

EXECUTIVE DOCUMENT SUMMARY

Department: <u>Building Safety</u> Contact Person: <u>Amber Weber</u> Telephone Number: <u>231-256-8302</u>	Submittal Dates <input checked="" type="checkbox"/> Select Meeting Type: <u>Executive Board</u> Date of Meeting: <u>02/13/2024</u>
Financial/Source Selection Method <input type="checkbox"/> Select One: <u>GSA</u> <input type="checkbox"/> Other: _____ <input type="checkbox"/> Account No.: <u>542-000000-970-000</u> <input type="checkbox"/> CIP Project? <input type="checkbox"/> If Grant, Match Account No.: _____	Vendor: <u>Serra Toyota of Traverse City</u> Address/ <u>1302 S Garfield Ave.</u> Phone: <u>Traverse City, MI 49686</u> <u>(231) 486-0885</u> Description: <u>Capital Purchase</u>
Budgeted Amount: <u>\$ 70,278.00</u> Contracted Amount: <u>\$ 74,776.00</u>	

Document Description

- Request to Waive Board Policy on Bid Requirements
 Financial Review Completed
 Department Head/Elected Official Authorization

The Building Safety Department is currently approved for the purchase of 2 Ford Super Crew XL Rangers for a total of \$70,278.00 through Signature Ford Lincoln in Owosso, MI. Due to unforeseen complications, these orders have been canceled and the dealer could not say when or even if they could be entered.

The Building Safety Department is requesting approval of an additional \$4,498.00 to purchase (2) 2023 Toyota Tacoma Crew Cab Pickup trucks from Serra Toyota of Traverse City. The cost for vehicle with VIN ending in 3082 is \$37,337.00 and the cost for vehicle with VIN ending in 5862 is \$37,439.00 for a total cost of \$74,776.00. Please refer to the attached quotes.

Suggested Recommendation:

I move to recommend that the County Board of Commissioners approve the purchase of (2) 2023 Toyota Tacoma Crew Cab Pickup trucks at a cost not to exceed \$74,776.00, with funds from account 542-000000-970.000.



Amanda Weber
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Stock # PM643082

2023 Toyota Tacoma 4WD, Body Type: Crew Cab Pickup
Color: Ice Cap, 5 Miles VIN:3TMCZ5AN6PM643082

Cash	
	Balance Due
\$0	\$37,337

MSRP/Retail	\$36,907.00
Discount	\$1,964.00
Selling Price	\$34,943.00
WINTER TIRES	\$882.00
BED COVER SOFT	\$399.00
Trade Difference	\$34,943.00
Government Fees	\$54.00
Proc/Doc Fees	\$260.00
SIMONIZE	\$799.00
Subtotal (Selling Price + Addons)	\$37,337.00
Total Balance Due	\$37,337.00

Customer Signature _____ Date _____

Manager Signature _____ Date _____

With approved credit.



Amanda Weber
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 SUTTONS BAY, MI 49682
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 aweber@leelanau.gov



Stock # PM645862

2023 Toyota Tacoma 4WD, Body Type: Crew Cab Pickup
 Color: Ice Cap, 5 Miles VIN:3TMCZ5AN9PM645862

Cash	
	Balance Due
\$0	\$37,439

MSRP/Retail	\$37,017.00
Discount	\$1,972.00
Selling Price	\$35,045.00
TIRES	\$882.00
COVER	\$399.00
Trade Difference	\$35,045.00
Government Fees	\$54.00
Proc/Doc Fees	\$260.00
SIMONIZE	\$799.00
Subtotal (Selling Price + Addons)	\$37,439.00
Total Balance Due	\$37,439.00

Customer Signature _____ Date _____

Manager Signature _____ Date _____

With approved credit.