pain treatment alternatives, including training providers to offer or refer to multi-modal, evidence-informed treatment of pain.
5. Supporting enhancements or improvements to Prescription Drug Monitoring Programs ("PDMPs"), including, but not limited to, improvements that:

1. Increase the number of prescribers using PDMPs;
 2. Improve point-of-care decision-making by increasing the quantity, quality, or format of data available to prescribers using PDMPs, by improving the interface that prescribers use to access PDMP data, or both; or
 3. Enable states to use PDMP data in support of surveillance or intervention strategies, including MAT referrals and follow-up for individuals identified within PDMP data as likely to experience OUD in a manner that complies with all relevant privacy and security laws and rules.
6. Ensuring PDMPs incorporate available overdose/naloxone deployment data, including the United States Department of Transportation's Emergency Medical Technician overdose database in a manner that complies with all relevant privacy and security laws and rules.
 7. Increasing electronic prescribing to prevent diversion or forgery.
 8. Educating dispensers on appropriate opioid dispensing.

G. PREVENT MISUSE OF OPIOIDS

Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Funding media campaigns to prevent opioid misuse.
2. Corrective advertising or affirmative public education campaigns based on evidence.
3. Public education relating to drug disposal.
4. Drug take-back disposal or destruction programs.
5. Funding community anti-drug coalitions that engage in drug prevention efforts.
6. Supporting community coalitions in implementing evidence-informed prevention, such as reduced social access and physical access, stigma reduction—including staffing, educational campaigns, support for people in treatment or recovery, or training of coalitions in evidence-informed implementation, including the Strategic Prevention Framework developed by the U.S. Substance Abuse and Mental Health Services Administration (“SAMHSA”).
7. Engaging non-profits and faith-based communities as systems to support prevention.

8. Funding evidence-based prevention programs in schools or evidence-informed school and community education programs and campaigns for students, families, school employees, school athletic programs, parent-teacher and student associations, and others.
9. School-based or youth-focused programs or strategies that have demonstrated effectiveness in preventing drug misuse and seem likely to be effective in preventing the uptake and use of opioids.
10. Create or support community-based education or intervention services for families, youth, and adolescents at risk for OUD and any co-occurring SUD/MH conditions.
11. Support evidence-informed programs or curricula to address mental health needs of young people who may be at risk of misusing opioids or other drugs, including emotional modulation and resilience skills.
12. Support greater access to mental health services and supports for young people, including services and supports provided by school nurses, behavioral health workers or other school staff, to address mental health needs in young people that (when not properly addressed) increase the risk of opioid or another drug misuse.

H. PREVENT OVERDOSE DEATHS AND OTHER HARMS (HARM REDUCTION)

Support efforts to prevent or reduce overdose deaths or other opioid-related harms through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:

1. Increased availability and distribution of naloxone and other drugs that treat overdoses for first responders, overdose patients, individuals with OUD and their friends and family members, schools, community navigators and outreach workers, persons being released from jail or prison, or other members of the general public.
2. Public health entities providing free naloxone to anyone in the community.
3. Training and education regarding naloxone and other drugs that treat overdoses for first responders, overdose patients, patients taking opioids, families, schools, community support groups, and other members of the general public.
4. Enabling school nurses and other school staff to respond to opioid overdoses, and provide them with naloxone, training, and support.
5. Expanding, improving, or developing data tracking software and applications for overdoses/naloxone revivals.
6. Public education relating to emergency responses to overdoses.

7. Public education relating to immunity and Good Samaritan laws.
8. Educating first responders regarding the existence and operation of immunity and Good Samaritan laws.
9. Syringe service programs and other evidence-informed programs to reduce harms associated with intravenous drug use, including supplies, staffing, space, peer support services, referrals to treatment, fentanyl checking, connections to care, and the full range of harm reduction and treatment services provided by these programs.
10. Expanding access to testing and treatment for infectious diseases such as HIV and Hepatitis C resulting from intravenous opioid use.
11. Supporting mobile units that offer or provide referrals to harm reduction services, treatment, recovery supports, health care, or other appropriate services to persons that use opioids or persons with OUD and any co-occurring SUD/MH conditions.
12. Providing training in harm reduction strategies to health care providers, students, peer recovery coaches, recovery outreach specialists, or other professionals that provide care to persons who use opioids or persons with OUD and any co-occurring SUD/MH conditions.
13. Supporting screening for fentanyl in routine clinical toxicology testing.

PART THREE: OTHER STRATEGIES

I. FIRST RESPONDERS

In addition to items in section C, D and H relating to first responders, support the following:

1. Education of law enforcement or other first responders regarding appropriate practices and precautions when dealing with fentanyl or other drugs.
2. Provision of wellness and support services for first responders and others who experience secondary trauma associated with opioid-related emergency events.

J. LEADERSHIP, PLANNING AND COORDINATION

Support efforts to provide leadership, planning, coordination, facilitations, training and technical assistance to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, the following:

1. Statewide, regional, local or community regional planning to identify root causes of addiction and overdose, goals for reducing harms related to the opioid epidemic, and areas and populations with the greatest needs for treatment

intervention services, and to support training and technical assistance and other strategies to abate the opioid epidemic described in this opioid abatement strategy list.

2. A dashboard to (a) share reports, recommendations, or plans to spend opioid settlement funds; (b) to show how opioid settlement funds have been spent; (c) to report program or strategy outcomes; or (d) to track, share or visualize key opioid- or health-related indicators and supports as identified through collaborative statewide, regional, local or community processes.
3. Invest in infrastructure or staffing at government or not-for-profit agencies to support collaborative, cross-system coordination with the purpose of preventing overprescribing, opioid misuse, or opioid overdoses, treating those with OUD and any co-occurring SUD/MH conditions, supporting them in treatment or recovery, connecting them to care, or implementing other strategies to abate the opioid epidemic described in this opioid abatement strategy list.
4. Provide resources to staff government oversight and management of opioid abatement programs.

K. TRAINING

In addition to the training referred to throughout this document, support training to abate the opioid epidemic through activities, programs, or strategies that may include, but are not limited to, those that:

1. Provide funding for staff training or networking programs and services to improve the capability of government, community, and not-for-profit entities to abate the opioid crisis.
2. Support infrastructure and staffing for collaborative cross-system coordination to prevent opioid misuse, prevent overdoses, and treat those with OUD and any co-occurring SUD/MH conditions, or implement other strategies to abate the opioid epidemic described in this opioid abatement strategy list (*e.g.*, health care, primary care, pharmacies, PDMPs, etc.).

L. RESEARCH

Support opioid abatement research that may include, but is not limited to, the following:

1. Monitoring, surveillance, data collection and evaluation of programs and strategies described in this opioid abatement strategy list.
2. Research non-opioid treatment of chronic pain.
3. Research on improved service delivery for modalities such as SBIRT that demonstrate promising but mixed results in populations vulnerable to opioid use disorders.

4. Research on novel harm reduction and prevention efforts such as the provision of fentanyl test strips.
 5. Research on innovative supply-side enforcement efforts such as improved detection of mail-based delivery of synthetic opioids.
 6. Expanded research on swift/certain/fair models to reduce and deter opioid misuse within criminal justice populations that build upon promising approaches used to address other substances (*e.g.*, Hawaii HOPE and Dakota 24/7).
 7. Epidemiological surveillance of OUD-related behaviors in critical populations, including individuals entering the criminal justice system, including, but not limited to approaches modeled on the Arrestee Drug Abuse Monitoring (“ADAM”) system.
 8. Qualitative and quantitative research regarding public health risks and harm reduction opportunities within illicit drug markets, including surveys of market participants who sell or distribute illicit opioids.
 9. Geospatial analysis of access barriers to MAT and their association with treatment engagement and treatment outcomes.
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EXHIBIT C

LEELANAU COUNTY BOARD POLICY

GENERAL SUBJECT:	Administration/General (County Administrator)	Policy No.	13
SPECIFIC SUBJECT:	Insurance Requirements Policy	Adopted:	04/17/1990
		Revised:	02/15/1994
		Revised:	05/21/2013
		Revised:	12/19/2017

APPLIES TO: All Leelanau County Employees and Elected Officials.

PURPOSE: The Leelanau County Board of Commissioners hereby establishes a policy on insurance requirements for contractors, vendors, individuals, and/or organizations receiving monies from Leelanau County. The purpose of these requirements is to assure that the parties referenced above are accepting appropriate responsibility for insuring their own operations, and that they are not unduly exposing Leelanau County taxpayers to liability and/or loss.

The Contractor, and any and all of their subcontractors, shall not commence any work until they have met the insurance requirements outlined in this policy. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to Leelanau County and have a minimum A.M. Best Company (www.ambest.com) Insurance Report rating of not less than A or A- (Excellent).

1. Workers' Compensation Insurance: The Contractor shall procure and maintain during the life of the contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan. Workers' Compensation and Employers' Liability Insurance are required if the party hires one or more persons or currently has employees. If a party currently does not have any employees, and is a sole proprietor, an affidavit must be filed with the County Clerk stating that the party currently has no employees and will not hire any while working for Leelanau County as a contractor or a subcontractor, etc. If a party currently does not have any employees and is incorporated (Inc.) or a limited liability corporation (LLC), they must file a Notice of Exclusion, WC-337, with the State of Michigan and then provide a copy of the State-approved document to the County Clerk.

2. Contractor's Tools & Equipment: The Contractor shall be responsible for insuring all its tools, equipment and materials which it may leave at the Project's work site. The County shall not be responsible for any loss or damage to the Contractor's tools, equipment and materials.
3. Professional Liability (Errors and Omissions) Insurance: [For contracts for professional services, e.g., Architect, Engineers, Doctors, Dentist, etc.] The Contractor shall possess Professional Liability Insurance (errors and omissions) with limits of not less than \$1,000,000.00 per occurrence or claim. If the Professional Liability Insurance is on a claims-made basis, the Contractor shall purchase extended reporting period "tail" coverage for a minimum of three (3) years after termination of the Agreement.
4. Commercial General Liability Insurance: The Contractor shall procure and maintain during the life of their contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000.00 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse, and Underground (XCU) Exclusions, if applicable.
5. Motor Vehicle Liability: The Contractor shall procure and maintain during the life of their contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit, Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non- owned vehicles, and all hired vehicles.
6. Deductibles: The Contractor shall be responsible for paying all deductibles in its insurance coverages.
7. Additional Insured: Commercial General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that the following shall be **Additional Insureds**: Leelanau County, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. The Contractor's insurance coverages shall be primary to the Additional Insureds and not contributing with any other insurance or similar protection available to the Additional Insureds, regardless of whether said other available coverage be primary, contributing or excess.
8. Cancellation Notice: Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, Reduction, and/or Material Change shall be sent to the office of the Leelanau County Administrator.

9. Owners' and Contractors' Protective Liability: [For Contracts for Construction or Large Repair or Maintenance Projects such as road work, sewer work or building projects] The Contractor shall procure and maintain during the life of the contract, a separate Owners' and Contractors' Protective Liability Policy with limits of liability not less than \$1,000,000.00 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Leelanau County shall be "Named Insured" on said coverage. Thirty (30) day Notice of Cancellation shall apply to this policy.
10. Proof of Insurance Coverage: The Contractor shall provide Leelanau County at the time that the contracts are returned by him/her for execution, A "Certificate of Liability Insurance," on Accord Form #25, with the necessary coverages included, as listed below:
- a. Certificate of Insurance for Workers' Compensation Insurance;
 - b. Certificate of Insurance for Commercial General Liability Insurance;
 - c. Certificate of Insurance for Vehicle Liability Insurance;
 - d. Certificate of Insurance for Professional Liability Insurance on Projects where such insurance is required.
 - e. Original Policy, or original Binder pending issuance of policy, for Owners' & Contractors' Protective Liability Insurance, where such insurance is required.
 - f. If so requested, Certified Copies of all policies mentioned above will be furnished.
11. If any of the above coverages expire during the term of the contract, the Contractor shall deliver renewal certificates and/or policies to the Leelanau County Administrator at least ten (10) days prior to the expiration date.

Failure to comply with these insurance requirements could result in the termination of a contract or delay in receipt of funds. Questions regarding the scope of applicability of this policy may be directed to the Leelanau County Administrator.

**Leelanau County Senior Services
2025 Budget Narrative**

As Leelanau County Senior Services looks ahead to 2025, we have considered the last three years of program and service costs, the increase in seniors utilizing services, and the overall need for more specialized programs and services.

It is encouraging that our programs and services are successful and well-utilized by the existing senior population. However, as the senior population in Leelanau continues to grow and change, the demand for our programs and services will also increase. We need to stay attentive and adaptable to these evolving needs.

2024 Budget Overview

The funds collected from the millage, donations, fee-for-service, and expo fees will sustain most of Leelanau County Senior Services' current programs and services.

This year, we have launched a Wellness program in collaboration with ShareCare of Leelanau to provide educational and social opportunities for seniors in our county. ShareCare also coordinates volunteer services, such as rides to medical appointments, grocery/prescription delivery, a phone reassurance program, friendly visitors, respite, and Fall/Spring clean-up. We have a contract with Comfort Keepers for in-home services including homemaking, respite care, personal care, medication management, foot care, and transportation; Janet Flowers for medication management services; and Linda Lingaur for foot care services.

We continue to host social opportunities, such as our Lunch Bunches, attracting more seniors. Our Senior Expo will continue to be held annually in June. Please refer to the project outline for details on expenses. Our first congregate meal site has been successful after a 3-year hiatus due to the pandemic. As attendance at the site in Suttons Bay continues to grow, we aim to develop 1-2 additional congregate sites in other parts of the county.

Planned and anticipated activities for 2025

1. Senior Expo 2025:

Project Description: The event aims to celebrate and support our senior community by providing valuable resources, information, and opportunities for engagement. The Senior Expo brings over 80 vendors and 500 seniors to one location, highlighting programs tailored to seniors' needs and interests.

Event Details: June 17th, 2025, at the Suttons Bay High School or another location TBD

Activities:

- Booth registration and lunch: \$125.00-\$150.00/vendor
- Table and Chair rentals: approx. \$2,000
- Lunch for seniors and vendors: approx. \$4,000
- Photo Booth: approx. \$800.00.
- Music/PA system: approx. \$500.00.

Cost Estimates (281-000000-727.003): Approx. \$10,000 See attached expense form from 2024

- 2. Christmas Party 2025: Project Description:** Our annual Christmas party is organized to celebrate the holiday season with our senior community. This event aims to allow seniors to engage in social activities, enjoy festive entertainment, and foster a sense of community.

Event Details: 3rd week of December at 12:00 pm, at the Leland Lodge or another location TBD

Activities:

- Entertainment: TBD
- Plated Dinner: up to \$30.00/plate. Seniors will purchase a ticket up to \$15.00/person.
- Centerpieces: up to \$140.00
- 2026 Calendars: up to \$1000.00

Cost Estimates (281-000000-727.005): Approx. \$4,000.00

3. Respite Program:

Expansion: We have identified a need in our county to increase support for caregivers. To address this, we would like to expand our Respite program to include those with incomes between \$51,100 and \$71,540 for a two-person household (250% - 350% of the poverty line). This expansion will allow us to provide up to 4 hours of in-home respite care per week. This expansion will only be available for respite care and does not cover other in-home or financial services. Eligibility will be determined based on current poverty guidelines and our office's income and asset test.

4. New Line Item in Budget: "PERS-Contracted"

Proposal: Create a new line item for the contracted PERS (Personal Emergency Response System) unit, with \$4,000. The contract for our in-home services includes PERS units, and our office determines eligibility based on current poverty guidelines and an income and asset test. A separate line item will allow the LCSS director to track spending within the contracted services for PERS units.

5. PERS added to FA Column for Unmet Needs

Proposal: We propose to allocate funds (\$9,000) from Safety Equipment (281.000000-967.000) to Unmet Needs (281.000000-801.002) to cover all or part of the cost of PERS (Personal Emergency Response System) units or FA (Freedom Alerts) for financially eligible seniors. The money paid out for FA or PERS units (281.000000-801.002) will be tracked separately from the Unmet Need category (established for professional services like electrical/plumbing, safety-related repairs to home and car, or unpaid medical bills.) The sliding scale award currently applies to Freedom Alerts sold from our office. As landlines become less common, more advanced technology devices are available. We propose adding PERS to the FA sliding scale with a slight increase in the award amount due to the cost of advancing technology. This will allow the LCSS director to track spending on FA/PERS units without affecting the Unmet Need category. *See the Internal Application Review for Senior Services sheet for reference.

6. New sliding scale for Dental awards:

Proposal: Add a sliding scale for the dental awards for seniors based on current poverty guidelines and an income and asset test conducted by our office. The budget line item is \$20,000 (281.000000-801.002) *See the Internal Application Review for Senior Services sheet for reference.

New Contractual Opportunities: None at this time

**LEELANAU COUNTY SENIOR SERVICES
FEE SCHEDULE for 2025**

Foot Care Voucher	\$15.00
Senior Dining Program	\$6.00 to \$15.00
Freedom Alert	\$245.00
Additional Pendant	\$65.00
Senior Expo Booth Rental	\$150.00

SUPPORTING DOCUMENTATION FOR FOOT CARE VOUCHERS COSTS

- 1,500 vouchers/year (1,800 vouchers in 2023 & 2022, did not sell all of them) x \$15.00 = \$22,500 in Revenue
- Expense: Comfort Keepers will average \$14,000/year | Linda Linguar will average \$38,000/year

Leelanau County Senior Services

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Service Unit Totals
Summary

Funding Source: Millage and Service: V-Foot

For the year 2024

Service	Funding Source	Units	Units 2	Travel Time	Miles
V-Foot					
	Millage	1,104.00	525.00	0.00	0.00
	Total:	1,104.00	525.00	0.00	0.00
Grand Total:		1,104.00	525.00	0.00	0.00

2024: 1,104 vouchers sold at \$15.00/voucher = \$16,560

Leelanau County Senior Services

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Service Unit Totals
Summary

Funding Source: Millage and Service: V-Foot

For the year 2023

Service	Funding Source	Units	Units 2	Travel Time	Miles
V-Foot					
	Millage	1,118.00	1,085.00	0.00	0.00
	Total:	1,118.00	1,085.00	0.00	0.00
Grand Total:		1,118.00	1,085.00	0.00	0.00

2023: 1,118 vouchers sold at \$15.00/voucher = \$16,770

Leelanau County Senior Services

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Service Unit Totals
Summary

Funding Source: Millage and Service: V-Foot

For the year 2022

Service	Funding Source	Units	Units 2	Travel Time	Miles
V-Foot					
	Millage	883.00	775.00	0.00	0.00
	Total:	883.00	775.00	0.00	0.00
Grand Total:		883.00	775.00	0.00	0.00

2022: 883 vouchers sold at \$15.00/voucher = \$13,245

SUPPORTING DOCUMENTATION FOR PERS/FA COSTS

- PERS unit average cost is \$360.00 - \$600.00 per person/year, depending on the type of device and features.
- In-home Services PERS unit contracted rate will cost \$745.00 per person/year
- The Freedom Alert unit costs \$245.00, and an additional pendant is \$65.00. This is a one-time purchase.

Leelanau County Senior Services *Service Units by Individual*

Report generated by:
CARE@Vantage

Date Printed: 7/23/2024 Page 1 of 1

Purpose: UN - Comfort Keepers Pers Unit, UN-F/A, Guardian, etc, UN-PERS Comfort Keepers, UN-PERS Guardia
For the year 2023

Total Individuals: 12	Grand Totals:	2,830.00	0.00	0.00
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Leelanau County Senior Services *Service Units by Individual*

Report generated by:
CARE@Vantage

Date Printed: 7/24/2024 Page 1 of 1

Purpose: UN - Comfort Keepers Pers Unit, UN-F/A, Guardian, etc, UN-FA Unit, UN-FA-Pendant, UN-PERS Comfor
For the year 2023

Total Individuals: 15	Grand Totals:	4,263.95	0.00	0.00
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Leelanau County Senior Services *Service Units by Individual*

Report generated by:
CARE@Vantage

Date Printed: 7/24/2024 Page 1 of 1

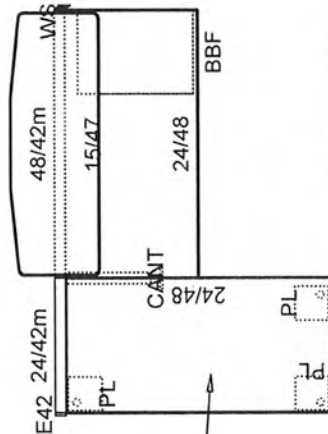
Purpose: UN - Comfort Keepers Pers Unit, UN-F/A, Guardian, etc, UN-FA Unit UN-FA-Pendant, UN-PERS Comfor
For the year 2023

Total Individuals: 10	Grand Totals:	2,474.65	0.00	0.00
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**Expo Expenses
2024**

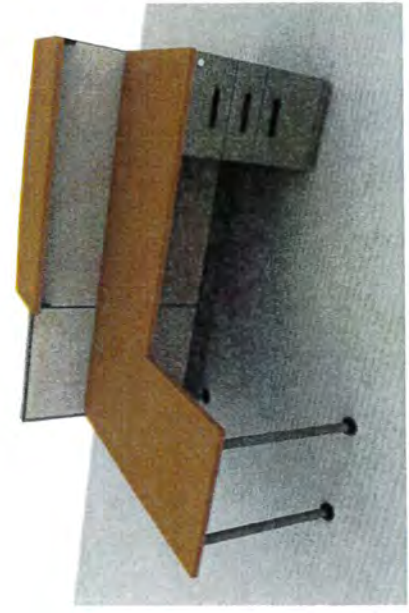
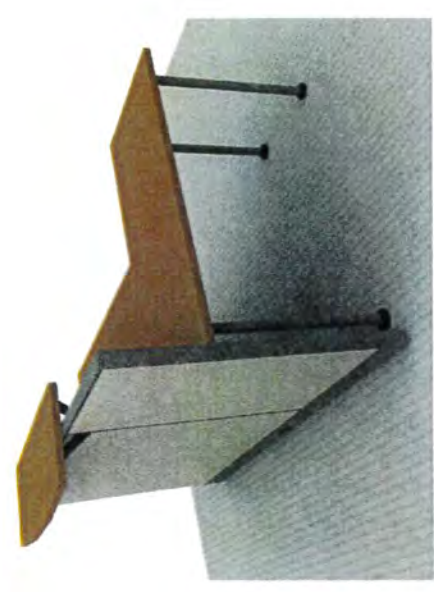
ACCOUNT NAME		AMOUNT
ADVERTISING		
Leelanau Enterprise: Expo Ad		\$314.50
Vendor Ad (Did not place Vendor Ad in 2024)		
CONCESSION		
Hansens: Water - 30 cases/5 left over	Confirmed 6/12/24	\$143.70
Gordons: Coffee, cream, sugar, candy, cups		\$307.61
Gordon Foods Return coffee (unopened)		(\$133.90)
TASTE OF LEELANAU (650 sack lunches)		
Around the Corner Food: 200 Lunches		\$1,170.00
* Whole Sandwich: Egg Salad, Tuna Salad, Chicken Salad + Broccoli Salad, Creamy Pea Salad, Greek Pasta Salad, or Pickled Cabbage Salad + Chocolate Whoopie Pie, Spumoni Slices, Iced Orange Cookie, or Ginger Cookie (Will Deliver by 10:00 AM, earlier if possible)	Confirmed 6/11/24	
VI Grill: 125 Lunches		\$1,750.00
* Croissant Club Sandwich with potato salad and fudge brownie (Will Deliver by 9-9:30 AM)	Confirmed 6/11/24	
Fiddleheads: 125 Lunches		with VI invoice
* Corned Beef and Swiss on Rye with Dijon Mayo, Kettle Chips, and mini chocolate bar (Will Deliver by 9-9:30 AM)	Confirmed 6/11/24	
Mi Market: 200 Lunches		\$1,000.00
* 1/2 Ham Sandwich or half turkey wrap with chips and a cookie (Will Deliver by 9 AM)		
Total Lunch Count (Approx 500 Seniors Approx 150 vendors)		
TABLES AND SET UP G.J.'s Rentals, Inc		
130 8' banquet tables (used 100)		\$1,937.50
250 chairs		
TOTE BAGS 4imprint		
600 Tote bags		\$889.75
UP NORTH PHOTO BOOTH		
		\$700.00
MISC SUPPLIES		
Dollar Tree: Balloons		\$23.85
Entry Decor: 2 hanging basket plants		\$57.20
PRIVATE NERD TECHNOLOGY - PA System, Music		
8:00 am - 2:00 pm		\$500.00
Total Expense		\$8,660.21
Vendor Booth Rent (\$125.00/booth)		
		\$ 7,000.00
Budget Line (\$10,000):		
TOTAL		\$ 7,000.00
Profit or Loss		-\$1,660.21

OPTION 2



Existing
worksurface
& legs

Scale 3/8" = 1'





Quotation: 244896

Quote Date: 07/23/24

Customer: L3601

Terms: NET DUE WITH INVOICE

Custer Salesperson: COLLEEN SMITH

GRAND RAPIDS

17 Cesar E Chavez SW, Suite 200
Grand Rapids, MI 49503
Phone: 616.458.6322
Fax: 616.458.1117

FORT WAYNE

104 W Superior, Suite A
Fort Wayne, IN 46802
Phone: 260.423.3482

TRAVERSE CITY

10850 E Traverse Highway, Suite 400
Traverse City, MI 49684
Phone: 231.360.9694

KALAMAZOO

155 West Michigan Ave, Suite 1501
Kalamazoo, MI 49007
Phone: 269.342.3919

Quote To:

LAUREL EVANS
LEELANAU COUNTY GOVERNMENT CTR
8527 E GOVERNMENT CENTER
SUITE 101
Suttons Bay MI 49682

Ship To:

LEELANAU COUNTY GOVERNMENT CTR
8527 E GOVERNMENT CENTER
SUITE 101
Suttons Bay MI 49682

Phone: +1 (866) 256-9711

levans@leelanau.gov





Tax 46-1385335

Leelanau Co Senior Services

Quote valid for 30 days, subject to change thereafter due to current Supply Chain conditions. This is a special order restocking fees could apply if cancelled/returned. Credit cards will incur 3% processing fee if combined invoices total over \$10,000

Description	Quantity	Unit Price	Extended Price
1 TSAPBWS66 - Connector-Panel, Wallstart STEELCASE Tag For Option 2	1	20.50	20.50
2 TSAPF4224 - Panel-Tackable, 42H x 24W BASIC: 7238 FIELDSTONE SURF-1: G202 NEW CANTATA SURF-2: G202 NEW CANTATA TOP CAP: *OPT:TOP CAP OPTIONS 24" LOW: STD:LOW TOP CAP FAB DIR: *OPT:FABRIC DIRECTION SURF-1: SURF-1 DIRECTION HORZ: STD:HORIZONTAL APPLICATION SURF-2: SURF-2 DIRECTION HORZ: STD:HORIZONTAL APPLICATION POWER: *OPT:POWER AT BASE OPTIONS FACT INS: STD:FACTORY INSTALLED OPTIONS POWER: POWERWAY OPTIONS NO POWER: STD:NO PWRWAY AT BASE OF PNL STEELCASE Tag For Option 2	1	266.09	266.09

GRAND RAPIDS 217 Cesar E Chavez SW, Suite 200 Grand Rapids, MI 49503 Phone: 616.458.8322 Fax: 616.458.1117	FORT WAYNE 104 W Superior, Suite A Fort Wayne, IN 46802 Phone: 260.423.3482	TRAVERSE CITY 10850 E Traverse Highway, Suite 400 Traverse City, MI 49884 Phone: 231.360.9694	KALAMAZOO 155 West Michigan Ave, Suite 1501 Kalamazoo, MI 49007 Phone: 269.342.3919
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Description	Quantity	Unit Price	Extended Price
3  TSAPF4248 - Panel-Tackable, 42H x 48W BASIC: 7238 FIELDSTONE SURF-1: G202 NEW CANTATA SURF-2: G202 NEW CANTATA TOP CAP: *OPT:TOP CAP OPTIONS 48" LOW: STD:LOW TOP CAP FAB DIR: *OPT:FABRIC DIRECTION SURF-1: SURF-1 DIRECTION HORZ: STD:HORIZONTAL APPLICATION SURF-2: SURF-2 DIRECTION HORZ: STD:HORIZONTAL APPLICATION POWER: *OPT:POWER AT BASE OPTIONS FACT INS: STD:FACTORY INSTALLED OPTIONS POWER: POWERWAY OPTIONS NO POWER: STD:NO PWRWAY AT BASE OF PNL STEELCASE Tag For Option 2	1	349.73	349.73
4 TSAPTE42 - Trim-Vertical, End of run, 42H BASIC: 7238 FIELDSTONE END CAP: *OPT:END CAP VERT EOR OPTIONS LOW: STD:LOW END CAP STEELCASE Tag For Option 2	1	34.03	34.03
5  TSATCANT - Cantilever BASIC: 7238 FIELDSTONE STEELCASE Tag For Option 2	1	56.23	56.23
6  TSAWLR2448 - Worksurface-Straight, Low pressure laminate, 24D x 48W EDGE: 6034 NATURAL CHERRY TOP-SURF: 26L1 NATURAL CHERRY (VERSION 2) LPL STEELCASE Tag For Option 2	1	127.62	127.62
7  TSAWLT1648 - Worksurface-Transaction, Low pressure laminate, 16D x 48W EDGE: 6034 NATURAL CHERRY TOP-SURF: 26L1 NATURAL CHERRY (VERSION 2) LPL	1	154.34	154.34

RAND RAPIDS
217 Cesar E Chavez SW, Suite 200
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Phone: 616.458.8322
Fax: 616.458.1117

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Phone: 260.423.3482

TRAVERSE CITY
10850 E Traverse Highway, Suite 400
Traverse City, MI 49684
Phone: 231.360.9694

KALAMAZOO
155 West Michigan Ave, Suite 1501
Kalamazoo, MI 49007
Phone: 269.342.3919

Description	Quantity	Unit Price	Extended Price
7 STEELCASE Tag For Option 2			
8  TS2PBBF22U - Pedestal, Box / box / file, Under worksurface, 22D BASIC: 7238 FIELDSTONE KEYS: SK PLUG PULLS: *OPT:PULL OPTIONS LEDGE: LEDGE PULL PULL: PULL TEXT PNT: *PULL:TEXTURED PAINT 7207: BLACK TSPED: *OPT:TS PED OPTION PEN TRAY: PENCIL TRAY STEELCASE Tag For Option 2	1	282.35	282.35

Quotation Totals	
Sub Total	1,290.89
TAX EXEMPT - GOVERNMENT	0.00
Grand Total	1,290.89

Select Images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.

End of Quotation



GRAND RAPIDS
217 Cesar E Chavez SW, Suite 200
Grand Rapids, MI 49503
Phone: 616.458.8322
Fax: 616.458.1117

FORT WAYNE
104 W Superior, Suite A
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Kalamazoo, MI 49007
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These terms are considered to be the most recent and take precedent over any other previously written or implied terms. By proceeding, you acknowledge that you have read and agree to the terms.

Job site will be clean and clear of all obstructions prior to installation. Buyer will provide adequate facilities and space for unloading, staging, moving, handling and storing product at job site. Buyer will furnish electrical current, heating, lighting, and elevator service at job site without charge to Seller. If the job site is not available on the mutually agreed upon customer required date, charges will be assessed to the Buyer for additional handling or redirecting of product at standard hourly rates or actual charges if performed by a third party. Any special packaging, handling, or storage at other than Seller's warehouse that is required, but that had not been provided in the quotation, will be invoiced to Buyer.

Name

Title

Signature

Date

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: 281-000000-970.010 Title: Capital Outlay - Under \$5,000

Priority: High

Item: Parts to complete existing L-shape desk

Amount: \$1,290.86

Justification: Our office currently lacks a dedicated space to complete transactions for the sale of vouchers.

To address this, we've combined an existing desk and table to form an L-shaped work surface. However, these two pieces do not match in color and are lacking a standing work area for seniors. Please see the attached pictures and estimate.

2025

REQUESTED TRAVEL

Account Number: 281-000000-860.000 Title: Travel

<u>Employee Name</u>	<u>Estimated Travel Cost*</u>	<u>Priority</u>
Director + Care Coordinator	American Society on Aging (ASA) = up to \$3,500.00	High
Director + Care Coordinator	Michigan Association of Senior Centers (MASC) = up to \$500.00	High
Director	Michigan Directors on Services to the Aging (MDSA) = up to \$500.00	High

*List travel for each employee, include hotel and mileage costs

2025

REQUESTED EDUCATION

Account Number: 281-000000-960.000 Title: Education

Priority: High

List Classes/Seminars, who will be attending and dollar amount below:

1. ASA Conference: Director and/or Care Coordinator = up to \$1,200
2. MDSA Conference: Director = up to \$500.00
3. MASC Conference: Director and/or Care Coordinator = up to \$600.00
4. National Association of Counties Leadership Class: Director = up to \$1,995.00
5. Continuing Education: All staff = Costs may vary

Justification:

Attending conferences offers educational opportunities to learn about best practices for providing services, network with professionals around the state and country and learn about state and federal policies around services for seniors.
Continuing Education is important to expand employee skills, increase knowledge, and generate new ideas and perspectives.

REQUESTED MEMBERSHIPS

Account Number: 281-000000-807.000 Title: Membership Dues and Fees

Priority: High

List each Membership and the dollar amount below:

- 1. American Society on Aging (ASA) = up to \$600.00 (2 staff)
- 2. Michigan Directors of Services to the Aging (MDSA) = up to \$200.00 (1 staff)
- 3. Michigan Association of Senior Centers (MASC) = up to \$200.00 (3 staff)
- 4. Bay Area Senior Advocates (BASA) = up to \$300.00 (3 staff)
- 5. Sam's Club = up to \$50.00/year

Justification:

LCSS, as an organization and staff, must be part of larger organizations for networking and educational opportunities with our counterparts within the state and nation.

REQUESTED SUBSCRIPTIONS

Account Number: 281-000000-808.000 Title: Subscriptions

Priority: High

List each Subscription and the dollar amount below:

The Leelanau Enterprise = \$53.00/year for Print and Online (in Leelanau County)

Justification:

CONTRACTUAL SERVICES

Account Number: 281-000000-801.000 Title: Contractual Services

Priority: High

List contractual services and dollar amounts:

Leelanau County Family Coordinating Council-Laundry Project = up to \$2,000

Other Contractual Services:

Comfort Keepers/Janet Flowers/Linda Linguar for in-home services = no ceiling cap

ShareCare of Leelanau = up to \$100,000 | Meals on Wheels = up to \$75,000.00 |

Dental Clinics North = up to \$20,000

Justification:

Contributions to the laundry project ensure many of our seniors can clean their clothing and household items to ensure good hygiene.

Comfort Keepers provides: Respite, Personal Care, Medication Management, Homemaking, Transportation, and 2 Foot Care Clinics

Janet Flower provides Medication Management, Linda Linguar provides Foot Care Services out of her salon, Dental Clinics North

for dental care, ShareCare of Leelanau for volunteer coordination and Wellness programs, Meal on Wheels for home delivered meals



LEELANAU COUNTY DEPARTMENT OF BUILDING SAFETY

8527 E. Government Center Dr. Suite 109
Suttons Bay, MI 49682
Phone (231) 256-9806 FAX (231) 256-8333
E-mail: buildingsafety@leelanau.gov
Website: leelanau.gov

MEMORANDUM

To: Board of Commissioners

Richard Lewis, Interim County Administrator

Catherine Hartesvelt, Finance Director

From: Amber Weber, Building Official

Subject: Request for staff position reclassification

Date: July 26, 2024

Currently the Building Safety Department is staffed with three office personnel, two Secretaries and one Administrative Secretary. I am requesting a reclassification of the Administrative Secretary position to reflect the enclosed draft job title and description, Building Safety Administrative Office Assistant.

In this last year, I have reviewed the tasks performed under the current position and have found that they do not accurately reflect this position. The department has changed over the last several years and the role of the Administrative Secretary has evolved as a result.

Historically the Administrative Secretary had been a Grade 2 wage, but with the pay grade reclassification which took effect in 2022, the pay of this position became equal to that of the Secretary positions. Given the additional tasks and responsibilities assigned to the current position, I ask that the reclassified position be that of a Grade 2 employee. This would put the reclassified position in line with other similar managerial positions in the county. For example, the MSU Office Manager and Administrative Deputy Clerk.

Please let me know if you have any questions or would like to discuss this further.

Respectfully,

A handwritten signature in blue ink that reads "Amber Weber".

Amber Weber, Building Official

2025

REQUESTED TRAVEL

Account Number: 542-000000-860 Title: Travel

<u>Employee Name</u>	<u>Estimated Travel Cost*</u>	<u>Priority</u>
John Schaub	\$200	High
Curt McNitt	\$200	High

*List travel for each employee, include hotel and mileage costs

2025

REQUESTED EDUCATION

Account Number: 542-000000-960

Title: Education

Priority: High

List Classes/Seminars, who will be attending and dollar amount below:

Code Officials Conference of Michigan - offered in the Spring and Fall. Typically we attend only the Fall conference. The fee varies each year and has increased for the Fall of 2024, so I expect fees will be about the same next year. The current fee is \$325 per person. Approximate cost for 3 attendees is \$975. Plumbing and mechanical conferences are back to meeting in person, with two conferences held each year. The cost for two attendees for each of these would be \$800, unless costs increase.

Justification:

The State of Michigan requires continuing education for inspectors and plan reviewers and this must be completed prior to the renewal of licenses at the end of a three year cycle. Most of our memberships include educational opportunities at no additional cost. For those that don't it is necessary to attend additional conferences, and sometimes participate in online courses.

2025

Page ____ of ____

REQUESTED MEMBERSHIPS

Account Number: 542-000000-807 Title: Membership Dues and Fees

Priority: High

List each Membership and the dollar amount below:

Mechanical Inspectors Association of MI - \$100/year; Northern MI Code Officials Association - \$100/ year and per inspector, 5 inspectors for a total of \$500; Plumbing Inspectors Association of MI - \$100/year and per inspector, 2 inspectors for a total of \$200; International Code Council - \$160/year; Northern MI Electrical Inspectors Association - \$125/year and per inspector, 3 inspectors for a total of \$375; Code Officials Conference of MI - \$45/year and per inspector, 3 inspectors for a total of \$135; National Fire Protection Association - \$225/year.

Justification:

These memberships provide access to educational classes and conferences, often at no additional cost. These also provide great opportunities for inspectors to network with individuals from different counties. State license renewals will not be required until 2026 and 2027 as they are on a 3 year cycle. Renewals were completed in 2023 and this year.

REQUESTED SUBSCRIPTIONS

Account Number: 542-000000-808 Title: Subscriptions

Priority: High - Low

List each Subscription and the dollar amount below:

MADCAD - \$400/year. NOTE: This fee may increase due to low membership within the Northern MI Code Officials Association. This is an online cloud-based reference libraries and gives us access to many supplemental code references without having to purchase the books outright.

Leelanau Enterprise - \$35/year

Justification:

MADCAD is a high priority as we are required by the State of Michigan to maintain and update a code library. We are able to access many different code books and supplemental code references in one place for one fee. The Leelanau Enterprise is a great tool to see upcoming projects and permitting information for the Soil Conservation District.

2025

Page ____ of ____

CONTRACTUAL SERVICES

Account Number: 542-000000-801 Title: Contractual Services

Priority: High

List contractual services and dollar amounts:

BS&A Software for online permitting - approximately \$3,000. This is billed to our department quarterly and is based on the number of users or applications filed online.

Netlink for printers - approximately \$3,000. This is billed quarterly for color copies and yearly for black and white copies. Copy counts determine the fees.

Justification:

The online permitting is an upgrade that has allowed contractors and property owners to apply for permits without coming into the office. Since implementation in 2019 we have continued to see an increase in usage.

County of Leelanau
Job Description

BUILDING SAFETY ADMINISTRATIVE OFFICE ASSISTANT

Supervised By: Building Official

Supervises: Secretaries

FLSA Status: Non-Exempt

General Summary:

Under the supervision of the Building Official, this is subordinate to the Building Official for administrative matters. Provides administrative plan review and administrative assistance, performs basic office management duties, oversees and participates with staff in a variety of tasks related to the operation of the Building Safety Department. Tasks performed require proficiency in typing, considerable independent judgment and a high degree of accuracy. Work may involve handling sensitive issues and confidential information requiring discretion on the employee's part.

Essential Duties and Responsibilities

An employee in this position may be called upon to perform any or all of the following essential functions. These examples do not include all of the duties which the employee may be expected to perform. An individual must be able to perform each essential function satisfactorily.

1. Assists in administration and implementation of fees and oversight of the Department.
2. Assists in performing administrative plan reviews for construction projects.
3. Assists Building Official in tracking and resolving code violations, expired permits and outstanding plans reviews.
4. Oversees completion of administrative and building plan reviews, including calculations of final building permit fees.
5. Assists in training new employees, as directed.
6. Processes permit applications, receives monies and assists with customer relations.
7. Assists with any year-end transitions, in relation to permits, plans or files.
8. Receives, screens and routes telephone calls, and assists visitors by ascertaining needs, explaining departmental policies and procedures, initiating necessary paperwork, or referring them to appropriate staff members.

9. Is responsible for performing secretarial duties for the Leelanau County Construction Board of Appeals, including but not limited to recording and preparing minutes, meeting packet preparation and filing meeting notices.
10. Performs various administrative and technical support tasks pertinent to the area of assignment, answering inquiries and complaints, providing requested information and researching and compiling information pertinent to his/her assigned department.
11. Provides comprehensive customer service, including delivery of accurate, prompt, and courteous assistance on all policies, guidelines, and standard practices to internal and external customers, both verbally and in writing.
12. Performs a variety of specialized research and reporting in assigned areas of responsibility and resolves related discrepancies or erroneous data to ensure compliance with established department procedures, practices and state code.
13. Performs various other related duties as required by the Building Official.

Requirements include the following:

- A high school diploma or its equivalent with courses in a building-related field or with comparable experience, management or area of office management.
- Three years or more experience directly related and/or progressively more responsible experience.
- Has knowledge and application of departmental and County rules, regulations, procedures, State codes and functions.
- Is familiar with terminology associated with the building industry.
- Is familiar with the BS&A software program, Microsoft Word and other programs pertinent to the daily running of the department.
- Proficiency in English grammar, spelling and punctuation.
- Ability to coordinate multiple tasks and maintain attention to detail.
- Ability to effectively communicate and exercise a high degree of diplomacy, both orally and in writing.
- Works efficiently and courteously with property owners, occupants, contractors, construction professionals and other employees.
- Is able to read blue prints and decipher submittal documents relative to construction projects.

- Is able to use necessary tools associated with administrative plan review.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is required to communicate with others in person, on the telephone, and electronically. The employee must write and read written and computerized documents, handle money, and file documents as needed. The employee must frequently lift and/or move objects of lightweight and occasionally lift objects of varying weight. While performing the duties of this job, the employee regularly works in a business office. The noise level in the work environment is usually quiet to moderate, but can be loud.

The qualifications listed above are guidelines. Other combinations of education and experience which could provide the necessary knowledge, skills and abilities to perform the job should be considered.

DRAFT

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: _____ Title: Administration Offices/Hallway 9-1-1 (Basement) EOC Room

Priority: (not) 9-1-1 Control Center.

Item: Carpet tiles to replace old worn out carpet in 9-1-1 Hallway

2 offices / Director of Emergency Management and Director of 9-1-1 operations. EOC -
And Command Center in Basement.

Amount: Quote Est #15,790.00

Justification: Needs Replacing - General Maintenance.

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: _____ Title: Sewer Plant Computer Controls

Priority: High

Item: Computer controls for operation of sewer Batching Systems

Amount: \$ 62,000.00 For All - 3

Justification: Obsolete controls

Leelanau County
Monday, June 27, 2022
RE: Jail Wastewater Treatment System

OVERVIEW

On March 24th, 2022, PESCADOR LLC., an environmental consulting and process controls firm headquartered in Traverse city Michigan, was requested to conduct an impromptu site inspection of the Leelanau County Jail wastewater treatment system. During this initial visit, plant operators guided our technician through the treatment process and control systems. Other information, such as panel drawings, photographs, and notes were also taken at this time. An additional meeting and information gathering tour also occurred on Friday, June 17th, 2022, to present preliminary findings and to receive direction & feedback on the state and future of the control system. The following report lays out a brief summary of PESCADOR LLC's site discovery visit(s), current state of the wastewater treatment system at the Leelanau County Jail, and recommendations for updating/upgrading the control system in order to minimize catastrophic failure and to simplify and maximize the efficiency of the treatment process.

SITE HISTORY

The current wastewater treatment process control system is a SIEMENS based PLC platform and was installed in 2003, by CHROMAGLASS Corporation of Williamsport, PA. The system utilizes a "batch" treatment process consisting of (3) individual trains and is sized appropriately to receive additional wastewater should collection expansion occur. Since then, some individual components of the process system have been modified, added, or removed in order to optimize treatment of the specific type of wastewater being received from its collection system. Minor improvements and repairs have also been made in the time since initial installation. Overall, the wastewater treatment system has operated adequately, with few disruptions to the process, major backups, or unintended releases.

DEFFICIENCIES & RISK

Although the treatment system has operated reliably, efficiently, and is sufficient in size and process design, PESCADOR LLC's site inspection did reveal control system deficiencies, which could lead to an increased risk of control system failure, increased downtime, and the increased likelihood of a catastrophic sewage backup or release. The SIEMENS brand control system, including the Programmable Logic Controller (PLC), touchscreen interface, and various Input/Output (I/O) Cards, have been obsolete for some time. These specific components, while replaceable, are exceedingly difficult to near impossible to attain. Also, with SIEMENS branded components, qualified technicians are often located hundreds of miles away, making system maintenance & repairs take much longer than necessary. This risk category is compounded by the installation company, CHROMAGLASS Corporation, who has since gone out of business, no longer providing its services or support. It was also discovered, that only (2) of the (3) process "trains" are

utilized, and cycle or alternate intermittently. This type of operation creates greater wear and tear on certain components rather than distributing the runtimes & treatment loads equally over the entire system. Additionally, equipment damage risk increases with components that are not exercised on a regular basis. The final system deficiency uncovered, includes the way alarms are detected, processed, conveyed, and acknowledged. Minimal alarm capabilities are in place and operators are notified, oftentimes after failure mitigation steps can be taken.

CONCLUSION & RECOMMENDATIONS

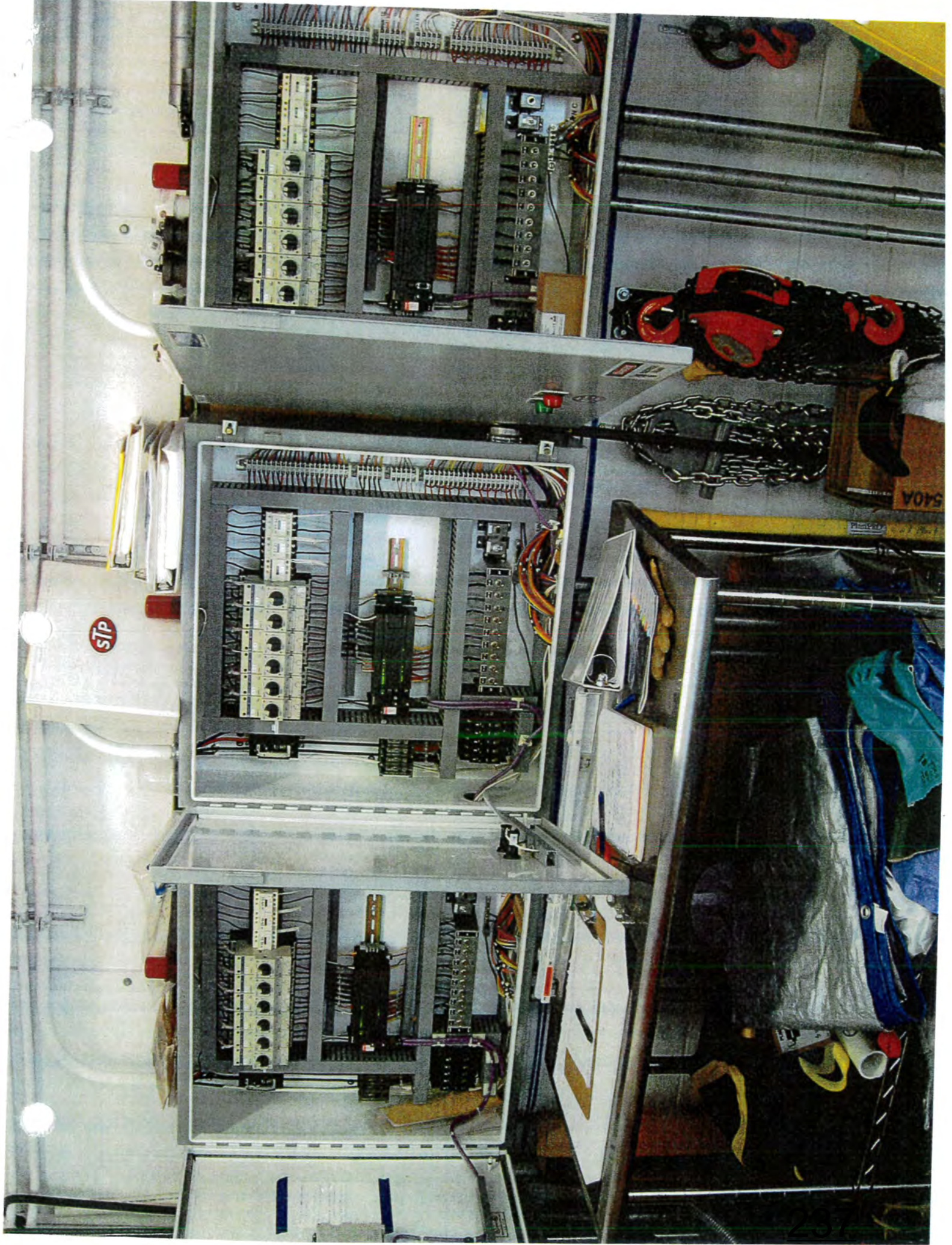
After our site visits, discovery meeting, and researching the information gathered, PESCADOR LLC offers the following recommendations:

- *Update the current control system to a platform more consistent with comparable treatment systems in the region.* -In doing so, system replacement components are more confidently and easily attained, while qualified technicians to support & maintain the efficient operation of the system would be available locally. Increased process capabilities are an added benefit to a control system upgrade.
- *Optimize process control utilizing the aforementioned upgraded process control system.* -While bringing the current controls system hardware up to date, an opportunity arises to modify the PLC programming, which will allow for a more even and efficient use of the process equipment, greatly reducing the unexpected failure of components due to unbalanced load distribution. Process optimization can also be fine tuned with instrumentation supplementing the hardwired float system.
- *Review & replace the current alarm notification system.* -It is highly advised that the current alarm system be reviewed and modified, including adding redundancies to existing detection and notification methods, in the case of multiple failures.

After or during in which the proposed deficiencies are remedied, added features such as trending, remote control and/or monitoring, and building & site security can be easily implemented when required. PESCADOR LLC offers this brief site summary as a service; and should any questions or concerns arise, please do not hesitate to reach out to us VIA the contact information provided below. Thank you for your time and consideration of this site review.

Rick Howard (Owner)
231-392-1503
rshoward@pescadorllc.com

Chris Hayes (Automation/IT Manager)
231-590-8516 (Cell -Call/Text)
cmhayes@pescadorllc.com



STP

540A

2025

CAPITAL OUTLAY REQUEST FORM

Title: Gov't center / Cooling Tower / Air Handlers

Account Number:

Priority: Top - very very High

Item:

Amount: \$390,000.00 to \$410,000.00 Estimate.

Justification:

Cooling Tower (leaking) and Very much (undersized).

Air Handling unit way to small and 3 out of 6 motors Fans
Down (not working)

(This is Fact)

Cooling Tower goes Down - All 95 Heat Pumps in Building lock out
(Shut Down).

Air Handler goes Down - Building Atmosphere goes Foul.

Leelanau County Capital Improvement Program (CIP)

Submittal Form

Directions: Departments/Agencies submitting a proposed project for inclusion in the CIP will receive this form at the beginning of each year. **The form must be completed in its entirety, and returned** to the Planning & Community Development office.

Be specific and provide detailed information for any project anticipated within the next six (6) years. Each Project/Equipment request requires a separate Submittal Form.

Project Title: GOV'T.AIR HANDLER/COOLOIN Department: MAINTENANCE
Prepared by: GARY O/ JERRY C Date Prepared: 4-15-2024
CIP ID#: _____ Anticipated Start Date: OPEN

Check one: New Project Revision of Already Submitted Project

PROJECT

A) Project Description: *Provide a brief (1-2 paragraph) description of the project*
PLEASE SEE ATTACHED JANUARY QUOTE.

B) JUSTIFICATION

If desirable, provide attachments with more details

1) Planning context: *Is this project part of an adopted program, policy, or plan?*

NO

YES (*must identify*): _____

Must list the adopted program or policy, and how this project directly or indirectly meets these objectives.

2) Planning context: *Is the community legally obligated to perform this service?*

NO

YES

Please describe the community's legal obligation:

NOT NECESSARILY COMMUNITY OBLIGATION -TAX PAYER OBLIGATION TO REPAIR IFRASTRUCTURE TO THEIR INVESTMENT.

3) Explain how the project will a) eliminate or prevent an existing health, environment, or safety hazard, and/or b) alleviate an emergency service deficiency or disruption.

EXHAUSTING BAD AIR WITH CLEAN AIR/ COOLING BUILDING IN SUMMER SO OPERATION OF COUNTY BUSINESS CAN CONTINUE IN A CONTROLLED ATMOSPHERE.

4) How is the project consistent with and supported by your department program goals?
UPKEEP

5) How is the project supported by goals of the Leelanau General Plan?
NA

6) How is the project consistent with and supported by local plans (*a Master Plan, Parks & Recreation Plan, Trail Plan, etc.*)
NA

7) How will the project improve and/or protect the County's infrastructure?
KEEP IT HABITABLE

8) How will the project improve and/or increase the level of service provided by the County?
KEEP ATMOSPHERE RECEPTIVE

9) List any other anticipated benefits that are not described above, such as: *Preservation of historic building/feature, increased economic development opportunity, saving greenspace/farmland, meeting a regulatory requirement, etc.*

NA

C) Coordination: Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is:

NA

D) Project timeline: Estimated project beginning and ending dates. Be sure to include any work being done in prior years, including studies or other planning:

OPEN

E) Prior approval: Is this project included in a prior year's budget? Has this project been approved by any board, commission or governing body?

YES: Please check all appropriate box(es)

Governing Body

Planning Commission

Prior year budget: _____

NO

F) Total estimated cost: \$390,000.00 *to \$410,000.00*

1) **Basis of cost estimate:** Please check one of the following:

Cost of comparable facility/equipment

Cost estimate from engineer/architect

Rule of thumb indicator/unit cost

Preliminary estimate

Ball park "guesstimate"

2) List all funding options available for this project:

970

3) Recommended funding options(s) to be used?

970

4) Will the project leverage outside funding for project completion? If yes, from what source?

NA

5) Will the project require additional personnel, materials/supplies, (or) will it increase operating costs?

G) Cost to Benefit Considerations: Estimate the number of citizens impacted and the benefits of that impact comparing those benefits to the total estimated costs.

ANYONE

EQUIPMENT

A) Equipment description: _____ Date prepared: 4-15-2024

Department: BUILDING AND GROUNDS

Form of acquisition: Please check one of the following:

- Purchase
 Rental/lease

Number of units requested: 2

Estimated service life (years): OPEN

B) Justification

MAINTENANCE OF INVESTMENT

Purpose of expenditure: *Please check appropriate box(es)*

- Scheduled replacement
 Replace worn-out equipment
 Expanded service life
 Increased safety
 Present equipment obsolete
 Reduce personnel time
 New operation
 Improved service to community, procedures, etc.
 Other: _____

C) Cost Factors

DIRECT COSTS	PER UNIT (\$)	TOTAL COST (\$)
Purchase price or annual rent/lease	FINAL UNKNOWN	
Plus: installation or related charges	FINAL UNKNOW	
Plus: annual operational costs	UNKNOWN	
Less: annual operational savings	NA	
Less: trade-in, salvage value, discount	NA	
Net purchase cost/annual rent	FINAL UNKNOWN	

Replaced item(s): attach separate page if necessary

ITEM	MAKE	AGE	PRIOR YEAR'S MAINTENANCE	PRIOR YEAR'S RENTAL COST
COOLONG TOW		16 YEARS	\$	\$
AIR HANDLER		16 YEARS	\$	\$
			\$	\$
			\$	\$



COMMERCIAL | RESIDENTIAL | PLUMBING | HVAC | SERVICE

Sept 19, 2023
January 24, 2024

Attn: Laurel Evans
Re: Leelanau Government Center- HVAC equipment budget

D&W Mechanical is pleased to submit the following Budget proposal for the above-mentioned property.

Scope of work:

Air Handler:

- Disconnect ductwork, electrical, controls from AHU
- Demo existing MicroMetl 13,000 cfm ERV in lower-level Mech rm #1020
- Prepare ductwork and electrical / controls for new equipment
- Install new 15,000 cfm ERV
- Fabricate and install new sheetmetal adapters and ductwork to new AHU
- Insulate ductwork as required, per energy code
- Reconfigure and reconnect electrical & controls
- Test for proper operation

Cooling Tower:

- Drain / recover glycol in existing Evapco cooling tower and adjacent piping
- Disconnect piping, electrical, controls
- Demo existing cooling tower
- Install new 400 gpm Fluid Cooler
- Reconfigure and reconnect existing piping, electrical, control connections as necessary
- Fill and purge with recovered glycol solution
- Test for leaks and proper operation
- Re-insulate piping

Total BUDGET for above scope of work... \$390,000

Clarifications:

- Allowance of \$20,000 included for Test and Balance
- This proposal is for budget purposes only. Any additional work scope may be subject to revised budget costs.

Thank you for this opportunity, please let me know if you have any questions.

Respectfully,
D&W Mechanical

Eric White, Estimator / Project Manager ewhite@dwmechanical.com

2025

CAPITAL OUTLAY REQUEST FORM

Title: *LEC/Jail Humidity/Exhaustion Replacement*

Account Number: _____

Priority: *Very High*

Item: _____

Amount: *\$30,000.⁰⁰*

Justification: *Atmosphere/ Health of People and Building*

Leelanau County Capital Improvement Program (CIP) Submittal Form

Directions: Departments/Agencies submitting a proposed project for inclusion in the CIP will receive this form at the beginning of each year. **The form must be completed in its entirety, and returned** to the Planning & Community Development office.

Be specific and provide detailed information for any project anticipated within the next six (6) years. Each Project/Equipment request requires a separate Submittal Form.

Project Title: JAIL/HUMIDIFICATION R.O. SYS Department: MAINTENANCE

Prepared by: JERRY CULMAN II Date Prepared: 4-26-2024

CIP ID#: _____ Anticipated Start Date: ASAP

Check one: New Project Revision of Already Submitted Project

PROJECT

A) Project Description: Provide a brief (1-2 paragraph) description of the project

PLEASE READ ATTACHED PROPOSAL



B) JUSTIFICATION

If desirable, provide attachments with more details

1) Planning context: Is this project part of an adopted program, policy, or plan?

- NO
 YES (must identify): REPLACEMENT OF EXISTING UNIT THAT WAS WAY TOO SMALL

Must list the adopted program or policy, and how this project directly or indirectly meets these objectives.

PLEASE READ ATTACHED PROPOSAL

2) Planning context: Is the community legally obligated to perform this service?

- NO
 YES

Please describe the community's legal obligation:

3) Explain how the project will a) eliminate or prevent an existing health, environment, or safety hazard, and/or b) alleviate an emergency service deficiency or disruption.

BUILDING ENVIRONET AT 4% HUMIDITY- HEALTH AND BUILDING HEALTHY
ATMOSPHERE IS / EPA STANDARD- 45%

4) How is the project consistent with and supported by your department programgoals?

CONFORT FOR ALL PEOPLE AND BUILDING STRUCTURE

5) How is the project supported by goals of the Leelanau General Plan?

NA

6) How is the project consistent with and supported by local plans (*a Master Plan, Parks & Recreation Plan, Trail Plan, etc.*)

NA

7) How will the project improve and/or protect the County's infrastructure?

BETTER WORKING CONDITIONS

8) How will the project improve and/or increase the level of service provided by the County?

NA

9) List any other anticipated benefits that are not described above, such as: *Preservation of historic building/feature, increased economic development opportunity, saving greenspace/farmland, meeting a regulatory requirement, etc.*

NA

C) **Coordination:** Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is:

NA

D) **Project timeline:** Estimated project beginning and ending dates. Be sure to include any work being done in prior years, including studies or other planning:

TIME AND MATERIAL FOR PLUMBING - AND UNIT INSTALL 3-5 DAYS

E) **Prior approval:** Is this project included in a prior year's budget? Has this project been approved by any board, commission or governing body?

YES: Please check all appropriate box(es)

Governing Body

Planning Commission

Prior year budget: _____

NO

F) **Total estimated cost:** \$ ^{128000.00} ~~28,000.00~~ _____

1) **Basis of cost estimate:** Please check one of the following:

Cost of comparable facility/equipment

Cost estimate from engineer/architect

Rule of thumb indicator/unit cost

Preliminary estimate

Ball park "guesstimate"

2) List all funding options available for this project:

631-775-001 OR 631-970-001

3) Recommended funding options(s) to be used?

NA

4) Will the project leverage outside funding for project completion? If yes, from what source?

NO

5) Will the project require additional personnel, materials/supplies, (or) will it increase operating costs?

COTRACTORS

G) **Cost to Benefit Considerations:** Estimate the number of citizens impacted and the benefits of that impact comparing those benefits to the total estimated costs.

NA

EQUIPMENT

A) **Equipment description:** SEE PROPOSAL/PLUMBING SEPARATE **Date prepared:** 4-26-2024

Department: MAINTENANCE

Form of acquisition: Please check one of the following:

- Purchase
- Rental/lease

Number of units requested: 1

Estimated service life (years): 10 PLUS YEARS

B) **Justification**

HEALTH OF OCCUPANTS

Purpose of expenditure: *Please check appropriate box(es)*

- Scheduled replacement
- Replace worn-out equipment
- Expanded service life
- Increased safety
- Present equipment obsolete
- Reduce personnel time
- New operation
- Improved service to community, procedures, etc.
- Other: _____

C) Cost Factors

DIRECT COSTS	PER UNIT (\$)	TOTAL COST (\$)
Purchase price or annual rent/lease		\$15,250.00
Plus: installation or related charges		\$6,000.00
Plus: annual operational costs		
Less: annual operational savings		
Less: trade-in, salvage value, discount		
Net purchase cost/annual rent		

Replaced item(s): attach separate page if necessary

ITEM	MAKE	AGE	PRIOR YEAR'S MAINTENANCE	PRIOR YEAR'S RENTAL COST
			\$	\$
			\$	\$
			\$	\$
			\$	\$

TRAVERSE CITY

40 Hughes Dr.
Traverse City, MI 49696
231-947-1010

PETOSKEY

1419 Standish
Petoskey, MI 49770
231-347-2163

BIG RAPIDS

14130 Northland Dr.
Big Rapids, MI 49307
231-796-8466

LUDINGTON

1795 W US-10
Ludington, MI 49454
231-757-2099

ALPENA

718 W. Campbell St.
Alpena, MI 49707
989-354-8724

mccardelculligan.com

April 4, 2024

Subject: Proposal: Water Treatment Solution for Neptronic Humidification Systems at Leelanau Governmental Center and Leelanau Jail Facility

Gary,

I trust this message finds you well.

After conducting a thorough assessment of the systems in place at the Leelanau Governmental Center and Leelanau Jail Facility, particularly the Neptronic Humidification units, it has become evident that a water treatment solution is necessary to address the scale buildup issue caused by calcium by-products.

Upon further investigation, we have determined that the by-product produced by the Neptronic units is indeed calcium. This conclusion was validated through a test involving the application of muriatic acid to the substance, resulting in instant dissolution, characteristic of calcium.

During our assessment, we identified two underlying issues contributing to the calcium buildup:

1. The existing softeners are approaching the end of their operational life after 17 years of service. Additionally, the meters on these systems are unable to accurately register the minimal flow rates associated with the Neptronic units, leading to reduced softening capacity.
2. The bypass valve on the softening system is often not fully closed, allowing hard water to flow to the Neptronic units.
- 3.

To address these challenges and ensure optimal performance of the Neptronic units, we recommend implementing a commercial Reverse Osmosis (RO) water treatment system. The proposed solution consists of a 750 gallon per day Culligan Commercial Reverse Osmosis system, pretreated with a small water softening system. Two 80-gallon pressurized tanks will serve as storage vessels, directly feeding the Neptronic units.

The total cost to purchase this system is \$15,250. Alternatively, the system can be rented for \$385.00 per month on a 48-month agreement.

McCardel Culligan

TRAVERSE CITY

40 Hughes Dr.
Traverse City, MI 49696
231-947-1010

PETOSKEY

1419 Standish
Petoskey, MI 49770
231-347-2153

BIG RAPIDS

14130 Northland Dr.
Big Rapids, MI 49307
231-796-8466

LUDINGTON

1795 W US-10
Ludington, MI 49454
231-757-2099

ALPENA

718 W. Campbell St.
Alpena, MI 49707
989-354-8724

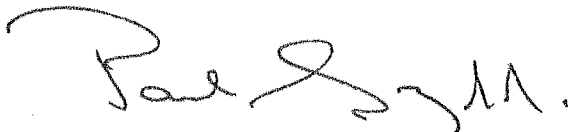
mccardelculligan.com

For installation, we will provide comprehensive guidelines to D and W Mechanical, who will be responsible for configuring the plumbing setup. Once the plumbing is in place, McCardel Culligan will complete the installation by attaching all necessary lines to make the system operational. Our installation fee for this service is \$1250.00. Should permits be required, D and W Mechanical will handle permit acquisition, with McCardel Culligan overseeing the installation process under their supervision.

We believe that implementing this water treatment solution will effectively mitigate the issues with the Nepronic units, ensuring efficient operation and longevity.

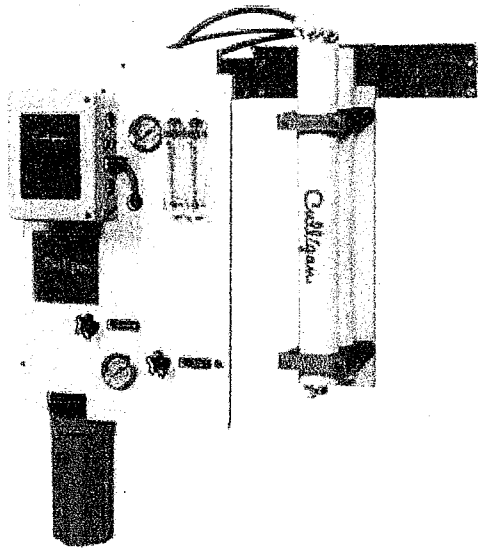
Please review this proposal at your earliest convenience, and feel free to reach out with any questions or to discuss further details.

Best regards,



Paul Szafranski
General Manager
Commercial/Industrial Sales
231-668-4927
pauls@mccardelculligan.com

Culligan®



Markets Served:

Agriculture	Hospitals / Healthcare
Assisted Living	Ink / Dye Production
Automotive	Laboratories
Bio-Pharmaceutical	Laundry
Botanicals	Manufacturing
Bottled Water Plants	Marine
Casinos	Military
Chemical Processing	Multi-Unit Housing
Commercial Buildings	Municipalities
Dairies	Plating / Coating
Educational Facilities	Printing
Energy / Power / Cogeneration	Pulp / Paper
Electronics	Oil / Petroleum / Gas
Government	Textile
Grocery	Theme Parks
Food / Beverage	Universities
Health Clubs	Vehicle Wash
Hotels / Lodging	

The Culligan® M1 Series REVERSE OSMOSIS SYSTEM

Effective water treatment that is easy to manage.

The M1 Reverse Osmosis System is a cost effective water treatment solution with enhanced features, which help reduce operating and post treatment costs. The M1 Reverse Osmosis system helps you reduce maintenance costs by reducing contaminants* from your water that affect taste and clog equipment. Control your installation costs by using a system configured for your unique needs. Keep your operating costs low with an easy-to-use electronic controller.

The M1 RO is part of the Culligan® Commercial and Industrial Solutions that combine durable and efficient equipment, systems experience, and technical experts who understand your unique requirements. From planning your system to installing your water treatment equipment, Culligan® Commercial and Industrial Solutions offer options that help deliver the quality of water to meet your needs. Consult with a Culligan® representative to create your solution.

CULLIGAN® COMMERCIAL AND INDUSTRIAL SOLUTIONS ADVANTAGES:

- Simple System Integration
- Global Product Platform
- Flexible Configurations
- Quick Delivery / Easy Installation
- Culligan® CP+ Controller

*Contaminants may not necessarily be in your water.



MEMBRANE SOLUTIONS.

SYSTEM SPECIFICATIONS

Specification	US	Metric
Inlet Pressure (dynamic)	20-50 psig	1.4-3.5 bar
Maximum Operating Pressure	95-225 psig	6.6-15.5 bar
Power		
Voltage	115	115
Frequency	60 Hz	60 Hz
Phase	1	1
Feed Water Temperature	33-100° F	1-40° C
Turbidity, maximum	< 1 NTU	< 1 NTU
pH Range	3-11	3-11
Chlorine, max.	0 mg/l	0 mg/l
Total Dissolved Solids, max.	2500 mg/l	2500 mg/l
Silt Density Index		
Well Water	< 3	< 3
Surface Water	< 5	< 5
Iron, maximum	< 0.1 mg/l	< 0.1 mg/l
Salt Rejection, nominal	> 98 %	> 98 %
Product Water Hardness	< 1% Raw Hardness	< 1% Raw Hardness

Examples of RO Applications

- Ice Production / Drinking Water (Reduces scaling, improves taste and clarity)
- Steam Production (Reduces scaling and maintenance)
- Humidification (Reduces scaling and dusting)
- Misting (Reduces scaling, improves taste and clarity)
- Pretreatment for High Purity Systems (Reduces regeneration requirements)
- Reclaim / Recycling (Water conservation)
- Washing and Rinsing (Improves performance, spot-free rinses)

Standard Features

- Wall Mount Design
- Rotary Vane Pump
- Inlet Solenoid Valve
- Pretreatment Sediment Filter
- Concentrate and Recirculation
- Throttling Valves
- Pressure Indicators
- FRP Membrane Housings
- Rotameter style flow meters
- Culligan® CP Control Panel
 - Level Control Input
 - Pretreatment Lockout
 - Startup Flush/Timed Flush
 - Low Pressure Auto-Restart
 - Indicator Lights

Optional Features & Accessories

- Multi-Stage Pretreatment Filters
- Storage Tanks
- Level Controls
- Chemical Feed Pumps
- Ultraviolet Sterilization
- Pressurized Storage System
- Floor Stand
- Global Power Platform
- 220v/50HZ
- Additional Customization Available on request
- Auto Shut Down on High Product TDS



Tested and Certified by WQA to NSF/ANSI 61 and 372

M1 Reverse Osmosis System

Model	Nominal Capacity* (gpm/lpm)	Nominal Capacity* (gpd/m ³ /h)	Module Qty & Size	Nominal System Recovery (%)	Motor HP - KW	Dimension L x W x H (inches - millimeters)
M1-1S	0.17	250	(1), 2.5" x 21"	25	1/3	37 x 10 x 37.75
	0.65	0.04			0.25	940 x 254 x 959
M1-2S	0.35	500	(2), 2.5" x 21"	50	1/3	37 x 10 x 37.75
	1.31	0.08			0.25	940 x 254 x 959
M1-3S	0.52	750	(3), 2.5" x 21"	50	1/3	37 x 10 x 37.75
	1.97	0.12			0.25	940 x 254 x 959
M1-4S	0.69	1000	(4), 2.5" x 21"	50	1/3	37 x 10 x 37.75
	2.63	0.16			0.25	940 x 254 x 959
M1-2L	0.83	1200	(2), 2.5" x 40"	50	3/4	37 x 10 x 46.25
	3.15	0.19			0.56	940 x 254 x 1175
M1-3L	1.18	1700	(3), 2.5" x 40"	50	3/4	37 x 10 x 46.25
	4.47	0.27			0.56	940 x 254 x 1175
M1-4L	1.53	2200	(4), 2.5" x 40"	50	3/4	37 x 10 x 46.25
	5.78	0.35			0.56	940 x 254 x 1175
M1-1F	1.39	2000	(1), 4 x 40"	25	3/4	37 x 10 x 46.25
	5.26	0.32			0.56	940 x 254 x 159
M1-2F	2.78	4000	(2), 4 x 40"	50	3/4	37 x 10 x 46.25
	10.52	0.63			0.56	940 x 254 x 159

*Nominal capacity based on new RO membranes operating on a properly pretreated feed water of 500 ppm TDS as NaCl, 77 °F (25 °C), Silt Density Index (SDI) below 3, and supplying water to atmosphere. Productivity will vary depending on the actual feed water quality and temperature.

Culligan®

www.culligan.com • 866-787-4293

For over 80 years, Culligan® has made better water. Our global network, comprised of 800+ dealers and international licensees in over 90 countries, is dedicated to addressing your water-related problems. As a worldwide leader in water treatment, our sales representatives and service technicians are familiar with the local water conditions in your area. Being global and local position us to deliver customized solutions to commercial and industrial water issues that affect your business and your bottom line.

All trademarks used herein are registered trademarks of Culligan International Company.

Products manufactured or marketed by Culligan and its affiliates are protected by patents issued or pending in the United States and other countries.

Culligan reserves the right to change the specifications referred to in this literature at any time, without prior notice.

Leelanau County Capital Improvement Program (CIP) Submittal Form

Directions: Departments/Agencies submitting a proposed project for inclusion in the CIP will receive this form at the beginning of each year. **The form must be completed in its entirety, and returned** to the Planning & Community Development office.

Be specific and provide detailed information for any project anticipated within the next six (6) years. Each Project/Equipment request requires a separate Submittal Form.

Project Title: SEWER Plant Controls Department: MAINTENANCE
Prepared by: Jeremy Culman ID Date Prepared: 7-1-2023
CIP ID#: _____ Anticipated Start Date: OPEN

Check one: New Project Revision of Already Submitted Project

PROJECT

*Chris Hayes
own computer Guy Faw
Dann controls*

A) Project Description: Provide a brief (1-2 paragraph) description of the project

UP-DATE AND UP-GRADE OF OBSOLETE WASTEWATER COMPUTER CONTROLS.
PLEASE SEE ATTACHED COPY OF OVERVIEW AND CONCLUSION BY OUR LELAND DAM
COMPUTER INSTALLERS AND COMPUTER MAINTENANCE COMPANY: PESCADOR, LLC

RICK HOWARD (OWNNER)

CHRIS HAYES (AUTOMATION /IT MANAGER)

B) JUSTIFICATION

If desirable, provide attachments with more details

1) Planning context: Is this project part of an adopted program, policy, or plan?

NO

YES (must identify): _____

Must list the adopted program or policy, and how this project directly or indirectly meets these objectives.

2) Planning context: Is the community legally obligated to perform this service?

NO

YES

Please describe the community's legal obligation:

3) Explain how the project will a) eliminate or prevent an existing health, environment, or safety hazard, and/or b) alleviate an emergency service deficiency or disruption.

BY UP-DATING AND- UP-GRADING OUR EXISTING CONTROLS WE WOULD ELIMINATE A POSSIBLE COUNTY GOV. COMPLEX SHUT DOWN BECAUSE OF OBSOLETE PART REPLACEMENT AVAILABILITY.

4) How is the project consistent with and supported by your department program goals?
MAINTAINING CRITICAL ON-LINE EQUIPMENT.

5) How is the project supported by goals of the Leelanau General Plan?

NA

6) How is the project consistent with and supported by local plans (*a Master Plan, Parks & Recreation Plan, Trail Plan, etc.*)

NA

7) How will the project improve and/or protect the County's infrastructure?

PROJECT WOULD KEEP GOVERNMENT SERVICES OPERATING.

8) How will the project improve and/or increase the level of service provided by the County?

KEEP INTERUPTIONS AT BAY.

9) List any other anticipated benefits that are not described above, such as: *Preservation of historic building/feature, increased economic development opportunity, saving greenspace/farmland, meeting a regulatory requirement, etc.*

NA

C) **Coordination:** Please identify if this project is dependent upon one or more other CIP projects and please describe what the relationship is:

NA

D) **Project timeline:** Estimated project beginning and ending dates. Be sure to include any work being done in prior years, including studies or other planning:

COUNTY BOARD DECISION

E) **Prior approval:** Is this project included in a prior year's budget? Has this project been approved by any board, commission or governing body?

YES: Please check all appropriate box(es)

Governing Body

Planning Commission

Prior year budget: _____

NO

F) **Total estimated cost:** 62,000.00

1) **Basis of cost estimate:** Please check one of the following:

Cost of comparable facility/equipment

Cost estimate from engineer/architect

Rule of thumb indicator/unit cost

Preliminary estimate

Ball park "guesstimate"

2) List all funding options available for this project:

NOT CERTAIN.

3) Recommended funding options(s) to be used?

INCREASING REPAIR AND MAINTENANCE LINE ITEM BUDGET- 631-001
GENERAL FUND?

4) Will the project leverage outside funding for project completion? If yes, from what source?

NO

5) Will the project require additional personnel, materials/supplies, (or) will it increase operating costs?

DECREASE COST

G) Cost to Benefit Considerations: Estimate the number of citizens impacted and the benefits of that impact comparing those benefits to the total estimated costs.

NA

EQUIPMENT

A) Equipment description: SEE ATTACHMENT Date prepared: 7-1-2023

Department: MAINTENANCE

Form of acquisition: Please check one of the following:

- Purchase
 Rental/lease

Number of units requested: 3

Estimated service life (years): UNKNOWN

B) Justification

KEEP INFRASTRUCTURE MOVING

Purpose of expenditure: Please check appropriate box(es)

- Scheduled replacement
 Replace worn-out equipment
 Expanded service life
 Increased safety
 Present equipment obsolete
 Reduce personnel time
 New operation
 Improved service to community, procedures, etc.
 Other: _____

C) Cost Factors

DIRECT COSTS	PER UNIT (\$)	TOTAL COST (\$)
Purchase price or annual rent/lease		162,000.00
Plus: installation or related charges	NA	
Plus: annual operational costs	NA	
Less: annual operational savings	NA	
Less: trade-in, salvage value, discount	NA	
Net purchase cost/annual rent		162,000.00

Replaced item(s): attach separate page if necessary

ITEM	MAKE	AGE	PRIOR YEAR'S MAINTENANCE	PRIOR YEAR'S RENTAL COST
3SEAMENS COI			\$	\$
NA			\$	\$
NA			\$	\$
NA			\$	\$



IT Department Staffing Request

Leelanau County's IT Department is in need of an additional staff person: an IT Technician. The general recommendation is one IT person for every 50 users. Currently, a single staff person, the IT Director, supports approximately 130 staff at the Government Center and the Sheriff's Office. In addition, this support occasionally extends to Township staff. Leelanau County IT supports over 170 computers, 19 servers, the software on them, network connectivity, all the printers, the phone system and phones. This on its own is very time consuming.

There is almost always an ongoing project that requires the time and attention of the IT Director. Currently, the Prosecutor's Office case managements software move to cloud hosted Karpel has required software installs and computers updates. District Court's record management software is moving to the JIS cloud hosted solution. That requires printer setup and configuration changes on each computer. A network router was configured and installed here to allow this access. The County's new website has been in the works for most of this year. Working with the vendor, scheduling time, and training with staff has been incredibly time consuming. Safety Net's services are solely coordinated through the IT Department.

The Cyber Security threat landscape requires ongoing time and attention just to try and stay ahead of it all. Constant reaction to needs of the users leaves little to no time for a single staff person to be proactive. And specifically referring to cyber security: we need to be proactive.

The IT Technician will support the IT Director by managing County employee technical requests, provide service to County computers, and manage operating system and software updates. Additionally, the IT Technician will manage user accounts and provide assistance with any issues. The IT Technician will also assist with document management and facilitate support for third party vendor systems including A/V systems, security and access, phone systems, website hosting, and 9-1-1.

Thank you for your consideration.

Liana Wilson, IT Director

County of Leelanau
Job Description

INFORMATION TECHNOLOGY TECHNICIAN

Supervised By: County Administrator
FLSA Status: Non-exempt

General Summary:

Assists in the development and maintenance of the local area computer network activities by performing the following functions.

Essential Duties and Responsibilities:

An employee in this position may be called upon to perform any or all of the following essential functions. These examples **do not** include all of the duties which the employee may be expected to perform. An individual must be able to perform each essential function satisfactorily.

1. **End User Support:**
 - a. Triage and prioritizes county employee technical service requests by logging each request into the ticket management system for tracking.
 - b. Troubleshoots issues and assist end users with support needs on desktop and mobile devices.
 - c. Clearly communicates status on tickets.
 - d. Clearly documents all tasks.
 - e. Provides on-call end user support services.
2. **Computer Deployment:**
 - a. Backs up and restores any data present on computers that requires a rebuild.
 - b. Follows provided procedures and checklists for reinstallation of computer operating systems and software.
 - c. Repairs basic virus infections and communicates with the Security team.
 - d. Configures network scanners and printers.
 - e. Installs and troubleshoots desktop applications and operating systems management and configuration.
 - f. Configures basic network connectivity.
3. **User Administration:**
 - a. Provisions new user accounts following established procedures and practices.
 - b. Modifies existing user accounts as needed to assist with password issues, removal of accounts upon employee termination, and modification of accounts upon management's request.
4. **Documentation Management:**
 - a. Documents county-specific processes, how-to's and procedures in designated knowledge management systems. Ensures knowledge is repeatable by others.
5. **Vendor Coordination:**

- a. Facilitates support, modifications, and projects, where appropriate based on complexity/requirements with third party vendors, including but not limited to –
 - i. Audio visual systems
 - ii. Security cameras
 - iii. Door access
 - iv. Phone systems
 - v. Website hosting
 - vi. 9-1-1

Required Knowledge Skills, Abilities and Minimum Qualifications:

The requirements listed below are representative of the knowledge, skills, abilities and minimum qualifications necessary to perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the job. The qualifications listed above are guidelines. Other combinations of education and experience which could provide the necessary knowledge, skills and abilities to perform the job will be considered.

- Minimum of two (2) years of relevant experience working as a technical support resource, with positive evaluations and evidence of meeting expectations for productivity and efficiency.
- Possession of an Associate's or Bachelor's Degree, or active pursuit of a degree, or equivalent experience in Computer science.
- Microsoft, Cisco, CompTIA or other certifications are strongly desired, but not required, with applicable work experience and/or college coursework.
- Troubleshooting fundamentals – ability to break down problems and use a logical process of elimination.
- Basic knowledge of wireless security and wireless client configuration.
- Spyware/malware removal experience.
- Firm understanding of desktop hardware, with an ability to diagnose hardware problems and a familiarity with desktop hardware diagnostic tools.
- Ability to use corporate antivirus and data backup systems.
- Ability to locate and review event logs.
- Strong understanding of networking principles – Client Server networking; TCP/IP routing, DNS, DHCP, and Switching.
- Basic knowledge of network wiring.
- Basic understanding of network firewalling/security technology.
- Ability to follow detailed instructions to accomplish more complex tasks.
- Ability to remain calm in stressful situations, and communicate effectively and concisely with a wide range of individuals with varying degrees of technological abilities.

- A valid vehicle operator's license, with the ability to travel to various locations.
- Ability to establish effective working relationships and use good judgment; initiative and resourcefulness when dealing with representatives of other governmental bodies and agencies, professional associates, County officials and employees, and the public.

Physical Demands and Work Environment:

The physical demands and work environment characteristics described here are representative of those an employee encounters while performing the essential functions of the job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee frequently is required to stand, walk, sit and reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, crouch, or crawl. The employee may occasionally lift items of light to moderate weight, but may need to lift objects of heavy weight in an emergency situation.
- While performing the duties of this job, the employee is typically in an office/shop setting with routine travel to other departments or locales. The employee may occasionally be exposed to wet and/or humid conditions, moving mechanical parts, fumes, outside weather conditions, extreme cold, extreme heat, and the risk of electrical shock. The noise level in the work environment can range from quiet to very loud.

2025

CAPITAL OUTLAY REQUEST FORM

Account Number: 970.000 Title: Capital Outlay

Priority: 1

Item: New computers

Amount: \$53,000.00

Justification: Required to replace aging/inadequate computers

7 - replacement laptops for PAO

1 - cyber forensics computer for Sheriff's Office

25 - workstation replacements

2025

REQUESTED TRAVEL

Account Number: 860.000 Title: Travel

<u>Employee Name</u>	<u>Estimated Travel Cost*</u>	<u>Priority</u>
Liana	Mi-GMIS fall conference registration \$125.00	1
Mi-GMIS Conference	hotel stay 3 nights	1

*List travel for each employee, include hotel and mileage costs

2025

Page ____ of ____

REQUESTED MEMBERSHIPS

Account Number: 807.000 Title: Membership, Dues & Fees

Priority: 1

List each Membership and the dollar amount below:

Mi-GMIS - \$125.00

Justification:

2025

Page ____ of ____

CONTRACTUAL SERVICES

Account Number: 801.000 Title: Contractual Services

Priority: 1

List contractual services and dollar amounts:

\$309,830.00 See attached report

Justification:

Required maintenance & software support agreements

CONTRACTUAL SERVICES

Account Number: 801.001 Title: Contractual Services - Safety Net

Priority: 1

List contractual services and dollar amounts:

Costs for contract with SafetyNet for Co-Managed IT Services \$150,000.00
Additional Security-MDR, Email Protection, Vulnerability Scans \$35,000.00

Justification:
Safety Net contracted services

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Accounting Department					
	Harris Software Support		1/1/2022	\$35,000.00	\$35,000.00
	Fixed Assets Support		1/1/2022	\$150.00	\$150.00
4749	Dell Optiplex 7070	3R6RRZ2	1/1/2021	\$1,675.00	\$418.75
4857	HP LaserJet M712dn		1/1/2023	\$2,264.00	\$566.00
5028	Dell Optiplex 7070	3266Z23	1/1/2022	\$1,675.00	\$418.75
		Total Allocation			\$36,553.50
					Support as required by Accounting Depart
					Support fees for the Fixed Assets Accou
					Elizabeth Gray
					Accounting
					Account Clerk - Annette

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Board of Commissioners					
4726	Dell Optiplex 7070	3R6SRZ2	1/1/2020	\$1,675.00	\$418.75
4734	Dell Optiplex 7070	3R7QRZ2	1/1/2021	\$1,675.00	\$418.75
4888	Dell Optiplex 7070	3253Z23	1/1/2022	\$1,675.00	\$418.75
4890	Dell Latitude 3520	9QSBHL3	1/1/2022	\$1,038.56	\$259.63
4891	HP LaserJet Pro M404n	VNG3C31049	1/1/2022	\$325.07	\$81.26
4928	Apple iPad Air	H9V3KX05J7	12/20/2022	\$754.00	\$188.50
4929	Apple iPad Air	J04JYYXH4X	12/20/2022	\$754.00	\$188.50
4931	Apple iPad Air	CK7KCGXR2	12/1/2022	\$754.00	\$188.50
4952	Dell Latitude 7430	10DT4X3	6/30/2023	\$1,376.74	\$344.19
4960	Dell Optiplex 7000	14908V3	7/25/2023	\$862.89	\$215.72
4980	Dell Latitude 5540	GYH1ZW3	12/19/2023	\$1,271.00	\$317.75
5024	Dell Optiplex 7070	3223Z23	1/1/2022	\$1,675.00	\$418.75
		Total Allocation			\$3,459.05
					Postage pc in mail room
					Lauren Cypher
					Finance Director Office
					Finance laptop - Cathy Hartesvelt
					Finance Director Office
					iPad for Commissioner Jamie Kramer
					iPad for Commissioner James O'Rourke
					iPad for Commissioner Melinda Lautner
					Finance laptop
					County Administrator
					County Administrator laptop
					VA Office

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Building & Grounds					
4748	Dell Optiplex 7070	3R7JBZ2	1/1/2021	\$1,675.00	\$418.75
4935	Dell Optiplex 7090	1HTXJQ3	2/1/2023	\$862.89	\$215.72
5030	Dell Optiplex 7070	3250Z23	1/1/2022	\$1,675.00	\$418.75
				Total Allocation	\$1,053.22
Building Safety					
BSA Permits Support					
4783	Dell Optiplex 7070	3260Z23	1/1/2022	\$1,675.00	\$418.75
4803	Dell Optiplex 7070	3233Z23	1/1/2022	\$1,675.00	\$418.75
4804	Dell Optiplex 7070	3265Z23	1/1/2022	\$1,675.00	\$418.75
4805	Dell Optiplex 7070	325yy23	1/1/2022	\$1,675.00	\$418.75
4806	Dell Optiplex 7070	3244Z23	1/1/2022	\$1,675.00	\$418.75
4807	Dell Optiplex 7070	3226Z23	1/1/2022	\$1,675.00	\$418.75
4808	Dell Optiplex 7070	3231Z23	1/1/2022	\$1,675.00	\$418.75
4809	Dell Optiplex 7070	3232Z23	1/1/2022	\$1,675.00	\$418.75
4852	Dell Optiplex 7070	3230Z23	1/1/2022	\$1,675.00	\$418.75
4934	Dell Optiplex 7070 Ultra	G53SY23	1/19/2023	\$1,675.00	\$418.75
5012	Dell Optiplex 7070	3242Z23	1/1/2022	\$1,675.00	\$418.75
				Total Allocation	\$9,636.25

Annual fee for the Inspections Departme			1/1/2025	\$5,030.00	\$5,030.00
Amber Weber			1/1/2022	\$1,675.00	\$418.75
Molly Steck			1/1/2022	\$1,675.00	\$418.75
Lyn Herman			1/1/2022	\$1,675.00	\$418.75
John Schaub			1/1/2022	\$1,675.00	\$418.75
Jon Hedgcock			1/1/2022	\$1,675.00	\$418.75
Curt McNitt			1/1/2022	\$1,675.00	\$418.75
Scanner computer			1/1/2022	\$1,675.00	\$418.75
Charlie Sessoms			1/1/2022	\$1,675.00	\$418.75
Rachael LaCross			1/1/2022	\$1,675.00	\$418.75
Building Safety Counter pc			1/19/2023	\$1,675.00	\$418.75
Bsfy Conference Room			1/1/2022	\$1,675.00	\$418.75
				Total Allocation	\$9,636.25

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Conservation District					
4670	Dell Latitude 3520	BPSBHL3	4/12/2022	\$1,030.34	\$257.59
4825	Dell Optiplex 7070	3265Z23	1/1/2022	\$1,675.00	\$418.75
4899	Dell Optiplex 7070	1JTXJQ3	1/1/2022	\$862.89	\$215.72
4951	Dell Latitude 3420	5LDFND3	6/27/2023	\$675.95	\$168.98
5013	Dell Optiplex 7070	32ZZY23	1/1/2022	\$1,675.00	\$418.75
5014	Dell Optiplex 7070	3254Z23	1/1/2022	\$1,675.00	\$418.75
5015	Dell Optiplex 7070	3252Z23	1/1/2022	\$1,675.00	\$418.75
5035	Dell Optiplex 7010	BTV2SY3	6/28/2024	\$846.46	\$211.62
5041	Dell Optiplex 7070	6PN2SY3	7/12/2024	\$846.46	\$211.62
				Total Allocation	\$2,740.53

LCD Karen Long
Tom Adams
LCD Buzz Long
Ellie Johnson
LCD Staff
Steve Christianson
Karen Long
LCD Michael Burdick
LCD - Erica Embury

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
County Clerk					
	BIS Digital Recording Equipment S				
4702	Dell Optiplex 7070	9T7GLR2	1/1/2025	\$1,300.00	\$1,300.00
4736	Dell Optiplex 7070	3R6SRZ2	1/1/2022	\$1,675.00	\$418.75
4742	Dell Optiplex 7070	3R7RRZ2	1/1/2020	\$1,675.00	\$418.75
4743	Dell Optiplex 7070	3R7HBZ2	1/1/2020	\$1,675.00	\$418.75
4744	Dell Optiplex 7070	3R7SRZ2	1/1/2021	\$1,675.00	\$418.75
4761	Dell Latitude 7400	D0THW33	1/1/2022	\$1,660.00	\$415.00
4768	Dell Optiplex 7070	3R7GBZ2	1/1/2021	\$1,675.00	\$418.75
4790	Dell Optiplex 7070 Ultra	G53QY23	1/1/2022	\$1,675.00	\$418.75
4831	HP ColorJet CP5525		1/1/2022	\$1,650.00	\$412.50
4858	Dell Optiplex 7070	3236Z23	1/1/2022	\$1,675.00	\$418.75
4887	Dell Optiplex 7070	326YY23	1/1/2022	\$1,675.00	\$418.75
4900	Dell Latitude 3520	D0ZCVL3	9/9/2022	\$1,038.53	\$259.63
4986	Dell Latitude 5540	1J41LY3	1/22/2024	\$1,424.51	\$356.13
5021	Dell Optiplex 7070	3224Z23	1/1/2022	\$1,675.00	\$418.75
5036	HP LaserJet Enterprise M507	PHCCS3V1GS	6/28/2024	\$1,060.89	\$265.22
				Total Allocation	\$7,195.98

Annual fee for maintenance on our Board

Scan Station

Jen Zywicki

Molly Peplinski

Lynn

Counter 2

Clerk

Michelle Crocker

Public PC

Clerk's Office

BOC Recording Station

Alison Middleton

Clerk's Office

Clerk's Office - Molly Peplinski

CC Bench

Clerk - Lyn

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
District Court					
4693	Dell Optiplex 7060	9TYGLR2	1/1/2018	\$1,265.00	\$316.25
4750	Dell Optiplex 7070	3R6GBZ2	1/1/2021	\$1,675.00	\$418.75
4756	Dell Optiplex 7070	3R6TRZ2	1/1/2021	\$1,675.00	\$418.75
4812	Dell Optiplex 7070	3247Z23	1/1/2022	\$1,675.00	\$418.75
4919	Dell Optiplex 7090	JGTXJQ3	10/25/2022	\$862.89	\$215.72
4938	Dell Optiplex 7070	3230Z23	3/16/2023	\$862.89	\$215.72
4976	Dell Latitude 5540	F8ZZYW3	1/16/2023	\$1,314.00	\$328.50
5019	Dell Optiplex 7070	3262Z23	1/1/2022	\$1,675.00	\$418.75
5022	Dell Optiplex 7070	3251Z23	1/1/2022	\$1,675.00	\$418.75
				Total Allocation	\$3,169.94

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Emergency Services					
	ProQA Support		1/1/2025	\$4,200.00	\$4,200.00
	ArcGIS Enterprise Workgroup		1/1/2025	\$1,300.00	\$1,300.00
4967	Dell Inspiron Laptop	BXTSM93	1/1/2022	\$1,675.00	\$418.75
5004	Dell Optiplex 7070	3245Z23	1/1/2021	\$1,675.00	\$418.75
5005	Dell Optiplex 7070	3243Z23	1/1/2021	\$1,675.00	\$418.75
				Total Allocation	\$6,756.25

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Equalization					
	BSA Assessing Support		1/1/2025	\$5,000.00	\$5,000.00
	ArcGIS Desktop Advanced with 3D		1/1/2025	\$3,500.00	\$3,500.00
	Apex Software Support		1/1/2025	\$1,100.00	\$1,100.00
	ArcGIS Desktop Basic		1/1/2025	\$400.00	\$400.00
	BSA Tax Support		1/1/2025	\$5,200.00	\$5,200.00
	ESRI ArcGIS Online Credits		1/1/2024	\$360.00	\$360.00
4717	Dell Optiplex 7060	9SDFLR2	1/1/2019	\$1,265.00	\$316.25
4851	Dell Optiplex 7070	3241Z23	1/1/2022	\$1,675.00	\$418.75
4948	Dell OptiPlex 7000	GCD08V3	6/14/2023	\$862.89	\$215.72
					\$16,510.72
			Total Allocation		

Support as required by Equalization Dep
 Support for single concurrent license for
 Support as required by Equalization Dep
 Support for ArcGIS Basic
 Support as required by Equalization Dep
 Purchase of blocks of credits for ESRI to
 Andrew Giguere
 Jim Stachnik
 Linda Priest

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Law Enforcement Center					
	Aladtec Support				
	IMS Map360 Maintenance		1/1/2025	\$2,800.00	Support fees for the Scheduling Software
	Cell Brite Annual License Fees		1/1/2024	\$500.00	Support fees for the Accident Reconstruc
	eForce "B" License		1/1/2025	\$5,500.00	Support fees for the Cell Brite phone inve
	BIS Digital Interrogation Recording		1/1/2024	\$1,000.00	License required to be able to access our
	Livescan Maintenance		1/1/2025	\$1,200.00	Support Contract for Interrogation Recor
	Dell Optiplex 7060	9T39LR2	1/1/2019	\$6,500.00	Annual fee for maintenance on the two A
4707	Dell Optiplex 7060	9TG9LR2	1/1/2019	\$316.25	Booking Room
4713	Dell Optiplex 7070	324ZY23	1/1/2022	\$316.25	Control Room
4759	Dell Optiplex 7070	3227Z23	1/1/2022	\$418.75	Sheriff Borkovich
4810	Dell Optiplex 7070	3255Z23	1/1/2022	\$418.75	Cyber room
4811	Dell Optiplex 7070	3263Z23	1/1/2022	\$418.75	Evidence Room
4813	HP LaserJet Pro 404dw		1/1/2022	\$418.75	LCSO Complaint Desk
4855	HP LaserJet Pro 404dw		1/1/2023	\$91.75	Jana Kiessel
4856	HP LaserJet Pro 404dw		1/1/2023	\$91.75	Duane Wright
4865	HP LaserJet M404dn		1/1/2022	\$91.75	Sheriff Borkovich
4871	HP LaserJet M404dn		1/1/2022	\$91.75	Bankey
4898	Dell Latitude 3520	F59QTL3	8/1/2022	\$259.63	Sheriff crash scene laptop
4918	Dell Optiplex 7090	G3MXJQ3	10/17/2022	\$215.72	Squad #2
4922	Dell Optiplex 7090	HGTXJQ3	11/1/2022	\$215.72	Squad4
4925	Dell Optiplex 7090	87QXJQ3	11/17/2022	\$215.72	Med Control Office
4936	Dell Optiplex 7090	D2MXJQ3	2/2/2023	\$862.89	Undersheriff James Kiessel
4953	Dell Optiplex	27D08V3	7/3/2023	\$862.89	Bailiff Office
4979	Dell Optiplex 7010	GDD08V3	1/4/2024	\$846.46	Detective Brian Dion
4982	HP LaserJet Pro 4001dn	PHLHP01848	1/8/2024	\$308.63	Det. Dion
4990	HP LaserJet Pro 4001dn	VNL0308262	2/14/2024	\$240.90	Jail Control Room-Lein printer
5000	Dell Optiplex 7010	3WV2SY3	3/26/2024	\$1,502.60	LEC-Interview Room
5008	Dell Optiplex 7070	326ZY23	1/1/2021	\$1,675.00	Sgt. 3
5009	Dell Optiplex 7070	322ZZ23	1/1/2021	\$1,675.00	Sgt. 4
5026	Dell Optiplex 7070	323YY23	1/1/2022	\$1,675.00	LCSO Marine

Allocation Report - Departmental

5027	Dell Optiplex 7070	3261Z23	1/1/2022	\$1,675.00	\$418.75	LCSO Detective
5034	HP LaserJet Pro 4001dn	VNL0307405	6/25/2024	\$60.23	\$240.90	LCSO Front Desk
Total Allocation					\$27,584.79	

Tag Description Serial Number Service Date Cost New Allocation

MSU Extension

4745	Dell Optiplex 7070		1/1/2021	\$1,675.00	\$418.75	Tanya Popp
4746	Dell Optiplex 7070		1/1/2021	\$1,675.00	\$418.75	Patti Travioli
Total Allocation					\$837.50	

Tag Description Serial Number Service Date Cost New Allocation

Planning

	ArcGIS Desktop Standard		1/1/2025	\$1,500.00	\$1,500.00	Support for single concurrent license for
4561	Dell Optiplex Micro 7010	GWN5G24	4/26/2024	\$1,237.89	\$309.47	Jenny Herman
4562	Dell Optiplex Micro 7010	8YN5G24	5/3/2024	\$1,237.89	\$309.47	Allison Immerl
5042	Dell Optiplex Micro 7010	42K2G24	5/3/2024	\$1,237.89	\$309.47	Gail Myer
Total Allocation					\$2,428.41	

Tag Description Serial Number Service Date Cost New Allocation

Probate Court

4666	HP LaserJet Pro M404n	VNG3C24184	1/1/2022	\$318.31	\$79.58	Josephine Lingaur
4739	Dell Optiplex 7070		1/1/2020	\$1,675.00	\$418.75	Josephine Lingaur
4853	HP LaserJet Pro 404dw		1/1/2023	\$367.00	\$91.75	Kris Mattis
Total Allocation					\$590.08	

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Probate Court - Child Care					
	BIS Digital Recording Equipment S				
4706	Dell Optiplex 7060	9TPDLR2	1/1/2025	\$1,200.00	\$1,200.00
4730	Dell Optiplex 7070	3R6QRZ2	1/1/2019	\$1,265.00	\$316.25
4854	HP LaserJet Pro 404dw		1/1/2020	\$1,675.00	\$418.75
4959	Dell Optiplex 7000	CY508V3	1/1/2023	\$367.00	\$91.75
			7/25/2023	\$862.89	\$215.72
			<i>Total Allocation</i>		\$2,242.47

Annual fee for maintenance on our Proba
Therese Larson
John Boonstra
Rachael Lacross
Sage Mrdeza

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Probate Court - Juvenile Admin.					
4724	Dell Optiplex 7070	3R6PRZ2	1/1/2020	\$1,675.00	\$418.75
4728	Dell Optiplex 7070	3R67VRZ2	1/1/2020	\$1,675.00	\$418.75
4842	HP LaserJet M404dn		1/1/2022	\$320.00	\$80.00
4966	Dell OptiPlex 7000	8CD08V3	8/18/2023	\$862.89	\$215.72
			<i>Total Allocation</i>		\$1,133.22

Cameron Clark
Ryan Douglass
Cameron Clark
Sarah Hubbell

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Prosecuting Attorney					
4955	Dell OptiPlex 7000	5HH08V3	7/12/2023	\$862.89	\$215.72
4983	Dell Optiplex 7010	9TV2SY3	1/24/2024	\$1,502.60	\$375.65
5018	Dell Optiplex 7070	3234Z23	1/1/2021	\$1,675.00	\$418.75
			<i>Total Allocation</i>		\$1,010.12

Joe Hubbell
FOIA Coordinator - Katie Smielewski
Nicole Reise

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Register of Deeds					
	Tyler ROD Support				
4669	Dell OptiPlex 7070 Ultra	G53PY23	1/1/2025	\$24,000.00	\$24,000.00
5006	Dell OptiPlex 7070	3257Z23	1/1/2022	\$1,675.00	\$418.75
5007	Dell OptiPlex 7070	325ZY23	1/1/2021	\$1,675.00	\$418.75
5010	Dell OptiPlex 7070	3235Z23	1/1/2021	\$1,675.00	\$418.75
5011	Dell OptiPlex 7070	3240Z23	1/1/2021	\$1,675.00	\$418.75
5025	Dell OptiPlex 7070	3246Z23	1/1/2022	\$1,675.00	\$418.75
5029	Dell OptiPlex 7070	3246Z23	1/1/2022	\$1,675.00	\$418.75
Total Allocation					\$26,931.25

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Senior Services					
	CareEvantag Support				
4753	Dell OptiPlex 7070	3R6TRZ2	1/1/2025	\$2,500.00	\$2,500.00
4792	Dell OptiPlex 7070	3267Z23	1/1/2021	\$1,675.00	\$418.75
4799	Dell OptiPlex 7070	3256Z23	1/1/2022	\$1,675.00	\$418.75
4802	Dell OptiPlex 7070	323ZY23	1/1/2022	\$1,675.00	\$418.75
4896	Dell Latitude 3520	459QTL3	1/1/2022	\$1,038.53	\$418.75
4897	Dell Latitude 3520	849QTL3	8/1/2022	\$1,038.53	\$259.63
Total Allocation					\$4,694.26

Annual fee for the Register of Deeds Dep
 ROD Counter
 Rachael Richardson
 Wanda Couturier
 Laura Lassaline
 Jennifer Grant
 ROD Public 1
 ROD Public 2

Support fees for the CareEvantage Softw
 Gail Carlson
 Victoria Maggio
 Lena Vander Meulen
 Armanda Krantz
 Senior Services laptop
 Senior Services laptop

Allocation Report - Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Treasurer					
	BSA Special Assessment		1/1/2025	\$3,050.00	\$3,050.00
	BSA P.R.E. Support		1/1/2025	\$420.00	\$420.00
	BSA Dog License Support		1/1/2025	\$500.00	\$500.00
	BSA Delinquent Support		1/1/2025	\$5,500.00	\$5,500.00
4759	Dell Optiplex 7070	3R6HBZ2	1/1/2021	\$1,675.00	\$418.75
4829	HP LaserJet M404dn	PHBBK07020	1/1/2022	\$320.00	\$80.00
4917	Dell Optiplex 7070	6ZLXJQ3	10/13/2022	\$862.89	\$215.72
4930	Apple iPad Air	J17QQGAV91	12/20/2022	\$754.00	\$188.50
4947	Dell Optiplex 7090	JDTXJQ3	5/16/2023	\$862.89	\$215.72
4999	Canon ImageFormula DR-C255II	JJ3K8397	3/19/2024	\$267.00	\$267.00
5043	Dell Optiplex 7070	9PN2SY3	7/29/2024	\$846.46	\$211.62
				Total Allocation	\$11,067.31
				Grand Total Allocation	\$165,594.85

Allocation Report - Non Departmental

Tag	Description	Serial Number	Service Date	Cost New	Allocation
Information Technology					
	Laser Printer Technologies		1/1/2025	\$4,000.00	\$4,000.00
	DUO Security Annual Maintenance		1/25/2024	\$4,000.00	\$4,000.00
	KnowBe4 Training Software & Phis		1/1/2025	\$3,600.00	\$3,600.00
	Barracuda Support		1/1/2025	\$8,700.00	\$8,700.00
	Relevant Networks Support		1/1/2025	\$1,300.00	\$4,500.00
	Microsoft Office 365 licensing		1/1/2025	\$20,000.00	\$20,000.00
	Amazon Web Cloud Service		1/1/2025	\$3,000.00	\$3,000.00
	Quest Rapid Recovery Support		1/1/2025	\$4,000.00	\$4,000.00
	GT County - IT Charges		1/1/2022	\$15,000.00	\$15,000.00
	Charter Communications - Internet		1/1/2025	\$31,000.00	\$31,000.00
	LIAA Web Site Support		1/1/2025	\$4,000.00	\$4,000.00
	DewPoint		1/1/2025	\$16,000.00	\$16,000.00
	AvePoint for Office 365		1/1/2025	\$1,810.00	\$1,810.00
	BSB Communications		1/1/2025	\$4,500.00	\$4,500.00
	Rehmann		1/1/2025	\$2,500.00	\$2,500.00
	Motorola Solutions		1/1/2025	\$20,000.00	\$20,000.00
	Safety Net New Security Offering		1/1/2025	\$35,000.00	\$35,000.00
	Vmware vSphere support renewal		12/20/2025	\$1,500.00	\$1,500.00
	Microsoft Azure		1/1/2025	\$25,000.00	\$25,000.00
	Revize Website Support		1/1/2025	\$7,000.00	\$7,000.00
	Safety Net Contract		1/1/2025	\$150,000.00	\$150,000.00
4649	Open Mesh 24 port WiFi Switch	A1809001836	1/1/2019	\$500.00	\$125.00
4650	Open Mesh 24 port WiFi Switch	A1813007064	1/1/2019	\$500.00	\$125.00
4651	Open Mesh A62 WiFi Access Point	A1817021216	1/1/2019	\$225.00	\$56.25
4653	Open Mesh A62 WiFi Access Point	A1817021225	1/1/2019	\$225.00	\$56.25
4654	Open Mesh A62 WiFi Access Point	A1817021222	1/1/2019	\$225.00	\$56.25
4655	Open Mesh A62 WiFi Access Point	A1817021224	1/1/2019	\$225.00	\$56.25
4658	Open Mesh A62 WiFi Access Point	A1817021221	1/1/2019	\$225.00	\$56.25
4663	Open Mesh A62 WiFi Access Point	A1817021308	1/1/2019	\$225.00	\$56.25
4901	Cisco CBS350-48T-4G-NA	PSZ26271CEN	1/1/2023	\$739.78	\$184.94
4902	Cisco CBS350-48T-4G-NA	PSZ26271DEN	1/1/2023	\$739.78	\$184.94
4903	Cisco CBS350-48T-4G-NA	PSZ26271DGB	1/1/2023	\$739.78	\$184.94

Allocation Report - Non Departmental

4904	Cisco CBS350-48T-4G-NA	PSZ26271DF1	1/1/2023	\$739.78	\$184.94
4905	Cisco CBS350-48T-4G-NA	PSZ26271DHA	1/1/2023	\$739.78	\$184.94
4906	Cisco CBS350-48T-4G-NA	PSZ26271CXD	1/1/2023	\$739.78	\$184.94
4907	Cisco CBS350-48T-4G-NA	PSZ26271DH1	1/1/2023	\$739.78	\$184.94
4908	Cisco CBS350-48T-4G-NA	PSZ26271DBF	1/1/2023	\$739.78	\$184.94
4909	Cisco CBS350-48T-4G-NA	PSZ26271BNV	1/1/2023	\$739.78	\$184.94
4910	Cisco CBS350-48T-4G-NA	PSZ26271DC7	1/1/2023	\$739.78	\$184.94
4911	Cisco CBS350-48T-4G-NA	PSZ26271DTD	1/1/2023	\$739.78	\$184.94
4958	Dell Optiplex 7000	9HH08V3	7/21/2023	\$862.89	\$215.72
5039	Cisco CBS350-48T-4G-NA	PSZ26271BMZ	7/11/2024	\$739.78	\$184.94
5040	Cisco CBS350-48T-4G-NA		6/3/2024	\$739.78	\$184.94
Total Allocation					\$368,317.44
Grand Total Allocation					\$368,317.44

Computers by Department

	Tag	Description	Serial Number	Service Date	Cost New
Accounting Department	4749	Dell Optiplex 7070	3R6RRZ2	1/1/2021	\$1,675.00
Accounting Department	5028	Dell Optiplex 7070	3266Z23	1/1/2022	\$1,675.00
				Count:	2
Board of Commissioners	4589	Dell Inspiron 17 Laptop	DX606L2	1/1/2018	\$1,250.00
Board of Commissioners	4726	Dell Optiplex 7070	3R6SRZ2	1/1/2020	\$1,675.00
Board of Commissioners	4734	Dell Optiplex 7070	3R7QRZ2	1/1/2021	\$1,675.00
Board of Commissioners	4819	Apple iPad Air		1/1/2022	iPad for Commissioner Gwenne Algai
Board of Commissioners	4820	Apple iPad Air	GG7FH27FQ16N	1/1/2022	was Melinda Lautner
Board of Commissioners	4884	iPad Air 4th Gen	DMPFPK51Q16M		was Laurel Evans
Board of Commissioners	4888	Dell Optiplex 7070	3253Z23	1/1/2022	Finance Director Office
Board of Commissioners	4890	Dell Latitude 3520	9QSBHL3	1/1/2022	Finance laptop - Cathy Hartesvelt
Board of Commissioners	4928	Apple iPad Air	H9V3KX05J7	12/20/2022	iPad for Commissioner Jamie Kramer
Board of Commissioners	4929	Apple iPad Air	J04JYYXH4X	12/20/2022	iPad for Commissioner James O'Rou
Board of Commissioners	4931	Apple iPad Air	CK7KCGXR2	12/1/2022	iPad for Commissioner Melinda Laut
Board of Commissioners	4952	Dell Latitude 7430	10DT4X3	6/30/2023	Finance laptop
Board of Commissioners	4960	Dell Optiplex 7000	14908V3	7/25/2023	County Administrator
Board of Commissioners	5024	Dell Optiplex 7070	3223Z23	1/1/2022	VA Office
				Count:	14
Building & Grounds	4748	Dell Optiplex 7070	3R7JBZ2	1/1/2021	\$1,675.00
Building & Grounds	4935	Dell Optiplex 7090	1HTXJQ3	2/1/2023	\$862.89
Building & Grounds	5030	Dell Optiplex 7070	3250Z23	1/1/2022	\$1,675.00
Building & Grounds	5032	Dell Latitude 3510	516P563	1/1/2021	D&W Gary O'Connor for remote acce
				Count:	4
Building Safety	4783	Dell Optiplex 7070	3260Z23	1/1/2022	\$1,675.00
Building Safety	4803	Dell Optiplex 7070	3233Z23	1/1/2022	\$1,675.00
Building Safety	4804	Dell Optiplex 7070	3265Z23	1/1/2022	\$1,675.00

Computers by Department

	Tag	Description	Serial Number	Service Date	Cost New
Building Safety	4805	Dell Optiplex 7070	325yy23	1/1/2022	\$1,675.00
Building Safety	4806	Dell Optiplex 7070	3244Z23	1/1/2022	\$1,675.00
Building Safety	4807	Dell Optiplex 7070	3226Z23	1/1/2022	\$1,675.00
Building Safety	4808	Dell Optiplex 7070	3231Z23	1/1/2022	\$1,675.00
Building Safety	4809	Dell Optiplex 7070	3232Z23	1/1/2022	\$1,675.00
Building Safety	4852	Dell Optiplex 7070	3230Z23	1/1/2022	\$1,675.00
Building Safety	4934	Dell Optiplex 7070 Ultra	G53SY23	1/19/2023	\$1,675.00
Building Safety	4998	Dell Inspiron 5502	DXTSM93	2/1/2022	\$1,675.00
Building Safety	5012	Dell Optiplex 7070	3242Z23	1/1/2022	\$1,675.00
				Count:	12
Conservation District	4670	Dell Latitude 3520	BPSBHL3	4/12/2022	\$1,030.34
Conservation District	4825	Dell Optiplex 7070	3265Z23	1/1/2022	\$1,675.00
Conservation District	4899	Dell Optiplex 7070	1JTXJQ3	1/1/2022	\$862.89
Conservation District	4951	Dell Latitude 3420	5LDFND3	6/27/2023	\$675.95
Conservation District	5013	Dell Optiplex 7070	322ZY23	1/1/2022	\$1,675.00
Conservation District	5014	Dell Optiplex 7070	3254Z23	1/1/2022	\$1,675.00
Conservation District	5015	Dell Optiplex 7070	3252Z23	1/1/2022	\$1,675.00
Conservation District	5035	Dell Optiplex 7010	BTV2SY3	6/28/2024	\$846.46
Conservation District	5041	Dell Optiplex 7070	6PN2SY3	7/12/2024	\$846.46
				Count:	9
County Clerk	4593	Dell Inspiron 17 Laptop	B46V7L2	3/1/2018	\$0.00
County Clerk	4676	Dell Optiplex 7060	9T09LR2	1/1/2018	\$1,265.00
County Clerk	4702	Dell Optiplex 7070	9T7GLR2	1/1/2022	\$1,675.00
County Clerk	4736	Dell Optiplex 7070	3R6SRZ2	1/1/2020	\$1,675.00
County Clerk	4742	Dell Optiplex 7070	3R7RRZ2	1/1/2020	\$1,675.00
County Clerk	4743	Dell Optiplex 7070	3R7HBZ2	1/1/2020	\$1,675.00
County Clerk	4744	Dell Optiplex 7070	3R7SRZ2	1/1/2021	\$1,675.00

Computers by Department

	Tug	Description	Serial Number	Service Date	Cost New
County Clerk	4761	Dell Latitude 7400	D0THW33	1/1/2022	\$1,660.00
County Clerk	4768	Dell Optiplex 7070	3R7GBZ2	1/1/2021	\$1,675.00
County Clerk	4790	Dell Optiplex 7070 Ultra	G53QY23	1/1/2022	\$1,675.00
County Clerk	4834	Dell Latitude 3510 Laptop	G16P563	1/1/2021	\$0.00
County Clerk	4858	Dell Optiplex 7070	3236Z23	1/1/2022	\$1,675.00
County Clerk	4887	Dell Optiplex 7070	326YY23	1/1/2022	\$1,675.00
County Clerk	4900	Dell Latitude 3520	D0ZCVL3	9/9/2022	\$1,038.53
County Clerk	4978	Dell Optiplex	BWJMMW3	11/30/2023	
County Clerk	4986	Dell Latitude 5540	1J41LY3	1/22/2024	\$1,424.51
County Clerk	5021	Dell Optiplex 7070	3224Z23	1/1/2022	\$1,675.00
				Count:	17
District Court	4462	Dell Optiplex 9020	BR5DW12	1/1/2014	\$1,685.00
District Court	4693	Dell Optiplex 7060	9TYGLR2	1/1/2018	\$1,265.00
District Court	4750	Dell Optiplex 7070	3R6GBZ2	1/1/2021	\$1,675.00
District Court	4756	Dell Optiplex 7070	3R6TRZ2	1/1/2021	\$1,675.00
District Court	4812	Dell Optiplex 7070	3247Z23	1/1/2022	\$1,675.00
District Court	4919	Dell Optiplex 7090	JGTXJQ3	10/25/2022	\$862.89
District Court	4938	Dell Optiplex 7070	3230Z23	3/16/2023	\$862.89
District Court	5019	Dell Optiplex 7070	3262Z23	1/1/2022	\$1,675.00
District Court	5022	Dell Optiplex 7070	3251Z23	1/1/2022	\$1,675.00
				Count:	9
Emergency Services	4506	Dell Venue 11 Pro	7W3VT22	1/1/2016	\$0.00
Emergency Services	4606	Dell Optiplex		1/1/2018	\$0.00
Emergency Services	4607	Dell Optiplex	D0G77J2	1/1/2018	\$0.00
Emergency Services	4614	Dell Optiplex	D0L67J2	1/1/2018	\$0.00
Emergency Services	4617	HPZ440 Computer	2UA62424HG	1/1/2018	\$0.00
Emergency Services	4771	Dell Workstation	JCF4DV2	1/1/2021	

Computers by Department

	Tag	Description	Serial Number	Service Date	Cost New
Emergency Services	4772	Dell Workstation	JCF5DV2	1/1/2021	CAD Station 1
Emergency Services	4773	Dell Workstation	JCF3DV2	1/1/2021	CAD Station 2
Emergency Services	4775	Dell Workstation	JCF2DV2	1/1/2021	CAD Station 4
Emergency Services	4967	Dell Inspiron Laptop	BXTSM93	1/1/2022	Dispatch Laptop
Emergency Services	5004	Dell Optiplex 7070	3245Z23	1/1/2021	Kelly LaCross
Emergency Services	5005	Dell Optiplex 7070	3243Z23	1/1/2021	Matt Ansorge
				Count:	12
Equalization	4577	Dell Optiplex 5050	DR7GBM2	1/1/2018	Rob Herman
Equalization	4717	Dell Optiplex 7060	9SDFLR2	1/1/2019	Andrew Giguere
Equalization	4851	Dell Optiplex 7070	3241Z23	1/1/2022	Jim Stachnik
Equalization	4948	Dell OptiPlex 7000	GCD08V3	6/14/2023	Linda Priest
				Count:	4
Information Technology	4624	Dell PowerEdge Server		1/1/2018	911 Server
Information Technology	4625	Dell PowerEdge Server		1/1/2018	911 Server
Information Technology	4638	DataCove eMail Archive	T18222S001	1/1/2018	eMail Archive
Information Technology	4639	Proliant DL360 Server	MXQ62701DG	1/1/2018	NICE Recorder Server
Information Technology	4640	Proliant DL360 Server	MXQ62701DP	1/1/2018	NICE Recorder Server
Information Technology	4779	Dell R640 Server - VM2	6TQBDV2	1/1/2021	Leelanau-VM2
Information Technology	4958	Dell Optiplex 7000	9HH08V3	7/21/2023	Liana Wilson
Information Technology	5033	Dell Latitude 5320	34QWGS3		Win 11 loaner laptop
				Count:	8
Law Enforcement Center	4412	HP Probook 4540		1/1/2013	Cyber Crimes
Law Enforcement Center	4445	Dell Inspiron 15	F5GQQY1	1/1/2014	Todd Roush
Law Enforcement Center	4501	Dell Inspiron 13 7000	D8CML52	1/1/2016	Undersheriff Kiessel
Law Enforcement Center	4551	Dell Optiplex 3040		1/1/2017	Interview Room Recorder
Law Enforcement Center	4558	Dell 5820 Workstation Tower	8PMVZV2	1/1/2019	Cyber Office

Computers by Department

	<i>Tug</i>	<i>Description</i>	<i>Serial Number</i>	<i>Service Date</i>	<i>Cost New</i>
Law Enforcement Center	4671	Dell Optiplex 7060	9TLDLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4678	Dell Optiplex 7060	9SXDLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4679	Dell Optiplex 7060	9V88LR2	1/1/2018	\$1,265.00
Law Enforcement Center	4680	Dell Optiplex 7060	9TNBLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4681	Dell Optiplex 7060	9TQJLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4687	Dell Optiplex 7060	9V0GLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4688	Dell Optiplex 7060	9TJFLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4691	Dell Optiplex 7060	9V3CLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4692	Dell Optiplex 7060	9V5BLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4696	Dell Optiplex 7060	9TXBLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4697	Dell Optiplex 7060	9V2CLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4698	Dell Optiplex 7060	9T6BLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4703	Dell Optiplex 7060	9V6JLR2	1/1/2018	\$1,265.00
Law Enforcement Center	4707	Dell Optiplex 7060	9T39LR2	1/1/2019	\$1,265.00
Law Enforcement Center	4713	Dell Optiplex 7060	9TG9LR2	1/1/2019	\$1,265.00
Law Enforcement Center	4747	Dell Mobile Tablet	FV0MTG2	1/1/2020	\$1,675.00
Law Enforcement Center	4759	Dell Optiplex 7070	324ZY23	1/1/2022	\$1,675.00
Law Enforcement Center	4778	Dell Precision Workstation		1/1/2021	
Law Enforcement Center	4810	Dell Optiplex 7070	322TZ23	1/1/2022	\$1,675.00
Law Enforcement Center	4811	Dell Optiplex 7070	3255Z23	1/1/2022	\$1,675.00
Law Enforcement Center	4813	Dell Optiplex 7070	3263Z23	1/1/2022	\$1,675.00
Law Enforcement Center	4861	ThinkCentre - Fingerroll		1/1/2022	
Law Enforcement Center	4874	Livescan PC - Booking		1/1/2017	\$930.00
Law Enforcement Center	4898	Dell Latitude 3520	F59QTL3	8/1/2022	\$1,038.53
Law Enforcement Center	4918	Dell Optiplex 7090	G3MXJQ3	10/17/2022	\$862.89
Law Enforcement Center	4922	Dell Optiplex 7090	HGTXJQ3	11/1/2022	\$862.89
Law Enforcement Center	4925	Dell Optiplex 7090	87QXJQ3	11/17/2022	\$862.89
Law Enforcement Center	4936	Dell Optiplex 7090	D2MXJQ3	2/2/2023	\$862.89

Computers by Department

Tag	Description	Serial Number	Service Date	Cost New
4953	Dell Optiplex	27D08V3	7/3/2023	\$862.89
4961	Apple iPad Model A2602	V7XQ1J2XM0	1/1/2022	\$333.47
4979	Dell Optiplex 7010	GDD08V3	1/4/2024	\$846.46
5000	Dell Optiplex 7010	3W2SV3	3/26/2024	\$1,502.60
5008	Dell Optiplex 7070	326ZY23	1/1/2021	\$1,675.00
5009	Dell Optiplex 7070	322Z23	1/1/2021	\$1,675.00
5026	Dell Optiplex 7070	323YY23	1/1/2022	\$1,675.00
5027	Dell Optiplex 7070	3261Z23	1/1/2022	\$1,675.00
			Count:	41
4474	Dell Optiplex 9020	BR7HW12	1/1/2014	\$1,685.00
4745	Dell Optiplex 7070		1/1/2021	\$1,675.00
4746	Dell Optiplex 7070		1/1/2021	\$1,675.00
			Count:	3
4561	Dell Optiplex Micro 7010	GWN5G24	4/26/2024	\$1,237.89
4562	Dell Optiplex Micro 7010	8YN5G24	5/3/2024	\$1,237.89
5042	Dell Optiplex Micro 7010	42K2G24	5/3/2024	\$1,237.89
			Count:	3
4739	Dell Optiplex 7070		1/1/2020	\$1,675.00
			Count:	1
4706	Dell Optiplex 7060	9TPDLR2	1/1/2019	\$1,265.00
4730	Dell Optiplex 7070	3R6QRZ2	1/1/2020	\$1,675.00
4959	Dell Optiplex 7000	CY508V3	7/25/2023	\$862.89
			Count:	3
4724	Dell Optiplex 7070	3R6PRZ2	1/1/2020	\$1,675.00
4728	Dell Optiplex 7070	3R67VRZ2	1/1/2020	\$1,675.00
			Count:	2

Computers by Department

Tag	Description	Serial Number	Service Date	Cost New
Count: 8				
Register of Deeds	4440 Dell Optiplex 7010	F9NLRW1	1/1/2013	\$0.00
Register of Deeds	4669 Dell OptiPlex 7070 Ultra	G53PY23	1/1/2022	\$1,675.00
Register of Deeds	5006 Dell Optiplex 7070	3257Z23	1/1/2021	\$1,675.00
Register of Deeds	5007 Dell Optiplex 7070	325ZY23	1/1/2021	\$1,675.00
Register of Deeds	5010 Dell Optiplex 7070	3235Z23	1/1/2021	\$1,675.00
Register of Deeds	5011 Dell Optiplex 7070	3240Z23	1/1/2021	\$1,675.00
Register of Deeds	5025 Dell Optiplex 7070	3246Z23	1/1/2022	\$1,675.00
Register of Deeds	5029 Dell Optiplex 7070	3246Z23	1/1/2022	\$1,675.00
Count: 8				
Senior Services	4753 Dell Optiplex 7070	3R6TRZ2	1/1/2021	\$1,675.00
Senior Services	4792 Dell Optiplex 7070	3267Z23	1/1/2022	\$1,675.00
Senior Services	4799 Dell Optiplex 7070	3256Z23	1/1/2022	\$1,675.00
Senior Services	4802 Dell Optiplex 7070	323ZY23	1/1/2022	\$1,675.00
Senior Services	4896 Dell Latitude 3520	459QTL3	8/1/2022	\$1,038.53
Senior Services	4897 Dell Latitude 3520	849QTL3	8/1/2022	\$1,038.53
Count: 6				
Storage	4493 Dell Optiplex 3020	BH2YD42	1/1/2015	\$1,032.00
Storage	4544 Dell Inspiron	7LMZWF2	1/1/2017	\$0.00
Storage	4547 Argyle Security PC		1/1/2017	\$0.00
Storage	4548 Argyle Security PC		1/1/2017	\$0.00
Storage	4580 Dell Optiplex 5050	DR6JBM2	1/1/2018	\$1,265.00
Storage	4585 Dell Optiplex 5050	DR7LBM2	1/1/2018	\$1,265.00
Storage	4711 Dell Optiplex 7060	9TSBLR2	1/1/2019	\$1,265.00
Storage	4737 Dell Optiplex 7070	3R7TRZ2	1/1/2020	\$1,675.00
Storage	4763 Dell Inspiron 11 Laptop	9Z2FFL2	3/1/2018	\$710.00

Computers by Department

	Tag	Description	Serial Number	Service Date	Cost New
Storage	4912	Dell Latitude 3510 Laptop	C16P563	1/1/2020	
Storage	4926	Dell Optiplex 7090	FGTXJQ3	11/28/2022	\$862.89
Storage	4944	Dell Optiplex 7090	70MXJQ3	5/9/2023	\$862.89
Storage	5003	Dell Latitude 3510 Laptop	126P563	1/1/2021	\$0.00
Storage	5020	Dell Optiplex 7070	322YY23	1/1/2022	\$1,675.00
				<i>Count:</i>	14
Treasurer	4599	Dell Optiplex 5050	DR7HBM2	1/1/2018	\$1,265.00
Treasurer	4759	Dell Optiplex 7070	3R6HBZ2	1/1/2021	\$1,675.00
Treasurer	4765	Microsoft Surface Pro		1/1/2021	
Treasurer	4917	Dell Optiplex 7070	6ZLXJQ3	10/13/2022	\$862.89
Treasurer	4930	Apple iPad Air	J17QGG4V91	12/20/2022	\$754.00
Treasurer	4947	Dell Optiplex 7090	JDTXJQ3	5/16/2023	\$862.89
Treasurer	5043	Dell Optiplex 7070	9PN2SY3	7/29/2024	\$846.46
				<i>Count:</i>	7
					Maintenance - Scott Bradley - for the
					Probate courtroom recording
					LCD Intern
					Clerk's Office
					CC Bench-W10

2025 Contractual Services

Account Number: 636 - Computer Fund

Department	Item	Description	Amount:
Accounting Department	Harris Software Support	Support as required by Accounting Department and Treasurer for software upgrades as well as problem determination and resolution	\$35,000.00
Accounting Department	Fixed Assets Support	Support fees for the Fixed Assets Accounting Software.	\$150.00
Building Safety	BSA Permits Support	Annual fee for the Inspections Department for the Building Permit Software.	\$5,030.00
County Clerk	BIS Digital Recording Equipment Support	Annual fee for maintenance on our Board Room Recording System	\$1,300.00
Emergency Services	ProQA Support	Annual Support for the Priority Dispatch Software	\$4,200.00
Emergency Services	ArcGIS Enterprise Workgroup	Support for ArcGIS Server for 911 mapping	\$1,300.00
Equalization	ArcGIS Desktop Basic	Support for ArcGIS Basic	\$400.00
Equalization	BSA Tax Support	Support as required by Equalization Department and the Treasurer for the BSA Tax System. This software is used to produce tax bills and reconcile tax receipts from the Township Treasurers.	\$5,200.00
Equalization	ArcGIS Desktop Advanced with 3D Analyst	Support for single concurrent license for ArcGIS Desktop Advanced with 3D Analyst	\$3,500.00
Equalization	Apex Software Support	Support as required by Equalization Department for the APEX Drawing Software. This software is used to draw site plans for properties. The site plans are used as documentation and in the process of determining property values.	\$1,100.00
Equalization	BSA Assessing Support	Support as required by Equalization Department for the BSA Assessing System. This software is used to maintain the tax roll and equalization records.	\$5,000.00
Information Technology	Adobe Acrobat & Acrobat Pro	Adobe Acrobat & Acrobat Professional license subscriptions	\$9,000.00

2025 Contractual Services

Account Number: 636 - Computer Fund

Department	Item	Description	Amount:
Information Technology	Amazon Web Cloud Service	Based on average monthly fee for Amazon Cloud Services. This is for our Web Site and backup solution	\$3,000.00
Information Technology	Laser Printer Technologies	Estimate of printer maintenance. This is not a contract but a guess at how much time and material costs there will be to fix printers that need service thru the year.	\$4,000.00
Information Technology	GT County - IT Charges	Cost for Circuit Court, District Court, Probate Court and Sheriff Department to access all court records in Grand Traverse County. This also includes the cost for the fiber connection to Grand Traverse County from Charter Communications.	\$15,000.00
Information Technology	Charter Communications - Internet	Annual cost for Internet Services and domain name hosting.	\$31,000.00
Information Technology	LIAA Web Site Support	Estimate of time and material costs for normal maintenance of our County Web Site. This is not a contract, but an estimate of potential costs for maintaining our Web Site. This would not include major projects such as the redesign of the web site, but does include potential support, fixes, minor changes, and training for County and Township staff for maintaining an updated Web Site.	\$4,000.00
Information Technology	BSB Communications	Mitel Software Assurance and Support Program	\$4,500.00
Information Technology	Safety Net Contract	Costs for contract with SafetyNet for Co-Managed IT Services	\$150,000.00
Information Technology	Know/Be4 Training Software & Phisher	Annual fee for the Know/Be4 Cyber Security Training and monitoring service	\$3,600.00
Information Technology	Quest Rapid Recovery Support	Support for Quest Rapid Recovery Backup Software	\$4,000.00
Information Technology	Barracuda Support	Annual Fee for the Barracuda Cloud eMail filtering service	\$8,700.00
Information Technology	Relevant Networks Support	Annual support fee through Relevant Networks/Datto for wi-fi access points and switches.	\$1,300.00

2025 Contractual Services

Account Number: 636 - Computer Fund

Department	Item	Description	Amount:
Information Technology	Microsoft Office 365 licensing	Annual fee for Microsoft 365 mailboxes. \$10 per month per mailbox \$18240.00	\$20,000.00
Information Technology	Safety Net New Security Offering	Managed Detection and Response (MDR), Email Spoof Protection, Vulnerability Scanning + \$5000.00 setup fee	\$35,000.00
Information Technology	DewPoint	Quarterly network vulnerability scanning - \$4000 each quarter	\$16,000.00
Information Technology	AvePoint for Office 365	Backup of Microsoft 365 tenant inclusive of email, Sharepoint, Teams and more. \$775.00 monthly cost. One time setup fee \$1035.00.	\$1,810.00
Information Technology	Rehmann	Incident Response Plan Development	\$2,500.00
Information Technology	Microsoft Azure	Annual costs for offsite backup location in Microsoft Azure Cloud	\$25,000.00
Information Technology	Revize Website Support	Annual costs for Revize website support	\$7,000.00
Information Technology	Vmware vSphere support renewal	Vmware vSphere 8 Essentials Plus support renewal	\$1,500.00
Information Technology	Motorola Solutions	Software & hardware maintenance for Dispatch servers. vmWare & Veeam backup \$6000 annual	\$20,000.00
Information Technology	DUO Security Annual Maintenance	Annual Maintenance for Duo Security Dual Authentication Software	\$4,000.00
Law Enforcement Center	Livescan Maintenance	Annual fee for maintenance on the two AFIS Fingerprint machines.	\$6,500.00
Law Enforcement Center	Aladtec Support	Support fees for the Scheduling Software - LE and Dispatch.	\$2,800.00
Law Enforcement Center	BIS Digital Interrogation Recording Support	Support Contract for Interrogation Recording equipment	\$1,200.00
Law Enforcement Center	BIS Interview Recording	BIS Digital Interrogation Room Recording Software/Hardware	\$5,570.00
Law Enforcement Center	Cell Brite Annual License Fees	Support fees for the Cell Brite phone investigation software and hardware	\$5,500.00

2025 Contractual Services

Account Number: 636 - Computer Fund

Department	Item	Description	Amount:
Law Enforcement Center	eforce "B" License	License required to be able to access our old LE Records Management information.	\$1,000.00
Law Enforcement Center	IMS Map360 Maintenance	Support fees for the Accident Reconstruction software.	\$500.00
Planning	ArcGIS Desktop Standard	Support for single concurrent license for ArcGIS Desktop Standard	\$1,500.00
Probate Court - Child Care	BIS Digital Recording Equipment Support	Annual fee for maintenance on our Probate Court Recording System software.	\$1,200.00
Register of Deeds	Tyler ROD Support	Annual fee for the Register of Deeds Department for the Deeds Indexing software.	\$24,000.00
Senior Services	CareEvantag Support	Support fees for the CareEvantage Software.	\$2,500.00
Treasurer	BSA P.R.E. Support	Annual fee for the Treasurers PRE (Homestead Exemption) software. This software is used to manage the collection of prior years Homestead vs Non-Homestead taxes.	\$420.00
Treasurer	BSA Dog License Support	Annual fee for the Treasurers Dog Licensing software. This software is used to record Dog Licenses.	\$500.00
Treasurer	BSA Delinquent Support	Annual fee for the Treasurers Delinquent Tax software. This software is used to manage the collection of Delinquent Taxes.	\$5,500.00
Treasurer	BSA Special Assessment	Annual maintenance	\$3,050.00
Total Outlay:			\$494,830.00

2025 Capital Outlay

Over \$5,000.00

Account Number: 636 - Computer Fund

Department	Item	Description	Amount:
Information Technology	Mitel 6940w IP Phones	20 Mitel 6940w IP Phones	\$8,500.00
Information Technology	New laptops for PAO - 7	Dell Latitude w/MS Office Home & Business	\$10,000.00
Information Technology	New Cyber/Forensics PC	New pc for cyber/forensics	\$4,000.00
Information Technology	New Workstations	Anticipated Computer replacements - 25	\$30,000.00
Total Outlay:			\$52,500.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Accounting Department				
	Fixed Assets Support		1/1/2022	\$150.00
	Harris Software Support		1/1/2022	\$35,000.00
	Support fees for the Fixed Assets Accounting Software.			
	Support as required by Accounting Department and Treasurer for software upgrades as well as problem determination and resolution			
4483	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45L-49JS	1/1/2015	\$0.00
4484	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45L-4A3S	1/1/2015	\$0.00
4749	Dell Optiplex 7070	3R6RRZ2	1/1/2021	\$1,675.00
4788	Dell 24" Flat Panel Monitor		1/1/2021	Accounting Clerk
4789	Dell 24" Flat Panel Monitor		1/1/2021	Accounting Clerk
4857	HP LaserJet M712dn		1/1/2023	Accounting
5028	Dell Optiplex 7070	3266Z23	1/1/2022	Account Clerk - Annette

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Board of Commissioners				
3935	HP LaserJet P1505n	CNBK532179	1/1/2008	\$300.00
4125	HP Injet P1102W	VND3Q70174	1/1/2015	\$150.00
4162	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4581	Dell 24" Flat Panel Monitor	9J6WDJ2	1/1/2018	\$221.00
4589	Dell Inspiron 17 Laptop	DX606L2	1/1/2018	\$1,250.00
4726	Dell Optiplex 7070	3R6SRZ2	1/1/2020	\$1,675.00
4733	Dell 24" Flat Panel Monitor	2MSHXY2	1/1/2021	\$0.00
4734	Dell Optiplex 7070	3R7QRZ2	1/1/2021	\$1,675.00
4815	Apple iPad Air		1/1/2022	
4817	Apple iPad Air		1/1/2022	
4819	Apple iPad Air		1/1/2022	
4820	Apple iPad Air		1/1/2022	
4884	iPad Air 4th Gen	GG7FH27FQ16N		
4888	Dell Optiplex 7070	DMPFPK51Q16M	1/1/2022	\$1,675.00
4889	Dell 24" Flat Panel Monitor	3253Z23	1/1/2022	
4890	Dell Latitude 3520	CN-0101CF-TV200-25H-47LB-	1/1/2022	
4891	HP LaserJet Pro M404n	9QSBHL3	1/1/2022	\$1,038.56
4924	Dell 24" Flat Panel Monitor	VNG3C31049	1/1/2022	\$325.07
4927	Dell 24" Flat Panel Monitor	CN-0101CF-TV200-25H-43YB-	11/10/2022	
4928	Apple iPad Air	VN-0889GW-QDV00-29Q-21P	12/19/2022	
4929	Apple iPad Air	H9V3KX05J7	12/20/2022	\$754.00
4931	Apple iPad Air	J04JYYXH4X	12/20/2022	\$754.00
4952	Dell Latitude 7430	CK7KCGGXR2	12/1/2022	\$754.00
4960	Dell Optiplex 7000	10DT4X3	6/30/2023	\$1,376.74
4969	Samsung 32" Curved Monitor	14908V3	7/25/2023	\$862.89
4980	Dell Latitude 5540	CWCEH4CW302506A	9/27/2023	\$179.99
5024	Dell Optiplex 7070	GYH1ZW3	12/19/2023	\$1,271.00
		3223Z23	1/1/2022	\$1,675.00
	Administrator Deb Allen			
	Board Room			
	Postage pc in mail room			
	VA Office			
	HR - Heather Cade			
	Postage pc in mail room			
	Deborah Allen			
	Lauren Cypher			
	Kama Ross			
	Ty Wessell			
	iPad for Commissioner Gwenne Algaier			
	was Melinda Lautner			
	was Laurel Evans			
	Finance Director Office			
	Finance Director Office			
	Finance laptop - Cathy Hartesvelt			
	Finance Director Office			
	County Administrator			
	Finance Director			
	iPad for Commissioner Jamie Kramer			
	iPad for Commissioner James O'Rourke			
	iPad for Commissioner Melinda Lautner			
	Finance laptop			
	County Administrator			
	Laurel Evans			
	County Administrator laptop			
	VA Office			

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Building & Grounds				
4044	HP LaserJet P1505n	CNBK532202	1/1/2008	\$300.00
4137	Dell 24" Flat Panel Monitor		1/1/2015	\$250.00
4313	Dell 20" Flat Panel Monitor	CN-02H2VM-64180-184-2PZM	1/1/2012	\$0.00
4716	Dell 24" Flat Panel Monitor	B3DFDJ2	1/1/2019	\$221.00
4748	Dell Optiplex 7070	3R7JBZ2	1/1/2021	\$1,675.00
4850	Dell 24" Flat Panel Monitor		1/1/2022	
4935	Dell Optiplex 7090	1HTXJQ3	2/1/2023	\$862.89
5030	Dell Optiplex 7070	3250Z23	1/1/2022	\$1,675.00
5032	Dell Latitude 3510	516P563	1/1/2021	

Jerry Culman
 Duane Flaska
 Boiler room - Gary
 Jerry Culman
 Jerry Culman
 Scott Bradley
 Jordan Kiessel
 Duane Flaska
 D&W Gary O'Connor for remote access

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Building Safety				
	BSA Permits Support		1/1/2025	\$5,030.00
	BSA Permit DotNet			Annual fee for the Inspections Department for the Building Permit Software.
4007	Graftec Scanner	7062396	5/1/2012	\$18,000.00
4393	Dell 23" Flat Panel Monitor		1/1/2008	\$0.00
4463	Dell 22" Flat Panel Monitor		1/1/2013	\$0.00
4487	Dell 24" Flat Panel Monitor	CN-OYMYH1-74261-45L-52NS	1/1/2014	\$250.00
4492	Dell 24" Flat Panel Monitor	TW-0K0N9Y-74264-54K-0Y5L	1/1/2015	\$0.00
4494	Dell 24" Flat Panel Monitor	TW-0K0N9Y-74264-54K-0YGL	1/1/2015	\$0.00
4497	Dell 24" Flat Panel Monitor	CN-OYMYH1-74261-45L-49RS	1/1/2015	\$0.00
4600	Dell 24" Flat Panel Monitor		1/1/2018	\$0.00
4783	Dell Optiplex 7070	3260Z23	1/1/2022	\$1,675.00
4795	Dell 24" Flat Panel Monitor		1/1/2021	Amber Weber
4796	Dell 24" Flat Panel Monitor		1/1/2021	Amber
4803	Dell Optiplex 7070	3233Z23	1/1/2022	\$1,675.00
4804	Dell Optiplex 7070	3265Z23	1/1/2022	\$1,675.00
4805	Dell Optiplex 7070	325yy23	1/1/2022	\$1,675.00
4806	Dell Optiplex 7070	3244Z23	1/1/2022	\$1,675.00
4807	Dell Optiplex 7070	3226Z23	1/1/2022	\$1,675.00
4808	Dell Optiplex 7070	3231Z23	1/1/2022	\$1,675.00
4809	Dell Optiplex 7070	3232Z23	1/1/2022	\$1,675.00
4826	Dell 24" Flat Panel Monitor		1/1/2021	Amber
4852	Dell Optiplex 7070	3230Z23	1/1/2022	\$1,675.00
4934	Dell Optiplex 7070 Ultra	G53SY23	1/19/2023	\$1,675.00
4940	Dell 24" Flat Panel Monitor	96LT3C3	3/17/2023	\$200.00
4941	Dell 24" Flat Panel Monitor	DLJT3C3	3/17/2023	\$200.00
4998	Dell Inspiron 5502	DXTSM93	2/1/2022	Building Safety - Amber
5012	Dell Optiplex 7070	3242Z23	1/1/2022	\$1,675.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Conservation District				
4511	Dell 24" Flat Panel Monitor		1/1/2015	\$0.00
4512	Lexmark Printer		1/1/2015	\$0.00
4670	Dell Latitude 3520	BPSBHL3	4/12/2022	\$1,030.34
4712	Dell 24" Flat Panel Monitor	B4KCDJ2	1/1/2019	\$221.00
4754	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4764	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4797	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4825	Dell Optiplex 7070	3265Z23	1/1/2022	\$1,675.00
4847	Dell 24" Flat Panel Monitor		1/1/2022	
4849	Dell 24" Flat Panel Monitor		1/1/2022	
4899	Dell Optiplex 7070	1JTXJQ3	1/1/2022	\$862.89
4951	Dell Latitude 3420	5LDFND3	6/27/2023	\$675.95
5013	Dell Optiplex 7070	322ZY23	1/1/2022	\$1,675.00
5014	Dell Optiplex 7070	3254Z23	1/1/2022	\$1,675.00
5015	Dell Optiplex 7070	3252Z23	1/1/2022	\$1,675.00
5035	Dell Optiplex 7010	BTV2SY3	6/28/2024	\$846.46
5041	Dell Optiplex 7070	6PN2SY3	7/12/2024	\$846.46

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
County Clerk				
	BIS Digital Recording Equipment S			
4126	BIS Digital DCR2 Recording Syste		1/1/2025	\$1,300.00
4226	MOTU 8 Channel Mixer	8PRE1007804	1/1/2015	\$7,320.00
4239	ELMO	P02A08603	1/1/2008	\$0.00
4240	LG Plasma Monitor	001RMPGSU944	1/1/2010	\$0.00
4254	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4270	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4276	HP LaserJet P2015	JPBFG09328	1/1/2011	\$0.00
4288	Dell 22" Flat Panel Monitor		1/1/2008	\$0.00
4389	Dell Flat Panel Monitor		1/1/2012	\$0.00
4424	HP LaserJet M605x	CNBCHB10B2	1/1/2013	\$0.00
4458	Data Card Printer		1/1/2016	\$1,100.00
4459	Dell 24" Flat Panel Monitor		1/1/2016	\$0.00
4460	Dell 24" Flat Panel Monitor		1/1/2016	\$250.00
4564	Samsung 27" curved monitor	091WHCNX301035N	1/1/2016	\$250.00
4565	Samsung 27" curved monitor	091WHCNX301039Y	5/9/2024	\$125.00
4566	Samsung 27" curved monitor	091WHCPW200050D	5/9/2024	\$125.00
4567	Samsung 27" curved monitor	091WHCNX207513A	5/9/2024	\$125.00
4593	Dell Inspiration 17 Laptop	B46V7L2	3/1/2018	\$0.00
4601	HP LaserJet Pro M402	PHB5B57463	1/1/2018	\$190.00
4676	Dell Optiplex 7060	9T09LR2	1/1/2018	\$1,265.00
4677	Dell 24" Flat Panel Monitor	ZU10019-14018	1/1/2018	\$221.00
4702	Dell Optiplex 7070	9T7GLR2	1/1/2022	\$1,675.00
4720	Dell 24" Flat Panel Monitor	3VNDQL2	1/1/2019	\$221.00
4736	Dell Optiplex 7070	3R6SRZ2	1/1/2020	\$1,675.00
4742	Dell Optiplex 7070	3R7RRZ2	1/1/2020	\$1,675.00
4743	Dell Optiplex 7070	3R7HBZ2	1/1/2020	\$1,675.00
4744	Dell Optiplex 7070	3R7SRZ2	1/1/2020	\$1,675.00
4761	Dell Latitude 7400	D0THW33	1/1/2021	\$1,675.00
4768	Dell Optiplex 7070	3R7GBZ2	1/1/2022	\$1,660.00
4782	Dell 24" Flat Panel Monitor		1/1/2021	\$1,675.00

Annual fee for maintenance on our Board Room Recording System
 Board Room
 Courtroom B
 Courtroom B
 Courtroom B
 BOC Recording Station
 BOC Recording Station
 Lynn
 Clerk Scanning Station
 Courtroom B Bench
 Courtroom B
 Counter
 Clerk's Office
 Clerk's Office
 Clerk's Office
 Clerk's Office
 Michelle Crocker
 Michelle
 Clerk Counter 1 - CPL
 Clerk - Front Desk
 Scan Station
 Courtroom B
 Jen Zywicki
 Molly Peplinski
 Lynn
 Counter 2
 Clerk
 Michelle Crocker
 Michelle

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
County Clerk				
4790	Dell Optiplex 7070 Ultra	G53QY23	1/1/2022	\$1,675.00
4830	Canon DR6030C		1/1/2022	
4831	HP ColorJet CP5525		1/1/2022	\$1,650.00
4834	Dell Latitude 3510 Laptop	G16P563	1/1/2021	\$0.00
4858	Dell Optiplex 7070	3236Z23	1/1/2022	\$1,675.00
4887	Dell Optiplex 7070	326YY23	1/1/2022	\$1,675.00
4900	Dell Latitude 3520	D0ZCVL3	9/9/2022	\$1,038.53
4978	Dell Optiplex	BWJMMW3	11/30/2023	
4986	Dell Latitude 5540	1J41LY3	1/22/2024	\$1,424.51
4988	Samsung 32" monitor	CWCEH4CWA22130E	2/2/2024	\$199.00
4989	Samsung 32" monitor	CWCEH4CWA20247Z	2/6/2024	\$199.00
4991	HP LaserJet Pro 4001dn	VNL0305882	2/15/2024	\$240.90
4992	Samsung 27" monitor	091WHCNCWC04108Y	2/15/2024	
4993	Samsung 27" monitor	091WHCNCWC08237M	2/15/2024	
4994	Samsung 27" monitor	091WHCNCWC08023N	2/15/2024	
4995	Samsung 27" monitor	091WHCNCWC00446W	2/15/2024	
4996	Samsung 27" monitor	091WHCNCWC03990L	2/16/2024	
4997	Samsung 27" monitor	091WHCNCWC01985A	2/16/2024	
5017	Dell 24" Flat Panel Monitor		1/1/2022	
5021	Dell Optiplex 7070	3224Z23	1/1/2022	\$1,675.00
5036	HP LaserJet Enterprise M507	PHCCS3V1GS	6/28/2024	\$1,060.89
	Public PC			
	Scanning Station			
	Clerk's Office			
	Court Covid-19 Grant			
	BOC Recording Station			
	Alison Middleton			
	Clerk's Office			
	Circuit Court Bench recording pc provided by BIS Digital			
	Clerk's Office - Molly Peplinski			
	Molly Peplinski			
	Michelle Crocker			
	Clerk - Elections			
	Clerk's Office			
	Clerk's Office			
	Clerk's Office			
	Clerk's Office			
	Clerk's Office			
	Clerk's Office			
	Scan Station			
	CC Bench			
	Clerk - Lyn			

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
District Court				
3553	Lexmark 2380 Dot Matrix Printer			\$0.00
3969	Sharp Video Arrainment Display	709965601	1/1/2008	\$0.00
3970	Polycom VSX7000	820973008EFD4AK	1/1/2008	\$0.00
3974	Visio 50" Plasma		1/1/2008	\$0.00
4364	Dell 20" Flat Panel Monitor	CN-02H2VM-64180-184-2N0M	1/1/2012	\$0.00
4385	Dell 23" Flat Panel Monitor		1/1/2013	\$0.00
4451	HP LaserJet M401n	VNG3F19548	1/1/2014	\$300.00
4462	Dell Optiplex 9020	BR5DW12	1/1/2014	\$1,685.00
4464	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45M-49FS	1/1/2014	\$0.00
4465	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45M-49NS	1/1/2015	\$0.00
4683	Dell 24" Flat Panel Monitor	45JBQL2	1/1/2018	\$221.00
4693	Dell Optiplex 7060	9TYGLR2	1/1/2018	\$1,265.00
4750	Dell Optiplex 7070	3R6GBZ2	1/1/2021	\$1,675.00
4756	Dell Optiplex 7070	3R6TRZ2	1/1/2021	\$1,675.00
4757	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4758	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4767	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4781	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4812	Dell Optiplex 7070	3247Z23	1/1/2022	\$1,675.00
4836	HP LaserJet M607		1/1/2018	\$910.00
4837	Dell 24" Flat Panel Monitor		1/1/2022	\$0.00
4838	Dell 24" Flat Panel Monitor		1/1/2022	\$0.00
4919	Dell Optiplex 7090	JGTXJQ3	10/25/2022	\$862.89
4938	Dell Optiplex 7070	3230Z23	3/16/2023	\$862.89
4939	Dell 24" Flat Panel Monitor	GTNT3C3	3/16/2023	\$200.00
4942	Dell 24" Flat Panel Monitor	7NJ14Q3	3/20/2023	\$200.00
4976	Dell Latitude 5540	F8ZZYW3	11/6/2023	\$1,314.00
5019	Dell Optiplex 7070	3262Z23	1/1/2022	\$1,675.00
5022	Dell Optiplex 7070	3251Z23	1/1/2022	\$1,675.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Emergency Services				
	ProQA Support			
	ArcGIS Enterprise Workgroup			
3790	HP LaserJet 4100	USBNF30333	1/1/2025	\$4,200.00
4120	HP LaserJet 1505n	CNBK532240	1/1/2005	\$1,300.00
4132	Dell 24" Flat Panel Monitor		12/31/2008	\$850.00
4133	Dell 24" Flat Panel Monitor		1/1/2015	\$300.00
4134	Dell 24" Flat Panel Monitor		1/1/2015	\$250.00
4135	Dell 24" Flat Panel Monitor		1/1/2015	\$250.00
4136	Dell 24" Flat Panel Monitor		1/1/2015	\$250.00
4138	Dell 24" Flat Panel Monitor		1/1/2015	\$250.00
4139	Dell 24" Flat Panel Monitor		1/1/2015	\$250.00
4506	Dell Venue 11 Pro	7W3VT22	1/1/2016	\$0.00
4541	Dell 24" Monitor		1/1/2017	\$300.00
4542	Dell 24" Monitor		1/1/2017	\$300.00
4586	Dell 24" Flat Panel Monitor		1/1/2018	\$221.00
4587	Dell 24" Flat Panel Monitor		1/1/2018	\$221.00
4602	Dell 22" Flat Panel Monitor		1/1/2018	\$0.00
4603	TG 22" Flat Panel Monitor		1/1/2018	\$0.00
4606	Dell Optiplex		1/1/2018	\$0.00
4607	Dell Optiplex	D0G77J2	1/1/2018	\$0.00
4608	TG 22" Flat Panel Monitor		1/1/2018	\$0.00
4609	Dell 24" Flat Panel Monitor		1/1/2018	\$0.00
4610	Dell 22" Flat Panel Monitor		1/1/2018	\$0.00
4611	Dell 22" Flat Panel Monitor		1/1/2018	\$0.00
4612	Dell 24" Flat Panel Monitor		1/1/2018	\$0.00
4613	TG 22" Flat Panel Monitor		1/1/2018	\$0.00
4614	Dell Optiplex	D0L67J2	1/1/2018	\$0.00
4616	HP LaserJet M501		1/1/2018	\$520.00
4617	HPZ440 Computer	2UA62424HG	1/1/2018	\$0.00
4618	TG 22" Flat Panel Monitor		1/1/2018	\$0.00
4689	Dell 24" Flat Panel Monitor	DBZFQL2	1/1/2018	\$0.00
4721	Dell 24" Flat Panel Monitor	47RQ6R2	1/1/2018	\$221.00
			1/1/2019	\$0.00

Annual Support for the Priority Dispatch Software
 Support for ArcGIS Server for 911 mapping
 Bill Parker
 Matt
 Station 1
 Station 3
 Station 1
 Station 2
 Station 2
 Station 4
 Station 4
 ES Tablet
 Kelly LaCross
 Kelly LaCross
 Station 3
 Station 3
 Station 3 - 911
 Station 3 - Radio
 Station 3 - 911
 Station 2 - 911
 Station 2 - Radio
 Station 2 - CAD
 Station 2 - 911
 Station 1 - 911
 Station 1 - CAD
 Station 1 - Radio
 Station 1 - 911
 Dispatch
 Station 4 - Radio
 Station 4 - Radio
 Matt
 Dispatch Station #3

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Emergency Services				
4722	Dell 24" Flat Panel Monitor	18RQ6R2	1/1/2019	\$0.00
4723	Dell 24" Flat Panel Monitor	46RQ6R2	1/1/2019	\$0.00
4771	Dell Workstation	JCF4DV2	1/1/2021	CAD Station 3
4772	Dell Workstation	JCF5DV2	1/1/2021	CAD Station 1
4773	Dell Workstation	JCF3DV2	1/1/2021	CAD Station 2
4775	Dell Workstation	JCF2DV2	1/1/2021	CAD Station 4
4967	Dell Inspiron Laptop	BXTSM93	1/1/2022	\$1,675.00
5004	Dell Optiplex 7070	3245Z23	1/1/2021	\$1,675.00
5005	Dell Optiplex 7070	3243Z23	1/1/2021	\$1,675.00
				Dispatch Station #2
				Dispatch Station #1

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Equalization				
	BSA Tax DotNet		7/1/2011	\$14,395.00
	ESRI Desktop Basic		1/1/2014	\$1,800.00
	ESRI Desktop Advanced with 3D.A		1/1/2014	\$4,860.00
	ESRI ArcGIS Online Credits		1/1/2024	\$360.00
	Apex Software Support		1/1/2025	\$1,100.00
	ArcGIS Desktop Basic		1/1/2025	\$400.00
	BSA Tax Support		1/1/2025	\$5,200.00
	BSA Assessing Support		1/1/2025	\$5,000.00
	ArcGIS Desktop Advanced with 3D		1/1/2025	\$3,500.00
	BSA Assessing DotNet		7/1/2025	\$15,995.00
3598	HP LaserJet 9000	JPBQY04692	11/25/2003	\$6,395.00
4172	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4338	Dymo Label Printer		1/1/2012	\$0.00
4365	Dell 23" Flat Panel Monitor	CN-0GFXN4-74445-29K-BDEL	1/1/2013	\$250.00
4486	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45L-49KS	1/1/2015	\$0.00
4577	Dell Optiplex 5050	DR7GBM2	1/1/2018	\$1,265.00
4717	Dell Optiplex 7060	9SDFLR2	1/1/2019	\$1,265.00
4851	Dell Optiplex 7070	3241Z23	1/1/2022	\$1,675.00
4948	Dell OptiPlex 7000	GCD08V3	6/14/2023	\$862.89

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Information Technology				
	HP 2920-48G Phone Switch	SG40FLX02K	1/1/2015	\$0.00
	Charter Communications - Internet		1/1/2025	\$31,000.00
	Safety Net New Security Offering		1/1/2025	\$35,000.00
	Barracuda Support		1/1/2025	\$8,700.00
	KnowBe4 Training Software & Phis		1/1/2025	\$3,600.00
	Tripp Lite UPS Backups		1/1/2016	\$10,308.44
	Revize Website Support		1/1/2025	\$7,000.00
	Windows Server 2008 & TS Clients	MWVKDR-8MMW2-3R4HY-YJG	1/1/2011	\$4,368.00
	Windows Server 2008	MM4QWL-QVQ8T-2PPVH-CJ62	1/1/2011	\$9,000.00
	Adobe Acrobat & Acrobat Pro		1/1/2025	\$4,000.00
	DUO Security Annual Maintenance		1/25/2024	\$25,000.00
	Microsoft Azure		1/1/2025	\$150,000.00
	Safety Net Contract		1/1/2025	\$10,406.92
	Dell AppAssure Backup Software		1/1/2014	\$2,500.00
	Rehmann		1/1/2025	\$1,810.00
	AvePoint for Office 365		1/1/2025	\$20,000.00
	Motorola Solutions		1/1/2025	\$16,000.00
	DewPoint		1/1/2025	\$15,000.00
	GT County - IT Charges		1/1/2022	\$4,000.00
	LJAA Web Site Support		1/1/2025	\$1,300.00
	Relevant Networks Support		1/1/2025	

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Information Technology				
	Microsoft Office 365 licensing		1/1/2025	\$20,000.00
	SQL Server STD 2014		1/1/2017	\$5,177.54
	Amazon Web Cloud Service		1/1/2025	\$3,000.00
	Laser Printer Technologies		1/1/2025	\$4,000.00
	BSB Communications		1/1/2025	\$4,500.00
	Quest Rapid Recovery Support		1/1/2025	\$4,000.00
	Vmware vSphere support renewal		12/20/2025	\$1,500.00
0	Open Mesh WiFi Switch		1/1/2018	\$500.00
0	Open Mesh Access Points (22)		1/1/2018	\$5,000.00
3761	Spectracom GPS 9183 Time Clock	9183	1/1/2005	\$4,975.00
3925	Dell 2161DS-2 Remote Console Sw	51GRV91	1/1/2008	
3926	Dell Rack Console 15P		1/1/2008	\$2,025.00
3928	Dell Rack		1/1/2008	\$1,625.00
3991	Linksys 2048 Switch	001A708DC41F	1/1/2008	\$1,100.00
4035	Sonic Wall TZ170 Firewall		6/1/2007	\$675.00
4071	HP 2525PWR Phone Switch	CN745PC065	1/1/2008	\$0.00
4072	HP 2610-48-PWR Phone Switch	CN8401ZS130	3/1/2009	\$0.00
4077	HP2626-PWR Switch	CN7460C01Y	1/1/2008	\$0.00
4080	Mitel 3300 - Backup		1/1/2008	\$0.00
4081	Mitel ASU		1/1/2008	\$0.00
4129	HP 2920-48G Phone Switch	SG40FLZD23	1/1/2015	\$0.00
4130	HP 2920-48G Phone Switch	SG40FLZD25	1/1/2015	\$0.00
4140	Mitel ASU		1/1/2015	\$0.00
4141	Mitel 3300 - New		1/1/2015	\$0.00
4142	HP 2920-48G Phone Switch	SG40FLZD29	1/1/2015	\$0.00
4283	Dell PowerConnect 5524 iSCSI Swi	3N6B7M1	1/1/2012	\$1,038.00
4284	Dell PowerConnect 5524 iSCSI Swi	5N6B7M1	1/1/2012	\$1,038.00
4339	Linksys 2048 Switch	ec:30:91:12:a1:7a	1/1/2009	\$1,100.00
4340	Linksys 2048 Switch	a4:0c:c3:69:2d:1a	1/1/2009	\$1,100.00
4384	Zebra Barcode Printer		1/1/2013	\$0.00

Annual fee for Microsoft 365 mailboxes. \$10 per month per mailbox \$18240.00

SQL Server Software 2014 (Leelanau-DB3)

Based on average monthly fee for Amazon Cloud Services. This is for our Web Site and backup solution

Estimate of printer maintenance. This is not a contract but a guess at how much time and material costs there will be to fix printers that need service thru the year.

Mitel Software Assurance and Support Program

Support for Quest Rapid Recovery Backup Software

Vmware vSphere 8 Essentials Plus support renewal

LEC WiFi switch

22 Access Points

Dell Rack

Dell Rack

LEC Equipment Room

LEC Internet Switch

State Router Firewall

IP Phone Switch - GC

IP Phone Switch - GC

IP Phone Switch - LEC

Mitel Phone System - LEC

Mitel Phone System - LEC

IP Phone Switch - GC

IP Phone Switch - GC

Mitel Phone System - LEC

Mitel Phone System - LEC

IP Phone Switch - LEC

PSIC Grant - 2007

PSIC Grant - 2007

LEC Middle Rack - 10.150.0.11

LEC Middle Rack - 10.150.0.12

from District Court

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Information Technology				
4407	Ceragon Fibreair IP-10		1/1/2013	\$0.00
4418	Brother Label Writer		1/1/2011	\$0.00
4620	Cisco Router		1/1/2018	\$0.00
4621	Cisco Router		1/1/2018	\$0.00
4622	Cisco Switch		1/1/2018	\$0.00
4623	Cisco Switch		1/1/2018	\$0.00
4624	Dell PowerEdge Server		1/1/2018	\$0.00
4625	Dell PowerEdge Server		1/1/2018	\$0.00
4626	Median 1000b		1/1/2018	\$0.00
4627	Median 1000b		1/1/2018	\$0.00
4636	Motorola Radio KVM		1/1/2018	\$0.00
4638	DataCove eMail Archive	T18222S001	1/1/2018	\$3,775.00
4639	Proliant DL360 Server	MXQ62701DG	1/1/2018	\$0.00
4640	Proliant DL360 Server	MXQ62701DP	1/1/2018	\$0.00
4641	NICE Storage	ZM263801YS	1/1/2018	\$0.00
4642	Sonicwall SOHO WiFi Router	18B1699D0E30	1/1/2018	\$400.00
4649	Open Mesh 24 port WiFi Switch	A1809001836	1/1/2019	\$500.00
4650	Open Mesh 24 port WiFi Switch	A1813007064	1/1/2019	\$500.00
4651	Open Mesh A62 WiFi Access Point	A1817021216	1/1/2019	\$225.00
4653	Open Mesh A62 WiFi Access Point	A1817021225	1/1/2019	\$225.00
4654	Open Mesh A62 WiFi Access Point	A1817021222	1/1/2019	\$225.00
4655	Open Mesh A62 WiFi Access Point	A1817021224	1/1/2019	\$225.00
4658	Open Mesh A62 WiFi Access Point	A1817021221	1/1/2019	\$225.00
4663	Open Mesh A62 WiFi Access Point	A1817021308	1/1/2019	\$225.00
4779	Dell R640 Server - VM2	6TQBDV2	1/1/2021	
4780	Synlogic RS816 NAS		1/1/2021	
4885	Cisco CBS350-48T-4G-NA	PSZ26161A7S	1/1/2023	\$739.78
4892	Datto AP840	0072M100654	8/2/2022	
4893	Datto AP840	0072M100652	8/2/2022	
4894	Datto AP840	0072M100651	8/2/2022	
4895	Datto AP840	0072M100653	8/2/2022	
4896	Datto AP840		8/2/2022	
				PSIC Grant - 2007
				IT Office
				911 Router
				911 Router
				911 Switch
				911 Switch
				911 Server
				911 Server
				Motorola Radio
				Motorola Radio
				KVM Switch
				eMail Archive
				NICE Recorder Server
				NICE Recorder Server
				NICE Recorder Storage
				Public WiFi Firewall
				Courthouse WiFi switch
				Computer Room WiFi switch
				1st Floor ROD
				LCSSO EOC
				LCSSO Admin
				2nd Floor DistCt
				2nd Floor ProbCt Hall
				2nd Floor CirCt Hall
				Leelanau-VM2
				Leelanau-VM2 Storage
				Courthouse switch room
				Treasurer Office access point
				2nd Floor DistCt Hallway access point
				1st floor main entrance hallway access point
				access point
				access point

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Information Technology				
4901	Cisco CBS350-48T-4G-NA	PSZ26271CEN	1/1/2023	\$739.78
4902	Cisco CBS350-48T-4G-NA	PSZ26271DEN	1/1/2023	\$739.78
4903	Cisco CBS350-48T-4G-NA	PSZ26271DGB	1/1/2023	\$739.78
4904	Cisco CBS350-48T-4G-NA	PSZ26271DF1	1/1/2023	\$739.78
4905	Cisco CBS350-48T-4G-NA	PSZ26271DHA	1/1/2023	\$739.78
4906	Cisco CBS350-48T-4G-NA	PSZ26271CXD	1/1/2023	\$739.78
4907	Cisco CBS350-48T-4G-NA	PSZ26271DH1	1/1/2023	\$739.78
4908	Cisco CBS350-48T-4G-NA	PSZ26271DBF	1/1/2023	\$739.78
4909	Cisco CBS350-48T-4G-NA	PSZ26271BNV	1/1/2023	\$739.78
4910	Cisco CBS350-48T-4G-NA	PSZ26271DC7	1/1/2023	\$739.78
4911	Cisco CBS350-48T-4G-NA	PSZ26271DTD	1/1/2023	\$739.78
4932	Datto AP840	0072M101966	1/5/2023	\$739.78
4933	Datto AP840	0072M101959	1/5/2023	\$739.78
4943	Cisco CBS350-48T-4G-NA	PSZ26271DJ3	4/5/2023	\$739.78
4956	Datto AP840	0072M202160	7/17/2023	\$739.78
4957	Datto AP840	0072M202149	7/17/2023	\$739.78
4958	Dell Optiplex 7000	9HH08V3	7/21/2023	\$862.89
5033	Dell Latitude 5320	34QWGS3		\$739.78
5039	Cisco CBS350-48T-4G-NA	PSZ26271BMZ	7/11/2024	\$739.78
5040	Cisco CBS350-48T-4G-NA		6/3/2024	\$739.78

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
	Law Enforcement Center			
	Livescan Maintenance		1/1/2025	\$6,500.00
	eForce "B" License		1/1/2024	\$1,000.00
	Dell Precision -		7/20/2023	
	Laser Measuring Accident Reconstr		1/1/2017	\$4,200.00
	Dell Precision	CZR02V3	7/31/2023	
	Finger Print Machine	30257.H203	8/1/2004	\$0.00
	Cell Brile Annual License Fees		1/1/2025	\$5,500.00
	IMS Map360 Maintenance		1/1/2024	\$500.00
	Dell Precision	DZR02V3	7/31/2023	
	Dell Precision	3ZR02V3	7/31/2023	
	BIS Interview Recording		1/1/2025	\$5,570.00
	BIS Digital Interrogation Recording		1/1/2025	\$1,200.00
	Aladtec Support		1/1/2025	\$2,800.00
	eForce RMS Software		1/1/2011	\$30,073.00
	Finger Print Machine	000181669h2006	1/1/2008	\$0.00
4025	Finger Print Monitor	S774AARKSP0C	1/1/2008	\$0.00
4119	HP LaserJet P1505n		1/1/2008	\$300.00
4152	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4170	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4211	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4224	Fingerroll			\$0.00
4225	Fingerroll	001000546E2009		\$0.00
4286	HP LaserJet P1606dn		1/1/2011	\$250.00
4334	Dell 23" Flat Panel Monitor		1/1/2014	\$0.00
4377	Dell 23" Flat Panel Monitor	CN-0GF4N4-74445-29K-BG9L	1/1/2013	\$0.00
4400	Dell 20" Flat Panel Monitor		1/1/2013	\$0.00
4412	HP Probook 4540		1/1/2013	\$0.00
4414	Elo Touch Monitor		1/1/2011	\$0.00
4428	Dell 20" Flat Panel Monitor		1/1/2013	\$0.00
4444	Polycom Video Arraignment	083FA5	1/1/2008	\$0.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Law Enforcement Center				
4445	Dell Inspiron 15	F5GQQY1	1/1/2014	\$0.00
4454	HP LaserJet P3015	VNB3135561	1/1/2014	\$750.00
4501	Dell Inspiron 13 7000	D8CML52	1/1/2016	\$750.00
4518	Dell 24" Flat Panel Monitor		1/1/2016	\$0.00
4540	Elo Touch Monitor		1/1/2017	\$0.00
4543	Cell Brite UFED		1/1/2017	\$0.00
4551	Dell Optiplex 3040		1/1/2017	\$856.00
4552	Dell 24" Flat Panel Monitor		1/1/2017	\$300.00
4554	BIS Digital Mixer		1/1/2017	\$0.00
4557	Dell 24" Flat Panel Monitor	CN-07XTXG	2/4/2019	\$221.00
4558	Dell 5820 Workstation Tower	8PMVZV2	1/1/2019	\$0.00
4579	Dell Optiplex 5050	DR7JBM2	1/1/2018	\$1,265.00
4588	HP LaserJet Pro M402	PHB5H20046	1/1/2018	\$190.00
4643	Dell 24" Flat Panel Monitor		1/1/2018	\$0.00
4644	ELO Touchscreen Monitor		1/1/2018	\$0.00
4645	Dell 24" Flat Panel Monitor		1/1/2018	\$0.00
4646	Brother HL5470dw Printer		1/1/2018	\$0.00
4647	Brother HL5470dw Printer		1/1/2018	\$0.00
4648	30" Monitor		1/1/2018	\$0.00
4671	Dell Optiplex 7060	9TLDLR2	1/1/2018	\$0.00
4672	Dell 24" Flat Panel Monitor	B4L1DJ2	1/1/2018	\$1,265.00
4678	Dell Optiplex 7060	9SXDLR2	1/1/2018	\$221.00
4679	Dell Optiplex 7060	9V88LR2	1/1/2018	\$1,265.00
4680	Dell Optiplex 7060	9TNBLR2	1/1/2018	\$1,265.00
4681	Dell Optiplex 7060	9TQJLR2	1/1/2018	\$1,265.00
4684	Dell 24" Flat Panel Monitor		1/1/2018	\$221.00
4687	Dell Optiplex 7060	9V0GLR2	1/1/2018	\$1,265.00
4688	Dell Optiplex 7060	9TJFLR2	1/1/2018	\$1,265.00
4691	Dell Optiplex 7060	9V3CLR2	1/1/2018	\$1,265.00
4692	Dell Optiplex 7060	9V5BLR2	1/1/2018	\$1,265.00
4694	Dell 24" Flat Panel Monitor	DBYFQL2	1/1/2018	\$221.00
4695	Dell 24" Flat Panel Monitor	3WMBQL2	1/1/2018	\$221.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Law Enforcement Center				
4696	Dell Optiplex 7060	9TXBLR2	1/1/2018	\$1,265.00
4697	Dell Optiplex 7060	9V2CLR2	1/1/2018	\$1,265.00
4698	Dell Optiplex 7060	9T6BLR2	1/1/2018	\$1,265.00
4699	Dell 24" Flat Panel Monitor	3YN8QL2	1/1/2018	\$221.00
4700	Dell 24" Flat Panel Monitor	3YDCQL2	1/1/2018	\$221.00
4703	Dell Optiplex 7060	9V6JLR2	1/1/2018	\$1,265.00
4707	Dell Optiplex 7060	9T39LR2	1/1/2019	\$1,265.00
4713	Dell Optiplex 7060	9TG9LR2	1/1/2019	\$1,265.00
4714	Dell 24" Flat Panel Monitor	B36HDJ2	1/1/2019	\$221.00
4715	Dell 24" Flat Panel Monitor	9N2VDJ2	1/1/2019	\$221.00
4718	Samsung 32" White Curved Monitor	0PC0HTQK0C01760P	1/1/2019	\$0.00
4719	Samsung 32" White Curved Monitor	0PC0HTQKA00728D	1/1/2019	\$0.00
4747	Dell Mobile Tablet	FV0MTG2	1/1/2020	
4759	Dell Optiplex 7070	324ZY23	1/1/2022	\$1,675.00
4774	Zebra Label Printer		1/1/2021	
4776	Dell 24" Flat Panel Monitor		1/1/2021	
4777	Dell 24" Flat Panel Monitor		1/1/2021	
4778	Dell Precision Workstation		1/1/2021	
4793	Dell 24" Flat Panel Monitor		1/1/2021	
4810	Dell Optiplex 7070	3227Z23	1/1/2022	\$1,675.00
4811	Dell Optiplex 7070	3255Z23	1/1/2022	\$1,675.00
4813	Dell Optiplex 7070	3263Z23	1/1/2022	\$1,675.00
4855	HP LaserJet Pro 404dw		1/1/2023	\$367.00
4856	HP LaserJet Pro 404dw		1/1/2023	\$367.00
4861	ThinkCentre - Fingerroll		1/1/2022	
4862	Dell 24" Flat Panel Monitor		1/1/2022	
4863	Samsung 32" White Curved Monitor		1/1/2022	\$0.00
4864	Samsung 32" White Curved Monitor		1/1/2022	\$0.00
4864	Samsung Monitor		1/1/2021	\$0.00
4865	HP LaserJet M404dn		1/1/2022	\$367.00
4866	Dell 24" Flat Panel Monitor		1/1/2022	
4868	Samsung 32" White Curved Monitor		1/1/2022	\$0.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
MSU Extension				
4050	HP LaserJet 4240	JPRFH04097	7/1/2008	\$1,000.00
4055	Dell 17" Wide Screen Flat Panel Mo	CN-0F532H-873-B2GM-A01	1/1/2008	\$0.00
4244	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4469	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45L-52LS	1/1/2014	\$0.00
4474	Dell Optiplex 9020	BR7HW12	1/1/2014	\$1,685.00
4745	Dell Optiplex 7070		1/1/2021	\$1,675.00
4746	Dell Optiplex 7070		1/1/2021	\$1,675.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Planning				
	ArcGIS Desktop Standard		1/1/2025	\$1,500.00
	ESRI Desktop Basic			
3941	HP LaserJet P1505n	CNBK532206	1/1/2014	\$1,800.00
3942	HP LaserJet P1505n	CNBK532210	1/1/2008	\$300.00
3943	HP LaserJet P1505n	CNBK532187	1/1/2008	\$300.00
4561	Dell Optiplex Micro 7010	GWN5G24	1/1/2008	\$300.00
4562	Dell Optiplex Micro 7010	8YN5G24	4/26/2024	\$1,237.89
4563	Dell 24" monitor	CN-0G8TVH-QDC00-9CF-2MH	5/3/2024	\$1,237.89
4787	Dell 24" Flat Panel Monitor		1/1/2021	
4968	Samsung 32" Curved Monitor	CWCEH4CW401107P	9/26/2023	\$179.99
5042	Dell Optiplex Micro 7010	42K2G24	5/3/2024	\$1,237.89
	Support for single concurrent license for ArcGIS Desktop Standard			
	Planning License			
	Trudy			
	Gail			
	Jenny Herman			
	Jenny Herman			
	Allison Immel			
	Front Desk			
	Allison Immel			
	Jenny Herman			
	Gail Myer			

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Probate Court				
4010	HP LaserJet P1505n	CNBK532190	1/1/2008	\$300.00
4156	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4229	Whirlwind 8 Channel Mic Splitter	480708	1/1/2010	\$0.00
4230	Nexia Amp	1399438	1/1/2010	\$0.00
4231	Samson Servo 200 Amp	3071000490	1/1/2010	\$0.00
4236	8 Channel Mixer		1/1/2018	\$875.00
4237	PPA T35 Transmitter	D04932	1/1/2010	\$0.00
4238	Video Camera Control	CK0109Z6101340	1/1/2010	\$0.00
4666	HP LaserJet Pro M404n	VNG3C24184	1/1/2022	\$318.31
4704	Dell 24" Flat Panel Monitor	3X8FQL2	1/1/2019	\$221.00
4705	Dell 24" Flat Panel Monitor	C1FGDJ2	1/1/2019	\$221.00
4739	Dell Optiplex 7070		1/1/2020	\$1,675.00
4741	Dell 24" Flat Panel Monitor		1/1/2020	\$0.00
4853	HP LaserJet Pro 404dw		1/1/2023	\$367.00

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Probate Court - Child Care				
	BIS Digital Recording Equipment S			
4008	HP LaserJet P1505n	CNBK532204	1/1/2025	\$1,200.00
4164	Dell 22" Flat Panel Monitor	N/A	1/1/2008	\$300.00
4706	Dell Optiplex 7060	9TPDLR2	1/1/2010	\$0.00
4730	Dell Optiplex 7070	3R6QRZ2	1/1/2019	\$1,265.00
4731	Dell 24" Flat Panel Monitor	4GRHY2	1/1/2020	\$1,675.00
4751	Dell 24" Flat Panel Monitor		1/1/2020	\$0.00
4752	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4854	HP LaserJet Pro 404dw		1/1/2021	\$0.00
4959	Dell Optiplex 7000	CY508V3	1/1/2023	\$367.00
			7/25/2023	\$862.89
				Annual fee for maintenance on our Probate Court Recording System
				John
				Therese
				Therese Larson
				John Boonstra
				John Boonstra
				Therese Larson
				Therese Larson
				Rachael Lacross
				Sage Mrdeza

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost	New
Probate Court - Juvenile Admin.					
4011	HP LaserJet P1505n	CNBK532218	1/1/2008	\$300.00	Open
4012	HP LaserJet P1505n	CNBK532230	1/1/2008	\$300.00	Therese
4014	HP LaserJet P1505n	CNBK532188	1/1/2008	\$300.00	Ryan
4265	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00	Courtroom C
4724	Dell Optiplex 7070	3R6PRZ2	1/1/2020	\$1,675.00	Cameron Clark
4725	Dell 24" Flat Panel Monitor	1MSHXY2	1/1/2020	\$0.00	Cameron Clark
4727	Dell 24" Flat Panel Monitor	FVRHXY2	1/1/2020	\$0.00	Sarah Hubbell
4728	Dell Optiplex 7070	3R67VRZ2	1/1/2020	\$1,675.00	Ryan Douglass
4729	Dell 24" Flat Panel Monitor	4GRHXY2	1/1/2020	\$0.00	Ryan Douglass
4842	HP LaserJet M404dn		1/1/2022	\$320.00	Cameron Clark
4966	Dell OptiPlex 7000	8CD08V3	8/18/2023	\$862.89	Sarah Hubbell

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Prosecuting Attorney				
	Dell Latitude 3510 Laptop		1/1/2021	\$0.00
	Camtasia and ExhibitView Software		1/1/2017	\$560.00
	Dell Latitude 3510 Laptop		1/1/2021	\$0.00
	Dell Latitude 3510 Laptop		1/1/2021	\$0.00
	Dell Latitude 3510 Laptop		1/1/2021	\$0.00
4150	HP LaserJet P4015	CNDY186165	1/1/2010	\$2,350.00
4196	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4198	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4207	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00
4441	Dell 23" Flat Panel Monitor		1/1/2015	\$0.00
4450	HP LaserJet P1606dn	VND3F32968	1/1/2014	\$250.00
4476	Dell 24" Flat Panel Monitor	CN-0YMYH1-74261-45L-49US	1/1/2014	\$0.00
4538	Dell Inspiron 15 7000 Laptop	G9D9YD2	1/1/2017	\$1,536.00
4560	Dell Inspiron 3510	116P563	1/1/2017	\$1,536.00
4583	Dell Optiplex 5050	DR8HBM2	1/1/2018	\$1,265.00
4584	Dell 24" Flat Panel Monitor		1/1/2018	\$221.00
4590	Dell Optiplex 5050	DR7FBM2	1/1/2018	\$1,265.00
4591	Dell Optiplex 5050	DR8GBM2	1/1/2018	\$1,265.00
4592	Dell Optiplex 5050	DR8JBM2	1/1/2018	\$1,265.00
4770	Dell 24" Flat Panel Monitor		1/1/2021	\$0.00
4841	Dell Latitude 3510 Laptop	216P563	1/1/2021	\$0.00
4843	Dell 24" Flat Panel Monitor		1/1/2022	\$285.63
4845	Dymo Labelwriter Twin Turbo	17501602240237	1/1/2017	\$0.00
4846	Dell Latitude 3510 Laptop	716P563	1/1/2021	\$0.00
4886	Dell P2422H	664V9J3		\$200.00
4945	Dell 24" Flat Panel Monitor	HPJT3C3	5/9/2023	\$862.89
4955	Dell OptiPlex 7000	5HH08V3	7/12/2023	
4972	Dell Optiplex 7000	CCD08V3	10/23/2023	
4983	Dell Optiplex 7010	9TV2SY3	1/24/2024	\$1,502.60
4984	Dell 24" Flat Panel Monitor	CN-0101CF-TV200-31J-3GJL-	1/12/2024	\$200.00
5018	Dell Optiplex 7070	3234Z23	1/1/2021	\$1,675.00
5037	Dell Latitude 3510	F16P563	1/1/2021	

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost	New
Register of Deeds					
	Tyler ROD Support		1/1/2025	\$24,000.00	Annual fee for the Register of Deeds Department for the Deeds Indexing software.
4110	Dell 22" Flat Panel Monitor		1/1/2010	\$0.00	Public 2
4112	Dell 24" Flat Panel Monitor	MX-0G28EH-74264-972-1RLS	1/1/2010	\$0.00	Patty
4113	Dell 24" Flat Panel Monitor	MX-0G28EH-74264-972-1RAS	1/1/2010	\$0.00	Wanda
4114	Dell 24" Flat Panel Monitor	MX-0G28EH-74264-972-1R9S	1/1/2010	\$0.00	Rachael
4117	Zebra TLP2844 Label Printer	41J091006116	1/1/2010	\$0.00	Dorothy Miller
4143	Zebra TLP2844 Label Printer	41J091006112	1/1/2010	\$0.00	Jennifer Grant
4144	Zebra TLP2844 Label Printer	41J091006123	1/1/2010	\$0.00	Rachael
4145	Zebra TLP2844 Label Printer	41J091006094	1/1/2010	\$0.00	Wanda Couturier
4146	Zebra TLP2844 Label Printer	41J091006074	1/1/2010	\$0.00	Jennifer Grant
4194	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00	ROD Counter
4209	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00	Public1
4213	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00	Patty
4215	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00	Wanda
4218	Dell 22" Flat Panel Monitor	N/A	1/1/2010	\$0.00	Jennifer
4335	Dell 23" Flat Panel Monitor		1/1/2014	\$0.00	Public 2
4397	HP LaserJet P4015	CNDYB57546	1/1/2014	\$0.00	Paid by ROD Automation Fund
4440	Dell Optiplex 7010	F9NLRW1	1/1/2013	\$0.00	ROD Fiche Reader
4446	Viewsonic 23" Flat Panel Monitor		1/1/2014	\$0.00	ROD Fiche Reader
4448	HP LaserJet P1606dn	VNB3B50894	1/1/2014	\$250.00	Jennifer Grant
4461	HP LaserJet P3015	VND3F14231	1/1/2014	\$0.00	ROD Printer
4669	Dell OptiPlex 7070 Ultra	G53PY23	1/1/2022	\$1,675.00	ROD Counter
4827	Dell 24" Flat Panel Monitor		1/1/2021		Jennifer
5006	Dell Optiplex 7070	3257Z23	1/1/2021	\$1,675.00	Rachael Richardson
5007	Dell Optiplex 7070	325ZY23	1/1/2021	\$1,675.00	Wanda Couturier
5010	Dell Optiplex 7070	3235Z23	1/1/2021	\$1,675.00	Laura Lassaline
5011	Dell Optiplex 7070	3240Z23	1/1/2021	\$1,675.00	Jennifer Grant
5025	Dell Optiplex 7070	3246Z23	1/1/2022	\$1,675.00	ROD Public 1
5029	Dell Optiplex 7070	3246Z23	1/1/2022	\$1,675.00	ROD Public 2

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
Senior Services				
	CareEvantag Support			
4073	HP ColorJet 2025DN	SCNBSP02360	1/1/2025	\$2,500.00
4088	HP LaserJet P1505n	CNBK532191	3/1/2009	\$516.00
4568	Samsung 27" curved monitor	091WHCNX308734B	1/1/2008	\$300.00
4569	Samsung 27" curved monitor	091WHCNX405472W	5/17/2024	\$125.00
4570	Samsung 27" curved monitor	091WHCNX405460X	5/17/2024	\$125.00
4723	Dell 24" Flat Panel Monitor		1/1/2021	?
4724	Dell 24" Flat Panel Monitor		1/1/2021	?
4753	Dell Optiplex 7070	3R6TRZ2	1/1/2021	\$1,675.00
4792	Dell Optiplex 7070	3267Z23	1/1/2022	\$1,675.00
4799	Dell Optiplex 7070	3256Z23	1/1/2022	\$1,675.00
4800	Dell 24" Flat Panel Monitor		1/1/2021	
4801	Dell 24" Flat Panel Monitor		1/1/2021	
4802	Dell Optiplex 7070	323ZY23	1/1/2022	\$1,675.00
4896	Dell Latitude 3520	459QTL3	8/1/2022	\$1,038.53
4897	Dell Latitude 3520	849QTL3	8/1/2022	\$1,038.53
4985	Samsung 32" monitor	CWCEH4CW807450P	1/19/2024	
4987	Samsung 32" monitor	CX53H4CW802320M	1/24/2024	
5031	Samsung 27" curved monitor	091WHCNX300587D	5/17/2024	\$125.00

Support fees for the CareEvantage Software.
 April
 Senior Services
 Senior Services
 Senior Services
 ?
 ?
 Gail Carlson
 Victoria Maggio
 Lena Vander Meulen
 Lena Vander Meulen
 Lena Vander Meulen
 Armanda Krantz
 Senior Services laptop
 Senior Services laptop
 Armanda Krantz
 Armanda Krantz
 Senior Services

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost	New
Treasurer					
	BSA Animal License DotNet		7/1/2025	\$1,200.00	
	BSA Dog License Support		1/1/2025	\$500.00	
	BSA P.R.E. Support		1/1/2025	\$420.00	
	BSA Delinquent Support		1/1/2025	\$5,500.00	
	BSA Special Assessment		1/1/2025	\$3,050.00	
3936	HP LaserJet P1505n	CNBK532197	1/1/2008	\$300.00	
3939	HP LaserJet P1505n	CNBK532183	1/1/2008	\$300.00	
4046	HP LaserJet 1505n	CNBK621078	6/15/2008	\$0.00	
4047	HP LaserJet 1505n	CNBK621067	6/15/2008	\$0.00	
4128	Fujitsu Fi-6770 Scanner	AAFDA02942	1/1/2015	\$0.00	
4266	HP LaserJet P1606dn	VNB3B50894	9/1/2010	\$250.00	
4437	Dell 23" Flat Panel Monitor	CN-038RYR-72872-35F-AYES	1/1/2014	\$0.00	
4599	Dell Optiplex 5050	DR7HBM2	1/1/2018	\$1,265.00	
4674	Dell 24" Flat Panel Monitor	CN-07XTXG-TV100-88G-09HU	1/1/2018	\$221.00	
4675	Dell 24" Flat Panel Monitor	CN-07XTXG-TV100-88G-094U-	1/1/2018	\$221.00	
4685	Dell 24" Flat Panel Monitor	DDMCQL2	1/1/2018	\$221.00	
4686	Dell 24" Flat Panel Monitor	434FQL2	1/1/2018	\$221.00	
4740	Dell 24" Flat Panel Monitor	3R6HBZ2	1/1/2020	\$0.00	
4759	Dell Optiplex 7070		1/1/2021	\$1,675.00	
4765	Microsoft Surface Pro		1/1/2021		
4784	Dell 24" Flat Panel Monitor		1/1/2021		
4785	Dell 24" Flat Panel Monitor		1/1/2021		
4786	Dell 24" Flat Panel Monitor		1/1/2021		
4829	HP LaserJet M404dn	PHBBK07020	1/1/2022	\$320.00	
4870	Dell 24" Flat Panel Monitor		1/1/2022		
4917	Dell Optiplex 7070	6ZLXJQ3	10/13/2022	\$862.89	
4930	Apple iPad Air	J17QQG4V91	12/20/2022	\$754.00	
4947	Dell Optiplex 7090	JDTXJQ3	5/16/2023	\$862.89	
4999	Canon ImageFormula DR-C255II	JJ3K8397	3/19/2024	\$267.00	

DotNet Upgade
 Annual fee for the Treasurers Dog Licensing software. This software is used to record Dog Licenses.
 Annual fee for the Treasurers PRE (Homestead Exemption) software. This software is used to manage the collection of prior years Homestead vs Non-Homestead taxes.
 Annual fee for the Treasurers Delinquent Tax software. This software is used to manage the collection of Delinquent Taxes.
 Annual maintenance
 Johanna Novak
 John
 Treasurer Counter
 Public
 Paid by ROD Tech Fund
 Natalie
 Treasurer - Public Workstation
 Natalie Winter
 John Gallagher
 John Gallagher
 Treasurer - Checks Desk
 Treasurer - Checks Desk
 Josephine Lingaur
 Chris Kramer
 John Gallagher
 Lynn
 Lynn
 Allison
 Sarah Lauther
 Bankey
 John Gallagher
 Given to John Gallagher on 8/31/23. Commissioner Doug Rexroat returned this.
 Treasurer Check pc
 Treasurer's Office

Equipment Report by Department

Tag	Description	Serial Number	Service Date	Cost New
5016	Dell 24" Flat Panel Monitor		1/1/2022	
5043	Dell Optiplex 7070	9PN2SY3	7/29/2024	\$846.46

Scan Station
Sarah Lautner

Treasurer

LEELANAU COUNTY SHERIFF'S OFFICE VEHICLES

CAR #	PLATE	YEAR	MAKE/MODEL	VIN #	MILEAGE
11121 - Jail Transport	45009	2011	Dodge Grand Caravan	2D4RN3DG9BR650121	134115
16436 – Deputy Donohue - SBV	45018	2016	Police Interceptor – SUV	1FM5K8AR9GGB97436	113846
17309 – Deputy Kalchik	45030	2017	Ford F-150	1FTFX1EF2HKC56309	156346
18371 – Undersheriff	45002	2018	Police Interceptor – SUV	1FM5K8ARXJGA46371	135085
18372 - Lt. Roush	45003	2018	Police Interceptor – SUV	1FM5K8AR1JGA46372	75386
19636 - Fleet		2019	Police Interceptor – SUV	1FM5K8AR4KGB44636	78993
19635 - Marine/Fleet		2019	Police Interceptor – SUV	1FM5K8AR2KGB44635	121345
19637 - Deputy Chesney	45025	2019	Police Interceptor – SUV	1FM5K8AR6KGB44637	151191
19810 - Detective Bankey		2019	Ford Escape	1FMCU9GD0KUB31810	74717
20822 - Sheriff	45001	2020	Police Interceptor - SUV	1FM5K8AB9LGC63822	63742
20823 - Lt. Wright	45004	2020	Police Interceptor – SUV	1FM5K8AB9LGC63823	78112
20824 - Deputy Grant		2020	Police Interceptor - SUV	1FM5K8AB2LGC63824	82160
20825 - Sgt. Bosscher	45005	2020	Police Interceptor - SUV	1FM5K8AB9LGC63825	88662
21457 - S/Sgt. Cadieux	45007	2021	Police Interceptor - SUV	1FM5K8AB7MGA96457	72595
21458 - Deputy Patterson	45011	2021	Police Interceptor - SUV	1FM5K8AB7MGA96458	72970
21459 - Deputy Sterzer	45021	2021	Police Interceptor - SUV	1FM5K8AB7MGA96459	73434
22129 - Deputy Wigton	45017	2022	Police Interceptor - SUV	1FM5K8AB2NGA57129	46918
22208 - Fleet	45026	2022	Police Interceptor – SUV	1FM5K8AB3NGA58208	48342
22576 - Deputy C. Drzewiecki - SRP	45020	2022	Police Interceptor - SUV	1FM5K8AB0NGA56576	52602
23076 - Deputy Robinson	45022	2023	Police Interceptor - SUV	1FM5K8AB3PGB38076	29748
23232 - Deputy Strobe	45023	2023	Police Interceptor - SUV	1FM5K8AB2PBG38232	11262
23510 – Sgt. Hornkohl	45006	2023	Police Interceptor - SUV	1FM5K8ABXPGB37510	26938
23581 – Marine Division	45010	2023	Ford F150	1FTFW1E51PKF09581	6299
23939 - Deputy Deponio		2020	Police Interceptor - SUV	1FTFW1P86PKD95939	21462
24127 - Sgt. Bailey	45008	2024	Police Interceptor – SUV	1FM5K8AB5RGA27127	3556
24276 - Deputy Dion	45027	2024	Ford Explorer	1FMSK8DH9RGA67276	3033
Building Safety (C. Sessoms)	093x523	2023	Toyota Tacoma	3TMCZ5AN9PM645862	20592
Building Safety (J. Schaub, Inspector)	093X529	2023	Toyota Tacoma	3TMCZ5AN6PM643082	15827
Building Safety (C. McNitt, Inspector)	115x259	2022	Ford Ranger	1FTER1FH9NLD24911	65171
Building Safety (J. Hedgcock, Inspector)	093x526	2022	Ford Ranger	1FTER1FH9NLD25539	50062
Building Safety Fleet	131x247	2016	Ford Escape	1FMCU9GX1GUB75137	184180
EMD/Ansorge	093x520	2015	Ford Police Interceptor - SUV	1FM5K8AR9FGB91666	158850
EMD/Communications Van	093x519	2001	Ford Econoline	1FDXE45F11HA32118	
J. Culman, Maintenance Director	123x068	2022	Chevrolet 2500HD Silverado	1GC3YLE71NF225111	18795
Maintenance (D. Flaska)	093x525	2012	Chevrolet 2500HD Silverado	1GC0KVCG0CZ220190	82687
Parks & Rec - 11319	131x933	2011	Ford Expedition	1FMJU1G58BEF24319	142396
Parks & Rec (J. Keissel)	093x534	2015	2011 Ford Expedition	1GC0KUEG8FZ533208	75842
S. Christensen, Drain Commissioner	093x531	2006	Chevrolet Silverado	1GCHK23U66F239825	135237
Senior Services	115x257	2017	Police Interceptor – SUV	1FM5K8AR6HGC68044	

2024 Approved Non Union Wage Schedule

POSITION	Start	One Year	Two Year	Three Year	Four Year
Temporary Office Assistant	\$18.37	\$19.88	\$21.35	\$22.93	-----
Temporary Specialist / Seasonal *	\$19.88	\$21.63	\$23.41	\$25.18	-----
Executive Assistant	\$56,422.59	\$57,889.58	\$59,394.71	\$60,938.97	\$62,523.38
Senior Services Director	\$68,887.35	\$70,678.42	\$72,516.06	\$74,401.49	\$76,335.92
Finance Director	\$74,197.31	\$75,883.60	\$78,413.88	\$80,437.11	\$82,156.49
Assistant Finance Director	\$62,523.38	\$64,148.99	\$65,816.86	\$67,528.12	\$69,283.85
Human Resources Manager **	\$68,887.35	\$70,678.42	\$72,516.06	\$74,401.49	\$76,335.92
Planning Director	\$74,197.31	\$75,883.60	\$78,413.88	\$80,437.11	\$82,156.49
Equalization Director	\$91,207.86	\$93,032.01	\$95,822.99	\$98,697.66	\$101,656.65
Assistant Prosecutor	-----	-----	-----	-----	\$79,058.73
IT Director **	\$74,196.18	\$75,883.60	\$78,413.89	\$80,437.11	\$82,156.48
Building Official	\$75,812.56	\$77,498.87	\$79,185.17	\$80,871.50	\$82,557.80
Director of Emergency Mgmt.	\$82,628.83	\$84,652.02	\$86,506.79	\$88,361.59	\$90,465.75
Assistant Director 911	\$62,523.38	\$64,148.99	\$65,816.86	\$67,528.12	\$69,283.85
Facilities Director ***	\$82,628.83	\$84,652.02	\$86,506.79	\$88,361.59	\$90,465.75
Maintenance Director Supervisor ***	\$59,459.88	\$62,432.90	\$65,554.46	\$68,832.98	\$72,273.09
Elected/Mandated/Contracted					
Administrator (Contract)					\$103,025.37
Drain Commissioner					\$20,642.77
Prosecutor					\$111,064.73
Chief Assistant Prosecutor					\$95,294.06
Sheriff					\$93,508.03
Undersheriff					\$90,465.75
Clerk					\$83,122.64
Chief Deputy Clerk					\$74,722.58
Treasurer					\$83,122.64
Chief Deputy Treasurer					\$62,523.38
Register of Deeds					\$83,122.64
Chief Deputy Register of Deeds					\$62,523.38
Court Employees					
Probate/Family Judge	Mandated by the State of Michigan				\$172,134.62
Probate Register					\$75,552.26
Court Administrator	\$61,609.28	\$66,481.64	\$71,374.14	\$76,206.24	\$80,957.81
Deputy Register/Recorder	\$18.16	\$19.97	\$21.72	\$23.53	\$25.31
Juvenile Register	\$21.86	\$23.57	\$25.45	\$27.25	\$29.06
Substance Abuse Coordinator	\$26.35	\$28.53	\$30.70	\$32.86	\$35.07
Probation Officer	\$26.35	\$28.53	\$30.70	\$32.86	\$35.07
Marine Patrol	\$18.23	\$20.03	\$21.86	\$23.62	\$25.39

as of 1/1/2025

BOC Approved 12/29/23

*BOC Amended 6/18/24 (Temporary Specialist / Seasonal)

**BOC Amended 8/20/24 (I.T Director Salary & Retitle of Human Resources position from Director to Manager)

***BOC Amended 8/28/24 (Adopted position of Facilities Director & retile as of 1/1/25 Facilities Director to Supervisor)

2024 Wages
FOPLC 312 Road Command

negotiated

	shift @ 3% of wage	Wage	Wage with 15 yrs of service with Leelanau County
2024 3.25% to Base	Sgt. Road Patrol		
	Step 1	\$34.94	\$35.37
	Step 2	\$36.37	\$36.80
	LT Road Patrol		
	Step 1	\$39.71	\$40.13

2024 Wages FOPLC Command Corrections

negotiated

Shift @ 3% of wage max \$.90	Wage	Wage with 15 yrs of service with Leelanau County	
2024 3.25% to Base	Sgt. Corrections		
	Step 1	\$32.53	\$32.98
	Step 2	\$33.92	\$34.35
	LT. Corrections (salaried)		
	Step 1	\$79,541.81	\$80,443.01

2024 Wages

FOPLC - Corrections Deputies

negotiated

		shift @ 3% or \$.79 max			
2024	FOPLC	Corrections Deputies	Wage	Training Wage	
3.25 % to Base		Start		\$23.06	\$21.06
		One Year		\$25.14	
		Two Year		\$27.62	
		Three Year		\$28.93	

2024 Wages *negotiated*
 FOPLC - Dispatch

		shift @ 3% of wage max \$.78		
2024 3.25% to Base	FOPLC	Dispatch	Wage	Training Wage
		Start	\$22.70	\$20.70
		One Year	\$24.35	
		Two Year	\$25.52	
		Three Year	\$28.04	
		Four Year	\$29.37	

2024 Teamsters Wage Schedule

	Start	One Year	Two Year	Three Year	
Grade 1	19.88	21.63	23.41	25.18	*
Grade 2	23.43	25.34	27.14	28.94	**
Grade 3	26.91	28.79	30.72	32.59	***
Grade 4	28.40	30.54	32.73	34.86	****
Grade 5	32.35	34.67	36.93	39.27	*****

In Prior Year Contracts Schedule A Unit Description Classifications were:

*2022 Grade 1 was previously Grade 1, Grade 2 & Grade 3.

**2022 Grade 2 was previously Grade 4

***2022 Grade 3 was previously Grade 5

****2022 Grade 4 was previously Grade 6

*****2022 Grade 5 was previously Grade 7

3.25 increase to base