

LEELANAU COUNTY **2025** APPOINTMENTS TO BOARDS/COMMISSIONS/COMMITTEES/AUTHORITIES

◆ Per diem/mileage paid by Agency ◆◆ Per diem/mileage paid by County ● No compensation

AREA AGENCY ON AGING OF NORTHWEST MICHIGAN (AAA) ◆

ONE COUNTY CITIZEN MEMBER / TWO-YEAR TERM

Contact: Heidi Gustine / [Darcia Brewer](#) Area Agency on Aging of Northwest Michigan
1609 Park Drive/POB 5946, Traverse City, MI 49696 231-947-8920

Meets on the first Thursday of most months at 10:00 a.m. at the above location.

The Area Agency on Aging of Northwest Michigan is a federally designated Area Agency on Aging. It is tasked with the responsibility to develop and maintain a comprehensive and coordinated system of services to area residents, age sixty (60) and over with priority given to serving the needs of older persons who are identified as having the highest economic and/or social needs. The Board is comprised of fifteen members from Northwest Michigan, one of whom is appointed by the Leelanau County Board of Commissioners.

BAY AREA TRANSPORTATION AUTHORITY (BATA) ●

ONE SEAT OPEN / ONE COUNTY CITIZEN MEMBER / THREE-YEAR TERM

Contact: Kelly Dunham / [Mary Meredith](#) Bay Area Transportation Authority
3233 Cass St., Traverse City, MI 49684 231-778-1032

Meets on the last Thursday of every month at 1:00 p.m. at the Hall St. location.

This is a seven-member body responsible for governing the Bay Area Transportation System through its appointed transportation director. The Leelanau County Board of Commissioners appoints a commissioner annually and one, at-large citizen to a three-year term.

BENZIE/LEELANAU DISTRICT BOARD OF HEALTH

ONE COUNTY CITIZEN MEMBER / TWO-YEAR TERM

Contact: Dan Thorell / [Dodie Putney](#) Benzie/Leelanau District Health Department
7401 E. Duck Lake Rd., Suite 100, Lake Leelanau, MI 49653 231-256-0200

Meets on the fourth Wednesday of every month at 2:00 p.m. at either the Benzie or Leelanau Health Department location.

This Board consists of six members, two county commissioners and one at-large member from each of the two counties. This Board is responsible for the policies, programs and operations of the Health Department in Leelanau and Benzie counties.

BENZIE/LEELANAU ENVIRONMENTAL HEALTH BOARD OF APPEALS

ONE SEAT OPEN / TWO COUNTY CITIZEN MEMBERS / TWO-YEAR TERMS

Contact: Dan Thorell / [Dodie Putney](#) Benzie/Leelanau District Health Department
7401 E. Duck Lake Rd., Suite 100, Lake Leelanau, MI 49653 231-256-0200

Meets on an as-needed basis, alternating meeting sites between Benzie and Leelanau counties.

The purpose of this Board is to review appeals of Health Department decisions on sewage disposal and water supply issues. The committee has the authority to affirm, reverse or modify the Health Department decision and shall, in writing, state the basis for their determination. Hearing times shall be determined by the committee, which will be comprised of three members (1 Commissioner and 2 at-large citizens) from both Leelanau and Benzie Counties.

BROWNFIELD REDEVELOPMENT AUTHORITY (BRA) *

TWO SEATS OPEN / FIVE CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: [Gail Myer](#), Director, Leelanau County Planning & Community Development
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812

Meets on the third Tuesday of every month at 10:00 a.m. at the Government Center.

This Authority will facilitate the implementation of Brownfield plans; promote the revitalization, redevelopment and reuse of certain property including, but not limited to, tax reverted, blighted, or functionally obsolete property; and authorize and permit the use of certain tax increment financing. The Leelanau County Board of Commissioners appoints five at-large citizens.

CONSTRUCTION BOARD OF APPEALS ♦♦

TWO SEATS OPEN / SEVEN CITIZEN MEMBERS / FIVE-YEAR TERMS

Contact: [Amber Weber](#), Building Official, Leelanau County Building Safety Department
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9806

Meets on an as-needed basis.

This seven-member board hears appeals for decisions made by the County Building Safety Department and may allow construction variances in certain situations. Categories include Architectural, Building, Electrical, and Plumbing/Mechanical.

LAND BANK FAST TRACK AUTHORITY (LBA) *

ONE SEAT OPEN / THREE CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: [John A. Gallagher III](#), Leelanau County Treasurer
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9838

Meets on the third Tuesday of every month at 9:00 a.m. at the above location.

A Land Bank Authority is a public authority created to efficiently acquire, hold, manage, and develop tax-foreclosed property, as well as other vacant, blighted, obsolete and abandoned properties. Among its functions, a Land Bank can help facilitate use and development of property, establish "clear title" on properties it acquires, borrow money, and issue tax-exempt financing.

LELAND DAM AUTHORITY (LDA)

TWO CITIZEN MEMBERS, Riparian or Engineer / THREE-YEAR TERMS

Contact: [Deborah Allen](#), Leelanau County Administrator
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9711

Meets on a Quarterly basis at 10:00 a.m. at the above location.

The Leland Dam Authority is a public authority created to efficiently acquire, hold, manage, and develop tax-foreclosed property, as well as other vacant, blighted, obsolete and abandoned properties. Among its functions, a Land Bank can help facilitate use and development of property, establish "clear title" on properties it acquires, borrow money, and issue tax-exempt financing.

MATERIALS MANAGEMENT PLAN COMMITTEE ♦

11 SEATS OPEN / Various categories / FIVE-YEAR TERMS

Contact: [Trudy Galla](#), Director, Leelanau County Planning & Community Development
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812

Meeting Schedule to be determined

As part of the Natural Resources and Environmental Protection Act, PA 451 of 1994, this committee is tasked with preparing an approved materials management plan.

MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS) ♦

ONE SEAT OPEN / TWO CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: Barb LaRue/[Jaimie Dent](#) Department of Health and Human Services
701 S. Elmwood-Suite 19, Traverse City, MI 49684 231-941-3900

Meets on the third Tuesday of every month at 10:00 a.m., generally at the above location.

This agency provides policy guidance for the operations of the Leelanau County Department of Human Services. Leelanau County appoints two at-large citizens.

NORTHERN LAKES COMMUNITY MENTAL HEALTH AUTHORITY (CMH) ♦

ONE COUNTY CITIZEN MEMBER / THREE-YEAR TERM ([Term expires March 31.](#))

Contact: [Brian Martinus](#)/[Stacy Maiville](#)
105 Hall St., Traverse City, MI 49684 231-922-4850

Meets on the third Thursday of every month at 2:15 p.m. at various locations throughout the region.

This Authority provides a comprehensive array of mental health services appropriate to the conditions of individuals within the geographic service area (Crawford, Grand Traverse, Leelanau, Missaukee, Roscommon and Wexford Counties). One Commissioner and one at-large citizen from Leelanau County will serve on this board.

NORTHERN MI REGIONAL ENTITY (NMRE) SUBSTANCE USE DISORDER SERVICES POLICY OVERSIGHT BOARD ♦

ONE SEAT OPEN / ONE COUNTY CITIZEN MEMBER / THREE-YEAR TERM

Contact: Eric Kurtz/[Carol Balousek](#), Northern Michigan Regional Entity
1999 Walden Drive, Gaylord, MI 49735 231-487-9144

Meets on the first Monday of odd numbered months at 10 a.m. at 1068 Cross St., Gaylord, Michigan, unless otherwise posted.

The Oversight Board is comprised of one appointee from each of the twenty-one (21) counties served by the Northern Michigan Regional Entity. The Leelanau County appointee shall have experience, expertise, knowledge and/or interest in substance use disorder issues.

NORTHWEST REGIONAL AIRPORT AUTHORITY (NRAA) ♦♦

ONE SEAT OPEN / ONE COUNTY CITIZEN MEMBER / THREE-YEAR TERM

Contact: Kevin Klein/Mark Bishop, Cherry Capital Airport
727 Fly Don't Drive, Traverse City, MI 49686 231-947-2250

Meets typically on the last Tuesday of every month at 3:00 p.m. at the above location.

This board is the governing body for the Cherry Capital Airport in Traverse City. The Authority shall be directed and governed by a board consisting of nine (9) members with three (3) members appointed by the Leelanau County Board of Commissioners and six (6) appointed by the Grand Traverse County Board of Commissioners, per the Articles of Incorporation of the Northwest Regional Airport Authority.

NORTHWEST REGIONAL AIRPORT AUTHORITY (NRAA) ZONING BOARD ♦♦

THREE COUNTY CITIZEN MEMBER / TWO WITHIN HAZARD AREA AND ONE WITHOUT / THREE-YEAR TERM

Contact: Kevin Klein/Mark Bishop, Cherry Capital Airport
727 Fly Don't Drive, Traverse City, MI 49686 231-947-2250

Meets typically on the last Tuesday of every month at 3:00 p.m. at the above location.

This board was formed for the adoption, administration and enforcement of suitable airport zoning regulations for the Cherry Capital Airport hazard area. The Authority shall be directed and governed by a board with three (3) members appointed by the Leelanau County Board of Commissioners. Two of the three members shall reside within the 10-mile hazard area, and one shall reside outside of the 10 mile hazard area.

PARKS AND RECREATION COMMISSION (P & R) ♦♦

ONE SEAT OPEN / FIVE CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: Casey Noonan, Chairman
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9711

Meets on the first Wednesday every month at 3:00 p.m., with the exception of July, at the above location; committee meetings are scheduled as needed.

The Parks and Recreation Commission consists of ten (10) persons, including the Chair of the Road Commission or another road commissioner designated by the Board of County Road Commissioners; the County Drain Commissioner; the Planning Commission Chairman or his/her designee; and seven (7) other members appointed by the County Board of Commissioners. The seven appointed members may include no less than one (1) and not more than three (3) County Commissioners. This Commission oversees three County parks – Old Settler’s Picnic Grounds, Myles Kimmerly Park, including the 4-H Arena, and the Veronica Valley County Park, as well as propose park rules and regulations to the County Board of Commissioners.

PLANNING COMMISSION (PC) ♦♦

THREE SEATS OPEN* / 10 CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: Gail Myer, Leelanau County Planning & Community Development
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812

**Open categories include – Economic Development; Education, Transportation*

Meets on the fourth Tuesday of every month at 5:30 p.m. at the above location.

The Leelanau County Planning Commission is an 11-member commission whose primary duty is to oversee preparation and implementation of the County Plan. This includes solid waste management, economic development, growth management, and transportation issues.

SOIL EROSION, SEDIMENTATION AND STORMWATER RUNOFF CONTROL ORDINANCE BOARD OF APPEALS (SESSRC) ♦

TWO SEATS OPEN / FIVE CITIZEN MEMBERS / THREE-YEAR TERMS

Contact: Buzz Long, Leelanau Conservation District
8527 E. Government Center Drive, Suite 205, Suttons Bay, MI 49682 231-256-9783

Meets on an as-needed basis.

This Appeals Board shall consist of five members appointed by the Leelanau County Board of Commissioners. The Appeals Board may affirm, reverse, or modify the Code Enforcement Agency’s action, or remand the matter to the Code Enforcement Agency for more information. The Appeals Board may not grant variances from the requirements of the Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance.

SOLID WASTE COUNCIL (SWC) ♦♦

FIVE SEATS OPEN* / NINE CITIZEN MEMBERS and TWO, EX-OFFICIO MEMBERS / TWO-YEAR TERMS

Contact: [Gail Myer](#), Leelanau County Planning & Community Development
8527 E. Government Center Drive, Suttons Bay, MI 49682 231-256-9812

Meets on the first Tuesday of every other month at 1:00 p.m. at the above location.

The Solid Waste Council is a 9-member council (with *two additional ex-officio industry members) charged with the responsibility of updating and carrying out the requirements of the Solid Waste Management Plan.

VETERANS AFFAIRS ADMINISTRATIVE COMMITTEE (VAAC) ♦♦

ONE COUNTY CITIZEN MEMBER / TWO-YEAR TERM

Contact: [Michael Roof](#), Director, Grand Traverse County Veterans Affairs
2650 LaFranier, Traverse City, MI 49686 231-995-6070

Meets on the fourth Thursday of every month at 8:30 a.m. at the Grand Traverse County Public Service Building.

This committee meets monthly to oversee the operations of the Veterans Affairs Department. The Leelanau County Board of Commissioners appoints one, at-large citizen *in a non-voting role* to serve on this committee to oversee the operations of our contract for Veteran Affairs services. The appointee must have served honorably in active duty in the armed forces, volunteers, or regulars.

WORKFORCE DEVELOPMENT BOARD *(Leelanau Peninsula Chamber of Commerce nominates the applicant)* ♦

ONE SEAT OPEN / TWO COUNTY APPOINTEES / THREE-YEAR TERMS

Contact: [Terry VanderCook](#), Executive Director, Networks Northwest
600 E. Front Street, Suite 104, Traverse City, MI 49686 231-929-5000, fax 231-929-5012

Meets on the second Monday of every other month starting in February at 6:00 p.m. at MI Public Works. No meetings scheduled in January, March, May, July, September, and November.

This body is a group of individuals who are or represent employers and acts as the governing body on programs related to the Workforce Innovation and Opportunity Act. Board members are individuals employed as chief operating officers of businesses or business owners in a ten-county area of Northwest Lower Michigan. Two members represent Leelanau County; appointees are chosen by this Board. **Interested applicants must apply directly to Networks Northwest.**

Leelanau County Appointment Application to Boards/Commissions/Committees/Authorities

The Leelanau County Board of Commissioners is committed to seeking qualified and interested citizens to participate in public service through appointment to various Boards/Commissions/Committees/Authorities. To be considered for an appointment, a citizen must be a resident and a registered voter of Leelanau County, and have an application on file in the Administrator's Office. Applications will expire four (4) years from the issue date; any attachments should be no longer than two pages at length.

Please type or print legibly

Name: Kathy Dawkins	Date: 12/8/2024
Address (Street, PO if applicable, City, State, Zip): 4439 McLeod Dr. Leland MI 496754	
Occupation: Retired	
Daytime Telephone: 231 360 1065	
Email Address: kmdawkins52@gmail.com	

1. Are you a resident of Leelanau County? Yes No
2. Are you a registered voter of Leelanau County? Yes No

Township or Village: Please Select One

3. Can you regularly attend scheduled meetings? Day: Yes No
Evening: Yes No

4. State your understanding of citizen involvement on Leelanau County Boards, Commissions, Committees, and Authorities (use page 4 if you need additional space).

I have served on various boards, commissions, and committees for government units in Leelanau County. It requires a commitment to research the topic at hand and do what is best for the community as a whole. I have learned a lot while doing so and enjoy working with others while addressing important issues.

5. What are your qualifications for appointment?

Thirty-seven plus years of working in government. I have worked with budgets, laws, policies, and procedures. I was a Leelanau County employee for 17.5 yrs which gives me an intimate knowledge of county government personalities and positions. I am familiar with using a computer. I am open to ideas and know how to work with consensus. Last year I completed online training under the State of Michigan Treasury Department regarding infrastructure. I am presently the chair of Leland Township's Zoning Board of Appeals.

I am a mother and grandmother. I was a small business owner. I am an active member of SEEDS, League of Women Voters, and attend meetings of my local public school, township and county government.

See page 4 for more information.

Kathy Dawkins

6. Please indicate below with an X any/all Boards/Commissions/Committees/Authorities you are willing to serve on. **Please place two Xs** on the one(s) you feel strongly about:

	X	Board/Commission/Committee/Authority	Have you served on this board in the past? Give dates.
1	X	Area Agency on Aging of Northwest Michigan (AAA) (1 citizen appointee / 2-year term)	
2	X	Bay Area Transportation Authority (BATA) (1 citizen appointee / 3-year term)	
3	X	Benzie-Leelanau District Health Department Board of Health (1 citizen appointee / 2-year term)	
4	X	Benzie-Leelanau Environmental Health Board of Appeals (2 citizen appointees / 2-year terms)	
5	X	Brownfield Redevelopment Authority (BRA) (5 citizen appointees / 3-year terms)	
6		Construction Board of Appeals (7 citizen appointees / 5-year terms) <i>Specify the category(ies) AND list your qualifications under question #5: Please make a selection</i>	
7		Land Bank Fast Track Authority (LBA) (3 citizen appointees / 3-year terms)	
8		Leelanau County Energy Futures Task Force (11 citizen appointees / ends in 1 year) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Select one</i>	
9		Leland Dam Authority (LDA) (2 citizen appointees; 1 engineer background, 1 riparian / 3-year terms) <i>Please make a selection</i>	
10		Materials Management Plan Committee (MMPC) (11 appointees / 5-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5: Please make a selection</i>	
11	✗	Michigan Department of Health and Human Services (DHHS) (2 citizen appointees / 3-year terms)	
12	X	Northern Lakes Community Mental Health Authority (CMH) (1 citizen appointee / 3-year term)	
13		Northern MI Regional Entity (NMRE) Substance Use Disorder Services Policy Oversight Board (1 citizen appointee / 3-year term)	
14		Northwest Regional Airport Authority (NRAA) (2 citizen appointees / 3-year terms)	
15	X	Parks & Recreation Commission (P & R) (5 citizen appointees / 3-year terms)	
16		Planning Commission (PC) (10 citizen appointees / 3-year terms) <i>Specify category(ies) you qualify for AND list your qualifications for each category under question #5, pg. 1: Please make a selection</i>	
17	✗	Soil Erosion, Sedimentation and Stormwater Runoff Control Ordinance Board of Appeals (SESSRC) (5 citizen appointees / 3-year terms)	
18	X	Solid Waste Council (SWC) (9 citizen appointees, 2 ex-officio nonvoting members from the Industry / 2-year terms)	
19		Veterans Affairs Administrative Committee (VAAC) (1 citizen appointee / 2-year term)	
20		Workforce Development Board (WDB) (2 citizen appointees / 3-year terms)	<i>Applications are made directly to Networks Northwest</i>

7. List references and contact information (*minimum of two*):

Reference #1
Ty Wessell
Northport, MI

Reference #2
Susan Och
51 S French Rd, Lake Leelanau, MI, 49653
(231) 409-2889

8. Are you available to attend training sessions for the Open Meetings Act and Freedom of Information Act during your first year of appointment?

Yes No

9. Are you willing to consent to a Background Investigation?

Yes No

10. Signature: Kathryn Dawkins

Printed Name: Kathryn Dawkins

Attachment #1

#5 I have been a caregiver for my mother, mother-in-law, and husband who all had dementia. Because of that and my depression I have first hand knowledge of mental health issues. As a 72 year old woman, I have first hand knowledge of physical health issues.