

Treasurer's Report reflects bank account balances

Treasurer's Report

NOVEMBER 2024

LIQUIDITY PORTAL INVESTMENTS


	<u>RUNNING BALANCE</u>	<u>OPENING VALUE</u>	<u>DIVIDEND AMOUNT</u>
BONDS PROCEEDS			
#101 General Fund	\$ 179,346.01	\$ 2,989,129.80	\$ 11,368.50
#203 Metro Authority	\$ 54,764.88	\$ 1,671,459.72	\$ 6,477.51
#206 Fire Fund	\$ 93,906.18	\$ 703,093.76	\$ 2,714.33
#590 Sewer CD Mat May 2018	\$ 151,260.71	\$ 1,351,795.86	\$ 5,128.58
#591 Timberlee H20	\$ 125,650.64	\$ 282,962.13	\$ 1,075.59
#592 Greilickville H20	\$ 90,740.32	\$ 74,048.11	\$ 281.48
#594 Marina	\$ 128,241.21	\$ 1,758,682.07	\$ 6,797.83
#701 Trust & Agency	\$ 71,489.60		
#703 Current Tax	\$ 23,845.44		
#816 GSAD Receivable	\$ 8,333.98		
#820 Maintenance E.R. Rds	\$ 16,651.47		
#821 Maintenance S.B. Rds	\$ 12,570.96		
#861 Bayview Estates Lights	\$ 2,952.36		

TOTAL **\$ 959,703.76** **\$ 8,831,171.45** **\$ 33,843.82**

<u>INVESTMENT ACCOUNTS CD's</u>	<u>PURCHASED AMOUNT</u>	<u>CURRENT VALUE</u>
#590 Morgan Stanley	\$150,000.00	\$ 149,926.50
		\$ 3,586.42

TOTAL **\$ 153,512.92**

GRAND TOTAL \$ 9,978,231.96



Chris Mikowski, Treasurer

Connie M. Preston, Clerk

To: Elmwood Township Board
From: Sarah Clarren, Planner/Zoning Administrator
RE: November 2024 Planning and Zoning Report

PERMITS:	11/2024	11/2023	YTD 2024	YTD 2023
Single Family Dwelling	1	0	18	12
Attached SFD	0	0	0	0
Accessory Building	0	0	4	4
AG Building	0	0	2	5
Residential Addition	0	0	3	10
Deck	0	0	12	8
Sign	0	0	3	3
Commercial	1	0	6	4
B&B	0	0	3	0
Misc.	1	0	8	9
Total Permits	3	0	60	56
Fees Collected	\$1,157.72	0	\$7,194.29	\$5,640.31

Zoning Board of Appeals:

November 6, Regular Meeting. *Cancelled due to no new hearings.*

December 4, Regular Meeting. TC Whiskey Extension Request for 15' height variance.

Planning Commission:

November 13, Regular Meeting. 1) SPR 2024-06 (no public hearing required). Request by TCWC Holding Company, LLC regarding property at 9432 S Center Hwy (Parcel 004-008-009-20) for a Distillery Tasting Room, visitor's center, and offices for TC Whiskey. *Note: this review is for the site plan associated with SUP 2022-05; the SPR portion of that approval has expired – approved with conditions.* 2) Master (Comprehensive) Plan. Commission review and discussion on prepared chapters – *Planning Commission made minor suggestions based on presented chapters. Discussion to follow in 2025.* 3) Capital Improvement Plan. Public Hearing followed by Commission deliberations – *Planning Commission recommended that the Township Board adopt the plan as presented.*

December 10, Regular Meeting. *Cancelled.*

Office Updates:

STRs. 93 licenses for 2024 have been issued. 13 applications are on waitlist. Renewal period ran 10/1 – 10/31; office did not receive renewal applications for 7 properties. Staff is currently working through renewal applications and as of 12/3 has issued 31 licenses for 2025; Staff is on track to review and issue all renewals by 12/31.

Trainings/Conferences. Staff attended an informal local Planners/Zoning lunch group in November. This informal group used to meet regularly and will likely be meeting quarterly in 2025.

Parks. Consultant has revised Conceptual Plan 3 pursuant to the Board's comments; due to the number of agenda items on the Board's November meeting, this matter was postponed to the December agenda. Equipment update: Staff discussed installing woodchips this year, but due to snowfall, will likely be postponed until spring 2025 after the remaining equipment has been installed.

Northwest Regional Airport Authority (NRAA) Joint Airport Zoning Board. Next meeting scheduled for 1/8/25.

Master (Comprehensive) Plan. Beckett & Raeder continuing to work on chapters which will likely be discussed by the Commission in early 2025.

TTCI. Staff (and working group) have been working with Road Commission on application for funding for work on Cherry Bend. Applications are due on 12/6.

**CHARTER TOWNSHIP OF ELMWOOD
REGULAR BOARD MEETING
NOVEMBER 12, 2024
IN THE TOWNSHIP HALL**

Call to Order

Supervisor Shaw called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Supervisor Shaw led the Pledge of Allegiance.

Roll Call

Present: Terry Lautner, Dave Darga, Kyle Trevas, Jeff Shaw, Jordan Gallagher, Connie Preston, and Chris Mikowski

Declaration of Conflict of Interest

Supervisor Shaw stated that he had a conflict with Item 10e as he is one of the property owners within the drainage district and it would have a direct financial impact on him. MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE TREVAS TO RECUSE SUPERVISOR SHAW FROM ITEM 10e. The motion passed unanimously by a voice vote.

Public Comment

None

Consent Calendar:

Department Reports:

Treasurer
Planning/Zoning
Fire Chief
Harbormaster

Committee Reports:

Minutes:

10-8-24
10-16-24

Post Audit Invoices 10-1-24 through 10-31-24

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO APPROVE THE CONSENT CALENDAR AS PRESENTED. The motion passed unanimously by a voice vote.

Agenda approval

Clerk Preston explained that we needed to add the Planning Commission appointment as Treasurer Mikowski's term expires on November 20, 2024

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE DARGA, TO APPROVE THE AGENDA AS MODIFIED WITH THE ADDITION OF 10g, PLANNING COMMISSION APPOINTMENT. Motion passed unanimously by a voice vote.

Supervisor Remarks

Supervisor Shaw submitted a written report, clarifying #6 that he just had an informal discussion with the Cedar Fire Chief.

Trustee Remarks

Trustee Lautner thanked Trustee Kyle Trevas for serving as Trustee. Trustee Trevas congratulated Don Gallagher, the incoming Trustee.

Engineer's Report

None

Other Officer Remarks

None

Communications from the Clerk

Clerk Preston reported that Elmwood Township actually had an 87% turnout based on just active voters.

Old Business

None

New Business**Introduction of Text Amendment Aligning and Reforming Alcohol Regulations**

Planner Sarah Clarren presented the proposed text amendment, explaining that the Board has seen this amendment before, and highlighted the slight changes that were recommended by Attorney Bryan Graham. MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON, TO PUBLISH FOR DECEMBER 9, 2024, AMENDMENT ZO 2017-04-23 ALIGNING AND REFORMING ALCOHOL REGULATIONS. Motion passed unanimously by a voice vote.

Marina Recommendations/Proposals**Fish Grinder**

Harbormaster Dan Jenuwine updated the Board regarding the proposed fish grinder for the fish cleaning station and provided probable costs in the range of \$95,000.00. He further explained the testing done on the fish carcasses showed minimal mercury, therefore, the City of Traverse City is in support of granting a permit for the waste. Liz Vogel, Traverse City manager, was in attendance and expressed support for the plan. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE UP TO \$110,000.00 FOR THE FISH GRINDER INSTALLATION AND CONTINUE TO CHECK IN TO GRANTS. Motion passed unanimously by a voice vote.

Mr. Jenuwine reported that there are fifteen helical piers that still need to be done for the new marina building. Also, there has been no response from Leelanau County regarding fire suppression on the docks.

Launch Ramp Fans

Mr. Jenuwine requested authorization to purchase additional fans for the launch ramps as they are no longer pulled out of the water for winter and are not protected. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE TREVAS, NOT TO EXCEED \$5000.00 FOR CIRCULATOR FANS. Motion passed unanimously by a voice vote.

Marina Copier

Mr. Jenuwine presented two options to replace the copier in the marina office. The current ink cartridges are \$150.00 each and the copier has caused problems with needed repairs. He felt that the best option was to lease a new copier at \$86.11 per month over the purchase of a refurbished model. The maintenance agreement for the new copier should be \$260.00 per year. MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO USE OPTION TWO AT \$86.11 PER MONTH AND \$260.00 PER YEAR FOR A MAINTENANCE FEE. Motion passed unanimously by a voice vote.

Sealing Bids

Mr. Jenuwine then reported that the parking lots at the marina and township center are showing a lot of wear and should be sealed. He presented bids to seal the marina parking lot and the township center parking lot and added that he may not even be able to get it done next summer depending on the construction. MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO APPROVE THE BID FROM GT SEALCOATING AND STRIPING WITH A TOTAL OF \$25,329.00. Motion passed unanimously by a voice vote.

Annual Launch Pass Review

Mr. Jenuwine proposed changing the annual launch pass back to a single rate while leaving the daily pass the same. The Board discussed the decline in sales this year and the potential for a further decline next summer while the MDOT road project is completed. There was consensus of the Board to leave the launch rates alone.

Fish Cleaning Station Sewer Permit Authorization

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON, TO AUTHORIZE THE SUPERVISOR TO SIGN THE PERMIT FOR THE FISH GRINDER CONNECTION. Motion passed unanimously by a voice vote.

Schedule Budget Work Session and Budget Public Hearing

MOTION BY CLERK PRESTON, SECONDED BY TRUSTEE LAUTNER TO SCHEDULE THE BUDGET WORK SESSION FOR NOVEMBER 21 AT 10:00 A.M. AND A BUDGET PUBLIC HEARING FOR DECEMBER 9TH. Motion passed unanimously by a voice vote.

Supervisor Shaw moved to the audience.
Trustee Trevas assumed the chair.

Brewery Creek Drainage District Resolution

The proposed resolution would transfer the control of the Brewery Creek Drainage District from the Leelanau County Drain Commissioner to Elmwood Township. Elmwood would become responsible for control and maintenance of the drain. Maintenance costs would be shared with the other property owners according to the original plans. MOTION BY TRUSTEE DARGA, SECONDED BY TRUSTEE LAUTNER TO APPROVE RESOLUTION 16 APPROVING THE RELINQUISHMENT OF JURISDICTION AND CONTROL OVER BREWERY CREEK DRAIN. The motion passed 6-0 by a roll vote.

Supervisor Shaw rejoined the Board.

Budget Amendment

Clerk Preston explained that the budget amendment was due to the full-time buildings and grounds position and the cost of replacing some tools that belonged to Chuck Raney. MOTION BY TRUSTEE LAUTNER, SECONDED BY CLERK PRESTON, TO ADOPT RESOLUTION 15 OF 2024, A BUDGET AMENDMENT. The motion passed 7-0 by a roll call vote.

Planning Commission Appointment

MOTION BY TRUSTEE LAUTNER, SECONDED BY TRUSTEE DARGA TO REAPPOINT TREASURER CHRIS MIKOWSKI TO THE PLANNING COMMISSION. Motion passed unanimously by a voice vote.

Payment of Invoices

MOTION BY TRUSTEE DARGA, SECONDED BY CLERK PRESTON TO PAY THE INVOICES IN THE AMOUNT OF \$131,584.36. Motion passed unanimously by voice vote.

Extended Public Comment

Chase Pasicznyk

Adjournment

Supervisor Shaw adjourned the meeting at 7:14 p.m.

**CHARTER TOWNSHIP OF ELMWOOD
SPECIAL BOARD MEETING
NOVEMBER 21, 2024 IN THE TOWNSHIP HALL**

Call to Order:

Supervisor Shaw called the meeting to order at 10:00 a.m.

Pledge of Allegiance

Supervisor Shaw led the Pledge of Allegiance

Roll Call:

Present: Jeff Shaw, Connie Preston, Terry Lautner, Dave Darga, Jordan Gallagher, Chris Mikowski and Don Gallagher

Absent: None

Public Comment: None

2025 Budget Work Session

Clerk Preston presented the preliminary numbers for the 2025 budget. The Board reviewed the revenues and expenditures for the General Fund, noting that most lines were from historical data but with a \$5000.00 increase in state shared revenue and a \$27,000.00 increase in interest earnings over last year's projections, but are actually a decrease over what is actually being earned this year. Wages for office and buildings are grounds were calculated with a 3% increase with the exception of the Supervisor and Treasurer salaries being brought up to match the Clerk's salary.

The Fire Fund revenues were reviewed. Trustee Don Gallagher questioned the Chief on whether or not he had enough help in the department. After discussion of injuries, two paternity leaves coming up, and accommodating sick and vacation time, the Board increased the cost of wages and related benefits to include an additional full-time position. Larger expenses were budgeted for building security updates and an equipment replacement that was not completed last year. The new ambulance will be delivered next year so there is an increase under transfers in to pay for the ambulance from the ARPA funds.

Sewer and water revenues were calculated using the numbers projected in the recent rate studies completed by Utility Financial Solutions.

Marina revenues were projected according to our increased rates for transients and seasonal slips. Marina Phase III project costs were included in the budget.

Public Comment

None

Adjournment

Supervisor Shaw adjourned the meeting at 11:25 a.m.

Check Register Report

Date: 12/03/2024
 Time: 9:22 am
 Page: 1

ELMWOOD TOWNSHIP

BANK:

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
Checks								
39395	11/15/2024	Printed			A053	ARIZENT	CUST ID C16878	1,535.00
39396	11/21/2024	Printed			A127	AT&T MOBILITY	ACCT#287303700094	297.12
39397	11/21/2024	Printed			B111	BLUECROSS BLUESHIELD OF MI	GROUP 007015150710	450.71
39398	11/21/2024	Printed			C029	CHARTER COMMUNICATIONS	ACCT#005047601	199.97
39399	11/21/2024	Printed			C010	CHERRYLAND ELECTRIC COOR	ACCT#9816411	106.55
39400	11/21/2024	Printed			M020	DTE ENERGY	ACCT#9100 215 3113 2	495.79
39401	11/21/2024	Printed			G046	GRAYBAR FINANCIAL SERVICES	CONTRACT#100-8704031-001	457.10
39402	11/21/2024	Printed			G425	GUARDIAN	GROUP ID 00 357534	477.75
39403	11/21/2024	Printed			M208	MICHIGAN BROADBAND SERVICES	ACCT#0371011752	492.44
39404	11/21/2024	Printed			P043	PRIORITY HEALTH	GROUP 790105 S001	4,733.41
39405	11/21/2024	Printed			S097	SPECTRUM VOIP	CUST#2319460921	37.48
39406	11/21/2024	Printed			V023	VSP	CLIENT ID 30031936	210.64
39412	12/02/2024	Printed			I049	INDEPENDENT BANK	HSA	9,000.00
39413	12/02/2024	Printed			I049	INDEPENDENT BANK	HSA for Jeff Shaw	1,500.00
39414	12/02/2024	Printed			I049	INDEPENDENT BANK	HSA FOR ABIGAIL MALONE	1,500.00

Total Checks: 15 **Checks Total (excluding void checks): 21,493.96**

Total Payments: 15 **Bank Total (excluding void checks): 21,493.96**

Total Payments: 15 **Grand Total (excluding void checks): 21,493.96**

Supervisor's Report

12/9/24

1. Our harbormaster, engineers and I continue to meet with representatives of the City of Traverse City working out the details of installing the grinder at the fish cleaning station. Hopefully we will have a signed permit by next Board meeting.
2. Our planner and I continue to meet with the Leelanau County Road Commission, TART, and our Engineers regarding the trail on Cherry Bend.
3. The Leelanau County Road Commission has finished the application for the MPO funding for the Cherry Bend Road project in 2026. There will be over a million dollars available for funding. We are hoping to get the majority of it for the project.
4. TTCI has finished the application for a TAP grant for the trail portion of the Cherry Bend project in 2026.
5. The Timberlee Water Users meeting on 11/18 was well received. Timberlee water users are heavily in favor and I might even say excited about getting their system up to EGLE standards.
6. Planner Sarah Clarren and I met with some residents that live on the private road section of Dalzell. They are considering their options regarding upgrading and repairing the deteriorating pavement.
7. On 11/27 I met with our architect and general contractor for the marina project. The helical piers have created a huge issue, but are finally in and they are working feverishly to catch up. Cement is being poured as I'm writing this on 12/2.
8. On 12/3 the Board of Public Works is doing final interviews to fill the spot vacated by the passing of John Divozzo. One of the finalists is flying in from Nantucket, so we have reached a broad range of candidates.
9. On 12/5 I am going to the Cedar Fire and Rescue Board meeting to introduce myself and let them know we are interested in researching the possibility of Elmwood joining them.
10. Happy Holidays to you all, and I look forward to a great 2025.

CHARTER TOWNSHIP OF ELMWOOD
RESOLUTION 17 OF 2024

RESOLUTION ESTABLISHING SALARY OF THE TOWNSHIP SUPERVISOR

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 9th day of December, 2024 there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

Recitals

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Supervisor is warranted in consideration of the increase in the cost of living since township board members' salaries were adjusted in 2023,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2025, the annual salary of the office of Supervisor shall be as follows:

Supervisor's Salary: \$61,800.00 annually

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED
CHARTER TOWNSHIP OF ELMWOOD**

Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 9, 2024, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 10, 2024

Connie Preston, Clerk

CHARTER TOWNSHIP OF ELMWOOD
RESOLUTION 18 OF 2024

RESOLUTION ESTABLISHING SALARY OF THE TOWNSHIP CLERK

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 9th day of December, 2024 there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

Recitals

WHEREAS, according to MCL 41.95(3), in a township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Clerk is warranted in consideration of the increase in the cost of living since Township Board members' salaries were adjusted in 2023,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2025, the annual salary of the office of Clerk shall be as follows:

Clerk's Salary: \$61,800.00 annually

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED
CHARTER TOWNSHIP OF ELMWOOD**

Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 9, 2024, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 10, 2024

Connie Preston, Clerk

CHARTER TOWNSHIP OF ELMWOOD
RESOLUTION 19 OF 2024

RESOLUTION ESTABLISHING SALARY OF THE TOWNSHIP TREASURER

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 9th day of December, 2024 there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

Recitals

WHEREAS, according to MCL 41.95(3), in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Treasurer is warranted in consideration of the increase in the cost of living since township board members' salaries were adjusted in 2023,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2025, the annual salary of the office of Treasurer shall be as follows:

Treasurer's Salary: \$61,800.00 annually

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED
CHARTER TOWNSHIP OF ELMWOOD**

Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 9, 2024, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 10, 2024

Connie Preston, Clerk

CHARTER TOWNSHIP OF ELMWOOD
RESOLUTION 20 OF 2024

RESOLUTION ESTABLISHING COMPENSATION OF THE TOWNSHIP TRUSTEES

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Rd., in the Township of Elmwood, County of Leelanau, Michigan, on the 9th day of December, 2024 there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

Recitals

WHEREAS, according to MCL 41.95(3), in a Township that does not hold an annual meeting, the salary for officers composing the Township Board shall be determined by the Township Board, and

WHEREAS, the Township Board deems that an adjustment in the salary of the office of Trustee is warranted in consideration of the increase in the cost of living since Township Board members' salaries were adjusted in 2023,

NOW THEREFORE BE IT RESOLVED that as of January 1, 2025, the annual salary of the office of Trustee shall be as follows:

Trustee Salary: \$4045.00 annually and \$100.00 per special meeting

Upon a roll call vote the following voted:

YES:

NO:

**RESOLUTION DECLARED ADOPTED
CHARTER TOWNSHIP OF ELMWOOD**

Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec. 9, 2024, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 10, 2024

Connie Preston, Clerk

CHARTER TOWNSHIP OF ELMWOOD
RESOLUTION TO ESTABLISH 2024 BUDGET
RESOLUTION 21 OF 2024

At a regular meeting of the Board of the Charter Township of Elmwood, held in the Township Hall, 10090 E. Lincoln Road in the Township of Elmwood, County of Leelanau, Michigan, on the 9th day of December, 2024 there were

PRESENT:

EXCUSED:

The following resolution was offered by _____ and seconded by _____.

WHEREAS, a hearing was held on December 9, 2024 on the budget for the fiscal year 2025 for the Charter Township of Elmwood,
NOW THEREFORE BE IT RESOLVED, that the 2025 budget be adopted based on a cost center basis for the following funds:

General	Revenues	\$1,553,075.00
	Expenditures	\$1,553,075.00
Fire	Revenues	\$1,867,800.00
	Expenditures	\$1,867,800.00
Metro Authority	Revenues	\$10,000.00
	Expenditures	\$0.00
Sewer	Revenues	\$450,600.00
	Expenditures	\$450,600.00
Timberlee Water	Revenues	\$943,455.00
	Expenditures	\$943,455.00
Greilickville Water	Revenues	\$78,200.00
	Expenditures	\$78,200.00
Marina	Revenues	\$4,134,400.00
	Expenditures	\$4,134,400.00

BE IT FURTHER RESOLVED, that the budget be supported by an allocated operation millage of .6188.

Upon a roll call vote, the following voted:

AYE:

NAY:

RESOLUTION DECLARED ADOPTED
CHARTER TOWNSHIP OF ELMWOOD

Jeff Shaw, Supervisor

I, the undersigned, the Clerk of the Charter Township of Elmwood, Leelanau County, Michigan, do hereby certify that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said municipality at its regular meeting held on Dec.9, 2024, relative to adoption of the resolution therein set forth; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan,1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Dated: Dec. 10, 2024

Connie Preston, Clerk

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Revenues								
Dept: 000.000								
402.000	246,400	262,600	262,600	261,431	0	283,500	283,500	
403.000	0	0	0	0	0			
412.000	0	0	0	0	0			
420.000	0	0	0	282	0			
445.000	0	0	0	0	0			
447.000	100,496	91,000	91,000	111,753	0	115,000	115,000	
460.000	84,661	83,000	83,000	75,369	0	74,900	74,900	
460.100	0	0	0	0	0			
461.000	7,737	8,000	8,000	7,235	0	7,200	7,200	
462.000	0	1,000	1,000	0	0	1,000	1,000	
476.000	10,865	8,000	8,000	10,594	0	9,000	9,000	
476.100	2,150	2,000	2,000	1,050	0	1,500	1,500	
477.000	31,700	27,900	27,900	2,900	0	27,900	27,900	
487.000	0	425	425	477	0	475	475	
566.000	0	0	0	1,670	0			
574.000	528,368	515,000	515,000	436,875	0	520,000	520,000	
575.000	0	0	0	0	0			
607.000	4,500	5,000	5,000	1,550	0	3,000	3,000	
626.000	8,103	8,100	8,100	8,195	0	8,200	8,200	
635.000	0	0	0	0	0			
642.000	206	0	0	187	0			
643.000	0	0	0	0	0			
656.000	0	0	0	36	0			
664.000	44,105	48,000	48,000	81,597	0	75,000	75,000	
664.100	3,529	1,500	1,500	0	0	3,000	3,000	
668.000	12,100	10,000	10,000	9,900	0	8,200	8,200	
669.000	48,183	45,000	45,000	45,680	0	49,000	49,000	
673.000	0	0	0	0	0			
675.000	0	0	0	0	0			
687.000	0	0	0	0	0			
691.000	75,000	35,000	35,000	0	0	35,000	35,000	
692.000	14,039	0	0	12,585	0			
695.000	2	0	0	1,517	0			
699.000	0	0	0	0	0	331,200	331,200	
Dept: 000.000	1,222,144	1,151,525	1,151,525	1,070,883	0	1,553,075	1,553,075	0
Total Revenues	1,222,144	1,151,525	1,151,525	1,070,883	0	1,553,075	1,553,075	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 000.000								
882.000 ROAD IMPROVEMENTS	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	0	0	0	0	0			
Dept: 000.000	0	0	0	0	0	0	0	0
Dept: 101.000 TOWNSHIP BOARD								
701.000 ADMINISTRATIVE WAGES	20,360	18,200	18,200	17,592	0	19,800	19,800	
702.000 CLERICAL WAGES	0	500	500	0	0			
703.000 WAGES	25,960	26,920	26,920	24,849	0	27,570	27,570	
703.100 UNEMPLOYMENT REIMBURSEMENT	0	0	0	0	0			
703.200 wages	9,100	9,220	9,220	9,869	0	10,335	10,335	
714.000 EMPLOYER'S FICA CONTRIBUTION	3,974	4,300	4,300	4,002	0	4,850	4,850	
715.000 MEDICAL INSURANCE	0	0	0	263	0			
715.100 LIFE INSURANCE	620	660	660	582	0	660	660	
716.000 WORKERS COMP INSURANCE	6,292	3,400	3,400	3,400	0	3,800	3,800	
717.000 RETIREMENT CONTRIBUTION	4,275	4,500	4,500	4,502	0	4,900	4,900	
724.000 BANK CHARGES	0	0	0	0	0			
727.000 OFFICE SUPPLIES	105	0	0	0	0			
800.000 VIDEO SERVICES	0	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	16,453	10,000	10,000	17,753	0	20,000	20,000	
801.100 SPECIAL PROJECTS - LEGAL	0	0	0	0	0			
802.000 ENGINEERING SERVICES	5,976	5,000	115,000	92,832	0	8,000	8,000	
802.100 ENGINEERING SERVICES-REIMBURSE	0	0	0	0	0			
804.000 PLANNING SERVICES	0	2,500	2,500	473	0	7,500	7,500	
805.000 AUDIT FEES	5,800	6,000	6,000	6,000	0	6,200	6,200	
806.000 CONTRACTUAL FEES & SERVICES	10,434	10,800	10,800	10,956	0	11,500	11,500	
812.000 PUBLIC ACCESS FRANCHISE FEE	33,300	28,000	28,000	12,344	0	25,000	25,000	
830.000 MEMBERSHIP AND DUES	8,318	8,500	8,500	10,696	0	11,500	11,500	
860.000 TRANSPORTATION	0	300	300	0	0	100	100	
880.000 COMMUNITY PROMOTION	0	0	0	0	0			
882.000 ROAD IMPROVEMENTS	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	1,525	2,000	2,000	825	0	1,500	1,500	
900.100 Printing and Publishing-Reimb	0	0	0	0	0			
956.000 EMERGENCY CONTINGENCY	0	46,900	46,900	0	0			
960.000 EDUCATION & TRAINING	150	2,000	2,000	0	0	2,000	2,000	
964.000 REFUNDS	0	0	0	0	0			
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	30,000	30,000	29,998	0			
TOWNSHIP BOARD	152,642	219,700	329,700	246,936	0	165,215	165,215	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 171.000 TOWNSHIP SUPERVISOR								
701.000 ADMINISTRATIVE WAGES	51,726	55,000	55,000	50,471	0	61,800	61,800	
703.000 WAGES	9,100	9,220	9,220	8,452	0	675	675	
714.000 EMPLOYER'S FICA CONTRIBUTION	4,752	4,975	4,975	4,508	0	5,160	5,160	
715.000 MEDICAL INSURANCE	0	0	0	1,500	0	10,600	10,600	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
717.000 RETIREMENT CONTRIBUTION	5,302	5,500	5,500	5,500	0	6,200	6,200	
727.000 OFFICE SUPPLIES	0	0	0	164	0	150	150	
860.000 TRANSPORTATION	250	400	400	0	0	400	400	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	565	1,000	1,000	390	0	1,000	1,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
TOWNSHIP SUPERVISOR	72,049	76,455	76,455	71,310	0	86,345	86,345	0
Dept: 191.000 ELECTIONS								
703.000 WAGES	0	18,000	18,000	13,215	0			
714.000 EMPLOYER'S FICA CONTRIBUTION	0	1,400	1,400	1,224	0			
727.000 OFFICE SUPPLIES	1,997	6,000	6,000	4,074	0	500	500	
740.000 OPERATING SUPPLIES	2,234	7,000	7,000	2,947	0			
806.000 CONTRACTUAL FEES & SERVICES	0	0	0	2,726	0	2,000	2,000	
860.000 TRANSPORTATION	58	1,000	1,000	231	0			
900.000 PRINTING & PUBLISHING	0	1,000	1,000	121	0			
930.000 REPAIR & MAINTENANCE	650	600	600	1,605	0			
960.000 EDUCATION & TRAINING	0	2,500	2,500	434	0			
980.000 OFFICE EQUIPMENT	0	1,000	1,000	0	0			
ELECTIONS	4,939	38,500	38,500	26,577	0	2,500	2,500	0
Dept: 209.000 ASSESSOR								
701.000 ADMINISTRATIVE WAGES	60,060	66,900	66,900	61,325	0	68,910	68,910	
703.000 WAGES	16,284	20,000	20,000	15,421	0	20,000	20,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	6,103	6,710	6,710	5,535	0	6,850	6,850	
715.000 MEDICAL INSURANCE	7,735	10,120	10,120	7,649	0	11,200	11,200	
715.100 LIFE INSURANCE	142	360	360	130	0	360	360	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
717.000 RETIREMENT CONTRIBUTION	6,589	6,800	6,800	6,690	0	7,000	7,000	
727.000 OFFICE SUPPLIES	2,339	3,000	3,000	1,735	0	1,800	1,800	
740.000 OPERATING SUPPLIES	1,386	1,500	1,500	1,245	0	1,500	1,500	
860.000 TRANSPORTATION	0	400	400	0	0	400	400	
900.000 PRINTING & PUBLISHING	831	1,000	1,000	1,263	0	1,350	1,350	
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 209.000 ASSESSOR								
960.000 EDUCATION & TRAINING	692	800	800	305	0	800	800	
980.000 OFFICE EQUIPMENT	0	0	0	0	0	2,000	2,000	
ASSESSOR	102,161	117,590	117,590	101,298	0	122,170	122,170	0
Dept: 215.000 TOWNSHIP CLERK								
701.000 ADMINISTRATIVE WAGES	52,003	60,000	60,000	55,000	0	61,800	61,800	
702.000 CLERICAL WAGES	7,897	7,870	7,870	7,214	0	8,910	8,910	
703.000 WAGES	243	10,000	10,000	6,770	0	7,000	7,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	4,679	6,350	6,350	5,277	0	6,000	6,000	
715.000 MEDICAL INSURANCE	1,308	1,350	1,350	1,265	0	1,425	1,425	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
717.000 RETIREMENT CONTRIBUTION	5,902	7,500	7,500	7,000	0	7,000	7,000	
727.000 OFFICE SUPPLIES	-2,109	500	500	673	0	800	800	
806.000 CONTRACTUAL FEES & SERVICES	3,503	3,700	3,700	0	0	3,850	3,850	
860.000 TRANSPORTATION	5	200	200	7	0	200	200	
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	335	1,000	1,000	0	0	1,000	1,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0	2,000	2,000	
TOWNSHIP CLERK	74,120	98,830	98,830	83,531	0	100,345	100,345	0
Dept: 247.000 BOARD OF REVIEW								
703.000 WAGES	600	2,350	2,350	1,018	0	1,550	1,550	
714.000 EMPLOYER'S FICA CONTRIBUTION	118	185	185	78	0	120	120	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
727.000 OFFICE SUPPLIES	70	100	100	134	0	120	120	
900.000 PRINTING & PUBLISHING	209	300	300	222	0	300	300	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	470	600	600	260	0	600	600	
BOARD OF REVIEW	1,467	3,535	3,535	1,712	0	2,690	2,690	0
Dept: 253.000 TOWNSHIP TREASURER								
701.000 ADMINISTRATIVE WAGES	52,085	55,000	55,000	50,417	0	61,800	-61,800	
703.000 WAGES	12,760	13,230	13,230	12,212	0	13,630	13,630	
714.000 EMPLOYER'S FICA CONTRIBUTION	5,032	5,275	5,275	4,791	0	5,415	5,415	
715.000 MEDICAL INSURANCE	9,235	10,120	10,120	9,149	0	11,200	11,200	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
717.000 RETIREMENT CONTRIBUTION	6,578	7,000	7,000	6,823	0	7,650	7,650	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 253.000 TOWNSHIP TREASURER								
727.000 OFFICE SUPPLIES	3,758	3,200	3,200	2,741	0	3,200	3,200	
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
814.000 COMPUTER SERVICES	1,536	1,600	1,600	1,813	0	1,900	1,900	
860.000 TRANSPORTATION	0	100	100	0	0	100	100	
900.000 PRINTING & PUBLISHING	1,451	1,700	1,700	785	0	1,600	1,600	
930.000 REPAIR & MAINTENANCE	0	0	0	0	0	40,000	40,000	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	397	1,000	1,000	407	0	1,000	1,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0	3,000	3,000	
TOWNSHIP TREASURER	93,186	98,585	98,585	89,463	0	150,855	150,855	0
Dept: 265.000 TOWNSHIP CENTER								
702.000 CLERICAL WAGES	0	0	0	681	0			
703.000 WAGES	5,118	8,000	8,000	4,127	0	47,500	47,500	
703.200 wages	0	0	0	0	0	10,335	10,335	
714.000 EMPLOYER'S FICA CONTRIBUTION	394	620	620	368	0	4,500	4,500	
715.100 LIFE INSURANCE	0	0	0	0	0	360	360	
717.000 RETIREMENT CONTRIBUTION	0	0	0	0	0	4,800	4,800	
724.000 BANK CHARGES	1,203	2,000	2,000	2,004	0	1,970	1,970	
727.000 OFFICE SUPPLIES	8,939	12,000	12,000	8,539	0	12,000	12,000	
740.000 OPERATING SUPPLIES	1,689	1,800	1,800	2,072	0	2,200	2,200	
741.000 MOTOR FUELS	447	400	400	41	0	600	600	
775.000 REPAIR & MAINTENANCE	4,067	2,500	2,500	1,399	0	4,000	4,000	
776.000 JANITORIAL SERVICE	4,275	4,300	4,300	3,648	0	6,000	6,000	
777.000 SNOWPLOWING	0	0	0	14	0			
850.000 TELEPHONES	3,474	2,500	2,500	3,674	0	2,800	2,800	
851.000 TECHNOLOGY	3,760	7,000	7,000	7,735	0	8,500	8,500	
920.000 UTILITIES - ELECTRIC	3,293	3,500	3,500	3,308	0	4,800	4,800	
922.000 UTILITIES - GAS	2,923	2,900	2,900	2,342	0	3,100	3,100	
924.000 UTILITIES - SEWER USE	506	560	560	688	0	615	615	
926.000 UTILITIES-WATER	319	350	350	389	0	450	450	
930.000 REPAIR & MAINTENANCE	0	15,000	15,000	2,456	0	15,000	15,000	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0	21,015	21,015	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
975.000 BUILDINGS,ADDITIONS & IMPROVEM	25,451	2,000	2,000	0	0	2,000	2,000	
977.000 EQUIPMENT	15,212	2,000	2,000	2,797	0	5,000	5,000	
980.000 OFFICE EQUIPMENT	0	1,500	1,500	0	0	1,500	1,500	
994.100 SAD WATERMAIN	0	0	0	0	0			

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 265.000 TOWNSHIP CENTER								
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	0	0	0	0			
TOWNSHIP CENTER	81,070	68,930	68,930	46,282	0	159,045	159,045	0
Dept: 336.000 FIRE DEPARTMENT								
741.000 MOTOR FUELS	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	150,000	150,000	150,000	0	0	481,200	481,200	
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	0	0	0	0			
FIRE DEPARTMENT	150,000	150,000	150,000	0	0	481,200	481,200	0
Dept: 345.000 PUBLIC SAFETY								
703.000 WAGES	0	0	0	0	0			
703.100 UNEMPLOYMENT REIMBURSEMENT	0	0	0	0	0			
860.000 TRANSPORTATION	0	0	0	0	0			
977.000 EQUIPMENT	0	0	0	0	0			
PUBLIC SAFETY	0	0	0	0	0	0	0	0
Dept: 400.000 PLANNING COMMISSION								
702.000 CLERICAL WAGES	2,136	2,400	2,400	900	0	2,000	2,000	
703.000 WAGES	11,105	12,500	12,500	6,330	0	12,500	12,500	
714.000 EMPLOYER'S FICA CONTRIBUTION	1,013	1,150	1,150	553	0	1,120	1,120	
716.000 WORKERS COMP INSURANCE	0	0	0	0	0			
727.000 OFFICE SUPPLIES	0	200	200	0	0	200	200	
800.000 VIDEO SERVICES	1,605	0	0	0	0	1,600	1,600	
801.000 PROFESSIONAL SERVICES - LEGAL	7,466	7,000	7,000	2,632	0	12,000	12,000	
801.100 SPECIAL PROJECTS - LEGAL	0	0	0	0	0			
804.000 PLANNING SERVICES	2,833	38,000	38,000	28,849	0	20,000	20,000	
830.000 MEMBERSHIP AND DUES	0	700	700	0	0			
860.000 TRANSPORTATION	0	100	100	0	0	600	600	
900.000 PRINTING & PUBLISHING	573	550	550	593	0	650	650	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	313	1,500	1,500	295	0	2,500	2,500	
980.000 OFFICE EQUIPMENT	0	0	0	0	0			
PLANNING COMMISSION	27,044	64,100	64,100	40,152	0	53,170	53,170	0
Dept: 405.000 Planning /Zoning Administratio								
701.000 ADMINISTRATIVE WAGES	67,215	72,600	72,600	66,550	0	74,780	74,780	
703.000 WAGES	0	0	0	0	0			
714.000 EMPLOYER'S FICA CONTRIBUTION	5,355	5,600	5,600	5,091	0	5,760	5,760	
715.000 MEDICAL INSURANCE	9,234	10,120	10,120	9,149	0	11,200	11,200	
715.100 LIFE INSURANCE	354	360	360	325	0	360	360	
717.000 RETIREMENT CONTRIBUTION	7,000	7,400	7,400	7,260	0	7,600	7,600	
727.000 OFFICE SUPPLIES	0	400	400	42	0	300	300	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 405.000 Planning /Zoning Administratio								
801.000 PROFESSIONAL SERVICES - LEGAL	4,270	5,500	5,500	2,005	0	5,500	5,500	
860.000 TRANSPORTATION	0	200	200	0	0	200	200	
960.000 EDUCATION & TRAINING	735	1,500	1,500	1,478	0	2,000	2,000	
980.000 OFFICE EQUIPMENT	0	0	0	0	0	2,000	2,000	
Planning /Zoning Administratio	94,163	103,680	103,680	91,900	0	109,700	109,700	0
Dept: 410.000 ZONING BOARD OF APPEALS								
702.000 CLERICAL WAGES	300	600	600	200	0	600	600	
703.000 WAGES	1,560	2,600	2,600	1,527	0	2,600	2,600	
714.000 EMPLOYER'S FICA CONTRIBUTION	142	250	250	132	0	250	250	
727.000 OFFICE SUPPLIES	32	0	0	32	0	50	50	
801.000 PROFESSIONAL SERVICES - LEGAL	102	2,500	2,500	0	0	2,500	2,500	
830.000 MEMBERSHIP AND DUES	0	0	0	0	0			
860.000 TRANSPORTATION	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	316	450	450	169	0	450	450	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0			
960.000 EDUCATION & TRAINING	0	500	500	0	0	500	500	
ZONING BOARD OF APPEALS	2,452	6,900	6,900	2,060	0	6,950	6,950	0
Dept: 445.000 PUBLIC WORKS								
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	0	0			
930.000 REPAIR & MAINTENANCE	0	0	0	0	0			
992.000 PAYMENT ON BONDS - G.T. COUNTY	0	0	0	0	0			
992.200 STF Bond Purchase	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0			
PUBLIC WORKS	0	0	0	0	0	0	0	0
Dept: 448.000 STREET LIGHTING								
920.000 UTILITIES - ELECTRIC	6,818	8,500	8,500	7,274	0	8,900	8,900	
STREET LIGHTING	6,818	8,500	8,500	7,274	0	8,900	8,900	0
Dept: 751.000 PARKS								
703.000 WAGES	33,876	30,000	62,000	57,798	0	27,000	27,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	2,592	2,310	4,710	4,422	0	2,080	2,080	
740.000 OPERATING SUPPLIES	3,532	3,700	7,700	6,826	0	8,100	8,100	
741.000 MOTOR FUELS	1,100	1,400	1,400	1,198	0	1,500	1,500	
775.000 REPAIR & MAINTENANCE	8,192	9,000	9,000	10,804	0	10,000	10,000	
802.000 ENGINEERING SERVICES	0	0	0	0	0			
804.000 PLANNING SERVICES	0	0	0	8,350	0	10,000	10,000	
860.000 TRANSPORTATION	0	0	0	290	0	400	400	
920.000 UTILITIES - ELECTRIC	1,328	1,500	1,500	1,225	0	1,600	1,600	
924.000 UTILITIES - SEWER USE	253	310	310	243	0	310	310	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund: 101 - GENERAL FUND								
Expenditures								
Dept: 751.000 PARKS								
930.000 REPAIR & MAINTENANCE	0	4,000	4,000	0	0	4,000	4,000	
931.000 EQUIP. REPAIR & MAINTENANCE	0	2,000	2,000	0	0	2,000	2,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
974.000 LAND IMPROVEMENTS	0	0	0	0	0			
975.000 BUILDINGS, ADDITIONS & IMPROVEM	0	2,000	2,000	725	0			
977.000 EQUIPMENT	0	50,000	50,000	47,283	0	15,000	15,000	
PARKS	50,873	106,220	144,620	139,164	0	81,990	81,990	0
Dept: 899.000 TAX TRIBUNAL REFUNDS ORDERED								
964.000 REFUNDS	2,489	0	0	0	0			
TAX TRIBUNAL REFUNDS ORDERED	2,489	0	0	0	0	0	0	0
Dept: 954.000 INSURANCE & BONDS								
910.000 INSURANCE & BONDS	8,320	20,000	20,000	19,436	0	22,000	22,000	
INSURANCE & BONDS	8,320	20,000	20,000	19,436	0	22,000	22,000	0
Total Expenditures	923,793	1,181,525	1,329,925	967,095	0	1,553,075	1,553,075	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 203 - METRO AUTHORITY								
Revenues								
Dept: 000.000								
460.100 METRO AUTHORITY FEES	10,180	10,000	10,000	9,919	0	10,000	10,000	
664.000 INTEREST EARNINGS	0	0	0	0	0			
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
699.000 FUND EQUITY CONTRIBUTION	0	0	0	0	0			
Dept: 000.000	10,180	10,000	10,000	9,919	0	10,000	10,000	0
Total Revenues	10,180	10,000	10,000	9,919	0	10,000	10,000	0
Expenditures								
Dept: 000.000								
882.000 ROAD IMPROVEMENTS	26,519	0	0	0	0			
999.100 OPERATING TRANSFER OUT	0	0	0	0	0			
Dept: 000.000	26,519	0	0	0	0	0	0	0
Total Expenditures	26,519	0	0	0	0	0	0	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund: 206 - FIRE FUND								
Revenues								
Dept: 000.000								
402.000	1,021,804	1,091,000	1,091,000	1,086,216	0	1,178,000	1,178,000	
403.000	0	0	0	0	0			
412.000	0	0	0	0	0			
420.000	0	0	0	-85	0			
460.100	0	0	0	0	0			
640.000	141,508	110,000	110,000	129,262	0	135,000	135,000	
641.000	0	0	0	0	0			
642.000	0	0	0	0	0			
664.000	28,986	42,000	42,000	49,233	0	50,000	50,000	
668.000	0	0	0	0	0			
673.000	13,050	0	0	0	0			
675.000	5,600	0	0	12,351	0			
675.100	0	0	0	450	0			
691.000	150,000	150,000	150,000	29,998	0	481,200	481,200	
692.000	0	0	0	30,476	0			
695.000	0	0	0	11,720	0			
698.000	0	0	0	0	0			
699.000	0	0	0	0	0	23,600	23,600	
Dept: 000.000	1,360,948	1,393,000	1,393,000	1,349,621	0	1,867,800	1,867,800	0
Total Revenues	1,360,948	1,393,000	1,393,000	1,349,621	0	1,867,800	1,867,800	0
Expenditures								
Dept: 000.000								
701.000	75,790	78,825	78,825	72,256	0	81,200	81,200	
703.200	32,743	42,500	42,500	28,939	0	32,000	32,000	
704.000	587,208	639,000	639,000	577,855	0	700,000	700,000	
705.000	0	0	0	0	0			
714.000	52,167	58,600	58,600	51,947	0	63,000	63,000	
715.000	35,902	37,000	37,000	33,762	0	62,500	62,500	
715.100	3,186	3,600	3,600	2,932	0	3,900	3,900	
716.000	40,013	53,500	53,500	33,913	0	74,000	74,000	
717.000	52,523	68,000	68,000	54,934	0	79,000	79,000	
724.000	723	600	600	1,508	0	1,650	1,650	
727.000	814	1,000	1,000	1,905	0	1,000	1,000	
740.000	13,173	16,000	16,000	12,489	0	16,000	16,000	
741.000	9,365	10,000	10,000	8,335	0	10,000	10,000	
742.000	5,836	6,300	6,300	8,162	0	10,000	10,000	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 590 - SEWER FUND								
Revenues								
Dept: 000.000								
445.000 INT/PENALTIES SPEC.ASSES.-TAX	292	0	0	0	0			
446.000 INT/PENALTIES BEN/RISER	0	0	0	0	0			
476.000 PERMITS & FEES	0	0	0	0	0			
607.000 CHARGES FOR SERVICE - FEES	380,248	370,000	370,000	310,900	0	390,600	390,600	
608.000 NON-BUSINESS LICENSES & PERMIT	0	0	0	0	0			
610.000 MISCELLANEOUS PAYMENTS & FEES	0	0	0	0	0			
662.000 PENALTIES	0	0	0	0	0			
664.000 INTEREST EARNINGS	40,436	30,000	30,000	67,044	0	60,000	60,000	
672.000 SPECIAL ASSESSMENTS	0	0	0	0	0			
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
692.000 REIMBURSEMENTS	95,450	0	0	0	0			
693.000 REFUND - FACTOR CREDIT TC	0	0	0	0	0			
699.000 FUND EQUITY CONTRIBUTION	0	0	0	0	0			
Dept: 000.000	516,426	400,000	400,000	377,944	0	450,600	450,600	0
Total Revenues	516,426	400,000	400,000	377,944	0	450,600	450,600	0
Expenditures								
Dept: 000.000								
724.000 BANK CHARGES	1,133	2,400	2,400	1,744	0	2,000	2,000	
724.100 agent fees	0	0	0	0	0			
727.000 OFFICE SUPPLIES	10	0	0	10	0			
740.000 OPERATING SUPPLIES	0	0	0	0	0			
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	88	0			
802.000 ENGINEERING SERVICES	1,489	5,000	5,000	489	0	5,000	5,000	
802.100 ENGINEERING SERVICES-REIMBURSE	0	0	0	0	0			
805.000 AUDIT FEES	700	800	800	800	0	850	850	
806.000 CONTRACTUAL FEES & SERVICES	0	0	0	0	0			
814.000 COMPUTER SERVICES	0	0	0	0	0			
815.000 BILLING SERVICES	0	0	0	0	0			
820.000 ADMINISTRATION FEE	4,100	4,100	4,100	0	0	4,100	4,100	
850.000 TELEPHONES	0	0	0	0	0			
860.000 TRANSPORTATION	156	200	200	0	0	200	200	
900.000 PRINTING & PUBLISHING	70	0	0	0	0			
910.000 INSURANCE & BONDS	-71	1,500	1,500	2,184	0	2,300	2,300	
920.000 UTILITIES - ELECTRIC	0	0	0	0	0			
921.000 UTILITIES - SEWAGE TREATMENT	128,234	150,000	150,000	73,399	0	176,075	176,075	
930.000 REPAIR & MAINTENANCE	151,118	130,000	130,000	92,559	0	156,075	156,075	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund: 590 - SEWER FUND								
Expenditures								
Dept: 000.000								
940.000 RENTALS OR LEASE	0	0	0	0	0			
964.000 REFUNDS	0	0	0	0	0			
968.000 DEPRECIATION	108,671	106,000	106,000	0	0	104,000	104,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	0	0			
972.100 PLANT UPGRADE	0	0	0	0	0			
973.000 PLANT CAPACITY	0	0	0	0	0			
992.000 PAYMENT ON BONDS - G.T. COUNTY	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0			
999.000 PAYING AGENT FEES	0	0	0	0	0			
999.100 OPERATING TRANSFER OUT	0	0	0	0	0			
Dept: 000.000	395,610	400,000	400,000	171,273	0	450,600	450,600	0
Total Expenditures	395,610	400,000	400,000	171,273	0	450,600	450,600	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year				(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December	Estimated Total			
Fund: 591 - TIMBERLEE WATER FUND #1								
Revenues								
Dept: 000.000								
402.000	0	0	0	0	0			
412.000	0	0	0	0	0			
445.000	0	0	0	0	0			
476.000	0	0	0	0	0			
480.000	0	0	0	0	0			
602.000	0	0	0	0	0			
607.000	93,092	92,000	92,000	81,133	0	99,900	99,900	
662.000	0	0	0	0	0			
664.000	10,163	7,000	7,000	17,729	0	12,000	12,000	
665.000	0	0	0	0	0			
672.000	0	0	0	0	0			
687.000	0	0	0	0	0			
691.000	0	0	0	0	0			
692.000	0	0	0	0	0			
698.000	0	630,000	630,000	675,530	0			
699.000	0	160,350	160,350	0	0	831,555	831,555	
Dept: 000.000	103,255	889,350	889,350	774,392	0	943,455	943,455	0
Total Revenues	103,255	889,350	889,350	774,392	0	943,455	943,455	0
Expenditures								
Dept: 000.000								
724.000	881	600	600	1,548	0	1,675	1,675	
727.000	0	0	0	0	0			
740.000	0	0	0	0	0			
801.000	0	0	0	15,530	0			
802.000	21,086	8,000	8,000	56,528	0	17,000	17,000	
805.000	350	350	350	350	0	400	400	
814.000	0	0	0	0	0			
815.000	0	0	0	0	0			
820.000	900	900	900	0	0	900	900	
850.000	0	0	0	0	0			
900.000	70	0	0	353	0			
910.000	-89	500	500	748	0	800	800	
920.000	38	0	0	0	0			
930.000	65,692	70,000	70,000	40,605	0	70,000	70,000	
956.000	0	0	0	0	0			
964.000	0	0	0	0	0			

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 591 - TIMBERLEE WATER FUND #1								
Expenditures								
Dept: 000.000								
968.000 DEPRECIATION	10,761	9,000	9,000	0	0	8,000	8,000	
972.000 CAPITAL IMPROVEMENTS	0	800,000	800,000	0	0	800,000	800,000	
993.100 PRINCIPAL PAYMENT ON CONTRACT	0	0	0	0	0	15,000	15,000	
995.000 INTEREST ON LOANS	0	0	0	0	0	29,680	29,680	
999.200 CONTRIBUTIONS TO OTHER FUNDS	0	0	0	0	0			
Dept: 000.000	99,689	889,350	889,350	115,662	0	943,455	943,455	0
Total Expenditures	99,689	889,350	889,350	115,662	0	943,455	943,455	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 592 - GREILICKVILLE WATER								
Revenues								
Dept: 000.000								
476.000 PERMITS & FEES	0	0	0	0	0			
480.000 SERVICE LEAD	0	0	0	0	0			
602.000 SALES - HORNS & METERS	0	0	0	0	0			
607.000 CHARGES FOR SERVICE - FEES	74,787	70,000	70,000	59,800	0	74,200	74,200	
662.000 PENALTIES	0	0	0	0	0			
664.000 INTEREST EARNINGS	4,979	3,600	3,600	4,248	0	4,000	4,000	
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
699.000 FUND EQUITY CONTRIBUTION	0	0	0	0	0			
Dept: 000.000	79,766	73,600	73,600	64,048	0	78,200	78,200	0
Total Revenues	79,766	73,600	73,600	64,048	0	78,200	78,200	0
Expenditures								
Dept: 000.000								
724.000 BANK CHARGES	604	900	900	1,016	0	900	900	
801.000 PROFESSIONAL SERVICES - LEGAL	0	0	0	638	0			
802.000 ENGINEERING SERVICES	0	500	500	114	0	380	380	
805.000 AUDIT FEES	120	120	120	120	0	120	120	
820.000 ADMINISTRATION FEE	0	0	0	0	0			
900.000 PRINTING & PUBLISHING	70	0	0	0	0			
910.000 INSURANCE & BONDS	0	480	480	748	0	800	800	
920.000 UTILITIES - ELECTRIC	0	0	0	0	0			
925.000 WATER FROM CITY	27,490	30,000	30,000	9,468	0	31,000	31,000	
930.000 REPAIR & MAINTENANCE	38,093	31,000	31,000	22,826	0	40,000	40,000	
968.000 DEPRECIATION	0	0	0	0	0			
972.000 CAPITAL IMPROVEMENTS	0	5,000	5,000	0	0	5,000	5,000	
999.100 OPERATING TRANSFER OUT	40,000	0	0	0	0			
Dept: 000.000	106,377	68,000	68,000	34,930	0	78,200	78,200	0
Total Expenditures	106,377	68,000	68,000	34,930	0	78,200	78,200	0

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 594 - MARINA FUND								
Revenues								
Dept: 000.000								
607.000 CHARGES FOR SERVICE - FEES	0	0	0	0	0			
629.000 CHARGE FOR SERVICES RENDERED	6,064	3,000	3,000	5,927	0	5,000	5,000	
642.000 CHARGE FOR SERVICE - SALES	4,869	4,200	4,200	3,378	0	3,000	3,000	
642.100 LG ICE	0	0	0	3,017	0	2,500	2,500	
650.000 SALES - OTHER	966	300	300	108	0	100	100	
651.000 USE & ADMISSION FEES	40,293	32,000	32,000	16,944	0	10,200	10,200	
651.200 Daily Launch Double	0	0	0	17,094	0	10,200	10,200	
651.300 Daily Launch Triple	0	0	0	2,691	0	1,600	1,600	
652.000 PARKING FEES	14,308	18,000	18,000	8,339	0	7,000	7,000	
652.100 SUMMER DRY STORAGE	0	0	0	0	0			
652.200 DRY STORAGE - WINTER	47,820	48,000	48,000	31,270	0	48,000	48,000	
652.300 Winter Storage BC	0	0	0	0	0			
653.000 SEASON PASSES	44,349	40,000	40,000	24,672	0	15,000	15,000	
653.200 Season Pass Double	0	0	0	7,058	0	4,300	4,300	
653.300 Season Launch Triple	0	0	0	1,279	0	600	600	
654.000 REFUNDABLE DEPOSITS-KEYS	0	0	0	0	0			
654.100 NON-REFUNDABLE DEPOSITS-SLIPS	-170	0	0	0	0			
657.000 COMMERCIAL LAUNCH	18,359	9,000	9,000	19,673	0	15,000	15,000	
657.100 HAUL OUT	4,949	2,500	2,500	7,915	0	7,900	7,900	
657.200 COMM LAUNCH DOUBLE	0	0	0	292	0			
657.300 COMM LAU TRIPLE	0	0	0	0	0			
657.400 Mast Step/Unstep	0	0	0	1,161	0	1,000	1,000	
658.000 WAIT LIST DEPOSIT	5,641	4,000	4,000	4,316	0	4,000	4,000	
661.000 CONTRACT BUOYS	31,463	34,230	34,230	31,007	0	31,000	31,000	
664.000 INTEREST EARNINGS	63,761	72,000	72,000	117,838	0	90,000	90,000	
667.000 SLIP FEES	572,453	599,600	599,600	597,561	0	636,000	636,000	
667.100 TRANSIENT SLIP FEES	100,067	100,000	100,000	98,367	0	90,000	90,000	
667.200 DOCK BOX RENTAL	0	0	0	0	0			
668.000 RENTS & ROYALTIES	31,130	30,000	30,000	33,108	0	30,000	30,000	
668.100 TRANSIENT BUOYS	-689	0	0	8,979	0	7,000	7,000	
668.200 Hourly NW	0	0	0	790	0			
673.000 SALE OF FIXED ASSETS	451	0	0	0	0			
675.000 CONTRIBUTIONS - PRIVATE SOURCE	0	0	0	0	0			
691.000 CONTRIBUTIONS - OTHER FUNDS	0	0	0	0	0			
692.000 REIMBURSEMENTS	16	118,500	118,500	152,672	0	1,500,000	1,500,000	
698.000 PROCEEDS FROM L.T. DEBT	0	0	0	2,306,766	0			
699.000 FUND EQUITY CONTRIBUTION	0	0	0	0	0	1,615,000	1,615,000	

BUDGET WORKSHEET

ELMWOOD TWP

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Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 594 - MARINA FUND								
Revenues								
Dept: 000.000	986,100	1,115,330	1,115,330	3,502,222	0	4,134,400	4,134,400	0
Total Revenues	986,100	1,115,330	1,115,330	3,502,222	0	4,134,400	4,134,400	0
Expenditures								
Dept: 000.000								
701.000 ADMINISTRATIVE WAGES	60,101	61,380	61,380	54,297	0	70,000	70,000	
703.000 WAGES	138,690	145,000	145,000	157,613	0	189,000	189,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	15,212	16,000	16,000	16,040	0	19,600	19,600	
715.000 MEDICAL INSURANCE	12,054	12,900	12,900	1,899	0			
715.100 LIFE INSURANCE	354	360	360	37	0			
716.000 WORKERS COMP INSURANCE	6,542	6,200	6,200	0	0	7,500	7,500	
717.000 RETIREMENT CONTRIBUTION	6,138	6,400	6,400	6,138	0			
718.000 UNEMPLOYMENT INSURANCE	0	0	0	0	0			
724.000 BANK CHARGES	946	1,500	1,500	1,657	0	1,800	1,800	
727.000 OFFICE SUPPLIES	3,116	2,500	2,500	2,643	0	3,000	3,000	
740.000 OPERATING SUPPLIES	13,350	13,500	13,500	29,561	0	30,000	30,000	
741.000 MOTOR FUELS	1,417	1,400	1,400	199	0	300	300	
775.000 REPAIR & MAINTENANCE	18,802	15,000	15,000	20,211	0	20,000	20,000	
776.000 JANITORIAL SERVICE	2,800	4,000	4,000	2,751	0	3,000	3,000	
776.100 FISH BYPRODUCT REMOVAL	1,600	0	0	0	0	1,800	1,800	
801.000 PROFESSIONAL SERVICES - LEGAL	391	1,000	1,000	40,503	0	1,000	1,000	
802.000 ENGINEERING SERVICES	61,654	50,000	50,000	126,551	0	10,000	10,000	
804.000 PLANNING SERVICES	18,000	0	0	0	0			
805.000 AUDIT FEES	3,042	3,500	3,500	3,448	0	3,700	3,700	
806.000 CONTRACTUAL FEES & SERVICES	0	0	0	0	0			
810.000 CONTRACT SECURITY	0	0	0	0	0			
820.000 ADMINISTRATION FEE	30,000	30,000	30,000	0	0	30,000	30,000	
850.000 TELEPHONES	3,701	400	400	1,816	0	500	500	
851.000 TECHNOLOGY	6,452	5,000	5,000	15,794	0	9,000	9,000	
860.000 TRANSPORTATION	503	500	500	269	0	500	500	
900.000 PRINTING & PUBLISHING	1,806	2,000	2,000	4,412	0	3,500	3,500	
910.000 INSURANCE & BONDS	5,697	3,500	3,500	2,656	0	3,500	3,500	
920.000 UTILITIES - ELECTRIC	25,974	30,000	30,000	23,252	0	31,000	31,000	
922.000 UTILITIES - GAS	668	750	750	640	0	750	750	
924.000 UTILITIES - SEWER USE	2,292	2,160	2,160	1,460	0	2,160	2,160	
926.000 UTILITIES-WATER	9,040	10,000	10,000	7,601	0	10,000	10,000	
930.000 REPAIR & MAINTENANCE	6,281	10,000	10,000	31,023	0	15,000	15,000	
956.000 EMERGENCY CONTINGENCY	0	0	0	0	0	132,705	132,705	

BUDGET WORKSHEET

ELMWOOD TWP

Month: 12/31/2024	Prior Year Actual	Current Year			Estimated Total	(6) Requested	(7) Recommended	(8) Adopted
		Original Budget	Amended Budget	Actual Thru December				
Fund: 594 - MARINA FUND								
Expenditures								
Dept: 000.000								
960.000 EDUCATION & TRAINING	0	0	0	1,703	0	1,800	1,800	
964.000 REFUNDS	0	0	0	0	0			
968.000 DEPRECIATION	204,315	170,000	170,000	0	0	160,000	160,000	
972.000 CAPITAL IMPROVEMENTS	0	0	0	15,250	0	200,000	200,000	
974.000 LAND IMPROVEMENTS	0	0	0	275,156	0			
975.000 BUILDINGS,ADDITIONS & IMPROVEM	0	462,795	462,795	337,141	0	2,935,000	2,935,000	
977.000 EQUIPMENT	0	2,000	2,000	12,999	0	50,000	50,000	
993.100 PRINCIPAL PAYMENT ON CONTRACT	0	0	0	0	0	45,000	45,000	
994.100 SAD WATERMAIN	0	0	0	0	0			
995.000 INTEREST ON LOANS	0	0	0	0	0	99,785	99,785	
999.000 PAYING AGENT FEES	0	0	0	500	0	500	500	
999.100 OPERATING TRANSFER OUT	0	0	0	0	0			
Dept: 000.000	660,938	1,069,745	1,069,745	1,195,220	0	4,091,400	4,091,400	0
Dept: 751.000 PARKS								
703.000 WAGES	21,478	23,000	23,000	15,672	0	18,000	18,000	
714.000 EMPLOYER'S FICA CONTRIBUTION	1,835	1,775	1,775	1,199	0	1,400	1,400	
740.000 OPERATING SUPPLIES	1,867	2,500	2,500	2,060	0	2,500	2,500	
741.000 MOTOR FUELS	1,100	1,200	1,200	1,286	0	1,400	1,400	
775.000 REPAIR & MAINTENANCE	2,017	4,000	4,000	3,116	0	4,000	4,000	
802.000 ENGINEERING SERVICES	416	1,000	1,000	0	0			
804.000 PLANNING SERVICES	0	0	0	0	0			
920.000 UTILITIES - ELECTRIC	698	800	800	791	0	850	850	
924.000 UTILITIES - SEWER USE	253	310	310	243	0	350	350	
926.000 UTILITIES-WATER	6,497	7,000	7,000	5,843	0	7,000	7,000	
930.000 REPAIR & MAINTENANCE	0	2,000	2,000	5,700	0	5,000	5,000	
931.000 EQUIP. REPAIR & MAINTENANCE	0	0	0	0	0			
975.000 BUILDINGS,ADDITIONS & IMPROVEM	0	0	0	0	0			
977.000 EQUIPMENT	0	2,000	2,000	2,500	0	2,500	2,500	
PARKS	36,161	45,585	45,585	38,410	0	43,000	43,000	0
Total Expenditures	697,099	1,115,330	1,115,330	1,233,630	0	4,134,400	4,134,400	0
Grand Total:	819,880	-14,400	-257,800	3,391,733	0	10,000	10,000	0

Pay Rates for Staff

Proposed Motion

Motion to authorize a 3% pay increase for salaried staff and hourly staff not covered by the current hourly wage scale.

NOTICE TO THE PUBLIC

CHARTER TOWNSHIP OF ELMWOOD

2025 REGULAR BOARD MEETING SCHEDULE

The regular board meetings of the Elmwood Township Board will be held at the Elmwood Township Hall, 10090 E. Lincoln Road, Traverse City, Michigan. Meetings are held the second Monday of each month at 6:00 p.m. (Nov, 2nd Tuesday due to holiday). No new business will be considered after 8:30 p.m. unless approved by a majority vote of the Board. The deadline for submitting applications for agenda requests is 5:00 p.m. seven (7) days prior to the meeting,

January 13, 2025

February 10, 2025

March 10, 2025

April 14, 2025

May 12, 2025

June 9, 2025

July 14, 2025

August 11, 2025

September 8, 2025

October 14, 2025 2nd Tue

November 10, 2025

December 8, 2025

Please be advised that any meeting may be canceled or postponed due to a lack of quorum or business. If a meeting is rescheduled, a 24 hour notice will be posted at the Township Hall.

Connie Preston, Clerk
December 9, 2024



November 19, 2024

Jeff Shaw
10090 E. Lincoln Rd.
Elmwood Township
Traverse, MI 49684

Re: AT&T Lease Expiration Program

FA # 10125811; Lease ID: 113978, TRAVMI5234 - Elmwood Twp, located at 10750 East Cherrybend Road, Traverse City, MI 49684

Dear Jeff Shaw,

As you are aware, AT&T Mobility ("AT&T") has partnered with MD7, LLC ("MD7") to work with you to facilitate certain modifications to the cell site lease on your property. These modifications will allow AT&T to meet current business requirements and enhance your site's value to the network. AT&T has asked MD7 to provide services in administering AT&T's Lease Expiration Program (LEP). MD7 has been authorized by AT&T to correspond and discuss how the LEP program may be of benefit to you.

Changes in the Wireless Industry

Recent industry developments are changing how wireless telecommunications carriers operate. In the past, carriers focused on rapidly building out their networks in order to provide the best coverage. Today, while consumers are enjoying greater services and better coverage than ever before, operating costs continue to escalate. As a result, the wireless industry is also focusing on operating networks as efficiently as possible.

What does this mean to me?

AT&T would like to work together with you in extending the current lease which is set to expire on 4/30/2029. AT&T is willing to offer the following modifications to secure a longer-term lease with you:

- Commencing **March 1, 2025**: Adjust rent to a revised figure of **\$4,201.09 per month** based on regional market analysis and operational performance statistics.
- Rent will remain fixed until **May 1, 2026**. On this date, and every year thereafter, a **3%** escalator will take effect and be set into place until the termination or expiration of the lease.
- Extend the life of the lease with up to 5 renewal terms (1 term is equal to 5 years).

Or

- Lump Sum Payment Option: Provide a one-time lump sum payment of **\$815,000**. In return, you will grant a fifty (50) year easement on your property and assign the lease rights and rental income under your lease with AT&T to MD7 or an affiliate of MD7.
- It is important for you to know that **the pre-payment does not change the ownership or control** of the rest of your property in any manner.

In order to achieve the necessary lease flexibility required for upcoming technological shifts, the following language must be inserted into the existing lease:

■ Expansion of Permitted Use

"Tenant, its personnel, invitees, contractors, agents, subTenants, or its authorized sublessees, or assigns may use the Premises, at no additional cost or expense, for the transmission and reception of any and all communications signals and to modify, supplement, replace, upgrade, expand, including but not limited to the number and type(s) of antennas, or refurbish the equipment and/or improvements thereon or relocate the same within the Premises at any time during the term of the Agreement for any reason, or in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services, or for any other reason. Landlord shall reasonably cooperate in obtaining governmental and other use permits or approvals necessary or desirable for the foregoing permitted use. If Landlord does not comply with the terms of this section, in addition to any other rights it may have at law, Tenant may terminate the Agreement and shall have no further liability to Landlord. If Landlord does not comply with the terms of this section, Tenant will have the right to exercise any and all rights may available to it under law and equity, including the right to cure Landlord's default and to deduct the costs of such cure from any monies due to Landlord from Tenant."

■ 24/7 Access

"Landlord hereby grants to Tenant, its authorized subTenants, and to any public or private utility serving Tenant's Communications Facility or related equipment, access to the Premises and to and over the Property twenty-four hours per day, seven days per week (24/7), including but not limited to, access from an accessible, open and maintained public road to the Premises, for the installation, maintenance, repair, modification, alteration, or refurbishment of the Communications Facility or any equipment related to such Communications Facility as such access is deemed necessary by Tenant, in its sole discretion, without the requirement of notice by Tenant to Landlord. In the event that any public or private utility serving Tenant's Communications Facility is unable to use the access provided to Tenant, the Landlord hereby agrees to grant additional access to Tenant or to such public or private utility, for the benefit of Tenant, at no cost to Tenant and pursuant to the same terms and conditions as noted above. The terms and conditions regarding access in the Agreement remain in full force and effect, except as modified by this paragraph."

■ Sale of Property

(a) "Landlord shall not be prohibited from the selling, leasing or use of any of the Property or the surrounding Property except as provided below.

(b) If Landlord, at any time during the Term of the Agreement, decides to rezone or sell, subdivide or otherwise transfer all or any part of the Premises, or all or any part of the Property or surrounding Property, to a purchaser other than Tenant, Landlord shall promptly notify Tenant in writing, and such rezoning, sale, subdivision or transfer shall be subject to the Agreement and Tenant's rights hereunder. In the event of a change in ownership, transfer or sale of the Property, within ten (10) days of such transfer, Landlord or its successor shall send the documents listed below in this subsection (b) to Tenant. Until Tenant receives all such documents, Tenant shall not be responsible for any failure to make payments under the Agreement and reserves the right to hold payments due under the Agreement.

- i. Old deed to Property
- ii. New deed to Property
- iii. Bill of Sale or Transfer
- iv. Copy of current Tax Bill
- v. New IRS Form W-9
- vi. Completed and Signed AT&T Payment Direction Form
- vii. Full contact information for new Landlord including phone number(s)

(c) Landlord agrees not to sell, lease or use any areas of the Property or surrounding Property for the installation, operation or maintenance of other wireless communications facilities if such installation, operation or maintenance would interfere with Tenant's Permitted Use or communications equipment as determined by radio propagation tests performed by Tenant in its sole discretion. Landlord or Landlord's prospective purchaser shall reimburse Tenant for any costs and expenses of such testing. If the radio frequency propagation tests demonstrate levels of interference unacceptable to Tenant, Landlord shall be prohibited from selling, leasing or using any areas of the Property or the surrounding Property for purposes of any installation, operation or maintenance of any other wireless communications facility or equipment.

(d) The provisions of this paragraph shall in no way limit or impair the obligations of Landlord under the Agreement, including interference and access obligations."

■ **Removal/Restoration**

"In addition to the terms set forth in the Agreement, Landlord agrees that the Communications Facility and any related equipment brought to the Premises by Tenant, its agents, contractors, predecessors in interest or subTenants, shall be and remain Tenant's personal property or the personal property of its subTenant(s), as the case may be. Landlord waives any and all rights it may have, including any rights it may have in its capacity as Landlord under the Agreement to assert any liens, encumbrances or adverse claims, statutory or otherwise, related to or in connection with the Communications Facility or any portion thereof. Tenant, in its sole discretion, may remove the Communications Facility or any portion of the Communications Facility at any time during the Term of the Agreement, without notice to Landlord and without Landlord's consent. Notwithstanding any terms to the contrary, Tenant will not be responsible for the replacement of any trees, shrubs or other vegetation, nor will Tenant be required to remove from the Premises or the Property any foundations or underground utilities. Tenant, may, in its sole discretion, transfer any improvements or alterations to the Premises to Landlord at any time during the Term of the Agreement without notice to the Landlord and without the Landlord's consent."

AT&T values its affiliation with you and hopes to continue a long and mutually profitable relationship for years to come. Participation in this program is optional and AT&T will continue to abide by the terms of the existing agreement, including AT&T's rights to not extend the existing lease agreement. After having reviewed this proposal, please contact me prior to August 8, 2024. Thank you for your consideration.

Sincerely,

MD7

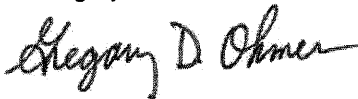
Christopher Walker

Lease Consultant

d: (469) 833-2688 f: _____
a: 950 W Bethany Dr., Suite 700
Allen, TX 75013
e: cwalker@md7.com

Authorized Agent for AT&T Mobility

cc: Gregory D. Ohmer



Director-Network Planning, AT&T Mobility



Submission of this letter does not constitute a modified agreement and is only a proposal. The parties acknowledge and agree that they intend to be bound only upon the execution of an amendment detailing the provisions herein.

Connie Preston

From: Jeff Shaw
Sent: Tuesday, November 05, 2024 3:33 PM
To: Connie Preston
Subject: FW: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

From: Chris D. Walker <cwalker@md7.com>
Sent: Tuesday, October 29, 2024 3:57 PM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Subject: RE: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

Hi Jeff,

Thank you for getting back to me. AT&T was looking for a reduction because it is able to average for the similar sites, which is \$2,500 to \$2,700. I was discussing another lease when I saw your email. I got them to agree to hold your rent at your current rate of \$4,200 but they asked to have the rent held until an extra year, until 5/1/2026 and to have some of the language presented added.

Please let me know if that will work for you and the board.

Thanks
Chris

Chris D. Walker

The logo for MD7, consisting of the letters 'MD7' in a bold, sans-serif font. The 'M' and 'D' are larger and more prominent than the '7'.

D (469) 833-2688 ext. 2231
cwalker@md7.com

From: Jeff Shaw <supervisor@elmwoodmi.gov>
Sent: Tuesday, October 29, 2024 1:50 PM
To: Chris D. Walker <cwalker@md7.com>
Subject: RE: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

Hi Chris,

Sorry for the delay. Lots of moving parts. The Board didn't want to renew because we are currently getting over \$4200 per month. Is there a reason we were offered less than we are currently getting? We get inquiries all the time, so the Board wants to make sure we are getting the correct amount.

Jeff

From: Chris D. Walker <cwalker@md7.com>
Sent: Friday, August 2, 2024 9:54 AM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Subject: RE: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

Good morning Jeff,

Thank you for your understanding. I do appreciate it.

I am glad I found the error because the numbers are vastly different as you will see, providing a higher rent than previously proposed.

There are a few new terms that AT&T would like to have added. In some cases, not all are agreeable to, but the hope is to agree to as many as possible.

I look forward to hearing from you after you review it.

Regards,
Chris

Chris D. Walker



D (469) 833-2688 ext. 2231
cwalker@md7.com

From: Jeff Shaw <supervisor@elmwoodmi.gov>
Sent: Thursday, August 1, 2024 1:45 PM
To: Chris D. Walker <cwalker@md7.com>
Subject: RE: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

Thanks Chris. No problem.

From: Chris D. Walker <cwalker@md7.com>
Sent: Thursday, August 1, 2024 2:11 PM
To: Jeff Shaw <supervisor@elmwoodmi.gov>
Subject: RE: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

Hi Jeff,

I just left you a voicemail as well. Please disregard the proposal I sent as it was for an extension not for a renewal. When we do a renewal, the numbers are different as well as terms. I apologize for the confusion as my

system showed the wrong type of file but when I looked at the details just now to follow up with you, I noticed that it was wrong.

Anyway, as I said in my Voicemail, I will try to get the renewal out to you by end of the day or first thing in the morning.

Thank you for your understanding and again I apologize.

Regards,
Chris

Chris D. Walker



D (469) 833-2688 ext. 2231
cwalker@md7.com

From: Chris D. Walker <cwalker@md7.com>

Sent: Friday, July 26, 2024 9:41 AM

To: supervisor@elmwoodmi.gov

Subject: Re: AT&T Antenna lease: 10125811 | Lease ID: 113978 | Name: TRAVMI5234 - Elmwood Twp

Hi Jeff,

Per our conversation, please see the attached terms sheet for your antenna site located at 10750 East Cherrybend Rd., Traverse City, MI 49684. The purpose of this initiative is to strengthen your partnership with AT&T as well as provide you the opportunity to secure your cell site income. Please keep in mind that AT&T values its affiliation with you and hopes a mutually beneficial agreement can be reached as soon as possible. Feel free to contact me with any additional questions.\

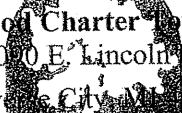
All the best,
Chris

Chris D. Walker
Lease Consultant



950 West Bethany Drive, Suite 700
Allen, TX 75013
D (469) 833-2688 ext. 2231
cwalker@md7.com

Planning/ Zoning Department
planner@elmwoodmi.gov

**Elmwood Charter Township**
10000 E. Lincoln Rd.
Traverse City, MI 49684

Contact Information
Ph: (231) 946-0921
Fax: (231) 946-9320

To: Elmwood Township Board

From: Sarah Clarren

Date: December 3, 2024

RE: Public Hearing & Consideration **ZO 2017-04-23** - Aligning & Reforming Alcohol Regulations.

After holding the public hearing, if the Board would like to adopt this Ordinance, please use the following motion:

Recommended Motion: Motion to adopt Ordinance No. 2024-03, ZO 2017-04-23, a zoning ordinance amendment regarding aligning and reforming alcohol regulations within Elmwood Township.

If the Board recalls, over the last few months, there has been discussion over the Township initiated (through Staff/ Planning Commission) text amendment seeking to align and reform alcohol regulations within the Township. A major component of the proposed text is to shift certain regulations that currently exist for Wine Tasting Rooms and Distillery Tasting Rooms (which oddly have different requirements) to the production facility and to take efforts to tie an arguably industrial use to agriculture when the use is proposed in the Agricultural-Rural zoning district. In some instances, the text allows more flexibility to operators; tasting rooms can be up to 2,500sq ft (instead of 2,000sq ft) and can be indoor and/or outdoor.

The enclosed document is the proposed text amendment. No changes have been made since it went for re-introduction before the Board at your November meeting. Since then, it has been re-advertised for public hearing and consideration.

If the Board or members of the public are interested in the meetings in which this matter has been reviewed by the Township Board or Township Planning Commission:

- o January 16, 2024 – Introduction before the Planning Commission
- o February 20, 2024 – Introduction, continuation, before the Planning Commission
- o March 19, 2024 – Public Hearing and Deliberations before the Planning Commission
- o May 13, 2024 – Introduction before Township Board
- o June 10, 2024 – Consideration before the Township Board
- o July 8, 2024 – Public Hearing and Consideration before the Township Board
- o August 12, 2024 – Public Hearing and Consideration before the Township Board
- o September 17, 2024 – Public Comment specific to discussion topic, followed by Commission Discussion on text amendment per Township Board's request.
- o November 12, 2024 – Introduction before Township Board.

Text Description.

ZO 2017-04-23 – Text amendment request – a Zoning Ordinance Amendment to amend Section 2.2 to add definitions for Alcohol, Beer, Brewer, Brewery, Distiller, Micro Brewer, Small Distiller, Small Wine Maker, Spirits, Tasting Room, Wine Maker, revise definitions for Distillery, Wine, Winery, and eliminate definitions for Distillery Tasting Room, Wine, Brandy, Wine Drink, Mixed, Wine Related Beverages, and Wine Tasting Room; amend Section 5.4 to eliminate Distillery Tasting Rooms, Microbreweries/ Distilleries, and Wine Tasting Room, Add 'Distillery and/or Brewery' and 'Tasting Room' as permitted uses under Site Plan Review or Special Use Permit in certain zoning districts, allow Winery as a use within the General Commercial and Light Industrial districts under Site Plan Review, renumber uses; amend Section 5.5.K to eliminate two requirements for Temporary Produce Stands and renumber subsequent requirements; add Section 5.5.N to contain requirements for Wineries, Distilleries, and Breweries; amend Section 6.1.3 to list parking requirements for Wineries, Distilleries, and Breweries; amend Section 9.8.J to contain requirements for Tasting Rooms for Wineries, Distilleries, and Breweries; eliminate Section 9.8.L Distillery Tasting Room and its requirements and reserve Section 9.8.L for future use.

Action by Township Planning Commission (after Public Hearing on March 19, 2024).

MOTION BY COMMISSIONER KUZMA, SECONDED BY COMMISSIONER MIKOWSKI TO APPROVE FINDINGS OF FACT AS MODIFIED. MOTION APPROVED BY A UNANIMOUS VOTE.

MOTION BY COMMISSIONER MIKOWSKI, SECONDED BY COMMISSIONER KUZMA TO RECOMMEND APPROVAL OF ZO 2017-04-23 TO THE TOWNSHIP BOARD AND TO FORWARD ON TO THE COUNTY AS IT MEETS SECTION 11.12 OF THE ZONING ORDINANCE. MOTION PASSED UNANIMOUSLY.

Action by County Planning Commission (on 4/23/2024).

Motion by Fenlon, seconded by Nixon, to forward the staff report and all comments to the Elmwood Township. Motion carried 10-0.

Action by Township Planning Commission (after discussing the text further, per Board's 8/12/24 request).

MOTION BY COMMISSIONER APRILL, SECONDED BY COMMISSIONER ROBERTS TO RETURN THE TEXT AMENDMENT ZO 2017-04-23 TO THE ELMWOOD TOWNSHIP BOARD WITH THE NECESSARY MODIFICATIONS IDENTIFIED IN TONIGHT'S DISCUSSION. MOTION APPROVED 5-0.

Action by the Township Board.

The Planning Enabling Act, after the legislative body (the Board) receives a zoning ordinance amendment, they "...may hold a public hearing if it considers it necessary or if otherwise required." You may also refer any proposed amendments back to the Commission for consideration and comment. You also may consider and vote upon the adoption of a zoning ordinance, with or without amendments. A zoning ordinance and any amendments shall be approved by a majority vote of the members of the legislative body.

If the Board is interested in adopting this text amendment, there is a prepared motion on the first page of this memo.

CHARTER TOWNSHIP OF ELMWOOD
Leelanau County, Michigan

Ordinance No. _____
ZO 2017-04-23

AN ORDINANCE TO AMEND THE TOWNSHIP ZONING ORDINANCE, IN ACCORANCE WITH THE PROVISIONS OF THE MICHIGAN ZONING ENABLING ACT, ACT 110 OF THE PUBLIC ACTS OF 2006, AS AMENDED [MCL 125.3101 ET SEQ.], TO AMEND SECTION 2.2 TO ADD DEFINITIONS FOR ALCOHOL, BEER, BREWER, BREWERY, DISTILLER, MICRO BREWER, SMALL DISTILLER, SMALL WINE MAKER, SPIRITS, TASTING ROOM, WINE MAKER, REVISE DEFINITIONS FOR DISTILLERY, WINE, WINERY, AND ELIMINATE DEFINITIONS FOR DISTILLERY TASTING ROOM, WINE, BRANDY, WINE DRINK, MIXED, WINE RELATED BEVERAGES, AND WINE TASTING ROOM; AMEND SECTION 5.4 TO ELIMINATE DISTILLERY TASTING ROOMS, MICROBREWERIES/DISTILLERIES, AND WINE TASTING ROOM, ADD 'DISTILLERY AND/OR BREWERY' AND 'TASTING ROOM' AS PERMITTED USES UNDER SITE PLAN REVIEW OR SPECIAL USE PERMIT IN CERTAIN ZONING DISTRICTS, ALLOW WINERY AS A USE WITHIN THE GENERAL COMMERCIAL AND LIGHT INDUSTRIAL DISTRICTS UNDER SITE PLAN REVIEW, RENUMBER USES; AMEND SECTION 5.5.K TO ELIMINATE TWO REQUIREMENTS FOR TEMPORARY PRODUCE STANDS AND RENUMBER SUBSEQUENT REQUIREMENTS; ADD SECTION 5.5.N TO CONTAIN REQUIREMENTS FOR WINERIES, DISTILLERIES, AND BREWERIES; AMEND SECTION 6.1.3 TO LIST PARKING REQUIREMENTS FOR WINERIES, DISTILLERIES, AND BREWERIES; AMEND SECTION 9.8.J TO CONTAIN REQUIREMENTS FOR TASTING ROOMS FOR WINERIES, DISTILLERIES, AND BREWERIES; ELIMINATE SECTION 9.8.L DISTILLERY TASTING ROOM AND ITS REQUIREMENTS AND RESERVE SECTION 9.8.L FOR FUTURE USE.

The Charter Township of Elmwood Ordains:

Section 1: Amendment.

1. Amend Section 2.2, specifically to add the following definitions:

Alcohol. The product of distillation of fermented liquid, whether or not rectified or diluted with water, but does not mean ethyl or industrial alcohol, diluted or not, that has been denatured or otherwise rendered unfit for beverage purposes.

Beer. A beverage obtained by alcoholic fermentation of an infusion or decoction of barley, malt, hops, sugar, or other cereal in potable water.

Brewer. A person located in this state that is licensed by the Michigan Liquor Control Commission to manufacture beer and sell at retail and to licensed wholesalers the beer manufactured by the person.

Brewery. A facility licensed by the Michigan Liquor Control Commission where agriculture products are grown and/or maintained and used by brewers and/or micro brewers to manufacture beer and sell at retail and to licensed wholesalers the beer manufactured by the brewer or micro brewer.

Distiller. A person licensed by the Michigan Liquor Control Commission to manufacture and sell spirits or alcohol, or both, of any kind.

Micro Brewer. A brewer that manufactures in total less than 60,000 barrels of beer per year and that may sell the beer manufactured to consumers at the licensed brewery premises for consumption on or off the licensed brewery premises and to retailers. In determining the 60,000-barrel threshold, all brands and labels of a brewer, whether manufactured in this state or outside this state, must be combined and all breweries for the manufacturing of beer that are owned or controlled by the same person must be treated as a single facility.

Small Distiller. A manufacturer of spirits annually manufacturing in this state not more than 60,000 gallons of spirits, of all brands combined.

Small Wine Maker. A wine maker manufacturing or bottling not more than 50,000 gallons of wine in 1 calendar year. A small wine maker is not required to bottle wine it manufactures.

Spirits. A beverage that contains alcohol obtained by distillation, mixed with potable water or other substances, or both, in solution, and includes wine containing an alcoholic content of more than 21% by volume, except sacramental wine and mixed spirit drink.

Tasting Room. A location on or off the manufacturing premises of a brewer, micro brewer, wine maker, small wine maker, distiller, or small distiller where the brewer, micro brewer, wine maker, small wine maker, distiller, or small distiller may provide samples of or sell at retail for consumption on or off the premises, or both, the beer, wine, or spirits it manufactures. A small wine maker, however, may only sell wine it bottled.

Wine Maker. A person licensed by the Michigan Liquor Control Commission to manufacture wine and to sell that wine to a wholesaler, to a consumer by direct shipment, at retail on the licensed winery premises, and to sell that wine to a retailer.

2. Amend Section 2.2, specifically to modify the below definitions to read as follows:

Distillery. A facility licensed by the Michigan Liquor Control Commission where agriculture products are grown and/or maintained and used by distillers and/or small distillers to manufacture spirits or alcohol and to sell the spirits and/or alcohol manufactured by the distiller or small distiller.

Wine. A product manufactured by the normal alcoholic fermentation of the juice of sound, ripe grapes, or any other fruit with the usual cellar treatment, and containing not

more than 21% of alcohol by volume, including cider made from apples or pears, or both, that contains at least ½ of 1% of alcohol by volume, or mead, or honey wine made from honey, fermented fruit juices other than grapes, and mixed wine drinks.

Winery. A facility licensed by the Michigan Liquor Control Commission where agriculture products are grown and/or maintained and used by wine makers and/or small wine makers to manufacture wine and to sell that wine to a wholesaler, to a consumer by direct shipment, at retail on the licensed winery premises, and to sell that wine to a retailer.

3. Amend Section 2.2, specifically to eliminate the following definitions:

Distillery Tasting Room. A Michigan licensed room used in conjunction, as an accessory use, with a distillery where a spirit is produced on-site, may be consumed or purchased.

(Amendment ZO 2017-04-03, Ordinance #2018-04, Effective November 9, 2018)

Wine, Brandy. An alcoholic liquor as defined in Federal Standards of Identity for Distilled Spirits, 27 CFR 5.22 (d) 1980.

Wine Drink, Mixed. A drink or similar product containing less than seven percent (7%) alcohol by volume, consisting of wine and sparkling or carbonated or water and/or containing one (1) or more of the following: non-alcoholic beverages; flavorings; fruit juices; coloring materials; fruit adjuncts; sugar; preservatives; and carbon dioxide .

Wine-Related Beverages. Fortified wines, wine brandy, other mixed wine drinks, and drinks related to or inclusive of wines.

Wine Tasting Room. A Michigan licensed room used in conjunction with a winery where the tasting of wine, fruit wines, and non-alcoholic fruit juices takes place at a charge or at no charge to the individual, and the retail sales of winery and cheese products, incidental wine-related non food items, products by the bottle, container, or case for off-premises consumption, and wine-related packaged food items are allowed as provided herein.

4. Amend Section 5.4 to eliminate Use #49 (Distillery Tasting Rooms), Use #60 (Microbreweries/Distilleries regulated by Michigan Liquor Control Commission) Use #78 (Wine Tasting Room); create new Use #49 (Distillery and/or Brewery), Use #74 (Tasting Room); change permitting process for Use #79 (Winery); renumber the table as needed. Uses #49, #74, and #79 will read as follows:

Applicable to Multiple Districts	A-R	R-1	R-2	R-3	MH P	M C	NC	G C	LI	SC	R R
49. Distillery and/or Brewery	SUP						Psp	Psp	Psp		
74. Tasting Room	SUP						Psp	Psp	Psp		

5. Amend Section 5.5.K containing requirements for ‘Temporary produce stands,’ specifically to eliminate existing requirements 5 and 6 and then renumber subsequent requirements. The requirements that will be eliminated are:

~~5. Additional agricultural products may be sold at the produce stand provided it is grown or produced (e.g., honey, syrup, etc) in Elmwood Township.~~

~~6. Sale of craft items is limited to those produced on the property.~~

6. Amend Section 5.5 to create 5.5.N to contain requirements for Wineries, Distilleries, and Breweries. This new Section 5.5.N will read as follows:

N. Winery, Distillery, Brewery

1. **Intent.** It is the intent of this ordinance to allow construction of Breweries, Distilleries, and Wineries for beer, wine, spirits and other alcoholic beverages regulated by the Michigan Liquor Control Code of 1998, being Public Act 58 of 1998 [MCL 436.1101 et seq] (the “Code”) in zoning districts where such uses are authorized. Such facilities are permitted with or without tasting rooms (See Section 9.8.J).

The growing of wine fruit and production of wine, the growing of the ingredients for making beer and the growing of crops to be used in distilling spirits are recognized as an integral component of the rural and agricultural ambiance of the agricultural areas within Elmwood Township if regulated appropriately. The growing of these crops do not require Planning Commission review, but without site plan review, production facilities could industrialize the agricultural district. It is, therefore, the intent of this section to maintain the viability of growing agricultural products by providing for the value added processing and direct sales of such beverages and other end products of such processing.

2. **Conditions.** Wineries, Distilleries, and Breweries may be permitted in accordance with Article 8 (Site Plan Review) and subject to the following conditions:
 - a. Every winery, brewery, and distillery, is subject to the development review requirements as provided in Article 8 (Site Plan Review) of this ordinance.
 - b. Retail sales of the beverages produced, in whole or in part, on the site are permitted along with retail sales of related products (i.e. branding merchandise for the facility). However, no tasting is permitted unless a permit for a Tasting Room is obtained.
 - c. To ensure that production facilities within the A-R Zoning District do not industrialize the district, the following standards shall be met:
 - i. The parcel must be at least ten (10) acres.
 - ii. The crops grown in association with the winery, distillery, or brewery are operated according to generally accepted agricultural management principles and for every winery, distillery, and brewery, the parcel shall have and maintain a minimum of five (5)

planted acres of mature crop that is used for the on-site production of alcohol for production facilities selling directly to the consumer. The parcel shall have and maintain ten (10) planted acres of mature crop that is used for the on-site production of alcohol for production facilities selling wholesale. For purposes of this section, 'mature crop' shall mean crops that are of an age where they can be harvested and used in the production of alcohol.

- iii. The growing of wine fruit, the growing of the ingredients for making beer, and the growing of crops to be used in distilling spirits can originate from any source (grown on the land or imported).
- iv. The total land area covered by buildings and structures used for the processing, storage and sales of wine, beer, and spirits may not exceed fifteen percent (15%) of the lot area. In order to encourage the reuse of historic buildings, the Planning Commission may consider a larger land cover percentage, while considering the impact of the use on neighboring properties. If the parcel contains a dwelling, the dwelling and the dwelling's associated accessory structures shall not be incorporated in this calculation. Any building or structure used for agricultural use (i.e. silos, animal husbandry, storage of traditional agricultural machinery (i.e. tractors, plows, etc.) shall not be incorporated in this calculation.
- d. All winery, brewery, or distillery structures and/or permitted outdoor tasting areas (if permitted shall be set back at least 100 feet from any lot line as well as any wetlands and/or any water's edge. This setback shall not apply to any building or structure used for agricultural use (i.e. silos, animal husbandry, storage of traditional agricultural machinery (i.e. tractors, plows, etc.).

7. Amend Section 6.1.3, specifically to add minimum required parking spaces for Wineries, Distilleries, and Breweries to the existing table as follows:

USE	MINIMUM NUMBER OF SPACES REQUIRED
Winery, Distillery, and/or Brewery	5 spaces plus 1 per employee on largest shift

8. Remove Section 9.8.J (Requirements for Wine Tasting Rooms) and replace with a new Section 9.8.J (Requirements for Tasting Rooms for Wineries, Breweries, and Distilleries) to read as follows:

J. Tasting Rooms for Wineries, Breweries, and Distilleries

The Township would like to encourage agriculturally related uses while preserving neighboring property owners' enjoyment of their land. Tasting Rooms are permitted as accessory uses at permitted Wineries, Breweries and Distilleries or within other zoning districts, as permitted provided that the proposed tasting room complies with the following requirements:

1. Every tasting room for a winery, brewery, and distillery within the Agricultural-Rural (A-R) Zoning District is subject to the development review and requirements for a winery, brewery and distillery as provided in Article 5.5.N of this ordinance.
2. The tasting area may be located inside or outside a building, but at no time shall the tasting area exceed 2,500 sq ft.
3. A tasting room and/or an authorized outdoor tasting area shall not be located closer than 100 feet from any lot line of a lot containing a dwelling or from any lot that is zoned residential (R-1, R-2, or R-3).
4. If a tasting room is located within 500 feet from any lot line of an adjacent lot containing a dwelling or from any adjacent lot that is zoned residential (R-1, R-2, or R-3), then a fence or buffer, meeting the requirements of Section 6.4.4 of this Ordinance, shall be placed along the lot line of that adjacent lot to discourage trespass.
5. The hours of operation shall be between the hours of 10 am and 10 pm unless the Planning Commission determines that different and more restrictive hours are more appropriate to meet the standards of Section 9.3.
6. Amplified sound (including amplified music) shall be contained indoors and shall not produce sound that because of its volume or frequency annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of any reasonable person of normal sensitivities.
7. A Tasting Room shall not be a restaurant; restaurants are a use that is permitted in certain zoning districts. Therefore, a tasting room may offer limited food service provided:
 - a. Any retail sales and food service must be clearly accessory to the tasting room. This shall be evidenced by:
 - i. The area for serving food shall seat no more than twenty (20) patrons at one time.
 - ii. Monthly sale of food shall not exceed 10% of gross sales of licensed products. At the request of the Township, the business shall provide supporting documentation to the Township verifying compliance with this section.
 - iii. Food service items shall be limited to appetizers and small plates. Carry-in or carry-out foods are prohibited.
 - b. Any food service shall be licensed to prepare and serve food by the appropriate Health Agency.

9. Remove Section 9.8.L (Requirements for Distillery Tasting Rooms) and replace as follows:

L. RESERVED

Section 2: Severability.

If any sections, clause, or provision of this Ordinance is declared unconstitutional or otherwise invalid by a court of competent jurisdiction, said declaration shall not affect the remainder of the Ordinance. The Township Board hereby declares that it would have passed this Ordinance and each part, section, subsection, phrase, sentence and clause irrespective of the fact that any one or more parts, sections, subsections, phrases, sentences or clauses be declared invalid.

Section 3: Effective Date.

This Ordinance shall become effective eight (8) days following publication.

Public Hearing: _____

Adopted: _____

Effective: _____

Charter Township of Elmwood Notice to the Public

PUBLIC HEARING AND CONSIDERATION OF ORDINANCE AMENDMENT

PLEASE TAKE NOTE that the Township Board of the Charter Township of Elmwood will hold a public hearing and then consider the adoption of the following:

- 1) Ordinance #2024-03 of 2024, ZO 2017-04-23 - a Zoning Ordinance Amendment to amend Section 2.2 to add definitions for Alcohol, Beer, Brewer, Brewery, Distiller, Micro Brewer, Small Distiller, Small Wine Maker, Spirits, Tasting Room, Wine Maker, revise definitions for Distillery, Wine, Winery, and eliminate definitions for Distillery Tasting Room, Wine, Brandy, Wine Drink, Mixed, Wine Related Beverages, and Wine Tasting Room; amend Section 5.4 to eliminate Distillery Tasting Rooms, Microbreweries/ Distilleries, and Wine Tasting Room, Add 'Distillery and/or Brewery' and 'Tasting Room' as permitted uses under Site Plan Review or Special Use Permit in certain zoning districts, allow Winery as a use within the General Commercial and Light Industrial districts under Site Plan Review, renumber uses; amend Section 5.5.K to eliminate two requirements for Temporary Produce Stands and renumber subsequent requirements; add Section 5.5.N to contain requirements for Wineries, Distilleries, and Breweries; amend Section 6.1.3 to list parking requirements for Wineries, Distilleries, and Breweries; amend Section 9.8.J to contain requirements for Tasting Rooms for Wineries, Distilleries, and Breweries; eliminate Section 9.8.L Distillery Tasting Room and its requirements and reserve Section 9.8.L for future use.

The ordinance may be viewed at Township Hall at 10090 E. Lincoln Road, Traverse City, MI 49684 between 9:00 a.m. and 5:00 p.m. and on the township website at www.leelanau.gov/elmwoodtwppapps.asp

The board will hold the public hearing and then consider adoption of the ordinance at the Township Board's meeting to be held on December 9, 2024 at 6:00pm at the Elmwood Township Hall, 10090 E. Lincoln Road, Traverse City, MI 49684. Written comments may be submitted prior to the public hearing by mailing them to: Clerk's Office, 10090 E Lincoln Rd, Traverse City, MI 49684 or clerk@elmwoodmi.gov. Written comments submitted prior to the public hearing will be received until 5:00 pm, Monday, December 9, 2024.

Posted: 11-20-24
3:05pm
Elmwood Township Hall
Connie Preston, Clerk

Public Notice

The Leelanau County Government Center will be closed on Thursday, November 28, and Friday, November 29, 2024, in observance of Thanksgiving Day and the day after Thanksgiving.

As approved by the Leelanau County Board of Commissioners and as approved in the Leelanau County Personnel Policy Manual and the Teamster's Local #214 union contract, Thanksgiving and the day after Thanksgiving are holidays and shall be observed.

Respectfully,
Ty Wessell, Chairman
Leelanau County Board of Commissioners

Public Notice

TO ALL CREDITORS:

The Settlor, Patricia A. MacLachlan, born September 17, 1944, who lived at 5535 Northwood Drive, Glen Arbor, Michigan 49636, died June 1, 2024. There is no personal representative of the settlor's estate to whom letters of administration have been issued.

Creditors of the decedent are notified that all claims against the Patricia A. MacLachlan Trust, dated October 25, 1994, as amended and restated, will be forever barred unless presented to The Private Trust Company, NA, Successor Trustee, c/o Hanley & Hodek, PLC, 4020 Copper View, Ste 225, Traverse City, Michigan 49684, within four months after the date of publication.

Notice is further given that the Trust will thereafter be assigned and distributed to the persons entitled to it.

Date: November 21, 2024
Trustee: The Private Trust Company, NA

By: Matthew T. Hanley, Esq., Agent
Trustee:
The Private Trust Company, NA
c/o Hanley & Hodek, PLC
4020 Copper View, Ste 225
Traverse City, MI 49684
(231) 486-6556
Attorney:
Matthew T. Hanley (P76164)
4020 Copper View, Ste 225
Traverse City, MI 49684
(231) 486-6556

Charter Township of Elmwood Notice to the Public

PUBLIC HEARING AND CONSIDERATION OF ORDINANCE AMENDMENT
PLEASE TAKE NOTE that the Township Board of the Charter Township of Elmwood will hold a public hearing and then consider the adoption of the following:

1) Ordinance #2024-03 of 2024, ZO 2017-04-23 - a Zoning Ordinance Amendment to amend Section 2.2 to add definitions for Alcohol, Beer, Brewery, Distiller, Micro Brewer, Small Distiller, Small Wine Maker, Spirits, Tasting Room, Wine Maker, revise definitions for Distillery, Wine, Winery, and eliminate definitions for Distillery Tasting Room, Wine, Brandy, Wine Drink, Mixed, Wine Related Beverages, and Wine Tasting Rooms; amend Section 5.4 to eliminate Distillery Tasting Rooms, Microbreweries/ Distilleries, and Wine Tasting Rooms; Add 'Distillery and/or Brewery' and 'Tasting Room' as permitted uses under Site Plan Review or Special Use Permit in certain zoning districts, allow Winery as a use within the General Commercial and Light Industrial districts under Site Plan Review, renumber uses; amend Section 5.5.K to eliminate two requirements for Temporary Produce Stands and renumber subsequent requirements; add Section 5.5.N to contain requirements for Wineries, Distilleries, and Breweries; amend Section 6.1.3 to list parking requirements for Wineries, Distilleries, and Breweries; amend Section 9.8.J to contain requirements for Tasting Rooms for Wineries, Distilleries, and Breweries; eliminate Section 9.8.L Distillery Tasting Room and its requirements and reserve Section 9.8.L for future use.

The ordinance may be viewed at Township Hall at 10090 E. Lincoln Road, Traverse City, MI 49684 between 9:00 a.m. and 5:00 p.m. and on the township website at www.leelanau.gov/elmwoodwppaps.asp

The board will hold the public hearing and then consider adoption of the ordinance at the Township Board's meeting to be held on December 9, 2024 at 8:00pm at the Elmwood Township Hall, 10090 E. Lincoln Road, Traverse City, MI 49684. Written comments may be submitted prior to the public hearing by mailing them to: Clerk's Office, 10090 E. Lincoln Rd, Traverse City, MI 49684 or clerk@elmwoodmi.gov. Written comments submitted prior to the public hearing will be received until 5:00 p.m., Monday, December 9, 2024.

Solon Township Notice to the Public

The Solon Township Board is seeking applicants to fill the positions for Planning Commission, Zoning Board of Appeals, Board of Review, Parks and Recreation Committee, Sexton and Township Hall Custodian.

Please call Supervisor Chris Comeaux @ 231-735-3830 or send your letter of interest to: 3131 Kasson Rd., Cedar, MI 49621.

Applications will be accepted until 5:00 P.M. Thursday, December 5, 2024.
Shirley I. Mikowski/Clerk

Leland Township Board Meeting

November 11, 2024 - 7:00 p.m.
Leland Township Library Munnecke Room
203 E Cedar Street, Leland MI 49654

The meeting was called to order by Supervisor Susan Oeh, Treasurer Shirley Garthe, Clerk Lisa Brookfield, and Trustee Clint Mitchell, and Trustee Mariann Kirch. There were 16 guests present. The agenda, October 14, 2024, and October 10, 2024 Workshop minutes were approved as amended. The Treasurer's Report was approved. The following board actions were taken:

- Delinquent sewer accounts were approved to be included in the winter tax bill.
- Resolution and bid award for the Sunset Shores Community Drain Field Special Assessment District was tabled for a special meeting to be scheduled prior to the next regular board meeting.
- Bills & accounts were approved for payment.

Board comment and public comment were heard. Meeting adjourned at 8:37 PM. Minutes are on file at the Leland Township Office, 489 W. Main Street, Lake Leelanau, and on the township web site at www.leelanau.co/lelandtwp.asp.

Lisa Brookfield, Leland Township Clerk

Suttons Bay Village Special Meeting Notice

Village Council Special Meeting
Notice of Public Hearing

PLEASE TAKE NOTICE that the Village of Suttons Bay Council will hold public hearings for the following stated items at a special meeting beginning at 8:30 AM DECEMBER 3, 2024.

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

The Proposed 2025 Budget for the Village of Suttons Bay is also subject to public hearings at this meeting.

The above-mentioned public hearings will be held at the Village of Suttons Bay Hall located at 420 N. Front Street, Suttons Bay, MI, 49682. The proposed budget may be viewed at the Village of Suttons Bay Hall during regular business hours 8:00am to 4:00pm, Monday through Thursday and 8:00am to 12:00 noon Friday.

The Village Council welcomes written and/or oral comments regarding the above-mentioned public hearing topics. Please address any correspondence to the Village Manager mailed to PO Box 395, Suttons Bay, MI, 49682.

Respectfully submitted,
Dorothy Petrosky
Village Clerk

Empire Township Board Minutes

The following is a synopsis of the November 12, 2024 regular meeting of the Empire Township Board. A complete copy of the minutes may be obtained by contacting the Clerk at 231-328-5349.

Supervisor Carl Noonan called the meeting to order at 7:30 p.m. at the Township Hall. Other members present: Casey Noonan, Nelswonger, Price and Deegan. Minutes of the 10-08-24 regular meeting were approved.

- Actions approved by motions: 1) Hired new assessor David Yack to replace longtime assessor Pam Zientek. 2) Approved a \$2000 bonus for Pam Zientek due to the excellent job she did for the township for over 10 years. 3) Accepted TC Stump Grinding's bid of \$500 to remove stumps at Maple Grove Cemetery. 4) Accepted Wild Juniper Nursery's bid of \$4767 to landscape Maple Grove Cemetery's columbarium area. 5) Accepted Duane Shugart's resignation letter from the Planning Commission, with regrets, effective January 1, 2025. 6) Adopted the Empire Township Sign Ordinance, #2024-01. 7) Paid monthly bills.

Meeting was adjourned at 8:19 p.m.
Christine M. Nelswonger, Clerk

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www.leelanaunews.com

Planning/ Zoning Department
planner@elmwoodmi.gov

Elmwood Charter Township
10090 E. Lincoln Rd.
Traverse City, MI 49684

Contact Information
Ph: (231) 946-0921
Fax: (231) 946-9320

To: Township Board
From: Sarah Clarren, Planner/Zoning Administrator
Date: December 3, 2024
RE: Cherry Bend Park Conceptual Plan

As the Township Board may recall, the Board approved moving forward with a consultant (Beckett & Raeder) to develop a conceptual plan for Cherry Bend Park. This plan involved examining existing (and additional) parking, possible locations for designated pickle ball court(s), and a trail connection.

Staff and the Parks and Recreation Committee worked with Tim Knutsen and his team at Beckett & Raeder on reviewing a variety of different preliminary conceptual plans. Ultimately, on 9/10, the Parks and Recreation Committee unanimously voted to recommend the Township Board move forward with Conceptual Plan 3. All three Conceptual Plans were presented for feedback from the Township Board at your 10/8 meeting. Based on feedback from the Board in October, Knutsen has revised Conceptual Plan 3 as well as cost estimates.

I will still stress that this is a conceptual plan. If the Board has no further suggested modifications, Staff will pursue grant funds to hopefully make this plan a reality. As the Board already allows Staff to pursue grant funds without a formal motion, at your December meeting I am only looking for a consensus that the Board would like Staff (and as needed, our Grant Coordinator) to continue to pursue this plan.

Enclosed:

Concept Plan 3, dated October 2024 (received December 2024)
Cost Estimates 10/29/24 (received December 2024)
Potential grant opportunities dated 10/1/24

Beckett & Raeder, Inc.
 PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST
 Cherry Bend Park - Pickleball & Site Improvements
 Draft Site Plan
 Elmwood Township
 29-Oct-24



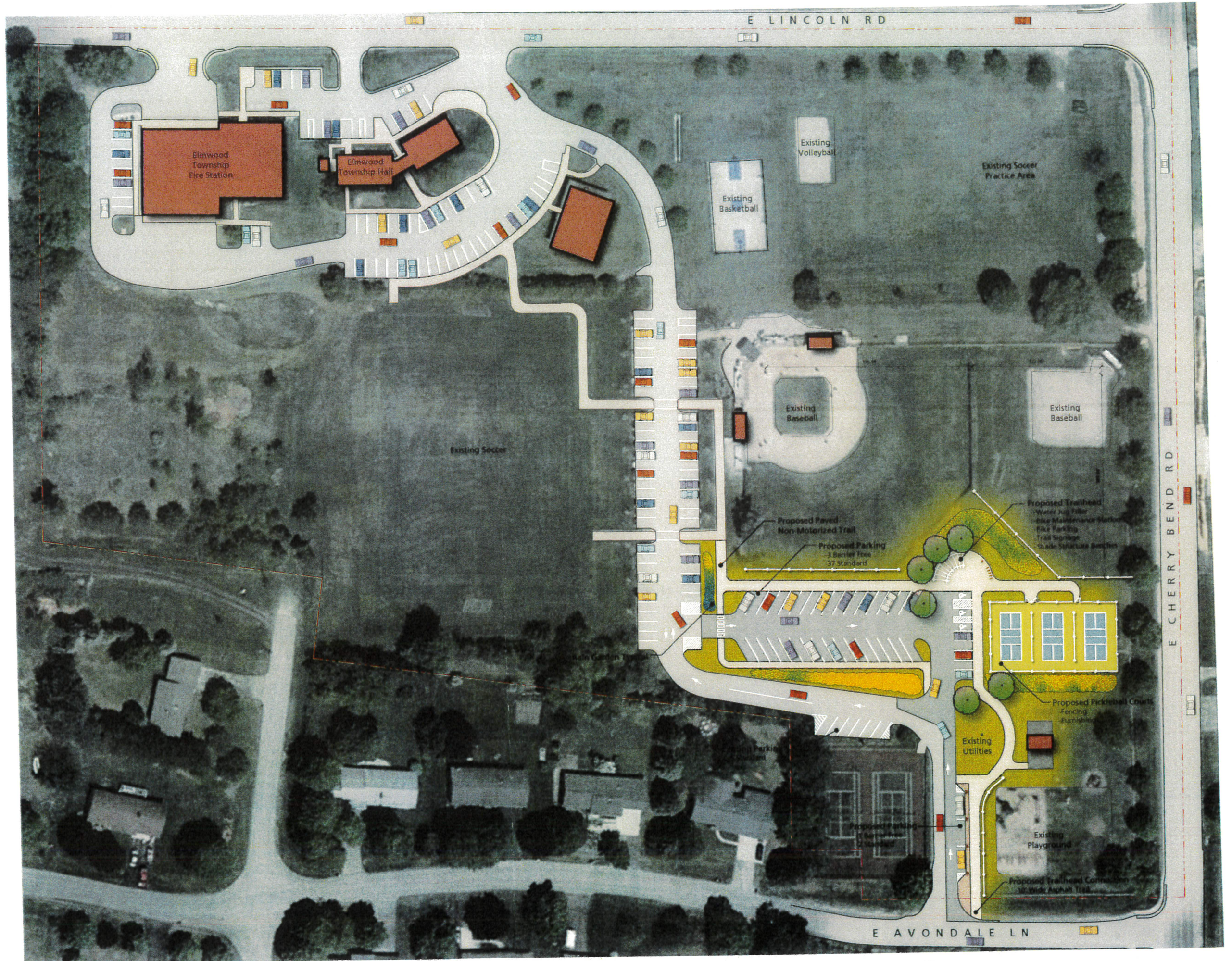
DESCRIPTION	QTY.	UNIT	UNIT COST	SUBTOTAL	TOTAL
SITework					
DEMOLITION & SITE PREPARATION. ALL IMPROVEMENTS					
Mobilization	1	ls	\$2,000.00	\$2,000.00	
Erosion Control Measures	1	ls	\$1,000.00	\$1,000.00	
Strip Lawn and Topsoil	5258	sy	\$5.00	\$26,290.00	
Sawcut Bituminous Pavement	275	lf	\$2.00	\$550.00	
Remove Bituminous Pavement	900	sy	\$18.00	\$16,200.00	
Tree Removal	5	ea	\$350.00	\$1,750.00	
Remove 10' Chain Link Fence	385	lf	\$15.00	\$5,775.00	
Remove Baseball Backstop	2	ea	\$5,000.00	\$10,000.00	
Salvage Wood Fence	120	lf	\$20.00	\$2,400.00	
EARTHWORK					
Earthwork	1	ls	\$12,500.00	\$12,500.00	
PROPOSED PARKING AND WALKS					
Bituminous Pavement	2515	sy	\$50.00	\$125,750.00	
Pavement Striping	1	ls	\$7,500.00	\$7,500.00	
Concrete Walks	7630	sf	\$10.00	\$76,300.00	
New 10' Chain Link Fence (Outfield)	320	lf	\$130.00	\$41,600.00	
Parking Bollards	4	ea	\$200.00	\$800.00	
Accessible Parking Sign	5	ea	\$500.00	\$2,500.00	
SUBTOTAL				\$332,915.00	
CONTINGENCIES					
10% Design and Engineering				\$33,291.50	
10% General Conditions				\$33,291.50	
5% Construction Contingency				\$16,645.75	
SUBTOTAL					\$416,143.75

PICKLEBALL COURTS (3 TOTAL)					
Bituminous Pavement	860	sy	\$50.00	\$43,000.00	
Court Surfacing	860	sy	\$22.50	\$19,350.00	
4' Chain Link Fence	216	lf	\$65.00	\$14,040.00	
6' Chain Link Fence	240	lf	\$95.00	\$22,800.00	
4' Gate	3	ea	\$2,000.00	\$6,000.00	
Regulation Sign	1	ea	\$2,500.00	\$2,500.00	
Net Post	3	ea	\$600.00	\$1,800.00	
Net	3	ea	\$100.00	\$300.00	
SUBTOTAL				\$109,790.00	
CONTINGENCIES					
10% Design and Engineering				\$10,979.00	
10% General Conditions				\$10,979.00	
5% Construction Contingency				\$5,489.50	
SUBTOTAL					\$137,237.50

TRAILHEAD AND AMENITIES					
PROPOSED IMPROVEMENTS					
Decorative Concrete Plaza	1400	sf	\$12.00	\$16,800.00	
Shade Pergola	1	ls	\$12,500.00	\$12,500.00	
Water Jug Filler	1	ea	\$3,500.00	\$3,500.00	
Bicycle Maintenance Station	1	ea	\$1,500.00	\$1,500.00	
Bike Rack Loops	5	ea	\$750.00	\$3,750.00	
Wayfinding Signage	2	ea	\$500.00	\$1,000.00	
SUBTOTAL				\$39,050.00	
CONTINGENCIES					
10% Design and Engineering				\$3,905.00	
10% General Conditions				\$3,905.00	
5% Construction Contingency				\$1,952.50	
SUBTOTAL					\$48,812.50

LANDSCAPING/SITE RESTORATION					
Canopy Trees	3	ea	\$600.00	\$1,800.00	
Rain Garden / Bioswales	670	sy	\$115.00	\$77,050.00	
Seeding and Site Restoration	1	ls	\$5,000.00	\$5,000.00	
				\$83,850.00	
CONTINGENCIES					
10% Design and Engineering				\$8,385.00	
10% General Conditions				\$8,385.00	
5% Construction Contingency				\$4,192.50	
SUBTOTAL					\$104,812.50

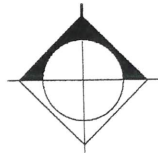
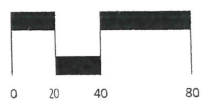
TOTAL PROJECT COST **\$707,006.25**

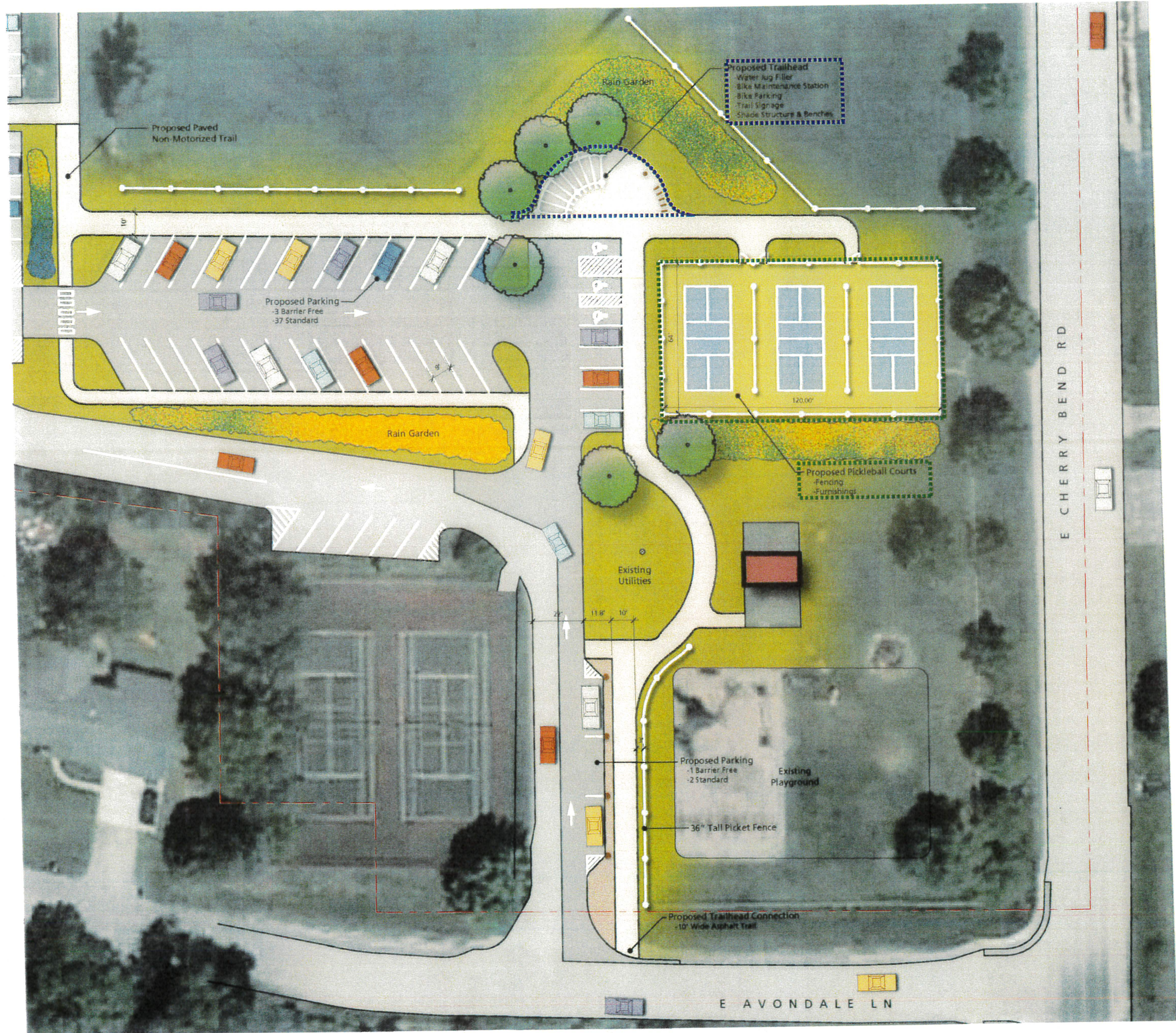


Cherry Bend Park

Elmwood Township, Michigan
Overall Site Design Plan

October, 2024

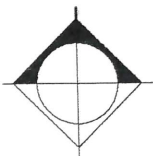
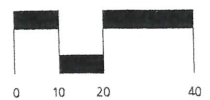




Cherry Bend Park

Elmwood Township, Michigan
Site Design Plan - Enlargement

October, 2024



Project/Grant			Grant Details											
Project	Grant Opportunity	Funder	Objectives/Applicable Categories	Eligibility	Amount	Eligible Expenses	Match	Process Details	Priority Projects	Notes	Contact	More info	Due Date	Award Date
ET - Cherry Bend Park Improvement	Natural Resources Trust Fund - Recreational Development	MDNR	Construction of public outdoor recreation projects, e.g., • Trails & trailheads • Canoe or kayak launches • Marinas and boat launches • Fishing piers • Picnic pavilions • Athletic fields & Pickleball • Playscapes • Campgrounds • Restrooms and bathhouses	• city, village, township, county • regional recreation authorities	15,000 to 400,000	Construction including engineering costs, permits	25% of project cost with higher matches earning points on scoring	must submit community recreation plan before grant app. Reimbursement grant	Trails Regionally Significant		Charamy Cleary clearyc1@michigan.gov	Recreation Grants (michigan.gov)	04/01/25	Fall/Winter 2025
ET - Cherry Bend Park Improvement	Land and Water Conservation Fund	MDNR/NPS	Construction of public outdoor recreation projects, e.g., • Trails & trailheads • Canoe or kayak launches • Marinas and boat launches • Fishing piers • Picnic pavilions • Athletic fields & Pickleball • Playscapes • Campgrounds • Restrooms and bathhouses	• city, village, township, county • regional recreation authorities	30,000 to 500,000	Construction including engineering costs, permits	50% fixed	must submit community recreation plan before grant app. Reimbursement grant Add'l Info - SHPO, USFWS consultations	NA	Undersubscribed compared to TF and RP	Charamy Cleary clearyc1@michigan.gov	Recreation Grants (michigan.gov)	04/01/25	Fall/Winter 2025
ET - Cherry Bend Park Improvement	Recreation Passport	MDNR	Construction of public outdoor recreation projects, e.g., • Trails & trailheads • Canoe or kayak launches • Marinas and boat launches • Fishing piers • Picnic pavilions • Athletic fields & Pickleball • Playscapes • Campgrounds • Restrooms and bathhouses	• city, village, township, county • regional recreation authorities	7,500 to 150,000	Construction including engineering costs, permits	25% of project cost with higher matches earning points on scoring	must submit community recreation plan before grant app. (or CIP) Reimbursement grant	NA		Charamy Cleary clearyc1@michigan.gov	Recreation Grants (michigan.gov)	04/01/25	Fall/Winter 2025
ET - Cherry Bend Park Improvement	Transportation Alternatives Program	MDOT	Ped/Bike Facilities Safe Routes to School Historic Preservation Projects	county road commissions, cities, villages, regional transportation authorities, transit agencies, state and federal natural resource or public land agencies, nonprofits responsible for the administration of local transportation safety programs, and tribal governments	\$200,000 min no Max	Most (see RFP)	20% of project cost (higher matches encouraged)	• rolling applications • apply online at MDOT site • committee meets and decides every 4 mos.	NA	Won't fund items not related to transportation	Julie Dennis 517-256-6524 DennisJ12@michigan.gov	Transportation Alternatives Program (TAP) (michigan.gov)	rolling	varies
ET - Cherry Bend Park Improvement	Tribal 2 %	GTB	various	Local Units	varies							Tribal Council Allocation of 2% Funds (gtbindians.org)	May; Nov	
ET - Cherry Bend Park Improvement	Consumers Energy Foundation	Consumers Energy	Prosperity Initiatives	Usually awarded to non-profits in partnership with local unit	varies \$5K - 50K	most	varies	rolling; apply online		Most neighborhood projects in disadvantaged neighborhoods			rolling	

Re-appointments

1. Bob Sokolnicki to the Board of Review, 2 year term, January 1, 2025 – December 31, 2026.
2. Judy Platt to the Board of Review, 2 year term, January 1, 2025 – December 31, 2026.

Fire Department Staffing Level

During our budget work session, budgeting for an additional full-time crew member was included in the wages line item.

Proposed Motion

Motion to authorize the addition of one more full-time Firefighter/EMT to the Fire Department staff.

Please re-appoint Supervisor Jeff Shaw as the Elmwood Township Representative on the Grand Traverse County Board of Public Works. 4 year term, January 1, 2025 – December 31, 2028.

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

PRELIMINARY

Date: 12/03/2024

Time: 4:37 pm

Page: 1

ELMWOOD TOWNSHIP

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
ACE HARDWARE	A020	CUST 23467	0	00/00/0000	248.98
				Vendor Total:	248.98
D&W MECHANICAL	D019	FURNACE INSPECTION/REPAIR	0	00/00/0000	1,827.95
				Vendor Total:	1,827.95
GRAND TRAVERSE COUNTY	G200	CUST100040 GREIL WATER/Timb Water/Sewer	0	00/00/0000	83,803.99
				Vendor Total:	83,803.99
LAND INFORMATION ACCESS ASS	L007	QTR FEES	0	00/00/0000	6,146.70
				Vendor Total:	6,146.70
NETLINK	M185	COMPUTER REPLACEMENT	0	00/00/0000	1,637.00
				Vendor Total:	1,637.00
PIONEER DIESEL SERVICE INC	P054	SWAP LOADER FOR BLOWER	0	00/00/0000	2,056.47
				Vendor Total:	2,056.47
JEFF SHAW	S064	EXPENSE VOUCHER	0	00/00/0000	692.11
				Vendor Total:	692.11
SMITH & JOHNSON, ATTORNEYS.	S034	SETTLEMENT ENFORCEMENT	0	00/00/0000	1,060.00
				Vendor Total:	1,060.00
SOS ANALYTICAL	S058	WATER TESTING	0	00/00/0000	50.00
				Vendor Total:	50.00
TYLER TECHNOLOGIES, INC.	T182	ANNUAL FEES/ACCOUNTING SOFTWARE	0	00/00/0000	3,783.08
				Vendor Total:	3,783.08
VERIZON WIRELESS	V014	ACCT#682962913-00001	0	00/00/0000	40.01
				Vendor Total:	40.01
WELLS FARGO VENDOR FINANCIAL	W027	CONTRACT450-0093930-000	0	00/00/0000	90.71
				Vendor Total:	90.71
				Grand Total:	101,437.00
				Less Credit Memos:	0.00
				Net Total:	101,437.00
				Less Hand Check Total:	0.00
				Outstanding Invoice Total :	101,437.00
	Total Invoices:	17			