

Leelanau County Board of Commissioners
Regular Session – Tuesday, August 20, 2024
Approved 9/17/2024

Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:
<https://www.leelanau.gov/meetingdetails.asp?MAId=2765#video>

Call to Order:

Meeting called to order by Chairman Ty Wessell at 7:00 p.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

<u>Roll Call:</u>	District #1	Vacant	
	#2	James O'Rourke	PRESENT
	#3	Doug Rexroat	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Kama Ross	PRESENT
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Guests present.

Approval of Board Minutes:

#214-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE MINUTES OF THE REGULAR SESSION, TUESDAY, JULY 16, 2024, AND THE EXECUTIVE SESSION, TUESDAY, AUGUST 13, 2024. SECONDED BY ROSS & O'ROURKE.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O'Rourke)
NO – 0

MOTION CARRIED.

Approval of Agenda / Late Additions or Deletions:

Chairman Wessell requested to add under Special Reports the Benzie-Leelanau Health Department annual report.

#215-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGENDA AS AMENDED. SECONDED BY O'ROURKE.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O'Rourke)
NO – 0

MOTION CARRIED.

Communications, Proclamations, Presentations –

Administrator Update:

Interim Administrator Richard I. Lewis stated that after tonight's meeting he will be out of the office until Tuesday, August 27, 2024, and Executive Assistant Lauren Cypher can be reached in

his absence. He said there is a shortage of Temporary Office Assistants within the Administration Office so he will be entering into a contract on behalf of Leelanau County with Manpower until the shortage of staff and needs are met.

Commissioner Lautner asked Lewis if he needed to reach out to the Teamster's 214 General Union and Lewis replied that he does not need to and stated the positions are Non-Union.

Bay Area Transportation Authority (BATA) Update:

BATA Director of Communications and Development Eric Lingaur and Vice Chairman John Somnavilla, who also represents Leelanau County, were present and gave an update via a PowerPoint.

The PowerPoint can be found at the following link:

https://www.leelanau.gov/downloads/bata_leelanau_county_2024_update_final_08_12_1.pdf

Lingaur and Somnavilla answered questions from Commissioners and Commissioners thanked them for the update.

Benzie-Leelanau Health Department (BLHD) Update:

Benzie-Leelanau Health Department Health Officer Dan Thorell and Director of Personal Health Michelle Klein were present and gave an update via a handout.

The handout can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2765#handouts>

Thorell announced that Dodie Putney, Director of Administrative Services, will be retiring and her position is currently posted as open. Both Thorell and Klein answered questions from Commissioners and Commissioners thanked them for the update.

Public Comment (agenda specific):

The following individual spoke in person: Lois Bahle

Commissioner Comments:

Commissioner Lautner thanked Public Comment speaker Lois Bahle regarding the importance of information regarding wells.

Consent Agenda Items:

Chairman Wessell read the following statement: The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one motion without discussion. Any Commissioner may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for full discussion. Such request(s) will be automatically respected and will not need a second.

Commissioner Lautner requested that Consent Agenda Items #1-#6 be placed under Action Items.

Action Items:

Sheriff's Office – Replacement Car:

#216-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS PURCHASE A 2025 FORD CVPI SUV AND EQUIP IT TO REPLACE THE ONE RECENTLY LOST IN AN ACCIDENT. THE TOTAL COST AFTER INSURANCE REIMBURSEMENT NOT TO EXCEED \$4,470.00 WITH FUNDS TO COME FROM THE GENERAL FUND SHERIFF'S OFFICE BUDGET. SECONDED BY REXROAT.

Discussion – none.

AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

Sheriff's Office – Secondary Road Patrol Grant Program:

#217-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS ALLOW THE SHERIFF'S OFFICE TO APPLY FOR THE 2024-2025 FISCAL YEAR SECONDARY ROAD PATROL GRANT THROUGH THE MICHIGAN OFFICE OF HIGHWAY SAFETY AND AUTHORIZE THE BOARD CHAIR AND THE FINANCE DIRECTOR TO DIGITALLY REVIEW AND SIGN THE APPLICATION, WHEN IT IS READY. SECONDED BY REXROAT.

Discussion – none.

AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

9-1-1 Emergency Management – Midway Electronics Contract Amendment:

#218-08202024 Regular Session

MOTION BY ALLGAIER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE FIRST AMENDMENT OF AGREEMENT WITH MIDWAY ELECTRONICS, INC. FOR THE CONSTRUCTION OF THE LEELANAU TOWNSHIP TOWER AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN THE AGREEMENT, PENDING FINAL APPROVAL FROM CORPORATE COUNSEL. SECONDED BY LAUTNER.

Discussion ensued.

AYES – 6 (Allgaier, Lautner, O'Rourke, Rexroat, Ross, Wessell)

NO – 0

MOTION CARRIED.

Finance – Application for Credit Card:

#219-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS AUTHORIZE COUNTY FINANCE DIRECTOR, CATHERINE HARTESVELT, TO APPLY FOR AND OBTAIN A VISA CREDIT CARD IN HER NAME AND SOCIAL SECURITY NUMBER THROUGH STATE SAVINGS BANK IN SUTTONS BAY FOR COUNTY USE AS OUTLINED IN POLICY NO 7.12 CREDIT CARD POLICY. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

Finance – ARPA – Point Broadband Contract:

#220-08202024 Regular Session

MOTION BY ALLGAIER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS COMMIT THE BALANCE OF THE ARPA FEDERAL ALLOTTED FUNDS INCLUDING INTEREST EARNED (TOTALING APPROXIMATELY \$862,897.00) TOWARD THE UNFUNDED BALANCE OF THE POINT BROADBAND CONTRACT IN THE AMOUNT OF \$1,800,000.00 AND THE REMAINING BALANCE OF THE CONTRACT LESS ALL COMMITTED AND EXPENDED ARPA FEDERAL FUNDS BE TRANSFERRED FROM DELINQUENT TAX REVOLVING FUND (DTR) (APPROXIMATELY \$937,103.00) AS INVOICES ARE PRESENTED FOR PAYMENT FROM POINT BROADBAND. SECONDED BY LAUTNER.

Discussion – none.

AYES – 6 (Allgaier, Lautner, O’Rourke, Rexroat, Ross, Wessell)

NO – 0

MOTION CARRIED.

Finance – Non-Union Wage Schedule Adjustment – IT Director:

#221-08202024 Regular Session

MOTION BY ALLGAIER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE SALARY ADJUSTMENT FOR THE POSITION OF IT DIRECTOR AS PRESENTED, AMEND THE 2024 BUDGET ACCORDINGLY, WHICH INCLUDES A RETROACTIVE LUMP SUM SALARY ADJUSTMENT PAYMENT IN THE AMOUNT OF \$4,382.86 TO IT DIRECTOR LIANA WILSON. SECONDED BY REXROAT.

Discussion – none.

AYES – 6 (Allgaier, Lautner, O’Rourke, Rexroat, Ross, Wessell)

NO – 0

MOTION CARRIED.

Planning – Northwest Michigan Community Action Agency (NMCAA) Contract Extension:

#222-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE A ONE (1) YEAR CONTRACT EXTENSION WITH NORTHWEST MICHIGAN COMMUNITY ACTION AGENCY FOR HOUSING REHAB SERVICES, PENDING THE CONTRACT EXTENSION REVIEW BY CORPORATE COUNSEL. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 0

MOTION CARRIED.

Treasurer – Land Bank Authority Request:

#223-08202024 Regular Session

MOTION BY ALLGAIER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE TRANSFER OF UP TO \$400,000.00 IN GENERAL FUND FUNDS TO THE LEELANAU COUNTY LAND BANK AUTHORITY FOR THE BLIGHT ELIMINATION PROJECT AT 201 S. HIGH ST., NORTHPORT AND THE LAND BANK’S TRANSFER OF THE FUNDS IMMEDIATELY BACK TO THE COUNTY UPON RECEIPT OF THE GRANT FUNDS. SECONDED BY REXROAT.

Discussion ensued.

AYES – 6 (Allgaier, Lautner, O’Rourke, Rexroat, Ross, Wessell)

NO – 0

MOTION CARRIED.

Administration – Financial Audit Services – Permission to Draft RFP:

#224-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS REQUEST THE COUNTY ADMINISTRATOR TO REQUEST PROPOSALS FROM QUALIFIED FIRMS OF CERTIFIED PUBLIC ACCOUNTANTS TO AUDIT ITS FINANCIAL STATEMENTS INCLUDING ANY AND ALL COMPONENT UNITS FOR THE COUNTY FOR THE FISCAL YEARS ENDING DECEMBER 31, 2024, 2025, 2026 AND 2027, AND TO REQUEST REHMANN TO SUBMIT A ONE (1) YEAR CONTRACT EXTENSION FOR CONSIDERATION FOR FISCAL YEAR DECEMBER 31, 2024. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 0

MOTION CARRIED.

Administration – 2% Grant Contract Approvals:

#225-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE 2% GRANT CONTRACTS AS SIGNED PERMITTING LEELANAU COUNTY TO DISTRIBUTE GRANT FUNDS TO THE INLAND SEAS EDUCATIONAL ASSOCIATION IN THE AMOUNT OF \$15,000.00, HOUSING NORTH IN THE AMOUNT OF \$50,000.00, AND LEELANAU COUNTY HISTORICAL PRESERVATION SOCIETY IN THE AMOUNT OF \$3,680.00. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 0

MOTION CARRIED.

Administration – Dissolve Finance and Personnel Committees:

#226-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS DISSOLVE THE PERSONNEL AND FINANCE COMMITTEES WHICH WERE CREATED OCTOBER 2, 2023. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 0

MOTION CARRIED.

Administration – Extend Interim Administrator Contract and Delay/Redefine Administrator Search Process and Timeline:

#227-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS MOVE FORWARD WITH AN EXTENSION OF THE CURRENT CONTRACT WITH INTERIM COUNTY ADMINISTRATOR RICHARD LEWIS UNTIL MAY OF 2025. SECONDED BY O’ROURKE.

Discussion – none.

AYES – 6 (Lautner, O’Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

Commissioner Ross asked Commissioner Lautner what her reason was to move the consent agenda items to action items and Commissioner Lautner explained her reasons.

Adoption of Resolution Regarding Property Assessed Clean Energy (PACE) Program:

Interim Administrator Lewis and PACE Senior Counsel Jon Wylie were present and explained the Agenda Item.

#228-08202024 Regular Session

MOTION BY ROSS THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE RESOLUTION #2024-014 APPROVING THE ESTABLISHMENT OF A PROPERTY ASSESSED CLEAN ENERGY PROGRAM. SECONDED BY ALLGAIER.

Discussion ensued.

ROLL CALL: Ross – YES; Wessell – YES; Allgaier – YES; Lautner – YES;

O'Rourke – YES; Rexroat – YES.

AYES – 6 NO – 0

MOTION CARRIED.

**COUNTY OF LEELANAU
STATE OF MICHIGAN**

**RESOLUTION #2024-014
APPROVING THE ESTABLISHMENT
OF A PROPERTY ASSESSED CLEAN ENERGY PROGRAM**

WHEREAS.

1. At its meeting of the Leelanau County Board of Commissioners Regular Session this Commission adopted a resolution of intent to establish and to hold a public hearing concerning the establishment of a property assessed clean energy program ("PACE Program") and create a PACE district(s) pursuant to 2010 PA 270 as amended ("PACE Statute") to promote "projects" as defined by the PACE Statute to include "renewable energy systems, energy efficiency improvements, water usage improvements and environmental hazard projects by owners of certain real property."
2. The Commission held a public hearing on the proposed PACE Program on August 20, 2024, during which the Commission heard comments on the proposed PACE program from anyone wishing to address the Commission concerning it.
3. Financing projects as defined by the PACE Statute is a valid public purpose.
4. The proposed PACE program as described in the Leelanau County PACE Program Report, an updated version of which is attached as Exhibit A, would provide financing for projects with property owner-arranged loans from a commercial lender the repayment of which, if approved by the property owner with the consent of any mortgage holder, would be made and secured by assessments against the property benefited by the PACE projects, so that no County moneys, general County taxes or County credit of any kind whatsoever shall be pledged, committed or used in connection with any PACE project.
5. The types of projects that may be so financed, the administration of the PACE Program, the manner of establishing PACE Districts within the County in which the PACE Program may be used, and other details of the proposed PACE Program, as required by the PACE Statute, are set forth in detail in the PACE Program Report.

NOW, THEREFORE, BE IT RESOLVED:

1. The County of Leelanau establishes the Leelanau County PACE Program and creates a PACE district pursuant to Act No. 270, Public Acts of Michigan, 2010, as amended, the terms and conditions of which are set forth in the PACE Program Report attached as Exhibit A and incorporated by reference, which PACE Program Report is approved.
2. All aspects of the Leelanau County PACE Program may be amended by approving resolutions of the Commission without a new public hearing.
3. The County may join with any other local unit of government, or with any person, or with any number or combination thereof, by contract or otherwise as may be permitted by law, for the implementation of the Leelanau County PACE Program, in whole or in part, and the Chairman of the Board or his/her designee is authorized to execute and deliver such documents, agreements or certificates as may be necessary or advisable to permit the cooperative implementation of the PACE Program as provided by the PACE Statute or other applicable law.
4. The Commission, by adoption of this Resolution, formally states its intention to join Lean & Green Michigan™, and to utilize Lean & Green Michigan, LLC as a PACE Administrator.
5. All resolutions and parts of resolutions are, to the extent of any conflicts with this resolution, are rescinded.

Clerk/IT – Vital Records Software Hosting/Storage:

Chief Deputy County Clerk Jennifer Zywicki was present and explained the Agenda Item.

#229-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE BASTION SERVICE LICENSE AGREEMENT WITH FIDLAR TECHNOLOGIES AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE AGREEMENT FOR A TOTAL COST OF NOT TO EXCEED \$3,000.00, WITH FUNDS TO COME FROM THE IT DEPARTMENT FUND ACCOUNT #636.000.000.801.000. SECONDED BY O'ROURKE.

Discussion ensued.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O'Rourke)

NO – 0

MOTION CARRIED.

Administration – Leland Dam Bridge and Walkway Repair – Review of Material and Design

Options:

Interim Administrator Lewis was present and explained the Agenda Item.

#230-08202024 Regular Session

MOTION BY ROSS THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE CLASSIC DESIGN AS PREPARED BY MACHIN ENGINEERING FOR THE LELAND DAM BRIDGE AND WALKWAY REPAIR AND AUTHORIZE INTERIM ADMINISTRATOR LEWIS TO REQUEST PRICES FOR ALL MATERIALS. SECONDED BY ALLGAIER.

Discussion ensued.

AYES – 6 (Ross, Wessell, Allgaier, Lautner, O'Rourke, Rexroat)

NO – 0

MOTION CARRIED.

Interim Administrator Lewis informed the Board that the Leland Dam hydraulics repair will be completed by September 9, 2024.

Administration – Delay/Redefine Administrator Search Process – Set Special Session:

Interim Administrator Lewis stated the date for the Special Session is August 28, 2024 at 9:00 a.m. The agenda will have two items, which are the direction of the County Administrator search and the Facilities Director position and job description. Lewis commented he will be sending out invitations to Commissioner candidates as well to have their opinions heard through public comment.

Administration – Human Resources Position – Title Change:

Interim Administrator Richard I. Lewis was present for the Agenda Item and explained the title will be changed to Human Resources Manager instead of the title of Director.

#231-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS ALLOW INTERIM ADMINISTRATOR RICHARD I. LEWIS TO REDRAFT THE JOB TITLE OF THE HUMAN RESOURCES POSITION, WHICH IS A DIRECT REPORT TO THE COUNTY ADMINISTRATOR. SECONDED BY ROSS.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 0

MOTION CARRIED.

Administration – NRAA Zoning Board Appointments Resolution:

#232-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE RESOLUTION #2024-015 CHERRY CAPITAL AIRPORT JOINT ZONING BOARD (APPOINTMENTS). SECONDED BY ALLGAIER.

ROLL CALL: Lautner – YES; O’Rourke – YES; Rexroat – YES; Ross – YES;

Wessell – YES; Allgaier – YES.

AYES – 6 NO – 0

MOTION CARRIED.

**Leelanau County Resolution No. 2024-015
Cherry Capital Airport Joint Zoning Board**

WHEREAS, the Northwest Regional Airport Authority (the “NRAA”) requested Grand Traverse County and Leelanau County form an airport joint zoning board under Section 17 of the Michigan Airport Zoning Act, Act 23 of 1950 (the “Act”) for the adoption, administration and enforcement of suitable airport zoning regulations for the Cherry Capital Airport hazard area; and

WHEREAS, Grand Traverse County and Leelanau County requested the Michigan Aeronautics Commission to declare a ten nautical mile airport hazard area for the Cherry Capital Airport (the “Hazard Area”) under Section 17 of the Act; and

WHEREAS, on May 22, 2024, the Michigan Aeronautics Commission declared the Hazard Area encompassing Grand Traverse County and Leelanau County; and

WHEREAS, the Act requires three members from Leelanau County be appointed to the joint zoning board, with two of the members from the Hazard Area and one of the members from outside of the Hazard Area, within 90 days of such declaration; and

WHEREAS, pursuant to the Act, the joint zoning board once appointed shall function as the governing body for the adoption, administration and enforcement of zoning regulations within the Hazard Area and shall also appoint the airport zoning commission, which shall recommend zoning regulations for the Hazard Area to the joint zoning board for adoption;

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF COMMISSIONERS, THAT:

Leelanau County appoints Christina Deeren (Solon Township) and Sarah Clarren (Elmwood Township) as Cherry Capital Airport Joint Zoning Board members from the Hazard Area each for a term of Two Years (Deeren) and Three Years (Clarren) respectively and Steve Patmore (Bingham Township) as a Cherry Capital Joint Zoning Board member from outside of the Hazard Area for a term of One Year.

Following the expiration of each of the above terms, subsequent appointments shall be made for a 3-year term.

Administration – Maintenance – Electrical Panel Inspection – Permission to Draft RFP:
Interim Administrator Lewis was present, explained the Agenda Item, and Commissioner Rexroat recused himself.

#233-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE A REQUEST FOR PROPOSALS FOR ELECTRICAL INSPECTION, REPAIR, AND CERTIFICATION AS PRESENTED. SECONDED BY ALLGAIER

Discussion – none.

AYES – 5 (Lautner, O’Rourke, Ross, Wessell, Allgaier)

NO - 0

ABSTAIN – 1 (Rexroat)

MOTION CARRIED.

Administration – Request for Consideration of a Closed Session Re: Attorney-Client

Communication:

#234-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS ENTER CLOSED SESSION TO DISCUSS A WRITTEN ATTORNEY/CLIENT PRIVILEGED LEGAL OPINION FROM THE COUNTY’S CORPORATE COUNSEL AS PERMITTED BY MCL 15.258(1)(h). SECONDED BY ALLGAIER.

Discussion – none.

ROLL CALL: Rexroat – YES; Ross – YES; Wessell – YES; Allgaier – YES; Lautner – YES; O’Rourke – YES.

AYES – 6 NO – 0

MOTION CARRIED.

Moved into closed session at 8:42 p.m.

#235-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS RESUME OPEN SESSION. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 0

MOTION CARRIED.

Open Session resumed at 8:52 p.m.

#236-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS AUTHORIZE INTERIM COUNTY ADMINISTRATOR RICHARD LEWIS TO CONTACT MMRMA TO INITIATE A SPECIAL LEGAL SERVICES ASSIGNMENT REGARDING MMRMA CLAIM #2402726. SECONDED BY ROSS & ALLGAIER.

Discussion – none

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O'Rourke)

NO – 0

MOTION CARRIED.

Review Of Financials:

Finance Director Catherine Hartesvelt was present and asked if there were any questions.

Commissioner Lautner stated she saw within Post Audit that the County Treasurer has requested a cash drawer for District Court and she is aware that the County has either rules or policy regarding cash drawers.

Hartesvelt explained she did discuss with County Treasurer John A. Gallagher III about setting up a balancing schedule and that Gallagher will maintain that schedule. She further explained that District Court is using it as a base to make change and it will not be available to make purchases with like a petty cash drawer is sometimes used for. Hartesvelt commented that in prior audits petty cash drawer balancing was an issue.

Chairman Wessell requested more information as to why vendor Safety Net has more invoices paid than just the annual monthly fees and Hartesvelt stated she will look into that and respond to the full board.

Chairman Wessell stated he saw within Claims and Accounts that vendor Gary O'Conner changed an element in a fluorescent light, which seems like kind of routine stuff, and that he thinks when we begin to look at the Administrator's plan, we need to figure out how that can be handled internally. He said the bill for O'Conner to do that was quite a bit of money.

Hartesvelt responded to Chairman Wessell that O'Conner is a licensed electrician and the work he is doing is outside of the scope of the D&W Mechanical services contract.

Commissioner Rexroat commented that this type of maintenance thing should be within the purview of any maintenance person and to change a florescent ballast shouldn't be where we have to call someone. He continued that to Chairman Wessell's point this does sound like a maintenance staff doable issue without having to hire an electrician.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

Interim Administrator Lewis explained the process of how the 2025 budget will be handled and said he would have preferred to have started months ago and it will not be as perfect as it has been in the past. Lewis answered questions from Commissioners regarding the process that will be taken at this time.

Commissioner Ross stated that Grand Traverse County Resource Recovery Manager Lydia Gulow, who is in charge of the Material Management Plan for Leelanau, Benzie and Grand Traverse County, is searching for a committee member who must be a Leelanau County Elected Official. She said for the committee to even start the five (5) year process to get the Material Management Plan kicked off is a township official or village or city elected official. Ross commented that so far Gulow has received no applications or communications from Leelanau County Officials and that she would like to encourage this board to speak with their township officials and see if anybody is interested in participating.

Public Comment:

The following individuals spoke in person: Keith Ashley and Bill Wiesner.

The written comments can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2765#handouts>

Commissioner Comment:

- Commissioner Allgaier stated she received some correspondence from a District 1 constituent who wanted the Board of Commissioners to recognize that September is National Service Dog Month.
- Commissioner Lautner explained the process of how a consent agenda works and the approval process.

Approval of Financials —

Amendments & Transfers:

#237-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE BUDGET AMENDMENT #24-010. SECONDED BY REXROAT.

Discussion – none.

AYES – 6 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

#238-08202024 Regular Session

MOTION BY REXROAT THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE FUND TRANSFER #24-004. SECONDED BY O'ROURKE.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O'Rourke)

NO – 0

MOTION CARRIED.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

#239-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$652,537.78. SECONDED BY O’ROURKE.

Discussion – none.

AYES – 6 (Lautner, O’Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

Post Audit Claims and Accounts:

#240-08202024 Regular Session

MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$1,934,214.60. SECONDED BY O’ROURKE & REXROAT.

Discussion – none.

AYES – 6 (Lautner, O’Rourke, Rexroat, Ross, Wessell, Allgaier)

NO - 0

MOTION CARRIED.

Adjournment:

Chairman Wessell adjourned the meeting at 9:30 PM.

Ty Wessell, Chairman
Leelanau County Board of Commissioners

/s/ Jennifer L. Zywicki
Jennifer L. Zywicki, Chief Deputy Clerk for
Michelle L. Crocker, Leelanau County Clerk