

# Late Addition #2

## EXECUTIVE DOCUMENT SUMMARY

Department: <u>Administration</u>	<b>Submittal Dates</b>
Contact Person: <u>Deborah Allen</u>	<input checked="" type="checkbox"/> Select Meeting Type: <u>Regular Session</u>
Telephone Number: <u>231-256-8100</u>	Date of Meeting: <u>09/19/2023</u>
<b>Financial/Source Selection Method</b>	Vendor: <u>D&amp;W Mechanical</u>
<input checked="" type="checkbox"/> Select One: <u>Quotation</u>	Address/ Phone: <u>1266 Industry Drive, Suite A</u> <u>Traverse City, MI 49686</u> <u>231-941-1215</u>
<input type="checkbox"/> Other: _____	<b>Description:</b> <u>Capital Purchase</u>
<input checked="" type="checkbox"/> Account No.: <u>#470</u>	
<input type="checkbox"/> CIP Project?	
<input type="checkbox"/> If Grant, Match Account No.: _____	

Budgeted Amount: \$ 0.00 Contracted Amount: \$ 11,475.00

### Document Description

Request to Waive Board Policy on Bid Requirements  Department Head/Elected Official Authorization

Upon the advice of D&W Mechanical Electrician/HVAC Serviceman Gary O'Connor, who the County has engaged the services of, we are requesting immediate replacement for HP 233 (Heat Pump), which is located in the Circuit Court Judge's Chambers on Level 2 of the Government Center.

This current heat pump does not warrant repair due to the cost and availability of the parts, therefore we are requesting the Board replace this heat pump (see attachment).

Mr. O'Connor has stated there should be no additional costs, as fire suppression equipment is not involved.

### Suggested Recommendation:

I move that the County Board of Commissioners approve the quote from D&W Mechanical to replace Heat Pump #233 as presented; funds to come from #470.

Department Approval: \_\_\_\_\_

Date: 09/15/2023

# Late Addition #2



COMMERCIAL | RESIDENTIAL | PLUMBING | HVAC | SERVICE

Sept 6, 2023

Leelanau County Government Center  
8527 East Government Center  
Suttons Bay, MI 49682

### **Heat Pump Replacement #233:**

Replacement of an existing water source heat pump including the following:

- Water Furnace Versatec 300 Ultra Small Horizontal (US) 012 - 265/60/1 Voltage USH012ER200CANNA7N00SSK heat pump, 18-month factory parts warranty
- Hoses as needed
- Water piping to existing system loop
- Condensate drain line
- Tie into existing supply and return air ducting
- Ceiling removal and re-installation as required
- Power and control wiring
- Start up, check and test

**Total.....\$11,475**

### **Clarification:**

- Work to be completed during normal business hours
- Lift provided by Governmental Center
- Fire Suppression modifications if needed are not included in proposal, heat pump #233 appears to have no fire suppression in it's way

Thank you for this opportunity, please let me know if you have any questions.

Respectfully,  
D&W Mechanical

Mike Litwiller