

**CENTERVILLE TOWNSHIP
5001 S. FRENCH RD.
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email: centervillesupervisor@gmail.com
TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130
Email: clerk.centerville@gmail.com
TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 228-5649 FAX: 228-6818
Email: dalekatrina@centurytel.net
ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

AGENDA

Wednesday December 8, 2021 7:00PM

Monthly Township Board Meeting

Centerville Township Hall

Public may participate via Zoom

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Special Item: Housing Presentation: Yarrow Brown
4. Previous Meeting Minutes
 1. November 10, 2021 Regular Meeting
5. Township Financial Update
 1. Treasurer's Report
 2. Balance Sheet as of November 30
 3. Reconciliation
 4. ARPA Funds
6. Invoices - Review and authorize payment
7. Clerk Report
8. Correspondence/ Communication
9. Board of Review
 1. Next meeting: December 14, 2021 at 1PM at the township hall
10. Zoning Administrator's Report
 1. Lake Shore Drive
11. Planning Commission:
 1. Annual Report to the Board by the PC Chair
 2. Next regular meeting: Monday, February 7, 2022 at 6:30PM
12. Cedar Area Fire and Rescue Board
 1. Board member report
 2. Next regular meeting: Thursday, December 16, 2021 at 7:00PM
13. Board – Unfinished Business
 1. Chalet Roads
 1. Hearing Schedule
 2. Resolution setting First Public Hearing
 3. Assessment roll
14. Board – New business
 1. 2022-2023 Budget
15. County Commissioner Report
16. Upcoming Township Meetings:
 1. Next regular Board of Trustees Meeting: Wednesday, January 12, 2022 at 7:00PM
17. Public Comment
18. Motion to Adjourn

James Schwantes is inviting you to a scheduled Zoom meeting.

Topic: Township Board Meeting Wednesday, December 8, 7PM
Time: Dec 8, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87578476530?pwd=TG1tNEhXcy8rQkwvcUxFSDA0SDViZz09>

Meeting ID: 875 7847 6530

Passcode: 191557

One tap mobile

+13017158592,,87578476530#,,,,*191557# US (Washington DC)

+13126266799,,87578476530#,,,,*191557# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma)

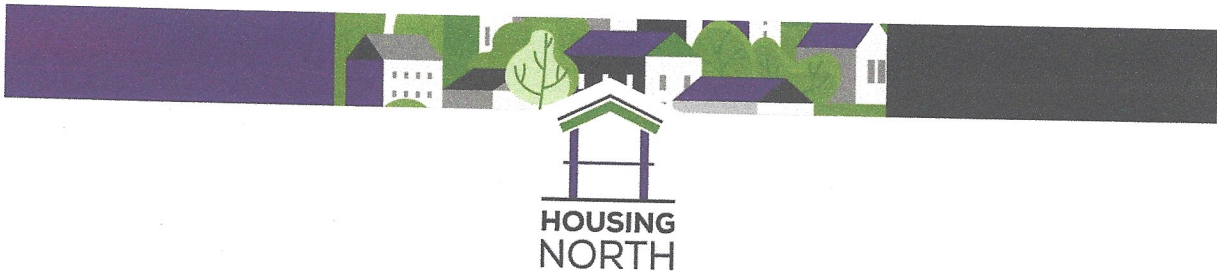
+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

Meeting ID: 875 7847 6530

Passcode: 191557

Find your local number: <https://us02web.zoom.us/j/87578476530?pwd=TG1tNEhXcy8rQkwvcUxFSDA0SDViZz09>



November 15, 2021

Dear Township Supervisor,

Housing is a clear and urgent economic development need in Northwest Michigan and especially in Leelanau County. We have a proven and rising demand for new housing units, and a development landscape in which it is ever more complex and expensive to build the housing that employers and residents need. A 2020 Target Market Analysis showed the need for 600 units over the next five years in Leelanau County, the bulk of which is for those making less than \$40,000/year and on rents that are less than \$1000/month.

Housing North is working with partners in Leelanau County to expand the concept of shared capacity and partnerships for housing and community development, through the "Housing Ready" program. Housing North was formed in 2018 to address the barriers to housing in our 10-county region through effective communications policy and supporting increased capacity. The "Housing Ready" program is designed to bring boots on the ground to Leelanau communities and townships to support their housing goals and help them become Housing Ready. The Housing Ready program follows the funding and partnership model of economic development organizations, which provide collaboratively funded, external staff to support local and county goals around economic development. This model is currently being explored and implemented throughout three counties in Northwest Michigan, with support from community foundations, units of government and other economic development partners.

We are requesting funds to support a full-time position in Leelanau County for 3 years. We are presenting this information to all Townships and Villages in Leelanau County with the goal to fund this position by Spring of 2022. We hope you will consider the proposal to support a Housing Ready Program staff person in Leelanau County. ***We also welcome a time to meet with your Township Board and will be in touch to schedule a time to present during your regular meeting agenda.***

Thank you for your consideration.

Sincerely,

Yarrow Brown, Executive Director, Housing North

Creating pathways and partnerships for housing in Northwest Michigan.

PO BOX 1434 | TRAVERSE CITY, MICHIGAN 49685 | 231-335-1685 | info@housingnorth.org

housingnorth.org



Proposal for a Leelanau County Housing Ready Program Director
Housing North and Leelanau Housing Action Committee

Invitation

Housing North invites units of government and other interested organizations to consider an investment to catalyze funding for a Housing Ready Program Director to work in Leelanau County by early 2022. We seek a pledge from your organization for three years towards funding for a Leelanau County Housing Ready Program Director hosted by Housing North. The total needed to fundraise for a full-time position for three years is roughly \$90-\$100K/year. We are seeking commitments from the Grand Traverse Regional Community Foundation as well as other area foundations and were recently awarded \$30,000 from the Leelanau Township Foundation to begin this effort. The goal is to have 50% of the position funded by the units of government and 50% funded by philanthropy. (Note: for Units of Governments this would be a contract for services with Housing North).

Challenge & Opportunity

It is well known that there is a significant housing affordability crisis in Leelanau County and throughout NW Michigan. Housing shortages affect area residents at all income levels but are particularly acute for low to middle-income employees of schools, businesses, nonprofit organizations, healthcare systems, skilled manufacturing, and local governments. The lack of affordable housing forces our core workforce outside our population centers, putting them at risk for transportation issues and reducing their ability to engage in the communities in which they work. Housing shortages are among the most significant constraints to hiring and retaining employees.

Housing North is working with partners in Leelanau County to identify ways to address this housing crisis and, collectively, make progress on this issue through a Housing Ready Program. This involves placing staff on the ground in the community focused on all things housing. The Program Director will be a principal agent that helps advance the mission and goals for housing to be determined by Leelanau Housing Action Committee, the County, Townships and Villages in Leelanau County with support through Housing North.

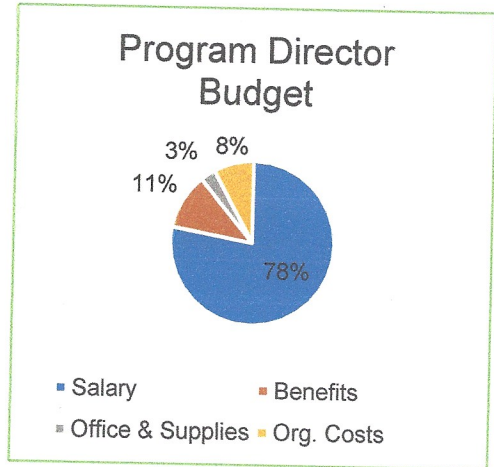
Momentum for the Housing Ready Program has been very encouraging as evidenced by the progress made in year one in Charlevoix County (2020), and the fact that an Emmet County position is starting in December of 2021. We are already seeing results of this program and

position in Charlevoix County (see enclosed handout) and are 80% of the way to having a position funded in Manistee County.

Closing

Housing North is seeking funding pledges from local governments (see note above), and community organizations in Leelanau County to fund a Housing Ready Program Director. **We are asking each partner who wants to participate to commit to a specific amount for three years.** Housing North will contract with each unit entity that contributes to make this position possible. We have a goal of hiring a full time Program Director for three years starting in 2022.

Thank you for considering support for our Housing Ready Program and making measurable progress in tackling affordable workforce housing for our region. We believe a pledge from your organization will send a strong message to our region and partners that our community is nimble and ready to provide strategic leadership and funding to address the most paralyzing issue facing our region.



The following is a list of opportunities for the Program Director to focus on in Leelanau County:

Finance and Project Support

- Develop an active network of developers, builders, nonprofits, governmental bodies (e.g., Leelanau County Land Bank and Brownfield Redevelopment Authorities), and others to identify potential projects and break down the barriers in order to bring those projects to fruition.
- Develop and keep up-to-date a database of potential development sites.
- Provide assistance to developers and development partners, including public officials, lenders, investors, and nonprofits, in planning, funding, and advocating for housing development that meets local goals with activities including:
 - Identify funding needed to complement developer and other financing in order to achieve affordability goals for target households;
 - Identify potential sources (including Federal, State, regional and local) to meet these needs and work with project partners and other Partnership members to develop funding proposals;
 - Conduct third-party site plan reviews and/or financial reviews of major development proposals on behalf of HAC to assist with financial need or local

development support in the form of tax abatement, infrastructure investments, or related opportunities for public-private partnerships;

- Work with partners to create and support new local and/or regional affordable housing financing vehicles; and
- Ultimately help to close deals and bring attainable housing projects of various scales to fruition.

Leadership and Representation

- Represent and/or work closely with Housing North and HAC as a spokesperson for efforts to increase affordable housing in Leelanau County. This includes the ability to speak publicly to groups and organizations, and comfortably advocate for projects.
- Develop and maintain strong working relationships with local government officials, developers, lenders, investors, businesses, and nonprofit organizations in the County.
- Liaise with Housing North and other local and regional affordable housing groups to identify opportunities to collaborate, bring to Leelanau County relevant experiences and ideas being considered elsewhere in the region, and tap regional resources that could support and benefit the HAC activities in Leelanau County.
- Collaborate with local, regional, and statewide nonprofits seeking to build, finance, and market affordable housing within Leelanau County.
- Facilitate the development of innovative local policy-based programs, such as deed restrictions that limit occupancy to year-round residents, to help address drivers of the current shortage of affordable housing.
- Recruit, motivate, and support volunteers and their respective committees, including the Partnership.
- Assist local units of government on policy development, possible zoning changes, and other initiatives that support the development of attainable housing.

CENTERVILLE TWP TREASURER'S REPORT
As of November 30, 2021

Account Balances:

Chase Tax Fund Cking #9301
Chase HI Yield Savings #5793
Chase Business Savings #6868
Chase Commercial Cking #2769
TOTAL:

\$3,188.77
\$101,725.28
\$66,832.54 ARPA Funds
\$156,560.25
\$328,306.84

<u>Receipts</u>	<u>Amount</u>	<u>From</u>	<u>Description</u>
#3110	\$180.00	Tim Cypher, ZA	Four Land Use Permits
#3111	\$23,336.00	State of MI	Sales Tax Revenue-July/Aug 2021
#3112	\$66,831.00	State of MI	ARPA Coronavirus Local Fiscal Recovery Fund
#3113	\$5,041.09	Transfer from #6868 to #5793	Leaves balance in #6868 ARPA Funds
#3114	\$85.81	K Pleva, Treas	Admin Fee
#3115	\$5.88	Chase Bank	Interest

Centerville Township Balance Sheet		11/30/21	
Assets:			
Cash and Cash Equivalents			
Capital Assets (trucks, land, building)		\$328,306.84	
Receivables:			
	Fire Millage:	\$0.00	
	Administration Fee:	\$0.00	
	General:	\$0.00	
	Total:	\$0.00	
Total Assets:		\$328,306.84	
Liabilities:			
Accrued Liabilities:		\$0.00	
Current Liabilities:			
	2100- Payroll Liabilities	\$10,351.66	
	2200- Offsetting Tax Liability	\$3,464.66	
	For Disbursement	\$0.00	
	For Centerville	\$3,190.32	\$0.00
Non-current Liabilities			
	Due within current fiscal year	\$0.00	
	Fire Department (FY 21 annual payment)	\$58,305.42	
	Due within more than one fiscal year	\$0.00	
Total Liabilities		\$68,657.08	
Net Assets:			
Invested in Capital Assets, net of related debt		\$0.00	
	(trucks)		
Restricted:			
	Tax Disbursement Funds	\$275.89	
	Fire Department (millage)	\$0.00	
	Metro funds (FY2014 to current FY)	\$13,101.64	
	Tax administration fee	\$0.00	
	ARPA	\$66,832.54	
	Total Restricted	\$80,210.07	
Unrestricted:			
	Committed:	\$0.00	% of Policy Targets:
	Assigned:		
	Roads:	\$70,000.00	110 % with Metro Funds
	Fire Department Back up Fund	\$46,145.00	40%
	Total Assigned	\$116,145.00	
	Unassigned:	\$131,951.77	
	Total Unrestricted:	\$248,096.77	
Total Net Assets:		\$259,649.76	
Total Net Assets and Liabilities		\$328,306.84	

Notes:						
Fund Balance Policy Targets:						
Unassigned Balance:						
FY 2021-2022 Expenses:						
Reduced by Fire restricted funds:						\$0.00
						\$397,246.68
April 1 Unassigned Balance of 50% of Expenses:						\$397,246.68
Nov 30 Unassigned Balance of 15% of Expenses:						\$198,623.34
						\$59,587.00
Assigned Funds:						
Fire Back-up Fund:						
FY 2021-2022 CAFR Liability:						
Fire Back-up Fund Target 50% of Annual Liability						\$233,221.68
						\$116,610.84
Road Fund:						
Project needs through FY 2021-2022						(Chalet Streets)
						\$70,000.00
Specified Projects:						
none						
						\$0.00
Restricted Funds Calculations:						
Fire Millage Fund:						
						Balance on 11/30/20
						\$0.00
						Collected 12/01/20 -11/30/21:
						\$204,045.91
Date paid:						
01/13/21 04/14/21 07//2021 10/14/21						
Paid out since 12/1/20:						\$55,243.26 \$58,305.42 \$58,305.42 \$58,305.42
						\$230,159.52
Note: Fire Funds collected and paid on a 12/1 to 11/30 basis						
						Balance:
						-\$26,113.61
Tax Administration Fee:						
Collected Since 4/1/21						
						\$17,429.57
Paid out since 4/1/21: 3 months						
						\$20,266.64
Paid out as Treasurer & Assessor monthly wages:						
						Balance:
						-\$2,837.07
Metro Fund:						
6-2019, 6-2020, 6-2021						
						\$13,101.64
2019, 2020 Road Funds Spent						
						\$0.00
						Balance:
						\$13,101.64

**CENTERVILLE TOWNSHIP
5001 S FRENCH RD
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email:
centervillesupervisor@gmail.com

TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130
Email: clerk.centerville@gmail.com

TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 228-5649 FAX: 228-6818
Email: dalekatrina@centurytel.net

ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

MONTHLY RECONCILIATION REPORT

Wednesday December 8, 2021 7:00PM

Monthly Township Board Meeting

Centerville Township Hall

This is to certify that the Centerville Township Board at its regular Board meeting conducted a reconciliation review for the month of November of 2021. This review uses the monthly bank reconciliation as its guide to review the sample transactions. Prior to this meeting the Supervisor requested documentation on two deposits and one transfer to and two expenditures from the General Fund for review.

Supervisor's comments: The expenditures reviewed were appropriate and properly documented. The deposits were documented and correspond to bank record. The transfer was made to clear an account for the restricted ARPA funds. No issues of concern were identified.

Reviewed by the board & signed by

Supervisor _____ Date: _____

(This report will be kept monthly for the Supervisor to present at the audit)

Jim

Chase QuickDeposit receipt

Date	Nov 12, 2021
Account number ending in	PLAT BUS CHECKING (...2769)
Deposit amount	\$23,516.00
Available balance ¹	\$135,190.14
Current balance ²	\$158,706.14

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

¹ Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

² Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.



Chase QuickDeposit receipt

Date	Nov 23, 2021
Account number ending in	PLAT BUS CHECKING (..2769)
Deposit amount	\$85.81
Available balance ¹	\$157,714.44
Current balance ²	\$157,800.25

Please print this receipt for your records. You won't be able to come back to this receipt once you leave this screen.

Thank you.

JPMorgan Chase Bank, N.A.

1-877-226-0071 (For government entities and not-for-profit organizations, call 1-855-893-2223). Member FDIC, Equal Housing Lender.

¹ Your "available balance" is the amount of the account's "current balance" that is available for immediate use. Certain pending transactions, such as check deposits, may not be included in the "available balance."

² Your "current balance" is the previous business day's ending balance, plus or minus any transaction known to the bank made during the current day.

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3112**

DATE 11.12.21

RECEIVED FROM State of MI \$ 66,831.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bws. Savings	#6868	66,831.00
	ck # 104872185	

IN PAYMENT FOR _____

ARPA Coronavirus
Local Fiscal Recovery
Fund

K Pleva

AUTHORIZED SIGNATURE

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3113**

DATE 11.12.21

RECEIVED FROM K Pleva \$ 5041.09

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
<u>This leaves balance in</u>		
<u>#6868 (\$66,831.00) all</u>		
<u>ARPA FUNDS</u>		

IN PAYMENT FOR _____

Transfer from # 8868
to # 5793

K Pleva

AUTHORIZED SIGNATURE

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3114**

DATE 11.23.21

RECEIVED FROM K Pleva, Treas. \$ 85.81

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
Bws. Ching	#2769	85.81
	ck # 5216	

IN PAYMENT FOR _____

Admin. fee

K Pleva

AUTHORIZED SIGNATURE

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3110**

DATE 11.10.21

RECEIVED FROM Tim Cypher, 2A \$ 180.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. King	#2769	
Peplinski (Hammer time) ck #5121		50.00
Stachnik, Mike MO # 00701901001		50.00
Albin	#9999	40.00
Miller	#1127	40.00

IN PAYMENT FOR 4 Land Use permits
K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3111**

DATE 11.11.21

RECEIVED FROM State of MI \$ 23,336.00

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. King	#2769	23,336.00
	ck #104854917	

IN PAYMENT FOR Sales Tax Revenue Sharing
July/Aug 2021
K Pleva
AUTHORIZED SIGNATURE

FORM NO. TUA-12 (REV 2/14)

PRESCRIBED BY BUREAU OF LOCAL GOVERNMENT SERVICES MICHIGAN DEPARTMENT OF TREASURY

OFFICIAL RECEIPT

CENTERVILLE TOWNSHIP
CEDAR MICHIGAN
LEELANAU COUNTY

No **3115**

DATE 11.30.21

RECEIVED FROM Chase Bank \$ 5.98

DOLLARS

FUND	ACCOUNT NO.	AMOUNT
B.W. Savings	#5999	4.34
"	#6908	1.54

IN PAYMENT FOR Interest
K Pleva
AUTHORIZED SIGNATURE



October 30, 2021 through November 30, 2021

Account Number: 000000771382769

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
11/12	Remote Online Deposit 2	\$23,516.00
11/23	Remote Online Deposit 2	85.81
Total Deposits and Additions		\$23,601.81

CHECKS PAID

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
5457 ^		11/10	\$114.27
5458 ^		11/01	23.09
5467 * ^		11/08	530.00
5468 ^		11/19	137.09
5469 ^		11/15	34.06
5470 ^		11/19	76.18
5472 * ^		11/15	45.00
5473 ^		11/16	630.00
5474 ^		11/19	69.37
Total Checks Paid			\$1,659.06

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

* All of your recent checks may not be on this statement, either because they haven't cleared yet or they were listed on one of your previous statements.

^ An image of this check may be available for you to view on Chase.com.

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
11/09	11/07 Basic Online Payroll Payment 5309824379 To #####7114	\$1,218.72
11/09	11/07 Basic Online Payroll Payment 5309824374 To ###1030	1,207.12
11/09	11/07 Basic Online Payroll Payment 5309824377 To #####6203	1,086.55
11/09	11/07 Basic Online Payroll Payment 5309824381 To #####3765	1,000.00
11/09	11/07 Basic Online Payroll Payment 5309824375 To #####7827	870.71
11/09	11/07 Basic Online Payroll Payment 5309824378 To #####9471	100.13
11/09	11/07 Basic Online Payroll Payment 5309824380 To #####9504	92.35
11/09	11/07 Basic Online Payroll Payment 5309824376 To #####4265	92.35
11/10	Orig CO Name:Irs Orig ID:3387702000 Desc Date:111021 CO Entry Descr:Usataxpytsec:CCD Trace#:061036016082557 Eed:211110 Ind ID:270171400764496 Ind Name:Centerville Township Trn: 3136082557Tc	848.16
Total Electronic Withdrawals		\$6,516.09

FEES

DATE	DESCRIPTION	AMOUNT
11/03	Service Charges For The Month of October	\$25.00
Total Fees		\$25.00

DAILY ENDING BALANCE

DATE	AMOUNT
11/01	\$142,375.50
11/03	142,350.50
11/08	141,820.50

CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check# November 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	11/10/2021	5468	TIME WARNER CABLE	086220701110121	015 - CHASE CHECKING GEN FUND 2769	0.00	137.09
Check	11/10/2021	5469	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	6311010 9-13-21 thru10-13-21	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	34.06	34.06
Check	11/10/2021	5470	CONSUMERS ENERGY CONSUMERS ENERGY	1000 0031 1496 october 2021	015 - CHASE CHECKING GEN FUND 2769 265-760 - Janitorial Services	34.06	76.18
Check	11/10/2021	5471	SHANNON ROUITZAHN SHANNON ROUITZAHN	July, August, September, October 2021 hall cleaning	015 - CHASE CHECKING GEN FUND 2769 265-760 - Janitorial Services	76.18	76.18
Check	11/10/2021	5472	LASER PRINTER TECH LASER PRINTER TECH LASER PRINTER TECH	Inv # 216732 fix printer - would not send email fix printer - would not send email	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Software 263-726 - Office Supplies/Software	200.00 22.50 22.50	200.00 45.00
Check	11/10/2021	5473	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	statement 83 October consultations; Rogers matter and SAD sat up	015 - CHASE CHECKING GEN FUND 2769 101-901 - Legal Fees	630.00	630.00
Check	11/10/2021	5474	SLEEPING BEAR COMPUTER CARE SLEEPING BEAR COMPUTER CARE	918189 ESET license renewal for one year, QB tune up, trip charge	015 - CHASE CHECKING GEN FUND 2769 253-930 - Computer Services	34.68	69.37
Check	11/10/2021	5475	BRIAN BOOTH BRIAN BOOTH BRIAN BOOTH	October lawn care October lawn care October lawn care	015 - CHASE CHECKING GEN FUND 2769 265-930 - Repairs & Maintenance 751-930 - Repairs & Maintenance	200.00 175.00	375.00
Check	11/10/2021	5476	KATRINA PLEVA KATRINA PLEVA	reimbursement MTA virtual development retreat	015 - CHASE CHECKING GEN FUND 2769 263-960 - Education & Training	290.00	290.00
TOTAL						9,044.12	8,549.69

OLSON BZDOK & HOWARD, P.C.
420 East Front Street
Traverse City, MI 49686
(231) 946-0044
www.envlaw.com

CENTERVILLE TOWNSHIP
5001 S. French Road
Cedar MI 49621

ATTN: Beth Chiles, Clerk

Page: 1
November 03, 2021
CLIENT FILE NO: 5382-00M
STATEMENT NO: 83

General Matters
CONFIDENTIAL -
ATTORNEY CLIENT COMMUNICATION

			HOURS	
10/06/2021	LBR	Call with T. Cypher regarding Rogers matter.	0.10	14.00
10/09/2021	LBR	Research and consider next steps regarding Rogers matter.	1.80	252.00
10/12/2021	LBR	Additional research and consideration of and email to clients regarding Rogers matter.	1.10	154.00
10/13/2021	LBR	Calls with T. Cypher; research regarding liens; follow-up email regarding same.	1.10	154.00
10/29/2021	LBR	Commence considering follow-up questions regarding special assessment district.	0.40	56.00
TOTAL HOURS CHARGED AND FEES			4.50	630.00
TOTAL CURRENT FEES AND EXPENSES				630.00
BALANCE DUE				<u>\$630.00</u>

Payable by check to Olson, Bzdok & Howard (EIN 38-2843057)
Past due statements are subject to monthly finance charges.

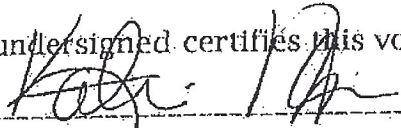
Request for Reimbursement for Official Expenditures:

Travel/Merchandise/Services/Training


Date	(From-To) Purpose	Mileage

Date	Explain Purchases/ Services	Charges	Receipt Attached
10.22.21	Virtual Retreat	290.00	yes

The undersigned certifies this voucher is correct:



Signature of Claimant

Clerk's Action:  Date: 11/10/21

Email: clerk.centerville@gmail.com
Mail: Centerville Twn Clerk
5001 S French Rd., Cedar, MI 49621

Order Confirmation (#101830)

message.

service@michigantownships.org <service@michigantownships.org>
To: centervilletpwptreasurer@gmail.com

Fri, Oct 22, 2021 at 3:52 PM

ORDER

Date: October 22, 2021

Order #: 101830

Order Date: October 22, 2021

Sold To: Katrina Pleva

512 Westshire Dr
Lansing, MI 48917-9757
www.michigantownships.org

Bill To:

Katrina Pleva
Centerville Twp. (Leelanau Co.)
5001 S French Rd
Cedar, MI 49621-9608

Description	Quantity	Price	Amount
2021 Virtual Professional Development Retreats	1	\$290.00	\$290.00
Subtotal:			\$290.00
Tax:			\$0.00
Shipping:			\$0.00
Credits Used:			\$0.00
Total:			\$290.00
Total Payment:			\$290.00
Balance Due:			\$0.00

INVOICES WITH A BALANCE ARE DUE UPON RECEIPT.

Questions regarding this invoice can be sent to
service@michigantownships.org

Have a great day!

Detach and return with payment

Order #: 101830

Katrina Pleva
Centerville Twp. (Leelanau Co.)
5001 S French Rd

Please remit payment to:
Michigan Townships Association
PO Box 80078
Lansing, MI 48908-0078
United States
(P) (517) 321-6467 (F) (517) 321-8908

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 December 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Liability Check	12/02/2021	EFT	United States Treasury	35-2297948	015 - CHASE CHECKING GEN FUND 2769	0.00	848.16
Paycheck	12/08/2021	EFT	RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 215-703 - Part Time Wages	0.00 0.00 86.00	848.16 67.54
Paycheck	12/08/2021	EFT	CHILES, BETH CHILES, BETH		015 - CHASE CHECKING GEN FUND 2769 215-701 - Wages	88.00 1,383.33	67.54 1,184.71
Paycheck	12/08/2021	EFT	KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		015 - CHASE CHECKING GEN FUND 2769 257-701 - Wages	1,383.33 1,233.33	1,184.71 1,086.56
Paycheck	12/08/2021	EFT	PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		015 - CHASE CHECKING GEN FUND 2769 253-701 - Wages & School Col.	1,233.33 1,383.33	1,086.56 1,218.71
Paycheck	12/08/2021	EFT	SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages	1,383.33 100.00	1,218.71 92.35
Paycheck	12/08/2021	EFT	SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		015 - CHASE CHECKING GEN FUND 2769 171-701 - Adm Wages	100.00 891.67	92.35 785.55
Check	12/08/2021	EFT	JAMES SCHWANTES JAMES SCHWANTES		015 - CHASE CHECKING GEN FUND 2769 247-900 - Printing & Publishing	891.67 105.99	785.55 105.99
Check	12/08/2021	EFT	Beth Chiles 1 Beth Chiles 1		015 - CHASE CHECKING GEN FUND 2769 247-900 - Printing & Publishing	105.99 60.68	105.99 60.68
Check	12/08/2021	EFT	CYPHER GROUP, INC CYPHER GROUP, INC	November 2021 November 2021	015 - CHASE CHECKING GEN FUND 2769 723-701 - Contracted Services	60.68 1,000.00	60.68 1,000.00
Check	12/02/2021	5477	U.S. POSTAL SERVICE U.S. POSTAL SERVICE	8 rolls 8 rolls of stamps	015 - CHASE CHECKING GEN FUND 2769 253-726 - Office Supplies/Software	1,000.00 464.00	1,000.00 464.00
Check	12/02/2021	5478	KCI KCI	inv 304731 writer 2021 tax bills	015 - CHASE CHECKING GEN FUND 2769 253-802 - Contracted Services	464.00 424.13	464.00 424.13
Paycheck	12/08/2021	5479	DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE DAMM (PC MEMBER), JAMIE		015 - CHASE CHECKING GEN FUND 2769 247-703 - Part Time Wages 722-701 - Part Time Wages 721-701 - Part Time Wages	424.13 0.00 0.00 80.00	424.13 73.88
						80.00	73.88

CENTERVILLE TOWNSHIP
Monthly Check Journal with Totals Sorted by Check#
 December 2021

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	12/08/2021	5480	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		015 - CHASE CHECKING GEN FUND 2769 101-701 - Adm Wages 721-701 - Part Time Wages	80.00	73.88
Paycheck	12/08/2021	5481	JOHNSON (PC Chair), TIMOTHY P JOHNSON (PC Chair), TIMOTHY P		015 - CHASE CHECKING GEN FUND 2769 721-701 - Part Time Wages	80.00	73.88
Paycheck	12/08/2021	5482	Mosher, Joseph D Mosher, Joseph D Mosher, Joseph D Mosher, Joseph D		015 - CHASE CHECKING GEN FUND 2769 262-701 - Wages-Part time 247-703 - Part Time Wages 721-701 - Part Time Wages	80.00	175.46
Check	12/08/2021	5483	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	advertiser 406 synopsis for October	015 - CHASE CHECKING GEN FUND 2769 215-726 - Office Supplies/Software	86.05	70.48
Check	12/08/2021	5484	CONSUMERS ENERGY CONSUMERS ENERGY	1000 0031 1496 November 2021	015 - CHASE CHECKING GEN FUND 2769 448-920 - Utilities-Electric	86.05	86.05
Check	12/08/2021	5485	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	6311010 Oct. 13 - Nov. 13 2021	015 - CHASE CHECKING GEN FUND 2769 265-920 - Utilities-Electric	76.39	76.39
Check	12/08/2021	5486	KCI KCI	proposal 216815 - postage assessment notice postage	015 - CHASE CHECKING GEN FUND 2769 257-602 - Contracted Services	41.21	41.21
TOTAL						8,358.97	8,526.59

CENTERVILLE TOWNSHIP Z A'S MONTHLY SUMMARY

PERIOD: NOVEMBER 2021

DATE	PERMIT #	NAME	USE	REC. #	CK.#	AMOUNT
11/5/2021	LUP 21-35	HARTINGS	LAND USE	202135	143	\$ 50.00
002-800-009-00	8081 S. RUSTIC DRIVE	DETACHED GARAGE / NO HABITABLE SPACE		672 S.F.		
11/11/2021	LUP 21-36	BURKE	LAND USE	202136	9019	\$ 190.00
002-005-003-20	2192 S. RIDGE ROAD	NEW DWELLING GARAGE PORCH DECK		3,656 S.F.		
11/12/2021	LUP 21-37A	IZATT	LAND USE	202137A	457	\$ 25.00
002-020-005-30	3200 E. BODUS RD	SHED		200 S.F.		
11/11/2021	LUP 21-37B	JACKSON	LAND USE	202137B	12177	\$ 115.00
002-004-011-00	2989 S. SCHOMBERG RD.	GUEST HOUSE - 3 DECKS		2,323 S.F.		
11/29/2021	LUP 21-38	MOSQUEDA	LAND USE	202138	186-187	\$ 90.00
002-008-010-40	3812 S. SCHOMBERG RD.	2 ACCESSORY BUILDINGS		1,480 S.F.	187 SENT TREAS	
11/15/2021	PLA 21-02	MOSHER	PLA	PLA21-02	1084	\$100.00
					TREAS. HAS	

10/31/2021	MCI FINE 1901	ROGERS	VIO	MCLVIO1901	DELINQUENT	17 MONTHS
002-011-024-00	3780 S. LAKESHORE DR	TOWNSHIP BOARD MAKES DETERMINATION AT OCTOBER MEETING				

TOTAL \$ 570.00

SIGNED:

TIMOTHY A. CYPHER

12/5/2021

TIMOTHY A. CYPHER
 CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR
 231-360-2557

Time Line for Centerville Township Chalet Assessment District - November 29, 2021

December 2021:

Initiating Resolution tentatively declaring the Board's intention to make the improvement is adopted at the December 8 Board Meeting

Setting time and date for the First Public hearing at the January 12 Board meeting

Purpose of hearing to discuss establishment of SAD, receive statements of support or objection

- Letter to property owners and parties in interest to be sent no later than Friday December 17 ("shall be at least 10 days before date of the hearing")
- Notices in the Leelanau Enterprise: 1st: December 23, 2nd: December 30 (first notice shall be at least 10 days before date of hearing)

January 2022:

Hold hearing at January 12 Board meeting.

Purpose: Review plans and estimated costs. Receive comments. If appropriate take action.

- Action: Adopt a resolution establishing the SAD (including the completion of the improvement, the plans and estimate of cost, the special assessment district, and the term of the district's existence) and direct Supervisor to prepare assessment roll. The Supervisor shall affix to the roll his certificate stating that the roll was made pursuant to a resolution of the Township Board adopted on a specified date, and that in making the assessment roll the Supervisor, according to best judgment, has conformed in all respects to the directions contained in the resolution and the statutes of this state. When the Supervisor reports the roll to the Township Board, the roll shall also be filed in the Township Clerk's office.

February 2022:

At February 2 Board meeting to review assessment roll.

- Action adopt a resolution setting the second public hearing to confirm the roll at the March 9 or April 13 Board meeting

If Second Public Hearing is on March 9

- Letter to property owners and parties in interest to be sent no later than Friday February 11 ("shall be at least 10 days before date of the hearing")
- Notices in the Leelanau Enterprise: 1st: February 17 , 2nd: February 24 (first notice shall be at least 10 days before date of hearing)

If Second Public Hearing is on April 13

- Letter to property owners and parties in interest to be sent no later than Friday March 18 ("shall be at least 10 days before date of the hearing")
- Notices in the Leelanau Enterprise: 1st: March 24, 2nd: March 31 (first notice shall be at least 10 days before date of hearing)

March 2022 or April 2022:

Hold second public hearing at the March 9 or April 13 Board meeting

Purpose: Hear objections to the assessments to be levied and to correct any errors in the roll

Action: Adopt a resolution confirming the assessment roll.

The Board could direct the supervisor to amend, correct, or revise roll. The Board can confirm the roll at this hearing or a subsequent hearing, or annul it and direct that a new roll be prepared. If a special assessment roll is confirmed, the township clerk shall endorse on the assessment roll the date of the confirmation.

Not required but recommended: Mail a notice of special assessment to each property owner. MTA recommends this notice be sent not later than 20 days after the roll is confirmed

May 2022: Submit special assessment roll to Equalization to be included on L4029 for Winter Taxes and subsequent tax collections

September: Sign L4029 to put first collection on the December Tax Bill

**CENTERVILLE TOWNSHIP
5001 S FRENCH RD
CEDAR, MICHIGAN 49621**

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204
Email: centervillesupervisor@gmail.com
TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbelfarm.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130
Email: clerk.centerville@gmail.com
TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

TREASURER
KATRINA PLEVA
PHONE: 825-1188
Email: centervilletwptreasurer@gmail.com
ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

Resolution #2021-09

Declaring the Intention to Establish a Special Assessment District for Partial Funding of Chalet Area Roads Repair and Setting the Time and Date of the First Public Hearing Regarding this Intention.

Whereas at the August 11, 2021 regularly scheduled meeting of the Board of Trustees, the Board unanimously passed a motion requesting that the Leelanau County Road Commission obtain construction bids for repaving the streets in the Sugar Loaf Chalets area, specifically the entire length of Sugar Maple Drive from Eitzen Road to Townline Road and the various streets connecting to it;

Whereas at the same August 11, 2021 regularly scheduled meeting of the Board of Trustees, the Board unanimously passed a motion declaring the Board's intention to set up a Special Assessment District for the purpose of levying an assessment of twenty-five percent (25%) of the costs of the above-described Sugar Loaf Chalet Road Project, providing that the current preliminary estimate for that assessment is \$122,000, and indicating that the assessment will be redetermined as the Leelanau County Road Commission receives bids for the project and final plans are determined;

Whereas the Township Board has caused to be prepared plans describing the improvement, its location, and its estimated cost and filed the same with the Township Clerk, who has made the plans and estimate available for public examination;

Whereas the Township Board has provided advance notice to all property owners within the proposed Special Assessment District informing them that the Board has decided to move forward with repairing the Sugar Loaf Chalet streets, describing the proposed budget and potential cost per parcel, informing the property owners where they can access the preliminary estimate and work plan, and inviting comments;

Whereas the Board of Trustees is aware that if it desires to proceed with the improvement, it shall tentatively declare by resolution its intention to make the improvement and tentatively designate the special assessment district against which the cost of the improvement or a designated part of the improvement is to be assessed, and that it shall set a time and place for a public hearing to meet and hear any objections to the special assessment district;

Now, therefore, be it resolved that the Centerville Township Board of Trustees tentatively declares its intention to make the improvements to the Sugar Loaf Chalets area roads by repaving them;

And be it also resolved that the Centerville Township Board of Trustees tentatively designates the special assessment district against which of twenty-five percent (25%) of the costs of the improvements are to be assessed as the following:

All properties fronting on Sugar Maple Drive from Eitzen Road to Townline Road and the various streets connecting to it, including E Cherry Lane, S Hemlock Road, E Birch Court, E Ash Place, S Beech Court, S Linden Court, E Red Oak Court, and Horn Beam Court.

And be it also resolved that assessments will be collected in six (6) installments over three years, beginning with the December 1, 2022 Winter Tax bill and then each subsequent Summer and Winter Tax bill, concluding with the Summer 2026 Tax bill.

And be it also resolved that the Centerville Township Board of Trustees shall meet in the Centerville Township Hall at 6:30 PM on January 12, 2022 to hear and consider any objections to the Special Assessment District and the Cost Estimates.

Notice of the hearing shall be given by publishing it twice before the hearing in the Leelanau Enterprise, a newspaper circulated in the Township, and by first-class mail to each record owner of or party in interest in, property to be assessed whose name appears upon the last Township tax assessment records, addressed to the record owner or party in interest at the address shown on the tax records. The last Township tax assessment records means the last assessment roll for ad valorem tax purposes that was reviewed by the Township Board of Review, as supplemented by any subsequent changes in the names or the addresses of the owners or parties listed on that roll. If a record owner's name does not appear on the Township tax assessment records, then notice shall be given by first-class mail addressed to the record owner at the address shown by the records of the county register of deeds.

Notice by mail and the first publication of the notice in the Leelanau Enterprise shall be at least 10 days before the date of the hearing.

The notice shall state that the plans and estimates are on file with the Township clerk for public examination and shall contain a description of the proposed special assessment district; shall state that appearance and protest at the hearing in the special assessment proceedings is required in order to appeal the amount of the special assessment to the state tax tribunal and shall describe the manner in which an appearance and protest shall be made; and shall state that periodic redeterminations of cost without a change in the special assessment district may be made without further notice to record owners or parties in interest in the property.

The foregoing resolution offered by Township Board member _____ and supported by Township Board member _____

Upon roll call vote, the following voted:

Chiles: ____ Hubbell: ____ Pleva: ____ Schaub: ____ Schwantes: ____

Yeas: ____ Nays: ____ Motion Carried (Vote #)

TOWNSHIP CLERK CERTIFICATE

The undersigned, Clerk of the Township of Centerville, certifies that this resolution was adopted by the Township Board on December 8, 2021 and is effective immediately and is on file in the records of the office.

By _____ Date: _____
Elizabeth Chiles, Clerk

CENTERVILLE TOWNSHIP
5001 S FRENCH RD CEDAR, MICHIGAN 49621

SUPERVISOR
JAMES SCHWANTES
PHONE: 920-5204

Email:centervillesupervisor@gmail.com

CLERK
ELIZABETH CHILES
PHONE: 620-2130

Email: clerk.centerville@gmail.com

TREASURER
KATRINA PLEVA
PHONE: 835-1188

Email:centervilletwptreasurer@gmail.com

TRUSTEE
DANIEL HUBBELL
PHONE: 228-6390
Email: dan@hubbellfarm.com

TRUSTEE
RONALD SCHAUB
PHONE: 256-7127
Email: schaubron@yahoo.com

ZONING ADMIN:
TIM CYPHER
CELL: 360-2557 FAX 256-7774
Email: tim@allpermits.com

December , 2021

Notice of Township Intent to establish the Sugar Loaf Chalet Area Roads Special Assessment District

Dear Sugar Loaf Chalet area property owner or party in interest,

This letter is to inform you that the Centerville Township Board has tentatively decided by resolution on December 8, 2021 to establish a Special Assessment District to raise part of the funds needed to reconstruct the streets in your area.

Please be advised that a Public Hearing regarding establishing this Special Assessment District will take place at the Centerville Township Hall, 5001 S French Rd, Cedar, MI 49621 on January 12, 2022 6:30 PM.

The purpose of this hearing is to hear and consider any objections to the proposed Special Assessment District, the improvement, and the Cost Estimates. Any property owner or party in interest wanting to file an objection must do so at the hearing or in writing before the hearing. Protest by appearance in person or via Zoom or in writing, including e-mail, are required in order to appeal the amount of the assessment to the Michigan State Tax Tribunal. A copy of the public notice for this hearing is included for your reference.

The Sugar Loaf Chalet Area Roads Special Assessment District (CARSAD) includes all the parcels that front on to Sugar Maple Drive and the streets connecting with it, including Ash Place, Beech Court, Birch Court, Cherry Lane, Hemlock Road, Horn Beam Court, Linden Court, and Red Oak Court.

The Leelanau County Road Commission's (LCRC) engineer has proposed to install "Texas underlay and wedge and place a 1-1/2" overlay" on these streets. The estimated cost for the project at this time is \$487,970.00. The LCRC will pay half of this cost, \$243,985.00. The work is to be completed in the 2022 construction season. The township will pay 25%, \$121,993.00, of the cost using the community's general funds. The remaining 25%, \$121,993.00, will be covered by the CARSAD per the Township's Road Improvement and Maintenance Policy. Bids for the project are expected in late winter. Costs and assessments will be re-calculated at that time and periodic redeterminations of cost may occur without a change in the special assessment district. The Township is covering all legal, noticing, and publishing costs involved in this undertaking with general funds.

Assessments will be determined on a parcel frontage basis with the following modifications. 1) The frontage on the Common Areas in the Chalet Subdivisions will be allocated to those parcels on a pro-rated basis. 2) In order to more equitably distribute costs among a wide variety of parcel sizes and shapes, assessments will be capped at the rate of 2x the per parcel average of the total assessment divided by the total number of parcels. The difference between a frontage foot assessment and a capped assessment will be redistributed to the remaining parcels. Based on the current estimate, that cap is \$1320.00.

Assessments will first appear on the December 2022 tax bill and will be collected in six installments on subsequent summer and winter tax bills over 3 years. The CARSAD is for the purpose of this project only and under the terms described here. It will have no taxing authority beyond this.

The plans and estimates for the road construction project are on file at the Centerville Township Hall and at the Centerville Township website. Visit (<https://www.leelanau.gov/centervilletwp.asp>) to view. In the upper right corner of the home page is a "How Do I . . ." box. Click on the link "Learn About . . . Chalet Area Roads Special Assessment District". For physical inspection or paper copies please contact Beth Chiles, your Township Clerk. Her contact information is listed above.

Please contact Jim Schwantes, the Supervisor, regarding any questions you may have about the Special Assessment District and this public hearing. His contact information is listed above.

Sincerely,

The Centerville Township Board of Trustees

**CENTERVILLE TOWNSHIP
PUBLIC NOTICE**

Notice is hereby given to all record owners of or parties in interest in land in the proposed Special Assessment District described below that the Centerville Township Board of Trustees will hold a public hearing regarding establishing a Sugar Loaf Chalets Area Roads Special Assessment District within the boundaries proposed in this notice.

Location: Centerville Township Hall, 5001 S French Rd, Cedar, MI 49621 and electronically via Zoom at the link published on the Centerville Township website at <https://www.leelanau.gov/centtwpmtg.asp>.

Date and Time: January 12, 2022 6:30 PM

The purpose of this hearing is for the Township Board to hear and consider any objections to the proposed Special Assessment District, to the proposed improvement; and to the Cost Estimates; as well as any revisions, corrections, amendments, or changes to the proposed Special Assessment District, improvement, or Cost Estimates.

PROPOSED SPECIAL ASSESSMENT DISTRICT:

The proposed Sugar Loaf Chalet Area Roads Special Assessment District (CARSAD) includes all the parcels that front on to Sugar Maple Drive and the streets connecting with it, including Ash Place, Beech Court, Birch Court, Cherry Lane, Hemlock Road, Horn Beam Court, Linden Court, and Red Oak Court.

PROPOSED IMPROVEMENT:

The Leelanau County Road Commission plans proposes to install a “Texas underlay and wedge and place a 1-1/2” overlay” on these streets. The estimated cost at this time for this project is \$487,970.00. The work is to be completed during the 2022 construction season.

COST ESTIMATE:

Per township policy the property owners in the Special Assessment District will assessed 25% of this cost, totaling \$121,993.00. When bids for the work are received in late winter a more accurate cost estimate will be made. Periodic re-determinations of cost without change in the Special Assessment District may be made without further notice to record owners or parties of interest in the property. The assessments will be collected in six tax installments over 3 years beginning in December of 2022.

The plans and estimates are on file with the Centerville Township Clerk, Beth Chiles, 5001 S French Road, Cedar, MI 49621, for public examination. The plans and estimates are also available on the Centerville Township website at <https://www.leelanau.gov/centtwpans.asp?rid=10>.

Any property owner wanting to file an objection must do so at the hearing or in writing before the hearing. Protest by appearance in person or via Zoom or in writing, including e-mail, are required in order to appeal the amount of the assessment to the Michigan State Tax Tribunal. An owner or party in interest, or his or her agent may appear in person at the hearing to protest the special assessment, or shall be permitted to file his or her appearance or protest by letter and his or her personal appearance shall not be required. The Township Board shall maintain a record of parties who appear to protest at the hearing. If a hearing is terminated or adjourned for the day before a party is provided the opportunity to be heard, a party whose appearance was recorded is considered to have protested the special assessment in person.

If a special assessment is made against property, the owner or any person having an interest in the real property may file a written appeal of the special assessment with the state tax tribunal within 30 days after the confirmation of the special assessment roll if that special assessment was protested at the hearing held for the purpose of confirming the roll.

	Parcel #	Owner 1	Initial Front Feet	Correct Front Feet	Commons adjustment	Total Frontage	SAD Assessment	6 Payments	SAD Percent	Commons %	
Chalets sub #1	002-350-002-00	MAINE ROBERT P & JANET M TRUST	80		80	4.74	84.74	\$612.40	\$102.07	0.68%	0.49%
Chalets sub #1	002-350-002-01	BOSTIC NICHOLAS P &	80		80	4.74	84.74	\$612.40	\$102.07	0.68%	0.49%
Chalets sub #1	002-350-003-00	SCHAUB JUSTIN	81.54		81.54	4.83	86.37	\$624.19	\$104.03	0.69%	0.50%
Chalets sub #1	002-350-004-00	BUJOLD NANCY	53.5		53.5	3.17	56.67	\$409.54	\$68.26	0.45%	0.33%
Chalets sub #1	002-350-005-00	BUJOLD FAMILY TRUST	51.67		51.67	3.06	54.73	\$395.53	\$65.92	0.44%	0.32%
Chalets sub #1	002-350-006-00	HUNTER RAY & MARY	52.98		52.98	3.14	56.12	\$405.56	\$67.59	0.45%	0.32%
Chalets sub #1	002-350-007-00	HUNTER RAY & MARY	53.50		53.5	3.17	56.67	\$409.54	\$68.26	0.45%	0.33%
Chalets sub #1	002-350-008-00	TOTH DANIEL & DERIAN JANICE	53.50		53.5	3.17	56.67	\$409.54	\$68.26	0.45%	0.33%
Chalets sub #1	002-350-009-00	TOTH DANIEL & DERIAN JANICE	99.67		99.67	5.90	105.57	\$762.97	\$127.16	0.84%	0.61%
Chalets sub #1	002-350-010-00	BLOK JOHN M	66		66	3.91	69.91	\$505.23	\$84.21	0.56%	0.40%
Chalets sub #1	002-350-013-00	WYMAN CAROL JEAN TRUST	70		70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%
Chalets sub #1	002-350-014-00	WYMAN CAROL JEAN TRUST	78.16		78.16	4.63	82.79	\$598.31	\$99.72	0.66%	0.48%
Chalets sub #1	002-350-015-00	LUBOVICH SHEILA	53.7		53.7	3.18	56.88	\$411.07	\$68.51	0.46%	0.33%
Chalets sub #1	002-350-016-00	HUBBELL JOSEPH T & AMY D	54.24		54.24	3.21	57.45	\$415.21	\$69.20	0.46%	0.33%
Chalets sub #1	002-350-017-00	THOMPSON SCOTT & KATHLEEN	52.84		52.84	3.13	55.97	\$404.49	\$67.42	0.45%	0.32%
Chalets sub #1	002-350-018-00	REYERS DANIEL & MARGARET TRUST	54.68		54.68	3.24	57.92	\$418.58	\$69.76	0.46%	0.33%
Chalets sub #1	002-350-019-00	HARRISON BLAINE & JEAN	53.5		53.5	3.17	56.67	\$409.54	\$68.26	0.45%	0.33%
Chalets sub #1	002-350-020-00	LANDERS MICHAEL J & CYNTHIA L	291.74		121.92	7.22	129.14	\$933.30	\$155.55	1.03%	0.74%
Chalets sub #1	002-350-023-00	KUCHARSKI TRUST	258.59		96.96	5.74	102.70	\$742.23	\$123.70	0.82%	0.59%
Chalets sub #1	002-350-024-00	BASSETT ANDREW	88.41		88.41	5.24	93.65	\$676.78	\$112.80	0.75%	0.54%
Chalets sub #1	002-350-025-00	RENNIE JAMES N	93.09		93.09	5.51	98.60	\$712.60	\$118.77	0.79%	0.57%
Chalets sub #1	002-350-026-00	RENNIE JAMES N	91.67		91.67	5.43	97.10	\$701.73	\$116.96	0.78%	0.56%
Chalets sub #1	002-350-027-00	MERRILL GEORGE J & JUDITH M	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #1	002-350-028-00	MERRILL GEORGE J & JUDITH M	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #1	002-350-029-00	CHILES ELIZABETH H	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #1	002-350-030-00	HUBER JERRY M	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #1	002-350-031-00	HUBER JERRY M	65.04		65.04	3.85	68.89	\$497.88	\$82.98	0.55%	0.40%
Chalets sub #1	002-350-032-00	GRIFFITHS LEONARD & JULIE	57		57	3.58	60.38	\$436.34	\$72.72	0.48%	0.35%
Chalets sub #1	002-350-033-00	LINDEMAN HEIDI	62.23		62.23	3.66	65.89	\$499.34	\$83.22	0.55%	0.40%
Chalets sub #1	002-350-034-00	MCKELVEY JACK D & DRALLOS MARY K	58.03		58.03	3.44	61.47	\$444.22	\$74.04	0.49%	0.35%
Chalets sub #1	002-350-035-00	A BON MARCHE INC	65.67		65.67	3.89	69.56	\$502.70	\$83.78	0.56%	0.40%
Chalets sub #1	002-350-036-00	A BON MARCHE INC	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-037-00	DETFLEFS FAMILY TRUST	95.01		95.01	5.63	100.64	\$727.30	\$121.22	0.81%	0.58%
Chalets sub #2	002-400-038-00	MARION RICHARD E JR &	88.43		88.43	5.24	93.67	\$676.93	\$112.82	0.75%	0.54%
Chalets sub #2	002-400-039-00	MARION RICHARD E JR &	83.5		83.5	4.94	88.44	\$639.19	\$106.53	0.71%	0.51%
Chalets sub #2	002-400-040-00	PAGE TIMOTHY	73.77		73.77	4.37	78.14	\$564.71	\$94.12	0.63%	0.45%
Chalets sub #2	002-400-041-00	ANDREWS SHIRLEY M	88.65		88.65	5.25	93.90	\$678.62	\$113.10	0.75%	0.54%
Chalets sub #2	002-400-042-00	MCKELVEY JACK D	85.19		85.19	5.04	90.23	\$652.13	\$108.69	0.72%	0.52%
Chalets sub #2	002-400-043-00	MCKELVEY JACK D & DRALLOS MARY K	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-044-00	THIES PHILIP A & PATRICIA A	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-045-00	DEWIND GREGORY A & BECKY A	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-047-00	WALSH BARBARA R & SCHMIDT MARLIN F	122.32		122.32	7.24	129.56	\$936.36	\$156.06	1.04%	0.75%
Chalets sub #2	002-400-048-00	VANWALTHAUSEN ROLF A & MARI K	61.68		61.68	3.65	65.33	\$472.16	\$78.69	0.52%	0.38%
Chalets sub #2	002-400-049-00	BURNS TERRELL & LEE ANN	61.68		61.68	3.65	65.33	\$472.16	\$78.69	0.52%	0.38%
Chalets sub #2	002-400-050-00	BURNS TERRELL & LEE ANN	60.47		60.47	3.58	64.05	\$462.90	\$77.15	0.51%	0.37%
Chalets sub #2	002-400-051-00	HOOPER DAVID S & MARIA D	65.01		65.01	3.85	68.86	\$497.65	\$82.94	0.55%	0.40%
Chalets sub #2	002-400-052-00	FELLOWSHIP OF THE COTTAGE LLP	65.01		65.01	3.85	68.86	\$497.65	\$82.94	0.55%	0.40%
Chalets sub #2	002-400-053-00	HOWE JEREMY E & ASHLEY C	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-054-00	HOWE JEREMY E & ASHLEY C	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-055-00	MCHUGH MICHAEL J & PEGGY A	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-056-00	BLAHOVEC NOREEN S TRUST	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-057-00	BLAHOVEC NOREEN S TRUST	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-058-00	DIOTTE MATTHEW J	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-059-00	ALLIS CLINT & SARAH PALMER	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-062-00	STRICKER TRAVIS & MARION COURTNEY	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-063-00	LATTIMORE JUSTIN W	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-064-00	LATTIMORE JUSTIN W	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-065-00	REES SCOTT S	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-066-00	REES SCOTT S	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%
Chalets sub #2	002-400-067-00	BRUDER ANNE	72.47		72.47	4.29	76.76	\$554.76	\$92.46	0.61%	0.44%
Chalets sub #2	002-400-069-00	KRUGER PEGGY MARIE	67		67	3.97	70.97	\$512.89	\$85.48	0.57%	0.41%
Chalets sub #2	002-400-070-00	PATTERSON JOAN E	66.01		66.01	3.91	69.92	\$505.31	\$84.22	0.56%	0.40%
Chalets sub #2	002-400-071-00	BLACKSTONE JERRY O & DOROTHY O	66		66	3.91	69.91	\$505.23	\$84.21	0.56%	0.40%
Chalets sub #2	002-400-072-00	DENAMUR JEFF	66		66	3.91	69.91	\$505.23	\$84.21	0.56%	0.40%
Chalets sub #2	002-400-075-00	SKOWRONSKI JASON J &	102		102	6.04	108.04	\$780.81	\$130.14	0.86%	0.62%
Chalets sub #2	002-400-076-00	CARPENTER ROBERT & GRACE	87		87	5.15	92.15	\$665.99	\$111.00	0.74%	0.53%
Chalets sub #2	002-400-078-00	HUNT EILEEN TRUST	98		98	5.80	103.80	\$750.19	\$125.03	0.83%	0.60%
Chalets sub #2	002-400-080-00	SCHMIDT DAVID J & SUSAN C	103		103	6.10	109.10	\$788.47	\$131.41	0.87%	0.63%
Chalets sub #2	002-400-083-00	PARKER CHERYL L	73		73	4.32	77.32	\$558.82	\$93.14	0.62%	0.45%
Chalets sub #2	002-400-084-00	MONTGOMERY BRUCE	77		77	4.56	81.56	\$589.44	\$98.24	0.65%	0.47%
Chalets sub #2	002-400-088-00	COWART FAMILY TRUST	87		87	5.15	92.15	\$665.99	\$111.00	0.74%	0.53%
Chalets sub #2	002-400-089-00	SILHA KEVIN C & JESSICA	85		85	5.03	90.03	\$650.68	\$108.45	0.72%	0.52%
Chalets sub #2	002-400-091-00	MINOR JOHN K & MINOR COLLEEN MAHER	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-092-00	MINOR JOHN K & MINOR COLLEEN MAHER	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-093-00	MORGAN DAVID RUSSELL	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-094-00	MORGAN DAVID RUSSELL	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-095-00	MERRITT MATTHEW	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-096-00	LISKE LISA ANN	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-097-00	SLANEC DAVID B & ELIZABETH A	84		84	4.97	88.97	\$643.02	\$107.17	0.71%	0.51%
Chalets sub #2	002-400-099-00	MINER FAMILY TRUST	143.89		143.89	8.52	152.41	\$1,101.48	\$183.58	1.22%	0.88%
Chalets sub #2	002-400-101-00	BRAYTON EDWARD M & MARY E TRUST	88.68		88.68	5.25	93.93	\$678.85	\$113.14	0.75%	0.54%
Chalets sub #2	002-400-102-00	BRAYTON EDWARD M & MARY E TRUST	54.50		54.5	3.23	57.73	\$417.20	\$69.53	0.46%	0.33%
Chalets sub #2	002-400-103-00	MODRZEJEWSKI MATTHEW	54.50		54.5	3.23	57.73	\$417.20	\$69.53	0.46%	0.33%
Chalets sub #2	002-400-104-00	EQUITY TRUST COMPANY	54.62		54.62	3.23	57.85	\$418.12	\$69.69	0.46%	0.33%
Chalets sub #2	002-400-105-00	PALMER DENNIS D & CHRISTINE M	53.15		53.15	3.15	56.30	\$406.86	\$67.81	0.45%	0.32%
Chalets sub #2	002-400-106-00	PALMER DENNIS D & CHRISTINE M	52.54		52.54	3.11	55.65	\$402.19	\$67.03	0.45%	0.32%
Chalets sub #2	002-400-107-00	PALMER DENNIS D & CHRISTINE M	83.55		83.55	4.95	88.50	\$639.58	\$106.60	0.71%	0.51%
Chalets sub #2	002-400-108-00	BOTH TAMMY S	85		85	5.03	90.03	\$650.68	\$108.45	0.72%	0.52%
Chalets sub #2	002-400-109-00	FORREST JEFFREY M & NANCY L	65		65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%

	Parcel #	Owner 1	Initial Front Feet	Correct Front Feet	Commons adjustment	Total Frontage	SAD Assessment	6 Payments	SAD Percent	Commons %	
Chalets sub #3	002-450-111-00	MCDONALD JEFFERY S	156.20	156.2	9.25	165.45	\$1,195.71	\$199.29	1.32%	0.95%	
Chalets sub #3	002-450-113-00	HOOPER ANDREW D	49.5	49.5	2.93	52.43	\$378.92	\$63.15	0.42%	0.30%	
Chalets sub #3	002-450-114-00	GRONSETH GLEN B & CANDICE J	47.45	47.45	2.81	50.26	\$363.23	\$60.54	0.40%	0.29%	
Chalets sub #3	002-450-115-00	STARK CAROL & STARK SHANNON G &	43.11	43.11	2.55	45.66	\$330.01	\$55.00	0.37%	0.26%	
Chalets sub #3	002-450-116-00	MORGAN TODD	46.63	46.63	2.76	49.39	\$356.95	\$59.49	0.40%	0.28%	
Chalets sub #3	002-450-117-00	MORGAN TODD	44.51	44.51	2.64	47.15	\$340.72	\$56.79	0.38%	0.27%	
Chalets sub #3	002-450-118-00	LIEVENSE JOHN & CAMILLE TRUST	47.74	47.74	2.83	50.57	\$365.45	\$60.91	0.40%	0.29%	
Chalets sub #3	002-450-119-00	VANDORE MARIAN F &	62.58	62.58	3.71	66.29	\$479.05	\$79.84	0.53%	0.38%	
Chalets sub #3	002-450-120-00	VANDORE MARIAN F &	109	109	6.45	115.45	\$834.40	\$139.07	0.92%	0.67%	
Chalets sub #3	002-450-121-00	SNOWDEN CARRIE A	89.58	89.58	5.30	94.88	\$685.74	\$114.29	0.76%	0.55%	
Chalets sub #3	002-450-122-00	BERENYI STEVEN G & MARTHA	59.62	59.62	3.53	63.15	\$456.39	\$76.07	0.51%	0.36%	
Chalets sub #3	002-450-123-00	FRIXEN EBERHARDT R & MARY F TRUST &	62	62	3.67	65.67	\$474.61	\$79.10	0.53%	0.38%	
Chalets sub #3	002-450-124-00	SPEAS CHARLES W & DIANE K	124	124	7.34	131.34	\$949.22	\$158.20	1.05%	0.76%	
Chalets sub #3	002-450-126-00	PRATT STEPHEN D & LAURA A	62	62	3.67	65.67	\$474.61	\$79.10	0.53%	0.38%	
Chalets sub #3	002-450-127-00	PATTERSON HELEN LAFERTE	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-128-00	GUEST CHRISTIAN A & BARBARA	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-129-00	GUEST CHRISTIAN A & BARBARA	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-130-00	BALCERSKI KATHRYN S TRUST	88	88	5.21	93.21	\$673.64	\$112.27	0.75%	0.54%	
Chalets sub #3	002-450-133-00	JUNG JOE CHARLES & SYLVIA G	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-135-00	BALCERSKI KATHRYN S TRUST	75.2	75.2	4.45	79.65	\$575.64	\$95.94	0.64%	0.46%	
Chalets sub #3	002-450-136-00	DEWIND REBECCA	70.12	70.12	4.15	74.27	\$536.77	\$89.46	0.59%	0.43%	
Chalets sub #3	002-450-137-00	DARST JUDITH E TRUST	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-138-00	VIEHMAN JOSHUA J & AMBER L	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-139-00	FLASKA SCOTT L & JOANN M	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-140-00	HOUNSELL KRISTIN M	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-141-00	MULLINER HOWARD S	67.17	67.17	3.98	71.15	\$514.19	\$85.70	0.57%	0.41%	
Chalets sub #3	002-450-142-00	FAY SHARI M	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-143-00	OROURKE PATRICK J & JANE E	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-144-00	OROURKE PATRICK J & JANE E	70	70	4.14	74.14	\$535.85	\$89.31	0.59%	0.43%	
Chalets sub #3	002-450-145-00	OROURKE PATRICK J & JANE E	69.99	69.99	3.97	70.96	\$512.81	\$85.47	0.57%	0.41%	
Chalets sub #3	002-450-146-00	SULLIVAN THOMAS J & PAMELA M	65.16	65.16	3.86	69.02	\$498.80	\$83.13	0.55%	0.40%	
Chalets sub #3	002-450-147-00	SMITH JONATHAN K & TONI L	65.02	65.02	3.85	68.87	\$497.73	\$82.95	0.55%	0.40%	
Chalets sub #3	002-450-148-00	CLARK NANCY W	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-149-00	CLARK NANCY W	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-152-00	HERMAN KRIS J & REBECCA VOGT	130	130	7.70	137.70	\$995.15	\$165.86	1.10%	0.79%	
Chalets sub #3	002-450-153-00	DAVIS JUDITH M TRUST	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-154-00	DAVIS JUDITH M TRUST	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-155-00	LONG MARGARET	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-157-00	LADD JAMES & SCHULTE LADD KAREN	130	130	7.70	137.70	\$995.15	\$165.86	1.10%	0.79%	
Chalets sub #3	002-450-158-00	ULLRICH THOMAS A	65	65	3.85	68.85	\$497.58	\$82.93	0.55%	0.40%	
Chalets sub #3	002-450-161-00	AYLSWORTH EDIE	65.05	65.05	3.85	68.90	\$497.96	\$82.99	0.55%	0.40%	
Chalets sub #3	002-450-162-00	MCHUGH MARK RICHARD TRUST	65.11	65.11	3.86	68.97	\$498.42	\$83.07	0.55%	0.40%	
Chalets sub #3	002-450-163-00	MCHUGH MARK RICHARD TRUST	65.37	65.37	3.87	69.24	\$500.41	\$83.40	0.55%	0.40%	
Chalets sub #3	002-450-164-00	FLEIS RAYMOND F & CAROLYN	65.81	65.81	3.90	69.71	\$503.78	\$83.96	0.56%	0.40%	
Chalets sub #3	002-450-165-00	FLEIS RAYMOND F & CAROLYN	66.4	66.4	3.93	70.33	\$508.29	\$84.72	0.56%	0.41%	
Chalets sub #3	002-450-166-00	BUDD EDWARD G & JACQUELINE M	66.55	66.55	3.94	70.49	\$509.44	\$84.91	0.56%	0.41%	
Chalets sub #3	002-450-167-00	STEPHENS CECIL GLENN	66.55	66.55	3.94	70.49	\$509.44	\$84.91	0.56%	0.41%	
Chalets sub #3	002-450-168-00	KILGORE JOAN E	66.55	66.55	3.94	70.49	\$509.44	\$84.91	0.56%	0.41%	
Chalets sub #3	002-450-169-00	CRILLEY SHIRLEY A	66.38	66.38	3.93	70.31	\$508.14	\$84.69	0.56%	0.41%	
Chalets sub #3	002-450-170-00	ARNOLD ALBERT ERIC & KATHY ANN	65.5	65.5	3.88	69.38	\$501.40	\$83.57	0.56%	0.40%	
Chalets sub #3	002-450-171-00	MCKELVEY ROBERT V TRUST	65.05	65.05	3.85	68.90	\$497.96	\$82.99	0.55%	0.40%	
Chalets sub #3	002-450-172-00	FORD MARCIA C	65.15	65.15	3.86	69.01	\$498.72	\$83.12	0.55%	0.40%	
Chalets sub #3	002-450-173-00	FORD MARCIA C	71.74	71.74	4.25	75.99	\$549.17	\$91.53	0.61%	0.44%	
Chalets sub #3	002-450-174-00	WRIGHT DUANE & SOLE	75.12	75.12	4.45	79.57	\$575.04	\$95.84	0.64%	0.46%	
Chalets sub #3	002-450-175-00	MOSS LAWRENCE	90.63	90.63	5.37	96.00	\$693.77	\$115.63	0.77%	0.55%	
Chalets sub #3	002-450-177-00	WRIGHT DUANE EDWARD & SOLE TERESA	68	68	4.03	72.03	\$520.54	\$86.76	0.58%	0.42%	
Chalets sub #3	002-450-178-00	WRIGHT DUANE E & SOLE T	68	68	4.03	72.03	\$520.54	\$86.76	0.58%	0.42%	
Chalets sub #3	002-450-179-00	WRIGHT DUANE E & SOLE	68	68	4.03	72.03	\$520.54	\$86.76	0.58%	0.42%	
				10648.67	630.5423509306	11279.21					
From Eitzen south to SLC #3	002-070-002-00	MILLER TERRY R & ELAINE M	323.59			161.76	\$1,169.05	\$194.84	1.29%		
	002-070-003-00	HANSEN KORVYN R & MEGHAN R	100			100	\$722.71	\$120.45	0.80%		
	002-070-004-00	HANSEN KORVYN R & MEGHAN R	100			100	\$722.71	\$120.45	0.80%		
	002-070-005-00	GOODENOW GARTH EMERSON	100			100	\$722.71	\$120.45	0.80%		
	002-070-006-00	MILLER BROTHERS LAND COMPANY LLC	99.99			99.99	\$721.98	\$120.33	0.80%		
	002-070-007-00	MILLER BROTHERS LAND COMPANY LLC	100			100	\$722.71	\$120.45	0.80%		
	002-070-008-00	MILLER BROTHERS LAND COMPANY LLC	100			100	\$722.71	\$120.45	0.80%		
	002-018-002-35	RODGE CHRISTINA M	200.01			100.1	\$723.43	\$120.57	0.80%		
	002-018-002-30	BAILEY WILLIAM L	199.82			99.82	\$721.41	\$120.23	0.80%		
	002-018-002-20	SCHNEIDER GEORGE R & JUDITH A	195.16			95.16	\$687.73	\$114.62	0.76%		
	002-018-002-05	ROSS KAMA	188.84			88.84	\$642.05	\$107.01	0.71%		
	002-018-002-17	LIGHT RICHARD A & MARY ANN TRUST	141.51			25.24	\$182.41	\$30.40	0.20%		
	002-018-002-15	POORMAN GLENN & RASA	127.8			23.78	\$171.86	\$28.64	0.19%		
	002-018-002-25	POORMAN GLENN & RASA	142.69			22.69	\$163.98	\$27.33	0.18%		
					12496.50	1217.29	\$90,313.00	\$15,052.17			

BUDGET DEVELOPMENT WORKSHEET FOR FY 22-23

Income	2018-19 actual	2019-20 actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	Proposed		Comments
						11/30/21	2022-23	
101-401 - Revenues								
401-402 - Property Taxes	55,100.44	61,347.16	63,712.46	66,845.00	4,108.66	64,654.00		FY21-22 TaxVal: 119707689 (as of 9/15/21 L4029)
401-403 - Fire Operating (mill: 2.25)	119,411.63	134,872.67	195,239.35	206,555.00	12,869.45	269,342.00		TaxVal * .0005401
401-404 PILT	629.56	643.54	657.48	600.00	666.78	600.00		TaxVal * millage increase of .5 mill
401-451 - Zoning/Permits/Splits	6,905.00	5,615.00	4,510.00	0.00	3,420.00	.00		64654.1228289
401-452 PC Zoning (Site Plan Review)	0.00	0.00	.00	0.00	0.00	.00		269342.30025
401-574 - State Shared Sales Tax Revenue	108,147.00	112,606.00	112,772.00	115,000.00	85,754.00	117,000.00		MI Projection: (in May '21) FY 22 \$117932
401-575 - State Shared Metro Revenue	4,222.71	4,234.07	4,509.66	4,000.00	4,357.91	4,000.00		
401-607 - Tax Admin Fee	23,557.23	24,598.40	26,229.41	22,000.00	17,429.57	22,000.00		
401-651 - Charges for Services	4,108.99	3,555.00	3,515.00	3,400.00	4,930.04	3,400.00		
401-664 - Interest Earned	4,127.73	3,341.22	1,473.62	1,600.00	29.32	500.00		
401-668 - Rents & Royalties	0.00	110.00	40.00	0.00	389.00	.00		
401-676 - Reimbursements	0.00	-59.99	6,095.15	1,300.00	7,708.58	1,300.00		
401-812 Street Improvement SAD						40,664.00		\$121,993 / 3
401-501 Federal Grant - ARPA Funds					66,832.54	66,832.54		
Total 101-401 - Revenues	326,210.29	350,863.07	418,754.13	421,300.00	208,495.85	590,292.54		
Expense								
101-101 - Township Board	2018-19 actual	2019-20 actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	Proposed		
101-449 - Road Improvements	27,235.12	0.00	.00	0.00	0.00	81,328.00		Chalet Area Roads
101-701 - Adm Wages	2,500.00	2,100.00	2,425.00	3,200.00	1,925.00	3,200.00		Includes 4 CAFR meetings for alternate
101-726 Office Supplies	0.00	-76.86	427.25	600.00	43.50	600.00		
101-801 - Legal Fees	5,664.27	960.00	503.50	10,000.00	2,704.00	15,000.00		Increase for Lake Shore Dr issue
101-802 Auditing Services	2,700.00	0.00	3,200.00	0.00	0.00	3,700.00		FY 22-23 Audit estimate
101-900 - Printing & Publishing	799.59	802.09	2,073.98	1,200.00	784.12	1,200.00		
101-911 - Memberships & Dues	1,726.98	1,799.67	1,845.18	1,950.00	1,976.55	2,000.00		
101-955 - Miscellaneous	854.49	571.77	766.92	500.00	220.36	500.00		
Total 101-101 - Township Board	41,480.45	6,156.67	11,241.83	17,450.00	7,653.53	107,528.00		
101-171 - Township Supervisor								
171-701 - Adm Wages	10,200.00	10,200.00	10,199.99	10,700.00	7,091.69	10,700.00		
171-726 - Office Supplies	0.00	463.10	57.35	100.00	81.20	100.00		
171-801 - Legal fees	9,215.60	0.00	.00	250.00	0.00	250.00		
171-860 - Travel	11.45	183.83	49.46	200.00	21.84	200.00		
171-955 - Miscellaneous	0.00	0.00	.00	0.00	0.00	.00		
171-9601 Education & Training	109.02	188.95	.00	600.00	0.00	600.00		
Total 101-171 - Township Supervisor	19,536.07	11,035.88	10,306.80	11,850.00	7,194.73	11,850.00		
101-215 - Clerk								
215-701 - Wages	15,800.04	15,800.04	15,800.05	16,600.00	10,999.98	16,600.00		
215-703 - Part Time Wages	567.50	1,166.25	2,797.50	3,000.00	1,390.00	3,000.00		Deputy, recording secretary (150 hrs * \$20.00)
215-726 - Office Supplies/software	1,046.80	1,550.21	1,195.07	1,500.00	501.45	1,500.00		
215-802 Contracted Services	0.00	60.00	839.30	1,300.00	1,889.00	1,300.00		
215-860 - Travel	0.00	5.80	.00	100.00	45.69	100.00		
215-930 Computer Services		465.00	254.97	300.00	72.19	300.00		
215-960 - Education & Training	0.00	281.25	210.00	550.00	396.33	550.00		
Total 101-215 - Clerk	17,414.34	19,328.55	21,096.89	23,350.00	15,294.64	23,350.00		
101-247 - Board of Review	2018-19 actual	2019-20 actual	2020-21 Actual	2021-22 Budget	2021-22 Actual	Proposed		
247-703 - Part Time Wages	135.00	1,710.00	1,335.00	1,400.00	855.00	1,400.00		2 full days: \$720, 3 2hr meets: \$405
247-900 - Printing & Publishing	207.90	52.62	302.27	200.00	.00	200.00		
247-960 - Education & Training	44.00	34.50	138.00	600.00	.00	600.00		
Total 101-247 - Board of Review	386.90	1,797.12	1,775.27	2,200.00	925.29	2,200.00		
101-253 - Treasurer								
253-701 - Wages	15,800.04	15,800.04	15,800.04	16,600.00	10,999.98	16,600.00		
253-703 - Part Time Wages	378.75	330.00	240.00	2,400.00	105.00	2,400.00		Deputy (120 hrs * \$20.00)
253-726 - Office Supplies/Software	1,576.93	1,493.52	2,182.11	2,500.00	1,286.03	2,500.00		
253-802 - Contracted Services	2,478.18	3,022.52	2,645.36	3,200.00	2,167.78	3,200.00		
253-860 - Travel	310.65	49.59	236.33	300.00	96.80	300.00		
253-930 - Computer Services	98.40	465.00	104.98	200.00	34.68	200.00		
253-960 - Education & Training	0.00	0.00	.00	200.00	290.00	550.00		
Total 101-253 - Treasurer	20,642.95	21,160.67	21,208.82	25,400.00	14,980.27	25,750.00		

	2018-19 actual	2019-20 actual	03/02/21	2021-22 Budget	2021-22 Actual 11/30/21	Proposed 2022-23	
101-257 - Assessor							
257-701 - Wages	14,350.00	14,600.04	14,783.30	15,000.00	9,866.64	15,200.00	\$200 raise
257-726 - Office Supplies	749.33	580.00	599.00	800.00	599.00	800.00	
257-802 Contracted Services	0.00	480.99	1,022.07	.00	.00	.00	
257-860 - Travel	0.00	.00	.00	200.00	.00	200.00	
257-900 - Printing & Publishing	2,196.44	894.80	.00	1,000.00	.00	1,000.00	
257-960 - Education & Training	0.00	.00	.00	200.00	.00	200.00	
Total 101-257 - Assessor	17,295.77	16,555.83	16,404.37	17,200.00	10,465.64	17,400.00	
101-262 - Elections							
262-701 - Wages-Part time	3,385.01	3,229.27	4,906.13	3,500.00	2,212.15	5,000.00	Current pay for election worker: \$14.50
262-726 - Office Supplies	286.99	798.73	5,792.40	1,000.00	679.58	2,500.00	
262-802 - Contractual Fees	955.00	.00	1,015.00	1,100.00	.00	1,200.00	
262-860 - Travel	255.07	632.82	.00	500.00	11.65	700.00	
262-900 - Printing & Publishing			53.70	300.00	118.70	400.00	
262-960 - Education & Training	104.86	531.17	.00	500.00	.00	600.00	
Total 101-262 - Elections	4,986.93	5,191.99	11,767.23	6,900.00	3,022.08	10,400.00	
101-265 - Township Hall							
265-931 Hall Upgrade	134,943.74	2805.38	284.70	10,000.00	.00	10,000.00	Upper Hall new windows
265-740 - Operating Supplies	21.19	10.23	9.41	500.00	45.10	500.00	
265-760 - Janitorial Services	575.00	693.14	600.00	800.00	451.18	800.00	\$50*12 (1x a month)+\$200 (upper hall)
265-920 - Utilities-Electric	366.73	406.94	424.97	400.00	300.20	400.00	
265-921 Internet Services	963.33	1499.76	1,645.76	1,700.00	1,101.95	1,700.00	
265-922 - Utilities-Heat	1,269.24	1202.99	1,281.64	1,350.00	347.16	1,350.00	\$225 x 6 heating months
265-930 - Repairs & Maintenance	4,545.00	3790.96	1,716.79	4,900.00	1,530.00	4,900.00	Mowing, snow plowing
Total 101-265 - Township Hall	142,684.23	10409.40	5,963.27	19,650.00	3,775.59	19,650.00	
101-336 - Fire Department							
336-801 - Administrative Fee	169,753.00	177,040.00	212,531.04	233,221.68	174,916.26	256,443.32	Contribution: Operations and Capital
336-970 - Fire Department - Other	395.00	395.00	395.00	525.00	.00	525.00	Hazmat Participation Fee
336-975 - Future Vehicle Fund	45,000.00	45,000.00	.00	.00	.00	.00	
Total 101-336 - Fire Department	215,148.00	222,435.00	212,926.04	233,746.68	174,916.26	256,968.32	
101-448 - Street Lighting							
448-920 - Utilities-Electric	806.39	733.20	904.47	850.00	524.77	900.00	
Total 101-448 - Street Lighting	806.39	733.20	904.47	850.00	524.77	900.00	
101-721 - Planning							
721-701 - Part Time Wages	3,585.00	4,512.50	2,770.00	6,200.00	635.00	5,000.00	Increase to \$85 for members, \$100 for chair
721-801 - Legal Fees & Professional	0.00	1,395.00	.00	1,000.00	.00	1,000.00	7 scheduled meetings, 2 extra, 3hrs each for secretary
721-860 - Travel	106.32	40.60	.00	200.00	.00	200.00	
721-900 - Printing & Publishing	337.41	297.10	187.88	300.00	.00	300.00	
721-960 - Education & Training	108.00	80.00	202.00	750.00	25.00	750.00	
101-721 Planning-Other					54.35		
Total 101-721 - Planning	4,136.73	6,325.20	3,159.88	8,450.00	714.35	7,250.00	
101-722 - Zoning Board of Appeals							
722-701 - Part Time Wages	290.00	90.00	.00	300.00	190.00	300.00	
722-801 Legal Fees	0.00	.00	.00	.00	.00	.00	
722-860 Travel	0.00	.00	.00	100.00	.00	100.00	
722-900 - Printing & Publishing	70.50	.00	.00	50.00	.00	50.00	
722-960 Education	0.00	158.00	.00	300.00	.00	300.00	
Total 101-722 - Zoning Board of Appeals	360.50	248.00	.00	750.00	190.00	750.00	
101-723 - Zoning Administrator							
723-701 - Contracted Services	12,125.00	9,152.56	11925.00	13,500.00	8,000.00	12,000.00	12,000 contract + 1,500 misc hours
723-860 - Travel	964.41	689.66	102.92				Miscellaneous to cover Septic administration
723-955 - Miscellaneous		926.56	0.00			1500	
Total 101-723 - Zoning Administrator	13,089.41	10,768.78	12,027.92	13,500.00	8,000.00	13,500.00	
101-751 - Parks							
751-801 - Contracted Services	617.50	646.5	967.00	1,000.00	573.57	1,000.00	
751-930 - Repairs & Maintenance	1,175.00	1244.59	1,400.00	2,500.00	1,274.80	2,500.00	New tree? \$1000
Total 101-751 - Parks	1,792.50	1,891.09	2,367.00	3,500.00	1,848.37	3,500.00	
101-851 - Insurance & Bonds							
851-955 - Insurance & Bonds	5,028.00	5,120.00	5,118.00	5,500.00	5,118.00	5,500.00	
Total 101-851 - Insurance & Bonds	5,028.00	5,120.00	5,118.00	5,500.00	5,118.00	5,500.00	
101-862 - FICA & Medicare Taxes	5,124.84	5,379.71	5,593.78	6,000.00	3,530.09	6,000.00	
101-871 - Workers Compensation Insurance	760.00	1,011.00	760.00	800.00	760.00	800.00	
101-880 Gen Government Misc					563.79		
4000 Reconciliation Discrepancies		325.51					243,954.32
Total Expense	510,674.01	345,873.60	342,626.55	397,096.68	259,477.40	513,296.32	
Net Income	-184,463.72	4,989.00	76,127.58	24,203.32	-50,981.55	76,996.22	50% Unassigned balance target 121,977.16
			FY 21-22 Assigned Funds:	.00	.00	.00	
			FY 21-22 Net Balance:	24,203.32	-50,981.55	76,996.22	