

**Leelanau County Board of Commissioners**  
**Executive Board Session – Tuesday, February 14, 2023**  
*Approved 3/21/2023*

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:*  
<https://www.leelanau.gov/meetingdetails.asp?MAId=2477#video>

Meeting called to order by Chairman Ty Wessell at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

<u>Roll Call:</u>	District #1	Jamie Kramer	PRESENT	
	#2	James O'Rourke	PRESENT	
	#3	Doug Rexroat	PRESENT	
	#4	Ty Wessell	PRESENT	
	#5	Kama Ross	PRESENT	
	#6	Gwenne Allgaier	ABSENT	(w/prior notice)
	#7	Melinda C. Lautner	PRESENT	

Approval of Agenda / Late Additions or Deletions:

Chairman Wessell requested that Agenda Item #13, Proposed Inspections and Service Agreement with D&W Mechanical be removed from the agenda because it has been resolved.

**MOTION BY O'ROURKE THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGENDA AS AMENDED. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 6 (O'Rourke, Rexroat, Ross, Wessell, Kramer, Lautner)**

**NO – 0      ABSENT – 1 (Allgaier)**

**MOTION CARRIED.**

Public Comment:

The following individuals spoke in person: Charles Knapp, Dawn Lund, Bill Wiesner, and John Popa.

The written comments can be found at the following link:

[https://www.leelanau.gov/downloads/pc\\_b\\_wiesner\\_2.pdf](https://www.leelanau.gov/downloads/pc_b_wiesner_2.pdf)

[https://www.leelanau.gov/downloads/pc\\_j\\_popa.pdf](https://www.leelanau.gov/downloads/pc_j_popa.pdf)

Commissioner Comment:

None.

Communications, Proclamations, Presentations –

Administrator Update:

- Administrator Allen stated that she currently has as a top priority, which is the County Finance Department, and that there have been 14 applications received for the Finance Director position, with only one individual having county finance experience but not at a Finance Director level. However, she did receive one or two applicants that do have some quality skills but unfortunately

the applicant she spoke with is unwilling to work for the pay scale that has been established. Allen continued that it does continue to be an issue and applications are still being received. It is her intent that if there is not a viable candidate by the end of February that she will be coming back to the Board in March with some recommendations because the current agreement with the Interim Finance Director will expire the end of March. She is encouraged with the way things have been operating currently and thinks that it is moving in the right direction but there still needs to be a solid plan.

Allen stated that the Michigan Leadership Institute agreement with Chet Janik is focusing on the HVAC system and the ARPA Funding. She said that Janik is working on all of the other items that are on the horizon and is hoping that by April there will be progress on the projects.

Sheriff's Office Update:

Sheriff Michael Borkovich, Undersheriff James Kiessel, and Lt. Todd Roush gave an update and answered Commissioner questions.

The PowerPoint can be viewed at the following link: (pages 2-3)

[https://www.leelanau.gov/downloads/02142023\\_executive\\_board\\_agenda\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/02142023_executive_board_agenda_pkt_opt.pdf)

Building Safety Department Update:

Building Safety Director Amber Weber gave an update and answered Commissioner questions.

The PowerPoint can be viewed at the following link: (pages 4-11)

[https://www.leelanau.gov/downloads/02142023\\_executive\\_board\\_agenda\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/02142023_executive_board_agenda_pkt_opt.pdf)

Juvenile Detention Report:

Judge Marian Kromkowski and Family Court Administrator Cameron Clark gave an update and answered Commissioner questions.

The PowerPoint can be viewed at the following link: (page 12)

[https://www.leelanau.gov/downloads/02142023\\_executive\\_board\\_agenda\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/02142023_executive_board_agenda_pkt_opt.pdf)

Action Items:

Juvenile Detention – Potential Action Authorizing the Court Administrator and Family Court to Continue to Explore and Encourage Regional Solutions for the Need for Youth Detention Facilities:

Judge Marian Kromkowski and Family Court Administrator Cameron Clark were present with a proposed County Resolution in support of a Youth Detention Facility.

The handout can be viewed at the following link:

[https://www.leelanau.gov/downloads/handout\\_fc\\_resolution.pdf](https://www.leelanau.gov/downloads/handout_fc_resolution.pdf)

Commissioner discussion ensued and Kromkowski and Clark answered Commissioner questions.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE LEELANAU COUNTY RESOLUTION 2023-XXX A RESOLUTION TO SUPPORT THE EFFORTS OF LEELANAU COUNTY AND GRAND TRAVERSE COUNTY FAMILY COURT DIVISIONS TO WORK WITH THEIR RESPECTIVE**

**COUNTY ADMINISTRATORS TO DEVELOP A PLAN TO ACQUIRE NECESSARY FUNDING FROM THE STATE OF MICHIGAN AND TO PURCHASE, CONSTRUCTION AND/OR RENOVATION OF A LOCAL/REGIONAL FACILITY FOR THE PURPOSE OF TREATMENT AND FOR SHORT-TERM DETENTION COURT INVOLVED YOUTH. SECONDED BY ROSS.**

Discussion – none.

**AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Sheriff's Office – FY 2023 Secondary Road Patrol Grant Allocation Adjustment:

Sheriff Michael Borkovich and Undersheriff James Kiessel were present.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ACCEPTANCE OF THE 2023 SECONDARY ROAD GRANT CONTRACT ADJUSTMENT IN THE AMOUNT OF \$54,441.00, A DIFFERENCE OF \$30,323.00 FOR THE FISCAL YEAR 2023 SECONDARY ROAD PATROL GRANT, IF APPROVED BY THE STATE. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O'Rourke)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Sheriff's Office – FY 2023 Marine Patrol Safety Grant:

Sheriff Michael Borkovich and Undersheriff James Kiessel were present.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE SHERIFF'S OFFICE TO APPLY FOR THE 2023 MARINE SAFETY GRANT THROUGH THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES TO COVER A PERCENTAGE OF THE COSTS OF THE LEELANAU COUNTY SHERIFF'S OFFICE MARINE SAFETY PROGRAM. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Ross, Wessell, Kramer, Lautner, O'Rourke, Rexroat)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Chairman Wessell called for break at 10:36 a.m. and the meeting resumed at 10:47 a.m.

Building Safety – Building, Electrical and Mechanical Third-Party Plan Review Agreements – JML Design Group, LLC:

Building Safety Director Amber Weber was present and answered Commissioner questions.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE THE PROPOSAL FROM JML DESIGN GROUP, LLC., FOR BUILDING PLAN REVIEW SERVICES IN AN AMOUNT NOT TO EXCEED \$3,000.00, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM THE ACCOUNT 542.000.000.801.000, TO BE REIMBURSED BY THE DEVELOPER AS PART OF THE BUILDING PLAN REVIEW PROCESS. SECONDED BY REXROAT.**

Discussion – Director Weber stated that the contract is for 20 hours of review.

**AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Building Safety – Building, Electrical and Mechanical Third-Party Plan Review Agreements – Spicer Group, Inc.:

Building Safety Director Amber Weber was present.

**MOTION BY O’ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE THE PROPOSAL FROM SPICER GROUP, INC., FOR ELECTRICAL PLAN REVIEW SERVICES IN AN AMOUNT NOT TO EXCEED \$4,000.00, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM ACCOUNT 542.000.000.801.000, TO BE REIMBURSED BY THE DEVELOPER AS PART OF THE BUILDING PLAN REVIEW PROCESS. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (O’Rourke, Rexroat, Ross, Wessell, Kramer, Lautner)**

**NO – 0            ABSENT – 1 (Allgaier)            RECOMMENDATION PASSES.**

Building Safety – Building, Electrical and Mechanical Third-Party Plan Review Agreements – Ino-Tek:

Building Safety Director Amber Weber was present.

**MOTION BY O’ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE THE PROPOSAL FROM INO-TEK, INC., FOR MECHANICAL PLAN REVIEW SERVICES IN AN AMOUNT NOT TO EXCEED \$4,400.00, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM ACCOUNT 542.000.000.801.000, TO BE REIMBURSED BY THE DEVELOPER AS PART OF THE BUILDING PLAN REVIEW PROCESS. SECONDED BY LAUTNER/REXROAT.**

Discussion – none.

**AYES – 6 (O’Rourke, Rexroat, Ross, Wessell, Kramer, Lautner)**

**NO – 0            ABSENT – 1 (Allgaier)            RECOMMENDATION PASSES.**

Drain Commissioner – Lake Bluffs Drainage District Full Faith and Credit:

Drain Commissioner Steve Christensen and Brian Cenci, GEI Consultants P.E., were present.

Christensen stated that this drain is the first of the four County Drainage Districts that have been approved through the process to become a district. Lake Bluffs is the first that has come this far in the process and the next step is for financing. He said that he is requesting of the Board of Commissioners full faith and credit in assisting in a lower interest rate for the district. He continued that Clark Hill PLC put together the resolution needed for approval.

Commissioner discussion ensued with Christensen and Cenci answering Commissioner questions.

Administrator Allen stated that she has asked Christensen and Cenci to put together the figures for the Board on what the County’s liability is going forward, and that information is still forthcoming.

Chairman Wessell stated that he would like to hear from Treasurer John Gallagher III on the issue of the risk to the Board and that Gallagher could do that at the Regular Session held on Tuesday, February 21, 2023.

Gallagher stated that he will follow up with the Board before the next meeting.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD THE DRAIN COMMISSIONER LAKE BLUFFS DRAINAGE DISTRICT FULL FAITH AND CREDIT TO THE REGULAR SESSION ON TUESDAY, FEBRUARY 21, 2023. SECONDED BY O’ROURKE.**

Discussion – none.

**AYES – 6 (Lautner, O’Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0          ABSENT – 1 (Allgaier)          RECOMMENDATION PASSES.**

Rehmann Robson, LLC – Audit Engagement Letter, FYE December 31, 2022:

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE LEELANAU COUNTY ENGAGEMENT LETTER, PRESENTED BY REHMANN ROBSON, LLC., FOR THE YEAR ENDED DECEMBER 31, 2022, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM 101.830.207.801.000. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 6 (Ross, Wessell, Kramer, Lautner, O’Rourke, Rexroat)**

**NO – 0          ABSENT – 1 (Allgaier)          RECOMMENDATION PASSES.**

Replacement Copier Requests, Netlink Business Solutions – District Court:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE THE PURCHASE OF A COLOR PRINTER/SCANNER/FAX/COPIER MACHINE FROM NETLINK BUSINESS SOLUTIONS, IN AN AMOUNT NOT TO EXCEED \$3,879.00, WITH MAINTENANCE AT AN ESTIMATED COST OF \$279.00; FUNDS TO COME FROM ACCOUNT NUMBER 645.000.000.970.010. SECONDED BY REXROAT/KRAMER.**

Discussion – none.

**AYES – 6 (Lautner, O’Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0          ABSENT – 1 (Allgaier)          RECOMMENDATION PASSES.**

Replacement Copier Requests, Netlink Business Solutions – Family Court:

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE THE PURCHASE OF A NEW SHARP MX-4051 COPIER FROM NETLINK BUSINESS SOLUTIONS IN AN AMOUNT NOT TO EXCEED \$7,767.00, WITH FUNDS TO COME FROM ACCOUNT 645.000.000.970.000. SECONDED BY KRAMER.**

Discussion – none.

**AYES – 6 (Ross, Wessell, Kramer, Lautner, O’Rourke, Rexroat)**

**NO – 0          ABSENT – 1 (Allgaier)          RECOMMENDATION PASSES.**

Equalization – Recap of Leelanau County FY 2023 L-4018:

Equalization Director Andrew Giguere was present before Commissioners. Giguere gave a brief overview and answered Commissioner questions on the Leelanau County 2022 Equalization Study, which is a Tabular and Graphical Summary of Leelanau County Michigan’s STC L-4018s that is the base for the 2023 STC L-4023s. No action is required or necessary.

The PowerPoint can be viewed at the following link: (page 68-104)

[https://www.leelanau.gov/downloads/02142023\\_executive\\_board\\_agenda\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/02142023_executive_board_agenda_pkt_opt.pdf)

Two Percent Awards Agreements – Senior Services/Leelanau Christian Neighbors, Food Pantry Assistance:

Senior Services Director April Missias was present.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE AGREEMENT BETWEEN LEELANAU COUNTY AND LEELANAU CHRISTIAN NEIGHBORS FOR FOOD PANTRY SERVICES, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM FUND #261. SECONDED BY O’ROURKE.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O’Rourke)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Two Percent Awards Agreements – Thirteenth Judicial Circuit Court/Child & Family Services, Support of Safe Haven Program:

**MOTION BY O’ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGREEMENT BETWEEN LEELANAU COUNTY AND CHILD & FAMILY SERVICES, INC., OF TRAVERSE CITY, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM FUND #261. SECONDED BY KRAMER.**

Discussion – none.

**AYES – 6 (O’Rourke, Rexroat, Ross, Wessell, Kramer, Lautner)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Two Percent Awards Agreements – Board of Commissioners/Mnamaadiziwin, Inc., Cultural Awareness Training:

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE ENTERING INTO AN AGREEMENT WITH MNAMAADIZIWIN, INC., FOR CULTURAL AWARENESS TRAINING, IN AN AMOUNT NOT TO EXCEED #33,691.49, PENDING COUNSEL REVIEW AND APPROVAL; FUNDS TO COME FROM FUND #261. SECONDED BY KRAMER**

Discussion – none.

**AYES – 6 (Ross, Wessell, Kramer, Lautner, O’Rourke, Rexroat)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Solid Waste Council – Bay Area Recycling for Charities (BARC), Two Agreements:

Planning Director Trudy Galla was present.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE TWO MATTRESS RECYCLING AGREEMENTS WITH BAY AREA RECYCLING FOR CHARITIES, WITH FUNDS TO COME FROM THE 2% ALLOCATION AND THE RECYCLING FUND #230. SECONDED BY O’ROURKE.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O’Rourke)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Solid Waste Council – ERG Contract Amendment No. 2, Tire Recycling:

Planning Director Trudy Galla was present.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CONTRACT AMENDMENT WITH ERG FOR TWO**

**TIRE RECYCLING EVENTS IN 2023, WITH A COST NOT TO EXCEED \$10,000.00 PER EVENT AND FUNDS TO COME FROM 2% AWARD AND THE RECYCLING FUND #230. SECONDED BY KRAMER.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O'Rourke)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Planning/Community Development – Out of State Travel Request, Philadelphia, PA.:

Planning Director Trudy Galla was present.

**MOTION BY KRAMER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE TRAVEL FOR SENIOR PLANNER GAIL MYER TO ATTEND THE APRIL 2023 AMERICAN PLANNING ASSOCIATION CONFERENCE IN PHILADELPHIA, WITH FUNDS TO COME FROM THE PLANNING DEPARTMENT BUDGET 101.645.400.860.000, AND NOT TO EXCEED \$3,000.00. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Website Development Bid Recommendation:

Planning Director Trudy Galla was present.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS ENTER INTO A CONTRACT AGREEMENT WITH REVIZE FOR A TOTAL COST OF \$44,600.00 FOR WEBSITE DESIGN, DEVELOPMENT & MAINTENANCE, SUBJECT TO REVIEW BY CORPORATE COUNSEL. COST TO COME FROM FUND #636.000.000.970.000. SECONDED BY KRAMER.**

Discussion – Commissioner Lautner asked if there are maintenance costs? Galla responded that that the quote states \$6,900.00 a year. Administrator Allen complimented Galla on her leadership with this project and appreciates all the work done throughout the process because it is ready to move forward.

**AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Commissioner Appointments/Assignments – Boards and Commissions and Standing Committees:

Chairman Wessell stated that there is one application for the Planning Commission under the Agriculture Category and the applicant is Brian Fenlon from Leland. Commissioner Ross said that she supports appointing Brian Fenlon to the Planning Commission.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPOINT BRIAN FENLON TO THE PLANNING COMMISSION UNDER THE CATEGORY OF AGRICULTURE. SECONDED BY KRAMER/REXROAT.**

Discussion – none.

**AYES – 6 (Ross, Wessell, Kramer, Lautner, O'Rourke, Rexroat)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Commissioner Appointments/Assignments – Northern Michigan Counties Association, County Delegate and Alternate Delegate:

Chairman Wessell said that the Board initially had made appointments to the standing committees; however, Commissioner Rexroat and Commissioner O'Rourke expressed that they

would like to switch on a couple of their appointments. Wessell stated that the proposed changes are reflected on page 146 of the Board Packet.

The handout can be found at the following link: (page 146)  
[https://www.leelanau.gov/downloads/02142023\\_executive\\_board\\_agenda\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/02142023_executive_board_agenda_pkt_opt.pdf)

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE COMMISSIONER APPOINTMENTS TO BOARDS, COMMISSIONS, COMMITTEES, AND AUTHORITIES PROPOSED CHANGES AS PRESENTED. SECONDED BY ROSS.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O'Rourke)**  
**NO – 0            ABSENT – 1 (Allgaier)    RECOMMENDATION PASSES.**

Chairman Wessell stated the Northern Michigan Counties Association (NMCA) membership for the years 2023 and 2024 needs a county delegate to be named and that Commissioner Allgaier has expressed an interest.

**MOTION BY O'ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO NOMINATE GWENNE ALLGAIER AS THE COUNTY DELEGATE FOR THE NORTHERN MICHIGAN COUNTIES ASSOCIATION. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 6 (O'Rourke, Rexroat, Ross, Wessell, Kramer, Lautner)**  
**NO – 0            ABSENT – 1 (Allgaier)    RECOMMENDATION PASSES.**

Administration – Resolution to Restructure the Composition of the Leland Dam Authority:

Chairman Wessell stated that the Board must officially approve the resolution to restructure the Leelanau County Dam Authority. He said that there is a scarcity of applications for the Authority and that Commissioner Rexroat suggested that the Board form a subcommittee. The purpose of the subcommittee would be to review all the applications and then come in March with a recommendation. Wessell continued and said that the subcommittee of Commissioners will be Commissioners Lautner, Rexroat and Ross, with Commissioner Rexroat as the Chair.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE LEELANAU COUNTY RESOLUTION #2023-XXX A RESOLUTION TO RESTRUCTURE THE COMPOSITION OF THE LELAND DAM AUTHORITY, AND TO DELEGATE THE POWERS AND DUTIES FOR THE MAINTENANCE OF THE NORMAL LAKE LEVEL OF LAKE LEELANAU AND THE LELAND DAM TO THE LELAND DAM AUTHORITY AS RESTRUCTURED. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Kramer)**  
**NO – 0            ABSENT – 1 (Allgaier)    RECOMMENDATION PASSES.**

Administration – Potential Approval of Leelanau County Substance Abuse Prevention Coalition (LCSAPC) Supplies Request:

Administrator Allen introduced Rebekah TenBrink, LIFT Teen Center Director and Audrey Sharp, Associate Director, and said that the request today is for a list of items to be purchased that have been approved by the Leelanau County Substance Abuse Prevention Coalition. TenBrink and



Sharp gave a brief overview of where the items will be utilized, and answered Commissioner questions.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SUPPLIES LIST ON BEHALF OF THE LEELANAU COUNTY SUBSTANCE ABUSE PREVENTION COALITION, AS PRESENTED. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Ross, Wessell, Kramer, Lautner, O'Rourke, Rexroat)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Administration – Potential Approval of Credit Card for the County Administrator:

Administrator Allen stated that traditionally the Administrator position has a county credit card and that the request is brought before the Board for approval per the Board policy; however, that process did not happen when she was hired. She said there is a credit card in her name that was secured, which is actually a charge card and that she would like a county credit card instead and is looking for Board approval to initiate a credit card application in her name for the County. She stated that all purchases on the credit card will be in accordance to the Board of Commissioners Credit Card Policy and will only be used for county business or county purchases.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE APPLICATION OF A CREDIT CARD FOR COUNTY ADMINISTRATOR DEBORAH ALLEN. SECONDED BY LAUTNER/ROSS.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O'Rourke)**

**NO – 0            ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Review Of Financials:

No questions.

- Commissioner Wessell stated that he has been attending the Internal Finance meetings every week and he is impressed with everyone at the table and the group is hitting on real issues. He said kudos to the Finance team.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

- Commissioner O'Rourke said that at the latest Community Corrections meeting he found out that both Leelanau County and Grand Traverse County are sending twice as many individuals to prison. He stated that he has attended the Northwest Regional Airport Authority (NRAA) meeting and that there is a lot going on there. The NRAA will be spending \$4.8 million dollars to extend the current airport runway an additional 150 feet.

Public Comment:

The following individuals spoke in person: Bill Wiesner and Charles Knapp.

The written comments can be found at the following link:

[https://www.leelanau.gov/downloads/pc\\_b\\_wiesner\\_1.pdf](https://www.leelanau.gov/downloads/pc_b_wiesner_1.pdf)

Commissioner Comment:

- Commissioner Lautner said that she knows the Board is looking at whether we want to finish out the basement room for potential offices and now looking at the Environmental Health Division of the Benzie/Leelanau Health Department to move into the space. She stated that she has heard from a lot of employees that work in this building that consider that space useful to them for their physical fitness. The employees go and walk and use it, like the ping pong table, and she personally feels that the health of our employees is really important. Lautner said especially when you take into consideration on how we handle the health care benefits here in this County. Would it be beneficial for the Board to do a survey of the employees and to ask them what their interest is in that room? If the Board was to finish it up, then she thinks there could be a couple of options. The first option could be to make it a more inviting physical fitness area for employees and the second option could be a second additional meeting space for the general public that benefits the entire county. She stated that she has heard from a couple of individuals or groups that wanted to meet in this building in the Lower Level Community meeting room and the room is not available. The other spaces here in the building are not large enough to accommodate some of the larger groups who want to meet.

- Commissioner O'Rourke stated that in regards to Commissioner Lautner's comment that if the County does rent out the space that there should be contracts, along with money and rental agreements.

- Commissioner Rexroat said that he likes the idea of a staff survey.

- Commissioner Ross said that she appreciates the other Commissioner comments; however, she has worked in the lower level and supports the idea of Environmental Health in that space.

- Chairman Wessell stated that he would like to respond to the Public Comment stated today. He would like to add that he is proud of the questions that were asked by the Commissioners of the presenters. The time taken on the discussion of a Youth Detention Facility was needed and he is glad that it happened, and also the time spent on the broadband discussion from last week. He said that he thinks the Board wants to be efficient with our time but that he also applauds the Board for doing their homework, asking questions, and having the right kind of discussion.

- Commissioner Kramer stated that as a new Commissioner that she feels it is very important for her to be educated on the whole scope of what is being voted on and she appreciates the discussions as well.

Approval of Financials —  
Amendments & Transfers:  
None.

Miscellaneous Fund Transfers and Amendments:  
None.

Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$172,053.61. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0      ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$2,276,170.49. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Kramer)**

**NO – 0      ABSENT – 1 (Allgaier)**

**RECOMMENDATION PASSES.**

Adjournment:

Chairman Wessell adjourned the meeting at 12:43 p.m.

\_\_\_\_\_  
Ty Wessell, Chairman  
Leelanau County Board of Commissioners

\_\_\_\_\_  
/s/ Jennifer L. Zywicki  
Jennifer L. Zywicki, Chief Deputy Clerk for  
Michelle L. Crocker, Leelanau County Clerk