

CALL TO ORDER: Supervisor Julian called the regular meeting of the Kasson Township Board to order at 7:00 pm, with the Pledge of Allegiance.

ROLL CALL: Members Present: Greg Julian – Supervisor, Dana Boomer - Clerk, Julia Carter – Treasurer, Roger Noonan – Trustee, Tad Carter - Trustee
Member(s) Absent: None
Staff Present: None

AMENDMENTS TO AGENDA – The board briefly discussed the agenda. **Noonan moved to approve the agenda as presented. J. Carter seconded. All in favor, motion carried.**

PUBLIC COMMENT: Chase Pasicznyk – Manager of Honor Bank in Lake Ann – Next Thursday, Lake Ann is having its 5K benefit run, now named in honor of Eric Florip. This will be to benefit families in Benzie County. They welcome everyone to come, and are looking for volunteers. He is interested to know how the cemetery workshop went last weekend. He would like to set up a meeting with some of the township officials about possibly setting up accounts with Honor Bank, as they have some good options.

MINUTES – The board discussed the minutes from the regular meeting on May 8, 2024. **Noonan moved, J. Carter seconded to approve the May 8, 2024 regular meeting minutes as presented. All in favor, motion carried.**

PERTINENT COMMUNICATIONS: None

PRESENTATION: None

FINANCIAL REPORTS:

- a) **TREASURER'S REPORT:** J. Carter had previously submitted the treasurer's report to the board. Receipts total \$46,920.24. Disbursements \$19,011.43. Balance \$994,580.34.
- b) **BUDGET REPORT:** Boomer presented a budget report for May. The board briefly discussed.
- c) **BILL APPROVAL** – Boomer presented the updated check detail. The board briefly discussed. **T. Carter moved to pay the bills as presented; seconded by Noonan. All in favor, motion carried.**
- d) **Summer Tax Resolution (Resolution 11-2024)** – Summer tax is due and payable July 1 through September 16, 2024 for no interest. September 17, 2024 through February 28, 2025 interest is charged at a rate of 1% per month or part thereof. February 14 through February 28, 2025 Kasson Township assesses a 3% penalty on unpaid taxes. March 1, 2025 taxes become delinquent and are payable to the Leelanau County Treasurer only. **Boomer moved, Noonan seconded to approve the Summer Tax Resolution, Resolution 11-2024. Roll call vote: J. Carter (yes), T. Carter (yes), Noonan (yes), Boomer (yes), Julian (yes). All in favor, motion carried.**

UNFINISHED BUSINESS:

- a. **Cemeteries** – Noonan, Julian, and Rich Hulbert attended the cemetery restoration workshop over the weekend, and it was very good, very informative, and very productive with regards to cleaning and repairing stones. The Leelanau Historical Society was very happy with the support from the workshop. The first batch of new corner markers is ready for pickup at Leelanau Redi Mix – Boomer and Hulbert will be working on installing these.
- b. **Mining/Gravel Legislation** – Julian reported that the legislature has taken no action on the gravel legislation. Julian has been continuing to be in contact with local and state politicians to make sure they are aware of the gravel issues.
- c. **Sidewalk & Parking Ordinances** – Julian distributed the information from Gosling Czubak to four prospective local concrete companies for the sidewalk work. He has not received bids from any of the companies. The board had consensus for Julian to reach out to all of the companies to follow up on this, and extend the project another 30 days.
- d. **Enduro Circuit Court Case** – The judicial decision was postponed until June 17. No further updates have been received.
- e. **Olivia Drive Waterpoint** – Boomer has continued research into this topic, and is in contact with Tom Grier. Nothing new has been found to report at this time.
- f. **Road Projects 2025/2026** – Julian still expects to have additional information to share by the July meeting.
- g. **Fire Station Design RFP** – The RFP was finalized and distributed to 14 firms, with a deadline of June 23. Boomer has an appointment with one firm to receive a bid next week. The board had consensus to reach out to firms again for follow-up. The service area assessment has been finalized and distributed by fire department staff – there were no questions from the board.
- h. **Other Unfinished Business** - None

NEW BUSINESS –

- a. **Library Board Appointments** – Kathy Drabik is retiring from the Library Board as a trustee. Brooke Hazael-Massieux is the current remaining trustee for Kasson Township, and Greg Julian has been an advisor (non-voting position). The library board is recommending that Greg Julian be moved into the trustee position vacated by Drabik and a new advisor be appointed. The library board is recommending the appointment of Kathleen Hy to the advisor position.

In the past, the Township Board has not formally approved members to the trustee and advisor positions. Boomer reviewed the Library Board bylaws and the Township Board is supposed to be formally approving members for these positions. Boomer recommended that the Township Board retroactively approve Hazael-Massieux as a trustee and approve Julian as a trustee, to avoid the Library Board potentially having issues with quorums. In addition, the Library Board would like to appoint Julian as the treasurer, which requires his approval as trustee first.

Noonan moved to appoint Julian and Hazael-Massieux as trustees to the Glen Lake Library Board, T. Carter seconded. All in favor, motion carried.

The Board then began to discuss the advisor position. Kathleen Hy is being recommended by the Library Board, but the Township Board has been provided little information regarding her background. In addition, the Township Board has no knowledge of who else may have applied for the Advisor position. The board had consensus to hold off on approving the advisor position. The board would like to know all of the applicants for the position, more about their backgrounds, and to ask those candidates who might still be interested to attend the July Township Board meeting. Given that the Library Board Bylaws state that the Township Board is responsible for approving the trustees and advisors to the Library Board, the Township Board would like to have more participation and oversight of this process going forward.

b. Other New Business - None

CAPITAL PROJECTS – EXPLORATION

- a. **Maple City Improvement Project** – This was previously discussed. The board briefly discussed general updates in Maple City.
- a. **Township Hall Renovation** – The parking lot was striped and the building was power washed. The flag pole lighting is still being addressed, and there is still painting to be completed.
- b. **Fire Department Capital Improvements** – Previously discussed.

REPORTS: Planning Commission (PC) – At the May meeting, initial proposals were heard for a Verizon tower in the M-72 Elmers gravel pit and a rezoning request for a property in the village of Maple City. Public hearings were set for both of these items for the June meeting. The PC is also continuing to work on a review of the Bylaws and a review of the Zoning Ordinance.

Zoning Administrator (ZA) – Cypher had previously submitted written reports to the board.

Supervisor – Julian summarized his activities for the month. Julian will be reading the Declaration of Independence on the Post Office steps on the morning of the 4th of July, and the Old Settler’s Picnic will also be held that day.

Assessor – Standard assessing business is ongoing. Krombeen submitted a written report for June, including some pertinent dates for upcoming meetings.

Fire Board – The first union negotiations meeting was held last week.

Clerk/Elections Report – Preparation has started for the August election, with Boomer and Nelson attending the first required training for the year. The AV applications were sent out earlier this week. The Windows version that is currently run on both office computers and the election computer is going to become unsupported next year. In addition, the current QuickBooks version is now unsupported and QuickBooks has stated that they are discontinuing the desktop version. The board should begin to consider how and when to replace these computers and programs. There will need to be an Election Commission meeting after the next board meeting.

COMMITTEE REPORTS: Hall Use and Buildings and Grounds Reports – The hall has not been used.

PUBLIC COMMENT: Chase Pasicznyk – They have had issues with the Windows 10/11 upgrade at the bank. He recommended that the township be careful on this upgrade, as there are issues with the Native AI and the upgrade of Windows. The unsupported version should not be used, as it will quickly become a major security risk.

Amede DeCruydt – He thanked the board for their service.

BOARD COMMENT: None

The next regular meeting will be Wednesday, July 10 at 7 pm. There will be an Election Commission meeting immediately following to appoint election inspectors.

Motion by J. Carter to adjourn, second by T. Carter / **All in favor, motion carried.** Meeting adjourned at 8:05 pm.

Submitted by:
Dana Boomer, Township Clerk

DRAFT