

LELAND TOWNSHIP BOARD MEETING
Monday, September 9, 2024 – 7:00 p.m.
Leland Township Library, Munnecke Room
203 E. Cedar Street, Leland, MI 49654

MINUTES amended

PRESENT: Supervisor Susan Och, Clerk Lisa Brookfield, Treasurer Shirley Garthe, Trustee Clint Mitchell, Trustee Mariann Kirch.

Quorum Present

GUESTS: 15

CALL TO ORDER: Och called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

APPROVAL OF AGENDA:

Amendments to the Agenda: 1) Addition to Item #6: add same request for signs for Lake Leelanau between St. Joseph and the Post Office, and 2) add July 30, 2024 minutes for approval.

ACTION: Mitchell moved to approve the agenda as presented and amended; supported by Kirch. Motion carried. 5,0

DECLARATION OF POTENTIAL CONFLICTS OF INTEREST: None

APPROVAL OF MINUTES

Clarification was noted in the Supervisor's Report section and a correction in Kirch's Board Comment of the 8-12-24 minutes.

August 12, 2024 (Regular Meeting): Garthe moved to approve the minutes of August 12, 2024, Regular Meeting, as presented and amended; supported by Mitchell. Motion carried. 5,0

July 30, 2024 (Special Meeting): Brookfield moved to approved the minutes of July 30, 2024, Special Meeting; supported by Mitchell. Motion carried. 5,0

PUBLIC COMMENT

Frank Migda – He reported that he and a neighbor made a path of woodchips for kayak users at the road end of Oak and Boulevard. They found a generator that appears to go to a house nearby. Is there a document that states what can and cannot be done at a road end? It was advised to continue this discussion with a Board member (not through Public Comment at a Board meeting).

Steve Mikowski - Mr. Mikowski presented his request to hold a referendum vote on the Leland Township Zoning Ordinance 96-1. This is the 336th month this request has been made. He also asked the Board to correct a longstanding error denying a 17 ½ inch side yard setback variance. This request has been made since 1983 at Planning and Township meetings.

Keith Ashley – In regard to the transferring of a land parcel to the Library, he advised to include a clause that allows the Township to repurchase the parcel if the Library should decide to sell it

in the future. He also advised that the public should see a vote of the Board supporting the selling of the property.

Kathy Dawkins – She requested that the written Supervisor’s report be available to the public.

REPORTS FROM BOARDS AND COMMISSIONS – Reports are online and on file at the Leland Township Office.

Fire & Rescue, Chief Dan Besson

Chief Besson reviewed calls for the previous month. The HAAS traffic alert is up and working. He reviewed current vehicle repairs and maintenance. James Hill was hired and will be attending the Fire Academy.

Planning/Zoning

Tim Cypher provided a written report.

Mitchell reported that the Planning Commission approved the Master Plan and it will be brought before the Board for approval next month.

Harbor

Brookfield reported that the Harbor continues to be busy. They are working on some plumbing problems. The Sewer Commission is helping out with that.

Sewer, Steve Patmore

August was busiest month of the year. Flows are down from last year. They are trying to reduce the amount of nuisance calls by being proactive with cleaning before a problem occurs. Patmore appreciates the new computer with remote access.

Parks & Rec

Och reported that soccer is going on at Hancock and baseball at Drow Field. They have been working on the sprinkler system heads. Schneider’s Beach has 4 cracked slabs that need to be repaired. Workers have been active cleaning up at Provemont Pond. These are workers from a private organization with no expense to the Township.

County Commission, Kama Ross

She reported that the Bridge walks went well. The county is still searching for a County Administrator. They hope to have someone before the end of the year. They are starting to take public comment on the budget. The Public Comment period will end Nov. 1. Millage rates will be set at tomorrow’s meeting.

Assessors report

The report will be on the website.

TREASURER'S REPORT

Ms. Garthe reported on income and expenses for the last month. There were normal operating bills.

ACTION: Mitchell moved to approve the Treasurer's Report as presented; supported by Kirch. Motion carried. 5,0

SUPERVISOR'S REPORT

A written report was submitted to the Board prior to the meeting. It is on file at the Leland Township Office.

In the written report, Och spoke of the passing of John Popa, L-4029, setting tax rates, and review of millages.

Och met with Kama Ross about the tree grant from DTE. There has been no response for the RFP for the Harbor rest room repair. The two lawsuits that involved the Township have been settled out of court. There has been no response from the letter to the homeowner about Reynolds Street. There is no new information about the Fire Department inspection. The public is asking for M22 speed limits to be moved back to what it was pre-1980's. Och spoke highly of the Fire Department for their quick and professional response to the recent car crash on M204.

ACTION ITEMS

1. Par Plan insurance renewal – Paul Olson

The Township was able to save some money on the renewal. Paul Olson was present to explain the insurance renewal and price increases. Last year's premium was \$34,985. This year was quoted at a 35% increase. Och reviewed the details of the policy with Paul Olson and the end result is a premium of \$43,498. (18% increase). Olson agreed to send out a breakdown of the insurance costs for each department.

ACTION: Garthe moved to approve the Par Plan insurance renewal at a premium of \$43,498.00; supported by Brookfield. Motion carried. 4,1

2. Approve final placement of Anishnaabe Monument - Kim Kelderhouse

Kim Kelderhouse was present to review the plan, concept, and placement of the monument. It was noted that it was agreed previously that the text on the monument would be reviewed by the Board before placement.

ACTION: Garthe moved to approve the final placement of the Anishnaabe Monument; supported by Kirch. Motion carried. 5,0

3. Request for food truck by Leelanau Historical Society for the Leelanau Maritime History Festival, September 21st – Kim Kelderhouse

A site plan from Raphael Foods was submitted. Kelderhouse explained the details of the plan. The Board will need a copy of the temporary license from the Health Department and the insurance certificate from Raphael Foods.

ACTION: Brookfield moved to approve the request for a food truck by the Leelanau Historical Society for the Leelanau Maritime History Festival, September, 21, 2024, contingent on the submission of a temporary license from the Health Department and the insurance certificate from Raphael Foods; supported by Kirch. Motion carried. 5,0

4. Approval of 2024 L-4029

ACTION: Garthe moved to approve 2024 L-4029; supported by Brookfield. Motion carried. 5,0

5. Approval of sidewalk bid documents – Susan Och

Bids are due by September 23. The details of the document were discussed. It does not include the Lake Leelanau section. It was decided previously that the Lake Leelanau section could be bid on separately. The cover page of the current bid documents shows a pic of the Lake Leelanau section but the Lake Leelanau section is not included in this approval. This bid includes Grand Avenue and the area around the hill.

No motion was made. The sidewalk bids were distributed without Board approval prior to the meeting.

6. Request for No Parking signs on south side of River between Second and Grand Streets.

The Board was sent an email from Craig Brown explaining that painting lines on the street may solve the problem rather than putting up No Parking signs. The Road Commission would pay for the line painting. Thereafter, it would cost \$400 a year. The Board discussed the merits of line painting and the No Parking signs. It was decided that No Parking signs were preferable.

ACTION: Brookfield moved to approve the request for No Parking signs on the south side of River Street between Chandler and Fourth Streets; supported by Garthe. Motion carried. 5,0

ACTION: Brookfield moved that No Parking signs be posted on the east side of St. Joseph Street from M204 to the Post Office; supported by Garthe.

DISCUSSION:

Line painting would be enforceable. A person can be ticketed for being in a traffic lane. The Board decided to approve the line painting as well.

ACTION: Garthe moved that the line painting be done on St. Joseph Street down the cul de sac, paid for by the Road Commission; supported by Mitchell. Motion carried. 5,0

7. Authorize Supervisor Och to sign agreement with DTE for tree planting grant.

The grant is supported by DTE energy. 20 trees would be planted by Suelzer Park. Ross is volunteering to be the lead on this project. The Board's obligation would be to water the trees. She explained two different watering techniques. Fall is the best time to plant trees. The Board discussed various aspects of the tree plan (parking, watering, number of trees, etc). The Board noted that there is not a plan for the entire park. Parks and Rec may be able to put together a plan. Without a full plan for the park, the Board was unwilling to plant the trees.

No motion.

8. Road improvement and Maintenance recommendations

Brendan Mullane of the Road Commission has put together a cost share plan. He doesn't think there will be funds for subdivision roads, just connector roads. The RC will only look at other projects that are cost shared. Mitchell reviewed the areas that RC has ~~already agreed to~~ chip sealed. Our policy says that we would forward our recommendations to the RC by October 1.

ACTION: Brookfield moved to request the Road Commission to do the chip sealing on Main Street from Plamondon Road to M204, a small portion of Plamondon Road (unfinished portion), and the unfinished portion of Eagle Highway and Schomberg Road; supported by Mitchell. Motion carried. 5,0

OTHER/OLD BUSINESS

- The minutes of the special meeting didn't have information on the next meeting. Och will send the information to Brookfield.

BILLS AND ACCOUNTS

The bills and accounts lists were distributed to Board members. There was nothing unusual for the month. Brookfield reviewed payroll and usual monthly bills.

ACTION: Brookfield moved for payment of bills from August 13, 2024 to September 9, 2024; supported by Garthe. Motion carried. 5,0

CORRESPONDENCE - None

BOARD COMMENT

Susan Och – She expressed her disappointment during the special meeting on Thursday that the issue was not thoroughly discussed in open meeting. It was a quick, perfunctory meeting and it was not respectful. The Board was talking about the community's assets.

PUBLIC COMMENT

Brian Fenlon – He is in favor of pursuing the grant for the trees. The trees are free. He understands how trees need to be watered and is familiar with the techniques cited by Kama Ross. There should be a reevaluation and then come up with a plan.

Steve Mikowski – He asked for clarification about opinions sought for the selection of the administrator. He also commented that the new building on St. Joseph Street has created a

safety hazard. He cited a blind person who walks to the Post Office daily. There is continuous pedestrian and car traffic in this area every day.

Keith Ashley – North Lake Estates, ~~north~~ south of Suelzer Park, may be interested in the participating in the care of the trees that would be provided through the grant.

ADJOURNMENT

ACTION: Mitchell moved to adjourn the meeting at 9:02 p.m.; supported by Brookfield.
Motion carried. 5,0

The next meeting is October 14, 2024.

Respectfully Submitted,
Cindy Kacin, Recording Secretary

Date Approved: _____

Susan Och, Leland Township Supervisor

Lisa Brookfield, Township Clerk