

**Leelanau County Board of Commissioners**  
**Executive Board Session – Tuesday, October 4, 2022**  
*Approved 11/15/2022*

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:*  
<https://www.youtube.com/watch?v=0vsYR04P-04&t=10s>

Meeting called to order by Chairman Ty Wessell at 9:00 a.m. Today's meeting is being held at the Government Center, 8527 Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

<u>Roll Call:</u>	District #1	Rick Robbins	PRESENT
	#2	Debra L. Rushton	PRESENT
	#3	Lois Bahle	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Patricia Soutas-Little	ABSENT; PRESENT @ 9:09 a.m.*
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Approval of Agenda / Late Additions or Deletions:

Commissioner Lautner requested to remove Action Items #8, Parks and Recreation Recommendation on Myles Kimmerly, Potential Property Sale.

**MOTION BY LAUTNER THAT THE AGENDA BE APPROVED AS AMENDED. SECONDED BY RUSHTON.**

Discussion – none.

**AYES – 6 (Lautner, Robbins, Rushton, Wessell, Allgaier, Bahle)**

**NO – 0    1 – Absent (Soutas-Little)**

**MOTION CARRIED.**

Public Comment:

The following individuals spoke in person: Bill Wiesner, Elmwood Township.

The written comments can be found at the following link:

[https://www.leelanau.gov/downloads/b\\_wiesner\\_public\\_comment\\_10\\_4\\_1.pdf](https://www.leelanau.gov/downloads/b_wiesner_public_comment_10_4_1.pdf)

Commissioner Comment:

None.

\*Commissioner Soutas-Little arrived at 9:09 a.m.

Communications, Proclamations, Presentations –

Administrator Update:

- Administrator Janik stated that he would like to show off his favorite fashion statement, which is his Michigan Honor Flight Jacket and he has only worn it four times, which is very special to him. He said that after today's meeting that he and Commissioner Lautner will be traveling to Camp Grayling. There are 80 veterans on the flight this year and the sendoff will be from the

Cherry Capital Airport at 8:00 a.m. and at about 8:00 p.m. in the evening they will return. Janik thanked the Grand Traverse Band for their 2% grant allowing to help offset the expenses for trip.

- Director of Emergency Management Matt Ansorge updated the Board that 39 employees attended an in-service emergency training learning everything from band aids to trauma kits on September 30, 2022.
- Administrator Janik informed the Board that there are three upcoming committee meetings scheduled:
  - Finance/Audit Committee on October 6, 2022 at 3:30 p.m.
  - Buildings and Grounds Committee on October 10, 2022 at 2:00 p.m.
  - Leland Dam Membership Committee on October 17, 2022 at 2:00 p.m.
- Administrator Janik stated that he met yesterday afternoon in Cadillac with six County Administrator's regarding the Northern Lakes Community Mental Health Authority and this one was one of the most successful meetings to date. Janik said that a new Interim Director has been appointed and his name is Brian Martinez, and he is from Traverse City, Michigan. He has extensive experience working with groups and organizations and helping them through struggles such as what is currently happening. A search committee has been formed with representatives from each of the six counties and the director position will be posted by Friday, October 7, 2022. The goal is to have someone placed in the director position by March 2023.
- Administrator Janik recognized Commissioner Soutas-Little birthday, presenting her with a cherry pie.

Public Launch of Interactive Point Broadband Map with Projected Timetable:

- Chris Scharrer of DCS Technology Design was present via Zoom and updated Commissioners. Scharrer shared the project timetable and said that the work that was scheduled to begin this past summer did not happen as planned. He stated that unfortunately the Grand Traverse Band of Ottawa and Chippewa Indians has backed out and are unable to work with Point Broadband to transport the fiber to Leelanau Township. Since the Point Broadband contract is to reach seven townships, they are now switching the focus to the more southern portions of the County. He stated that he is still optimistic that this project is on schedule and will be done by the end of 2023 despite the delay that is being experienced right now.

Scharrer said that in addition to Point Broadband that Agri-Valley Services was providing wireless internet services and although they have one location that they have also run into challenges with the Omena and Maple City towers. The Grand Traverse Band was unable to provide back haul for them as well, so Agri-Valley Services has changed their plans and are now working on a microwave solution as a way of transport to the two locations.

- Administrator Janik welcomed Equalization Department GIS Analyst Rob Herman to the table to answer Commissioner questions regarding the proposed interactive broadband map that he has created. Herman stated that when the map is finished it will be placed on the County's website so that citizens can locate their address and be able to view the service available to them.

Chairman Wessell thanked Herman for all his work on creating the map.

Benzie-Leelanau District Health Department (BLDHD) Update:

Benzie-Leelanau District Health Department Interim Health Officer Dan Thorell and Director of Personal Health Michelle Klein, RN, MA, PH-C, gave an update on the 2021 Annual Report with a PowerPoint and answered questions from Commissioners.

The PowerPoint can be viewed at the following link:

[https://www.leelanau.gov/downloads/presentation\\_bldhd\\_2021\\_annual\\_report\\_10042022.pdf](https://www.leelanau.gov/downloads/presentation_bldhd_2021_annual_report_10042022.pdf)

Action Items:

Youth Detention Update:

Judge Marian Kromkowski and Probation Officer Ryan Douglass were present to discuss the pros and cons of having a Juvenile Detention Center in a location in Northern Michigan. Douglass gave examples of cases where individual juveniles have been sent hundreds of miles away from here for treatment, which can be very costly to the County. He continued and stated that it is imperative to have the families involved in therapy sessions and when the youth is placed too far away for the family to travel, it does hinder the youth's progress. A treatment center can cost anywhere from \$250.00 per day to as much as \$750.00 per day and with a shortage of centers having beds available, there have been instances where the youth has been held at local hospitals for long periods of time. Judge Kromkowski said that the Probate Judges group has met with Michigan Department of Health and Human Services (MDHHS) and that all the MDHHS has done was listen and currently the State does not have a solution.

Administrator Janik stated that there are no simple answers. He said he has listened to NPR, who had a story about it, and it is a very complex issue. Everyone is trying to find a solution but where is the money going to come from and the State doesn't seem to be interested in any dialogue. Janik stated that the Probate Judges are starting to educate the State more as well as trying to move forward.

Judge Kromkowski and Douglass both offered comment that no one is trying to reinvent the wheel and that all those that have an investment in the youth of Leelanau County are trying to look for a solution for the Region as a whole. Judge Kromkowski said that the next regional meeting is on October 19, 2022.

Judge Kromkowski and Douglass responded to questions from Commissioners.

Sheriff Borkovich commented that it is a statewide issue and that the County should have a regional plan. Borkovich said that he hopes the State will come up with something that he can support instead of converting the Leelanau County Jail to a Youth Detention Center.

Chairman Wessell called for a break at 10:55 a.m., and the meeting resumed at 11:08 a.m.

Emergency Management – Emergency Management Performance Grant (EMPG) Application:  
Director of Emergency Management Matt Ansorge present.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE CHAIRMAN OF THE BOARD TO SIGN THE EMPG**

**WORK AGREEMENT AND OTHER DOCUMENTS RELATED TO THIS GRANT AGREEMENT, AND ALLOW THE LEELANAU COUNTY OFFICE OF EMERGENCY MANAGEMENT TO SUBMIT ELECTRONIC SIGNATURES FOR THE REQUIRED QUARTERLY REPORTS. SECONDED BY ALLGAIER/SOUTAS-LITTLE.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bahle)**

**NO – 0**

**RECOMMENDATION PASSES.**

Emergency Management – Agri-Valley Tower Lease Agreement Amendments:

Director of Emergency Management Matt Ansorge present.

**MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE FIRST AMENDMENT TO THE TOWER SPACE LEASE AGREEMENT FOR AGRI-VALLEY SERVICES AT THE CENTRAL TOWER, MAPLE CITY TOWER, AND OMENA TOWER SITES AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN EACH FIRST AMENDMENT, PENDING CORPORATE COUNSEL REVIEW AND APPROVAL. SECONDED BY LAUTNER/ALLGAIER.**

Discussion – none.

**AYES – 7 (Soutas-Little, Wessell, Allgaier, Bahle, Lautner, Robbins, Rushton)**

**NO – 0**

**RECOMMENDATION PASSES.**

Emergency Management – Government Center Tower Update:

Director of Emergency Management Matt Ansorge stated that the driveway requirements with the Leelanau County Road Commission have been ironed out. The power source from Cherryland Electric has some unexpected budget impacts and is looking to be more expensive than originally planned, so he is looking at some other options for less of an impact on the budget.

Equalization – Approval of the Leelanau County Apportionment Report, L-4402:

Equalization Director Andrew Giguere was present and reviewed with Commissioners the L-4402 Apportionment Report via a PowerPoint. Giguere informed Commissioners that there are multiple township millage requests on the ballot for November 8, 2022, and the report will need to be adjusted if any of the millage proposals pass.

The PowerPoint can be viewed at the following link:

[https://www.leelanau.gov/downloads/presentation\\_apportionment\\_report\\_10042022.pdf](https://www.leelanau.gov/downloads/presentation_apportionment_report_10042022.pdf)

**MOTION BY BAHLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE COUNTY APPORTIONMENT REPORT (L-4402). SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Bahle, Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier)**

**NO – 0**

**RECOMMENDATION PASSES.**

Planning – NMCAA (Northwest Michigan Community Action Agency) Contract Renewal:

Planning Director Trudy Galla present.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE A ONE YEAR CONTRACT EXTENSION WITH NORTHWEST MICHIGAN COMMUNITY ACTION AGENCY FOR HOUSING REHAB SERVICES, PENDING THE CONTRACT EXTENSION REVIEW BY CORPORATE COUNSEL. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bahle)  
NO – 0 RECOMMENDATION PASSES.**

Brownfield Redevelopment Authority – Environmental Protection Agency (EPA), Cooperative Agreement:

Planning Director Trudy Galla Present.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE COOPERATIVE AGREEMENT #00E03213 IN THE AMOUNT OF \$250,000.00 FOR THE EPA ASSESSMENT GRANT BETWEEN LEELANAU COUNTY AND THE EPA, WITH THE LCBRA ADMINISTERING THE GRANT ON BEHALF OF LEELANAU COUNTY. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 7 (Allgaier, Bahle, Lautner, Robbins, Rushton, Soutas-Little, Wessell)  
NO – 0 RECOMMENDATION PASSES.**

Finance/Human Resources – Non-Union Uniform/Gun Allowance Request:

Human Resources Director Darcy Weaver and Finance Director Jared Prince present.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE UNIFORM AND GUN ALLOWANCE FOR THE FOLLOWING NON-UNION PERSONNEL THROUGH PAYROLL, WITH APPROPRIATE TAXES WITHHELD, IF RECEIPTS ARE NOT PROVIDED:**

**SHERIFF / \$250.00 GUN / \$575.00 UNIFORM – FOR A TOTAL OF \$825.00;  
UNDERSHERIFF KIESSEL / \$250.00 GUN / \$575.00 UNIFORM – FOR A TOTAL OF \$825.00**

**TWO (2) COURT BALIFFS / \$150.00 UNIFORM – 2 @ \$75.00 UNIFORM EACH  
EXPENSES TO COME FROM #101.225.301.742.000**

**MARINE DEPUTIES:**

**ONE (1) SENIOR OFFICER @ \$150.00**

**FOUR (4) JUNIOR OFFICERS @ \$100.00, \$100.00, \$75.00, AND \$25.00 FOR A TOTAL OF \$300.00 EXPENSES TO COME FROM #101.225.331.742.00**

**SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bahle)  
NO – 0 RECOMMENDATION PASSES.**

Maintenance – Generator Service Renewal Agreement, Graham Motors:

Buildings and Grounds Director Jerry Culman present for Commissioner questions.

**MOTION BY SOUTAS-LITTLE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE ITS POLICY ON BID REQUIREMENTS AND RENEW THE AGREEMENT WITH GRAHAM MOTOR AND GENERATOR SERVICES OF TRAVERSE CITY FOR FOUR YEARS AT \$3,700.00 ANNUALLY, PENDING COUNSEL REVIEW AND APPROVAL. FUNDS TO COME FROM 631.000.000.801.000. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Soutas-Little, Wessell, Allgaier, Bahle, Lautner, Robbins, Rushton)**  
**NO – 0** **RECOMMENDATION PASSES.**

Administration – Opioid Settlement Update:

Administrator Janik said that he had hoped to have Part B by today but that has not happened, so he does not have anything to update on.

Administration – Finance/Audit Committee Update:

Administrator Janik stated that he has scheduled a Finance/Audit Committee meeting for an update on the transition of the Finance Department and he has some recommendations. Janik said that there will be discussion on the purchase of additional software licenses needed for the Harris Financial Software since more staff have been added and he will have more details at the committee meeting.

Administration – Administrator Search Update:

Administrator Janik distributed the Administrator interview schedule, and stated that he will print the questions necessary to prepare Commissioners so they are ready to ask more interview questions.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD THE ADMINISTRATOR SEARCH UPDATE TO THE ANNUAL MEETING TUESDAY, OCTOBER 11, 2022. SECONDED BY SOUTAS-LITTLE.**

Discussion – none.

**AYES – 7 (Allgaier, Bahle, Lautner, Robbins, Rushton, Soutas-Little, Wessell)**  
**NO – 0** **RECOMMENDATION PASSES.**

Review of Financials:

Finance Director Jared Prince present and Commissioner Lautner stated that she did not get through Claims and Accounts and Post Audit since they were sent later on Monday and she wasn't able to review them because there was a debate that night.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

- Commissioner Allgaier said that the BATA millage is on the November ballot and there will be signs going up around the County. She stated that the proposed allocation is not changing.
- Chairman Wessell stated that at the Benzie–Leelanau Health Board meeting there should be septic language to look at some time in November with a public hearing to follow.
- Commissioner Lautner said that she will miss the Parks and Recreation meeting because she will be on the Honor Flight, so Commissioner Robbins will be presenting on her behalf.

Public Comment:

None.

Commissioner Comment:

- Commissioner Robbins asked where are we at with ARPA funds? Administrator Janik replied that he thinks decisions will be made after the November election.
- Commissioner Allgaier said that at the conference in Port Huron she reached out to a representative from the Michigan High-Speed Internet Office (MIHI) and informed them that Leelanau County has a contract and are ready.
- Commissioner Robbins said that with so many meetings being held the work bee day for tomorrow is cancelled. He hopes that in a few weeks there will be walls up and maybe painting can be done between now and the November election where Commissioners and candidates can participate.

Approval of Financials —  
Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$82,716.49. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 7 (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bahle)  
NO – 0 RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$5,670,573.38. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – (Lautner, Robbins, Rushton, Soutas-Little, Wessell, Allgaier, Bahle)  
NO – RECOMMENDATION PASSES.**

Adjournment:

Chairman Wessell adjourned the meeting at 12:08 p.m.

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Ty Wessell, Chairman  
Leelanau County Board of Commissioners

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Jennifer L. Zywicki, Chief Deputy Clerk for  
Michelle L. Crocker, Leelanau County Clerk