

Leelanau County Board of Commissioners
Executive Board Session – Tuesday, April 9, 2024
Tentative Minutes

Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:
<https://www.leelanau.gov/meetingdetails.asp?MAId=2728#video>

Meeting called to order by Chairman Ty Wessell at 9:30 a.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

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| <u>Roll Call:</u> | District #1 | Jamie Kramer | PRESENT |
| | #2 | James O'Rourke | PRESENT |
| | #3 | Doug Rexroat | PRESENT |
| | #4 | Ty Wessell | PRESENT |
| | #5 | Kama Ross | PRESENT |
| | #6 | Gwenne Allgaier | PRESENT |
| | #7 | Melinda C. Lautner | PRESENT |

Guests present.

Approval of Agenda / Late Additions or Deletions:

Chairman Wessell stated he would like to move Agenda Item #8 e. Administration – NRAA Recommended Language for Airspace Zoning up on the agenda to Action Item #1.

MOTION BY O'ROURKE THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGENDA AS AMENDED. SECONDED BY REXROAT.

Discussion – none.

AYES – 7 (O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner)

NO – 0

MOTION CARRIED.

Communications, Proclamations, Presentations –

Administrator Update:

► Administrator Allen introduced the new Administrative Executive Assistant Lauren Cypher and gave a special kudos to Lauren and also to Alison Middleton, Administrative Deputy Clerk, for working so collaboratively last week putting the Board Packet together. She commented that she thinks Lauren will be a wonderful asset to the Board and to the organization going forward. She introduced Richard Lewis, Interim Administrator, and stated they have been working together this week starting the transition.

► Interim Administrator Richard Lewis stated he appreciates the opportunity to be here. He continued that there are a couple items in the packet he found that will be addressed a little later and he wasn't given a whole lot of a resting period when he arrived yesterday as it was great and 4:00 p.m. came quickly. Lewis commented that he is happy to be here and that he won't be bored.

► Administrator Allen continued that she received an email about the Northport Adopt a Highway, which is Saturday, April 13, 2024, if anyone is interested. She commented that today is the Benzie-Leelanau Health Department Environmental Health Open House from 1:00 p.m. to 3:00 p.m. Allen said it is a beautiful facility and will be an asset for the County. Allen stated she has received communication from Attorney Timothy J. Figura regarding Bay Area Transportation Authority court case stating mediation has been slated for July 8, 2024. She continued that she is working on an exit report in terms of projects that are pending, or in process or things that need follow up with all the contact information and will be reviewing that with Lewis on Friday and sending the full report to the Board.

Administrator Search Update:

MLI Consultant Chet Janik was present and said the Administrator/CFO job posting was posted March 25, 2024. The deadline that is posted is April 30, 2024. Janik indicated he has received five applications from the Northern Michigan area and has a total of 16 so far. Janik said that most resumes will come in the last two weeks and that there are some very impressive resumes within the ones he has received. He stated that each Board member will receive on May 1, 2024, a binder which will include all applicants as well as receiving a digital copy. Janik commented that the Board could go into closed session on May 14, 2024, at the Executive Session to review the applicants since some applicants wish to remain anonymous until they accept the interview invitation and become public. He said he is very optimistic that there will be excellent candidates and the position will be filled.

Northern Michigan Regional Entity (NMRE) Update:

Northern Michigan Regional Entity Clinical Services Director Branislava Arsenov was present and gave an update. Arsenov answered Commissioner questions and Board members thanked Arsenov for the update.

The Presentation can be found at the following link:

https://www.leelanau.gov/downloads/northern_michigan_regional_entity_presentation_04092024.pdf

Human Resources Update:

Human Resources Director Heather Cade was present and gave an update. Cade answered Commissioner questions.

Public Comment:

The following individuals spoke in person: Tim McCalley and Kieth Ashley.

Chairman Wessell called for a break at 10:17 a.m. and called the meeting back to order at 10:21 a.m.

The written comments can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2728#handouts>

Commissioner Comments:

- Commissioner Allgaier welcomed Interim Administrator Richard Lewis and thanked Administrator Deb Allen for her service.

Action Items:

Administration – Northwest Regional Airport Authority (NRAA) Recommended Language for
Airspace Zoning:

Northwest Regional Airport Authority Airport Engineer Bob Nelesen, PE, Attorney and Property Appraiser Karrie Zeits and Chief Executive Officer Keven Klein were present for the Agenda Item.

The Presentation can be found at the following link: (pages 95 – 108)

https://www.leelanau.gov/downloads/board_packet_04_09.pdf

Nelesen, Zeits and Klein answered questions from Commissioners and Interim Administrator Lewis requested a flow chart of the of fees associated with airspace zoning so that Commissioners can see the full picture of the application process.

MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO REQUEST THE MICHIGAN AERONAUTICS COMMISSION TO DEFINE AND DETERMINE THE AIRPORT HAZARD AREA FOR THE CHERRY CAPITAL AIRPORT (TVC) AND CERTIFY SUCH DETERMINATION TO THE COUNTY BOARD OF COMMISSIONERS FOR THE COUNTIES OF LEELANAU AND GRAND TRAVERSE AND THE NORTHWEST REGIONAL AIRPORT AUTHORITY AS AUTHORIZED BY SECTION 17 OF THE MICHIGAN AIRPORT ZONING ACT, MCL 259.447. SECONDED BY O’ROURKE.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Lautner, O’Rourke)

NO – 1 (Kramer)

RECOMMENDATION PASSES.

Human Resources Department– National Public Service Employee Recognition Week May 5-11
(May 7th Event):

Human Resources Director Heather Cade was present for the Agenda Item.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PROPOSAL AS PRESENTED, RECOGNIZING TUESDAY, MAY 7TH 2024 AS PUBLIC SERVICE RECOGNITION DAY FOR LEELANAU COUNTY. SECONDED BY REXROAT.

Discussion – none.

AYES – 7 (Allgaier, Lautner, O’Rourke, Rexroat, Ross, Wessell)

NO – 0

RECOMMENDATION PASSES.

Sheriff’s Office – Sheriff’s Employee Recruit/Sponsorship Grant Program:

Sheriff Michael Borkovich and Undersheriff James Kiessel were present for the Agenda Item.

MOTION BY KRAMER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE SHERIFF’S OFFICE TO DEVELOP AND IMPLEMENT A SPONSORED EMPLOYER RECRUIT PROGRAM IN CONJUNCTION WITH THE HUMAN RESOURCES DIRECTOR AND NORTHWESTERN COMMUNITY COLLEGE TO SPONSOR AND EMPLOY INDIVIDUALS FOR LAW ENFORCEMENT EMPLOYMENT. SECONDED BY REXROAT.

Discussion – Sheriff Borkovich and Undersheriff Kiessel answered questions from Commissioners and explained the grant from the State of Michigan.

MOTION BY LAUTNER TO AMEND TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE SHERIFF'S OFFICE TO DEVELOP A SPONSORED EMPLOYER RECRUIT PROGRAM IN CONJUNCTION WITH THE HUMAN RESOURCES DIRECTOR AND NORTHWESTERN COMMUNITY COLLEGE TO SPONSOR AND EMPLOY INDIVIDUALS FOR LAW ENFORCEMENT EMPLOYMENT. SECONDED BY REXROAT.

Discussion – Undersheriff Kiessel stated he can keep the Board updated to satisfy any requirements. Kiessel stated the next opening for opportunity to sponsor would be in August.

Sheriff Borkovich said he has heard from local individuals that would like to be sponsored and he would like to get them lined up.

Commissioner Rexroat asked if by amending the motion will this impact the Sheriff's program by taking out the word implement?

Undersheriff Kiessel replied it would only impact the program unless someone leaves tomorrow.

Sheriff Borkovich stated that he doesn't think that taking the time and looking at this is a bad idea at all. He is happy to know that the Board supports the concept and idea and are realizing we are helping local people get into the field that is basically not being filled. Borkovich said that when he finds out someone is scheduling to retire, he can inform the Board and since the academy only has 20 slots, he will be able to move quickly to get the candidates in the academy. He stated he is aware the program only works when there is openings within the staffing level within the Sheriff's Office.

Commissioner O'Rourke said he objects to waiting to implement.

Commissioner Lautner stated there will not be a delay but that the Board needs to fully understand this program that will be developed. She continued that the majority of the program development can be done by the Regular Session and it will be on the agenda for that meeting. If the program can't be developed there will be Special Session meeting coming up that it can be moved and scheduled to.

AYES – 5 (Lautner, Rexroat, Ross, Wessell, Kramer)

NO – 2 (O'Rourke, Allgaier)

RECOMMENDATION PASSES.

MOTION BY KRAMER AMENDED TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE SHERIFF'S OFFICE TO DEVELOP A SPONSORED EMPLOYER RECRUIT PROGRAM IN CONJUNCTION WITH THE HUMAN RESOURCES DIRECTOR AND NORTHWESTERN COMMUNITY COLLEGE TO SPONSOR AND EMPLOY INDIVIDUALS FOR LAW ENFORCEMENT EMPLOYMENT. SECONDED BY REXROAT.

Discussion – none.

AYES – 7 (Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier)

NO – 0

RECOMMENDATION PASSES.

Chairman Wessell called for a break at 11:14 a.m. and the meeting was called back to order at 11:23 a.m.

Emergency Management/911 Department– 911 Surcharge Review/Approval:

Emergency Management/911 Director Matt Ansoerge was present for the Agenda Item.

MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE STAYING STATUS QUO FOR THE ANNUAL SNC-500 COLLECTIONS AND REMITTANCE REPORT AND HAVE THE 9-1-1 DIRECTOR AND COUNTY CLERK DIGITALLY COMPLETE, SIGN, AND SUBMIT THE NECESSARY DOCUMENTS ONLINE AS REQUIRED. SECONDED BY KRAMER.

Discussion – none.

AYES – 7 (Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke, Rexroat)

NO – 0

RECOMMENDATION PASSES.

Emergency Management/911 Department – Leelanau Tower Construction Update and Request:

Emergency Management/911 Director Matt Ansoerge stated this is now for discussion and that no action concerning the Leelanau Township Tower will be taken today. He continued that originally when the County started this project, Leelanau Township was going to take care of the zoning and planning aspect of the project and unfortunately with the turnover in the Superintendent's position within Leelanau Township that portion of the project was not fulfilled. The County is going through the process right now and there should not be too much of a delay within the project. Ansoerge said the worst-case scenario is that the County may have to amend and extend the contract with Midway Electronics in order for them to conduct the work. He stated he does expect the project to happen this year but right now the contract with Midway does expire in August, and if construction needs to be pushed to the fall, then it will need amending. Ansoerge explained he does believe the Planning Commission will view this project favorably and it does address a public need, which is also a need the township implored the County to explore. They passed a resolution to implore the County is to address the zoning and implored the County Board of Commissioners to help assist in filling the gaps found and noticed by the Broad Band questionnaire.

Director Ansoerge continued that there are a couple different concerns in regards to the driveway construction but he does have a couple different options with quotes from two different local contractors and that Midway Electronics, the current contractor for the project, submitted a proposal as well. He stated it is up to the Board of Commissioners on how to proceed with the driveway construction for the tower. Ansoerge said there is the option of paying the driveway construction up front and using a local contractor or utilize Midway, who is willing to take payments of two installments. His recommendation is to go with a local contractor.

Commissioner Allgaier said that Director Ansoerge has approached Verizon Wireless to take on the driveway construction in exchange for a period of free rent on the tower but their decision on the possibility of doing it will take a few months to confirm. She stated that Ansoerge was approached by County Treasurer John Gallagher III regarding a solution of funding and his opinion is the period of lost revenue is not ideal. Allgaier continued that Gallagher requested the project should be paid in full with funds to come from the Delinquent Tax Revolving Fund #516 in lieu of free rent.

Chairman Wessell stated it is the request for today not to take any action on the contract with Midway Electronics until the Planning Commission and Leelanau Township approves the contract.

Director Ansonge confirmed that Chairman Wessel's statement was correct.

Commissioner Rexroat asked if Cherryland Electric and Leelanau Township, who are the other partners in the project, could be approached to re-negotiate since the driveway expenses are more than the original plan?

Director Ansonge replied it would not be favorable with Leelanau Township and that he would have to re-negotiate with Cherryland Electric.

Commissioner Rexroat asked if there are any objections to exploring re-negotiating with Cherryland Electric?

Commissioner Lautner replied if there was to be any renegotiation then the driveway should be split three ways.

Interim Administrator Lewis stated he will look into the options and get back to the Board.

Chairman Wessell stated this will come back to the Board once Interim Administrator Lewis hears from Leelanau Township. He continued that one of the issues with the current project is some concern on part of the neighborhood of where the tower is going up and so they will be part of the public hearing because there has been a mention of both environmental and visibility concerns. Wessell said there is approval on the environmental portion and the wetlands were not affected.

Director Ansonge confirmed we are in compliance with what the concerns are but it just needs to be put forth in a public meeting.

Commissioner Lautner asked Director Ansonge why he didn't follow bid policy on the construction of the driveway?

Director Ansonge replied that the RFP Process would have been a lengthy process and he wanted to get a solution to the Board that could be acted on immediately. He stated that he does believe he has actionable items that could be substantially increased if we had to go through the RFP process.

Commissioner Lautner stated there has been quite a bit of time with this project.

Director Ansonge clarified for the Board that he originally contacted the Leelanau County Road Commission, who was going to handle the construction of the driveway for the County, so there was no need to go out for an RFP. He stated he reached out to a local contractor because he was looking for an expedited solution and that in hind sight we could have.

Probate Court Office – Technology Request:

Family Court Administrator Cameron Clark and Interim Finance Director Cathy Hartesvelt were present for the Agenda Item.

MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE PURCHASE AND INSTALLATION IN THE NECESSARY VIDEO AND AUDIO

RECORDING EQUIPMENT UPGRADES NEEDED IN COURTROOM C, WHICH SERVES BOTH THE PROBATE AND FAMILY COURTS IN LEELANAU COUNTY. THE COSTS FOR THE PROJECT WOULD BE INCLUDED IN EQUAL PARTS FROM WITHIN THE PROBATE AND FAMILY COURT BUDGETS. SECONDED BY ALLGAIER/O'ROURKE.

Discussion – Commissioner discussion ensued regarding waiving bid policy.

Interim Administrator Lewis requested to include to waive the bid policy within the motion and Interim Finance Director Cathy Hartesvelt requested to add the project to be paid from the General Fund.

Commissioner Ross agreed to the changes of the motion and both Commissioner Allgaier and Commissioner O'Rourke supported.

MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE BID POLICY AND ALLOW THE PURCHASE AND INSTALLATION IN THE NECESSARY VIDEO AND AUDIO RECORDING EQUIPMENT UPGRADES NEEDED IN COURTROOM C, WHICH SERVES BOTH THE PROBATE AND FAMILY COURTS IN LEELANAU COUNTY. THE COSTS FOR THE PROJECT WOULD BE INCLUDED IN EQUAL PARTS FROM WITHIN THE PROBATE AND FAMILY COURT BUDGETS WITH FUNDS TO COME FROM THE GENERAL FUND. SECONDED BY ALLGAIER/O'ROURKE.

Discussion – none.

AYES – 4 (Ross, Allgaier, Kramer, O'Rourke)

NO – 3 (Wessell, Lautner, Rexroat)

RECOMMENDATION PASSES.

Soil Conservation District – Request for Increase in Fees:

Soil Conservation District Director Buzz Long and Soil Erosion & Sediment Control Inspector/Drain Commissioner Steve Christensen were present for the Agenda Item. Long and Christensen answered Commissioner questions.

MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS THE APPROVAL OF THE LEELANAU CONSERVATION DISTRICT'S REVISED SOIL EROSION AND SEDIMENT CONTROL FEE SCHEDULE AS PRESENTED. SECONDED BY KRAMER.

Discussion – Commissioner discussion ensued regarding which fees were being increased.

AYES – 5 (Ross, Wessell, Allgaier, Kramer, Rexroat)

NO – 2 (Lautner, O'Rourke)

RECOMMENDATION PASSES.

Senior Services Department – Agreement with Area Agency on Aging (AAA) for Dementia Caregiver Series:

Senior Services Director Lena Vander Meulen was present for the Agenda Item.

MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGREEMENT BETWEEN AREA AGENCY OF AGING OF NORTHWEST MICHIGAN (AAANM) AND LEELANAU COUNTY SENIOR SERVICES TO SUPPORT AAANM CAREGIVER SUPPORT PROGRAMMING THROUGH THE DEMENTIA CAREGIVER SERIES. THE CONTRACT AGREEMENT IS MARCH 21, 2024 TO SEPTEMBER 30, 2024, PENDING LEGAL COUNSEL REVIEW AND APPROVAL. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 7 (Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke, Rexroat)
NO – 0 **RECOMMENDATION PASSES.**

Senior Services Department– Memorandum of Agreement (MOA) with the Michigan Department of Health and Human Services (MDHHS) Regarding Senior Fresh:

Senior Services Director Lena Vander Meulen was present for the Agenda Item.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE MEMORANDUM OF AGREEMENT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES (MDHHS) AND BEHAVIORAL AND PHYSICAL HEALTH AND AGING SERVICES ADMINISTRATION (BPHASA) AND LEELANAU COUNTY SENIOR SERVICES FOR SENIOR PROJECT FRESH, PENDING LEGAL REVIEW. SECONDED BY O'ROURKE/REXROAT.

Discussion – none.

AYES – 7 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)
NO – 0 **RECOMMENDATION PASSES.**

Senior Services Department – Senior Expo Catering Contracts/Agreements:

Senior Services Director Lena Vander Meulen was present for the Agenda Item.

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE CATERING CONTRACT BETWEEN AROUND THE CORNER FOODS AND LEELANAU COUNTY SENIOR SERVICES FOR THE PURPOSE OF PROVIDING 200 SACK LUNCHES FOR THE SENIOR EXPO TO TAKE PLACE ON JUNE 18, 2024, NOT TO EXCEED A COST OF \$1,200.00, PENDING LEGAL REVIEW. SECONDED BY REXROAT.

Discussion – none.

AYES – 7 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)
NO – 0 **RECOMMENDATION PASSES.**

Planning Department – 2024 Re-monumentation Grant Acceptance:

Planning Department Director Gail Myer was present for the Agenda Item.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE 2024 REMONUMENTATION GRANT IN THE AMOUNT OF \$31,996.00. SECONDED BY LAUTNER.

Discussion – none.

AYES – 7 (Allgaier, Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell)
NO – 0 **RECOMMENDATION PASSES.**

Parks and Recreation Department – Myles Kimmerly Park Playground Wood Chips (prior RAP Grant submission approved):

Planning Department Director Gail Myer and Planning Commission Chairman Charles Godbout were present for the Agenda Item.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO WAIVE BID POLICY AND APPROVE THE PURCHASE OF ENGINEERED WOOD FIBER MULCH, FOR THE MYLES KIMMERLY PARK FROM DEERING TREE SERVICES, AS QUOTED, IN AN AMOUNT NOT TO EXCEED \$5,732.50. SECONDED BY REXROAT.

Discussion – Commissioner Lautner said she would like see bigger projects looked at by the Parks and Recreation Commission. Interim Administrator Lewis stated this purchase of wood chips will not be a capitalized project by the County.

AYES – 6 (Allgaier, Kramer, O'Rourke, Rexroat, Ross, Wessell)

NO – 1 (Lautner)

RECOMMENDATION PASSES.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SUBMITTAL OF A MMRMA RAP GRANT BY THE PARKS & RECREATION COMMISSION TO PROVIDE ENGINEERED WOOD FIBER IN THE PLAYGROUND AREA AT MYLES KIMMERLY PARK. SECONDED BY REXROAT.

Discussion – none.

AYES – 6 (Allgaier, Kramer, O'Rourke, Rexroat, Ross, Wessell)

NO – 1 (Lautner)

RECOMMENDATION PASSES.

Parks and Recreation Department – Veronica Valley Fish Purchase Request:

Planning Director Gail Myer, Drain Commissioner Steve Christensen and Citizen Allan Campbell were present for the Agenda Item.

MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PURCHASE OF FISH FROM LAGGIS FISH FARMS TO RESTOCK PONDS AT VERONICA VALLEY PARK IN PREPARATION FOR KIDS FISH DAY, IN AN AMOUNT NOT TO EXCEED \$8,566.00. FUNDS TO COME FROM #101.850.756.727.000. SECONDED BY O'ROURKE.

Discussion – none.

AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)

NO – 0

RECOMMENDATION PASSES.

Administration – Leelanau County Policy Review Update:

Administrator Allen referenced a handout received by Board members in regards to policies that are listed on the County's website that are not in bold print because they were rescinded from a Board motion passed on March 21, 2013.

Chairman Wessell stated that Interim Administrator Lewis will come back to the Board in regards to changes if they are necessary.

Administration – Michigan Indigent Defense Commission (MIDC):

Administrator Allen and Interim Finance Director Hartesvelt were present for the Agenda Item. Hartesvelt updated the Board regarding the submittal process of the grant and that she has been working with Jarboe & Pfeil on the Proposed Cost Analysis – Leelanau County FY25.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE MIDC FY25 COST ANALYSIS FOR SUBMISSION. SECONDED BY ROSS.

Discussion – none.

AYES – 7 (Allgaier, Kramer, Lautner, O'Rourke, Rexroat, Ross, Wessell)

NO – 0

RECOMMENDATION PASSES.

Administration – Lower-Level Build Out Project with BLDHD (Cost Sharing Agreement)
(Admin/Finance):

Administrator Allen was present for the Agenda Item and answered Commissioner questions.

MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CHANGE ORDER AND DIRECT INTERIM FINANCE DIRECTOR TO PROVIDE THE BOC WITH A BUDGET AMENDMENT FOR FUND #470 TO INCREASE THE BUDGETED REVENUE “CONTRIBUTION BY LOCAL UNIT” IN THE AMOUNT OF \$4,387.57, FUND BALANCE FORWARD IN THE AMOUNT OF \$4,387.57 (EACH COVERING 50%) AND INCREASE PROJECT EXPENSE IN THE AMOUNT OF \$8,775.13 AND AUTHORIZE LEELANAU COUNTY TO REIMBURSE THE BENZIE-LEELANAU DISTRICT HEALTH DEPARTMENT. SECONDED BY ROSS.

Discussion – none.

AYES – 6 (Allgaier, Kramer, Lautner, O’Rourke, Ross, Wessell)

NO – 1 (Rexroat)

RECOMMENDATION PASSES.

Administration – Lower-Level Cleaning Service:

Interim Finance Director Cathy Hartesvelt was present for the Agenda Item.

MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ADDITION OF CLEANING SERVICES PROVIDED BY SOLUTIONS FOR YOU TO MAINTAIN THE BENZIE LEELANAU DISTRICT ENVIRONMENTAL HEALTH DEPARTMENT SPACE AT THE QUOTED RATE OF \$1,500.00 PER MONTH BEGINNING APRIL 1, 2024 THROUGH DECEMBER 31, 2024 WITH FUNDS TO COME FROM #631.000.000.801.002. SECONDED BY ALLGAIER.

Discussion – Commissioner Rexroat stated he would like this to be approved on a month-to-month basis instead of the motion on the floor that goes to the end of the year. Commissioner discussion ensued regarding the contract with Solutions For You.

MOTION BY REXROAT TO AMEND TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ADDITION OF CLEANING SERVICES PROVIDED BY SOLUTIONS FOR YOU TO MAINTAIN THE BENZIE LEELANAU DISTRICT ENVIRONMENTAL HEALTH DEPARTMENT SPACE AT THE QUOTED RATE OF \$1,500.00 ON A MONTH-TO-MONTH BASIS UNTIL FURTHER CLARIFICATION; WITH FUNDS TO COME FROM #631.000.000.801.002. SECONDED BY ROSS.

Discussion – none.

AYES – 6 (Rexroat, Ross, Wessell, Allgaier, Kramer, O’Rourke)

NO – 1 (Lautner)

RECOMMENDATION PASSES.

MOTION BY ROSS AMENDED TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE ADDITION OF CLEANING SERVICES PROVIDED BY SOLUTIONS FOR YOU TO MAINTAIN THE BENZIE LEELANAU DISTRICT ENVIRONMENTAL HEALTH DEPARTMENT SPACE AT THE QUOTED RATE OF \$1,500.00 ON A MONTH-TO-MONTH BASIS UNTIL THERE IS FURTHER CLARIFICATION; WITH FUNDS TO COME FROM #631.000.000.801.002. SECONDED BY ALLGAIER.

Discussion – Interim Administrator Lewis stated this motion does state month-by-month but he will have something to report in May regarding the contract with Solutions For You.

AYES – 6 (Ross, Wessell, Allgaier, Kramer, O’Rourke, Rexroat)

NO – 1 (Lautner)

RECOMMENDATION PASSES.

Chairman Wessell called for a break at 1:03 p.m. and called the meeting back to order at 1:11 p.m.

Board of Commissioners – Point Broadband Update – Schedule and Performance Bond for Contract:

Chairman Wessell stated he is looking for a motion to move this agenda item forward because the consultant was not available today.

MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO MOVE FORWARD AGENDA ITEM BOARD OF COMMISSIONERS – POINT BROADBAND UPDATE – SCHEDULE AND PERFORMANCE BOND FOR CONTRACT TO THE REGULAR SESSION ON TUESDAY, APRIL 16, 2024. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)

NO – 0

RECOMMENDATION PASSES.

Board of Commissioners – Recommendation to Extend Stipends for Finance Support:

MOTION BY ALLGAIER TO RECOMMEND THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO CONTINUE THE STIPEND OF 10 HOURS A WEEK FOR THE CHIEF DEPUTY CLERK AND 10 HOURS A WEEK FOR THE COUNTY CLERK UNTIL AN ADMINISTRATOR/CFO IS IN PLACE AND THE PLAN IS IMPLEMENTED. SECONDED BY ROSS.

Discussion – Commissioner Allgaier stated the work being done is critical that the County's financial integrity is maintained and she does not want to see any cleanups like there has been in past years.

Commissioner Rexroat commented he is not in favor of a motion without an end date.

Chairman Wessell stated he requested this to be on the agenda because things are running smoothly, and in the meantime, we don't want to take a chance and slip backwards. He continued that budget will be starting quickly, the Board still has to receive the audit and there is lots to be done with the new administrator's office.

Commissioner Lautner commented she supports the motion as there is not the full staff needed yet in the Finance Department.

AYES – 6 (Allgaier, Kramer, Lautner, O'Rourke, Ross, Wessell)

NO – 1 (Rexroat)

RECOMMENDATION PASSES.

Board of Commissioners – Request to Increase Commissioner Compensation:

Commissioner O'Rourke stated the increase in salary for Commissioners has not occurred since 1999. Currently the amounts are \$5,000.00 and \$7,700.00 for the Chairman and the per diem is \$40.00 for a half day and \$70.00 for a full day. O'Rourke said he would like to see \$8,000.00 and \$10,000.00 for the Chairman and per diem to \$70 for a half day and \$120 for a full day.

Commissioner discussion ensued regarding wages and benefits.

Chairman Wessell stated there has been a suggestion to move this agenda item forward and that between now and next week there can be given some thought and send any suggestions to Interim Administrator Lewis.

MOTION BY O'ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO INCREASE THE SALARY OF THE BOARD OF COMMISSIONERS TO \$8,000.00 AND THE CHAIRMAN SALARY BE INCREASED TO \$10,000.00 TO START IN 2025. PER DIEM FOR A HALF DAY WILL GO FROM \$40.00 TO \$70.00 AND PER DIEM FOR A FULL DAY WILL GO FROM \$70.00 TO \$120.00. SECONDED BY KRAMER.
Discussion – Commissioner Rexroat stated he does not want to see this Agenda Item on the Consent Agenda.

Interim Administrator Lewis stated that nothing is final until a vote at the Regular Session and if each Commissioner will send him their suggestions that he will put them together for discussion at the Regular Session.

Commissioner Lautner said she would prefer to wait and that this feels rushed.

AYES – 6 (O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)
NO – 1 (Lautner) **RECOMMENDATION PASSES.**

Finance Department – Motor Pool Fixed Asset Disposal:

Interim Finance Director Cathy Hartesvelt was present for the Agenda Item. Hartesvelt stated she has identified vehicles that are available to repurpose within the County or sell the vehicles by competitive sealed bids.

Interim Administrator Lewis said as he understands the process that he as Administrator has to declare there is surplus and inform the Board of what is to be repurposed or sold. He would like to have time to look into the list and bring back to the Board at the May Executive meeting.

Chairman Wessell stated there will be no action taken on the is Agenda Item today.

Finance Department – Motor Pool Budget Amendment:

Interim Finance Director Cathy Hartesvelt was present for the Agenda Item. She stated that last year there was an approved change to increase the revenue by charging a higher per mile rate for the Motor Pool Fund, which generates the leased income from County Departments utilizing vehicles to be able to make purchases. She said that without the sales of those vehicles from 2022 and 2023 that were replaced by new vehicles the Motor Pool's funding is less than it should be at this time.

MOTION BY REXROAT TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO DIRECT THE FINANCE DEPARTMENT TO PROVIDE A BUDGET AMENDMENT AND SUBSEQUENT FUND TRANSFER OF \$25,000.00 FROM GENERAL FUND CONTINGENCY #101.891.891.965.000 TO MOTOR POOL #661.000.000.699.101. SECONDED BY ALLGAIER.

Discussion – none.

AYES – 7 (Rexroat, Ross, Wessell, Allgaier, Kramer, Lautner, O'Rourke)
NO – 0 **RECOMMENDATION PASSES.**

Review Of Financials:

Interim Finance Director Hartesvelt was present and answered Commissioner Lautner's question regarding invoices for DCS Technologies.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

Commissioner Rexroat stated that he met with the Maintenance Department and the engineer looking at the North Facade on the back of building. He continued that replacing the blocks is going to be difficult because they are split faced and custom color. Rexroat said he asked to have a couple of options so if needed that the custom blocks and matching masonry is not attainable something like tin or metal may need to be used.

Commissioner Allgaier stated she will be attending the upcoming Michigan Association of Counties Conference.

Public Comment:

The following individuals spoke in person: Keith Ashley; Steve Mikowski; Tim McCally; Bill Wiesner and Renee Wyler.

The written comments can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2728#handouts>

Commissioner Comment:

- Commissioner Kramer stated that State of Michigan Attorney General Dana Nessel has reform within her office regarding fraud. She said they are aware of the amount of fraud happening and can be a great resource.
- Commissioner O'Rourke stated that before he retired that DNR Officer Mike Borkovich was working even when the hours didn't allow it by the State because that is who he is. The Sheriff was there in Grand Rapids because of the problem of drugs within the United States of America.
- Commissioner Rexroat thanked Administrator Allen for her service.
- Commissioner Kramer said she wants to thank everyone for always coming, but there is division and these are our neighbors. She stated to be mindful that others have different views and people support who they want, and comment more about the job being done.

Approval of Financials —
Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$449,238.93. SECONDED BY REXROAT.

Discussion – none.

AYES – 7 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)
NO – 0 **RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$3,611,422.17. SECONDED BY REXROAT.

Discussion – none.

AYES – 7 (Lautner, O'Rourke, Rexroat, Ross, Wessell, Allgaier, Kramer)
NO – 0 **RECOMMENDATION PASSES.**

Adjournment:

Chairman Wessell adjourned the meeting at 2:21 p.m.

Ty Wessell, Chairman
Leelanau County Board of Commissioners

Jennifer L. Zywicki, Chief Deputy Clerk for
Michelle L. Crocker, Leelanau County Clerk