

MINUTES

1. Call to Order

2. Pledge of Allegiance

Supervisor Jim Lautner called the meeting to order at 7:00 PM. with the recitation of the Pledge of Allegiance.

Board members present: Supervisor Jim Lautner, Treasurer Joan Gauthier, Clerk Shirley Mikowski, Trustee Steve Yoder and Trustee Pat Deering.

Guests present: Mary Taylor, Karen Smith, Charlie Smith, Mark Polinko, Dale Gauthier, Christina Deeren, Kelly Claar, Kim Smith and Todd Kleinfeld.

3. Approval of Agenda

Motion by Joan Gauthier and seconded by Steve Yoder to approve the agenda with one addition under New Business: E. MTA Dues. Motion carried 5-0.

4. Approval of Minutes

Motion by Steve Yoder and seconded by Joan Gauthier to approve the May 9, 2024 regular meeting minutes as written. Motion carried 5-0.

5. Public Comment

There was none.

6. Correspondence

- L-4029's were received from Traverse Area Public Schools, Glen Lake Community School and Leelanau County.
- A notice was received from the Local Community Stabilization Authority that the May 31, 2024 Metro Act disbursement is \$4,500.70, which is less than the amount owed from the 2023 overpayment. The township will not receive a payment this year and the overpayment of \$836.96 will be adjusted in the 2025 Metro Act payment.

6. Treasurer's Report/Authorization for Payment of Vouchers:

Huntington Bank Checking \$21,979.18, ARPA Funds included in checking: \$12,085.33, Available in Checking Account: \$9,893.85, Huntington Bank General Savings \$233,593.12, Huntington Bank General Savings CD (Renewed @ 4.3%) \$104,469.95, Huntington Bank General Savings CD (@4.3%) \$100,000.00, Total General Savings \$438,063.07, Total Funds Available: \$447,956.92, Huntington Bank Road Improvement Fund (20249) \$10,388.00, Huntington Bank Road Improvement Fund CD (@ 4.3%) \$5,000.00, Total Road Improvement Fund \$15,388.00, Huntington Fire Fund Savings (2023) \$11,233.80, Huntington Bank Fire Fund CD (Renewed @ 4.2%) \$64,197.00, Huntington Bank Fire Fund CD (Renewed @ 4.3%) \$46,787.29, Total Fire Sinking \$122,218.09, Huntington Bank Sidewalk Fund (2036) \$11,627.94, Huntington Bank Sidewalk Fund (Renewed @ 4.3%) \$8,132.98, Total Sidewalk Fund \$19,760.92, Total other Township Funds Available: \$157,367.01. Total Current Assets: \$605,323.93, Non-Township Funds, Huntington Bank Cedar River Marina Project (7383) \$10,045.23, Huntington Bank Cedar River CD (Renewed @ 4.3) \$14,834.73, Total Cedar River \$24,879.96, Parks and Recreation \$4,018.95, Huntington Bank CD @ 4.3% \$10,000.00, Total Parks and Recreation Fund \$14,018.95. Voucher #'s 15457-15502 were submitted for payment. Motion by Steve Yoder and seconded by Pat Deering to approve to accept the Treasurer's report and pay vouchers as presented. Motion carried 5-0.

8. Committee Reports:

Steve Yoder reported on the Planning Commission meeting held on Tuesday, June 4, 2024. All members and six guests were present.

- They discussed the Master Plan
- Working on language for ADU's (Accessory Dwelling Unit)
- They are asking for direction with the Landscape Ordinance. The township board asked that the ordinance be downsized and more adaptable to this township.

Shirley Mikowski requested that the Master Plan come before the township board after the November election.

Kelly Claar reported that the Parks and Recreation Committee met on Monday, May 28, 2024 at 6:00 P.M. at the Solon Township Hall. There was one guest and one member absent. (A written report from Kelly Claar is attached.)

- They have been working on a Parks Ordinance and a draft was given to the township board for their review.
- STIC (Solon Township Improvement Committee) gave a donation of \$1,000.00 for the parks this year. Joan Gauthier will send a thank you note.
- Kelly asked with the new Zoning Administrator, if there will be enforcement with the parks.
- Michael Ulrich contacted the committee about a forest management plan.
- The red pines at Vlack's Park are ready to be harvested. Pat Deering said he would check with his company, Deering's Tree Service. They have a Forest Manger on staff and they can also harvest the pines.
- They would like to install a cabinet in the township hall that is approximately 6' tall 1' wide and 7" deep. The cabinet is lit and would have locks on it. It would be used to educate and interpret Solon Township history and display photos.
- They have been given twelve black willow seedlings to plant in our parks and was discussed with the board.
- They are working on installing a gate at Vlack's Park and the playground.
- They are looking into hiring a contractor for insect control at the Community Park.
- The next meeting will be held on Tuesday, June 25, 2024 at 6:00 P.M. at the Solon Township Hall.
- Mary Taylor explained that the township was mistakenly overcharged \$3,600.00 from Fleis&Vandenbrink for the Vision and Planning Sessions. The township board has the option of being reimbursed the \$3,600.00 or keep it as a credit. This would be applied in moving forward with the development of a Concept Plan for the Cedar Community Park. This would be based on an hourly rate of \$175.00 per hour with a minimum of \$5,000.00. Motion by Shirley Mikowski and seconded by Steve Yoder to approve to keep the balance of \$3,600.00 as a credit with Fleis&Vandenbrink and move forward with the development of a Concept Plan for the Cedar Community Park. This is based on an hourly rate of \$175.00 per hour with a minimum of \$5,000.00. Motion carried 5-0.

9. Unfinished Business

A. Township Hall/Repairs

1. Well/B&Z Well Drilling

Shirley Mikowski talked to John Zientek at B&Z Well Drilling and informed him that the township board approved the installation of a new pressure tank and screen at the township hall. He will let Shirley know when they can get the job done.

2. Wall Repair Quotes

Joan Gauthier is finding that no one wants to do the job because of the liability. Pat Deering shared the concerns of the board with Colby Thoreson from LRM and Mr. Thoreson explained what they proposed, but, worst case scenario, they have insurance. Joan was given a name of a restoration place outside of Grawn that she will contact.

3. Office Quotes

Steve Yoder received revised plans taking out remodeling the main restrooms with a reduced bid from Leelanau Construction. Steve is going to check with another contractor out of Maple City. Shirley Mikowski met a contractor this week that likes to work with challenges and recommended Steve contact him.

Joan Gauthier said the shrubs in the front of the township hall look terrible and would like for them to be removed.

She was told they will return to their green color; they were trimmed back too far.

B. Parks

1. Fence

The brush was cleaned up but, a stump needs to be removed before Apple Fence Company can install any more fence at the Solon Beach Park.

2. Bleachers

Steve Yoder had to order brackets and end caps before the bleachers could be installed. The cost for them was almost \$4,000.00. It was also discovered that because the frames are metal and the bleachers are aluminum, they will need to put rubber in between when they are installing them. The Parks Committee would like to keep the bleacher boards for future projects.

3. Vlack's Park

Kelly Claar will be working with David Bradshaw to design a plan to install a fence at Vlack's Park.

C. Fire Department

1. Interlocal Agreement

Jim Lautner said the four township supervisors did not meet as scheduled to discuss the Interlocal Agreement because Greg Julian had something come up.

D. Cedar River Project

1. Buoys

There was no report.

E. Drainage District

Steve Yoder said the Drainage District is at a standstill because one of the property owners has not signed off. This item will be taken off the agenda.

F. Cemetery

Shirley Mikowski told the board that lots in the new part cannot be sold until the roads are filled, and determine if someone is buried in those areas marked on the map. Dale Gauthier said he would work with Zack Baker checking those areas. Shirley will contact Brian Weber to get a cost on filling the roads.

G. Bunting's/Road

Joan Gauthier called Brendan Mullane, Manager of the Leelanau County Road Commission about Bunting's Road with no response.

H. Rosinski Road

Eric Miller has lived on Rosinski Road for almost 38 years. Mr. Miller has contacted Brendan Mullane from Leelanau County Road Commission numerous times about maintaining this road and repairing the damage that occurred in 2023. Mr. Mullane has met with Mr. Miller to look over the damage and nothing has been done. Mr. Miller would also like a speed study done on that road, because it is definitely not a 55 mile per hour road. Jim Lautner said road repairs for county roads are a 100% the responsibility of the Road Commission, but in the past, there was a cost share with the townships. Jim also said the township cannot ask for a speed study; that would be up to the county. Jim Lautner suggested Mr. Miller attend one of the Road Commission meetings and ask to be put on their agenda. Mr. Miller plans to attend their meeting in July.

I. Perrins Landing

Todd Kleinfeld said he and his parents own Paradise Cove which is next door to the dock at Perrins Landing. Mr. Kleinfeld wanted to know who is responsible for maintaining the dock. This dock is at the end of a county road and years past the zoning administrator found that the township did not put in the dock and was not responsible for it. Brendan Mullane, Manager of the Leelanau County Road Commission contacted EGLE and sent that information via email and noted that there is a process that a local unit of government could put a dock in at the end of a county

road. Kelly Claar recommended that the township take the dock out because of the cost to maintain it and possible liability if someone gets hurt. Mr. Kleinfeld suggested looking into making it historical and maybe get some donations to keep the dock and maintain it. Shirley Mikowski will contact the township attorney.

11. New Business

A. Resolution/Street Closure/Cedar Chamber of Commerce

Moved by Shirley Mikowski and supported by Joan Gauthier to adopt Resolution# 2024-06-13-01 to authorize the Cedar Chamber of Commerce to close Railroad Avenue on Saturday, August 24, 2024 from 7:00 A.M.-12:00 P.M. for a Car Show and on Sunday, August 25, 2024 from 8:00 A.M.-3:00 P.M. for a Craft Fair. Close Bellinger Rd. between Tower Rd. and 651, Valley Rd. and Novak Rd. on Saturday, August 24, 2024 from 8:30 A.M.-10:00 A.M. beginning at 651 and Bellinger Rd. for the Run 4 the Kielbasa. Close roads from 9341 S. Kasson Street – 8801 S. Good Harbor Trail for the Polka Fest Parade to be held on Saturday, August 24, 2024 from 12:45 P.M. – 1:30 P.M. with the approval and support of the Leelanau County Sheriff's Department and Cedar Area Fire and Rescue Fire Chief on this day of June 13, 2024. Upon a roll call vote; Yoder-yea, Lautner-yea, Gauthier-yea, Mikowski-yea; 5 "yeas", 0 "nays". Resolution dully adopted.

B. Lease Agreement(s)/Cedar Chamber of Commerce

Motion by Joan Gauthier and seconded by Steve Yoder to approve the Property Lease Agreement with the Cedar Chamber of Commerce doing business as the Cedar Polka Fest for the use of Railroad Avenue and the parking area next to the Fire Station for the Cedar Polka Fest from August 24, 2024 – August 25, 2024 for \$1.00. Motion carried 5-0

There are two additional lease agreements requested by the Cedar Chamber of Commerce asking to be approved. One is requesting to lease ballfields one, two and three from August 21, 2024 – August 25, 2024. Steve Yoder believes they are requesting ballfield one for safety reasons. The board tabled approving the request because there was not enough information why they needed to lease ballfield one. The second is requesting to lease the tennis courts from August 17, 2024 – August 28, 2024. The township board discussed raising the lease fee. There were fees recommended by the Parks Committee and other amounts were proposed. The board discussed this at length of what to charge for the use of the tennis courts and it was agreed the township attorney would be contacted before approving this lease. Shirley Mikowski will get the Polka Fest 501(c) 3 information and will contact the township attorney.

C. Lease Agreement

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve the Property Use Agreement for Sports League Activities for the Leelanau County Youth League with Alison Beebe being the applicant for the use of the ball fields from May 19, 2024 – August 3, 2024 for \$1.00. Motion carried 5-0.

D. Permit Fee Schedule

Christina Deeren/Zoning Administrator proposed a new fee schedule. The current permit fees have not been updated since January 15, 2010. The increased proposed fees will be more consistent with adjacent townships. Jim Lautner asked that the Ag use permit be \$50.00. Joan Gauthier asked to change the new sign fee to \$100.00 and no replacement sign fee. Motion by Joan Gauthier and seconded by Steve Yoder to approve to update the permit fee schedule with changes to an Ag building and signs. Motion carried 5-0.

E. MTA Dues

Motion by Joan Gauthier and seconded by Shirley Mikowski to approve to pay MTA the annual dues in the amount of \$2,284.49 for July 1, 2024 – June 30, 2025. Motion carried 5-0.

12. Public Comment

Karen Smith said after listening to the discussion about the Polka Fest, that if you don't ask, they are not going to offer. Mrs. Smith agrees that the township attorney should be contacted so something can be established this year.

Kim Smith appreciates the board tabling the approval of the Polka Fest leases for a month and contacting the attorney. She looks at the Tai Chi class that brought in \$500.00 in one month which goes into the parks fund.

Mark Polinko has his property on top of the hill by the Zelinski property and shared his concerns with motorcycles and/or ATV's using the property as a motor cross track which is not zoned for this. A nearby resident was riding a horse and motorcycles came over the hill revving their engines which almost threw her off the horse. Christina Deeren/ZA has received three complaints of up to ten bikes, but they have to be caught in the act in order to follow through with the ordinance.

13. Announcement

There was none.

14. Adjournment

Motion by Joan Gauthier and seconded by Shirley Mikowski to adjourn the meeting. Motion carried 5-0.

The meeting was adjourned at 9:39 P.M.

Respectfully submitted,

Shirley I. Mikowski
Solon Township Clerk

Solon Township
Resolution No. 2024-06-13

WHEREAS, the Cedar Chamber of Commerce wishes to close Railroad Avenue on Saturday, August 24, 2024 from 7:00 A.M.-12:00 P.M. for a Car Show and on Sunday, August 25, 2024 from 8:00 A.M.-3:00 P.M. for a Craft Fair. Close Bellinger Rd between Tower Rd. and 651, Valley Rd and Novak Rd. on Saturday, August 24, 2024 from 8:30 A.M.-10:00 A.M. beginning at 651 and Bellinger Rd. for the Run 4 the Kielbasa. to close the roads from 9341 S. Kasson Street. Close roads from 9341 S. Kasson Street – 8801 S. Good Harbor Trail for the Polka Fest Parade to be held on Saturday, August 24, 2024 from 12:45 P.M. – 1:30 P.M.

WHEREAS, the roads will be closed within the time frame of the Cedar Polka Fest sponsored by the Cedar Chamber of Commerce and supported by the Solon Township Board.

NOW, THEREFORE, BE IT RESOLVED that the Solon Township Board has approved by resolution to authorize the Cedar Chamber of Commerce to close Railroad Avenue on Saturday, August 24, 2024 from 7:00 A.M.-12:00 P.M. for a Car Show and on Sunday, August 25, 2024 from 8:00 A.M.-3:00 P.M. for a Craft Fair. Close Bellinger Rd between Tower Rd. and 651, Valley Rd and Novak Rd. on Saturday, August 24, 2024 from 8:30 A.M.-10:00 A.M. beginning at 651 and Bellinger Rd. for the Run 4 the Kielbasa. Close roads from 9341 S. Kasson Street – 8801 S. Good Harbor Trail for the Polka Fest Parade to be held on Saturday, August 24, 2024 from 12:45 P.M. – 1:30 P.M. with the approval and support of the Leelanau County Sheriff's Department and Cedar Area Fire and Rescue Fire Chief on this day of June 13, 2024

The foregoing resolution offered by Board Member Shirley Mikowski
Second offered by Board Member Joan Gauthier

Upon roll call vote, the following voted: Deering – yea
Yoder - yea
Lautner - yea
Gauthier - yea
Mikowski - yea

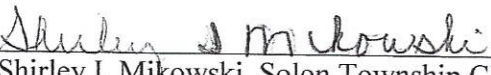
Yeas - 5
Nays - 0
Absent - 0

The Supervisor, James C. Lautner declared the resolution dully adopted.


James C. Lautner, Solon Township Supervisor

CERTIFICATE

I, Shirley I. Mikowski the duly elected and acting Clerk of Solon Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the Regular meeting of said Board held on June 13, 2024, at which meeting a quorum was present, by a unanimous vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.


Shirley I. Mikowski, Solon Township Clerk

Parks Committee Requests for Township Board

June 13, 2024

Old Business

The Solon Township Parks Committee requests an update on the status of the previous meetings' requests:

1. Last meeting was held 5/28, 1 member was absent. 1 member of the public was present.
2. The Committee Would like to know what the status is of the Solon Township Parks Ordinance? We have a draft we could submit to get started. Ex 1.
3. Following up on a thank you letter for the Solon Township Improvement Committee donation of \$1000?
- 4.

New Business

1. The Parks Committee has been contacted regarding a Forest Management Plan for Vlack's park by a man named Michael Ulrich. The committee has also been discussing the possibility of a plan for the park by another Forester. Is there a procedure we should follow for a Request for Proposal situation? What are the Township procedures?
2. The parks committee would like to place an interpretive display case here at the town hall in order to educate and interpret Solon Township History and Photos. The cabinet is lit and will have locks. The total request for reimbursement would be \$50. The committee will also make sure the cabinet is attached to the wall for safety. It measures approximately 6 feet tall, 1 foot wide and 7 inches deep. A photo is attached. Ex. 2
3. The committee was approached and given 12 Black Willow Seedlings to plant in our parks. The Black willow is a wetland tree and needs to be in wet soil. The Committee thought that some could be planted at Vlacks along the creek, and possible along the Cedar River on the Park Side. We

will need to purchase some fencing to protect them from deer until they get bigger. Are there any procedures we need to follow for the Township when planting trees? Ex. 3

4. The committee is currently also working on the following items: a gate at Vlack's park, a contractor for insect control at the Community park, a sign for the Cedar River, and

Our next committee meeting will be on Tuesday June 25th at the Townhall at 6:00 pm. The public is welcome.

Respectfully submitted by Kelly Claar Solon Township Parks Co-Chair