

**A Special Session meeting of the Leelanau County Land Bank Authority (LCLBA) was held on Tuesday, July 23, 2024 at the Leelanau County Government Center.**

**CALL TO ORDER**

Meeting was called to order at 9:00 am by Chair Gallagher who led the Pledge of Allegiance

**ROLL CALL**

**Members Present:** J. Gallagher, G. Myer, D. Heinz, R. Foster, G. Allgaier

**Members Absent:** D. King  
**(prior notice)**

**Members Absent:** R. Lewis

**Public Present:** T. Galla, Fishbeck

**Staff Present:** J. Herman, Senior Planner

**PUBLIC COMMENT-** None.

**DISCUSSION/POTENTIAL ACTION:**

Proposal for environmental services (Otwell Mawby, P.C. Consulting Engineers)

Gallagher said this is a proposal for environmental services from Otwell Mawby, P.C. Consulting Engineers, to have a third-party verification that the LBA's work is complete. Gallagher said this was not in the original scope but it falls under the grant reimbursement criteria. Fishbeck will continue to monitor and handle the site demolition reporting but they need someone to verify that the work has been completed.

***Motion by Allgaier, seconded by Foster, to authorize LBA Chair, Gallagher, to enter into an agreement with Otwell Mawby, P.C. Consulting Engineers for the proposed environmental services for an amount not to exceed of \$5,000.00.***

Discussion:

Allgaier asked if \$5,000.00 was for a one-day inspection? Gallagher was unsure how long the inspection will take or how many tests will be involved.

Galla said Searles and herself were on site last Tuesday and they are waiting to start demolition once these environmental services are done.

Heinz asked if the work by Otwell Mawby will be done after all of the asbestos is removed or during the removal? Galla said they plan to come in to do an inspection to make sure all of the asbestos is removed and that there is none remaining. Galla clarified that the contractor and the

asbestos company will handle the removal and proper disposal of the asbestos and that Otwell Mawby will conduct an inspection of completion. Gallagher asked what initiated this request? Galla stated that this is something that has to be done by any of the jobs and that the abatement contractor who did the work cannot be the one to inspect it.

Heinz asked if the LBA was responsible for following requirements for competitive bids? Gallagher said this proposal is under \$5,000.00 so they did not need to seek competitive bids or BOC approval.

***Motion on the table carried 5-0.***

**PUBLIC COMMENT-** None.

**MEMBER COMMENTS-** None.

**CHAIRPERSON COMMENTS-** None.

**ADJOURNMENT**

Meeting adjourned at 9:41 a.m.

DRAFT