

NOTICE OF REGULAR MEETING:

The Suttons Bay Township Board is hereby called for 6:00 PM, Wednesday November 13, 2024.

Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENT: and communications about items not on the agenda. Please limit comments to three (3) minutes unless the Chair grants otherwise. Questions will not be answered but citizens may call the Township office at 231.271.2722 to have their questions discussed.

CONFLICT OF INTEREST

REPORTS:

**PLANNING & ZONING REPORT
PARKS & RECREATION REPORT
FIRE AUTHORITY**

OLD BUSINESS:

1. Approval of meeting minutes from October 9, 2024
2. Payment of bills

NEW BUSINESS:

1. Adopt Asset Guideline Test Poverty Exemptions
2. Supervisor Update-Meeting with Road Commission Manager
3. Schedule a Joint Meeting with Parks & Recreation

PUBLIC COMMENT

BOARD MEMBER COMMENTS

ADJOURN

This meeting is a session of the Suttons Bay Township Board held in public for the purpose of conducting the Board's business and is not to be considered a public discussion .

Asset Guidelines Used in the Determination of Poverty Exemptions for 2024

As required by PA 390 of 1994, all guidelines for poverty exemptions as established by the governing body of the local assessing unit **SHALL** include an asset level test. The purpose of an asset test is to determine the resources available (cash and non-cash fixed assets and property that could be converted to cash) that could be used to pay property taxes in the year the poverty exemption is filed. *The asset test does not consider the value of the principal residence.*

The following asset test shall apply to all applications for poverty exemption:

- The applicants shall not have "liquid" (cash) assets in excess of **\$7,500**. In addition, the applicant shall not have a total value of all assets (cash and other non-cash assets) in excess of **\$20,000**.

Assets greater than what is stated above will result in a denial of the poverty exemption claim, even if the applicant meets the income limit. The Board of Review may deny any application if the assets are not properly identified.

Cash and other non-cash assets considered may include but are not limited to:

- Bank accounts
- Stocks and bonds, pensions, IRAs and other investment accounts
- Withdrawals of bank deposits and borrowed money
- Gifts, loans, lump-sum inheritances and one-time insurance payments
- Money received from the sale of property such as stocks, bonds, a house or a car (unless a person is in the specific business of selling such property)
- Second home, rental property, or building/property other than the residence
- Excess or vacant land
- Secondary/extra automobiles or recreational vehicles such as campers, motor-homes, boats, ATVs, snowmobiles, motorcycles
- Jewelry, antiques, or artworks
- Equipment or other personal property of value
- Federal non-cash benefits programs such as Medicare, Medicaid, food stamps and school lunches
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms

DRAFT MEETING MINUTES
Meeting of the Suttons Bay Township Board
Wednesday, October 09, 2024 @ **6:00 PM**
Sutton Bay Township offices
95 W Fourth Street, Suttons Bay

CALL TO ORDER

Supervisor Doug Periard called the meeting to order at 6:00pm.

Roll Call Attendance: SB Twp Supervisor Doug Periard, Trustee Eric Carlson, Twp Clerk Jean Moe, Twp Treasurer Dorothy Petroskey

Staff: Recording Secretary Mary Kuznicki

Absent & Excused: Trustee Debbie Slocombe and ZA Steve Patmore

APPROVAL OF THE AGENDA

Motion to approve the agenda as presented by Petroskey, 2nd by Carlson, motion carried.

CONFLICT OF INTEREST

None

PUBLIC COMMENT

#1 Suttons Bay Library Board representative, Cynthia Deniau was present. A copy of the library budget was submitted by Cynthia Deniau. Previous representatives offered updates during the annual audit. There is not a required mandatory update from the library representative to the Sb Twp at this time.

CONFLICT OF INTEREST

None

REPORTS

1. Planning & Zoning - ZA Patmore submitted a written report. Information regarding the Waste Management Amendment item will be discussed under New Business.
2. Parks & Recreation - a report was submitted from 10/02/24 by the Parks Manager and Assistant with an update on Herman Park and 45th Parallel Park. Pontius asked for permission to have a snow thrower looked at for repairs. It may be malfunctioning due to a belt. Periard agreed that it should be looked at and get an estimate.
3. Fire Authority – Treasurer Petroskey reported their last meeting occurred yesterday on 10/08/24. Items discussed consisted of reviewing their audit, the 15% health care cost increase and the building remodeling plans are completed. The SB/Bingham Fire House is offering a walk-through for several contractors with a cut-off date for viewing the current firehouse. Contractors will have access to the plans who can then choose to bid on the upcoming remodel.

OLD BUSINESS

1. Approval of the Minutes

Motion by Treasurer Petroskey to accept the Meeting Minutes dated September 11, 2024, as presented, 2nd by Clerk Moe, motion carried.

2. Payment of the Bills

Motion by Trustee Carlson to pay bills for the month of September 2024 in the amount of \$34,001.55, 2nd by Clerk Moe. All Ayes, motion passed.

NEW BUSINESS

1. Consideration for the adoption of an Ordinance to Approve the Text Amendment of the Zoning Ordinance pertaining to the Waste Management Zoning District-

Trustee Carlson made a motion to accept the adoption of the amendment as proposed, 2nd by Supervisor Periard. Periard asked for discussion or questions from the board.

Discussion points: The County Planning Commission reviewed the amendment, said it was well written, the commissioners liked the proposal and the site, they suggested that the Township approve and adopt the amendment. It was affirmed that the current containers on site would be removed. When the application is received by the planning commission, the landscaping, lighting and all other mandates will be in place. Discussion ended. A Roll call vote was taken on Ordinance #1 of 2024:

Periard	Aye
Carlson	Aye
Moe	Aye
Petroskey	Aye
Slocombe	absent and excused

Motion carried to adopt the amendment.

PUBLIC COMMENT

None

BOARD MEMBER COMMENTS

Periard and Jared Pontius discussed dock sections needed for a walking path at 45th Parallel Park. Jared has responded to several ads in the Enterprise but with no luck. Jared suggested placing an ad for donations of dock sections to the SB Township. It was agreed that Jared will submit the wording for the ad and Moe will send the ad to the newspaper.

ADJOURNMENT

The next SB Township Board Meeting will be on Wednesday, November 13, 2024, at 6:00pm.

The meeting adjourned at 6:12pm by Supervisor Periard.

Submitted by Recording Secretary Mary Kuznicki
Township Clerk, Jean Moe