

**Leelanau County Board of Commissioners  
Budget Work Session – Tuesday, October 1, 2024**

Tentative minutes

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:  
<https://www.leelanau.gov/meetingdetails.asp?MAId=2781#video>*

Meeting called to order by Chairman Ty Wessell at 12:40 p.m.

Today’s meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

Chairman Wessell stated the Pledge of Allegiance to the flag of the United States of America was recited at a prior meeting so he would move right to the Roll Call.

<u>Roll Call:</u>	District #1	Vacant	
	#2	James O’Rourke	PRESENT
	#3	Doug Rexroat	PRESENT
	#4	Ty Wessell	PRESENT
	#5	Kama Ross	PRESENT
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Approval of Agenda / Late Additions or Deletions:

**MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGENDA AS PRESENTED. SECONDED BY REXROAT.**

Discussion – none.

**AYES – 6 (Lautner, O’Rourke, Rexroat, Ross, Wessell, Allgaier)**

**NO – 0**

**MOTION CARRIED.**

Public Comment:

The following individual spoke in person: Bill Wiesner

Commissioner Comment:

None.

Action Items Discussion & Recommendations:

Interim Administrator Richard Lewis stated that the Suttons Bay Downtown Development Authority will be attending the next Budget Work Session scheduled for October 8, 2024, in regards to their request to capture taxes. The Traverse Area District Library (TADL) will now be submitting their request through the Senior Services Department for funding for the talking library. The Drain Commissioner’s request for a part-time secretary Lewis stated he will be doing a trial basis with another individual that we have here who has the capacity to deal with that, but at this time he will not be reporting where or what until he gets to that.

September 24, 2024, Budget Work Session – Follow Up – Buildings & Grounds Items:

Capital Improvement Plan Items – Sewer System Control Panels, Roof access platforms at the Law Enforcement Center and the Government Center Cooling Tower and Air Exchange Handler.

Maintenance Director Jerry Culman and D&W Mechanical Technician Gary O’Conner were present for Commissioner questions.

**Consensus for no further information on the Sewer System Control Panels and to move to the Budget for 2026 or longer.**

**Consensus to proceed with Roof Access Platforms at the Law Enforcement Center to be paid in 2024 through the B&G Budget.**

**Consensus for Interim Administrator Lewis for follow up with more information to proceed with the Cooling Tower or the Air Exchange Handler or both for the Government Center and report back at a future meeting.**

September 24, 2024, Budget Work Session – Follow Up – Veronica Valley Mower & Tractor:  
Interim Administrator Lewis, Finance Director Catherine Hartesvelt, and Maintenance Director Jerry Culman were present for the agenda item. Culman explained the mower is older and it works but it is time for a replacement.

Commissioner discussion ensued.

**Consensus for Interim Administrator Lewis to follow up with specifications and go out for bids for a mower and place the tractor on a list of future requests.**

September 24, 2024, Budget Work Session – Follow Up – TADL Talking Library Request:  
Discussed earlier on the agenda.

Sept 24 Budget Work Session – Follow Up – Drain Commission Part-Time Secretary:  
Discussed earlier on the agenda.

Review of General Fund Revenues and Transfers:  
Interim Administrator Richard Lewis invited County Treasurer John A. Gallagher III to the presentation table. Finance Director Cathy Hartesvelt reviewed the 2025 Budget Book Revenue Summary tab explaining how the projections are calculated for current and future revenues..

Review of the General Fund Expenditures Summary:  
Finance Director Cathy Hartesvelt explained the summary of expenditures tab.

Interim Administrator Lewis explained the supplemental information regarding transfers from the General Fund to the other Special funds for 2025.

Opioid Settlement Funds – Toolkit:  
Interim Administrator Lewis provided the Board the Michigan Opioid Settlement Funds Toolkit, which can be found at the following link:  
[https://www.leelanau.gov/downloads/michiganopioidsettlementfundstoolkit2\\_10012024.pdf](https://www.leelanau.gov/downloads/michiganopioidsettlementfundstoolkit2_10012024.pdf)

Finance Director Hartesvelt and Interim Administrator Lewis answered Commissioner questions.

Discussion Items for October 8, 2024 Session:

Interim Administrator Lewis stated he will bring back the Capital Improvement Plan requests and discussion regarding the items already covered today.

Commissioner Allgaier requested she would like future discussion regarding the starting wage for the Senior Services Director in 2025.

Commissioner Rexroat requested a copy of the D&W Mechanical contract and Finance Director Hartesvelt stated she will forward that to the Commissioners.

Chairman Wessell stated he would like the Capital Outlay list, IT Technician, starting salary for the Senior Services Director, and is it possible that the Opioid Funds could help offset the funding for the Northern Lakes Community Mental Health Authority.

Public Comment:

The following individual spoke in person: Bill Wiesner

Commissioner Comment:

None.

Adjournment:

Chairman Wessell adjourned the meeting at 2:18 p.m.

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Ty Wessell, Chairman  
Leelanau County Board of Commissioners

*/s/ Jennifer L. Zywicki*  
Jennifer L. Zywicki, Chief Deputy Clerk for  
Michelle L. Crocker, Leelanau County Clerk