

**LELAND TOWNSHIP PARKS AND REC COMMITTEE**

**Tuesday, August 6, 2024**

**Leland Township Library – Munnecke Room**

**203 E. Cedar St., Leland, MI**

**Minutes**

**PRESENT:** Tim Zywicki, Greg Mielczarek, Susan Och

**ABSENT:** Leslie Maclin, Justin Acker (arrived later)

**GUESTS:** Betty Elliot, Ken Hagstrom

**CALL TO ORDER/PLEDGE OF ALLIANCE:** Zywicki called the meeting to order at 5:30 p.m. with the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**ACTION:** Och moved to approve the agenda as presented; supported by Mielczarek. Motion carried. (3,0)

**APPROVAL OF MINUTES:**

June 4, 2024: Regular meeting, Parks and Rec Commission

**ACTION:** Och moved to approve the minutes of June 4, 2024 as presented; supported by Zywicki. Motion carried. (3,0)

**PUBLIC COMMENT**

Betty Elliot – She is concerned about the DNR dock area in Leland. Och reported that a tree would be planted to replace the tree that was taken down. Ms. Elliot does not want the shrubs to get too high because she wants to be able to see the river. Ken Hagstrom will look into it.

**UPDATES**

1. State of the Parks

Ken Hagstrom – The condition of the parks is coming along. The condition is still not up to par from before he went on leave.

Och reported that there are broken sprinkler heads at Drow Field. Hagstrom was not sure what is going on. Och will contact the AD at St. Mary's.

Zywicki asked for a list of unplanned expenses for this year. Och gave some estimates, but did not have the exact amounts. It is anticipated that there will be funds left over from budgeted items. Lifeguard costs will not be what was budgeted, Emelia's Landing work (\$3,000) will probably not get done, and the flagpole work was less than expected. There was discussion about mulch for the playground. Ken Hagstrom suggested shredded bark because it stays put and is soft. Regular landscape mulch cannot be used on a playground.

Wasps have not been a problem as of yet.

The bid for the Harbor bathrooms – To bring in heating units would be about \$500.

There was a question about isolating the plumbing of the public rest rooms from the plumbing that goes out to the docks. We also need to know the cost of the electricity. Also, would there be complication with the cleaning? It would be nice if we could keep the rest rooms open until December. Would we need to plow the parking lot? These

are things to consider. How can we get contractors to bid on this? We could send the RFP's to some companies.

Zywicki reported on two public comments he received.

- The fireworks at Hancock Field were fantastic! However, there was a lot of debris from the fireworks. It was suggested that the fireworks company could help with the clean-up.
- There was an offer to donate a solar powered scoreboard. Zywicki asked how that would work with the Board. Och asked questions about the permanence of the structure, where the solar unit would be located, and its vulnerability to theft and vandalism. The Board would have to approve it.

Och reported on the DTE grant application for 10 trees. The Township would have to agree to keep them watered. We don't have a watering truck. Och will talk further with Kama Ross about how to facilitate watering.

## 2. Budget 2024-25

Parks & Rec is the last item to discuss during budget talks. It was suggested that Parks & Rec gets what is left over. Board members have stated that Parks & Rec gets what they ask for.

Grants generally want a match of funds. Och suggested Parks & Rec budget for \$20,000-30,000 for matching purposes. Also, if we commit to a lifeguard program, we would have a better chance of getting the funds.

Acker suggested having a millage. Without the Township Board looking to enhancing our revenue, it doesn't make sense to put together a budget.

If a millage was put on the ballot next year, the funds would be available in 2026-27.

Och spoke about the STR 6% tax that is being discussed at the state level as a source of revenue. Of the 6% taxed by the State, 5% goes to the local level.

Och also spoke of companies, like Granicus, that find STR's within your township and provide registration and fee collection. Granicus has quoted \$14,000 for their service and projected that the service would be paid for by the registration fees.

The fee schedule for permits was also discussed as a source of revenue.

## **ACTION ITEMS**

### 1. Review final executive summary of survey

Spelling corrections and edits were made. Zywicki will send it out to the group again with the corrections. Zywicki asked for feedback from the Board and he received one response. Och was uncomfortable with the characterization of Grove Park as unusable.

### 2. CRP update and needs

Och reported that she has some things to provide to Maclin.

**PUBLIC COMMENT**

Betty Elliot – She is surprised that the Township is getting so involved with STR’s. She reported that the easement at 311 River is not being mowed. If it was registered it would not be a problem. STR’s are a huge problem.

**ADJOURNMENT**

The meeting was adjourned at 6:43 p.m.  
The next meeting is September 3, 2024.

Respectfully submitted,  
Cindy Kacin

\_\_\_\_\_  
Township Clerk, Lisa Brookfield

\_\_\_\_\_  
Date

DRAFT