

**A regular meeting of the Leelanau County Brownfield Redevelopment Authority (LCBRA) was held on Tuesday, April 16, 2024 at the Leelanau County Government Center.**

**CALL TO ORDER**

Meeting was called to order at 10:07 am by Chairman Heinz who led the Pledge of Allegiance.

**ROLL CALL**

**Members Present:** D. Heinz, R. Foster, D. King, G. Allgaier, T. Eftaxiadis

**Members absent:** J. Arens

**Staff:** J. Herman, Planning Secretary

**Public:** T. Searles, L. Mawby, R. Lewis, C. Hartesvelt, J. Zywicki

Heinz welcomed Interim County Administrator, Richard Lewis.

**PUBLIC COMMENT-** None.

**DIRECTOR COMMENTS-** None.

**CONSIDERATION OF AGENDA**

*Motion by Foster, seconded by Allgaier, to approve the agenda as presented. Motion carried 5-0.*

**CONFLICT OF INTEREST** – None.

**CONSIDERATION OF MARCH 19, 2024 MINUTES**

*Motion by Allgaier, seconded by King, to approve the minutes as presented. Motion carried 5-0.*

**CONSENT AGENDA**

Fishbeck - General Consulting and TIF Management

Fishbeck - EPA Assessment Grant

*Motion by Eftaxiadis, seconded by Allgaier, to approve the consent agenda as presented.*

*Motion carried 5-0.*

**OLD BUSINESS** – None.

## **NEW BUSINESS**

Presentation- An Old Tool with a New Use: Using Brownfield ~~FF~~TIF for Housing (Therese Searles)

Light discussion ensued during the presentation.

Topics covered:

- Brownfield Tax Increment Financing
- Housing Need
- Housing incentives
- Housing prices in Leelanau County
- Eligible activities

(A copy of the presentation is available in the Planning Department.)

Oath of Office

Heinz tabled this discussion until the next meeting.

## **FINANCIALS**

**Claims & Accounts** - \$10,815.74

*Motion by Eftaxiadis, seconded by Foster, to approve Claims & Accounts in the amount of \$10,815.74.  
Motion carried 5-0.*

**Post Audit, Budget Amendments, Transfers-** None.

## **CORRESPONDENCE/COMMUNICATION ITEMS**

Revenue and Expense Report

Heinz gave a brief timeline and his observations of the last six months. He is working with Myer, Fishbeck, Treasurers Office and the Finance Department to get the numbers straightened out. The plan is to break down the general ledger into six subaccounts. One will be the general operating money that the brownfield plan has to use and to receive revenues from application fees, etc. The other five general ledger accounts will be for every active Tax Increment Financing (TIF) plan they have. They will be able to see monthly how much unspent money is in the TIF funds and then the BRA can figure out how to disburse it.

**PUBLIC COMMENT-** None.

**DIRECTOR COMMENTS-** None.

**MEMBER / CHAIRPERSON COMMENTS-** None.

## **ADJOURN**

Meeting adjourned at 11:31 AM.