

**CALL TO ORDER:** Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

**ROLL CALL:** Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Roger Noonan – Trustee, Tad Carter – Trustee  
Member(s) Absent: None  
Staff Present: None

**AMENDMENTS TO AGENDA** – The board briefly discussed the agenda. A presentation was added to the agenda for the retirement of Chuck Schaeffer. **Noonan moved to approve the agenda as amended. J. Carter seconded. All in favor, motion carried.**

**PUBLIC COMMENT:** - None

**MINUTES** – The board discussed the minutes from the regular meeting on November 13, 2023. **T. Carter moved, Noonan seconded to approve the November 13, 2023 regular meeting minutes as presented. All in favor, motion carried.**

**PERTINENT COMMUNICATIONS:** None

**PRESENTATION:** Julian presented a plaque to Chuck Schaeffer in recognition of 16 years of service on the Kasson Township Planning Commission and Board of Review, upon his retirement from the Planning Commission. Schaeffer thanked Julian and the Township Board for the recognition, and thanked the people that he has served with on the PC and BoR.

**FINANCIAL REPORTS:**

- a) **TREASURER'S REPORT:** J. Carter had previously submitted the treasurer's report to the board. Receipts total \$44,499.80. Disbursements \$49,995.79. Balance \$747,147.29.
- b) **BUDGET REPORT:** Boomer presented a budget report for November. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. **J. Carter moved to pay the bills as presented; seconded by Noonan. All in favor, motion carried.**

**UNFINISHED BUSINESS:**

- a. **Cemeteries** – Boomer reported the sale of 8 cemetery plots in the Kasson Cemetery. She has been working on beginning the transfer of the old East Kasson Cemetery maps to electronic format. Boomer and Julian have been continuing to work on a solution for the block markers in the Kasson Cemetery, and have made some progress; they are continuing to work with Leelanau Redi-Mix at this time. Boomer received a communication from the Leelanau Historical Society about the possibility of hosting a gravestone cleaning and repair workshop at the Kasson Cemetery with a trained conservator, paid for through a grant – the LHS expects to bring a formal proposal to the township when they have more details.

- b. **Mining/Gravel Legislation** – Julian reported that the legislature has taken no action on the gravel legislation.
- c. **Sidewalk & Parking Ordinances** – Julian spoke with Gosling Czubak about a proposal regarding a sidewalk survey, and they are working on that. Gosling Czubak will also continue to be in communication with the Road Commission.
- d. **Park Tables & Benches** – Julian has been continuing to work on getting specifications for park tables and benches with Dave Murphy, and is working with the county to look at the possibilities for synthetic materials for the tables and benches.
- e. **Other Unfinished Business** - None

**NEW BUSINESS –**

- a. **2024 Meeting Schedule** – Boomer distributed a draft resolution for the 2024 meeting schedule for the board (see attached). The board briefly discussed. It was determined to move the main meeting date to the second Wednesday of each month, except for February, where that would be a holiday and the due date for winter taxes. **Noonan moved, T. Carter seconded to approve Resolution 15-2023, 2024 Meeting Dates for the second Wednesday of each month at 7 pm unless amended. Roll call vote: J. Carter (yes), T. Carter (yes), Noonan (yes), Boomer (yes), Julian (yes). All in favor, motion carried.**
- b. **ZBA Appointment** – Jerry Gretzinger has resigned from the ZBA, now that the Enduro matter is completed, so there is now an open position on that board. One letter of interest has been received. The board had consensus to encourage anyone who is interested in the position to send an email to Julian and Boomer and they will make a recommendation for approval at the January meeting. The Township Board thanked Gretzinger for his service on the Zoning Board of Appeals.
- c. **Other New Business** - None

**CAPITAL PROJECTS – EXPLORATION**

- a. **Maple City Improvement Project** – Julian has continued to be in communication with Gosling Czubak about the project, and hopes to have a proposal for the sidewalk survey for approval prior to the January meeting.
- a. **Township Hall Renovation** – Leelanau Construction is finished with the majority of the work at the hall. The remaining punch list includes painting (which will not be completed until spring), minor concrete work, and the installation of the parking lot lights. The board briefly discussed the parking lot lights – the plan for these is being changed to stay within budget. Boomer is concerned about making sure the light pollution onto neighboring properties is minimized.
- b. **Fire Department Capital Improvements** – Julian has been continuing to work on finding potential properties for a new fire station, reaching out to both realtors and citizens in the area.

**REPORTS: Planning Commission (PC)** – T. Carter reported that at the November meeting the Leelanau Redi-Mix SUP was renewed and the initial meeting for the Newman Gravel Pit was conducted. The public hearing for the SUP renewal for the Newman Gravel Pit will be held at the December meeting.

**Zoning Administrator (ZA)** – Cypher had previously submitted written reports to the board.

**Supervisor** – Julian summarized his activities for the month. He received a letter from the snowmobile group, asking for support from the board for their proposed route. The board is not yet prepared to issue a letter of support, as there are several outstanding questions, and concerns have been raised by local residents.

**Assessor** – Standard assessing business is ongoing. The Board of Review met today, with no corrections to the roll noted.

**Fire Board** – At the December meeting, the Board was appreciative of the support of the townships for the budget, which has now been passed by all four townships. The interlocal agreement group will be making a recommendation to move to one-year budget cycles.

**Clerk/Elections Report** – Boomer reported that planning has begun for the presidential primary election, which will be February 27. Boomer will be checking on dates and will let the Election Commission know if the meeting to appoint election inspectors will need to take place after the January or February regular meeting, or if a special meeting will be needed.

**COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports** – The hall has not been used. The board discussed cleaning; Julian will contact the hall cleaner to clean after the PC meeting next week.

**PUBLIC COMMENT:** Don Drabik – He thanked Jerry Gretzinger for his service on the ZBA, thanked the board for their service over the next year, and wished everyone a Merry Christmas.

Amede DeCruydt – He thanked the board for changing the meeting dates, so it no longer conflicts with the County Board of Commissioners meetings. He wished everyone a Merry Christmas.

**BOARD COMMENT:** Noonan is still concerned about getting the land for the fire department. Another year has passed, and contractor costs are likely to go up 10% next year and continue to go up after that.

Julian thanked everyone for attending, and wished them a Merry Christmas.

The next regular meeting will be Wednesday, January 10 at 7 pm.

**Motion** by T. Carter to adjourn, second by Noonan / **All in favor, motion carried.** Meeting adjourned at 7:53 pm.

Submitted by:  
Dana Boomer, Township Clerk

RESOLUTION 15-2023 – Resolution to Establish 2024 Township Board Meeting Dates

Whereas, Michigan Compiled Law 41.72a(1) authorizes the township board of Kasson Township to set regular meeting dates,

THEREFORE, BE IT RESOLVED, that as of December 12, 2023, and pursuant to MCL 41.72a(1), the Kasson Township 2024 Regular Board Meetings shall be held at 7:00 pm on the second Wednesday of each month (with exceptions as necessary) as follows:

Wednesday, January 10

Tuesday, February 13

Wednesday, March 13

Wednesday, April 10

Wednesday, May 8

Wednesday, June 12

Wednesday, July 10

Wednesday, August 14

Wednesday, September 11

Wednesday, October 9

Wednesday, November 13

Wednesday, December 11