

Solon Township Board
Budget Meeting
Tuesday, March 19, 2024 6:00 P.M
Solon Township Hall
9191 S. Kasson St., Cedar, MI 49621
MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Lautner called the meeting to order at 6:00 P.M. with the recitation of the Pledge of Allegiance.

Members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski and Trustee Steve Yoder.

Absent: Trustee Pat Deering.

Guests present: Mary Taylor and Dale Gauthier.

3. Approval of Agenda

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve the agenda as presented. Motion carried 4-0.

4. Public Comment

There was none.

5. Approve Vouchers

There was none.

6. Work on Proposed 2024-2025 Budget

Items to consider:

- a. Fire Millage
- b. ARPA Funds
- c. Cemetery/Road Closures/Cost of Burial Spaces
- d. Elections
- e. Parks/Ballfields
 1. Beach Park/Tree Trimming/Road
- f. Computer(s)
- g. Planning Commission/Pay Increase
- h. Township Hall
 1. Pressure Tank
 2. Wall/Repair/Replace
 3. Office/Quote
 4. Bathrooms/Quote
 5. Hall Rental Rates

The Township received \$168,705.00 for the fiscal year 2023-2024 from State Revenue Sharing. Budgeted amount remained at \$170,000.00.

Hall rental received \$2,100.00; budgeted amount was \$1,000.00; increased to \$1,500.00.

Township Tax received \$72,045.66; budgeted amount remained at \$72,000.00.

Taxes: Interest Earned received \$27.12; budgeted amount was \$125.00; decreased to \$25.00.

Swamp Tax collected \$2,909.49; budgeted amount was \$2,700.00; increased to \$2,900.00.

Local Comm Stab Share Tax/PPT (*Local Community Stabilization Authority Share Tax/Personal Property Tax*) received \$678.88; budgeted amount remained at \$600.00.

Cemetery amount received \$2,250.00; budgeted amount was \$1,500.00; increased to \$2,000.00.

Permits and Fees collected \$4,985.00; budgeted amount remained at \$5,000.00.

Fire and Ambulance Operation Millage is 2.50 mills and collected \$319,693.37; budgeted amount was \$320,000.00; increased to \$358,000.00.

Interest received was \$3,916.40; budgeted amount was \$300.00; increased to \$4,000.00.

Charges for services received were \$.00; budgeted amount remained at \$.00.

Metro Act Fund amount received was \$11,456.36; budgeted amount was \$4,900.00; decreased to \$1,500.00.

State Education Tax amount received was \$3,220.00; budgeted amount was \$3,100.00; increased to \$3,200.00.

1% Administration Fee amount received was \$30,628.86; budgeted amount was \$30,000.00; increased to \$32,000.00.

Total of estimated receipts for 2024-2025 is \$652,725.00.

Actual funds available are \$533,747.38.

The following are Other Funds:

Road Improvement: \$15,380.17

Fire Sinking: \$103,594.05

Sidewalk Fund: \$23,494.10

Total of Other Funds: \$142,468.32

Total anticipated income for 2024-2025 - \$1,186,472.38

ARPA Funds: \$12,085.33

Parks and Recreation: \$13,348.95

Cedar River Marina Project: \$24,535.86 (this is not a township fund)

Total anticipated income will be adjusted and final budget prepared after all bills are paid and income received.

Estimated Expenses for 2024-2025 are the following:

Supervisor Salary budgeted amount remained at \$10,000.00.

Supervisor Operating remained at \$0.00.

Assessor's Salary remained at \$18,000.00.

Assessor Operating remained at \$1,500.00.

Clerk Salary budgeted amount was \$19,000.00; increased to \$22,000.00 (pending on approval at the Annual Meeting).

Clerk Operating budgeted remained at \$5,000.00.

Deputy Clerk budgeted amount remained at \$2,000.00. The budgeted amount will be used for training and assisting the clerk as needed.

Treasurer Salary budgeted amount was \$17,000.00; increased to \$18,000.00 (pending on approval at the Annual Meeting).

Treasurer Operating budgeted amount was \$4,000.00; increased to \$5,000.00.

Deputy Treasurer budgeted amount remained at \$2,000.00. The budgeted amount will be used for training and assisting the Treasurer as needed.

Trustee Board Salaries budgeted amount was \$4,000.00; increased to \$4,500.00.

TOWNSHIP BOARD EXPENSES:

Public Utilities budgeted amount was \$10,000.00; increased to \$12,000.00.

Advertising budgeted amount was \$2,000.00; increased to \$3,000.00.

Professional/Legal/Audit Fees budgeted amount was \$8,000.00; increased to \$15,000.00.

Miscellaneous budgeted amount remained at \$1,000.00.

Sidewalks/Roads budgeted amount remained at \$5,000.00.
Service Charge budgeted amount was \$10,000.00; increased to \$12,000.00.

Board of Review budgeted amount remained at \$3,000.00.
Planning Commission budgeted amount remained at \$14,000.00.
Board of Appeals budgeted amount remained at \$2,000.00.
Zoning Administrator budgeted amount remained at \$24,000.00.

Cemetery Operating budgeted amount was \$7,500.00; increased to \$10,000.00. The increased budget amount is to cover additional costs to survey the cemetery and fill the closed roads for additional lots.

SOLON TOWNSHIP HALL EXPENSES:

Custodian Salary budgeted amount remained at \$3,000.00.
Hall Lights budgeted amount remained at \$1,500.00.
Hall Gas budgeted amount remained at \$4,000.00
Hall Operating budgeted amount remained at \$5,000.00.

Pension budgeted amount remained at \$8,000.00.
Elections budgeted amount was \$7,000.00; increased to \$20,000.00.
Insurance budgeted amount was \$9,500.00; increased to \$11,000.00.
Parks Maintenance budgeted amount is \$35,000.00.
Parks Improvements budgeted amount was \$30,000.00; increased to \$35,000.00.
Township Annual Support of Fire and Ambulance 2.50 mills was \$294,176.15 which included a capital outlay amount of \$23,197.36, new budgeted amount increased to \$326,993.77 which includes a capital outlay amount of \$25,517.10.

Anticipated Operating Expenses for 2024-2025 is \$638,493.77.

\$5,000.00 will be added to the Road Improvement Fund.

The Contingency Fund remained at \$5,000.00.

Total operating expenses will be adjusted and final budget prepared after all bills are paid and income received.

a. Fire Millage

Motion by Shirley Mikowski and seconded by Joan Gauthier to approve to propose a Fire Millage of 2.50 which will raise an estimated \$358,000.00 in 2024-2025 and an estimated \$375,000.00 in 2025-2026 to be approved at the annual meeting. Motion carried 4-0.

7. Amend any Line Items over 2023-2024 Budget

Motion by Shirley Mikowski and seconded by Joan Gauthier to amend the 2023-2024 budget by transferring funds from the General Fund to pay all line items that went over their budgeted amounts. Motion carried 4-0.

8. Approve Proposed 2024-2025 Budget

Motion by Steve Yoder and seconded by Joan Gauthier to approve the proposed budget for Fiscal Year 2024-2025. Motion carried 4-0.

9. Public Comment

Mary Taylor asked if the parks funds they raised could be put into a CD.

10. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn. Motion carried 4-0.
Meeting adjourned at 8:21 P.M.

Respectfully submitted,

Shirley I. Mikowski/Solon Township Clerk