

CENTERVILLE TOWNSHIP BOARD MEETING

WEDNESDAY, May 8, 2024, 6:30 P.M.

CENTERVILLE TOWNSHIP HALL

5001 S. FRENCH ROAD, CEDAR, MI 49621

MINUTES

PRESENT: Ronald Schaub, Elizabeth Chiles, Katrina Pleva, Daniel Hubbell, Joe Mosher

STAFF: Chris Grobbel

GUESTS: 6 in person.

1. Call to order/Pledge of Allegiance
2. Review Agenda/Additions/Approve Agenda/Public Comment

ACTION: Pleva moved to approve the agenda as presented; supported by Hubbell.
Motion carried.

 1. Public Comment - None
3. Previous Meeting Minutes
 1. April 10, 2024

ACTION: Mosher moved to approve the minutes of April 10, 2024 meeting, as presented, supported by Pleva. Motion carried. (Hubbell abstained from voting because he was absent from the April 10 meeting)
4. Township Financial Update
 1. Treasurer's Report – Katrina Pleva

There are issues with the QuickBooks conversion. The update was not consistent between Chiles' computer and Pleva's computer. They spent over two hours on the phone with a Quickbooks assistant, but the issue is not yet resolved.
Pleva went to the bank to deposit funds in CD's. The bank could not decide how to categorize what kind of business the Township is. The bank decided the Township is a non-profit. Two CD's are maturing on June 15, 2024. The funds will be put into other CD's.

ACTION: Schaub moved to approve the Treasurer's report as presented; supported by Hubbell. Motion carried.
 2. Invoices – Review and authorize payment

Questions were answered by the Treasurer.

ACTION: Schaub moved to authorize the payment of invoices as presented; supported by Pleva. Motion carried.
 3. Reconciliation for April, 2024

The Board received copies of the reconciliation. We are having an audit this year.
5. Clerk Report/Meeting Time

Everything went smoothly with the election. There were 25 in-person voters and 127 Absentee Voters.

Planning Commission

1. Board Representative's report

Mosher reviewed highlights of his written report. The review of the zoning ordinance is complete. Grobbel will prepare a marked-up version and a clean copy of the ordinance. Both will be on the website. The Public Hearing will be on June 3, 2024 during the regular Planning meeting. The Planning Commission will take feedback from the public, but there will not be questions or a discussion of comments. The ordinance will then go to the county planning commission for review. After that, the ordinance will be submitted to the Board for approval. The moratorium will end at the end of June. Given time frames for notices, reviews, etc., we may need an extension of another month.

A special meeting is scheduled for May 21, 2024, but the meeting may be cancelled if it is not needed.

Heritage trail – The proposed extension of the trail extends into Centerville Township but is on national land. Therefore, it would be outside of the Township's zoning ordinance.

Grobbel suggested that the fee schedule be formatted in a manner that is more understandable. Mosher distributed the new fee schedule. The Board agreed it was easier to understand.

Responsibilities of the ZA and Planner - Mosher reported on what each position does. Our model is a blended model. The section on page 5 of the document prepared by Mosher: #5.5.1 and #5.5.2 were discussed. He suggested that the information also be put into the Planning bylaws. Grobbel was invited to the table for further discussion. Grobbel stated some insurance considerations. Grobbel has been taking on certain ZA jobs at the ZA's request. The position should be labeled Planner/Zoning Administrator. Mosher stated that the Planning Commission can amend the bylaws on their own, but he wanted the Board to be aware of the changes.

All were in favor of a meeting with Tim Cypher, Chris Grobbel, Ron Schaub, and Joe Mosher to discuss the responsibilities of the Planner and ZA. It is stated in Cypher's contract that he is able to assign someone a job with the Board's approval and it does not have to be due to extenuating circumstances. Mosher will make some modifications to the PC bylaws.

Mosher also noted that there is not a complaint form on the website. Currently, a complaint goes to Cypher and he gives the person a complaint form. Mosher suggested that the public should be able to access the form without going through the ZA. He also felt that there should be a record of the complaints.

There is a question of whether the Township opted in or opted out of businesses for medical marijuana. Mosher felt that the Board should make sure it was done and post the date and option choice in the minutes. Board members will search the minutes for the answer.

2. Next regular meeting: June 3, 2024 @ 6:30 p.m.

Extra meeting: May 21, 2024 @6:30 p.m. (cancelled if not needed)

6. Cedar Area Fire and Rescue Board Schaub

1. Board member – No report. Schaub was unable to attend.
2. Next regular meeting: June 5, 2024 @2:00 p.m.

7. Supervisor's Report

1. Review New Year Budget

Schaub sent a copy of the budget to Board members. He noted that an amount of \$15,993 is regarded as Township income; however, the amount is restricted for use for the Fire Department. It cannot be regarded as general Township income. It is currently not categorized properly in the budget.

ACTION: Schaub moved to amend the budget by adding another category (101-880, Restricted Funds/Fire Department) with the amount of \$15,993.00; supported by Mosher. Motion carried.

8. Board – Unfinished Business

1. New boat ramp

Schaub found a proposal from last year for a new boat ramp that the Board was not aware of when making the budget. It was approved and permitted, and the company was set up to begin work in the spring. The budget needs to be increased by \$8,200.00. The current budget reflected \$2,500 for the boat ramp. However, the budget is short by \$7,467.00. Hubbell recalled that there may be a regulatory reason for why this needed to be done. The needs for the work was discussed. New concrete planks take 30 days to cure. It may be that the current ramp is functional. Pleva will contact Brian Weber for more information.

THE DISCUSSION WAS TABLED UNTIL THE NEXT MEETING.

9. Board – New Business

1. Manor Green roads – The Road Commission was unable to repair the roads with a 50/50 funding. Currently, the RC responded that they may be able to fix the roads in the fall if the residents and township can fund 100% of the project. We do have some funds designated for roads but not the full amount. Schaub will schedule a meeting with Brendan Mullane to discuss what is going on with this project.
2. Furnace Upgrade - the furnace is not efficient the way it is working. It could be zoned and adequate air intake could be added. It would cost \$7700.00. It could be paid for through the ARPA funds. It was decided to get another bid.
3. The walkway and ramp could be repaired through ARPA funds. The ramp appears to be solid, but needs popped nails to be hammered in, sanding, and staining. It was agreed to get a bid for this project.

10. Commissioner's Report

Kama Ross - This is Public Service Recognition week. Kama is interested in working on the problem of the condition of roads in the County. The work with Point Broadband is continuing. She asked the public to report progress and complaints. Richard Lewis is serving as the interim administrator. There are 39 applicants for the job. She reminded

the public of the Hazardous Waste drop-off dates throughout the County. Ross encouraged backyard composting in order to keep food waste out of the landfill. She is concerned about the processes used by Williams & Bay septic disposal services. It is important to make sure the law is being followed when they are dumping waste materials.

Mosher commented that reliability of service is the problem with Point Broadband. He suggested that customers should be refunded for time when service is out.

11. Upcoming Township Meetings

1. Next Board of Trustees meeting – Wednesday, June 12, 2024 @ 6:30 p.m.

12. Public Comment

Cynthia Fisher – She stated her concern about septic disposal at a nearby farm. Other people at the meeting voiced the same concern. The waste is not being tested for forever chemicals and microplastics, only phosphorous and nitrates. Williams and Bay says they are following state guidelines. The public would like the State to expand the range of hazardous waste they are testing for. There was also a question about the cherry trees placed around the perimeter of this property.

13. Motion to Adjourn

ACTION: Mosher moved to adjourn the meeting at 8:09 p.m.; supported by Hubbell. Motion carried.

Respectfully submitted,

Cindy Kacin

Clerk