

**CENTERVILLE TOWNSHIP  
5001 S FRENCH RD  
CEDAR, MICHIGAN 49621**

SUPERVISOR  
JAMES SCHWANTES  
PHONE: 920-5204  
Email: centerville-supervisor@gmail.com  
TRUSTEE  
DANIEL HUBBELL  
PHONE: 228-6390  
Email: dan@hubbellfarm.com

CLERK  
ELIZABETH CHILES  
PHONE: 620-2130  
Email: clerk.centerville@gmail.com  
TRUSTEE  
RONALD SCHAUB  
PHONE: 256-7127  
Email: schaubron@yahoo.com

TREASURER  
KATRINA PLEVA  
PHONE: 825-1188  
Email: centerville-twp-treasurer@gmail.com  
ZONING ADMIN:  
TIM CYPHER  
CELL: 360-2557 FAX 256-7774  
Email: tim@allpermits.com

**AGENDA**

Wednesday June 14, 2023 7:00 PM

Monthly Township Board Meeting

Centerville Township Hall - Public may participate via Zoom

1. Call to Order/Pledge of Allegiance
2. Review Agenda/Additions/Public Comment/Approve Agenda
3. Previous Meeting Minutes
  1. May 10, 2023 Regular Meeting Minutes
4. Township Financial Update
  1. Treasurer's Report
  2. Reconciliations for April and May
5. Invoices - Review and authorize payment
6. Clerk Report
  1. Bookkeeping Software – BS&A, Quickbooks
7. Supervisor's Report
8. Board of Review
9. Zoning Administrator's Report
10. Planning Commission:
  1. Board representative's report
  2. Next regular meetings: Monday, June 28 and August 7, 2023 at 6:30PM
11. Zoning Board of Appeals
12. Cedar Area Fire and Rescue Board
  1. Board member report
  2. Inter-local Agreement
  3. Purchase of new ambulance
  4. Next regular meeting: Thursday, July 6, 2023 at 2:00PM
13. Board – Unfinished Business
  1. Hall remodel
  2. Northgate
  3. Boat ramp for park
  4. Invasive Species sign for park
  5. Brownfield Assessment for Twp Dump
14. Board – New business
  1. Manor Green and Amore Roads
  2. Board Communication regarding gravel mining
15. Upcoming Township Meetings:
  1. Next Board of Trustees Meeting: Wednesday, July 12, 2023 at 7:00PM
16. County Commissioner's Report
17. Public Comment
18. Motion to Adjourn

James Schwantes is inviting you to a scheduled Zoom meeting.

Topic: June Board of Trustees Meeting  
Time: Jun 14, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82394292787?pwd=UDJtdzMzcWRwVWJyck95cFNteTI3dz09>

Meeting ID: 823 9429 2787

Passcode: 080511

One tap mobile

+19292056099,,82394292787#,,,,\*080511# US (New York)  
+13017158592,,82394292787#,,,,\*080511# US (Washington DC)

Dial by your location

+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)  
+1 305 224 1968 US  
+1 309 205 3325 US  
+1 312 626 6799 US (Chicago)  
+1 646 931 3860 US  
+1 669 444 9171 US  
+1 669 900 6833 US (San Jose)  
+1 689 278 1000 US  
+1 719 359 4580 US  
+1 253 205 0468 US  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 360 209 5623 US  
+1 386 347 5053 US  
+1 507 473 4847 US  
+1 564 217 2000 US

Meeting ID: 823 9429 2787

Passcode: 080511

Find your local number: <https://us02web.zoom.us/j/82394292787?pwd=UDJtdzMzcWRwVWJyck95cFNteTI3dz09>

**CENTERVILLE TWP TREASURER'S REPORT**  
As of May 31, 2023

**ACCOUNT BALANCES:**

4Front Credit Union Savings #5221	\$25,001.58
Chase Tax Fund Cking #9301	\$3,043.37
Chase HI Yield Savings #5793	\$101,800.76
Chase Business Savings #6868	\$100,378.29
Chase Business Cking #1613	\$271,396.29

Totals:

**\$501,620.29**

**CERTIFICATES OF DEPOSIT:**

4Front Credit Union #5221, #1	\$50,000.00		6/15/24; 5.0%-13 mo.
4Front Credit Union #5221, #2	\$50,000.00		6/15/24; 5.0%-13 mo.
<b>Totals:</b>	<b>\$100,000.00</b>		

Receipts	Amount	From	Description
#3215	\$150.00	Surfaces, Inc	Land Use Permit
#3216	Void	Void	Void
#3217	\$335.00	Tim Cypher, ZA	Two LUPs, One Land Division
#3218	\$450.00	State of MI	Reimbursement for Election Poll Book
#3219	\$1,098.38	United States Treasury	Refund for 12/22 941 Payment
#3220	\$19,888.00	State of MI	Revenue Sharing Jan/Feb 2023
#3221-Used in April 2023			
#3222	\$200.00	Tim Cypher, ZA	One LUP, One Land Division
#3223	\$4,822.23	Charter Communications	Franchise Fee; 1/1-3/31/23

**CENTERVILLE TOWNSHIP**  
**Monthly Check Journal with Totals Sorted by Check#**  
**March 2023**

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	06/14/2023	ach	JAMES SCHWANTES JAMES SCHWANTES	round trip to Cedar PO round trip to Cedar PO	014 - CHASE CHECKING #1613 171-860 - Travel	2.62	2.62
Paycheck	06/14/2023	ach	RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G RAY (Deputy Clerk), PATRICIA G		014 - CHASE CHECKING #1613 262-701 - Wages-Part time 215-703 - Part Time Wages	2.62 124.00 0.00	2.62 99.26
Paycheck	06/14/2023	ach	SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES SCHWANTES (SUPERVISOR), JAMES		014 - CHASE CHECKING #1613 171-701 - Adm Wages 101-955 - Miscellaneous	124.00 958.33 2.62	99.26 846.90
Paycheck	06/14/2023	ach	CHILES, BETH CHILES, BETH		014 - CHASE CHECKING #1613 215-701 - Wages	960.95 1,475.00	846.90 1,299.47
Paycheck	06/14/2023	ach	HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL HUBBELL (TRUSTEE), DANIEL		014 - CHASE CHECKING #1613 101-701 - Adm Wages 721-701 - Part Time Wages	1,475.00 125.00 0.00	1,299.47 115.44
Paycheck	06/14/2023	ach	KROMBEEN (ASSESSOR), JULIE KROMBEEN (ASSESSOR), JULIE		014 - CHASE CHECKING #1613 257-701 - Wages	125.00 1,400.00	115.44 1,292.90
Paycheck	06/14/2023	ach	PLEVA (TREASURER), KATRINA PLEVA (TREASURER), KATRINA		014 - CHASE CHECKING #1613 253-701 - Wages & School Col.	1,475.00	1,249.47
Paycheck	06/14/2023	ach	SCHAUB (TRUSTEE), RONALD J SCHAUB (TRUSTEE), RONALD J		014 - CHASE CHECKING #1613 101-701 - Adm Wages	1,475.00 125.00	1,249.47 115.43
Check	06/14/2023	ach	CYPHER GROUP, INC CYPHER GROUP, INC	May 2023 May 2023s	014 - CHASE CHECKING #1613 723-701 - Contracted Services	125.00 800.00	115.43 800.00
Liability Check	05/12/2023	EFT	United States Treasury	38-2297948	014 - CHASE CHECKING #1613	800.00	800.00
Liability Check	06/13/2023	To Print	United States Treasury	38-2297948	014 - CHASE CHECKING #1613	0.00	1,256.12
Check	05/11/2023	8238	CRYSTAL FLASH ENERGY CRYSTAL FLASH ENERGY	acct 638281200 acct 638281200	014 - CHASE CHECKING #1613 265-922 - Utilities-Heat	0.00 440.41	934.84 440.41
Check	05/11/2023	8239	CHARTER COMMUNICATIONS	inv # 086220701050123	014 - CHASE CHECKING #1613	440.41	440.41
Check	05/11/2023	8240	CONSUMERS ENERGY CONSUMERS ENERGY	acct 1000 0031 1496 April 2023	014 - CHASE CHECKING #1613 448-920 - Utilities-Electric	0.00 77.46	137.98 77.46

Credit Column shows NET CHECK TOTALS

**CENTERVILLE TOWNSHIP**  
**Monthly Check Journal with Totals Sorted by Check#**  
**March 2023**

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	05/11/2023	8241	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	adv # 406 Tower Site Plan Revision Notice	014 - CHASE CHECKING #1613 101-900 - Printing & Publishing	63.10	63.10
Check	06/14/2023	8242	SCHAUB OUTDOOR SERVICES SCHAUB OUTDOOR SERVICES	statement dated May 1, 2023 No info on number of plows or dates - left 2 messages	014 - CHASE CHECKING #1613 265-930 - Repairs & Maintenance	63.10	63.10
Check	06/14/2023	8243	LEELANAU ENTERPRISE TRIBUNE LEELANAU ENTERPRISE TRIBUNE	adv # 406 synopsis	014 - CHASE CHECKING #1613 215-726 - Office Supplies/Software	560.00	560.00
Check	06/14/2023	8244	GABRIDGE & COMPANY, PCL GABRIDGE & COMPANY, PCL	inv # 7342189 QB help - payroll/tax error issue and of QB in general	014 - CHASE CHECKING #1613 215-960 - Education & Training	63.10	63.10
Check	06/14/2023	8245	MICHIGAN TOWNSHIP ASSOCIATION MICHIGAN TOWNSHIP ASSOCIATION	Twp ID 44907 membership 7.1.23 - 6.30.24	014 - CHASE CHECKING #1613 101-911 - Memberships & Dues	175.00	175.00
Check	06/14/2023	8246	CONSUMERS ENERGY CONSUMERS ENERGY	acct 1000 0031 1496 May 2023	014 - CHASE CHECKING #1613 448-920 - Utilities-Electric	2,154.54	2,154.54
Check	06/14/2023	8247	CHERRYLAND ELECTRIC CO-OP CHERRYLAND ELECTRIC CO-OP	acct 6311010 Apr 13 - May 13 2023	014 - CHASE CHECKING #1613 265-920 - Utilities-Electric	76.95	76.95
Check	06/14/2023	8248	CHARTER COMMUNICATIONS	inv 086220701060123	014 - CHASE CHECKING #1613	49.66	49.66
Check	06/14/2023	8249	SHANNON ROUTZAHN SHANNON ROUTZAHN	inv 61023 cleanings May 8 and June 9	014 - CHASE CHECKING #1613 265-760 - Janitorial Services	0.00	137.98
Check	06/14/2023	8250	Lake Leelanau Lake Association Lake Leelanau Lake Association	signage signage for aquatic species sign	014 - CHASE CHECKING #1613 101-900 - Printing & Publishing	150.00	150.00
Check	06/14/2023	8251	KCI KCI	Centerville Twp - postage for tax bills postage for tax bills	014 - CHASE CHECKING #1613 253-802 - Contracted Services	245.63	245.63
Check	06/14/2023	8252	OLSON, BZDOK & HOWARD, P.C. OLSON, BZDOK & HOWARD, P.C.	client 5382-00 and 5382-02 Gen Matters - \$167, Leelanau Pines - \$609	014 - CHASE CHECKING #1613 101-801 - Legal Fees	527.00	527.00
Check	06/14/2023	8253	Beth Chiles 1 Beth Chiles 1 Beth Chiles 1	QB Enhanced payroll \$689; Hotel for MAMC conference \$537 QB Enhanced payroll \$689; Hotel for MAMC conference \$537 QB Enhanced payroll \$689; Hotel for MAMC conference \$537	014 - CHASE CHECKING #1613 215-860 - Travel	776.00	776.00
Check	06/14/2023	8254	Joe Mosher Joe Mosher	RT to Gaylord	014 - CHASE CHECKING #1613 723-860 - Travel	1,226.00	1,226.00
<b>Credit Column shows NET CHECK TOTALS</b>						108.08	264.08

# CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check#

March 2023

Type	Date	Num	Name	Memo	Account	Debit	Credit
Check	06/14/2023	8255	JAMES SCHWANTES JAMES SCHWANTES	VOID: VOID:	014 - CHASE CHECKING #1613 171-860 · Travel	0.00 0.00	
Paycheck	06/14/2023	8256	BORTON, DAVE BORTON, DAVE BORTON, DAVE BORTON, DAVE		014 - CHASE CHECKING #1613 247-703 · Part Time Wages 722-701 · Part Time Wages 262-701 · Wages-Part time 262-701 · Wages-Part time	0.00 0.00 0.00 152.83 15.00	0.00 154.81
Paycheck	06/14/2023	8257	BORTON, Mary Ann BORTON, Mary Ann		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	167.63 48.00	154.81 44.32
Paycheck	06/14/2023	8258	FRAZEE, JANIS FRAZEE, JANIS		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	48.00 55.50	44.32 48.90
Paycheck	06/14/2023	8259	KUHN, Debra KUHN, Debra		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	55.50 87.88	48.90 81.15
Paycheck	06/14/2023	8260	MERCER, Patti J MERCER, Patti J		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	87.88 120.00	81.15 105.72
Paycheck	06/14/2023	8261	ROSE, Janet E ROSE, Janet E		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	120.00 120.00	105.72 116.30
Paycheck	06/14/2023	8262	WINSTON, Paul WINSTON, Paul		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	132.00 120.00	116.30 105.72
Paycheck	06/14/2023	8263	Yoder, Dorcas A Yoder, Dorcas A		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	120.00 120.00	105.72 105.72
Paycheck	06/14/2023	8264	YODER, Elizabeth J YODER, Elizabeth J		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	120.00 132.00	105.72 116.30
Paycheck	06/14/2023	8265	Yoder, Elva Yoder, Elva		014 - CHASE CHECKING #1613 262-701 · Wages-Part time	132.00 48.00	116.30 42.28
Paycheck	06/14/2023	8266	Yoder, Grace Yoder, Grace	VOID: VOID:	014 - CHASE CHECKING #1613 262-701 · Wages-Part time	48.00 0.00 0.00	42.28
Paycheck	06/10/2023	8267	Yoder, Grace Yoder, Grace Yoder, Grace		014 - CHASE CHECKING #1613 262-701 · Wages-Part time 262-701 · Wages-Part time	0.00 132.00 15.00	0.00 135.76
						147.00	135.76

Credit Column shows NET CHECK TOTALS

# CENTERVILLE TOWNSHIP Monthly Check Journal with Totals Sorted by Check#

March 2023

Type	Date	Num	Name	Memo	Account	Debit	Credit
Paycheck	06/10/2023	8268	YODER, Elizabeth J YODER, Elizabeth J		014 - CHASE CHECKING #1613 262-860 - Travel	15.72	141.25
<b>TOTAL</b>						<b>14,374.23</b>	<b>16,357.57</b>

**Proposal for:**  
**Centerville Township, Leelanau County MI**

**May 11, 2023**

**Quoted by: Keegan Nixon**

**Software and Services for BS&A Cloud**



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*



## Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices listed are estimates based on information currently available.

### Upgrade - Cloud Modules

---

**Property**

Assessing	\$1,835
Tax	\$1,660

---

**BS&A Online**

Public Records Search + Online Bill Pay <i>With use of integrated Credit Card Processor Pay-Per-Hit</i>	\$0
--	-----

---

Subtotal **\$3,495**

### New Purchase - Cloud Modules

---

**Financial Management**

General Ledger	\$1,935
Accounts Payable	\$1,640

---

**Personnel Management**

Payroll	\$2,670
---------	---------

---

Subtotal **\$6,245**

### Data Conversions/Database Setup

---

Convert existing Quickbooks data to BS&A format:

General Ledger (Chart of Accounts/Balances/Budget as of a Specified Date. Each additional year of 'history' balances to be setup will be an additional \$1,000)	\$2,100
Accounts Payable (Vendor Master File)	\$1,600
Payroll (Manal Entry or Import of Employee Master File/Setup/YTD as of a Specified Date)	\$4,460

---

Subtotal **\$8,160**



## Project Management and Implementation Planning

**Services include:**

- Analyzing customer processes to ensure all critical components are addressed.
- Creating and managing the project schedule in accordance with the customer's existing processes and needs.
- Planning and scheduling training around any planned process changes included in the project plan.
- Modifying the project schedule as needed to accommodate any changes to the scope and requirements of the project that are discovered.
- Providing a central contact between the customer's project leaders, developers, trainers, IT staff, conversion staff, and other resources required throughout the transition period.
- Installing the software and providing IT consultation for network, server, and workstation configuration and requirements.
- Reviewing and addressing the specifications for needed customizations to meet customer needs (when applicable).

**\$6,250**

## Implementation and Training

- \$1,000/day
- Days quoted are estimates; you are billed for actual days used

**Services include:**

- Setting up users and user security rights for each application
- Performing final process and procedure review
- Configuring custom settings in each application to fit the needs of the customer
- Setting up application integration and workflow methods
- Onsite verification of converted data for balancing and auditing purposes
- Training and Go-Live

Software Setup	Days:	3		<b>\$3,000</b>
Financial Management Modules	Days:	5		<b>\$5,000</b>
Personnel Management Modules	Days:	3		<b>\$3,000</b>
Property Modules Upgrade	Days:	2		<b>\$2,000</b>
	Total:	13	Subtotal	<b>\$13,000</b>

## Cost Totals

*Not including Annual Service Fees*

Cloud Upgrade	\$3,495
Cloud New Purchase	\$6,245
Data Conversion	\$8,160
Project Management and Implementation Planning	\$6,250
Implementation and Training	\$13,000
<b>Total Proposed</b>	<b>\$37,150</b>
<i>Travel Expenses</i>	<i>\$5,680</i>
<i>Hosting Fees</i>	<i>\$1,500</i>

### Payment Schedule

- 1<sup>st</sup> Payment: **\$14,410** to be invoiced upon execution of this agreement.
- 2<sup>nd</sup> Payment: **\$11,240** to be invoiced at activation of customer's site.
- 3<sup>rd</sup> Payment: **\$18,680** to be invoiced upon completion of training.



# Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U)."

<b>Financial Management</b>	
General Ledger	\$1,935
Accounts Payable	\$1,640
<b>Personnel Management</b>	
Payroll	\$2,670
<b>Property</b>	
Assessing	\$1,835
Tax	\$1,660
<b>BS&amp;A Online</b>	
Public Records Search – Pay-Per-Hit	\$0
<b>Total Annual Service Fees</b>	<b>\$9,740</b>

# Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

**\$1,500**



## Additional Information

---

### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

---

### BS&A Online

#### **Connection Requirements**

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

#### **Payment Processing Requirements**

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsaonline/public-records-search/> for information.



James Schwantes &lt;centervillesupervisor@gmail.com&gt;

## Fwd: QuickBooks Online Advanced and Online Payroll pricing

Elizabeth Chiles &lt;clerk.centerville@gmail.com&gt;

To: Jim Schwantes &lt;centervillesupervisor@gmail.com&gt;, Katrina Pleva &lt;centervilletwptreasurer@gmail.com&gt;

----- Forwarded message -----

From: Jennifer Allegrezza &lt;jennifer\_allegrezza@intuit.com&gt;

Date: Mon, May 15, 2023, 5:46 PM

Subject: QuickBooks Online Advanced and Online Payroll pricing

To: clerk.centerville@gmail.com &lt;clerk.centerville@gmail.com&gt;

Cc: jennifer\_allegrezza@intuit.com &lt;jennifer\_allegrezza@intuit.com&gt;



Hello Beth,

Fund Accounting for non-profits in QuickBooks Online

### QuickBooks Online

	Price	Discount	Net
Advanced	\$2,160.00	50%	\$1,080.00

### QuickBooks Payroll

	Price	Per Employee	Discount	Net
Core	\$45.00	\$5.00	50%	\$22.50

Discount is for the first year

*This quote is not a binding contract.**Pricing and terms are subject to change at any time.**Any license of Intuit software or purchase of Intuit services and support will be made pursuant to the terms and conditions of the Intuit software license and support agreements.*

### With QuickBooks Online Advanced you will be able to:

- Tailor your accounting solution for your unique business
- Manage user access with custom roles
- Access exclusive functions and connections only available with QuickBooks Online Advanced
  - QuickBooks Online Advanced App
  - QuickBooks Priority Circle VIP benefits overview
- Create budgets and run budget reports
  - Customize the QuickBooks Online Advanced Performance Center to quickly see what matters most at a glance
- Customize your sales forms and customer/vendor data using custom fields
- Enter bills and schedule payments for later
- Receive bills and assign to a vendor or customer
- Automate recurring payments
- Batch create multiple Invoices, checks, expenses, bank deposits, sales receipts, and bills
- Automate Approvals and Reminders
  - Remind yourself a vendor bill is due
  - Use workflows to send bills for approval
  - Remind yourself to record bank deposits
- Leverage the power of Excel
  - Connect QuickBooks Online Advanced and Excel for more accurate data and flexible reporting.

6/8/23, 2:21 PM

Gmail - Fwd: QuickBooks Online Advanced and Online Payroll pricing

- Avoid manual errors and keep your data in sync.
- Send data to Excel in bulk, view, and work with it how you want, and sync it right back to QuickBooks.
- Use pre-made templates, build consolidated reports for multiple companies, and refresh your data in a single click.
- Create illustrative graphs and charts to show your cash flow and compare revenue streams by product/service, class, location, project, and more!

Please let me know if you have any questions regarding the above information.

Jennifer Allegrezza

Book a time to meet with me!

Mid-Market Account Executive

469-388-6952

[jennifer\\_allegrezza@intuit.com](mailto:jennifer_allegrezza@intuit.com)

Find flexibility and real-time collaboration in the cloud

This message was sent to you, as an Intuit customer, consistent with your email preferences. If you have chosen not to receive marketing messages, you will continue to receive business communications about your selected Intuit product(s), which may either affect your service or software, your account, or which may be legally required.

[Unsubscribe](#) | [Security](#) | [Privacy statement](#)

This message was sent to you as an Intuit customer, consistent with your email preferences. Please note that if you have chosen not to receive marketing messages, you will still continue to receive business communications about which may either affect your service or software, your account, or which may be legally required.

To unsubscribe from marketing emails or change your email preferences, [Click Here](#). Changes may take up to 10 days to process.

Intuit respects your privacy. To learn more, read our [Privacy Statement](#).

If you receive a suspicious email, please report it by forwarding the email to [spoof@intuit.com](mailto:spoof@intuit.com).

Visit [Security](#) to find out more about Intuit's security practices.

© 2018 Intuit Inc., All rights reserved. Trademarks.

## CENTERVILLE TOWNSHIP Z A'S MONTHLY SUMMARY

PERIOD:    MAY 2023

DATE	PERMIT #	NAME	USE	REC. #	CK.#	AMOUNT
					TREAS. HAS	
5/8/2023	LUP 23-06	SURFACES	LAND USE	202306	7127	\$ 150.00
002-004-013-30	4524 GAUTHIER ROAD	NEW DWELLING ATT.GARAGE			2,248 S.F.	
5/12/2023	LUP 23-07	O'SULLIVAN	LAND USE	202307	1966	\$ 165.00
002-070-008-00	2793 E. SUGAR MAPLE DR	NEW DWELLING ATT.GARAGE DECK			2,031 S.F.	
5/12/2023	LUP 23-08	AMERICAN TOWER	LAND USE	202308	17998	\$ 150.00
002-898-003-00	3141 E. BODUS ROAD	VARIOUS EQUIPMENT UPGRADES				
5/13/2023	LUP 23-09	RICE	LAND USE	202309	8458	\$ 75.00
002-033-010-35	7616 S. ROSINSKI RD.	ACCESSORY BUILDING			1,600 S.F.	
5/13/2023	LUP 23-10	SLAVIK	LAND USE	202310	2022	\$ 50.00
002-009-006-10	4457 E. GAUTHIER RD.	THREE SEASON COVERED PORCH			168 S.F.	
5/22/2023	LUP 23-11	CORNEAIL	LAND USE	202311	2874	\$50.00
002-022-012-00	4995 E. KABOT ROAD	SOLAR ARRAY			630 S.F.	
5/29/2023	LUP 23-12	AMANDA REALTY	LAND USE	202312	1045	\$90.00
002-026-005-00	6533 S. LAKE SHORE DR.	DWELLING ADDITIONS			1,305 S.F.	
5/29/2023	LUP 23-13	PREVOST	LAND USE	202313	1046	\$165.00
002-009-002-40	4550 E. GAUTHIER RD.	NEW DWELLING PORCH GARAGE & PAD			3,480 S.F.	
5/29/2023	LUP 23-14	ATHA	LAND USE	202314	2864	\$165.00
002-600-005-10	3081 E. GREENWOOD RD	NEW DWELLING GARAGE DECK PORCH			4,244 S.F.	
5/29/2023	LUP 23-16	FUNDARO	LAND USE	202316	PENDING	\$50.00
002-002-022-60	2198 S. LAKE SHORE DR.	ACCESSORY BUILDING			1,200 S.F.	
5/31/2023		<b>ROGERS COURT HEARING HELD. JUDGE FOUND IN FAVOR OF CENTERVILLE TWP.</b>				
002-011-024-00	3780 S. LAKESHORE DR	COURT ORDERED COMPLIANCE REQUIRED BY AUGUST 24, 2023				

**TOTAL            \$ 1,110.00**

SIGNED:

*TIMOTHY A. CYPHER*

6/7/2023

TIMOTHY A. CYPHER  
CENTERVILLE TOWNSHIP ZONING ADMINISTRATOR  
231-360-2557



Centerville Township  
Zoning Administrator's  
MAY 2023 Report

6/7/2023

To: Centerville Township Board & Planning Commission

From: *Timothy A. Cypher*

Land Use Permits Issued:	10	YEAR TO DATE	15
Signs / RENEWALS	0		
Single Family Residences (SFR)	4		
Additions to SFR	2		
Garages / Sheds	0		
Decks & Porches / Misc.	1		
Accessory Buildings	2		
Commercial Construction	0		
Stairs & Landings	0		
Agriculture related construction	0		
Demolitions / Change of Use	0		
Home Occupations	0		
Solar Array	1		
Z.B.A. proceedings	0	0 INQUIRY	
Special Land Use Permits	0	0 INQUIRY	
Land Division/Property Line Adj.	0	1 INQUIRY	
Private Roads / Driveways	0	0 INQUIRY	
Zoning / Site Plan Reviews	0	0 INQUIRY	
Construction Site Inspections	13		
Violations/Investigations		1 SEE NOTE ON MONTHLY SUMMARY. - ROGERS	

I also supplied information via 24 phone consultations and 14 via internet to Township residents&others

CALLS - 21 ZONING QUESTIONS

Please feel free to contact me with any questions.

[tim@allpermits.com](mailto:tim@allpermits.com)

Phone 231-360-2557

1 LAND DIVISIONS/PLA  
0 PRIVATE ROAD  
0 SITE PLAN REVIEW  
0 ZBA QUESTIONS  
2 VIOLATIONS



# CEDAR AREA FIRE & RESCUE

8907 Railroad Ave., Cedar, MI 49621 / Phone: (231) 228-5396

---

06/02/2023

Cedar Area Fire & Rescue has spent the last several months reviewing the purchase of a new ambulance. The review process has determined that a new Road Rescue Ultramedic Ambulance will be the best choice for the department, as we continue our transition to ALS status providing full-time paramedic-level care for our citizens.

When received, this ambulance would be placed into service as the first-response ambulance, the current first-response ambulance would be used as the reserve or second-response ambulance, and the current second-response ambulance would be sold. The current second-response ambulance was purchased in 2012, and so is currently 11 years old. Current ambulance builds are currently working on a timeline of two to three years from order to delivery. The 2012 ambulance will be 13-14 years old by the time the new ambulance is received, and therefore quickly aging out of service.

The staff and board at Cedar Area Fire & Rescue have extensively researched financing options. Unfortunately, the zero-percent interest option for ambulance financing previously offered by Cherryland Electric is not available for this purchase. It has been determined that the best option for financing for the new ambulance is through Tax-Exempt Leasing Corp., which is the financing unit used by Road Rescue and chosen by many of their purchasing departments. The financing will be for a maximum purchase of \$400,000, with a \$50,000 down payment. The remaining maximum of \$350,000 will be financed over 7 years. The interest rate quoted as of May 24, 2023 is 5.89%, but the quote was valid for 14 days, and so the quoted interest rate may change.

The Cedar Area Fire & Rescue Fire Board requests that you review and discuss this capital purchase and proposed financing at your June Township Board meetings. The Board requests that any questions that arise from those discussions be forwarded to the Fire Board prior to their July meeting, scheduled for July 6. Unless major questions arise, the Fire Board is tentatively requesting approval for the financing at the July Township Board meetings. Attached is a draft resolution for the approval of financing, for review.

Sincerely,

Greg Julian, Chairman

Cedar Area Fire and Rescue Board

**2023-??**  
**RESOLUTION TO APPROVE AMBULANCE FINANCING**  
**BY CEDAR AREA FIRE & RESCUE**

At the regular meeting of the \_\_\_\_\_ Township Board, Leelanau County, Michigan, held on the \_\_\_\_ day of July, 2023.

WHEREAS, Cedar Area Fire & Rescue wishes to apply for financing for an ambulance, and

WHEREAS, Cedar Area Fire & Rescue is required, through the Interlocal Fire Department Agreement, to gain approval from each of the four participating township boards before borrowing funds or entering into an agreement for installment payments.

NOW, THEREFORE, BE IT RESOLVED that the \_\_\_\_\_ Township Board does hereby formally approve allowing Cedar Area Fire & Rescue to pursue the borrowing of funds from Tax-Exempt Leasing Corp for financing over a seven-year period, for the purpose of purchasing an ambulance in FY 2023/2024, for a total amount not to exceed \$400,000. The interest rate as of May 24, 2023 is quoted as 5.89%, but it is acknowledged that this may change prior to the authorized purchase.

The \_\_\_\_\_ TOWNSHIP BOARD MOVED to support the adoption of the foregoing resolution, which was adopted on July \_\_\_\_\_, 2023, at the regular meeting of the \_\_\_\_\_ Township Board, Leelanau County, Michigan.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the foregoing Resolution. Upon roll call vote:

The following voted aye: ...

The following voted nay: ...

The Chairman of the \_\_\_\_\_ Township Board declared the motion carried and the resolution duly adopted on July \_\_\_\_\_, 2023.

Dated: \_\_\_\_\_

Signed: \_\_\_\_\_, Chairman

\_\_\_\_\_, Clerk

---



James Schwantes &lt;centervillesupervisor@gmail.com&gt;

---

**Work Order proposed June LCBRA meeting**

3 messages

**Searles, Therese** <tsearles@fishbeck.com>

Mon, Jun 5, 2023 at 6:13 PM

To: "centervillesupervisor@gmail.com" &lt;centervillesupervisor@gmail.com&gt;

Cc: Trudy Galla &lt;tgalla@leelanau.gov&gt;, "Hawkins, Jeff" &lt;jhawkins@fishbeck.com&gt;

Good Evening Jim,

Fishbeck is the environmental consultant to the Leelanau County Brownfield Redevelopment Authority (LCBRA), assisting with implementing assessment work through the County's EPA Assessment Grant. The LCBRA accepted Centerville Township's project application at their May meeting requesting grant funding to support the assessment of the closed township dump on E. Gatzke Road. My understanding is the request for assessment will support the Township's understanding of what future uses may be appropriate for the site. Further, the Township wants to understand what needs to be done to safely reuse the site. At this point in time, Fishbeck proposes to prepare a Work Order for the LCBRA's consideration to conduct a Phase I Environmental Site Assessment (ESA) on the property to understand the historical context and geographical boundaries of the former dump site. Completion of the Phase I ESA will inform the scope of assessment needed. Some future proposed assessment activities could include conducting test pits to determine location and extent of remaining debris, a ground penetrating radar survey, and/or soil sampling through Geoprobe services. It is our intent to prepare the Work Order for the Phase I ESA scope of work only to be presented for consideration at the June BRA meeting on June 20<sup>th</sup>. A subsequent Work Order will be prepared for assessment after the results of the Phase I ESA are known. If you have any questions or concerns with this approach or want to discuss the process, please do not hesitate to contact myself or Trudy Galla.

Sincerely,

**Therese Searles | Senior Geologist**

Fishbeck | w: 269.544.6971 | c: 269.377.3101 | Fishbeck.com

Envirologic is now a part of Fishbeck

---

**James Schwantes** <centervillesupervisor@gmail.com>

Mon, Jun 5, 2023 at 10:50 PM

To: "Searles, Therese" &lt;tsearles@fishbeck.com&gt;

Good evening to you Therese,

What you describe in your email is what the township would like to see happen. I will give Trudy a call just to clarify the process. I will try to attend the June 20th meeting to see what is determined there and answer any questions if they occur. I look forward to working with you to clear up a long standing concern in the township.

Best regards,  
Jim Schwantes

[Quoted text hidden]

--  
Jim Schwantes



James Schwantes &lt;centervillesupervisor@gmail.com&gt;

---

## Road cost estimates for Centerville

---

**Engineer Craig Brown** <cbrown@leelanauroads.org>

Wed, Jun 7, 2023 at 2:46 PM

To: James Schwantes &lt;centervillesupervisor@gmail.com&gt;, Manager Brendan Mullane &lt;bmullane@leelanauroads.org&gt;

Jim,

For budgetary purposes we have been using the attached table to calculate cost for road repairs.

Manor Drive and Green Court are a Seal Coat surface and total 0.576 miles, currently I would rate these roads at a 3 or 4. Due to the freeze thaw cycles over this past winter, seal coat roads lost a lot of their stability and if there many more of these it wont take long to fall to a 1. Today I would recommend an Asphalt Wedge and Structural Overlay for these roads. With 0.576 miles at \$185,000 per mile, these roads would be about \$110,000.

Amore Road is a Seal Coat surface totaling 0.817 miles, currently I would rate this road as a 1. This road will need total reconstruction, LCRC would have this road designed by an outside consultant with soil studies completed. Reconstruction would be about \$500,000 per mile and design would be about \$65,000. The cost for Amore Road would be about \$475,000.

Let me know if you have any questions.

Thank you,

Craig

**Craig M. Brown, P.E.**

County Highway Engineer

Leelanau County Road Commission

10550 E. Eckerle Road | Suttons Bay | MI | 49682

Office: (231) 271-3993 ext 224 | Cell: (231) 632-7444 | Fax: (231) 271 5612

[www.leelanauroads.org](http://www.leelanauroads.org)

[Quoted text hidden]



**PASER Ratings and Repairs for Paved Roads.pdf**

859K

**CENTERVILLE TOWNSHIP  
LEELANAU COUNTY  
5001 S FRENCH RD  
CEDAR, MICHIGAN 49621**

SUPERVISOR  
JAMES SCHWANTES  
PHONE: 920-5204  
Email: centervillesupervisor@gmail.com  
TRUSTEE  
DANIEL HUBBELL  
PHONE: 228-6390  
Email: dan@hubbellfarm.com

CLERK  
ELIZABETH CHILES  
PHONE: 620-2130  
Email: clerk.centerville@gmail.com  
TRUSTEE  
RONALD SCHAUB  
PHONE: 256-7127  
Email: schaubron@yahoo.com

TREASURER  
KATRINA PLEVA  
PHONE: 825-1188  
Email: centervilletwptreasurer@gmail.com  
ZONING ADMIN:  
TIM CYPHER  
CELL: 360-2557 FAX 256-7774  
Email: tim@allpermits.com

June 14, 2023

Representative Betsy Coffia  
Michigan 103<sup>rd</sup> House District  
Senator John Damoose  
Michigan 37<sup>th</sup> Senate District

Dear Representative Coffia and Senator Damoose,

The Centerville Township Board of Trustees wishes to communicate to you its strong opposition to proposed House Bills 4526, 4527 and 4528. We oppose this series of bills because they aim to restrict – or for the most part eliminate – local zoning and planning control over gravel mining, while also containing a weak set of mining standards that would be implemented statewide to the harm of residents neighboring a gravel mine.

The Township opposes the bills for the following general reasons:

- The current mining statute, MCL 125.3205, within the Zoning Enabling Act is already very restrictive with respect to local government control over gravel mining, and was amended as late as 2011.
- The legislation would overturn decades of practice in Michigan granting local control over gravel (and sand mining) which has been distinguished from the state regulation of the mining of other minerals such as iron and copper. These decades of practice have recognized that supplies of gravel, and the local/regional need for gravel, vary across the state, and that local communities deserve the right to adopt reasonable regulations, and to zone and plan, in order to accommodate for the public need for gravel, while also protecting neighboring property owners, in the context of those specific conditions.
- The proponents of the bills largely argue local governments, such as rural townships, should not, and/or cannot, regulate gravel mining in their communities. While here in Leelanau County where neighboring Kasson Township, which has one of the largest gravel reserves in northwest Michigan (and perhaps in Michigan as a whole), has gone to great lengths to *accommodate* gravel mining. The Township has set aside a *defined gravel mining district* setting aside 3,100 acres, or *five square miles*, under the Township's Zoning Ordinance. A 2006 study estimated a 50-75 year supply of gravel in the district to serve the regional need for gravel. The district was established in 1997 after

extensive work by knowledgeable *local officials* working with professional planners, gravel operators and others on a *local* level. There are now multiple large gravel mining operators inside the district that have worked well with Township officials over decades. This history demonstrates that local governments can successfully, and in cooperation with mining operators, regulate this use.

- No local regulations could apply to operation issues that are inherently local in nature, including hours of operations, truck routes, noise, dust control and screening. As an example of the inadequacy of the regulations that are proposed, the bills would allow gravel mining noise to reach sound levels of up to 75 decibels in *residential* areas. Such a sound level is *four times* louder than the 55 decibels recommended by a US EPA study with respect to outdoor residential noise levels.

Proposed House Bills 4526, 4527 and 4528 would undermine and even eliminate the comprehensive and effective efforts of local governments, like Kasson Township, to balance the public interest and need for gravel with the need to provide land use predictability and assurances to its residents. If such bills are adopted as law, gravel mining in Kasson Township and elsewhere would revert back to the haphazard uncontrolled conflict that existed 30 years ago. With these bills permit decisions would be made by state officials on an ad hoc basis with no deference to a township's Master Plan, Zoning Ordinance and unique circumstances.

The Centerville Board of Trustees recommends that you both vote in opposition to these bills, as currently written, when they come before you. We also recommend that the appropriate committees and legislators work with our representatives from the Michigan Township Association to craft bills that both address any reasonable concerns of the gravel mining industry and protect the ability of the townships to address the local environmental and health issues that come with this land use, as well as protect the sability of the residents' property values.

Sincerely,

The Centerville Township Board of Trustees  
James Schwantes, Supervisor