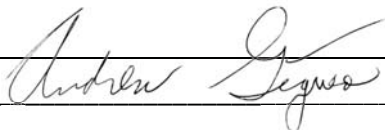


# Late Addition #1

## EXECUTIVE DOCUMENT SUMMARY

Department: <u>Equalization</u>	<b>Submittal Dates</b>
Contact Person: <u>Andrew Giguere</u>	<input checked="" type="checkbox"/> Select Meeting Type: <u>Regular Session</u>
Telephone Number: <u>231-256-9823</u>	Date of Meeting: <u>05/16/2023</u>
<b>Financial/Source Selection Method</b>	Vendor: <u>ESRI</u>
<input type="checkbox"/> Select One: <u>Select One</u>	Address/ <u>380 New York St</u>
<input checked="" type="checkbox"/> Other: <u>Out of State Travel - ESRI Conference</u>	Phone: <u>Redlands, CA 92373</u>
<input checked="" type="checkbox"/> Account No.: <u>101-475225-860</u>	
<input type="checkbox"/> CIP Project?	
<input type="checkbox"/> If Grant, Match Account No.: _____	<b>Description:</b> Out-of-State Travel
Budgeted Amount: <u>\$2,275</u> Contracted Amount: _____	
<b>Document Description</b>	
<input type="checkbox"/> Request to Waive Board Policy on Bid Requirements	<input type="checkbox"/> Department Head/Elected Official Authorization
<p>The Leelanau County Equalization Department seeks approval to send GIS Analyst Robert Herman to the 2023 ESRI User Conference to be held in San Diego, California July 10th - July 14th.</p> <p>The conference registration free is normally \$2,075 but has been waived. Hotel accommodations are estimated at \$200 per night for 5 nights (\$1,000). There will also be expenses related to meals at a rate of \$55 per day (\$275). The cost estimate for a two-way plane ticket to San Diego, CA is \$1,000. Costs associated with airfare, ground travel, accommodations and food will come out of the Equalization Department's travel account.</p> <p>The ESRI User Conference was NOT included in the proposed 2023 budget, but this opportunity has arisen because ESRI has offered to waive the conference registration cost of \$2,075.</p> <p>Rob Herman states:</p> <p>"Our new ESRI account manager for local governments, Christian Freed, was very flattering about our GIS web presence, and he is offering me complimentary registration for the preeminent mapping conference in the world. It's a \$2,075 value that they are willing to waive for me, and therefore it seems foolish to pass on this great opportunity. Christian had this to say about our GIS website:</p> <p>'I work with many local governments your size across the state, and I can say without a shadow of a doubt that Leelanau's GIS webpage is one of the cleanest, most well-presented that I've come across. To be completely honest, I think your county could be an example to other similar local governments.'"</p> <p>Estimated Expenses: Conference fees for one (1) individual: \$0, waived 5 night hotel stay: \$1,000 Airfare - The costs fluctuate, but we estimate approximately \$1,000 for a round trip plane ticket. Additional expenses for food (\$55/day): \$275</p> <p>I move that the Board of Commissioners approve travel for GIS Analyst Rob Herman to attend the ESRI User Conference July 10 - 14 in San Deigo, CA, with funds to come from the Equalization Department's Budget (101-475225-860).</p>	

Department Approval: \_\_\_\_\_

Date: 05/12/2023