

CENTERVILLE TOWNSHIP MONTHLY BOARD MEETING
Wednesday June 8, 2022 6:30 PM
Centerville Township Hall; public participation via Zoom
MINUTES

PRESENT: James Schwantes, Elizabeth Chiles, Dan Hubbell, Katrina Pleva, Ron Schaub
GUESTS: Patricia Soutas-Little, 3 members of the public

1. **Call to Order/Pledge of Allegiance:** Supervisor Schwantes called the meeting to order at 7:00 PM
2. **Review Agenda/Additions /Public Comment /Approve Agenda**

1. **Public comment:** none
2. **Agenda—**
 - **Change 12.2 to Strategic Plan**
 - **Change 12.2 to 12.3**
 - **Add 13.3 Chalet Roads cost share agreement**
 - **Add 13.4 Township Park**

MOTION: Hubbell moved to approve agenda with additions; seconded by Schaub. Motion carried.
Yeas: 5 Nays: 0

3. **Public listening session regarding use of the ARPA funds**

1. **Lake Leelanau Lake Association (LLA)—[copy of presentation available on request]** N. Popa of LLLA and D. Doorlag (representing Centerville Township on LLLA) attended public listening session on behalf of LLLA. Popa presented LLLA's work to develop an invasive species (IS) prevention strategy. Invasive species of greatest concern is Eurasian water milfoil, which is primarily spread by boats and boat trailers. LLLA's recommended approach for IS prevention and spread includes education, signage, local ordinance development by townships, and boat washes at DNR boat launches. LLLA provided a list of recommended actions and their cost for which funds are being requested; they are requesting that all townships bordering Lake Leelanau donate 7.5% of township ARPA funds (a total of \$5000 of Centerville ARPA funds) to support their work for providing education (includes signage) as well as monitoring and controlling the IS (includes installation of a boat wash station at Cedar River Park).

LLLA also recommended a follow-up discussion with the township after the board has had an opportunity to consider their request and to respond to any questions. Ultimately, they suggested that all township supervisors meet to discuss support of this plan as a community. LLLA is currently spending \$300,000 annually to address this issue and has been successful in slowing the rate of spread and the overall area of infestation.

Supervisor indicated that although ARPA funds cannot be donated to the association or foundation, the purchase of the boat wash station does support environmental activity, which is an acceptable use of ARPA funds. Signage is also acceptable, as this is within conventional township authority.

2. **Other presenters/ submitted ideas:**
 - Improve boat ramp, boat washing station, clear swamp west of porta-jon
 - Refurbish township hall to make it more welcoming for community events; provide bathroom, heat, new windows
 - Provide jobs for people in community services (list available on request)
 - Provide education in food skills for better nutrition and household budget management (suggestions available on request)
 - Clean up abandoned property

- Improve driveway and road access at township hall
- Improve parking lot grading and extend entrance covering over the township office entrance

4. Previous Meeting Minutes

1. May 11, 2022 Regular Meeting minutes

- Correction: under 3 Special Item, change “supervisor” to “person”

MOTION: Schwantes moved to accept May 11, 2022 Regular Meeting minutes as modified; seconded by Hubbell. Motion carried. Yeas: 5 Nays: 0

5. Township Financial Update

1. **Treasurer’s Report**—Delinquent 2021 tax settlement payments, dividend payments and metro revenue were received this past month. Tax bills are to be finalized with county on June 9 and will be sent out for printing the following week. SAD notices have been mailed; 1 question received.

MOTION: Schwantes moved to accept the Treasurer’s report as presented; seconded by Hubbell. Motion carried. Yeas: 5 Nays: 0

2. **Reconciliation Report for May 2022**— reconciliation report for May and for June will be reviewed at the July Township Meeting per the supervisor.

6. **Invoices—Review and authorize payment** — Supervisor commented that supervisor mileage (currently filed under Township board miscellaneous) and any other township official mileage costs should be filed under mileage. Any township miscellaneous charges should have an accompanying memo.

MOTION: Schaub moved to accept invoices and pay as presented; seconded by Hubbell. Motion carried. Yeas: 5 Nays: 0

7. **Clerk Report**—Township will be receiving second tranche of ARPA funds within the next 30 days. Ballot requests for absentee ballots for August and November elections have been mailed.

8. **Correspondence/ Communication**— Supervisor attended planning/zoning workshop for supporting clean energy. Distances for solar or wind substation development preclude township utility participation. Master plan does provide means for encouraging commercial ventures, such as wineries, to support transition to clean energy sources.

9. **Board of Review**—no report

10. Zoning Administrator’s Report—

1. **Lake Shore Drive**—Lapham and Associates Proposal for inspecting Lake Shore property was discussed. Schwantes and Soutas-Little will meet this week to discuss alternatives for building inspection for this case.

11. Planning Commission—

1. **Board member report**— PC convened with Leelanau Pines and LLLA in attendance. Leelanau Pines presented ideas for property development but did not have formal site development plans for a special use permit.

PC approved amendment of zoning ordinance to include micro-breweries, cideries, and wineries as a permitted use in Section 9.6 Wineries, Meaderies and Cideries of the Zoning Ordinance. Yarrow Brown from Housing North (HN) presented to the PC about the consortium that is focused on improving workforce housing in the County. HN is looking to fund a full-time position that would support identification and facilitation of effective solutions to housing shortage issues. Supervisor expressed interest in PC identifying what actions HN services could provide that will be useful to PC and the county, such as ADUs and ordinance development. Trustee Hubbell expressed concern that HN was not a financially feasible approach to solving affordable workforce housing problem that currently exists. Brown will be returning to a future PC meeting for further discussion.

2. **Next regular meeting:** Monday, August 1, 2022 at 6:30 PM

12. Cedar Area Fire and Rescue (CAFR) Board

1. **Board member report**— CAFR is currently working through the challenges of balancing shift.

demands with employees who are also completing requisite training classes. CAFR Board is examining cost of adding another full-time employee to address the ongoing issues created by time required for continuing education training.

Townships have agreed to return to the previous agreement and to drop the MOU for sharing expenses. Chief will be preparing a list of immediate maintenance needs for repair of the existing structure that will be presented at the CAFR Board's next meeting. Roof and doors are likely the most important maintenance needs. Chief will have a separate schedule for equipment needs and maintenance in the strategic plan. Supervisor pointed out that planning for expansion of future CAFR services and potential future locations cannot be postponed indefinitely if it is to be available at the point in time that it is needed.

2. Approval of CAFR 2022-2026 Strategic Plan

MOTION: Schwantes moved that the Centerville Township Board of Trustees approve the Cedar Area Fire and Rescue (CAFR) 2022-2026 Strategic Plan submitted for our input in May and finalized by the CAFR Board at their June 2, 2022 meeting. Seconded by Chiles. Motion carried. Yeas: 5 Nays: 0

3. Next regular meeting: Thursday, July 7, 2022 at 2:00PM

13. Board – Unfinished business

- 1. Media upgrade for hall –still waiting on the speaker phone for completion of hall upgrade**
- 2. Remodel of upper hall – Supervisor met with Mike Lanham who will provide an estimate for upper hall remodel.**
- 3. Chalet Roads cost share agreement—see attached copy of executed agreement between Centerville Township and Leelanau County Road Commission**

MOTION: Schwantes moved that the Centerville Township Board of Trustees agree to share the costs of the work on the Chalet area roads according to the terms submitted for our approval by the Leelanau County Road Commission. Seconded by Chiles. Motion carried. Yeas: 5 Nays: 0

4. Township Park—Supervisor repaired park grill.

14. Board – New business--none

15. County Commissioner Report—Patricia Soutas-Little emailed her report. See township website for report posted on township website.

16. Upcoming Township Meetings:

- 1. Next regular Board of Trustees Meeting: Wednesday, July 13, 2022 at 7:00 PM**

17. Public Comment— Several township citizens extended their deep appreciation to Patricia Soutas-Little for her excellent service to the citizens of Centerville. She will be missed.

18. Motion to Adjourn at 8:25 PM (Hubbell)

Respectfully submitted,
Patty Ray, Deputy Clerk

Clerk's Signature: _____ Date: _____

AGREEMENT

AGREEMENT, made and entered into this 8th day of June, 2022, by and between the LEELANAU COUNTY ROAD COMMISSION and CENTERVILLE TOWNSHIP, Leelanau County.

WITNESSETH, that said Leelanau County Road Commission agrees to perform work on Sugar Maple Drive, Beech Court, Linden Court, Hemlock Road, Ash Place, Birch Place, Red Oak Court, Cherry Lane, and Hornbeam Court - (Length - 1.94 miles / Avg. Width - 22 feet).


Paving of this project will take place late summer/early fall. This project consists of placing chip seal by the Leelanau County Road Commission. The Road Commission will undercut one or more short areas and pave those areas prior to chip seal. The roads will be full width wedged with HMA paving to correct excessive quarter crown, cross slope, or inversion, by placing 4E1 material over the entire lane of the existing pavement, wedging is assumed to be 0-3" deep. For the purpose of calculating quantities, 110 lbs/syd was assumed. The roads will have a full width overlay over the wedging course; paving will consist of placing 4E1 material at 165 lbs/syd. The work will begin and terminate with Butt Joints down to the adjacent pavement; this will be done by the contractor.

The estimated cost of the entire project is \$487,970.00. Centerville Township hereby agrees to reimburse the Road Commission for the costs to provide remediation services for the segments of road in 3 installments for \$243,985.00 where the first installment of \$81,328.34 is due upon completion of the work, on or about September 1, 2022; and the following 2 installments in subsequent years.

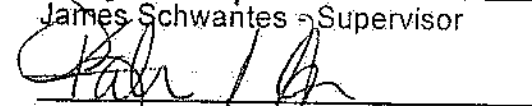
IN WITNESS WHEREOF, the said parties, through their duly authorized officers, set their hands the day and year first written above.

TOWNSHIP BOARD OF
CENTERVILLE TOWNSHIP

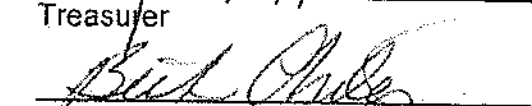
BOARD OF COUNTY ROAD
COMMISSIONERS
LEELANAU COUNTY, MICHIGAN



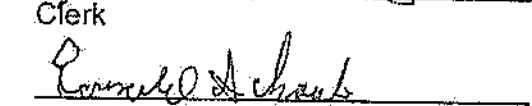
James Schwantes, Supervisor



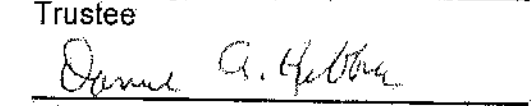
Treasurer



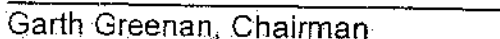
Clerk



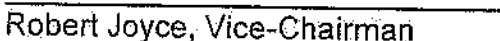
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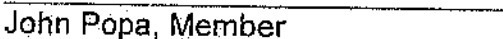
Garth Greenan, Chairman



Robert Joyce, Vice-Chairman



Jim Calhoun, Member



John Popa, Member



Greg Mikowski, Member