

CALL TO ORDER: Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

ROLL CALL: Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Roger Noonan – Trustee, Tad Carter - Trustee
Member(s) Absent: None
Staff Present: None

AMENDMENTS TO AGENDA – The board briefly discussed the agenda. **Noonan moved to approve the agenda as presented. T. Carter seconded. All in favor, motion carried.**

PUBLIC COMMENT: None

MINUTES – The board discussed the minutes from the regular meeting on September 11, 2024. **Noonan moved, J. Carter seconded to approve the September 11, 2024 regular meeting minutes as presented. All in favor, motion carried.**

PERTINENT COMMUNICATIONS: None

PRESENTATION – None

FINANCIAL REPORTS:

- a) **TREASURER'S REPORT:** J. Carter had previously submitted the treasurer's report to the board. Receipts total \$1,564,540.52. Disbursements \$1,553,273.63. Balance \$1,226,142.52.
- b) **BUDGET REPORT:** Boomer presented a budget report for September. The board briefly discussed. T. Carter would like to discuss stipends for PC at the next meeting.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. The Jensen Concrete bill was approximately \$5,000 higher than expected due to additional work needed. A memo was received from Gosling Czubak covering the additional work needed (see attached). **Noonan moved to pay the bills as presented; seconded by T. Carter. All in favor, motion carried.**
- d) **Debit Account Transfer** – The debit card account has been run down again, due to purchases of stamps, office supplies, the new office computer, etc. Boomer and J. Carter requested the transfer of \$5,000 from the operating account to the debit card account. **Noonan moved to transfer \$5000 from the operating account to the debit card account, J. Carter seconded. All in favor, motion carried.**

UNFINISHED BUSINESS:

- a. **Cemeteries** – No update for the month.

- b. Sidewalk & Parking Ordinances** – Julian stated that the sidewalk work has been completed, and they did an excellent job. He received some complaints from business owners about the lack of notice and the lack of using a local contractor. Julian reiterated that multiple local contractors were approached regarding the job and no timely bids were presented by local contractors. The board discussed the overall situation of parking, sidewalks, and road projects in the village. Julian stated he had received communication from the Road Commission that they might be working in downtown Maple City as early as 2026. The board briefly discussed the sidewalk ordinance, and will return to the discussion of the draft sidewalk ordinance as previously reviewed by Grier in November. A parking ordinance will likely require the input of the local businesses, the Road Commission, and the township.
- c. Olivia Drive Waterpoint** – Boomer provided an update on the progress with the property. The lot with the waterpoint had transferred as part of a multi-parcel sale prior to the September meeting, and so Thomasma had no authority to give verbal authorization for the work to be completed. Boomer received information from Krombeen regarding the name of the LLC that purchased the property and their address, and sent a letter to that address about the issue, but has had no response, and she has not been able to find phone or email contact information for the new owners. J. Carter may have a contact with that information; she will reach out.
- d. Road Projects 2025/2026** – The board briefly discussed road projects. The Road Commission has been discussing ongoing projects and their contributions, with the potential for a 10% contribution. The board is interested in whether this is 10% of a project cost, or whether townships will be allocated 10% of available funds, as these have the potential to be two very different numbers. The Road Commission has stated they will be working on the Newman Road/Kasson Center Road intersection this month.
- e. Fire Station Design** – The fire board had their meeting last week, and determined that they are not willing to allow Chief Doornbos to work with the township’s architect. The township board held extensive discussion about this. Julian stated that the fire board is working to develop committees to look at costs, location, and partnerships with other departments. Noonan asked what the timeline is for these committees to do their work – Julian stated 2-6 months. The township board would like to continue moving forward with this project as quickly as possible.
- f. Snowplowing Bids** – One sealed bid was received, from Lanham Construction. Prices for the next two years would be \$47.50 for the township hall parking lot and \$20 for the water point for 4-11 inches of snow and \$95 for the township hall parking lot and \$40 for the water point for 12 inches or more of snow. Sanding of the parking lot will be \$100 plus materials, and if a tractor is needed to push banks or snow blow, the charge will be \$150/hr. No other bids were received for snow removal services for the 2024/25 and 2025/26 winters. **Noonan moved, J. Carter seconded to approve the snowplow bid for Lanham Construction. All in favor, motion carried.**
- g. Other Unfinished Business** - None

NEW BUSINESS –

a. **FYE 2024 Audit** – The draft audit was distributed to the Board. There were no comments from the Board. **J. Carter moved, Noonan seconded to approve the FYE 2024 Audit. All in favor, motion carried.**

b. **Other New Business** - None

REPORTS: Planning Commission (PC) – The PC is continuing to look through the Zoning Ordinance, mostly with respect to changes recommended by Cypher, and reviewing the PC Bylaws.

Zoning Administrator (ZA) – Cypher had previously submitted written reports to the board.

Supervisor – Julian summarized his activities for the month. There is a quarterly supervisor’s meeting scheduled.

Assessor – Standard assessing business is ongoing. Krombeen provided a written report to the board.

Fire Board – The Fire Board meeting was held last week, and operations are going smoothly there. They are in the midst of negotiations for the new union contract.

Clerk/Elections Report – Boomer reported preparation for the November election is ongoing. Absentee ballots are being sent out, with over 470 sent out so far, which is about 30% of the township voters. The election commission meeting to appoint election inspectors will be held after the meeting tonight. Boomer received a phone call regarding landfill dump fees, at which point she learned that other townships with landfills receive substantially more money than Kasson Township for dump fees. The board discussed the history of the landfill and that the board had previously been told they were not allowed to increase dump fees. Waste Management has not been providing reports regarding amount of trash taken into the landfill, how much is being paid per ton, or any other information – the township currently only receives a check once per month. Moving forward, Noonan will contact MTA about what can be done, and Boomer and J. Carter will continue to attempt to contact Waste Management for reports.

COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports – Noonan reported that there will be hall uses on the 12th and the 20th of October.

PUBLIC COMMENT: Gerry Konczal – He asked why Michigan is the dumping ground for other states. Board members stated that it was because the state mandated maximum for dumping fees is substantially lower than other states – there is a current effort to raise those fees at the state level.

Ted Nelson – Kasson Township Neighborhood Association – He is still interested in coming to meetings and seeing what is going on. Praise does not go far enough, and so the neighborhood association thanks the board for their stand on the Enduro racetrack. He reached out to Boomer to be placed on the email distribution list, and was happy with the information he received.

BOARD COMMENT: T. Carter – The groundwater plume from the landfill is, he believes, moving towards Traverse City. Boomer commented that the plume is from the unlined pit dumping that ended in the 1980s, which is still being monitored.

Noonan commented that it is extremely dry and it has been lucky that there have not been any major fires. There were two grass fires the previous weekend, one of which affected several uninhabited structures.

The next regular meeting will be Wednesday, November 13 at 7 pm.

Motion by J. Carter to adjourn, second by Noonan/ **All in favor, motion carried.** Meeting adjourned at 8:11 pm.

Submitted by:
Dana Boomer, Township Clerk

DRAFT

JENSEN MEMO

Thank you for providing me with Jensen Concrete's final invoice for all work completed in Maple City downtown sidewalk repairs.

I support full payment in this amount for work completed on this project by Jensen Concrete.

We reviewed the completed work on site with the contractor and find the additional work needed to complete the project appropriate and quality work. The additional work required was largely due to:

- Need for had patch asphalt against new sidewalk in areas where ex. asphalt was deteriorating
- Additional sidewalk quantity due to 5' wide sidewalk in areas where assumed to be 4' wide
- Additional sidewalk removal and replacement areas identified during initial walk through with contractor
- Additional concrete removal required as additional layers of sidewalk were found under existing sidewalks (likely due to raising of the roadway grade over the years), and the required placement of thicker sidewalk in these areas

We believe costs for this additional work was charged at a fair rate at the same unit prices received in the original quote.

If there are any questions, please let me know. Thank you very much.

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Kevin S. Krogulecki | Landscape Architect
Gosling Czubak Engineering Sciences, Inc.