

**Leelanau County Board of Commissioners**  
**Executive Board Session – Tuesday, June 11, 2024**  
*Tentative Minutes*

*Proceedings of the meeting are being recorded (audio and video). The video of the meeting can be found at the following link:*  
<https://www.leelanau.gov/meetingdetails.asp?MAId=2745#video>

Meeting called to order by Chairman Ty Wessell at 9:30 a.m. Today's meeting is being held at the Government Center, 8527 E. Government Center Drive, Suttons Bay, Michigan.

Pledge of Allegiance/Moment of Silence:

The Pledge of Allegiance to the Flag of the United States of America was recited, followed by a moment of silence.

<u>Roll Call:</u>	District #1	Jamie Kramer	ABSENT (with prior notice)
	#2	James O'Rourke	PRESENT
	#3	Doug Rexroat	ABSENT (with prior notice)
	#4	Ty Wessell	PRESENT
	#5	Kama Ross	PRESENT
	#6	Gwenne Allgaier	PRESENT
	#7	Melinda C. Lautner	PRESENT

Guests present.

Approval of Agenda / Late Additions or Deletions:

**MOTION BY ROSS THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS APPROVE THE AGENDA AS AMENDED. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**

**NO – 0      ABSENT – (Kramer & Rexroat)**

**MOTION CARRIED.**

Communications, Proclamations, Presentations –

Administrator Update:

Tower Update:

► Interim Administrator Richard I. Lewis updated the Board in regards to the progress with the Leelanau Tower Project, North Façade Project RFP, and the County's audit.

Probate/Family Court Update:

Honorable Judge Marian Kromkowski, Family Court Administrator Cameron Clark, and Probate Register Kris Mattis were present. Clark and Mattis gave an update via a handout and gave additional information to Commissioners regarding operations, programs, and juvenile services.

The Presentation can be found at the following link: (pages 2-4)

[https://www.leelanau.gov/downloads/06112024\\_es\\_packet\\_final\\_reduced.pdf](https://www.leelanau.gov/downloads/06112024_es_packet_final_reduced.pdf)

Commissioners thanked Kromkowski, Clark, and Mattis for the update.

13<sup>th</sup> Circuit Court/Community Corrections Update:

13<sup>th</sup> Circuit Court Community Corrections Manager Sherise Shively was present and gave an update to the Board by handout.

The Presentation can be found at the following link: (pages 5-15)

[https://www.leelanau.gov/downloads/06112024\\_es\\_packet\\_final\\_reduced.pdf](https://www.leelanau.gov/downloads/06112024_es_packet_final_reduced.pdf)

Commissioners thanked Shively for the update.

Property Assessed Clean Energy (PACE) Update:

Jon Wylie, Senior Counsel, Lean Green Michigan was present and gave an update via a handout and gave additional information on the status of PACE with Leelanau County since 2015.

The Presentation can be found at the following link: (pages 16-25)

[https://www.leelanau.gov/downloads/06112024\\_es\\_packet\\_final\\_reduced.pdf](https://www.leelanau.gov/downloads/06112024_es_packet_final_reduced.pdf)

Commissioners thanked Wylie for the update.

Public Comment (agenda specific):

The following individuals spoke in person: Lois Bahle, Robert Laport, Mary Ann Barnes, Jim Kobberstad, Dana Getsinger, Scott Richards, and Bill Wiesner.

The written comments can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2745#handouts>

Commissioner Comments:

- Commissioner O'Rourke replied to Public Comment and stated that he has been in a situation where his personal information has been shared without his knowledge until months later when he was notified.

Action Items:

13<sup>th</sup> Circuit Court/Community Corrections – Approval of Resolution #2025-XXX, FY 2025 MDOC Grant:

13<sup>th</sup> Circuit Court Community Corrections Manager Sherise Shively present for the Agenda Item.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE COUNTY RESOLUTION #2024-XXX, 13<sup>TH</sup> CIRCUIT COURT COMMUNITY CORRECTIONS FY2025 GRANT APPLICATION, FOR SUBMISSION TO THE MICHIGAN DEPARTMENT OF CORRECTIONS, AS PRESENTED. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Workers Compensation Renewal:

Highstreet Insurance Agent Dennis Muth was present for the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE PROPOSAL FOR RENEWAL OF THE WORKER'S COMPENSATION INSURANCE COVERAGE THROUGH ACCIDENT FUND NATIONAL AND HIGHSTREET INSURANCE FOR THE PREMIUM OF \$51,178.00 COVERING THE TERM FROM 7/1/2024 TO 7/1/2025. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Probate / Family Court – 2024-25 Child Care Fund Budget:

Honorable Judge Marian Kromkowski and Family Court Administrator Cameron Clark were present for the Agenda Item. Clark explained there are significant differences between this budget request and past budget requests and that the revenue back from the State is now 75% instead of 50%. Clark further explained that the Probation Officers are now working more hours with their cases by answering text messages and phone calls at all hours of the day and night. He stated that the employees who are in charge of these cases are not working 8:30 a.m. to 5:00 p.m. and instead are working before 8:30 a.m. trying to get the families get their kids to school, after hours for family meetings, therapy sessions with families, texting and phone calls with kids that are in crisis, because the majority of the crisis that these kids are in do not happen during office hours. When the crisis occurs in the evenings, after the hours of the Probation Officers' Day, and the kids are with their families in the household, which means that all four (4) case workers are "On-Call" so to speak all the time. Clark gave an example that during a recently scheduled vacation for a Probation Officer, instead of being on vacation, that he actually worked by taking calls and text messages from a child in crisis. He continued that this budget reflects compensation for those times, which is called "Off Hours Supervision", which is interactions with kids and their families. Clark stated that the fact that the employees are willing do this and go way above and beyond that it is a real savings because they are able to put out fires that are relatively small instead of allowing them to grow, and grow, and grow, which leads to 9-1-1 getting involved, along with the Sheriff's Office making a visit to the home who try to put out the bigger fire. Clark continued that those larger fires typically lead to arrests and detainment and so the employees are doing that kind of work without any kind of compensation. He stated that in his experience he can't think of any other County in Michigan where that occurs that compensation is not paid. Clark clarified the "Off Hours Supervision" is designated within the proposed budget for a scheduled weekly payment of \$150.00 for each of the four (4) employees.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE CHILD CARE FUND ANNUAL PLAN AND BUDGET IN THE AMOUNT OF \$807,700.00 FOR LEELANAU COUNTY, FISCAL YEAR OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025. SECONDED BY ROSS.**

Discussion – none.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Prosecutor's Office – 2025 Allocation for Victim Rights Grant:

Prosecutor Joseph Hubbell WAS present for the Agenda Item.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE COUNTY PROSECUTOR TO RENEW THE CRIME VICTIM RIGHTS GRANT WITH THE STATE OF MICHIGAN (MDHHS) IN THE AMOUNT OF \$40,397.00 FOR THE PERIOD OF OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025. SECONDED BY O'ROURKE.**

Discussion – Commissioner Lautner requested the agreement should reflect a change from the Finance Officer being County Treasurer John Gallagher III to either Interim County Administrator Lewis or to Interim Finance Director Cathy Hartesvelt. Lewis stated that he would take care of it.

**AYES – 5 (Allgaier, Lautner, O'Rourke, Ross, Wessell)**

**NO – 0 ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Chairman Wessell announced he is moving Agenda Item #11 - Planning – Material Management Plan (MMP) Interlocal Agreement up on the agenda so the representative from Grand Traverse County can return to their office.

Planning – Material Management Plan (MMP) Interlocal Agreement:

Interim Administrator Lewis and Deputy County Administrator Chris Forsyth were present for the Agenda Item. Lewis explained that there could be an additional fee schedule to be presented at a later date if needed and this agreement is to start the process of a united Material Management Plan.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF GRAND TRAVERSE, COUNTY OF BENZIE AND COUNTY OF LEELANAU FOR THE PURPOSE OF WORKING TOWARDS CREATING A MULTI-COUNTY MATERIAL MANAGEMENT PLAN. SECONDED BY ALLGAIER.**

Discussion – ensued.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**

**NO – 0 ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Chairman Wessell called for a break at 11:05 a.m. and called the meeting back to order at 11:17 a.m.

Sheriff's Office – Out of State Travel:

Undersheriff James Kiessel was present for Agenda item.

**MOTION BY O'ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE AND ALLOW THE SHERIFF'S OFFICE TO SEND ONE EMPLOYEE OUT OF STATE FOR TRAINING IN GLYNCO, GEORGIA, SEPTEMBER 8-12, 2024. WITH THE COSTS FOR TRAVEL, LODGING, AND MEALS TO BE COVERED UNDER AN AGREEMENT WITH THE NORTHERN MICHIGAN LAW ENFORCEMENT TRAINING GROUP (NMLETG). SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 5 (O'Rourke, Ross, Wessell, Allgaier, Lautner)**

**NO – 0 ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Sheriff's Office – Employed Recruit Request:

Undersheriff James Kiessel was present for Agenda item.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ALLOW THE SHERIFF'S OFFICE TO PROCEED WITH AN EMPLOYED RECRUIT AND ENTER INTO THE PUBLIC SAFETY ACADEMY ASSISTANCE PROGRAM/GRANT PROCESS WITH THE MICHIGAN COMMISSION ON LAW ENFORCEMENT STANDARDS AND NORTHWESTERN MICHIGAN COLLEGE FOR THE POLICE ACADEMY THAT STARTS ON AUGUST 21, 2024. FUNDS FROM THE GRANT TO BE PLACED INTO A SPECIAL, YET UNDETERMINED, ACCOUNT AND USED TO COVER THE COSTS ASSOCIATED WITH THE ACADEMY AND HIRING PROCESS. SECONDED BY ROSS.**

Discussion – Undersheriff Kiessel answered questions from Commissioners.

**AYES – 5 (Allgaier, Lautner, O'Rourke Ross, Wessell)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Undersheriff Kiessel stated that the Jail Division will be out of balance within the approved staffing level due to a Corrections Deputy, who was promoted to a Corrections Sergeant, and has now decided to return to the previous position of Deputy after the Sheriff replaced the Corrections Deputy position. He explained the staffing level has an approval of four (4) Sergeants and 12 Deputies; however, until another promotion happens the level will be three (3) Sergeants and 13 Deputies.

Undersheriff Kiessel also mentioned that the M-22 Challenge went well this past weekend.

Emergency Management/911 – T-Mobile Tower Lease Agreement for Central & Maple City Towers:

Emergency Manager/9-1-1 Director Matt Ansorge was present for the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE TOWER SPACE LEASE AGREEMENTS FOR T-MOBILE AT THE CENTRAL AND MAPLE CITY TOWER SITES AND AUTHORIZE THE COUNTY BOARD CHAIRMAN TO SIGN EACH AGREEMENT, PENDING FINAL APPROVAL FROM CORPORATE COUNSEL. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Clerk's Office – Election Night Reporting License Service Agreement:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SERVICE AGREEMENT AND SOFTWARE LICENSE WITH ENHANCED VOTING, LLC, AND LEELANAU COUNTY AND AUTHORIZE THE CHAIRMAN OF THE BOARD TO SIGN THE AGREEMENT. SECONDED BY ALLGAIER.**

Discussion – Commissioner Lautner stated she did hear the concerns from the public during Public Comment; however, when she read the agreement, she interprets it differently but will look into it. Commissioner O'Rourke asked if there needs to be a dollar amount and Chief Deputy Clerk Jennifer Zywicki replied it is just a vendor name change.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Treasurer's Office – PACE Documents and Request for Resolution:

Jon Wylie, Senior Counsel, Lean Green Michigan was present for the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE COUNTY RESOLUTION #2024-XXX A RESOLUTION OF INTENT TO RE-ESTABLISH A PROPERTY ASSESSED CLEAN ENERGY PROGRAM (PACE) AND CALLING FOR A PUBLIC HEARING. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Senior Services – Approval of Contracts for In-Home Care:

Senior Services Director Lena Vander Meulen was present for the Agenda Item.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE LEELANAU COUNTY SENIOR SERVICES TO ENTER INTO AN AGREEMENT WITH RLK INVESTMENTS – DBA COMFORT KEEPERS TO PROVIDE PERSONAL CARE, RESPITE CARE, HOMEMAKING, MEDICATION MANAGEMENT, FOOT CARE, TRANSPORTATION TO MEDICAL APPOINTMENTS, AND MOBILE MEDICAL DEVICE AT THE RATES LISTED BEGINNING JUNE 1, 2024 THROUGH DECEMBER 31, 2026. SECONDED BY ROSS.**

Discussion – none.

**AYES – 5 (Allgaier, Lautner, O'Rourke, Ross, Wessell)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Commissioner Lautner stated she found more unmet need request payments than usual for this time of year and mentioned she will be stopping by the Senior Services Department to meet with Director Vander Meulen to discuss further.

Maintenance – Approval of Contract for Asphalt Sealcoat, Repair, and Striping:

Interim Administrator Lewis was present for the Agenda Item.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AWARD THE CONTRACT FOR ASPHALT REPAIR, SEALCOATING, AND STRIPING OF THE LEELANAU COUNTY GOVERNMENT CENTER CAMPUS TO MOLON ASPHALT, INC. IN THE AMOUNT OF \$36,597.00 NOT TO EXCEED THE BUDGETED AMOUNT OF \$40,000.00. SECONDED BY ALLGAIER.**

Discussion – Commissioner Ross requested more information in regards to the additional coats and Lewis stated he will get back to Commissioner Ross. Interim Finance Director Hartesvelt explained the budget that was approved and will need amending because last year it was set as \$25,000.00. Lewis stated the amendment will come forward next week at the Regular Session.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Leland Dam Authority – RFP for Dam Walkway Repair/Replacement – Engineering Services:

Interim Administrator Lewis, Drain Commissioner Steve Christensen and Interim Finance Director Cathy Hartesvelt were present for the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE AGREEMENT FOR PROFESSIONAL SERVICES WITH MACHIN ENGINEERING, INC FOR DESIGN AND BIDDING OF THE LELAND DAM WALKWAY AS OUTLINED. SECONDED BY ALLGAIER.**

Discussion – Interim Finance Director Hartesvelt stated there is a prior Board motion to move funds from the General Fund Contingency Budget to the Dam Fund to cover the project and associated costs.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**  
**NO – 0            ABSENT – 2 (Kramer & Rexroat)            RECOMMENDATION PASSES.**

Veteran's Affairs – County Veteran Service Fund (CVSF) Grant (Submission Deadline 6/18/2024):  
Grand Traverse County Veterans Affairs Director Michael Roof and Interim Finance Director Hartesvelt were present and explained the Agenda Item.

**MOTION BY O'ROURKE TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE APPLYING FOR CVSF GRANT FY2025 AS DESCRIBED WITH MICHAEL ROOF AS PROJECT MANAGER AND AUTHORIZE THE CHAIR OF THE BOARD TO SIGN THE GRANT APPLICATION ON BEHALF OF LEELANAU COUNTY. SECONDED BY LAUTNER.**

Discussion – none.

**AYES – 5 (O'Rourke, Ross, Wessell, Allgaier, Lautner)**  
**NO – 0            ABSENT – 2 (Kramer & Rexroat)            RECOMMENDATION PASSES.**

Interim Finance Director Hartesvelt discussed there could be future needs of updating the County's Veterans Memorial that could be associated with the grant during the application process next year. Commissioner O'Rourke replied that he visited the site this morning and confirmed there are ant hills within the concrete that could cause serious damage.

Administration – Grant Application to EGLE Community Energy Management Program for County-Wide Energy Survey and Study:

Interim Administrator Lewis was present and explained the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE SUBMITTAL OF A GRANT APPLICATION IN THE AMOUNT OF \$19,080.00 TO MICHIGAN DEPARTMENT OF ENVIRONMENTAL, GREAT LAKES AND ENERGY; COMMUNITY ENERGY MANAGEMENT PROGRAM FOR A COUNTY-WIDE SURVEY AND STUDY AS OUTLINED IN THE PROPOSED APPLICATION. SECONDED BY ALLGAIER.**

Discussion – Commissioner Lautner stated she was unable to read the full grant, so she will not be supporting the motion today and hopes to read it by next Tuesday for the Regular Session.

**AYES – 4 (Ross, Wessell, Allgaier, O'Rourke)**  
**NO -1 (Lautner)            ABSENT – (Kramer & Rexroat)            RECOMMENDATION PASSES.**

Administration – Transfer of General Fund Balance (Parks & Recreation Budget) Capital Projects:

Interim Administrator Lewis was present and explained the Agenda Item.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AUTHORIZE INCREASING THE PARKS AND RECREATION CAPITAL OUTLAY LINE ITEM FROM \$55,000.00 TO \$110,000.00 FUNDS TO COME FROM THE GENERAL FUND FUND BALANCE AND FURTHERMORE TO ESTABLISH PARKS AND RECREATION BUDGET CAPITAL PROJECTS LINE ITEM IN FUND #470 CAPITAL PROJECTS AND TRANSFER \$110,000.00 TO THE CAPITAL PROJECTS FUND TO BE HELD AND/OR USED FOR FUTURE APPROVED PARKS & RECREATION CAPITAL PROJECTS. SECONDED BY ROSS/ALLGAIER.**

Discussion – none.

**AYES – 5 (Lautner, O’Rourke, Ross, Wessell, Allgaier)**  
**NO – 0          ABSENT – 2 (Kramer & Rexroat)          RECOMMENDATION PASSES.**

Administration – Appointments to Northwest Regional Airport Joint Zoning Board:

Interim Administrator Lewis was present and explained the Agenda Item and that the full Board will interview the candidates for the appointments.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AUTHORIZE THE ADVERTISING FOR AND INTERVIEWING OF THREE (3) CITIZENS TO SERVE ON THE JOINT AIRPORT ZONING BOARD. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 5 (Lautner, O’Rourke, Ross, Wessell, Allgaier)**  
**NO – 0          ABSENT – 2 (Kramer & Rexroat)          RECOMMENDATION PASSES.**

Administration – Authorization to prepare RFP – Wood Chips at Old Settlers and Veronica Valley Parks:

Interim Administrator Lewis was present and explained the Agenda Item. Commissioner Ross recommend to change the motion to engineered wood fiber instead of stating wood chips.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO AUTHORIZE THE ISSUE OF A REQUEST FOR PROPOSALS FOR THE INSTALLATION OF ENGINEERED WOOD FIBER UNDER THE PLAYGROUND EQUIPMENT AT VERONICA VALLEY AND OLD SETTLERS PARK. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O’Rourke)**  
**NO – 0          ABSENT – 2 (Kramer & Rexroat)          RECOMMENDATION PASSES.**

Administration – Opioid Contract with Leelanau County Family Coordinating Council:

Leelanau County Family Coordinating Council Coordinator Sharon Vreeland and Interim Finance Director Hartesvelt were present for the Agenda Item.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO ACCEPT THE PROPOSED CONTRACT BETWEEN LEELANAU COUNTY AND LEELANAU COUNTY FAMILY COORDINATING COUNCIL (LCFCC) FOR THE MANAGEMENT OF OPIOID SETTLEMENT FUNDS IN THE AMOUNT OF \$64,000.00 AS BUDGETED AND AUTHORIZE THE CHAIR OF THE BOARD TO SIGN THE CONTRACT ON BEHALF OF LEELANAU COUNTY. SECONDED BY O’ROURKE/ALLGAIER.**

Discussion – Commissioner Lautner publicly thanked former Commissioner Debra Rushton for her hard work and dedication to this cause on behalf of Leelanau County.

**AYES – 5 (Lautner, O’Rourke, Ross, Wessell, Allgaier)**  
**NO – 0          ABSENT – 2 (Kramer & Rexroat)          RECOMMENDATION PASSES.**

Vreeland reminded the Board that the Northern Michigan Regional Entity Governing Board, who is represented by Leelanau County resident Greg McMorrow, does not have a County delegate for the Substance Use Disorder (SUD) Oversight Committee. She stated that the SUD Oversight Committee is the approval process for all applications, which will take place in July of this year. Vreeland stated she hopes that the Board of Commissioners will choose someone to represent



them on the committee. Vreeland also reminded the Board of Commissioners that the Grand Traverse Band of Ottawa and Chippewa Indians are not receiving the Opioid Settlement funds that she is aware of and that the County may want to reach out to them to help support their programs for the next fiscal cycle.

Administration – Motor Pool Fixed Asset Disposal – Declare Vehicles, Boat, File Cabinets as Surplus:

Interim Administrator Lewis was present and explained the Agenda Item.

**MOTION BY ALLGAIER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS DECLARE THE PRESENTED LIST OF VEHICLES, BOAT, AND FILE CABINETS AS SURPLUS AND ALLOW ADMINISTRATION TO SELL THESE ASSETS BY SPECIAL AUCTION OR COMPETITIVE SEALED BIDS. SECONDED BY ROSS.**

Discussion – Commissioner discussion ensued, along with Lewis answering questions.

**AYES – 5 (Allgaier, Lautner, O'Rourke, Ross, Wessell)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Administration – MERS – Administrative Services Agreement:

Interim Administrator Lewis thanked the Clerk's Office, Human Resources Director Heather Cade and Interim Finance Director Cathy Hartesvelt for their hard work on the agreement. He stated he does have an attorney client letter that will need to be moved to closed session.

Chairman Wessell stated Agenda Item #14 g. Administration – MERS – Administration Services Agreement will move on the agenda to after Item 14 k.

Administration – MERS – Definition of Compensation Addendum:

Interim Administrator Lewis explained the Agenda Item.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE DEFINED BENEFIT PLAN ADOPTION AGREEMENT AND THE CUSTOMIZED DEFINITION OF COMPENSATION ADDENDUM FOR MUNICIPALITY #450101, DIVISIONS 01, 02, 11, 12, 20 AS PRESENTED AND THE CHAIRMAN TO BE AUTHORIZED TO SIGN. SECONDED BY O'ROURKE/ALLGAIER.**

Discussion – none.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Administration – MERS – Authorized Signature:

Interim Administrator Lewis explained the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE THE RESOLUTION ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE APPROVALS AS AMENDED/PRESENTED. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O'Rourke)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Commissioner Lautner thanked everyone involved for their hard work on another cleanup and housekeeping event.

Administration – Non-Union Wage Schedule:

Interim Administrator Lewis explained the Agenda Item.

**MOTION BY ROSS TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE AMENDING THE 2024 NON-UNION WAGE SCHEDULE TO INCLUDE A NEW POSITION TITLED, “TEMPORARY SPECIALIST/SEASONAL” AT THE FOUR APPROVED RATE STEPS OF \$19.88, \$21.63, \$23.41 AND \$25.18, RESPECTIVELY FOR 2024. SECONDED BY ALLGAIER.**

Discussion – none.

**AYES – 5 (Ross, Wessell, Allgaier, Lautner, O’Rourke)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Administrator – Conflict of Interest:

Interim Administrator Lewis explained the Agenda Item.

**MOTION BY LAUTNER TO RECOMMEND THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO RELEASE THE ATTORNEY CLIENT PRIVILEGED COMMUNICATION FROM JUNE 10, 2024, RELATIVE TO THE CONFLICT OF INTEREST. SECONDED BY ALLGAIER.**

Discussion – Commissioner discussion ensued and Lewis answered questions from Commissioners.

**AYES – 5 (Lautner, O’Rourke, Ross, Wessell, Allgaier,)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Administrator – Old Settler’s Park Easement – Discussion:

Interim Administrator Lewis explained the Agenda Item. The map of the Old Settler’s Park property boundary lines were shared via Zoom with Lewis explaining the map and the concerns of easement rights. Lewis stated he is looking from the Board a consensus to follow up to move forward with investigating a possible transfer/sale of the easement property to the adjoining parcel owners. Lewis replied to questions from Commissioners.

**Consensus from the Board for Interim Administrator Lewis to move forward with investigating the possible transfer/sale of Old Settler’s Park land adjoining already established easements.**

Chairman Wessell called for a break at 12:59 p.m. and called the meeting back to order at 1:08 p.m.

Administrator – Potential Closed Session: MCL 15.268(1) (C) Closed Strategy and Negotiation Related to Collective Bargaining:

**MOTION BY ALLGAIER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS MOVE INTO CLOSED SESSION FOR STRATEGY AND NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT PURSUANT TO [MCL 15.268(c)]. SECONDED BY ROSS.**

Discussion – none.

**ROLL CALL: Allgaier – YES; Kramer – ABSENT; Lautner – YES; O’Rourke – YES;**

**Rexroat – ABSENT; Ross – YES, Wessell – YES.**

**AYES – 5            NO – 0            ABSENT – 2**

**MOTION CARRIED.**

Moved into closed session at 1:12 p.m.

**MOTION BY LAUTNER THAT THE LEELANAU COUNTY BOARD OF COMMISSIONERS RESUME OPEN SESSION. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0 ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Open Session resumed at 1:45 p.m.

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU BOARD OF COMMISSIONERS TO DIRECT INTERIM ADMINISTRATOR LEWIS TO PROCEED AS DISCUSSED IN CLOSED SESSION. SECONDED BY ALLGAIER/ROSS.**

Discussion – none.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0 ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Review Of Financials:

Interim Finance Director Hartesvelt was present and answered questions.

Special Reports by Staff, Commissioners, and Affiliated Agencies:

None.

Public Comment:

The following individuals spoke in person: Bill Wiesner

The written comments can be found at the following link:

<https://www.leelanau.gov/meetingdetails.asp?MAId=2745#handouts>

Commissioner Comment:

- Chairman Wessell stated he would like to commend Interim County Administrator Richard Lewis for all the cleanup of a lot of different things and the staff that help assist him.
- Commissioner O'Rourke commented that Interim County Administrator Richard Lewis is going to miss them some day.

Approval of Financials —

Amendments & Transfers:

None.

Miscellaneous Fund Transfers and Amendments:

None.

Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$653,050.16. SECONDED BY O'ROURKE.**

Discussion – none.

**AYES – 5 (Lautner, O'Rourke, Ross, Wessell, Allgaier)**

**NO – 0 ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Post Audit Claims and Accounts:

**MOTION BY LAUTNER TO RECOMMEND TO THE LEELANAU COUNTY BOARD OF COMMISSIONERS TO APPROVE POST AUDIT CLAIMS AND ACCOUNTS IN THE AMOUNT OF \$5,412,641.43. SECONDED BY O’ROURKE.**

Discussion – none.

**AYES – 5 (Lautner, O’Rourke, Ross, Wessell, Allgaier)**

**NO – 0            ABSENT – 2 (Kramer & Rexroat)**

**RECOMMENDATION PASSES.**

Adjournment:

Chairman Wessell adjourned the meeting at 2:00 p.m.

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Ty Wessell, Chairman  
Leelanau County Board of Commissioners

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Jennifer L. Zywicki, Chief Deputy Clerk for  
Michelle L. Crocker, Leelanau County Clerk