

**CALL TO ORDER:** Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

**ROLL CALL:** Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Roger Noonan – Trustee, Tad Carter - Trustee  
Member(s) Absent: None  
Staff Present: None

**AMENDMENTS TO AGENDA** – The board briefly discussed the agenda. T. Carter asked to table Planning Commission Bylaws until the December meeting. **Noonan moved to approve the agenda as amended. J. Carter seconded. All in favor, motion carried.**

**PUBLIC COMMENT:** Don Drabik – He would like to know why the Kasson Center/Newman Road intersection wasn't turned into a four-way. He had another close call there last week with an empty gravel truck. They are empty and heading back to the pit when they're heading north, and they can stop and then turn like everyone else.

**MINUTES** – The board discussed the minutes from the regular meeting on October 9, 2024. **Noonan moved, T. Carter seconded to approve the October 9, 2024 regular meeting minutes as presented. All in favor, motion carried.**

**PERTINENT COMMUNICATIONS:** None

**PRESENTATION** – None

**FINANCIAL REPORTS:**

- a) **TREASURER'S REPORT:** J. Carter had previously submitted the treasurer's report to the board. Receipts total \$79,006.32. Disbursements \$439,720.82. Balance \$865,428.42.
- b) **BUDGET REPORT:** Boomer presented a budget report for October. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. **Noonan moved to pay the bills as presented; seconded by J. Carter. All in favor, motion carried.**
- d) **Winter Tax Resolution** – J. Carter presented the Winter Tax Resolution, Resolution # 12-2024. Winter Tax is due and payable December 1, 2024 to February 14, 2025 for no penalty. For taxes to be receipted for 2024, payments must be received by December 31, 2024. February 15 through February 28, 2025, Kasson Township assesses a 3% penalty. March 1, 2025 and thereafter, unpaid taxes and additional penalties are payable to the Leelanau County Treasurer only. **T. Carter moved to approve the Winter Tax Resolution, Resolution #12-2024, Noonan seconded. Roll call vote: J. Carter (yes), T. Carter (yes), Noonan (yes), Boomer (yes), Julian (yes). All in favor, motion carried.**

**UNFINISHED BUSINESS:**

- a. **Cemeteries** – One plot was sold in the Kasson Cemetery. Boomer has been in touch with Hulbert regarding burials at the cemetery.
- b. **Sidewalk & Parking Ordinances** – Boomer had re-distributed the draft sidewalks ordinance previously discussed in 2022. The board questioned who will conduct enforcement – there is no enforcement section. The board determined to have Grier review the document again for any changes needed in the last two years, as well as questioning enforcement. Julian also asked to have the document reviewed by Kevin Krogulecki with Gosling Czubak. Cypher asked for a copy of the draft to see if enforcement of this could be included in his existing contract. Julian stated that there was additional road striping being completed in Maple City, and he has been continuing to work with the Road Commission for ongoing work in Maple City. Vehicles are parking too close to the stop signs, and additional striping is expected to happen to attempt to correct this. The board briefly discussed the intersection of Newman Road and Kasson Center Road. They encouraged citizens to call the Road Commission so that not all communication is coming from the Board, although the Board will continue to also work on the issue.
- c. **Olivia Drive Waterpoint** – Boomer reached the new owner of the property and was given written permission for the proposed work to the waterpoint. This work was completed through Lanham Construction. It was requested of the owner that concrete trucks no longer be allowed to wash out in that spot, due to the hazard it creates for snow removal. There are also some ongoing zoning issues related to the subdivision, which Cypher is working on.
- d. **Road Projects 2025/2026** – The Road Commission has not finalized their budget for 2025; additional work will be completed after that happens.
- e. **Fire Station Design** – The fire board had their meeting last week, and there has been no substantial progress on a second station. The Fire Board members are working on putting together information to review on the topic, which can then be distributed to the townships.
- f. **Landfill Fees** – MTA and Waste Management payables have been unhelpful in gathering further information on what landfill fees are being paid and what is allowable. J. Carter and Julian may have additional contacts, and board members will pursue this topic through the next month.
- g. **Other Unfinished Business** - None

**NEW BUSINESS –**

- a. **Planning Commission Bylaws** – Tabled
- b. **PC/ZBA/BOR Appointments** – Mike Lanham, Gerry Roush, and Tad Carter have expiring positions on the PC. Roger Noonan and Scott Mills have expiring positions on the ZBA. All of those expire November 30, 2024. Board of Review terms are also coming up for appointment, those expire December 31, 2024. Julian recommended reappointment of all members, and recommended waiting until December to reappoint Board of Review members, as their terms run through December 31, 2024. **Noonan moved, J. Carter seconded to reappoint Scott Mills to the ZBA through November 2027. All in favor, motion carried.**  
**Boomer moved, J. Carter seconded to reappoint Roger Noonan as the Board Representative to the ZBA through November 2028. All in favor, motion carried.**

**T. Carter moved, Boomer seconded to reappoint Mike Lanham to the PC through November 2026. All in favor, motion carried.**

**Noonan moved, T. Carter seconded to reappoint Gerry Roush to the PC through November 2026. All in favor, motion carried.**

**Boomer moved, Noonan seconded to reappoint Tad Carter as the Board Representative to the PC through November 2028. All in favor, motion carried.**

- c. PC/ZBA Meeting Stipends** – Julian and T. Carter will look into comparable stipends paid by other townships and the board will return to the discussion in December.
- d. Hall Interior Painting Bid** – Julian received one draft quote for painting at the hall, with options including sanding and resealing the floor and painting the kitchen cabinets. He spoke to another painter who is not going to bid but who stated that the prices are in line with usual quotes. The bid will be distributed to the board and the conversation will continue in December.
  
- e. Other New Business** - None

**REPORTS: Planning Commission (PC)** – The PC has a public hearing scheduled for two proposals at the November meeting – one for a gravel renewal and one for a rezoning to allow employee housing on a lot in Maple City. The PC also discussed solar panels and commercial installations for solar and wind energy, and they will be reviewing recent legislative changes on these topics.

**Zoning Administrator (ZA)** – Cypher had previously submitted written reports to the board, and summarized his activities for the month. The new online permitting software will be available for public use in the next couple of weeks; it is expected to be particularly beneficial for contractors pulling multiple permits in the region. The PDF and paper versions will continue to be available for those who do not wish to use the online software.

**Supervisor** – Julian summarized his activities for the month. The quarterly supervisors meeting was held, with roads as the primary point of discussion. The supervisors of the four townships have also been working on the fire department interlocal agreement amendments that are currently in draft form. There is some interest in adding language that would allow additional townships to join the interlocal agreement, especially given recent interest from Elmwood. The board discussed the potential for adding this language – Noonan and T. Carter want to make sure that the citizens of the four townships are served first rather than focusing on other areas. Boomer commented that having a procedure for adding a township already determined would be beneficial, but the actual act of adding a township would be an extended process. There was consensus for the interlocal group to move forward with developing the language for review. Julian spoke with Consumer Energy regarding the tree cutting at the park – they claimed the walnut tree had to be trimmed so far that it ended up needing to be cut down, and it is their process to cut down all trees under three-phase lines. The board is disappointed in this, and Noonan and Boomer agreed that they are unlikely to be in favor of any further easement requests from Consumers.

**Assessor** – Standard assessing business is ongoing. BS&A has been loaded onto the new computer at the hall for Krombeen.

**Fire Board** – The Fire Board meeting was held last week, and operations are going smoothly there. They are in the midst of negotiations for the new union contract.

**Clerk/Elections Report** – Boomer reported that the election in Kasson Township ran very smoothly, with a total of 1,033 ballots tabulated between absentee ballots and in-person voters on election day. The board briefly discussed moving forward from the election and the flow of the hall on election day.

**COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports** – Noonan reported no hall use. Julian will be following up with the electrician to adjust the parking lot lights. Julian will be having the porta-john at the park picked up and he and Noonan will be working on the gate.

**PUBLIC COMMENT:** Chase Pasicznyk - In the Lake Ann area, there will be lots of holiday events. On December 5 there will be Christmas Cookie Competition at the Almira Township Hall. He is interested to hear the conversation about the various fire departments.

**BOARD COMMENT:** T. Carter – Dan Hobbins contacted him about the township park and saw kids ripping shingles off the pagoda. When he contacted the sheriff’s department, he was told the township needs to make the complaint. Julian and Noonan will look at this while they are working on the gate.

Noonan asked everyone to be safe during rifle season. Julian wished everyone a Happy Thanksgiving.

The next regular meeting will be Wednesday, December 11 at 7 pm.

**Motion** by J. Carter to adjourn, second by T. Carter/ **All in favor, motion carried.** Meeting adjourned at 8:15 pm.

Submitted by:  
Dana Boomer, Township Clerk