

**Cedar Area Fire & Rescue Board
Regular Meeting
Thursday, December 7, 2023 at 2:00 pm
Cedar Fire Department**

Call to Order

Chairman Greg Julian called the meeting to order at 2:00 p.m. with the Pledge of Allegiance. Present on roll call were Greg Julian, John DePuy, John Imboden and Ron Schaub. Chris Comeaux was absent. Andy Doornbos and Dana Boomer was present as staff.

Discussions/decisions will be for the direction of the Cedar Area Fire & Rescue Board as previously published, per the Open Meetings Act. Potential quorums of township boards will be noted in the minutes.

Citizens Comments – None

Consideration of Agenda – The board briefly discussed the agenda. **Motion by Imboden to approve the agenda as presented, second by Schaub. All in favor, motion carried.**

Minutes: Approval of November 2, 2023 General Meeting Minutes – **Motion by DePuy to approve the November 2, 2023 General Meeting Minutes as presented, second by Imboden. All in favor, motion carried.**

Correspondence Received – Chief Doornbos received a thank you from the VanRaalte family of Leland; Cedar had participated in the funeral procession for one of their family members who was a long-time member of the Leland fire department. Chief Doornbos also received a thank you from Richland Township for Cedar's participation in the MABAS response to the grain bin fire in their township in 2022.

Financials –

Boomer had previously provided a handout to the board which detailed the financial statements for November. The board briefly discussed the vendors payable and payroll. The updated unpaid bills detailed list was presented, and briefly discussed.

Schaub moved to accept the November vendors payable as presented, Imboden seconded. All in favor, motion carried.

Imboden moved to accept the November payrolls as presented, Schaub seconded. All in favor, motion carried.

DePuy moved to accept the November financial statements as presented, Schaub seconded. All in favor, motion carried.

Unfinished Business:

- a. 2024-2026 Budget – All townships have approved the budget for the 2024-2026 fiscal years. The board briefly discussed a potential change to one-year budget cycles in the next interlocal agreement.

New Business:

- a. Resolution of Appreciation – Imboden and Boomer had developed a draft Resolution of Appreciation as requested at the November board meeting (see attached). **Imboden moved, DePuy seconded to approve Resolution 2023-02, Resolution of Appreciation. Roll call vote: DePuy (yes), Imboden (yes), Schaub (yes), Julian (yes). Motion approved.**
- b. **2024 Meeting Schedule** – The board briefly discussed the meeting schedule for 2024 (see attached). The majority of the meetings will be the first Thursday of the month at 2 p.m. The July meeting will be moved to July 11 to avoid the holiday. **Schaub moved, DePuy seconded to approve the amended meeting schedule. All in favor, motion carried.**
- c. Any New Business – None

Reports:

- a. Fire Chief – The Chief’s Report was provided in the meeting packet. Doornbos summarized his report. The board briefly discussed.
- b. Department Staff – None
- c. Chairman – Julian thanked chief for his information on holiday safety in his report.

Citizens Comments – Trina Pleva – She asked if would be possible to contact the Enterprise about doing a holiday safety article. She has been hearing great things about the transition to ALS.

Board Member & Chair Comments – DePuy wished everyone a Happy Holidays. Julian thanked the crews for their work, and wished everyone a Happy Holidays.

Next Meeting Date – The next regular board meeting is scheduled for Thursday, January 4, 2024 at 2 pm.

Imboden moved, Schaub seconded to adjourn the meeting. With no further business, Julian adjourned the meeting at 2:30 pm.

Respectfully submitted,
Dana Boomer
Recording Secretary

**RESOLUTION 2023-02
CEDAR AREA FIRE AND RESCUE
COUNTY OF LEELANAU**

RESOLUTION OF APPRECIATION

WHEREAS, Cedar Area Fire & Rescue was granted the license of Advanced Life Support Transporting Agency in October 2023; and,

WHEREAS, the staff and administration of Cedar Area Fire and Rescue have conducted extensive research, planning and training to prepare Cedar Area Fire & Rescue for its upgrade from Basic Life Support Transporting Agency;

NOW, THEREFORE BE IT RESOLVED by the Board of Cedar Area Fire & Rescue in the County of Leelanau, State of Michigan, that the Board expresses its appreciation and congratulations to the staff of CAFR for their effort over the last six years in working diligently to bring the department up to the standards required to achieve Advance Life Support Transporting Agency. Their efforts, particularly those of Chief Christopher Comeaux (ret.) and Chief Andrew Doornbos, have resulted in the granting of that licensing in October of this year.

NOW, THEREFORE BE IT ALSO BE RESOLVED by the Board of Cedar Area Fire & Rescue in the County of Leelanau, State of Michigan, that the Board expresses its appreciation to the citizens of the four townships for their support in providing the necessary funding to achieve this milestone achievement.

The foregoing resolution moved by Imboden, seconded by DePuy.

Upon Roll Call Vote, the following voted:

Aye: DePuy, Imboden, Schaub, Julian

Nay: None

Absent: Comeaux

The Chairman of the Board declared the resolution adopted.

**Cedar Area Fire & Rescue
Meeting Dates – 2024**

All meetings will take place on the first Thursday of each month at 2 p.m. unless otherwise indicated.

January 4, 2024

February 1

March 7

April 4

May 2

June 6

July 11 (amended date)

August 1

September 5

October 3

November 7

December 5

DRAFT