

Leland Township Harbor Commission Meeting
February 24, 2023 – 2:00 PM
Leland Township Harbor, 107 N Lake Street, Leland

Minutes

PRESENT: Chairperson Geoff Niessink, Leland Harbormaster Jeremy Anderson, Jimmy Munoz, Geno Miller, Board rep Lisa Brookfield

ABSENT: Michael Steichen

Guests: None

APPROVAL OF AGENDA: Upon motion by Jimmy Munoz, second Geno Miller. All in favor. Motion passed.

APPROVAL OF Minutes: Minutes January 13, 2023 were approved by all. Motioned by Jimmy Munoz. Second Geno Miller.

PUBLIC COMMENT: None

HARBORMASTER'S REPORT: The dredge permit has been posted. After the posting period the permit will be issued. The Army Corps has a sediment study and there are funds to access the breakwall and harbor for improvements to reduce future sediment. This could slow the need for upcoming dredges.

Harbormaster reports that he is working on replacing the fob system to a keypad for harbor building access. Information and quotes are being gathered. This will be a money saving update.

Parking lot resurfacing is still a possibility for the spring, though finding a contractor has been challenging.

The Township Board approved installation of paid parking meters for the harbor lot and the west side of Lake Street overlooking the harbor. The approval had some conditions requiring answers from the commission. The Harbor Commission determined that the hours of operation for paid parking would ideally be 5:00 AM to 10:00 PM. The fee is set at \$2 per hour. The fine for expired meter or violations is \$25 per the township parking ordinance. Harbor staff will be enabled to issue parking tickets through amendment to current parking ordinance. There will be regular patrols of the harbor lot throughout the day and expired meters will receive a ticket. Fines will be received by the harbor. All proceeds from parking are to be deposited into the 595 Harbor Improvement and Dredge account as per Waterways agreement. The harbormaster will report back to the commission with answers to questions about load on the communications tower affecting the performance of the meters and frequency of credit card batching for payment.

BUDGET REPORT: The proposed 2022-23 budget was distributed and discussed. A CD is maturing and the Treasurer needs to know whether the harbor would like to re-invest. It was decided that \$40,000 should be transferred from the Harbor MM account to 595 immediately. Followed by an additional \$56,000 to be transferred from the harbor MM account to 595, April 1, 2023 (noted in the 2023-24 budget). The commission would like to wait to purchase a CD until after the dredge is complete. The amount will be determined at the meeting following dredge completion. The harbor commission was supportive of the budget as presented.

Further discussion of the immediate equipment and repair needs and how these expenses fit into this year and next year's budget. The Harbormaster is to go ahead with the immediate repair and supply purchases needed to prepare for dredge and spring opening of the harbor.

OLD BUSINESS:

PUBLIC COMMENT: None

ADJOURNMENT: Upon motion and second the meeting was adjourned at 3:12 PM
Next meeting to be determined.

Respectfully submitted,
Lisa Brookfield