

**Leelanau County Board of Commissioners**  
**Executive Board Session – Tuesday, June 13, 2023**  
Approved 6/20/2023

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:*  
<https://www.leelanau.gov/meetingdetails.asp?MAId=2524#video>

Meeting called to order by Chairman Ty Wessell at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

<u>Roll Call:</u>	District #1	Jamie Kramer	PRESENT
	#2	James O'Rourke	PRESENT
	#3	Doug Rexroat	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Kama Ross	PRESENT
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Guests present.

Approval of Agenda / Late Additions or Deletions:

**MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGENDA. SECONDED BY O'ROURKE/ROSS.**

Discussion – none.

**AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)**

**NO – 0**

**MOTION CARRIED.**

Public Comment:

The following individuals spoke in person: Harry Steffens, Lois Bahle, and Bill Wiesner.

The written comments can be found at the following link:

[https://www.leelanau.gov/downloads/m\\_mclaughlin\\_06132023.pdf](https://www.leelanau.gov/downloads/m_mclaughlin_06132023.pdf)

[https://www.leelanau.gov/downloads/pc\\_l\\_bahle\\_6132023.pdf](https://www.leelanau.gov/downloads/pc_l_bahle_6132023.pdf)

[https://www.leelanau.gov/downloads/b\\_wiesner\\_06132023.pdf](https://www.leelanau.gov/downloads/b_wiesner_06132023.pdf)

Commissioner Comment:

None.

Communications, Proclamations, Presentations –

Administrator Update:

- Administrator Allen gave a report to the Board of Commissioners.

The report can be found at the following link:

[https://www.leelanau.gov/downloads/county\\_administrator\\_report\\_6\\_13.pdf](https://www.leelanau.gov/downloads/county_administrator_report_6_13.pdf)

Northwest Michigan Community Action Agency Update:

Northwest Michigan Community Action Agency Executive Director Kerry Baughman and Leah Moskovitz Financial & Grant Manager were present and gave an update via a PowerPoint.

The PowerPoint can be found at the following link: (pages 2-12)

[https://www.leelanau.gov/downloads/06132023\\_executive\\_board\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/06132023_executive_board_pkt_opt.pdf)

Baughman answered Commissioner questions and Commissioners thanked Baughman and Moskovitz for the update.

Early Childhood Update:

Benzie/Leelanau District Health Department Director of Personal Health Michelle Klein was present and gave an update via a PowerPoint.

The PowerPoint can be found at the following link: (pages 13-29)

[https://www.leelanau.gov/downloads/06132023\\_executive\\_board\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/06132023_executive_board_pkt_opt.pdf)

Klein answered Commissioner questions and Commissioners thanked Klein for the update.

Probate/Family Court Department Update:

Honorable Judge Marian Kromkowski as well as Family Court Administrator Cameron Clark were present and introduced several of the department staff members present in the audience. Judge Kromkowski and Clark gave an update via a handout and gave additional information to Commissioners regarding the Probate/Family Court operations, programs and juvenile services.

The handout can be found at the following link: (pages 30-31)

[https://www.leelanau.gov/downloads/06132023\\_executive\\_board\\_pkt\\_opt.pdf](https://www.leelanau.gov/downloads/06132023_executive_board_pkt_opt.pdf)

Clark updated Commissioners regarding current proposed legislation making possible changes to the juvenile justice system.

Chairman Wessell stated Agenda Item #3, Administration/Sheriff's Office – Acceptance of Donation will now be moved up to Agenda Item #1.

Action Items:

Administration/Sheriff's Office – Acceptance of Donation:

Ray Pleva, Cedar resident, present along with Sheriff Borkovich for the Agenda Item. Pleva presented a donated ballistic protection shield to Sheriff Borkovich, and stated the company that creates the shield has several other options available.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE DONATION OF A BALLISTIC PROTECTION SHIELD ON BEHALF OF THE LEELANAU COUNTY SHERIFF'S OFFICE FROM COUNTY RESIDENT RAY PLEVA. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)**

**NO – 0**

**RECOMMENDATION PASSES.**

Chairman Wessell called for a break at 10:29 a.m. and called the meeting back to order at 10:38 a.m. Wessell stated Agenda Item #8, Leelanau Township Tower, will move to Agenda Item #3.

Leelanau County Substance Free Coalition – Approval of Remaining FY 2023 Budget Items:

Administrator Allen gave a brief history regarding the agreement with LIFT (Leelanau Investing for Teens). She stated next month there is movement where LIFT will be getting their direction and falling underneath Catholic Human Services, which is a more appropriate place then here with Leelanau County. She continued the resources, connections and the option is to finalize that the Catholic Human Services will be able to offer them, so this is a commitment from the Board to finalize the budget and make those funds available to them. There will be a transition of the reporting component that would move to Catholic Human Services.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ITEMIZED FY 2023 BUDGET OF THE LEELANAU COUNTY SUBSTANCE FREE COALITION (FORMERLY THE LEELANAU COUNTY SUBSTANCE ABUSE PREVENTION COALITION), AS PRESENTED. SECONDED BY ALLGAIER/O'ROURKE.**

Discussion – none.

**AYES – 7 (Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke, Rexroat)**

**NO – 0**

**RECOMMENDATION PASSES.**

Human Resources – Accident Fund Workers Compensation Renewal, Dennis Muth, Peterson McGregor & Associates – Workers Compensation Plan Update:

Dennis Muth, Peterson McGregor & Associates, updated Commissioners regarding the County's current Worker's Compensation policy and rates.

Human Resources – Accident Fund Workers Compensation Renewal, Dennis Muth, Peterson McGregor & Associates – Workers Compensation Renewal Agreement Update:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE THE POLICY ON BID REQUIREMENTS AND APPROVE RENEWING A ONE-YEAR CONTRACT WITH PETERSON MCGREGOR AND ASSOCIATES FOR WORKERS COMPENSATION COVERAGE, IN THE AMOUNT OF \$61,254.00; FUNDS TO COME FROM #101.830.871.954.000. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 7 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)**

**NO – 0**

**RECOMMENDATION PASSES.**

Human Resources – Employee Handbook and County Policies:

Administrator Allen stated the Board is well aware that we have been spending a great deal of time trying to update policies and procedures for the County, with many of which are quite outdated. She said one example is the current vacation schedule, which has been in effect since 1973 (sic) [1975]. While we have many of our employees who have been with the County for more than five years, or 10 years and even 20 years, these vacation policies don't necessarily impact those employees. There is concern, for the County as these individuals leave, finding replacements with new professionals and new staff and we currently are not competitive in what is being offered. Allen said this is just one example of what needs to be addressed in the County policies and procedures. There has been a concerted effort by Human Resources Director Darcy Weaver into crafting a document, revisiting the document and trying to scale it down to

something that is manageable recognizing that it is representing 20+ years of change. She continued that they are aware that it is not perfect and there are still a few typos and a couple things. We don't currently have an employee committee or a personnel committee and so a lot of this is having to be done by Weaver and herself, with Weaver having the majority of the responsibility. Allen said there are still items that need to be tweaked and some things that need to be changed and it is being presented today with the mindset that feedback is welcomed. She stated that she has had conversations with the County Clerk and have asked for feedback; however, there has not been an opportunity to sit down with the Clerk and have those discussions. She knows there are still things that still need to be tweaked a little bit but she would like to be able to ask the Board to allow the continuation and to move forward in good faith, and bring back what we hope will be a final document or if the Board would like to have a Committee of the Whole meeting and do a deeper dive on this that could be established as well.

Chairman Wessell stated that before we receive more explanation from Human Resources Director Darcy Weaver, he thinks it is a massive task to review these policies. He said if the Board is willing to do it, then today could be a brief overview and then schedule to have a special Committee of the Whole meeting where this topic is the only thing on the agenda. Wessell said the topic can be looked at carefully and consider what is presented to take the next steps.

Commissioner Allgaier stated she agrees with Chairman Wessell.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE AGENDA ITEM #2 b. HUMAN RESOURCES – EMPLOYEE HANDBOOK AND COUNTY POLICIES TO A COMMITTEE OF THE WHOLE MEETING FOR FURTHER REVIEW. SECONDED BY ALLGAIER/KRAMER.**

Discussion – Commissioner Ross stated she is worried about what staff would be there in the room to help the Board answer those questions immediately versus discussions and then having to go back and forth. Has it been thought out regarding staff that could attend and speak to issues that could be brought up?

Administrator Allen replied, absolutely. She said it would be appropriate for Weaver, herself and perhaps the County Clerk from a historical perspective to be part of that discussion. Allen stated that she has sought legal counsel from the stand point of their expertise on this and they have been the ones to craft the document to date. She asked that the Board take a look at the document and forward back any concerns, questions you have so that they can be much more effective in the next steps.

Commissioner Lautner said she thinks this is on the right track and it's ok not to take action today, but she wonders if we need a full Committee of the Whole meeting or maybe find something to tag it onto with something else. She stated maybe the Board should forward their concerns and then revisit the concerns at a meeting later. At a glance all she really saw was that it mentions smoking and she thought the entire campus was smoke free and to her that is pretty minor.

Chairman Wessell stated the Board can make that decision whether we want it as a part of another meeting or a Committee of the Whole at a later time.

Commissioner Allgaier said that she is curious and asked Administrator Allen for an example of something that is just not competitive when you are looking to hire someone.

Commissioner Kramer stated she could give many examples, as she is the youngest person on the Board. She said that just a few years ago she was applying for jobs and this is night and day here. Kramer stated young professionals coming out of college or just younger people in general want more and the Board will need to shift a lot of what we are doing. Millennials are different people, and if you want to attract that talent you have got to be putting out the right policies. Kramer expressed the company culture is really what this is, a government culture, and it is outlining company culture. She said is it extremely important for the Board to be involved in this process in any way they can. We do want to attract great talent and we want to do the best work that we can here, and she agrees that a special meeting would be excellent.

Commissioner Allgaier said she is still looking for a concrete example and she does agree with Commissioner Kramer.

Administrator Allen stated in the current policy one of the things that needed to be changed is when an employee can receive their Personal Time, which is based on a new law. Currently the policy states Personal Days are given at six months, and the law is now 90 days. She said she accidentally got an email from someone, which wasn't intended for her, but a local business is offering four weeks of vacation upon employment. She isn't saying that is where the Board needs to go, but that is what the County is competing with as we look for new professionals. Right now, the policy is that the new hire gets their Personal Days pro-rated based on the months left in the year and on your one-year anniversary you would receive six days of vacation. Allen said is not equitable for what we are asking of our professionals that are managing our county services.

Commissioner Kramer stated a lot of times people will forgo extra pay so they can receive that extra vacation. It is important to them because people are trying to live more full lives and she thinks everyone in this room can agree with that.

Chairman Wessell said he has the task to keep the meeting moving and since we have agenda items that have representatives that need to leave by 12:15 p.m. and an audit report, let's have a brief overview and then have the discussion he knows each Board member would like to have at a later time when we can really dig into it.

Commissioner Allgaier stated when we do that, it would be helpful to have some examples of who the County is competing with, so should she call the vote on the motion?

Chairman Wessell replied we voted on the motion. Consensus from commissioners there hasn't been a vote. Chairman Wessell requested the Chief Deputy Clerk to read the motion.

Chief Deputy County Clerk Jennifer Zywicki restated the motion for the Board.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE AGENDA ITEM #2 b. HUMAN RESOURCES – EMPLOYEE HANDBOOK AND COUNTY POLICIES TO A COMMITTEE OF THE WHOLE MEETING FOR FURTHER REVIEW. SECONDED BY ALLGAIER/KRAMER.**

Discussion – none.

**AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)**  
**NO – 0** **RECOMMENDATION PASSES.**

Chairman Wessell asked Human Resources Director Weaver to give the Board a "Reader's Digest" summary of what the Board will be looking at.

Human Resources Director Weaver said a lot of the policies the County has are from 2013 to 2019. What she is trying to create is a comprehensive document that shows the culture of the County, but yet answers all those questions. When an employee has a question on something, there is a clear answer, which eliminates the risk of not having something in place. Weaver gave examples of what is in the policies, what is not, and what should be or is something that she hasn't thought of and welcomes a Committee of the Whole.

Commissioner Kramer requested a hard copy of the policies for review.

Commissioner O'Rourke requested that Department Heads and Elected Officials receive the updated versions for review as well.

Administrator Allen stated that all Department Heads and Elected Officials were instructed to give feedback. There is a Leadership Team meeting tomorrow and she will make sure those get distributed.

Human Resources – Staffing Requests – Sheriff's Office:

Human Resources Director Darcy Weaver and Sheriff Borkovich were present to explain the request.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SHERIFF'S OFFICE REQUEST TO TEMPORARILY ADJUST THE CORRECTIONS SERGEANT APPROVED STAFFING LEVELS FROM 4 TO 5, WITH FUNDS TO COME FROM 101.225.351.703.000. SECONDED BY O'ROURKE.**

Discussion – Commissioner Lautner stated the Sheriff's Office is going to hire a sergeant temporarily as an interim sergeant, which will create a vacancy within the corrections deputies, so you are going to promote. Sheriff Borkovich confirmed that is the idea. Commissioner Lautner asked if the department will be running short? Sheriff Borkovich confirmed the department will then be short a corrections deputy. Lt. Todd Roush explained the departments current situation with the employee being out on medical leave and how it impacts the staffing of the jail to be one sergeant short for shift coverage.

**AYES – 7 (Allgaier, Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell)**  
**NO – 0** **RECOMMENDATION PASSES.**

Human Resources – Staffing Requests – Probate Court:

Honorable Judge Marian Kromkowski and Probate Register Kris Mattis were present and explained the request before Commissioners. Judge Kromkowski gave a brief history from 2011 to current on the staffing levels of the Probate Court.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CURRENT 28 HOUR A WEEK PART-TIME DEPUTY PROBATE REGISTER POSITION BE INCREASED TO A 35 HOUR FULL-TIME POSITION EFFECTIVE**

IMMEDIATELY, AMOUNTING TO A PROBATE COURT BUDGET AMENDMENT OF APPROXIMATELY \$5,500.00 FOR THE DURATION OF 2023 AND FOR THE INCLUSION OF A FULL-TIME DEPUTY PROBATE REGISTER IN UPCOMING BUDGETS. SECONDED BY KRAMER.

Discussion – Commissioner Lautner stated there are a couple of different issues here, with #1 the Board should not be including a full-time employee in the upcoming budgets yet because the Board hasn't even begun to look at the budget. She recommended to amend the motion to not set the staffing level at this time for next year until budget process. Lautner stated she will not be supporting the motion. #2 is previously the past judge eliminated the position and there was a reason why, and recalls giving the department something else. She remembers there was some sort of trade off, but that is all she can really remember why that was done. Lautner counted there are eight employees within Probate/Family Court.

Judge Kromkowski and Mattis confirmed there are only two Probate Court employees, and the other employees are not crossed trained between Family Court and Probate Court.

Commissioner Lautner said that's the problem because that is where she is going. You are saying that the work load is crossing over and yet there is no cross training.

Judge Kromkowski commented that there are some aspects of Family Court that develop into Probate Court issues. In an abuse and neglect case, if it chooses to have a Juvenile guardianship that comes from Family Court to Probate Court.

Commissioner Lautner stated she will research this topic a little more and see what the situation was when the Board eliminated the Probate Deputy Register/Recorder. She said she will have to see more and she will not be supporting the full-time position to go into the future budget at this time.

Commissioner Rexroat said the \$5,500.00 he assumes when the position moves from part-time to full-time the benefits are included? Assistant Finance Director Cathy Hartesvelt confirmed the figure is wage and fringe. Is there any way the Board would feel comfortable to amend the motion to eliminate the commitment to a full-time position in next year's budget? Again, the Board has not done the budget work yet to determine if the position will be considered. Rexroat stated he believes this would be the only item he is aware of right now that would be locked into a budget that hasn't been approved yet. Procedurally, he agrees with Commissioner Lautner and her concerns and does support the full-time change until the end of the year.

Judge Kromkowski said the circumstances of the office is not going to change, so if this is only approved to the end of this year, then the current employee could go elsewhere. She confirmed that she will be asking for the Full-time Probate Court Deputy Register/Recorder position for the 2024 budget.

Commissioner Rexroat stated the Board should be through the budget process well before the end of the year.

Probate Register Mattis said when she came to the County in 2019 there was not a system set up to collect for reimbursement for court appointed attorneys or inventory fees. After one month on the job, she was able to turn around that ability to collect revenue for the County and since then have been collecting funds that before were not coming in. Mattis stated within in 2022 for court

fees the court has been able to collect more revenue than the total of last year alone. She commented she is trying to be efficient and find more revenue for the County.

Commissioner Ross asked if there is a word the Board could replace instead of inclusion that would show the commitment to the court for the position but not guarantee anything? Judge Kromkowski replied, consideration. Commissioner Ross continued that consideration may be the word that will work to show there is an agreement with what Commissioner Rexroat is thinking?

Commissioner Rexroat replied, yes. He said it comes down to a procedural thing and trying to be conscience of all the budget needs and not committing to just a specific line item we haven't looked at because the budget hasn't been looked at as a whole.

Commissioner Allgaier stated she thinks it is important, as the court has a need, and the court hasn't come before the Board lightly, and she gets the feeling this has been building for quite a while. She said it is important to let an employee know that their position is going to be part of the department, and that it is something they can count on. Allgaier commented it is really important for people when they are planning their lives. Was there a second to an amendment?

Chairman Wessell stated there is not an amendment on the floor right now.

Commissioner Allgaier asked if Commissioner Lautner made an amendment?

Commissioner Lautner stated she did not make an amendment, but did say that someone should. Lautner confirmed that she will not support the motion.

***MOTION AMENDED BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CURRENT 28 HOUR A WEEK PART-TIME DEPUTY PROBATE REGISTER POSITION BE INCREASED TO A 35 HOUR FULL-TIME POSITION EFFECTIVE IMMEDIATELY, AMOUNTING TO A PROBATE COURT BUDGET AMENDMENT OF APPROXIMATELY \$5,500.00 FOR THE DURATION OF 2023 AND FOR THE CONSIDERATION OF A FULL-TIME DEPUTY PROBATE REGISTER IN UPCOMING BUDGETS. SECONDED BY ROSS.***

Discussion – Commissioner O'Rourke spoke to the need of the position that he was in the court offices as a court officer for several years. He said Kris (Mattis) is always busy and he needed her assistance for himself with a Probate Court matter and everything was very professional, she was always busy and it did appear she was overloaded. He commented he supports the position.

Chairman Wessell said after he read the audit report, he mentioned to County Administrator Deb Allen he is concerned about the 24% in personnel costs. He stated he thinks the position is needed, and he would like to try to find it within the existing budget. He supports the amendment to the original motion because it allows the Board to solve an immediate need, but to be more responsible as the Board moves into the budget process.

Vote on the Amendment:

**AYES – 6 (Rexroat, Ross, Wessell, Kramer, Lautner, O'Rourke)**

**NO – 1 (Allgaier)**

**RECOMMENDATION PASSES.**



Vote on Original Recommendation with Amendment:

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CURRENT 28 HOUR A WEEK PART-TIME DEPUTY PROBATE REGISTER POSITION BE INCREASED TO A 35 HOUR FULL-TIME POSITION EFFECTIVE IMMEDIATELY, AMOUNTING TO A PROBATE COURT BUDGET AMENDMENT OF APPROXIMATELY \$5,500.00 FOR THE DURATION OF 2023 AND FOR THE CONSIDERATION OF A FULL-TIME DEPUTY PROBATE REGISTER IN UPCOMING BUDGETS. SECONDED BY KRAMER.**

**AYES – 6 (Allgaier, Kramer, O'Rourke, Rexroat, Ross, Wessell)**

**NO – 1 (Lautner)**

**RECOMMENDATION PASSES.**

Human Resources – Staffing Requests – Senior Services Director Overlap:

Human Resources Director Darcy Weaver was present for the Agenda Item and stated the hope is to have a couple of weeks for overlap training, but it could be less.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE REQUESTED STAFFING LEVEL ADJUSTMENT FOR THE SENIOR SERVICES DEPARTMENT FOR TRANSITION OF LEADERSHIP TO A NEW SENIOR SERVICES DIRECTOR, WITH FUNDS TO COME FROM FUND #281 FOR A DURATION NOT TO EXCEED TWO WEEKS. SECONDED BY ROSS.**

Discussion – Commissioner Lautner asked there are no numbers prepared because we don't know the timeline? Weaver replied, correct. Administrator Allen stated the position has not yet been offered to configure a rate.

**AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)**

**NO – 0**

**RECOMMENDATION PASSES.**

Chairman Wessell said he would like to move Agenda Item #8c Leelanau Township Tower – Cherryland Electric Agreement up to #3c.

Leelanau Township Tower – Cherryland Electric Agreement:

Administrator Allen introduced Frank Siepker, Cherryland Electric Cooperative Engineering & Operations Manager and gave a brief history for Commissioners.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE TOWER SPACE LEASE AGREEMENT FOR CHERRYLAND ELECTRIC COOPERATIVE AT THE CENTRAL TOWER, GOVERNMENT CENTER TOWER, OMENA TOWER, AND THE PROPOSED LEELANAU TOWNSHIP TOWER AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE AGREEMENT PENDING APPROVAL FROM CORPORATE COUNSEL. SECONDED BY ALLGAIER.**

Discussion – Commissioner O'Rourke stated that Commissioner Lautner will be abstaining from the vote because she is on the Cherryland Electric Cooperative Board.

Commissioner Allgaier thanked Siepker for Cherryland's initiative with broadband and cell towers in the County. She asked Siepker where the lease agreement amount came from? Siepker replied, it is a prepaid lease, so it is not going to follow the normal monthly payment schedule. The number Cherryland is dedicating is based upon the cost Cherryland would have into installing all the towers they would have needed otherwise in the County. Siepker commented it is a wash for Cherryland as far as the financial commitment they were going to do versus supporting this

tower. Cherryland thinks this is a benefit to the County as a whole to do this and it doesn't incur any additional direct costs to the County to have Cherryland on the other towers. There is a potential loss of revenue for leasing the tower space to someone else but it is space that has been available for years. Siepker stated it mathematically works for Cherryland and feels it is a benefit to the County to utilize the resources that are here as to opposed to duplicating resources otherwise. If Cherryland was going to have to pay commercial tower rates at the commercial rental rate then Cherryland would proceed with doing their own towers, but financially it is more beneficial for their membership and it is a good compromise getting somewhat of a discount on leasing the tower space.

Commissioner Rexroat verified the agreement is going to be reviewed by legal counsel.

**AYES – 6 (Ross, Wessell, Allgaier, Kramer, O'Rourke, Rexroat)**

**NO – 0 ABSTAIN – 1 (Lautner)**

**RECOMMENDATION PASSES.**

Leelanau Township Tower – Tower Construction Bid Review/Recommendation:

Administrator Allen was present and explained the request.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AWARD THE LEELANAU TOWNSHIP TOWER PROJECT BID TO MIDWAY ELECTRONICS IN THE AMOUNT OF \$405,500.00, AND APPROVE AN AGREEMENT, PENDING COUNSEL REVIEW AND APPROVAL. SECONDED BY LAUTNER/REXROAT.**

Discussion – Commissioner Rexroat stated he sees, and doesn't recall, there was discussion on cellular carriers and this build limits it to two carriers for the tower builders. Is that what the Board discussed previously, that there will not be more than two cellular carriers on the towers?

Administrator Allen confirmed there will only be two cellular carriers on the tower, and Chairman Wessell agreed.

**AYES – 7 (Allgaier, Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell)**

**NO – 0**

**RECOMMENDATION PASSES.**

Leelanau Township Tower – Landowner Lease Agreement:

Administrator Allen was present and explained the request.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE LAND LEASE AGREEMENT FOR THE LEELANAU TOWNSHIP TOWER PROJECT BETWEEN LEELANAU COUNTY AND BRIAN AND KELLY MITCHELL AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE AGREEMENT, PENDING CORPORATE COUNSEL REVIEW AND APPROVAL. SECONDED BY ROSS.**

Discussion – Chairman Wessell stated he is aware that Commissioner Rexroat has a concern regarding this agreement. Commissioner Rexroat said he is concerned with the agreement because with agreement with Cherryland they are providing capital in lieu of rent. Current existing tower lease agreements with landowner's state that rent shall be shared 50/50 with the landowners, so does this lease agreement address that or will legal counsel confirm that in paying cash in lieu of rent payment that it can't be imputed as rent payment to the lease holder and thus have them demand a share of that amount. Rexroat stated if that is the case, it is possible the County could BE put into a situation where the County would have to pay back what

Cherryland is generously offering. He said that is his concern and he would like a legal opinion on if that situation could occur, which does impact all three of these items.

Chairman Wessell confirmed that legal counsel is looking into what Commissioner Rexroat's concern is.

**AYES – 7 (Allgaier, Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell)**

**NO – 0**

**RECOMMENDATION PASSES.**

Chairman Wessell stated since Attorney Matthew Nordjford is needed somewhere else and needs to leave at 12:30 p.m. he has moved Agenda Item #12d, Administration – Closed Session Request up.

Administration – Closed Session Request:

**MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS, ALONG WITH THE HUMAN RESOURCES DIRECTOR AND FINANCE DIRECTOR, ENTER INTO CLOSED SESSION TO DISCUSS WRITTEN ATTORNEY/CLIENT PRIVILEGED LEGAL OPINIONS FROM CORPORATE COUNSEL, AS PERMITTED BY MCL 15.268(H). SECONDED BY O'ROURKE.**

Discussion – none.

**ROLL CALL: Rexroat – YES; Ross – YES; Wessell – YES; Allgaier – YES; Kramer – YES; Lautner – YES; O'Rourke – YES.**

**AYES – 7      NO – 0**

**MOTION CARRIED.**

Closed session began at 11:39 a.m.

**MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS RESUME OPEN SESSION. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)**

**NO – 0**

**MOTION CARRIED.**

Open Session resumed at 12:32 p.m.

Chairman Wessell called for a break at 12:33 p.m.

Commissioner O'Rourke left the meeting at 12:33 p.m.

Chairman Wessell called the meeting back to order at 12:40 p.m.

Traverse Transportation Coordinating Initiative – Resolution to Establish an Intermunicipality Committee Under Michigan Public Act 200 of 1957 for Purposes of Transportation Planning in the Traverse Study Area:

Administrator Allen was present and explained the request.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE LEELANAU COUNTY RESOLUTION #2023-XXX, “RESOLUTION TO ESTABLISH AN INTERMUNICIPALITY COMMITTEE UNDER MICHIGAN PUBLIC ACT 200 OF 1957, FOR PURPOSES OF TRANSPORTATION PLANNING IN THE TRAVERSE STUDY AREA,” AS PRESENTED. SECONDED BY KRAMER.**

Discussion – Commissioner Lautner stated she will be voting no today because she is looking for more time to review before the Regular Session meeting on Tuesday.

**AYES – 5 (Allgaier, Kramer, Rexroat, Ross, Wessell)**

**NO – 1 (Lautner) ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

Information Technology/Sheriff’s Office Jail – Purchase of Updated Dell Computers with Software from CML Security:

IT Technician Liana Wilson and Lt. Todd Roush were present and explained the request.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND APPROVE THE PURCHASE OF FOUR (4) DELL COMPUTERS AND PROPRIETARY SOFTWARE TO REPLACE EXISTING CONTROL ROOM COMPUTERS THROUGH CML SECURITY IN AN AMOUNT NOT TO EXCEED \$25,550.00; FUNDS TO COME FROM #101.225.351.970.000. SECONDED BY KRAMER.**

Discussion – Commissioner Lautner asked if the total price is for both computers and software? Lt. Roush replied, correct.

**AYES – 6 (Ross, Wessell, Allgaier, Kramer, Lautner, Rexroat)**

**NO – 0 ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

County Clerk – Jury Commission Appointments:

County Clerk Michelle L. Crocker was present and explained the request.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE FOLLOWING APPOINTMENTS TO THE JURY COMMISSION: JANE M. KEEN FOR THE BALANCE OF THE TERM ENDING APRIL 30, 2025; KATHLEEN M. WESSELL FOR THE BALANCE OF THE TERM ENDING APRIL 30, 2029; AND STEVE YODER FOR THE TERM ENDING APRIL 30, 2027. SECONDED BY KRAMER.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner)**

**NO – 0 ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

Monumentation/Re monumentation – Surveyor Services Agreements – Grand Traverse Surveying – Holmberg Land Survey – Leelanau Land Surveying – O’Non Land Surveying:  
Planning Director Trudy Galla was present and explained the request.

**MOTION BY KRAMER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SURVEYOR SERVICES AGREEMENTS WITH O’NON LAND SURVEYING, HOLMBERG LAND SURVEYING, GRAND TRAVERSE SURVEYING, AND LEELANAU LAND SURVEYING AS PREPARED BY CORPORATE COUNSEL, WITH COSTS TO COME FROM THE REMONUMENTATION PROGRAM FOR A TOTAL OF \$28,000.00 WITH FUNDS TO COME FROM #101.475.245.801.000. SECONDED BY ROSS/REXROAT.**

Discussion – none.

**AYES – 6 (Kramer, Lautner, Rexroat, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

Leland Dam Authority – Approval of Authority Bylaws:

Administrator Allen was present and explained the request.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE LELAND DAM AUTHORITY BYLAWS, AS PRESENTED. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Ross, Wessell, Allgaier, Kramer, Lautner, Rexroat)**

**NO – 0            ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

Buildings & Grounds Concerns – Parks & Recreation – Old Settlers Park, Nancy Lanham Memorial Donation – Bench Purchase – Ladybug Bouncer Purchase:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE DONATION FROM THE LANHAM FAMILY IN MEMORY OF NANCY LANHAM, FOR THE PURCHASE OF A FIELDSTONE BENCH AND LADYBUG BOUNCER, TO BE INSTALLED AT OLD SETTLERS PARK. SECONDED BY ALLGAIER.**

Discussion – Commissioner Lautner gave a brief description of the bench and bouncer.

**AYES – 6 (Lautner, Rexroat, Ross, Wessell, Allgaier, Kramer)**

**NO – 0            ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

Buildings & Grounds Concerns – Government Center North Wall Façade – Machin Assessment Discussion:

Administrator Allen stated there have been concerns regarding the masonry of the north wall. The scope is still yet to be determined and the full expense recommendation is pending. Prior project estimate was around \$400,000.00.

Commissioner Rexroat said he has concerns if a roof is really needed and Rexroat would like to get a second opinion.

Chairman Wessell stated Commissioner Rexroat and Administrator Allen will look at getting a second opinion.

Commissioner Rexroat said he will move forward with Administrator Allen and Rexroat is looking at after next Wednesday for the second opinion.

**Chairman Wessell stated Commissioner Rexroat will get a second opinion and report back to the Board in the near future.**

FY 2022 Audit Review and Recommendation:

Rehmann Principal Steve Peacock gave an overview of the 2022 audit and discussed the material findings found in the financial statements. Peacock addressed Commissioners and answered questions.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE FY 2022 YEAR END FINANCE STATEMENTS AND AUDIT, AS PRESENTED. SECONDED BY ROSS.**

Discussion – none.

**AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner)**

**NO – 0            ABSENT – 1 (O'Rourke)            RECOMMENDATION PASSES.**

Administration – Maintenance – Law Enforcement Center (LEC) Mini-Split Upgrades Additional Costs – Standard Electric:

Administrator Allen was present and explained the request.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND PAY STANDARD ELECTRIC FOR THE ADDITIONAL ELECTRICAL SUPPLIES NEEDED TO COMPLETE THE INSTALLATION OF THE MITSUBISHI COOLING SYSTEM FOR THE LEC SERGEANT'S ROOM, AS PRESENTED; FUNDS TO COME FROM THE CAPITAL PROJECTS BUILDING FUND #470.000.000.970.000. SECONDED BY ALLGAIER.**

Discussion – Commissioner Lautner asked if standard electric did the electrical? Allen said it was just parts and not electrical.

**AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner)**

**NO – 0            ABSENT – 1 (O'Rourke)            RECOMMENDATION PASSES.**

Administration – Maintenance – Law Enforcement Center (LEC) Mini-Split Upgrades Additional Costs – Lutz Roofing:

Administrator Allen was present and explained the request.

**MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND PAY LUTZ ROOFING FOR THE ADDITIONAL ROOF WORK PERFORMED FOR INSTALLATION OF THE MITSUBISHI COOLING SYSTEM FOR THE LEC COMPUTER ROOM AS PRESENTED; FUNDS TO COME FROM THE CAPITAL PROJECTS BUILDING FUND #470.000.000.970.000. SECONDED BY ALLGAIER.**

Discussion – Commissioner Lautner questioned who dropped this and explanation by Allen that it was not all known. Lautner continued with questions with additional responses first by Allen and further follow-up to questions explained and answered by Assistant Finance Director Hartesvelt.

**AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner)**

**NO – 0            ABSENT – 1 (O'Rourke)            RECOMMENDATION PASSES.**

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS BID POLICY AND PAY LUTZ ROOFING FOR THE ADDITIONAL ROOF WORK PERFORMED FOR INSTALLATION OF THE MITSUBISHI COOLING SYSTEM FOR THE COMPUTER ROOM AS PRESENTED; FUNDS TO COME FROM THE CAPITAL PROJECTS BUILDING FUND #470.000.000.970.000. SECONDED BY REXROAT.**

Discussion – Commissioner Lautner asked if this is the last of it and Allen responded that the project is now complete.

**AYES – 6 (Lautner, Rexroat, Ross, Wessell, Allgaier, Kramer)**

**NO – 0**

**ABSENT – 1 (O'Rourke)**

**RECOMMENDATION PASSES.**

Administration – Finance Stipend, Six Month Extension:

Administrator Allen was present and explained the request.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ADMINISTRATOR'S PLAN FOR AUDIT SUPPORT/TRAINING OF THE FINANCE DIRECTOR, THE ASSISTANT FINANCE DIRECTOR, AND ACCOUNT CLERK, AND HUMAN RESOURCES AS PRESENTED. SECONDED BY KRAMER.**

Discussion – none.

**AYES – 6 (Allgaier, Kramer, Lautner, Rexroat, Ross, Wessell)**

**NO – 0**

**ABSENT – 1 (O'Rourke)**

**RECOMMENDATION PASSES.**

Administration – FY 2024 Budget Update – Process and Timeline:

Administrator Allen said that this is an update that she will be sending out a letter to all of the departments regarding the upcoming start of the budget process.

Chairman Wessell stated it would be a good idea to set those meeting dates at the Executive Session in July.

Per Diem Discussion – Suggested Revisions to – FY 2023 Rules of Order and Procedure:

Administrator Allen was present and explained the document. She stated there is a recommendation to add to the Board agenda an item after Commissioner comments and in the approval of Financials regarding the review of Commissioner current year to date expense for reimbursement per diems. Allen continued this is an opportunity for a synopsis of what the expenses are, if that is something the Board wants to move forward with this is a recommendation within the policy.

Commissioner Allgaier asked at the end of every meeting the Board discusses all the per diems paid that month?

Administrator Allen replied, yes.

Commissioner Allgaier stated she hopes she heard Administrator Allen wrong.

Chairman Wessell said this was his suggestion when discussion started regarding per diem and just have it become a regular part of the monthly financial reporting. The information would be there and if anybody wants to raise questions about it then they can. It would not be something

the Board will spend a lot of time on but is just one of the papers in the board packet and would be itemized in one category.

Commissioner Allgaier said the Board has never discussed anyone's.

County Clerk Michelle Crocker stated she is not a commissioner but she needs some clarification as she is doing these minutes, and would like the clarification from a practical standpoint. She said per diem is paid through payroll and it is combined within the totals of Post Audit you receive as a Board. Are you proposing that you want them reviewed after payment or you want copies of all the Commissioners travel vouchers to be held and presented?

Chairman Wessell stated he is not proposing anything and it was one issue the Board talked about that it could just be a part of the regular reporting, so that if there are any questions about how much is being spent on Board travel, per diem, or conference expenses it is reflected as part of the Board's accounting.

County Clerk Crocker commented if it was to be just a dollar amount from the financials it says the County paid out because some Commissioners choose to submit monthly and some choose to submit every 90 days. She said we want to be very careful in how we are comparing this but you are talking about Commissioner per diem.

Chairman Wessell said he is not making the recommendation.

County Clerk Crocker said she is asking from the staff perspective in what to present.

Commissioner Lautner said if the Board had a year-to-date budget perspective, so in other words if you were looking at two columns then one would show the total budget and the other column would show what was spent that month or where we are.

Commissioner Rexroat stated it looks like it is a transparency issue and it shows the public what was spent on the items year-to-date. He said it is not his suggestion either; however, he is not opposed to it because it is a transparency issue and we are responsible to our taxpayers. As long as the report does not show each Commissioner individually because you can't compare monthly to quarterly as each Commissioner turns in the voucher at all different times of the year. If the public want a drill down of per diem and not a total from a report then they can request that information.

Commissioner Allgaier said the information is available to whoever wants it and each Commissioner does not report in the same matter and timely fashion. She does not think this is something that needs to be discussed at every meeting and if someone has questions there are absolutely answers, but will have to get into who has reported and who has not. The Board has never done this and it isn't necessary.

Commissioner Kramer said she wanted to mention because the public may or may not be aware that certain boards/committees are paid for and where other boards/committees are not. There will be discrepancies between Commissioners based on which boards/committees. She stated she does not mind the transparency.



Commissioner Rexroat commented what are we trying to do, is this just a review process right now, or are you looking for a motion to approve them as written. What is the end game on this item?

Administrator Allen replied that she was asked to have legal review our current policies as they relate to per diem payment structures. One of the suggestions was how the Board would report per diem, so that is the item being discussed right now. The Board could potentially add an item to the agenda for either the Regular Session or at the Executive Committee meeting and it is currently listed in both places. Allen stated this is up to the Board to decide whether you want to move forward with this or not. The second item on page 200 of the Board packet address offsite participation and Commissioner meetings by Commissioners and this is specifically is a change in the Open Meetings Act documentation, which legal counsel has provided and relates specifically to the Board's ability to attend Regular Session or Executive Committee meetings remotely. Currently remote participation is not allowed other than for ADA (American Disabilities Act) or military requirement. Allen stated this is a changed recommended in the policy by to address that legality specifically.

Commissioner Allgaier asked if the Board has jumped to the next issue.

Chairman Wessell replied the Board is looking at the whole document, 2023 Rules of Order and Procedure of the Leelanau County Board of Commissioners. Wessell stated he is sensing there is no consensus on adding anything to the rules of order. He said he originally suggested it as a possibility because the public thinks that per diems amount to a whole lot more and he thought it was a nice way to be transparent. Wessell commented he doesn't think the Board is doing anything wrong and he is comfortable leaving it alone. This can be looked at again when we approve the rules of order at the organizational meeting in January.

Administrator Allen stated she is not sure the current rules of order address the legal statement regarding the Open Meetings Act, so if the Board chooses to approve to except the amendments to the Board rules as presented minus any items referencing adding items to the agenda.

**MOTION BY REXROAT TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS ACCEPT THE AMENDMENTS TO THE 2023 RULES OF ORDER AND PROCEDURE OF THE LEELANAU COUNTY BOARD OF COMMISSIONERS THAT ARE LEGALLY REQUIRED AND HOUSEKEEPING ITEMS AND EXCLUDE, SPECIFICALLY, SUGGESTED CHANGES TO ARTICLE VI D(1)(o)(i) and ARTICLE D(2)(l)(i) [BOTH RELATIVE TO REVIEW OF FINANCIAL – REVIEW OF COMMISSIONER CURRENT/ YEAR-TO-DATE EXPENSES REIMBURSEMENT/PER DIEMS] SECONDED BY ROSS.**

Discussion – Commissioner Lautner asked for clarification regarding off site participation.

Administrator Allen replied, it will only relate to those that are Open Meetings Act meeting, so for Board meetings and Executive Session or Regular. Commissioner Allgaier stated if the meeting is public where a vote is taken it falls under the Open Meetings Act qualifications. Chairman Wessell said the Board is only changing the Rules of Order and Procedure of the Board.

**AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner)**

**NO – 0**

**ABSENT – 1 (O'Rourke)**

**RECOMMENDATION PASSES.**

Per Diem Discussion – Suggested Revisions to – Per Diem Policy (5.07) Review:

Administrator Allen stated this is for review only, with no action necessary and will be added to the Committee of the Whole meeting at a future date.

Per Diem Discussion – Suggested Revisions to – Approval of Per Diem List – County Board-appointments:

Administrator Allen stated the document can be seen on page 206 in the Board packet.

Commissioner Allgaier said she is happy to see Leelanau County represented on the MAC (Michigan Association of Counties) Committee.

**MOTION BY ROSS TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PER DIEM COMPENSATION FOR THE 2023 APPOINTMENTS TO BOARDS AND COMMISSIONS AS PRESENTED, TO INCLUDE “COUNTY PAID” PER DIEM FOR THE NORTHERN MICHIGAN COUNTIES ASSOCIATION, THE PLANNING COMMISSION’S HOUSING ACTION COMMITTEE AND THE MICHIGAN ASSOCIATION OF COUNTIES’ AD & TOURISM COMMITTEE. SECONDED BY REXROAT.**

Discussion – Commissioner Ross said there has been a lot of work on this list and it goes through the end of 2023. Administrator Allen stated the list actually goes through the end of 2024.

Chairman Wessell asked for the motion to be reread. County Clerk Michelle Crocker reread the motion.

**MOTION BY ROSS TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PER DIEM COMPENSATION FOR THE 2023 APPOINTMENTS TO BOARDS AND COMMISSIONS AS PRESENTED, TO INCLUDE “COUNTY PAID” PER DIEM FOR THE NORTHERN MICHIGAN COUNTIES ASSOCIATION, THE PLANNING COMMISSION’S HOUSING ACTION COMMITTEE AND THE MICHIGAN ASSOCIATION OF COUNTIES’ AD & TOURISM COMMITTEE. SECONDED BY REXROAT.**

**AYES – 6 (Ross, Wessell, Allgaier, Kramer, Lautner, Rexroat)**

**NO – 0            ABSENT – 1 (O’Rourke)**

**RECOMMENDATION PASSES.**

Per Diem Discussion – Additional Requests for Compensation:

No other.

Review Of Financials:

Assistant Finance Director Cathy Hartesvelt answered Commissioner questions.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

- Administrator Allen took the opportunity to welcome and acknowledged the new Finance Director Sean Cowan and Assistant Finance Director Cathy Hartesvelt in her role. Allen has been very pleased with the way the team has been working together and the information that is being shared with Cowan. She continued that Cowan comes to the County with an MBA and a CPA, and while again, that she (Allen) had no government experience, per se, in this role and in the last six months she thinks that she has a pretty good handle on things, and she feels confident that

Cowan is much smarter than she is, so he will be up to speed quickly. Allen asked if Cowan would like to make any comments.

Cowan commented that he is new to the County and everyone has been welcoming and is grateful for the opportunity.

Wessell added that he heard that he was a participant in the Golf Outing last week and golfed with former Administrator Janik. Allen confirmed that Cowan was in/at the K-9 outing.

- Administrator Allen commented on the Memorial Day event on behalf of Commissioner Lautner, and this was the first time she had attended and gave kudos to all that attended.
- Commissioner Lautner complimented Capt. Kim Culman, Ret., U.S. Army, who is the daughter of Maintenance Director Jerry Culman, and was the Keynote Speaker at the Memorial Day Ceremony held on Monday, May 29, 2023.
- Commissioner Ross asked if there could be a discussion about the time of the event as there are other events at the same time in the County as the Northport ceremony was at the same time.
- Senior Services Account Clerk Armanda Krantz was present before Commissioners regarding the Senior Services Expo, which will be held on June 20, 2023, and they still have signs available if any Commissioners would be willing to take a sign. The signs are only up for one week and they are available in the office.

Chairman Wessell said if anyone is willing to help out, please contact the Senior Services office.

- Chairman Wessell commented on Northern Lakes Community Mental Health, that Greg McMorrow is now the Vice-Chairman and was selected by a vast majority.

Public Comment:

The following individual spoke in person: Bill Wiesner and Steve Mikowski.

The written comments can be found at the following link:

[https://www.leelanau.gov/downloads/pc\\_s\\_mikowski\\_06132023.pdf](https://www.leelanau.gov/downloads/pc_s_mikowski_06132023.pdf)

Commissioner Comment:

- Commissioner Rexroat congratulated the Lake Leelanau St. Mary Eagles for the softball Regional Win and wished them good luck at the next step.
- Commissioner Allgaier welcomed the new Finance Director and Chairman Wessell said that we are optimistic.

Approval of Financials —  
Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$185,343.36. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 6 (Lautner, Rexroat, Ross, Wessell, Allgaier, Kramer)**

**NO – 0            ABSENT – 1 (O'Rourke)**

**RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$5,145,376.27. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 6 (Lautner, Rexroat, Ross, Wessell, Allgaier, Kramer)**

**NO – 0            ABSENT – 1 (O'Rourke)**

**RECOMMENDATION PASSES.**

Adjournment:

Chairman Wessell adjourned the meeting at 2:02 p.m.

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Ty Wessell, Chairman  
Leelanau County Board of Commissioners

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Jennifer L. Zywicki, Chief Deputy Clerk for  
Michelle L. Crocker, Leelanau County Clerk