



LEELANAU COUNTY DEPARTMENT OF BUILDING SAFETY

8527 E. Government Center Dr. Suite #109
Suttons Bay, MI 49682
Phone (231) 256-9806 FAX (231) 256-8333
buildingsafety@leelanau.gov
leelanau.gov

CONSTRUCTION BOARD OF APPEALS APPLICATION

APPLICANT

APPLICATION FEE: **\$200.00** CK# _____ Cash _____

Name _____ Telephone Number _____

Street Address _____ P.O. Box _____

City _____ State _____ Zip _____

Interest/Relationship if other than OWNER _____

OWNER (S) IF OTHER THAN APPLICANT

Name _____ Telephone Number _____

Street Address _____ P.O. Box _____

City _____ State _____ Zip _____

LOCATION OF PROPERTY

Property Tax # _____, Township _____, Leelanau County

PERMIT ISSUED FOR _____.

PERMIT NUMBER _____.

USE GROUP _____.

CONSTRUCTION CLASSIFICATION _____.

DOCUMENTATION

Provide full and complete working drawings, documentation of the proposed work, its location, the use and occupancy of all parts of the building or structure, and such additional information as may be requested by the board.

REASON FOR APPEAL

Provide a full statement of reasons for the appeal (practical difficulties or hardship which prevent you from complying with the strict letter of the Act or Building Code) and your proposed solutions. Be specific and detail with clarity the solution proposed.

List reasons for appeal: (Attach additional sheet if necessary.)

List photographs or drawings submitted. (Attach additional sheets if necessary.)

PREVIOUS APPEALS

Provide a statement of all previous Appeals involving the subject property and the actions taken. Attach copies of the Construction Board of Appeals findings.

Signature of Applicant: _____ Date: _____

Printed Name of Applicant: _____ Date: _____

Signature of Owner if other than Applicant _____ Date: _____

Printed Name of Owner if other than Applicant _____ Date: _____

Mail the application to the following address:

Leelanau County Construction Board of Appeals
Secretary
c/o Leelanau County Department of Building Safety
8527 E. Government Center Drive, Suite #109
Suttons Bay, MI 49682

Telephone (231) 256-9806
E-mail: buildingsafety@leelanau.gov