

## COUNTY ADMINISTRATOR UPDATE TO BOC REGULAR SESSION 10/3/2023

### I. KUDO – a statement of praise or approval; accolade; compliment:

Acknowledge Leelanau County Staff Delegate to the MERS Conference Rob Herman, GIS Analyst in Equalization. Rob attended the MERS Conference last week to represent Leelanau County and he generated a report about his experience that he shared with his fellow staff on Monday. I want to personally thank Rob for “representing” his fellow workers so well!

### II. Project Updates –

- ***Lower Level Health Dept. Environmental Division*** - A meeting was held yesterday with the Engineer, Architect, Contractor, Health Department and the County to discuss the timeline for the project. The Commissioners have previously accepted the Bid from RCI Contractors, and today the formal contract approval is before you. Once the Construction contract is formally approved, the Contractor will start to gain all of the necessary permits and then have a Sub-Contractor meeting to move the project forward with a ***March 31, 2024 Completion date.***

Note: Late Edition – RCI Construction Contract

- ***HVAC II&III*** - As you all know the RFP’s for the project were to be submitted by the end of last month. The Bid opening was held yesterday with no bids received. Although it was anticipated that there would be at least two bids, apparently subcontractors are unavailable at this time to support the project.

I anticipate that the Building and Grounds Committee will be discussing both of these projects at their meeting next Monday and make a formal

recommendation to the Board for consideration regarding the County's HVAC System.

### III. Board Follow Up -

Note: Late Edition – Cowan's Draft Contract

### III. Upcoming Events/Dates

#### **Budget Work Sessions/Committee of the Whole –**

Commissioners were asked to consider several dates to set both Budget Work Sessions and a Committee of the Whole meeting. The next Budget Work Session is set for this ***Friday, October 6, 12:30 – 3pm*** and the next is scheduled for ***Monday, October 9, 1-3pm***

Invitations for the Official **Indigenous Peoples Day Plaque** Dedication will take place this ***Friday, October 6th at 11am***. A Proclamation was approved by the previous Board of Commissioners at the September 2022 meeting setting this action forward. Invitations are on the counter – the event will take place at the entrance of the Governmental Center, with light refreshments to follow.