

LELAND TOWNSHIP BOARD MEETING
Monday, November 11, 2024 – 7:00 p.m.
Leland Township Library, Munnecke Room
203 E. Cedar Street, Leland, MI 49654

MINUTES

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Trustee Mariann Kirch.

GUESTS: 16

CALL TO ORDER: Ms. Och called the meeting to order at 7:35 p.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA: Garthe moved to approve the agenda as presented; supported by Mitchell. Motion carried. 5,0

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST: None

CONSENT AGENDA

APPROVAL OF MINUTES 2 typos were noted.

October 14, 2024 (Regular Meeting): Brookfield moved to approve the minutes of October 14, 2024 as presented and amended; supported by Garthe. Motion carried. 5,0

October 10, 2024 (Workshop Meeting): Brookfield moved to approve the minutes of October 10, 2024 as presented; supported by Garthe. Motion carried. 5,0

PUBLIC COMMENT

Keith Ashley - He would like an addition to the agenda. He would like the motion made at the October meeting to pay for the material of the sign to be rescinded. The purchase of the sign did not follow the procurement procedures of the Township. The Board is in violation of their own policy. The Board is the fiduciary of how Township funds are to be spent. He would like to see the agenda changed tonight or the subject be an agenda item at the next meeting.

Kathy Dawkins - She is in agreement with Keith Ashley. The sign is lovely art but it is not a proper sign. The sign cannot be read while driving on the road. The sun reflects off the sign and causes a glare. The Board did not go through the proper procedure to procure the sign.

REPORTS FROM BOARDS AND COMMISSIONS – Reports are online and on file at the Leland Township Office.

Fire & Rescue, Chief Dan Besson

Chief Besson gave a salute to the veterans. There were 55 calls this month, 7% of those were overlapping. Chief Besson review the promotions of personnel. October was Fire Prevention month. 13 smoke alarms were installed. Fire personnel presented at the school and were present at the Street Fair.

Planning/Zoning, Tim Cypher

No Planning meeting - no report.

The Zoning Administrator report was in the meeting packet.

Harbor, Jeremy Anderson

No meeting – no report.

Sewer, Steve Patmore

A report was submitted. Flows are about the same as last year at this time. The lagoon level is good. There were some power failures this last month. 3 projects are in process: the influent manhole, a pump at Terrace Lane needs to be replaced, and 2 pumps on Duck Lake Road are showing signs of needing to be replaced.

Parks & Rec

Ken Hagstrom is working on getting things cleaned up. The recent Parks and Rec survey can be viewed on the website. There was not a meeting this month.

County Commission, Kama Ross

The budget is ready and there will be a public hearing on November 19. There is a five-year plan for Parks and Rec. There are new laws about diverting waste away from a landfill. There is a Board of Commissioners meeting tomorrow. They will be reviewing 37 applications for a financial administrator. Ross is meeting with Betsy Coffia about safety on M22 south of Leland. The election will be certified at 9:00 a.m. Wednesday.

TREASURER'S REPORT

It was a partial sewer billing month. The revenue sharing check came in. It was an usual month for income and expenses.

ACTION: Mitchell moved to approve the Treasurer's Report as presented; supported by Kirch. Motion carried. 5,0.

SUPERVISOR'S REPORT

A written report was submitted to the Board prior to the meeting. It is on file at the Leland Township Office.

Och's report included information about the transition of Township officers. She reported on a Supervisors meeting with Brendan Mullane. The County will not be supporting road paving going forward. The Board of Review will be meeting soon. 2025 is an audit year. It is the Supervisor's responsibility to recruit BOR members. There is limited space at East Leland Cemetery and there is additional land that could be used.

ACTION ITEMS

1. Delinquent Sewer Accounts to be included in winter tax bill.

The list is small amounting to \$8,919.21. The Township levies a 6% fee for delinquent accounts which amounts to \$ 535.04.

ACTION: Brookfield moved to approve the delinquent sewer accounts to be moved to the winter tax bill; supported by Garthe. Motion carried. 5,0

2. Resolution R-24-13 Sunset Shores amendment to R-17-18 establishing SAD

This was recommended by the attorney to re-establish the Township's intent to continue with the project and schedule a second public hearing. An amount of the exact cost is not yet known so that is not in resolution. There was continued discussion among the Board members. It was decided that a special meeting needs to be set to update the roll and determine the cost of the project.

ACTION: Mitchell moved to table the resolution approval until a special meeting is held to update the roll and determine the cost; supported by Kirch. Motion carried. 5.0

3. Supervisor reports the Sunset Shores SAD roll to the Board.

Och reported that there are 33 properties. 2 properties were combined. There is a possibility of another two that would be combined.

4. Award bids for Sunset Shores Project

The bid tabulation is in the Board packet.

ACTION: Mitchell moved to table the award of bids for the Sunset Shores project; supported by Kirch. Motion carried. 5,0

5. Set date for Public Hearing on the Sunset Shores Roll

Insurance and bonding information are needed.

ACTION: Mitchell moved to table setting a date for a public hearing on the Sunset Shores Roll; supported by Brookfield. Motion carried. 5,0

OTHER/OLD BUSINESS - None

BILLS AND ACCOUNTS

The bills and accounts lists were distributed to Board members. There was nothing unusual for the month. Brookfield reviewed the accounts.

ACTION: Brookfield moved for payment of bills from October 15, 2024 to November 11, 2024; supported by Garthe. Motion carried. 5,0

CORRESPONDENCE

- A letter from FEMA came in concerning the Leelanau County Hazard Mitigation Plan.
- Written comments came in about the Sunset Shores project. 8 were opposed to the project and 4 were in favor the project.

BOARD COMMENT

- Garthe reported a request for lighting at M-22 and M-204 intersection. She is in favor of this.
- New Board members will be sworn in on November 20 at noon or anytime by January 1, 2025.
- Och asked Kirch where she lives and Kirch gave her address.

PUBLIC COMMENT

Keith Ashley - He suggested that the plots at the cemetery be sold as half or full plots to allow for more space at the cemetery. He has more than he needs and would be willing to sell back some of his space.

Kathy Dawkins – She thanked Susan Och for her service. Most people don’t realize what she has done. She believes that Och was not wrong in asking Kirch where she resides.

ADJOURNMENT

ACTION: Mitchell moved to adjourn the meeting at 8:37 p.m.; supported by Garthe. Motion carried. 5,0

The next meeting is December 9, 2024.

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk